



The mission of the North Central Regional Transit District is to provide safe, secure and effective public transportation within North Central New Mexico in order to enhance the quality of life of our citizens by providing mobility options and spur economic development throughout the region.

Dennis Tim Salazar
Chair
City of Española

Hank Hughes
Vice Chair
Santa Fe County

Lee A. Garcia
Secretary/Treasurer
City of Santa

Anthony J. Mortillaro
Executive Director
NCRTD

**Governmental
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- Village of Chama
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- City of Española
- County of Los Alamos
- Nambé Pueblo
- Ohkay Owingeh
- Pueblo of Pojoaque
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- County of Rio Arriba
- Pueblo de San Ildefonso
- Santa Clara Pueblo
- City of Santa Fe
- County of Santa Fe
- County of Taos
- Town of Taos
- Village of Taos Ski Valley
- Pueblo of Tesuque

**NORTH CENTRAL REGIONAL TRANSIT DISTRICT
BOARD MEETING AGENDA**

June 2, 2023
9:00 A.M. – 1:00 P.M.
Jim West Transit Center
Board Room

CALL TO ORDER

1. ROLL CALL
2. INTRODUCTIONS
3. PLEDGE OF ALLEGIANCE
4. MOMENT OF SILENCE
5. APPROVAL OF AGENDA
6. PUBLIC COMMENTS

PRESENTATION ITEMS

A. Years of Service Program

Sponsor: Anthony J. Mortillaro, Executive Director

B. Presentation and Discussion of Workforce Housing Study, Phase II

Sponsor: Anthony J. Mortillaro, Executive Director and Bryce Gibson, Planning and Projects Manager
Attachment

C. Presentation and Discussion of the National Center for Applied Transit Technology (N-CATT) Intelligent Transportation Systems Technical Assistance Project Final Report and Recommendations

Sponsor: Anthony J. Mortillaro, Executive Director and Bryce Gibson, Planning and Projects Manager
Attachment

PUBLIC HEARINGS

None

CONSENT AGENDA

The following items are presented for Board approval under a single motion unless any item is withdrawn by a Board Member for further Board consideration in the agenda section entitled “Action Items.” The pulled item will be placed at the end of the list of Action Items.

Approval of the Consent Agenda

CONSENT MOTION

I move that the Board approve the items on the Consent Agenda as presented and that the motions in the staff reports be included for the record.

D. Approval of Minutes: May 5, 2023

Sponsor: Anthony J. Mortillaro, Executive Director

Attachment

ACTION ITEMS

E. Ratification of May 5, 2023 Board Action Items D, E, F, G and H

Sponsor: Anthony J. Mortillaro, Executive Director and Peter Dwyer, General Counsel

Attachment: None

F. Discussion and Consideration of Fifth Amendment to Professional Services Agreement with Steady Networks

Sponsor: Anthony J. Mortillaro, Executive Director

Attachment

G. Discussion and Approval of Third Amendment to On-call Engineering Services Contract

Sponsor: Anthony J. Mortillaro, Executive Director and Bryce Gibson, Planning and Projects Manager

Attachment

H. Discussion and Consideration of Award of Contract for a Transit Bus Stop Design and Amenities Guidelines

Sponsor: Anthony J. Mortillaro, Executive Director and Bryce Gibson, Planning and Projects Manager

Attachment

I. Discussion and Consideration of Resolution No. 2023-18 Budget Adoption for Fiscal Year 2024

Sponsor: Anthony J. Mortillaro, Executive Director and Tim Mildren, Finance Director

Attachment

J. Discussion and Consideration of Resolution No. 2023-19 Disposing of District Assets

Sponsor: Anthony J. Mortillaro, Executive Director and Tim Mildren, Finance Director

Attachment

K. Discussion and Consideration of Resolution No. 2023-20 Adopting an Amended Equal Employment Opportunity Program

Sponsor: Anthony J. Mortillaro, Executive Director and Adam Leonard, Human Resources Director
Attachment

L. Discussion and Consideration of Resolution No. 2023-21 Adopting the Fiscal Year 2025-2029 Infrastructure Capital Improvement Plan

Sponsor: Anthony J. Mortillaro, Executive Director and Bryce Gibson, Planning and Projects Manager
Attachment

M. Discussion and Consideration of Resolution No. 2023-22 Authorizing NCRTD Staff to Collaborate with the Jicarilla Apache Nation to Apply for Federal Fiscal Year 2023 Tribal Transit Program Competitive Grant Funding for a Bathroom Facility

Sponsor: Anthony J. Mortillaro, Executive Director and Bryce Gibson, Planning and Projects Manager
Attachment

N. Discussion and Consideration of Goals and Objectives for the Period of July 2023 - June 2024 and Such Additional Items as the Board Deems Appropriate

Sponsor: Anthony J. Mortillaro, Executive Director
Attachment

O. Discussion and Consideration of Award of Proposal for Taos Transit Operations and Maintenance Facility Construction

Sponsor: Anthony J. Mortillaro, Executive Director and Tim Mildren, Finance Director
Attachment

DISCUSSION ITEMS

P. Review of April 2023 Financial Summary

Sponsor: Anthony J. Mortillaro, Executive Director and Tim Mildren, Finance Director
Attachment

Q. Finance Subcommittee Report

Sponsors: Chair Hank Hughes and Anthony J. Mortillaro, Executive Director
Next Meeting: Wednesday, July 21, 2023 (Tentative)

R. Tribal Subcommittee Report

Sponsors: Chair Jeff Montoya and Anthony J. Mortillaro, Executive Director
Next Meeting: Wednesday, August 23, 2023

S. Sustainability Committee Report

Sponsors: Chair Colin Messer and Anthony J. Mortillaro, Executive Director
Next Meeting: Wednesday, August 17, 2023

T. Executive Report and Comments from the Executive Director

- a. Performance Measures for April 2023
- b. Ridership Report for April 2023
- c. Executive Report May 2023

MATTERS FROM THE BOARD

MISCELLANEOUS

ADJOURN

NEXT BOARD MEETING: Friday, August 4, 2023

If you are an individual with a disability in need of a reader, amplifier, qualified Sign Language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing of the meeting, please contact the NCRTD Executive Assistant at (505) 629-4702 at least one week prior to the meeting, or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.