



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
APRIL 17, 2023
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**

The meeting was called to order at 5:02 p.m.

2. **ROLL CALL**

Members Present:

Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt
Councilor Chris Rivera

Members Excused:

None

Others Attending:

Emily Oster, Finance Director

Councilor VillaReal attended via Zoom.

3. **APPROVAL OF AGENDA**



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Changes from staff Emily Oster, Finance Director removed item a. Request for approval of the April 13, 2023 Regular Finance Committee Minutes due to typo should have been Approval of April 3, 2023 minutes. The approval will be resubmitted on the May 1, 2023 agenda. No changes for agenda from committee.

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Cassutt moved, seconded by Councilor Lindell, to approve the as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

Items g,k and l were pulled.

5. ACTION ITEMS: CONSENT

- a. Request for Approval of the April 13, 2023 Finance Committee Minutes (Emily Oster, Finance Director, ekoster@santafenm.gov, 505-629-3411)



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The approval will be resubmitted on the May 1, 2023 agenda due to typo.

- b. Request for Approval of Amendment No. 2 to Service Contract #21-0389 for On-Call General Contracting Services with Davenport Construction Management, Inc. to Extend the Term to December 11, 2023. (Josh Bohlman, Project Administrator, jbbohlman@santafenm.gov, 505-955-5932)

Committee Review

Finance Committee: 4/17/2023

Public Works & Utilities Committee: 4/24/2023

Governing Body: 4/26/2023

MOTION: Councilor Cassutt moved, seconded by Councilor Lindell, to

VOTE: The motion was on the following Roll Call vote:

For: None

Against: None

Abstain: None



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- c. Request for Approval to Award BID #23/24/B and the Contract to Univar Solutions USA, LLC. for Supplying Two (2) Wastewater Treatment Polymers, Praestol K 260 FL and Praestol K 290 FLX, as Needed, in The Amount of \$350,000 Per Year, With a Maximum Term of 4 years. (P Fred Heerbrandt, P.E., Wastewater Management Engineer Supervisor (505) 955-4623)
1. Request for approval of a Budget Adjustment Resolution (BAR) From the Wastewater Cash Balance for FY 2023 in the Amount of \$350,000.

Committee Review:

Public Works and Utilities Committee: 04/10/2023

Finance Committee: 04/17/2023

Governing Body: 04/26/2023

MOTION: Councilor Cassutt moved, seconded by Councilor Lindell, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- d. Request for Amendment No. 1 to Priority Line Replacement Price Agreement #21-0484, with Sub Surface Contracting ,CIP # 3058, to Add the Amount of \$2,790,000 Inclusive of NMGR T for a Total Contract Amount of \$5,040,000 through FY24-25.(Bill Huey, Engineer, bchuey@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/10/2023

Finance Committee: 04/17/2023

Governing Body: 04/26/2023



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MOTION: Councilor Cassutt moved, seconded by Councilor Lindell, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- e. Request for Approval of Amendment No. 1 to Priority Line Replacement Price Agreement # 21-0483 with A.A.C. Construction, LLC, CIP # 3058 to Add the Amount of \$2,210,000 Including NMGRT for a Total Contract Amount of \$3,460,000 through FY24-25. (Bill Huey, Engineer, bchuey@santafenm.gov)

1. Request for Approval of a Budget Adjustment Resolution (BAR) in the Amount of \$5,000,000 from the Water Enterprise Fund Cash Balance Into the Water CIP Fund for FY 2023.

Committee Review:

Public Works and Utilities Committee: 04/10/2023

Finance Committee: 04/17/2023

Governing Body: 04/26/2023

MOTION: Councilor Cassutt moved, seconded by Councilor Lindell, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None



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Abstain: None

- f. Request for Approval of Change Order No. 2 to Construction Contract ESA # 22-0051 for ADA Improvements at the Public Utilities Building on San Mateo to Increase the Scope to Include Additional Concrete Ramp Work, Electrical Work, and Floor Work Adding an Amount of \$13,519.97. (Jesse Roach, Water Division Director, jdroach@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/10/2023

Finance Committee: 04/17/2023

Governing Body: 04/26/2023

MOTION: Councilor Cassutt moved, seconded by Councilor Lindell, to approve the change order as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- g. Request for Approval of a Memorandum of Agreement Between the City of Santa Fe and Santa Fe County for Water Gauge Installation. (Steve Shultz, Water Resources Coordinator, smshultz@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/10/2023

Finance Committee: 04/17/2023

Governing Body: 04/26/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the memorandum of agreement (MOA) as presented.



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VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- h. Request for Approval of Construction Contract with GM Emulsion LLC in the Total Amount of \$9,075,251.74 Inclusive of NMGRT for the Construction of S100460 Guadalupe St Reconstruction & LP5008 Guadalupe Bridge Rehabilitation Projects. (Romella Glorioso-Moss, Capital Projects Manager, rsglorioso-moss@santafenm.gov, 505-955-6623)

Committee Review:

Finance Committee: 04/17/2023

Public Works & Utilities Committee: 04/24/2023

Governing Body: 04/26/2023

MOTION: Councilor Cassutt moved, seconded by Councilor Lindell, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- i. Request for Approval of Amendment No. 2 for a Term Extension to a Local Government Transportation Fund Grant with New Mexico Department of Transportation for the Planning, Design, and Pavement Rehabilitation of LP50008 Guadalupe St Bridge Rehabilitation Project. (Romella Glorioso-Moss, Capital Projects Manager, rsglorioso-



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moss@santafenm.gov, 505-955-6623)

Committee Review:

Finance Committee: 04/17/2023

Public Works & Utilities Committee: 04/24/2023

Governing Body: 04/26/2023

MOTION: Councilor Cassutt moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- j. CONSIDERATION OF A RESOLUTION 2023-___ (Mayor Alan Webber, Councilor Cassutt, Councilor Villarreal)
A Resolution Adopting Next Steps to Revise the City of Santa Fe's General Plan. (Heather Lamboy, AICP, Assistant Land Use Director, hllamboy@santafenm.gov, 505-955-6598 and Daniel Alverado, djalvarado@santafenm.gov)

Committee Review: Governing Body (Introduction) (Postponed): 03/29/2023

Governing Body (Introduction): 04/12/2023

Finance Committee: 04/17/2023 Quality of Life Committee: 04/19/2023

Governing Body: 04/26/2023

MOTION: Councilor Cassutt moved, seconded by Councilor Lindell, to approve the resolution as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera



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Against: None

Abstain: None

- k. CONSIDERATION OF A RESOLUTION 2023-__ (Councilor Villarreal, Councilor Cassutt, and Mayor Webber)
A Resolution Supporting the Establishment of Safe Sleeping Spaces As a Shelter Option for Those Who are Experiencing Homelessness in Santa Fe and For Whom Standard Shelter Options Are Not Feasible; Identifying An Appropriate “Best Practices” and Data-Driven Approach to Sheltering This Population; and Directing the City Manager to Enter Into or Bring To the Governing Body Contracts for Structures, Sites For the Structures, Landowners Willing to Provide an Area For the Structures, and An Operator or Operators Capable of Providing Round-The Clock Support Services and 24/7 Supervision. (Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov, 505-955-6678)

Committee Review:

Governing Body (Introduction) (Postponed): 03/29/2023

Governing Body (Introduction): 04/12/2023

Finance Committee: 04/17/2023

Quality of Life Committee: 04/19/2023

Public Works and Utilities Committee: 04/24/2023

Governing Body: 04/26/2023

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the resolution as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Cassutt

Against: None

Abstain: Councilor Lindell, Councilor Rivera

- l. CONSIDERATION OF A RESOLUTION 2023-__ (Councilor M. Garcia and Councilor Villarreal)
A Resolution Prohibiting the Use of the Fee-in-Lieu of Option Described



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in the Santa Fe Homes Program on the Midtown Site. (Rich Brown, Community and Economic Development Director, rdbrown@santafenm.gov, 505-955-6625; Alexandra Ladd, Office of Affordable Housing Director, agladd@santafenm.gov, 505-955-6346)

Committee Review:

Governing Body: (Introduction) 03/29/2023
Economic Development Advisory Committee: 04/05/2023
Quality of Life Committee: 04/05/2023
Public Works and Utilities Committee: 04/10/2023
Finance Committee: 04/17/2023
Community Development Commission: 04/19/2023
Governing Body: 04/26/2023

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to deny the resolution as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: Councilor Villarreal, Councilor Rivera

Abstain: None

6. **PRESENTATION**

- a. Audit Update for FY21. (Emily Oster, Finance Director: ekoster@santafenm.gov, 505-629-3411)

7. **MATTERS FROM STAFF**

None.

8. **MATTERS FROM THE COMMITTEE**



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Chairwoman Romero-Wirth requested the process to make amendments to the proposed budgets.

9. **MATTERS FROM THE CHAIR**
10. **NEXT MEETING: May 01 2023**
11. **ADJOURN**

The meeting was adjourned 6:30 p.m.

INTRODUCTION OF LEGISLATION

Gretta Gonzales

Liaison

Carol Romero-Wirth

Carol Romero-Wirth (May 8, 2023 11:15 MDT)

Chair