



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
JUNE 07, 2023
5:00 PM
VIRTUAL MEETING

1. CALL TO ORDER

The meeting of the Quality of Life Committee was called to order by Councilor Cassutt, Chair, at 5:00 pm, on Wednesday, June 7, 2023, at City Hall in the City Councilor Chambers.

2. ROLL CALL

Members Present:

Councilor Amanda Chavez
Councilor Lee Garcia
Councilor Michael Garcia
Councilor Jamie Cassutt
Councilor Renee Villarreal

Members Excused:

None

Others Attending:

Loretta Olguin, Clerk
Elizabeth Martin, Clerk

3. APPROVAL OF AGENDA

MOTION: Councilor Amanda Chavez moved, seconded by Councilor Michael Garcia, to approve the as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Amanda Chavez, Councilor Lee Garcia, Councilor Michael Garcia, Councilor Jamie Cassutt, Councilor Renee Villarreal

Against: None

4. APPROVAL OF CONSENT AGENDA



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MOTION: Councilor Renee Villarreal moved, seconded by Councilor Amanda Chavez, to approve the as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Amanda Chavez, Councilor Lee Garcia, Councilor Michael Garcia, Councilor Jamie Cassutt, Councilor Renee Villarreal

Against: None

5. PRESENTATION

- a. Opioid Overdose Recognition and Response (Bernie Lieving, MSW, Principal with The Lieving Group, LLC: lievinggroup@gmail.com, 505-270-5943)

This presentation was cancelled.

6. ACTION ITEMS: CONSENT

- a. Approval of Minutes for the May 30, 2023 Quality of Life Committee Meeting (Loretta S. Olguin, Business Operations Manager: Isolguin@santafenm.gov, 505-955-6634)

MOTION: Councilor Renee Villarreal moved, seconded by Councilor Amanda Chavez, to approve the minutes as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Amanda Chavez, Councilor Lee Garcia, Councilor Michael Garcia, Councilor Jamie Cassutt, Councilor Renee Villarreal

Against: None



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- b. Request for Approval of Amendment No. 2 to the Affordable Housing Trust Fund (AHTF) Contract Item #21-0328 with Santa Fe Habitat for Humanity in the Total Amount of \$80,000 for Mortgage Principal Reduction Assistance to Extend the Contract Term through June 30, 2024. (Cody Minnich, Project Manager, Office of Affordable Housing, cjminnich@santafenm.gov, 505-955-6574)

Committee Review:

Finance Committee: 06/05/2023

Quality of Life Committee: 06/07/2023

Governing Body: 06/14/2023

Councilor Renee Villarreal moved, seconded by Councilor
MOTION: Amanda Chavez, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Amanda Chavez, Councilor Lee Garcia, Councilor Michael Garcia, Councilor Jamie Cassutt, Councilor Renee Villarreal

Against: None

- c. Request for Approval of the Community Development Block Grant (CDBG) Subrecipient Agreement with Santa Fe Habitat for Humanity in the Total Amount of \$100,000 for the Home Repair Program through December 31, 2024. (Cody Minnich, Project Manager, Office of Affordable Housing, cjminnich@santafenm.gov, 505-955-6574)

Committee Review:

Finance Committee: 06/05/2023

Quality of Life Committee: 06/07/2023

Governing Body: 06/14/2023

MOTION: Councilor Renee Villarreal moved, seconded by Councilor Amanda Chavez, to approve the contract as presented.



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VOTE: The motion was on the following Roll Call vote:

For: Councilor Amanda Chavez, Councilor Lee Garcia, Councilor Michael Garcia, Councilor Jamie Cassutt, Councilor Renee Villarreal

Against: None

- d. Request for Approval of the Affordable Housing Trust Fund (AHTF) Professional Services Agreement with Youthworks in the Total Amount of \$200,000 for the Housing First Rental Assistance Program through June 30, 2024. (Cody Minnich, Project Manager, Office of Affordable Housing, cjminnich@santafenm.gov, 505-955-6574)

Committee Review:

Finance Committee: 06/05/2023

Quality of Life Committee: 06/07/2023

Governing Body: 06/14/2023

MOTION: Councilor Renee Villarreal moved, seconded by Councilor Amanda Chavez, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Amanda Chavez, Councilor Lee Garcia, Councilor Michael Garcia, Councilor Jamie Cassutt, Councilor Renee Villarreal

Against: None

- e. Request for Approval of the Community Development Block Grant (CDBG) Subrecipient Agreement with Homewise in the Total Amount of \$144,964 for Mortgage Principal Reduction Assistance through December 31, 2024. (Cody Minnich, Project Manager, Office of Affordable Housing, cjminnich@santafenm.gov, 505-955-6574)

Committee Review:

Finance Committee: 06/05/2023



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Quality of Life Committee: 06/07/2023
Governing Body: 06/14/2023

MOTION: Councilor Renee Villarreal moved, seconded by Councilor Amanda Chavez, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Amanda Chavez, Councilor Lee Garcia, Councilor Michael Garcia, Councilor Jamie Cassutt, Councilor Renee Villarreal

Against: None

- f. Request for Approval of a Service Agreement with CrowdRiff for TSF Digital/Web-Based Marketing Software Platform in the Total Amount of \$88,000 for a Four-Year Term. (Randy Randall, TSF Executive Director; rrandall@santafenm.gov, 505-955-6209).

Committee Review:

Quality of Life Committee: 06/07/2023
Finance Committee: 06/20/2023
Governing Body Committee: 06/28/2023

MOTION: Councilor Renee Villarreal moved, seconded by Councilor Amanda Chavez, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Amanda Chavez, Councilor Lee Garcia, Councilor Michael Garcia, Councilor Jamie Cassutt, Councilor Renee Villarreal

Against: None

g.



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Request for the Approval of Service Contract in the Total Amount of \$287,200 with Simpleview LLC for TSF Website Content Management Platform for a Four-Year Term. (Randy Randall, TSF Executive Director; rrandall@santafenm.gov, 505-955-6209)

Committee Review:

Quality of Life Committee: 06/07/2023

Finance Committee: 06/20/2023

Governing Body Committee: 06/28/2023

MOTION: Councilor Renee Villarreal moved, seconded by Councilor Amanda Chavez, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Amanda Chavez, Councilor Lee Garcia, Councilor Michael Garcia, Councilor Jamie Cassutt, Councilor Renee Villarreal

Against: None

MOTION: Councilor Renee Villarreal moved, seconded by Councilor Amanda Chavez, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Amanda Chavez, Councilor Lee Garcia, Councilor Michael Garcia, Councilor Jamie Cassutt, Councilor Renee Villarreal

Against: None

- h. Request for Approval of FY23 Police Vehicle Purchase Request with Chalmer Ford and MHQ in the Total Amount is \$1,565,166.64 for the Vehicles, Equipment and Labor Costs Associated with Each Vehicle. (Ben Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov, 505-955-5040).



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Committee Review:

Finance Committee: 06/05/2023

Quality of Life Committee: 06/07/2023

Governing Body Committee: 06/14/2023

MOTION: Councilor Renee Villarreal moved, seconded by Councilor Amanda Chavez, to approve the purchase as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Amanda Chavez, Councilor Lee Garcia, Councilor Michael Garcia, Councilor Jamie Cassutt, Councilor Renee Villarreal

Against: None

7. **MATTERS FROM STAFF**
8. **MATTERS FROM THE COMMITTEE**
9. **MATTERS FROM THE CHAIR**
10. **NEXT MEETING: June 21 2023**
11. **ADJOURN**

There being no further business before the Committee the meeting adjourned at 5:03 pm

Elizabeth Martin

[Elizabeth Martin \(Jun 28, 2023 14:34 MDT\)](#)

Stenographer/Liaison

Jamie Cassutt

[Jamie Cassutt \(Jul 2, 2023 15:32 MDT\)](#)

Chair



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