



# AGENDA

SPECIAL MEETING OF  
THE GOVERNING BODY  
MAY 26, 2023 11:30 AM  
COUNCIL CHAMBERS, CITY  
HALL  
200 LINCOLN AVENUE

## PROCEDURES FOR SPECIAL GOVERNING BODY MEETING

**Viewing:** Members of the public may view the meeting through the Government Channel on Comcast Channel 28 and Comcast HD928 or may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this and all past meetings of the Governing Body will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded Governing Body meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

**Radio Broadcast:** The meeting can be heard on radio station KSFR 101.1.

**Written Public Comment:** Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> through 1:00p.m. the day of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

### 1. CALL TO ORDER

2. **PLEDGE OF ALLEGIANCE**

Councilor Rivera

3. **SALUTE TO THE NEW MEXICO FLAG**

Councilor Cassutt

4. **INVOCATION**

Councilor Lindell

5. **ROLL CALL**

6. **APPROVAL OF AGENDA**

7. **DISCUSSION/ACTION ITEMS**

- a. Request for Approval of Architect & Engineering Task Order with Molzen Corbin in the Total Amount of \$69,310.19 for the Santa Fe Regional Airport Phase 2 & 3 Expansion Project. (James Garduno, Project Administrator: [jdgarduno@santafenm.gov](mailto:jdgarduno@santafenm.gov), 505-670-3232)

**Committee Review:**

Special Governing Body: 05/26/2023

- b. Request for Approval to Apply for FAA Grant for the Use of Programming Phase II of the Terminal Expansion for the Santa Fe Regional Airport. (James Garduno, Project Administrator: [jdgarduno@santafenm.gov](mailto:jdgarduno@santafenm.gov); 505-670-3232)

**Committee Review:**

Special Governing Body: 05/26/2023

- c. Request for Approval of a contract for Architect and Engineering Services with Molzen Corbin for the Santa Fe Regional Airport Not to Exceed \$5,000,000. (James Harris, Airport Manager: [jcharris@santafenm.gov](mailto:jcharris@santafenm.gov); 505-955-2901 and James Garduno, Project

Administrator: jdgarduno@santafenm.gov; 505-670-3232)

**Committee Review:**

Special Governing Body: 05/26/2023

8. **ADJOURN**

**SUMMARY OF ACTION  
SPECIAL MEETING OF THE GOVERNING BODY  
WEDNESDAY, MAY 26, 2023, 5:00 PM  
COUNCIL CHAMBERS, CITY HALL  
200 LINCOLN AVENUE, SANTA FE, NEW MEXICO**

1.	<b>Call To Order</b>	<b>Convened at 11:36 am</b>	<b>1</b>
2.	<b>Pledge of Allegiance</b>	<b>Councilor Rivera</b>	<b>1</b>
3.	<b>Salute to the NM Flag</b>	<b>Councilor Cassutt</b>	<b>1</b>
4.	<b>Invocation and Remembrances</b>	<b>Councilor Lindell</b>	<b>1</b>
5.	<b>Roll Call</b>	<b>Quorum</b>	<b>1-2</b>
6.	<b>Approval of Agenda</b>	<b>Approved as Presented</b>	<b>2</b>
7.	<b>Action items: Discussion agenda</b>		
	a. <b>Architect and Engineering</b>	<b>Approved</b>	<b>2</b>
	b. <b>FAA Grant</b>	<b>Approved</b>	<b>2-3</b>
	c. <b>Architect and Engineering</b>	<b>Approved</b>	<b>3</b>
8.	<b>Adjourn</b>	<b>Adjourned at 12:04 pm</b>	<b>3</b>

**SPECIAL MEETING OF THE GOVERNING BODY  
WEDNESDAY, MAY 26, 2023, 11:30 AM  
COUNCIL CHAMBERS, CITY HALL  
200 LINCOLN AVENUE, SANTA FE, NEW MEXICO**

**1. CALL TO ORDER**

The regular meeting of the Governing Body was called to order by Mayor Webber at 11:36 AM, on Friday, May 26, 2023, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Councilor Rivera.

**3. SALUTE TO THE NEW MEXICO FLAG**

The salute to the New Mexico Flag was led by Councilor Cassutt.

**4. INVOCATION**

The invocation was given by Councilor Romero-Wirth.

A moment of silence was given.

**5. ROLL CALL**

**MEMBERS PRESENT**

Mayor Alan Webber  
Councilor Signe Lindell  
Councilor Jamie Cassutt  
Councilor Amanda Chavez  
Councilor Lee Garcia  
Councilor Michael Garcia  
Councilor Christopher Rivera  
Councilor Carol Romero-Wirth  
Councilor Renee Villarreal

**MEMBERS EXCUSED**

**OTHERS PARTICIPANTS ATTENDING**

Erin McSherry, City Attorney  
John Blair, County Manager

Kristine Bustos-Mihelcic, City Clerk  
Elizabeth Martin, Stenographer

## **6. APPROVAL OF AGENDA**

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Cassutt, to approve the agenda as presented.

**VOTE** The motion passed on a roll call vote as follows:

Councilor Lindell, yes; Councilor Chavez, yes; Councilor Cassutt, yes; Councilor Lee Garcia, yes; Councilor Michael Garcia, yes; Councilor Rivera, yes; Councilor Romero-Wirth, yes; Councilor Villarreal, yes; Mayor Webber, yes.

## **7. DISCUSSION/ACTION ITEMS**

- a. REQUEST FOR APPROVAL OF ARCHITECT & ENGINEERING TASK ORDER WITH MOLZEN CORBIN IN THE TOTAL AMOUNT OF \$69,310.19 FOR THE SANTA FE REGIONAL AIRPORT PHASE 2 & 3 EXPANSION PROJECT**

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Cassutt, to approve the request.

**VOTE** The motion passed on a roll call vote as follows:

Councilor Lindell, yes; Councilor Chavez, yes; Councilor Cassutt, yes; Councilor Lee Garcia, yes; Councilor Michael Garcia, yes; Councilor Rivera, yes; Councilor Romero-Wirth, yes; Councilor Villarreal, yes; Mayor Webber, yes.

- b. REQUEST FOR APPROVAL TO APPLY FAA GRANT FOR THE USE OF PROGRAMMING PHASE II OF THE TERMINAL EXPANSION FOR THE SANTA FE REGIONAL AIRPORT**

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Cassutt, to approve the request.

**VOTE** The motion passed on a roll call vote as follows:

Councilor Lindell, yes; Councilor Chavez, yes; Councilor Cassutt, yes; Councilor Lee Garcia, yes; Councilor Michael Garcia, yes; Councilor Rivera, yes; Councilor

Romero-Wirth, yes; Councilor Villarreal, yes; Mayor Webber, yes.

- c. **REQUEST FOR APPROVAL OF A CONTRACT FOR ARCHITECT AND ENGINEERING SERVICES WITH MOLZEN CORBIN FOR THE SANTA FE REGIONAL AIRPORT NOT TO EXCEED \$5,000,000.**

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Cassutt, to approve the request.

**VOTE** The motion passed on a roll call vote as follows:

Councilor Lindell, yes; Councilor Chavez, yes; Councilor Cassutt, yes; Councilor Lee Garcia, yes; Councilor Michael Garcia, yes; Councilor Rivera, yes; Councilor Romero-Wirth, yes; Councilor Villarreal, yes; Mayor Webber, yes.

**8. ADJOURN**

There being no further business before the Governing Body the meeting adjourned at 12:04 pm.

Approved By:



\_\_\_\_\_  
Mayor Alan Webber

Attested To By:



\_\_\_\_\_  
Kristine Bustos-Mihelcic, City Clerk

Respectfully Submitted By:



\_\_\_\_\_  
Elizabeth Martin, Stenographer