



AGENDA

REGULAR MEETING OF
THE GOVERNING BODY
JUNE 28, 2023 5:00 PM
COUNCIL CHAMBERS, CITY
HALL
200 LINCOLN AVENUE

PROCEDURES FOR GOVERNING BODY MEETING

Viewing: Members of the public may view the meeting through the Government Channel on Comcast Channel 28 and Comcast HD928 or may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this and all past meetings of the Governing Body will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded Governing Body meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Radio Broadcast: The meeting can be heard on radio station KSFR 101.1.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> until 5 p.m. the day before the meeting.

Live Public Comment: Members of the public may provide public comment in person during *Petitions from the Floor*, *Public Comment*, *Final Action on Legislation*, or *Public Hearings*.

Virtual Public Comment: To provide public comment during *Petitions from the Floor*, *Public Comment*, *Final Action on Legislation*, or *Public Hearings* virtually, you must join the Zoom meeting by internet or phone, as follows:

Internet: To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenm.gov.zoom.us/j/86902396396>.

Attendees should use the “Raise Hand” function to be recognized by the Mayor to speak at the appropriate time.

Phone: To join the Zoom meeting using a phone, use the following phone numbers and Webinar ID: **US: 1 (346) 248-7799 - Webinar ID: 869 0239 6396**

Phone attendees should press *9 to use the “Raise Hand” function to be recognized by the Mayor to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

Councilor Cassutt

3. **SALUTE TO THE NEW MEXICO FLAG**

Councilor Lindell

4. **INVOCATION AND REMEMBRANCES**

Councilor Romero-Wirth

5. **ROLL CALL**

6. **APPROVAL OF AGENDA**

7. **APPROVAL OF CONSENT AGENDA**

8. **PRESENTATIONS**

- a. Audit Update for FY21. (Emily Oster, Finance Director, ekoster@santafenm.gov, 505-629-3411).

9. **ACTION ITEMS: CONSENT AGENDA**

- a. Request for Approval of the May 31, 2023 Regular Governing Body Meeting Minutes. (Geraldyn Cardenas, Assistant City Clerk: gfcardenas@santafenm.gov, 505-955-6519)

Committee Review:

Governing Body: 06/28/2023

- b. Request for Approval of the June 7, 2023 Special Governing Body Meeting Minutes. (Geraldyn Cardenas, Assistant City Clerk: gfcardenas@santafenm.gov; 505-955-6519)

Committee Review:

Governing Body: 06/28/2023

- c. Request for Approval of the June 14, 2023 Regular Governing Body Meeting Minutes. (Geraldyn Cardenas, Assistant City Clerk: gfcardenas@santafenm.gov; 505-955-6519)

Committee Review:

Governing Body: 06/28/2023

- d. Request for Approval of Liquor Hearing Officer's Recommendation to Approve the Request from Honeymoon Brewery, LLC, for a Small Brewer Liquor License with On-Premises Consumption and Package Sales, to be Located at Honeymoon Brewery, 907 W. Alameda St., Unit B. The Reason for this Application is the Ownership has Changed. (Alexandria Mares, Marketing & Special Events Coordinator: armares@santafenm.gov, 955-6520)

Committee Review:

Liquor Hearing: 06/05/2023

Governing Body: 06/28/2023

- e. Request for Approval of Service Agreement with Midwest Hoopla in the Total Amount of \$150,000 to Purchase Digital Books, Audio, Video, Music and E-Books. (Margaret Neil, Library Division Director, mmneill@santafenm.gov 505-955-6788)

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body: 06/28/2023

- f. Request for Approval of a Service Agreement with CrowdRiff for TSF Digital/Web-Based Marketing Software Platform in the Total Amount of \$88,000 for a Four-Year Term. (Randy Randall, TSF Executive Director; rrandall@santafenm.gov, 505-955-6209)

Committee Review:

Quality of Life Committee: 06/07/2023

Finance Committee: 06/20/2023

Governing Body: 06/28/2023

- g. Request for Approval of Service Contract with Simpleview LLC in the Total Amount of \$287,200 for TSF Website Content Management Platform for a Four-Year Term. (Randy Randall, TSF Executive Director; rrandall@santafenm.gov, 505-955-6209)

Committee Review:

Quality of Life Committee: 06/07/2023

Finance Committee: 06/20/2023

Governing Body: 06/28/2023

- h. Request for Approval of Professional Services Agreement with Bella Luz Apartments 2022 LLLP in the Total Amount of \$844,470 for Costs Associated with Planning, Designing, Constructing, and/or Renovating the Lamplighter Inn Into 58 Units of Affordable Housing with 25% of Units Set Aside for Special Needs Tenants. (Cody Minnich, Housing Grant Manager, Office of Affordable Housing, cjminnich@santafenm.gov, 505-

955-6574)

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body: 06/28/2023

- i. Request for Approval of Amendment No.1 to the Professional Services Agreement No. 22-0375 with Homewise to Extend the Term of the Contract for Another Year and Add Compensation in the Amount of \$190,000 for a Total Amount of \$380,000 to Provide Homebuyer/Owner Support Services to Residents of Santa Fe with Low and Moderate Incomes. (Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov, 505-955-6346)

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body: 06/28/2023

- j. Request for Approval of Amendment No. 1 to Professional Services Agreement No. 22-0266 with Ciber Pathway Inc., in the Amount of \$1,304,112.60 with the Total Amount Not to Exceed \$2,821,370.10 to Assist with Munis Service Packs Installation Cadence and Assist with the Build-out of Application Programming Interface (API) for Multiple Platforms Across the City. (Audrey Abeyta, ITT Department Project Management Office Manager, EJ Duran, ITT Department EUS Manager)

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body: 06/28/2023

- k. Request for Approval of General Service Agreement with CamNet Inc., in the Total Amount of \$148,714.29 Excluding NMGRT for Equipment and Configuration of Cameras and Door Controls at the Santa Fe Regional Airport with the Term Ending June 30, 2024. (Manuel Gonzales, ITT Director, mmgonzales@santafenm.gov, 505-955-5576)

Committee Review:

Finance Committee: 6/20/2023

Quality of Life Committee: 6/21/2023

Governing Body: 6/28/2023

- i. Request for Approval of a Professional Services Agreement with Santa Fe Public Schools for Expanded Summer Program Opportunities for the Youth of Santa Fe, in the Amount Not to Exceed \$150,000.00, Including NMGRT. (Julie Sanchez, Youth and Family Services Division Director: jjsanchez@santafenm.gov 505-955-6678)

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body Committee: 06/28/2023

- m. Request for Approval of Amendment No. 2 to the Affordable Housing Trust Fund Professional Services Agreements No. 21-0327 and 22-0374 with Santa Fe Civic Housing Authority in the Total Amount of \$200,000 for Villa Consuelo Apartments. (Cody Minnich, Housing Grant Manager, cjminnich@santafenm.gov, 505-955-6574)

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body: 06/28/2023

- n. Request for Approval of Amendment No. 1 to the Professional Services Agreement No. 22-0376 with the Housing Trust in the Amount of \$110,000 for a Total Compensation Amount of \$220,000 to Provide Homebuyer/Owner Support Services to the Residents of Santa Fe with Low and Moderate Incomes and Extend the Term. (Alexandra Ladd, Director, Office of Affordable Housing: agladd@santafenm.gov).

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body: 06/28/2023

- o.

Request for Approval of a Budget Adjustment Resolution (BAR) of \$300,000 of State-Deposited Funds Into the City's General Fund to the Office of Economic Development Grants and Services Fund for the Meow Wolf LEDA Project, in Accordance with the Intergovernmental Agreement (IGA), Signed Into Effect in 2017. (Casey Dalbor, Business Growth Manager, Office of Economic Development, cjdalbor@santafenm.gov, 505-470-4807).

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body: 06/28/2023

- p. Request for Approval of a Budget Adjustment Resolution (BAR) of \$75,000 of State-Deposited Funds Into the City's General Fund to the Office of Economic Development Grants and Services Fund for the Earth Traveler Teardrop Trailer LEDA project, in Accordance with the Intergovernmental Agreement (IGA), Signed into Effect in 2022. (Casey Dalbor, Business Growth Manager, Office of Economic Development, cjdalbor@santafenm.gov, 505-470-4807)

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body: 06/28/2023

- q. Request for Approval of a Budget Amendment Resolution (BAR) to Account for Administration Fees Payable on the City of Santa Fe's Collections of Gross Receipts Tax and Property Tax. (Andy Hopkins, Budget Officer, ajhopkins@santafenm.gov, (505) 955-6177)

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body: 06/28/2023

- r. Request for Approval to Purchase New Furniture for the Airport Terminal Via GSA Price Agreement, GSA No. GS-27F-0008W in the Amount of \$84,582.60. (James Harris, Airport Manager, jcharris@santafenm.gov, 505-955-2901)

Committee Review:

Finance Committee: 06/20/2023

Public Works and Utilities Committee: 06/26/2023

Governing Body: 06/28/2023

- s. Request for Approval of a Cooperative Project Agreement with the New Mexico Department of Transportation in the Amount of \$1,316,714 for the Construction of Tierra Contenta Trail Extension. (Romella Glorioso-Moss, PW Capital Projects Manager, rsglorioso-moss@santafenm.gov, 505-955-6623)
 - 1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,316,714 Using \$1,125,000 NMDOT Funding and \$191,174 of Road Impact Fees to Construct Tierra Contenta Trail Extension Project.

Committee Reviews:

Finance Committee: 06/20/2023

Public Works and Public Utilities Committee: 06/26/2023

Governing Body: 06/28/2023

- t. Request for Approval of Amendment No. 2 to the On-Call Professional Services Agreement Item No. 19-0747 for Engineering Design Services with WSP Solutions USA Inc to Increase the Compensation by \$600,000 for a Total Amount of \$2,100,000 Exclusive of NMGRT. (Romella Glorioso-Moss, PW Capital Projects Manager, rsglorioso-moss@santafenm.gov, 505-955-6623)

Committee Review:

Finance Committee: 06/20/2023

Public Works & Utilities Committee: 06/26/2023

Governing Body: 06/28/2023

- u. CONSIDERATION OF A RESOLUTION 2023-__ (Mayor Webber)
A Resolution Requesting Approval of Second and Third Quarter Budget Amendments for Fiscal Year 2022/2023. (Andy Hopkins, Budget Analyst, ajhopkins@santafenm.gov, 505-955-6177)

Committee Review:

Governing Body (Introduction): 06/14/2023

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Public Works and Utilities: 06/26/2023

Governing Body: 06/28/2023

- v. CONSIDERATION OF RESOLUTION NO. 2021-__. (Councilor Romero-Wirth)

A Resolution Required Pursuant to SFCC 9-1.6 (A) Notifying the County Clerk of the County of Santa Fe that the Regular Local Election to be Held on November 7, 2023, Shall Include Elections for One City Councilor from Each Council District and One Municipal Judge for the City of Santa Fe. (Kristine Bustos - Mihelcic, City Clerk: kmmihelcic@santafenm.gov, 505-955-6846)

Committee Review:

Finance Committee (Introduced): 06/20/23

Quality of Life Committee: 06/21/23

Governing Body: 06/28/23

10. **ACTION ITEMS: DISCUSSION AGENDA**

- a. Request for Approval of General Services Contract with Ameresco Asset Sustainability Group, LLC for AssetPlanner Software to Continue Facilities Asset Management in the Total Amount of \$500,032.08 Including NMGRT Over a Four-Year Period. (Sam Burnett, Facilities Division Director, jsburnett@santafenm.gov, 505-795-2491).

Committee Review

Public Works & Utilities Committee: 06/26/2023

Governing Body: 06/28/2023

- b. Recommendation to Deny Appeal # 2023-6889-APPL by Stephanie Beninato, of the Board of Adjustment's Decision in Case # 2022-6044 to Approve Sign Height Variance at Lucchese Bootmaker, Located at 57 Old Santa Fe Trail. (Rebecca Mnuk-Herrmann, Assistant City Attorney: ramnukherrmann@santafenm.gov).

- c. Recommendation to Deny an Appeal by Gyanna Basse/Gaia Traders, LLC, Doing Business as Love for Life Dispensary, of the Land Use Director's Decision in Case #2023-6588 to Deny a Request for a Variance to Operate a Retail Cannabis Business at 1330 Rufina Circle, within 400 Feet of Another Licensed Cannabis Retail Business. (Rebecca Mnuke-Herrmann, Assistant City Attorney: ramnukeherrmann@santafenm.gov).

11. **MATTERS FROM THE CITY MANAGER**

12. **MATTERS FROM THE CITY ATTORNEY**

EXECUTIVE SESSION

In Accordance with the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1, Part (H), Subparts (5) and (7), Discussion of Collective Bargaining Preliminary to Collective Bargaining Negotiations and Discussion of Pending and Threatened Litigation in Which the City Is or May Be a Party, Including, but not Limited to, City of Santa Fe vs. the Board of County Commissioners of Santa Fe County, No. D-101-CV-2023-00921. (Erin K. McSherry, City Attorney: ekmcsberry@santafenm.gov).

13. **EXECUTIVE SESSION ACTION ITEMS**

14. **MATTERS FROM THE CITY CLERK**

15. **COMMUNICATIONS FROM THE GOVERNING BODY**

16. **INTRODUCTION OF LEGISLATION**

- a. **CONSIDERATION OF A RESOLUTION 2023-__** (Councilor Cassutt, Councilor Chavez, Councilor Villarreal)
A Resolution Accepting a Local Government Road Fund Administered by the New Mexico Department of Transportation for The Planning And Design Of The Agua Fria-Henry Lynch Roundabout Project, Identified As Control No. L500532. (Romella Glorioso-Moss, [GOVERNING BODY MEETING](mailto:rsglorioso-</div><div data-bbox=)

moss@santafenm.gov, 505-955-6623)

Committee Review:

Governing Body: (Introduction) 06/28/2023

Public Works and Utilities Committee: 07/10/2023

Finance Committee: 07/17/2023

Governing Body: 07/26/2023

17. **PETITIONS FROM THE FLOOR**

18. **PUBLIC COMMENT ON BILLS (First Public Comment, No Action)**

- a. **CONSIDERATION OF A BILL 2023-18.** (Councilor Romero-Wirth)
A Bill Amending Section 7-1.1 SFCC 1987 to Adopt the 2020 New Mexico Electrical Code, the 2021 New Mexico Plumbing Code, and the 2021 New Mexico Mechanical Code of the State Of New Mexico Building Code as Amended; and Amending Section 7-1.9 SFCC 1987, to Remove Language that is Inconsistent with the 2021 New Mexico Plumbing Code. (Thomas Graham, tmgraham@santafenm.gov, 505-955-6613)

Committee Review:

Governing Body (Introduction): 06/14/2023

Governing Body (Public Comment): 06/28/2023

Public Works and Utilities Committee: 07/10/2023

Governing Body (Public Hearing): 07/26/2023

- b. **CONSIDERATION OF A BILL NO. 2023-19.** (Councilor Rivera)
A Bill Amending Exhibit B of Section 21-7 to Increase Certain Residential and Commercial Rates for Services Provided by the Environmental Services Division; to Increase Replacement Fees For Containers; and to Remove Language Permitting One-Time, Free Replacement Of Containers. (Shirlene Sitton, sesitton@santafenm.gov, sesitton@santafenm.gov)

Committee Review:

Governing Body: (Introduction) 06/14/2023

Governing Body: (Public Comment) 06/28/2023

Public Works and Utilities Committee: 07/10/2023

Finance Committee: 07/17/2023

Governing Body (Public Hearing): 07/26/2023

- c. **CONSIDERATION OF A BILL NO. 2023-20 (Mayor Webber, Councilor Cassutt, Councilor Romero-Wirth, Councilor M. Garcia)**
A Bill Relating to Metropolitan Redevelopment; Deleting the Content of Section 7-2 Regarding “Urban Renewal”, Repealed by State Law in 2008, and Replacing it with the City’s Metropolitan Redevelopment Code, Sections 6-13 and 6-14, Amended to be Consistent With State Law, Delete Language Specific to a Business Capitol District, Limit Metropolitan Redevelopment Commission Leasing Authority to that Specified in a Particular Metropolitan Development Plan, and Specify Qualifications for Metropolitan Redevelopment Commissioners (Rich Brown, rdbrown@santafenm.gov, 505-955-6625, Marcos Martinez, mdmartinez, 505-955-6502).

Committee Review:

Governing Body (Introduction): 06/14/2023
Governing Body (Public Comment): 06/28/2023
Public Works and Utilities Committee: 07/10/2023
Finance Committee: 07/17/2023
Quality of Life: 07/19/2023
Governing Body (Public Hearing): 07/26/2023

19. **FINAL ACTION ON LEGISLATION (Public Hearing)**

20. **PUBLIC HEARINGS (Land Use Cases, Appeals, and Other Items Required to Have a Public Hearing)**

- a. **2023-006567-HDRB. 418 Apodaca Hill.** Downtown and Eastside Historic District. Patricia and Gary Kopren, Agent/Owners, Propose to Construct a 2,026 sq. ft. 13’0” High Addition on the Northeast Side of a Contributing Structure and a 204 sq. ft. Portal on the East Primary Elevation. Exceptions Requested to Section 14-5.2(D)(2)(c) to Permit an Addition on a Primary Façade and Section 14-5.2(D)(2)(d) to Permit an Addition Greater than 50% of the Existing Building Footprint. (Heather Lamboy, Assistant Planning and Land Use Director: hllamboy@santafenm.gov; 505-955-6598)

21. **APPOINTMENTS**

- a. Bicycle Pedestrian Advisory Committee
 - Yolanda Eisenstein (District 1) – re-appointment, third term – July 1, 2023 to June 30, 2025
 - Ben Pingilley (District 3), re-appointment, second term – July 1, 2023 to June 30, 2025
 - Angela Bordegaray (District 4), new appointment – July 1, 2023 to June 30, 2025

- b. Economic Development Advisory Committee (EDAC)
 - Kenneth Resnick (reappointment)
 - Kim Schiffbauer (reappointment)
 - Zachary Nagle (appointment)

- c. Historic District Review Board
 - Amanda Mather
 - David Valdo

- d. Airport Advisory Board
 - Len Rand

22. **ADJOURN**

Closed captions are provided for this meeting. Persons with disabilities in need for additional accommodations, contact the City Clerk's office at 505-955-6521, five (5) working days prior to meeting date.