



AGENDA

REGULAR MEETING OF
SISTER CITIES COMMITTEE
MAY 17, 2023
4:00 PM
TOURISM CONFERENCE ROOM
SANTA FE COMMUNITY
CONVENTION CENTER
201 WEST MARCY STREET

PROCEDURES FOR THE SISTER CITIES COMMITTEE MEETING

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
 - a. Minutes – April 18, 2023
4. **APPROVAL OF AGENDA**
5. **MATTERS FROM STAFF**
 - A. Discussion of Each City and Ideas for Engagement and Letters to Mayor (Carol Robertson-Lopez, Sister Cities Chair, crobertsonlopez@comcast.net)

- Bukhara, Uzbekistan
- Holguin, Cuba
- Icheon, South Korea
- Livingstone, Zambia
- Parral, Mexico
- San Miguel de Allende, Mexico
- Santa Fe de la Vega, Spain
- Sorrento, Italy
- Tsuyama, Japan
- Zhangjiajie, China

B. 2024 Anniversary Summer (Carol Robertson-Lopez, Sister Cities Chair, crobertsonlopez@comcast.net)

C. Sister City Volunteer update/ Liaison Network Subcommittee (Carol Robertson-Lopez, Sister Cities Chair, crobertsonlopez@comcast.net)

- Bukhara, Uzbekistan
- Holguin, Cuba
- Icheon, South Korea
- Livingstone, Zambia
- Parral, Mexico
- San Miguel de Allende, Mexico
- Santa Fe de la Vega, Spain
- Sorrento, Italy
- Tsuyama, Japan
- Zhangjiajie, China

6. **MATTERS FROM THE COMMITTEE**

7. **NEXT MEETING: Wednesday, June 21, 2023**

8. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.



MINUTES

REGULAR MEETING OF
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COMMITTEE
APRIL 18, 2023
4:30 PM
VIRTUAL MEETING

1. **CALL TO ORDER**

Meeting called to order at 4:31PM

2. **ROLL CALL**

Members Present:

Member Carol Robertson Lopez
Member Joe Schepps
Member Kerri Cottle
Member Jeff Case
Member Judith Moir
Member Ron Press
Voting Member Satori Murata

Members Excused:

Member Stuart Ashman
Member Jill Heppenheimer
Member Peter Ives

Others Attending:

Shirley Spencer, Clerk
Randy Randall, Attendee

3. **INTRODUCTION OF BOARD MEMBERS**

Sister Cities Map at Airport

4. **APPROVAL OF AGENDA**

MOTION: Member Carol Robertson Lopez moved, seconded by Member Jeff Case, to approve the agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Member Carol Robertson Lopez, Member Joe Schepps, Member Kerri Cottle, Member Jeff Case, Member Judith Moir, Member Ron Press,



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Voting Member Satori Murata

Against: None

5. DISCUSSIONS

a. Sister Cities Committee Charter and Goals

Newsletter for Sister Cities was suggested by Randy Randall, TSF Staff – all agreed it was a good idea. Judith Moir, Member volunteered to undertake this task.

Board agreed that Peter Ives should represent UNESCO creative cities



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- b. Review of current Sister Cities for Santa Fe
- Bukhara, Uzbekistan
 - Holguin, Cuba
 - Icheon, South Korea
 - Livingstone, Zambia
 - Parral, Mexico
 - San Miguel de Allende, Mexico
 - Santa Fe de la Vega, Spain
 - Sorrento, Italy
 - Tsuyama, Japan
 - Zhangjiajie, China

Liaison assignment of Sister Cities was suggested as followed:

Bukhara, Uzbekistan – Carol Robertson-Lopez
Holguin, Cuba – Stuart Ashman
Icheon, South Korea – Jeff Case
Livingstone, Zambia – Kerri Cottle
Parral, Mexico – Ron Press
San Miguel de Allende, Mexico – Joe Schepps
Santa Fe de la Vega, Spain –
Sorrento, Italy –
Tsuyama, Japan – Satori Murata
Zhangjiajie, China – Carol Robertson-Lopez

Carol Robertson-Lopez suggested a welcome letter be developed.

6. ACTION ITEMS

- a. Agreement on Meeting Dates and Frequency

MOTION: Member Robertson Lopez moved, seconded by Member Cottle, to Approved Sister Cities Meeting to be the 3rd Wednesday's of each month at 4:00PM. Starting with May 17, 2023.

VOTE: The motion was on the following Roll Call vote:

For: Member Robertson Lopez, Member Schepps, Member Cottle, Member Case, Member Moir, Member Press, Voting Member Murata



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Against: None

Abstain: None

7. **MATTERS FROM STAFF**
8. **MATTERS FROM THE COMMITTEE**
9. **NEXT MEETING: No Meeting Scheduled**

Next meeting date will be Wednesday, May 17, 2023 at 4PM.

10. **ADJOURN**

Meeting adjourned at 5:33PM

Stenographer/Liaison

Chair