



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
JUNE 20, 2023
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
 - a. Finance Staff Recognition. (Emily Oster, Finance Director, ekoster@santafenm.gov, 505-629-3411).
 - b. Audit Update for FY21. (Emily Oster, Finance Director, ekoster@santafenm.gov, 505-629-3411).

6. **ACTION ITEMS: CONSENT**

- a. Request for Approval of the Finance Committee Minutes – June 5, 2023. (Emily Oster, Finance Director, 505-629-3411).

Committee Review:

Finance Committee: 06/20/2023

- b. Request for Approval of General Service Agreement with CamNet Inc., in the Total Amount of \$148,714.29 Excluding NMGRT for Equipment and Configuration of Cameras and Door Controls at the Santa Fe Regional Airport with the term ending June 30, 2024. (Manuel Gonzales, ITT Director, mmgonzales@santafenm.gov, 505-955-5576)

Committee Review:

Finance Committee: 6/20/2023

Quality of Life: 6/21/2023

Governing Body: 6/28/2023

- c. Request for the Approval of Service Contract in the Total Amount of \$287,200 with Simpleview LLC for TSF Website Content Management Platform for a Four-Year Term. (Randy Randall, TSF Executive Director; rrandall@santafenm.gov, 505-955-6209)

Committee Review:

Quality of Life Committee: 06/07/2023

Finance Committee: 06/20/2023

Governing Body Committee: 06/28/2023

- d. Request for Approval of a Service Agreement with CrowdRiff for TSF Digital/Web-Based Marketing Software Platform in the Total Amount of \$88,000 for a Four-Year Term. (Randy Randall, TSF Executive Director; rrandall@santafenm.gov, 505-955-6209).

Committee Review:

Quality of Life Committee: 06/07/2023

Finance Committee: 06/20/2023

Governing Body Committee: 06/28/2023

- e. Request for Approval of the Professional Services Agreement with Bella Luz Apartments 2022 LLLP in the Total Amount of \$844,470 for Costs Associated with Planning, Designing, Constructing, and/or Renovating the Lamplighter Inn into 58 Units of Affordable Housing with 25% of Units Set Aide for Special Needs Tenants. (Cody Minnich, Housing Grant Manager, Office of Affordable Housing, cjminnich@santafenm.gov, 505-955-6574).

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body: 06/28/2023

- f. Request for Approval of Amendment No.1 to the Professional Services Agreement No. 22-0375 with Homewise to Extend the Term of the Contract for Another Year and Add Compensation in the Amount of \$190,000 for a Total Amount of \$380,000 to Provide Homebuyer/Owner Support Services to Residents of Santa Fe with Low and Moderate Incomes. (Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov, 505-955-6346).

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body: 06/28/2023

- g. Request for Approval of Service Agreement with Midwest Hoopla in the Total Amount of \$150,000.00 for Purchase of Digital Books, Audio, Video, Music, E-Books. (Margaret Neil, Library Division Director, mmneill@santafenm.gov 505-955-6788).

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body Committee: 06/28/2023

- h. Request for Approval of Amendment No. 1 to Professional Services Agreement No. 22-0266 with Ciber Pathway Inc., in the Amount of \$1,304,112.60 with the Total Amount not to Exceed \$2,821,370.10 to Assist with Munis Service Packs Installation Cadence and Assist with the Build-out of Application Programming Interface (API) for Multiple

Platforms Across the City. (Manuel Gonzales, ITT Department Director, mmgonzales@santafenm.gov, 505-955-5576).

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body: 06/28/2023

- i. Request for Approval of a Professional Services Agreement with Santa Fe Public Schools for Expanded Summer Program Opportunities for the Youth of Santa Fe, in the Amount not to Exceed \$150,000.00, Including NMGRT; (Julie Sanchez, Youth and Family Services Division Director: jjsanchez@santafenm.gov 505-955-6678).

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body Committee: 06/28/2023

- j. Request for Approval of a Budget Adjustment Resolution (BAR) of \$300,000 of State-Deposited Funds for the Meow Wolf LEDA Project, in Accordance with the Intergovernmental Agreement (IGA), Signed into Effect in 2017. (Casey Dalbor, Business Growth Manager, Office of Economic Development, cjdalbor@santafenm.gov, 505-470-4807).

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body: 06/28/2023

- k. Request for Approval of a Budget Adjustment Resolution (BAR) of \$75,000 of State-Deposited Funds for the Earth Traveler Teardrop Trailer LEDA project, in Accordance with the Intergovernmental Agreement (IGA), Signed into Effect in 2022. (Casey Dalbor, Business Growth Manager, Office of Economic Development, cjdalbor@santafenm.gov, 505-470-4807)

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body: 06/28/2023

- i. Request for Approval of Amendment No. 5 to the Collective Bargaining Agreement Between the City of Santa Fe and Local 3999 City of Santa Fe Employees of the American Federation of State, County and Municipal Employees, Council 18, AFL-CIO, for All Bargaining Unit Employees to Receive a 3% Pay Increase who Earn Less Than \$100,000 Annually and 1% for Bargaining Unit Employees who Earn \$100,000 or More Annually the First Full Pay Period in July 2023. (Bernadette Salazar, Human Resources Director, 505-955-6591, bjsalazar@santafenm.gov)

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Governing Body: 06/28/2023

- m. Request for Approval of a Cooperative Project Agreement with the New Mexico Department of Transportation in the Amount of \$1,316,714 for the Construction of Tierra Contenta Trail Extension. (Romella Glorioso-Moss, PW Capital Projects Manager, rsglorioso-moss@santafenm.gov, 505-955-6623)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$1,316,714 using \$1,125,000 NMDOT funding and \$191,174 of Road Impact Fees to Construct Tierra Contenta Trail Extension Project.

Committee Reviews:

Finance Committee: 06/20/2023

Public Works/Public Utilities Committee: 06/26/2023

Governing Body: 06/28/2023

- n. Request for Approval of Amendment No. 2 to the Affordable Housing Trust Fund Professional Services Agreements No. 21-0327; 22-0374 with Santa Fe Civic Housing Authority in the Total Amount of \$200,000 for Villa Consuelo Apartments. (Cody Minnich, Housing Grant Manager, cjminnich@santafenm.gov, 505-955-6574).

Committee Review:

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023
Governing Body: 06/28/2023

- o. Request for Approval of Amendment No. 1 to the Professional Services Agreement No. 22-0376 with the Housing Trust in the Amount of \$110,000 for a Total Compensation Amount of \$220,000 to Provide Homebuyer/Owner Support Services to the Residents of Santa Fe with Low and Moderate Incomes and Extend the Term. (Cody Minnich, Housing Grant Manager, Office of Affordable Housing; cjminnich@santafenm.gov; 505-955-6574).

Committee Review:

Finance Committee: 06/20/2023
Quality of Life Committee: 06/21/2023
Governing Body: 06/28/2023

- p. Request for Approval of a Professional Service Agreement with Proyecto, LLC in the Total Amount of \$182,847 for the Continuation of the Midtown Management Services for Phase III – V. (Rich Brown, Community Development Director, rdbrown@santafenm.gov, 505-955-6625)

Committee Review:

Finance Committee: 06/20/2023
Quality of Life Committee: 06/21/2023
Economic Development Advisory Committee: 07/05/2023
Governing Body: 07/12/2023

- q. Request for Approval of a Budget Amendment Resolution (BAR) to Account for Administration Fees Payable on the City of Santa Fe's Collections of Gross Receipts Tax and Property Tax. (Andy Hopkins, Budget Officer, ajhopkins@santafenm.gov, (505) 955-6177).

Committee Review:

Finance Committee: 06/20/2023
Quality of Life Committee: 06/21/2023
Governing Body: 06/28/2023

- r. Request for Approval to Purchase New Furniture for the Airport

Terminal Via GSA Price Agreement, GSA No. GS-27F-0008W in the Amount of \$84,582.60. (James Harris, Airport Manager, jcharris@santafenm.gov, 505-955-2901)

Committee Review:

Finance Committee: 06/20/2023

Public Works and Utilities Committee: 06/26/2023

Governing Body: 06/28/2023

- s. CONSIDERATION OF A RESOLUTION 2023-__ (Mayor Webber)
A Resolution Requesting Approval of Second and Third Quarter Budget Amendments for Fiscal Year 2022/2023. (Andy Hopkins, Budget Analyst, ajhopkins@santafenm.gov, 505-955-6177)

Committee Review:

Governing Body (Introduction): 06/14/2023

Finance Committee: 06/20/2023

Quality of Life Committee: 06/21/2023

Public Works and Utilities: 06/26/2023

Governing Body: 06/28/20223

- t. CONSIDERATION OF A BILL NO. 2023-15 (Mayor Webber, Councilor Lindell)
A Bill Amending SFCC 1987 Section 2-4.6 to Increase the City Manager's Non-Pandemic Contract Approval Authority to Two Hundred Thousand Dollars; Amending Section 11-13 to Strike Language Regarding Contract Authority; and Amending Section 20-1.4 to by Removing the City Manager's Pandemic-Specific Authority. (Travis Dutton-Leyda, Purchasing Officer: tkduttonleyda@santafenm.gov)

Committee Review

Governing Body (Introduction): 05/31/2023

Governing Body (Public Comment): 06/14/2023

Finance Committee: 06/20/2023

Public Works and Utilities Committee: 07/10/2023

Governing Body (Public Hearing): 07/12/2023

- u. Request for Approval of Amendment No. 2 to the On-Call Professional Services Agreement for Engineering Design Services with WSP Solutions USA Inc to Increase the Compensation by \$600,000 For a

Total Amount of \$2,100,000 Exclusive of NMGRT. (Romella Glorioso-Moss, PW Capital Projects Manager, rsglorioso-moss@santafenm.gov, 505-955-6623)

Committee Review:

Finance: 06/20/2023

Public Works & Utilities Committee: 06/26/2023

Governing Body: 06/28/2023

7. INTRODUCTION OF LEGISLATION

- a. CONSIDERATION OF RESOLUTION NO. 2021-___. (Councilor Romero-Wirth)

A Resolution Required Pursuant to SFCC 9-1.6 (A) Notifying the County Clerk of the County of Santa Fe that the Regular Local Election to be Held on November 7, 2023, Shall Include Elections for One City Councilor from Each Council District and One Municipal Judge for the City of Santa Fe. (Kristine Bustos - Mihelcic, City Clerk: kmmihelcic@santafenm.gov, 505-955-6846)

Committee Review:

Finance Committee (Introduced): 06/20/23

Quality of Life Committee: 06/21/23

Governing Body: 06/28/23

8. MATTERS FROM STAFF

9. MATTERS FROM THE COMMITTEE

10. MATTERS FROM THE CHAIR

11. NEXT MEETING: Monday, July 17, 2023

12. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.