



City of Santa Fe

# AGENDA

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
AUGUST 14, 2023  
5:00 PM  
COUNCIL CHAMBERS  
CITY HALL  
200 LINCOLN AVENUE

## PROCEDURES FOR FINANCE COMMITTEE MEETING

**Viewing:** Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

**Written Public Comment:** Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
  - a. City of Santa Fe Employee Benefits FY23 End of the Year Presentation by AON. (Todd Burley, AON Representative; Alvin Valdez, Benefits and Wellness Supervisor, [aavaldez1@santafenm.gov](mailto:aavaldez1@santafenm.gov); Bernadette Salazar, Human Resources Director, [bjsalazar@santafenm.gov](mailto:bjsalazar@santafenm.gov) (505)955-6591)

- b. Audit Update and Overview (Emily Oster, Finance Director, [ekoster@santafenm.gov](mailto:ekoster@santafenm.gov), 505-629-3411).

6. **ACTION ITEMS: CONSENT**

- a. Request for Approval of the Finance Committee Minutes – July 31, 2023. (Emily Oster, Finance Director, 505-629-3411).

**Committee Review:**

Finance Committee: 08/14/2023

- b. Request for Approval of Memorandum of Agreement (MOA) between the City of Santa Fe and The New Mexico Energy, Minerals, and Natural Resources Department's (EMNRD) Forestry Division to Establish a Collaborative Framework for Implementing Wildland Hazardous Fuels Reduction and Forest Health Projects on City Lands. This MOA Would Supersede and Terminate a Previous Joint Powers Agreement Between the City of Santa Fe and EMNRD (Share No. 000...12272). (Kyle Morgan, Emergency Management Specialist; [klmorgan@santafenm.gov](mailto:klmorgan@santafenm.gov), 505-955-6704; Alan Hook, Water Resources Coordinator; [aghook@santafenm.gov](mailto:aghook@santafenm.gov), 505-955-4205; and Nathan Millier, Wildland Superintendent; [nfmiller@santafenm.gov](mailto:nfmiller@santafenm.gov), 505-955-3901)

**Committee Review:**

Finance Committee: 08/14/2023

Quality of Life Committee: 08/16/2023

Public Works and Utilities Committee: 08/28/2023

Governing Body: 08/30/2023

- c. Request for Approval of Purchasing Agreement with Southwest Ambulance Sales in the Total Amount of \$187,726 for the Purchase of a New Metro Express 150 Type III Ambulance Utilizing the HGACBUY Price Agreement. (Brian Moya, Fire Chief, [bjmoya@santafenm.gov](mailto:bjmoya@santafenm.gov), Daniel Garcia, Fire Fleet Manager, [dagarcia@santafenm.gov](mailto:dagarcia@santafenm.gov).)

**Committee Review:**

Public Works & Utilities Committee: 08/07/2023

Finance Committee: 08/14/2023

Public Safety Committee: 08/15/2023

Governing Body: 08/30/2023

- d. Request for Approval of Professional Services Agreement for the Design of Administrative Offices and Maintenance Facility with Huitt-Zollars Inc. in the Total Amount of \$954,254.40 Including NMGRT through June 30, 2024. (Lawrence Garcia, ESD Fleet Manager, lmgarcia@santafenm.gov, 505-955-2241)

**Committee Review**

Finance Committee: 08/14/2023

Public Works and Utilities: 08/28/2023

Governing Body: 08/30/2023

- e. Request for Approval of Budget Adjustment Resolution (BAR) in the Airport in the Amount of \$902,130.49 including Salaries and Benefits to Create and Fund 5 New FTE's – Airport Security Coordinator, Airport Operations Officer, Project Manager, Airport Maintenance Worker, and Heavy Equipment Mechanic, and Costs for Security Services at the Airport. (James Harris, Airport Manager, jcharris@santafenm.gov)

**Committee Review**

Finance Committee: 08/14/2023

Public Works and Utilities: 08/28/2023

Governing Body: 08/30/2023

- f. Request for Approval of Memorandum of Understanding per Agreement #2023-0208-CSD/BT between Santa Fe County and the City of Santa Fe in the Total Amount of \$25,000 for Reimbursement of Funds Spent in Pursuit of Providing Library Services through the City's Southside Library Branch. (Margaret Neill, Library Division Director; mmneill@santafenm.gov)

**Committee Review**

Finance Committee: 08/14/2023

Quality of Life Committee: 08/16/2023

Governing Body: 08/30/2023

- g. Request for Approval to Enter into an Exclusive Negotiation Agreement between the City of Santa Fe and the Santa Fe Art Institute, for the Purpose of Performing Due Diligence Activities and Negotiating Terms for Land and Building Disposition and Redevelopment of the Midtown Visual Arts Center Pursuant to the City's Request for Proposal No. 23/17/P.

(Lee Logston, Midtown Asset Development Manager: lrlogston@santafenm.gov, 505-955-6914; Rich Brown, Director, Community Development: rdbrown@santafenm.gov, 505-670-0559; Daniel Hernandez, Midtown Redevelopment Project Manager, Proyecto: daniel@proyecto.is)

**Committee Review:**

Finance Committee: 08/14/2023

Quality of Life Committee: 08/16/2023

Public Works & Utilities Committee: 08/28/2023

Governing Body: 08/30/2023

- h. CONSIDERATION OF A RESOLUTION 2023-\_\_\_ (Councilor Michael Garcia)

A Resolution Proposing a Ballot Question to be Submitted to the City's Voters During the November 7, 2023, Regular Local Election Regarding Amending the City's Charter to Limit the Mayor's Ability to Vote when there is a Tie. (Marci Eannarino, Manager of Legislation and Policy Innovation, maeannarino@santafenm.gov, 505-955-6518)

**Committee Review:**

Governing Body: (Introduced) 08/09/2023

Finance Committee: 08/14/2023

Quality of Life Committee: 08/16/2023

Governing Body: (Special Meeting) 08/22/2023

- i. CONSIDERATION OF A RESOLUTION 2023-\_\_\_ (Councilor Jamie Cassutt, Councilor Amanda Chavez)

A Resolution Accepting a Municipal Arterial Program Cooperative Grant Identified as Control Number L500561 for the Planning, Design, Construction, Reconstruction, Pavement Rehabilitation, Construction Management, Drainage, and Miscellaneous Improvements of the Henry Lynch Road Reconstruction Project. (Romella Glorioso-Moss, Capital Projects Manager, rsglorioso-moss@santafenm.gov, 505-955-6623)

**Committee Review:**

Governing Body (Introduced): 08/029/2023

Finance Committee: 08/14/2023

Quality of Life: 08/16/2023

Governing Body: 08/30/2023

## 7. INTRODUCTIONS

- a. CONSIDERATION OF A RESOLUTION 2023-\_\_\_ (Councilor Michael Garcia)

A Resolution Submitting A Ballot Question to the City's Voters During the November 7, 2023, Regular Local Election Regarding Amending the City's Charter to Regulate Adoption of the City's Budget and "Capital Program", Require Adoption Of Ordinances Updating Financial Processes and Accounting Systems, Require Sufficient Staff to Facilitate Timely Completion of Independent Audits, and Consolidate Those New Sections With Existing Sections of the Charter Regarding Finance Topics, Including Investments, Procurement, and Independent Audit Committee, In a New Article Called "Financial Management". (Marci Eannarino, Manager of Legislation and Policy Innovation, maeannarino@santafenm.gov, 505-955-6518)

**Committee Review:**

Finance Committee (Introduced): 08/14/2023

Quality of Life Committee: 08/16/2023

Governing Body (Special Meeting): 08/22/2023

- b. CONSIDERATION OF A RESOLUTION 2023-\_\_\_ (Councilor Michael Garcia)

A Resolution Proposing Two Ballot Questions to Be Submitted to the City's Voters During The November 7, 2023, Regular Local Election to Amend The City's Charter to Require The Governing Body to Establish an Office of Equity And Inclusion and a Human Rights Commission In Ordinance. (Marci Eannarino, Manager of Legislation and Policy Innovation, maeannarino@santafenm.gov, 505-955-6518)

**Committee Review**

Finance Committee: (Introduction) 08/14/2023

Quality of Life Committee: 08/16/2023

Governing Body: (Special Meeting) 0822/2023

8. **MATTERS FROM STAFF**
9. **MATTERS FROM THE COMMITTEE**
10. **MATTERS FROM THE CHAIR**
11. **NEXT MEETING: Tuesday, September 5, 2023**
12. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**