



AGENDA

BUCKMAN DIRECT DIVERSION BOARD
APRIL 06, 2023 AT 4:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE



PROCEDURES FOR BUCKMAN DIRECT DIVERSION BOARD MEETING

Written Public Comment: Members of the public may submit written comments by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

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1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
 - a. Approval of minutes from the March 2, 2023 Buckman Direct Diversion Board Meeting.
5. **PRESENTATION/INFORMATIONAL ITEMS**
 - a. Monthly Update on BDD Operations. (Randy Sugrue, BDD Operations Superintendent, rcsugrue@santafenm.gov, 505-955-4501).
 - b. Report from the BDD Facilities Manager. (Rick Carpenter, BDD Facilities Manager, rrcarpenter@santafenm.gov, 505-955-4507).
 - c. The Buckman Direct Diversion's 2022 Consumer Confidence Report (CCR), a routine, annual report describing the water produced in the calendar year 2022 delivered to the City of Santa Fe and Santa Fe County on March 16, 2023. (Rick Carpenter, BDD Facilities Manager, rrcarpenter@santafenm.gov, 505-955-4507, Danny Carter, BDD Chemist, djcarter@santafenm.gov, 505-955-4511).
 - d. Report on March 30, 2023 Fiscal Services Audit Committee and discussion of items considered by FSAC including the separation of BDD accounts from City accounts and the BDD settlement funds account. (FSAC) (VERBAL) (Antoinette Armijo-Rougemont, BDD Accounting Supervisor, amarmijo@santafenm.gov, 505-955-4506).

6. **ACTION ITEMS: DISCUSSION AND ACTION**

- a. Request for approval of Technical Budget Adjustment Request to move funds from the Legal Contract line in the amount of \$105,000 to the Gas Service Line in the amount of \$80,000, and to the Service Contract Line in the amount of \$25,000 for Munis Configurations (Rick Carpenter, BDD Facilities Manager, rrcarpenter@santafenm.gov, 955-4507, and Antoinette Armijo-Rougemont, BDD Accounting Supervisor, amarmijo@santafenm.gov, 955-4506).

- b. Request for approval and recommendation to Santa Fe County Board of County Commissioners and City of Santa Fe City Council to approve the Fiscal Year 2024 Buckman Direct Diversion Operating Budget and Other Fund Contributions. (Rick Carpenter, BDD Facilities Manager, rrcarpenter@santafenm.gov, 505-955-4507, and Antoinette Armijo-Rougemont, BDD Accounting Supervisor, amarmijo@santafenm.gov, 505-955-4506).
 - 1. Presentation of the proposed FY2024 BDD Operating Budget and Other Fund Contributions.
 - 2. Public Comment.

- c. Presentation on Updated 2023 BDD Source Water Protection Plan and discussion and possible action on additional Source Water Protection Plan updates. (Rick Carpenter, BDD Facilities Manager, rrcarpenter@santafenm.gov, 505-955-4507, Danny Carter, BDD Chemist, djcarter@santafenm.gov, 505-955-4511, Jay Lazarus, BDDB Consultant/Glorieta Geoscience Inc., lazarus@glorietageo.com, 505-983-1625, 505-660-3867).

- d. Request for approval to award RFP # 23/28/P to Wright Water Engineers, Inc. for engineering services. (Rick Carpenter, BDD Facilities Manager, rrcarpenter@santafenm.gov; Monique Maes, Contracts Administrator, mmmaes@santafenm.gov).
 - 1. Request for approval of a Professional Services Agreement with Wright Water Engineers, Inc. for engineering services in the amount of \$250,000.00 plus NMGRT for the remainder of FY2023 and for FY2024.
 - 2. Request to utilize funds from the legal settlement for this contract.

7. **MATTERS FROM THE PUBLIC:**
8. **MATTERS FROM THE BOARD**
9. **NEXT MEETING: Thursday, May 4, 2023 at 4:00 PM**
10. **ADJOURN**
11. **EXECUTIVE SESSION**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.