



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
JUNE 05, 2023
5:00 PM
CITY COUNCIL CHAMBERS,
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
 - a. Audit Update for FY21. (Emily Oster, Finance Director: ekoster@santafenm.gov, 505-629-3411)
 - b. Procurement Presentation (Travis Dutton-Leyda, Procurement Officer, 505-629-8351).

6. **ACTION ITEMS: CONSENT**

a. Request for Approval of the Finance Committee Minutes – May, 15, 2023. (Emily Oster, Finance Director, 505-629-3411).

b. Request for Approval of the April 11, 2023 Budget Hearing Minutes. (Emily Oster, Finance Director, 505-629-3411).

Committee Review:

Finance Committee: 06/05/2023

c. Request for Approval of the April 12, 2023 Budget Hearing Minutes. (Emily Oster, Finance Director, 505-629-3411).

Committee Review:

Finance Committee: 06/05/2023

d. Request for Approval of the April 13, 2023 Budget Hearing Minutes. (Emily Oster, Finance Director, 505-629-3411).

Committee Review:

Finance Committee: 06/05/2023

e. Request for Approval of the April 18, 2023 Budget Hearing Minutes. (Emily Oster, Finance Director, 505-629-3411).

Committee Review:

Finance Committee: 06/05/2023

f. Request for Approval of the April 19, 2023 Budget Hearing Minutes. (Emily Oster, Finance Director, 505-629-3411).

Committee Review:

Finance Committee: 06/05/2023

g. Request for Approval of the April 20, 2023 Budget Hearing Minutes. (Emily Oster, Finance Director, 505-629-3411).

Committee Review:

Finance Committee: 06/05/2023

- h. Request for Approval of the April 25, 2023 Budget Hearing Minutes. (Emily Oster, Finance Director, 505-629-3411).

Committee Review:

Finance Committee: 06/05/2023

- i. Request for Approval of the April 26, 2023 Budget Hearing Minutes. (Emily Oster, Finance Director, 505-629-3411).

Committee Review:

Finance Committee: 06/05/2023

- j. Request for Approval of Budget Hearing Minutes of April 27, 2023. (Emily Oster, Finance Director, 505-629-3411).

Committee Review:

Finance Committee: 06/05/2023

- k. Request for Approval of the Community Development Block Grant (CDBG) Subrecipient Agreement with Homewise in the Total Amount of \$144,964 for Mortgage Principal Reduction Assistance through December 31, 2024. (Cody Minnich, Project Manager, Office of Affordable Housing, cjminnich@santafenm.gov, 505-955-6574)

Committee Review:

Finance Committee: 06/05/2023

Quality of Life Committee: 06/07/2023

Governing Body: 06/14/2023

- l. Request for Approval of Amendment No. 2 to the Affordable Housing Trust Fund (AHTF) Contract Item #21-0328 with Santa Fe Habitat for Humanity in the Total Amount of \$80,000 for Mortgage Principal Reduction Assistance to Extend the Contract Term through June 30, 2024. (Cody Minnich, Project Manager, Office of Affordable Housing, cjminnich@santafenm.gov, 505-955-6574)

Committee Review:

Finance Committee: 06/05/2023

Quality of Life Committee: 06/07/2023
Governing Body: 06/14/2023

- m. Request for Approval of the Community Development Block Grant (CDBG) Subrecipient Agreement with Santa Fe Habitat for Humanity in the Total Amount of \$100,000 for the Home Repair Program through December 31, 2024. (Cody Minnich, Project Manager, Office of Affordable Housing, cjminnich@santafenm.gov, 505-955-6574)

Committee Review:

Finance Committee: 06/05/2023
Quality of Life Committee: 06/07/2023
Governing Body: 06/14/2023

- n. Request for Approval of the Affordable Housing Trust Fund (AHTF) Professional Services Agreement with Youthworks in the Total Amount of \$200,000 for the Housing First Rental Assistance Program through June 30, 2024. (Cody Minnich, Project Manager, Office of Affordable Housing, cjminnich@santafenm.gov, 505-955-6574)

Committee Review:

Finance Committee: 06/05/2023
Quality of Life Committee: 06/07/2023
Governing Body: 06/14/2023

- o. Request for Approval of FY23 Police Vehicle Purchase Request with Chalmer Ford and MHQ in the Total Amount is \$1,565,166.64 for the Vehicles, Equipment and Labor Costs Associated with Each Vehicle. (Ben Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov, 505-955-5040).

Committee Review:

Finance Committee: 06/05/2023
Quality of Life Committee: 06/07/2023
Governing Body Committee: 06/14/2023

- p. Request for Approval of a Professional Services Agreement with Molzen-Corbin & Associates, Inc. in an Amount Not to Exceed \$103,162.65 Including NMGRT for the Design and Construction Administration of Six

New Pickleball Courts at Fort Marcy Park. (Scott A. Overlie, Parks Division Project Administrator, saoverlie@santafenm.gov, 505-231-6194)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$104,000 for the Design of Six New Pickleball Courts under ORG/OBJ 3559980/572960. (Melissa McDonald, Parks and Open Space Division Director, mamcdonald@santafenm.gov, 505-303-9502, Scott A. Overlie, Parks Division Project Administrator, saoverlie@santafenm.gov, 505-231-6194).

Committee Review:

Finance Committee: 06/05/2023

Public Works and Utilities Committee: 06/12/2023

Governing Body: 06/14/2023

- q. Request for Approval of the Recovery Funds Sub-Recipient Contract with Hellas Construction Inc. in the Amount of \$1,016,914.00 for Utilization of Funds from the American Rescue Plan Act (ARPA) for Ragle Park Softball Field Improvements. (Scott Overlie, Parks Division Project Administrator: saoverlie@santafenm.gov, 505-231-6194)

Committee Review:

Finance Committee: 06/05/2023

Public Works and Utilities Committee: 06/12/2023

Governing Body: 06/14/2023

- r. Request for Approval of a General Services Contract in the Total Amount of \$549,542.96, Including NMGRT for City-Wide On-Call Elevator Services for City Facilities with TK Elevator Corporation. (Caryn Grosse, clgrosse@santafenm.gov; 505-955-5938 and Denise Gabaldon, rdgabaldon@santafenm.gov; 505-955-5934)

Committee Review

Public Works & Utilities Committee: 05/30/2023

Finance Committee: 06/05/2023

Governing Body: 06/14/2023

- s. Request for Approval of Amendment No. 1 to Item #22-0300 Universal Protection Services DBA Allied Universal Security to Extend the Term to June 30, 2024 with No Corresponding Change in Cost. (Sam Burnett,

jsburnett@santafenm.gov, 505-955-5933; Denise Gabaldon, Contracts Administrator, rdgabaldon@santafenm.gov, 505-955-5934)

Committee Review

Public Works & Utilities Committee: 05/30/2023

Finance Committee: 06/05/2023

Governing Body: 06/14/2023

- t. Request the Approval of Amendment No. 1 to Item #22-0302 with Servexo Protection Services to Extend the Term to June 30, 2024 with No Corresponding Change in Cost. (Sam Burnett, jsburnett@santafenm.gov, 505-955-5933; Denise Gabaldon, Contracts Administrator, rdgabaldon@santafenm.gov, 505-955-5934).

Committee Review

Public Works & Utilities Committee: 05/30/2023

Finance Committee: 06/05/2023

Governing Body: 06/14/2023

- u. Request for Approval of Amendment No. 1 to Item #22-0301 with Condor - New Age Logistics, LLC to Extend the Term to June 30, 2024 with No Corresponding Change in Cost. (Sam Burnett, Facilities Division Director, jsburnett@santafenm.gov, 505-955-5933; Denise Gabaldon, Contracts Administrator, rdgabaldon@santafenm.gov, 505-955-5934)

Committee Review

Public Works & Utilities Committee: 05/30/2023

Finance Committee: 06/05/2023

Governing Body: 06/14/2023

- v. Request for Approval of Amendment #1 to Original Contract # 21-0160 with GM Emulsion, LLC to Increase the Amount for FY 2024 for an Additional \$117,402.85 Inclusive of NMGRT and Extending the Term through January 26, 2024. (Randy Lopez, Transmission and Distribution Manager, rjlopez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 05/30/2023

Finance Committee: 06/05/2023

Governing Body: 06/14/2023

- w. Request for Approval of Amendment No. 1 to Services Item #22-0303 with Aarrowhead Security DBA Vet-Sec Protection Agency to Extend the Term to June 30, 2024 with No Corresponding Change in the Not to Exceed Amount of \$1,000,000 Per Year. (Sam Burnett, Facilities Division Director, jsburnett@santafenm.gov, 505-955-5933; Denise Gabaldon, Contracts Administrator, rdgabaldon@santafenm.gov, 505-955-5934).

Committee Review

Public Works & Utilities Committee: 05/30/2023

Finance Committee: 06/05/2023

Governing Body: 06/14/2023

- 7. **MATTERS FROM STAFF**
- 8. **MATTERS FROM THE COMMITTEE**
- 9. **MATTERS FROM THE CHAIR**
- 10. **NEXT MEETING: Tuesday, June 20, 2023**
- 11. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.