



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
APRIL 03, 2023
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. CALL TO ORDER

Meeting was called to order at 5:03 p.m.

2. ROLL CALL

Members Present:

Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt
Councilor Chris Rivera

Members Excused:

None

Others Attending:

Emily Oster, Finance Director

3. APPROVAL OF AGENDA

MOTION: Councilor Rivera moved, seconded by Councilor Lindell, to approve the agenda as presented.



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VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the agenda as amended items pulled b,d,f,m,q,r.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

5. ACTION ITEMS: CONSENT

- a. Request for Approval of the March 13, 2023 Finance Committee Minutes. (Emily Oster, Finance Director, ekoster@santafenm.gov, 505-629-3411)

Committee Review:

Finance Committee: 04/03/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the minutes as presented.

VOTE: The motion was on the following Roll Call vote:



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For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- b. Request for Approval of Purchase Contract with Motorola to Purchase P25 Flash Programming for Public Safety Radio System to Flash Existing City Radio's in Preparation to Transition to the State of New Mexico Trunked Radio System in the Amount of \$381,701.67. (Manuel Gonzales, ITT Director: mmgonzales@santafenm.gov; 505-231-1749 and Joseph Abeyta: jmabeyta@santafenm.gov, 505-955-5518).

Committee Review:

Public Utilities: 3/27/2023

Finance Committee: 4/03/23

Governing Body: 4/12/23

MOTION: Councilor Lindell moved, seconded by Councilor Villarreal, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- c. Request for Approval of Service Contract with CamNet, Inc. for Installation of Cameras and Badge Access for Security System in Fire Station 1, 4, and 5 in the Total Amount Not to Exceed \$246,813.64 through April 1, 2024. (Brian Moya, City of Santa Fe Fire Chief: bjmoya@santafenm.gov; 505-467-9803 and Joseph Abeyta: jmabeyta@santafenm.gov, 505-955-5518)

Committee Review:



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Public Works and Utilities Committee: 03/27/2023
Finance Committee: 04/03/2023
Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- d. Request for Approval of a Construction Contract in the Total Amount of \$2,162,102.71 Including NMGRT for the Construction of S100660 Canada Rincon Trail with H.O. Construction. (Romella Glorioso-Moss, PW Capital Projects Manager: rsglorioso-moss@santafenm.gov, 505-955-6623)

1. Request for the Approval of a Budget Adjustment Resolution (BAR) in the Amount of \$387,000 from Road Impact Fees to Capital Improvements Projects to Construct Canada Rincon Trail Project.

Committee Review:

Finance Committee: 04/03/2023
Public Works & Utilities Committee: 04/10/2023
Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Villarreal, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera



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Against: None

Abstain: None

- e. Request for Approval of Contract with Public Service Company of New Mexico (PNM) for a 3-Phase Electric Line Extension from Canyon Road Water Treatment Plant to Nichols Dam in the Amount of \$614,606.56. (John Del Mar, Engineering Supervisor, jpdelmar@santafenm.gov)
1. Request for Approval of a Budget Adjustment Resolution (BAR) from the Water Enterprise Fund Cash Balance in the Amount of \$614,606.56 to Fund the PNM Contract.

Committee Review:

Public Works and Utilities Committee: 03/27/2023

Finance Committee: 04/03/2023

Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- f. Request for Approval of Amendment No. 1 to Item #22-0348 with St. Elizabeth Shelter to Amend the Scope of Services for Navigation Services in the Total Amount of \$286,500. (Christa Hernandez, Youth and Family Service Program Manager, chernandez@santafenm.gov, 505-955-6728)



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Committee Review:

Finance Committee: 04/03/2023

Quality of Life Committee: 04/05/2023

Governing Body: 04/12/2023

MOTION: Councilor Lindell moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- g. Request for Approval of Amendment No. 1 to Item #20-0577 with Youth Shelters and Family Services to Change the Scope of Services for Safety Net and Navigation Services in the Total Amount of \$300,000. (Christa Hernandez, Youth and Family Service Program manager, chernandez@santafenm.gov, 505-955-6728).

Committee Review:

Finance Committee: 04/03/2023

Quality of Life Committee: 04/05/2023

Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None



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- h. Request for the Approval of Amendment No. 1 to Item #22-0062 with MITTERA in the Total Amount of \$286,345.82 (FY23 & FY24) for Printing of the Official Santa Fe Visitors Guide and Envelopes. (Randy Randall, TSF Executive Director: rrandall@santafenm.gov, 505-955-6209)

Committee Review:

Finance Committee: 04/03/2023

Quality of Life Committee: 04/05/2023

Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- i. Request for Approval of a Four (4) Year Contract with Thatcher Chemical for Materials for the Treatment of Drinking Water at the Canyon Road Water Treatment Plant in the Amount of \$794,930.12. (Jonathan Montoya, Source of Supply Operations Manager, jmmontoya@santafenm.gov)

1. Request for Approval of a Budget Adjustment Resolution (BAR) of \$794,930.12 from the Water Enterprise Cash Balance to Fund the Thatcher Chemical Contract.

Committee Review:

Public Works and Utilities Committee: 03/27/2023

Finance Committee: 04/03/2023

Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the contract as presented.



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VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- j. Request for Approval of Professional Services Agreement (PSA) with Carollo Engineers, Inc. to Complete the Paseo Real Wastewater Reclamation Facility Master Plan in the Amount of \$298,820.13, Including NMGRT through June 24, 2024. (P. Fred Heerbrandt, Wastewater Management Engineer Supervisor; pfheerbrandt@santafenm.gov, 505-955-4623)

1. Request for Approval of a Budget Adjustment Resolution (BAR) in the Amount of \$298,820.13 from Cash Balance to fund the Carollo Engineers, Inc. PSA.

Committee Review:

Public Works and Utilities Committee: 03/27/2023

Finance Committee: 04/03/2023

Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None



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- k. Request for Approval of General Services Contract with Accent Landscaping Contractors, Inc. to Hydroseed the 42.5 Acre Sludge Disposal Fields as Part of the Closure Requirements of Groundwater Permit DP-135 for the Paseo Real Water Reclamation Facility, in the Amount of \$158,943.69 Including NMGRT Expiring June 30, 2023. (P Fred Heerbrandt, Wastewater Management Engineer Supervisor; pfheerbrandt@santafenm.gov, 505-955-4623)
1. Request for Approval of a Budget Adjustment Resolution (BAR) in the Amount of \$158,943.69 from Cash Balance to Fund the Accent Landscaping Contractors, Inc. Contract.

Committee Review:

Public Works and Utilities Committee: 03/27/2023

Finance Committee: 04/03/2023

Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- l. Request for Approval of General Services Contract with GM Emulsion, LLC for Concrete and Asphalt Road Repairs In the Amount of \$234,804.17. (Randy Lopez, T&D Supervisor: rjlopez@santafenm.gov)
1. Request for Approval of a Budget Adjustment Resolution (BAR) In the Amount of \$234,804.17 from the Water Enterprise Fund Cash Balance to Fund the GM Emulsion, LLC Contract.

Committee Review:

Public Works and Utilities Committee: 03/27/2023

Finance Committee: 04/03/2023



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Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- m. Request for Approval of Professional Services Agreement with SAFEbuilt LLC for Third Party Plan Review (TPPR) Services in the Amount of \$1,200,000. (Thomas M. Graham, Assistant Land Use Director: tmgraham@santafenm.gov 505-955-6613)

Committee Review:

Finance Committee: 04/03/2023

Quality of Life Committee: 04/05/2023

Governing Body: 04/12/2023

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- n. Request for Approval to Purchase a 2025 International HV613 Truck from



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Roberts Truck Center in the Amount of \$160,309.24. (Randy Lopez, Transmission and Distribution Supervisor, rjlopez@santafenm.gov)

1. Request for Approval of a Budget Adjustment Resolution (BAR) in the Amount of \$100,000 from the Water Division Cash Balance to Fund the Purchase of a 2025 International HV613 Truck.

Committee Review:

Public Works and Utilities Committee: 03/27/2023

Finance Committee: 04/03/2023

Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the purchase as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- o. Request for the Approval of Amendment No. 7 to Item# 19-0384 for Advertising Services for Term FY23 with Vladimir Jones (PRACO) in the Total Amount of \$500,000. (Randy Randall, TSF Executive Director: rrandall@santafenm.gov, 505-955-6209)

1. Request for Approval of Budget Amendment Resolution (BAR) in the Amount of \$300,000, to Fund the Vladimir Jones (PRACO) Contract.

Committee Review:

Finance Committee: 04/03/2023

Quality of Life Committee: 04/05/2023

Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt,



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to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- p. Request for Approval of General Services Contract with Insituform Technologies, LLC to Trenchlessly Rehabilitate Approximately 15,300 feet of 12", 15" and 18" Diameter Sewers in the Total Amount of \$2,853,619.48. (P. Fred Heerbrandt, Wastewater Management Engineer Supervisor; pfheerbrandt@santafenm.gov, 505-955-4623)

1. Request for Approval of a Budget Adjustment Resolution (BAR) in the Amount of \$2,853,619.48 from the Cash Balance to Fund the Insituform Technologies, LLC Contract.

Committee Review:

Public Works and Utilities Committee: 03/27/2023

Finance Committee: 04/03/2023

Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None



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- q. Request for Approval Granting a Utility and Access Easement to NTS Communications, LLC, DBA Vexus Fiber, LLC to Construct a Fiber Optic Network Hub on a Portion of the City's Franklin E. Miles Park, Vexus to Pay a One-Time Fee of \$20,000.00. (Terry Lease, Asset Development Manager: tjlease@santafenm.gov, 505-629-2206)

Committee Review:

Finance Committee (DENIED): 04/03/23

Quality of Life Committee: 04/05/23

Economic Development Advisory Committee: 04/05/23

Public Works and Utilities Committee: 04/10/23

Governing Body: 04/12/23

MOTION: Councilor Cassutt moved, seconded by Councilor Rivera, to deny the item as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Lindell

Against: Councilor Villarreal, Councilor Romero-Wirth, Councilor Cassutt, Councilor Rivera

Abstain: None

The first motion was made by Councilor Lindell to approve there was no second.

- r. Request for Approval of Agreement to Terminate Power Purchase Agreements Between City of Santa Fe and Dissigno Holdings, LLC. (Regina Wheeler, Public Works Director, rawheeler@santafenm.gov, 505-955-6622; Marcos Martinez, Senior Assistant City Attorney, mdmartinez@santafenm.gov, 505-955-6502)

1. Request Approval of General Services Contract with Positive Energy Solar (PES) in the Amount of \$96,000.00, Excluding NMGRT, for Repairs to Solar Arrays at Compost and Convention Center.



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2. Request for Approval of a Budget Adjustment Resolution (BAR) in the Amount of \$51,221 from Wastewater Operations Administration for Repairs to Compost Array to Solar Projects CIP.
3. Request for Approval of a Budget Adjustment Resolution (BAR) in the Amount of \$51,221 from Civic Convention Center Operations for Repairs to Convention Center Array to Solar Projects CIP.

Committee Review

Finance Committee: 04/03/2023

Public Works & Utilities Committee: 04/10/2023

Governing Body: 04/12/2023

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- s. Request for Approval of Amendment No. 1 to the Assignment and Assumption Agreement Item #09-0524 with Luminace Formerly Known as Sun Edison for a Name Change. (Xavier Martinez, Administrative Manager; xbmartinez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/27/2023

Finance Committee: 04/03/2023

Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:



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Against: None

Abstain: None

- t. Request for Approval of Contract with EMCO of Santa Fe, LLC for Hazard Mitigation Along the Arroyo De Los Chamisos in the Amount of \$430,978.15 Including NMGRT. (Zoe Isaacson, River & Watershed Manager, zrisaacson@santafenm.gov: 505-955-6853)

1. Request for Approval of a BAR to Place Funding in the Amount of \$430,979 from the Stormwater Clean Water State Revolving Fund Loan in ORG 2130411 Stormwater OBJ 572970 WIP Construction.

Committee Review:

Finance Committee: 04/03/2023

Public Works and Utilities Committee: 04/10/2023

Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- u. Request for Approval of Amendment No. 3 to Item # 20-0306 with Immix Technology, Inc. to Approve Transfer of UKG Licenses Order Form Required to be Signed by Vendor. (Manuel Gonzales, ITT Director:



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mmgonzales@santafenm.gov; 505-231-1749 and Jaclyn Henley, ITT
Project Manager: jlhenley@santafenm.gov; 505-629-5914)

Committee Review:

Finance Committee: 04/03/2023

Quality of Life Committee: 04/05/2023

Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt,
to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor
Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- v. CONSIDERATION OF BILL NO. 2023-10 (Mayor Webber)
A Bill Approving the Sale of a City-Owned Building and Improvements
Located At 730 Alto Street Within the City And County of Santa Fe, New
Mexico, by the City of Santa Fe to the Duran Family Trust, as a Condition
of a Settlement Agreement. (Pat Feghali, Assistant City
Attorney: pfeghali@santafenm.gov, 505-955-6501)

Committee Review:

Governing Body (Introduced): 02/22/2023

Governing Body (Public Comment): 03/29/2023

Finance Committee: 04/03/2023

Economic Development Advisory Committee: 04/05/2023

Governing Body (Public Hearing): 04/26/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt,
to approve the bill as presented.

VOTE: The motion was on the following Roll Call vote:



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For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- w. CONSIDERATION OF RESOLUTION NO. 2023-_____. (Mayor Webber)
A Resolution in Support of Governor Lujan Grisham's Call to Pass Gun Reforms, Including a Ban on the Sale of Assault Weapons. (John Blair, City Manager: jwblair@santafenm.gov, 505-955-6521)

Committee Review:

Governing Body (Introduction): 01/25/2023 (Removed from Agenda)

Governing Body (introduction): 02/08/23 (Removed from Agenda)

Governing Body (Introduction): 02/22/2023

Public Works and Utilities Committee: 03/06/2023

Governing Body: 03/08/2023 (Removed from Agenda)

Quality of Life Committee: 03/15/2023

Finance Committee: 04/03/2023

Governing Body: 04/12/2023

MOTION: Councilor Rivera moved, seconded by Councilor Cassutt, to approve the resolution as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

6. PRESENTATION

- a. Benefits Presentation (Alvin Valdez, Benefits and Wellness Supervisor, aavaldez1@santafenm.gov, 505-955-6075, Bernadette Salazar, Human Resources Director, bjsalazar@santafenm.gov, 955-6591, AON



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representative)

- b. Audit Update for FY21. (Emily Oster, Finance
Director: ekoster@santafenm.gov, 505-629-3411)

7. MATTERS FROM STAFF

None.

8. MATTERS FROM THE COMMITTEE

None.

9. MATTERS FROM THE CHAIR

10. NEXT MEETING: April 17 2023

11. ADJOURN

Meeting was adjourned at 6:44 p.m.

Gustta Gonzalez

Liaison


Carol Romero-Wirth (May 8, 2023 11:14 MDT)

Chair







Finance Committee Meeting Minutes 4.3.2023

Final Audit Report

2023-05-08

Created:	2023-05-08
By:	Yvette Gonzales (yhgonzales@ci.santa-fe.nm.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAH40uBNoyQxQOaQy77gAzaarQLcxJ_BT9

"Finance Committee Meeting Minutes 4.3.2023" History

-  Document created by Yvette Gonzales (yhgonzales@ci.santa-fe.nm.us)
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-  Document e-signed by Yvette Gonzales (yhgonzales@ci.santa-fe.nm.us)
Signature Date: 2023-05-08 - 4:44:55 PM GMT - Time Source: server
-  Document emailed to Carol Romero-Wirth (cromero-wirth@ci.santa-fe.nm.us) for signature
2023-05-08 - 4:45:01 PM GMT
-  Email viewed by Carol Romero-Wirth (cromero-wirth@ci.santa-fe.nm.us)
2023-05-08 - 5:14:02 PM GMT
-  Document e-signed by Carol Romero-Wirth (cromero-wirth@ci.santa-fe.nm.us)
Signature Date: 2023-05-08 - 5:14:17 PM GMT - Time Source: server
-  Agreement completed.
2023-05-08 - 5:14:17 PM GMT