



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 13, 2023
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. CALL TO ORDER

Meeting started 5:04 pm.

2. ROLL CALL

Members Present:

Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt
Councilor Chris Rivera

Members Excused:

None

Others Attending:

Emily Oster, Finance Director

Members Present:

Councilor Carol Romero-Wirth
Councilor Renee Villarreal
Councilor Signe Lindell



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Councilor Jamie Cassutt
Councilor Chris Rivera

Members Excused:

None

Others Attending:

Emily Oster, Finance Director

3. APPROVAL OF AGENDA

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to approve the as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to Approve the agenda as amended N and O were pulled.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None



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5. ACTION ITEMS: CONSENT

- a. Request for Approval of the February 27, 2023 Finance Committee Minutes. (Emily Oster, Finance Director, ekoster@santafenm.gov, 505-629-3411)

Committee Review:

Finance Committee: 03/13/2023

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to approve the minutes as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- b. Request for Approval of a Budget Adjustment Resolution (BAR) To Fund a Contract with Andritz Separation Inc. In The Amount of \$107,687. (Andrew Hardinge, Automation and Security Systems Administrator, aphardinge@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/06/2023

Finance Committee: 03/13/2023

Governing Body: 03/29/2023

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera



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Against: None

Abstain: None

- c. Request for the Approval of a Cooperative Agreement with NMDOT in the Amount of \$781,560.15 for the Engineering Design of S100650 Acequia Trail Link from Rufina St. to San Felipe Rd. (Romelia Glorioso-Moss, Projects Administrator, rsglorioso-moss@santafenm.gov, 505-955-6623)

1) Request for the Approval of a Budget Adjustment Resolution (BAR) to put the \$500,000 additional NMDOT Grant Funds into the FY23 Budget for the Engineering Design of S100650 Acequia Trail Link; Romelia Glorioso-Mos, Projects Administrator, rsglorioso-moss@santafenm.gov, 505-955-6623.

Committee Review:

Finance Committee: 03/13/2023

Public Works & Utilities Committee: 03/27/2023

Governing Body: 03/29/2023

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- d. Request for Approval of General Services Contract with EMCO of Santa Fe, LLC for Miscellaneous City-Wide On-Call General Contracting Services for City Facilities in an Amount Not to Exceed \$1,000,000.00 (Joshua Bohlman, jbohlman@santafenm.gov, 505-955-5932; Sam Burnett, jsburnett@santafenm.gov, 505-955-5933).



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Committee Review

Finance Committee: 03/13/2023

Public Works & Utilities Committee: 03/27/2023

Governing Body: 03/29/2023

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- e. Request for Approval of Amendment No. 1 to Item No. 21-0408 with United Way of Central New Mexico to Change the Name from United Way of Central New Mexico to United Way of North Central New Mexico. (Christa Hernandez, Youth and Family Service Program Manager: chernandez@santafenm.gov, 505-955-6728).

Committee Review

Finance Committee: 03/13/2023

Quality of Life Committee: 03/15/2023

Governing Body: 03/29/2023

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None



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- f. Request for Approval for a Budget Adjustment Resolution (BAR) for Additional Funding to the Sub Surface Contractors On-Call Contract in the Total Amount of \$250,000. (P.Fred Heerbrandt, P.E Engineer Supervisor, pfheerbrandt@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/06/2023

Finance Committee: 03/13/2023

Governing Body: 03/29/2023

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- g. Request for Approval of Amendment #1 to Item #23-0011 American Rescue Plan Act (ARPA) Recovery Funds Sub Recipient Contract with Santa Fe Public Schools for Work-Based Learning and Paid Internship Programs Under US Treasury Guidelines. (Jason Grinage, Economic Development Specialist: jxgrinage@santafenm.gov, 505-955-6840; Rich Brown, Director, Community Development: rdbrown@santafenm.gov, 505-955-6625).

1. Request Approval of FY23 Budget Adjustment Resolution (BAR) in the Amount of \$389,267 to Transfer Funds from Project Ledger ECD222400C to Project Ledger ECD222400D to Supplement Full Support of the City of Santa Fe Work Based Learning Program from the ARPA Grant.

Committee Review:

Finance Committee: 03/13/2023



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Quality of Life Committee: 03/15/23
Governing Body: 03/29/23

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- h. Request for Approval of Budget Adjustment Resolution (BAR) in the Total Amount of \$175,000 for Replacement of Roof Top Unit at Santa Fe Police Department; (Sam Burnett, jsburnett@santafenm.gov, 505-795-2491)

Committee Schedule:

Finance Committee 3/13/2023

Public Works and Utilities Committee 3/27/2023

Governing Body 3/29/2023

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None



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- i. Request for Approval of First Amendment to the Joint Powers Agreement Between the North Central New Mexico Economic Development District (NCNMEDD) and the City of Santa Fe to Allow the NCNMEDD to Purchase Property for their Office and Operations. (Johanna Nelson, Director, Office of Economic Development Division, jcnelson@santafenm.gov, 505-699-7003)

Committee Review:

Finance Committee: 03/13/2023

Quality of Life Committee: 03/15/2023

Economic Development and Advisory Committee: 04/05/2023

Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- j. CONSIDERATION OF BILL NO. 2023-7. (Mayor Webber)
An Ordinance Relating to Fire Safety; Creating a New Section 12-7 SFCC 1987 to Allow the City Manager, in Consultation with the Fire Chief, Emergency Manager, and the Director of the Community Health and Safety Department, to Close Certain Public Spaces if Fire Conditions Require Such Closure to Protect Life or Property, and to Preserve Public Peace and Safety. (Brian Moya, Fire Chief: bjmoya@santafenm.gov)

Committee Review:

Governing Body (Introduced): 01/11/2023

Governing Body (Public Comment): 01/25/2023

Public Safety Committee: 02/21/2023

Quality of Life Committee: 03/01/2023

Public Works and Utilities Committee: 03/06/2023

Finance Committee: 03/13/2023



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Governing Body (Public Hearing): 03/29/2023

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to approve the bill as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- k. CONSIDERATION OF BILL NO. 2023-5 (Councilor Romero-Wirth, Councilor Cassutt and Councilor Villarreal)
An Ordinance Amending Sections 2-1.9, 2-4.6, and 19-4. SFCC 1987, to Authorize Governing Body Members to Employ Staff When Funds are Budgeted for that Purpose and Aligning those Sections with the City of Santa Fe Charter. (Bernadette Salazar, Human Resources Director, bjsalazar@santafenm.gov, 505-955-6591)

Committee Review:

Governing Body (Introduced): 01/11/2023

Governing Body (Public Comment): 01/25/2023

Quality of Life Committee: 03/01/2023

Public Works and Utilities Committee: 03/06/2023

Finance Committee: 03/13/2023

Governing Body (Public Hearing): 03/29/2023

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to approve the bill as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera



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Against: None

Abstain: None

- I. CONSIDERATION OF RESOLUTION 2023-____ (Councilor Jamie Cassutt, Councilor Michael Garcia)
A Resolution Authorizing the Sale And Consumption of Beer During the Party on the Pitch Soccer Tournament on June 3-4, 2023, Pursuant To Section 23-6.2(B) SFCC 1987. (Kristine Bustos-Mihelcic, City Clerk; kmmihelcic@santafenm.gov)

Committee Review

Governing Body (Introduced): 02/08/2023

Finance Committee: 03/13/2023

Quality of Life Committee: 03/15/2023

Governing Body: 03/29/2023

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to approve the resolution as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- m. CONSIDERATION OF RESOLUTION 2023-____ (Councilwoman Villarreal)
A Resolution in Support of the Investigation and Prosecution of the Persons Responsible for the Effort to Criminally Interfere with or Overturn the Results of the 2020 Presidential Election that Culminated in the January 6, 2021, Attack Upon the United States Capitol; and Calling for the Passage of Federal and State Laws to Eliminate the Risks of Future Insurrections and Efforts to Delay, Disrupt, or Overturn Elections, and to Better Protect and Safeguard the Election Process. (Layla Maestas-



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Archuleta, Deputy City Manager: Isarchulettamaestas@santafenm.gov, 505-955-6740)

Committee Review

Governing Body: (Introduced) 02/08/2023

Finance Committee: 03/13/2023

Quality of Life Committee: 03/15/2023

Governing Body: 03/29/2023

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to approve the resolution as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

n. **CONSIDERATION OF BILL NO. 2023-11 (Councilor Carol Romero-Wirth)**

A Bill Amending the Election and Political Campaign Codes, Sections 1 Through 3, of Chapter 9 1987 SFCC; Updating Definitions and Responsibilities Consistent with State Law; Creating a Single Section of Common Definitions for the Campaign Code and the Public Campaign Finance Code; Removing Section 9-2.4 Regarding a Candidate Written Acknowledgment of Familiarity with Campaign Code; Removing the Requirement in Section 9-2.5 to Post a Phone Number on Campaign Materials; Amending Section 9-2.6 to Incorporate the Previously Amended Definition of Independent Expenditure; Amending Section 9-2.7 to Remove the Requirement to Identify a Specific Candidate or Ballot Question in Political Committee Disclosures; Updating the Finance Reporting Schedule in Section 9-2.10; Expressly Permitting Electronic Contributions in Section 9-3.12; and Replacing All References ff "Participating Candidate" with "Publicly Financed Candidate". (Kristine Bustos Mihelcic, City Clerk: kmmihelcic@santafenm.gov; 505-955-6521)



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Public Works & Utilities Committee (Introduction): 03/06/2023
Governing Body (Public Comment): 03/08/2023
Ethics and Campaign Review Board: 03/09/2023
Finance Committee: 03/13/2023
Quality of Life Committee: 03/15/2023
Governing Body (Public Hearing): 03/29/2023

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the bill as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- o. CONSIDERATION OF A BILL 2023-12 (Mayor Alan Webber)
A Bill Approving the Sale of a City-Owned Commercial Condominium and Improvements Located At 500 Market Street Within the City and County of Santa Fe, New Mexico, to State Properties of New Mexico, LLC., for an Amount 1.5% Above the Appraised Value. (Terry Lease, Asset Development Manager: tjlease@santafenm.gov)

Committee Review:

Governing Body (Introduction): 03/08/2023
Finance Committee: 03/13/2023
Governing Body (Public Comment): 03/29/2023
Economic Development Advisory Committee: 04/05/2023
Quality of Life Committee: 04/05/2023
Public Works and Utilities Committee: 04/10/2023
Governing Body (Public Hearing): 04/12/2023



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Councilor Villarreal requested the research of the history of ownership for Railyard Condo. Why 1.5% over market price. Who sits on the board for the association.

Councilor Cassut requested if research can be done for revenue of 25 years on selling the condo versus leasing the condo.

MOTION: moved, seconded by , to approve the bill as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: Councilor Villarreal, Councilor Romero-Wirth

6. PRESENTATION

- a. The Metropolitan Redevelopment Act Overview
 1. Metropolitan Redevelopment Areas, Projects and Plans (Marcos Martinez, Senior Assistant City Attorney)
 2. The City of Albuquerque's Experience with MRA's (Karen Iverson, City of Albuquerque, MRA Manager)

Admit Tim Thompson as Panelist for MRA presentation.

- b. Audit Update for FY21. (Emily Oster, Finance Director: ekoster@santafenm.gov, 505-629-3411)

Finance Director gave an update on the progress of the audit.

- c. FY23 Second Quarter Finance Performance Report. (Alexis Lotero, Assistant Finance Director, 505-629-2786, aclotero@santafenm.gov; Andy Hopkins, Budget Officer, 505-490-7228, ajhopkins@santafenm.gov; Dr. Reilly White, Associate Professor, UNM).



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7. **MATTERS FROM STAFF**

None

8. **MATTERS FROM THE COMMITTEE**

None

9. **MATTERS FROM THE CHAIR**

10. **NEXT MEETING: April 03 2023**

11. **ADJOURN**

Gvette Gonzales

Liaison

Carol Romero-Wirth
Carol Romero-Wirth (May 8, 2023 11:14 MDT)

Chair







Finance Committee Meeting Minutes for March 13, 2023

Final Audit Report

2023-05-08

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