



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
FEBRUARY 27, 2023
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
 - a. Audit Update for FY21. (Emily Oster, Finance

Director: ekoster@santafenm.gov, 505-629-3411)

6. **ACTION ITEMS: CONSENT**

- a. Request for Approval of the February 13, 2023 Finance Committee Minutes. (Emily Oster, Finance Director, 505-629-3411)
- b. Request for Approval of Amendment No. 1 to the Affordable Housing Trust Fund (AHTF) Contract Item #22-0074 with Community Solutions International Inc., dba Vincent's Legacy to Extend the Term Through June 30, 2024. (Cody Minnich, Project Manager, cjminnich@santafenm.gov, 505-955-6574).

Committee Review:

Finance Committee: 02/27/2023

Quality of Life: 03/01/2023

Governing Body: 03/08/2023

- c. Request for Approval of Amendment No. 5 to Item #20-0027 with B&D Industries to Extend the Term through June 30, 2023 with No Corresponding Increase in Cost. (Tim Farrell, Public Works/Facilities Division, Property Development Manager; tgfarrell@santafenm.gov, 505-490-1659)

Committee Review:

Public Works and Utilities Committee: 02/20/2023

Finance Committee: 02/27/2023

Governing Body: 03/08/2023

- d. Request for Approval of Amendment No.1 to the NV5 Inc On-call Professional Services Agreement Item# 20-0511 Increasing the Compensation by \$2,000,000 for the Total Amount of \$3,000,000 Exclusive of NMGRT. (Romella Glorioso-Moss, rsglorioso-moss@santafenm.gov, 505-955-6623)

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- e. Request for the Approval of Amendment No. 1 to the Professional Services Agreement 19-0572 with Bohannon Huston Inc, Increasing Compensation in the Amount of \$500,000 for a Total Amount of \$1,000,000 for Engineering Design Services for Public Works Department. (Romella Glorioso-Moss, Capital Projects Manager, rsglorioso-moss@santafenm.gov, 505-955-6623)

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- f. Request for Approval of General Services Contract with Certified Folder Display in the Total Amount of \$ 218,212.52 for Distribution of the Official Santa Fe Visitors Guide for Tourism Santa Fe for a Four Year Term FY23 –FY27. (Randy Randall, rrandall@santafenm.gov and 505-955-6209).

Committee Review:

Finance Committee: 02/27/2023

Quality of Life Committee: 03/01/2023

Governing Body Committee: 03/08/2023

- g. Request the Approval of General Services Contract with B&D Industries, Inc for Miscellaneous City-Wide On-Call Electrical Services in an Amount Not to Exceed \$1,000,000 Per Year Including NMGR. (Therese Martinez, Facilities Division Project Administrator, tmartinez@santafenm.gov, 505-955-5937; Sam Burnett, Facilities Division Director, jsburnett@santafenm.gov, 505-795-2491).

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- h. Request Approval of General Services Contract with Bransford Electric, LLC for Miscellaneous City-Wide On-Call Electrical Services in an Amount Not to Exceed \$1,000,000 Per Year Including NMGR. (Therese Martinez, Facilities Division Project Administrator, tmartinez@santafenm.gov, 505-955-5937; Sam Burnett, Facilities Division Director, jsburnett@santafenm.gov, 505-795-2491).

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- i. Request Approval of General Services Contract with Great Western Electrical, Inc for Miscellaneous City-Wide On-Call Electrical Services in an Amount Not to Exceed \$1,000,000 Per Year Including NMGRT. (Therese Martinez, Facilities Division Project Administrator, tmartinez@santafenm.gov, 505-955-5937; Sam Burnett, Facilities Division Director, jsburnett@santafenm.gov, 505-795-2494).

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- j. Request Approval of General Services Contract with AnchorBuilt Construction for Miscellaneous City-Wide On-Call General Contracting Services for City Facilities in an Amount Not to Exceed \$1,000,000 Per Year Including NMGRT. (Joshua Bohlman, Facilities Division Project Administrator, 505-955-5932; Sam Burnett, jsburnett@santafenm.gov, 505-955-5933).

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- k. Request Approval of General Services Contract with AnchorBuilt, Inc for Miscellaneous City-Wide On-Call Plumbing Services; in an Amount Not to Exceed \$1,000,000. (Caryn Grosse, PMP, Facilities Project Administrator Sr., clgrosse@santafenm.gov, 505-955-5938, Sam Burnett, Facilities Division Director, jsburnett@santafenm.gov, 505-955-5933).

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- i. Request Approval of Miscellaneous City-Wide On-Call General Contracting Services with First Mesa Construction, Inc for City Facilities in an Amount Not to Exceed \$1,000,000. (Joshua Bohlman, jbohlman@santafenm.gov, 505-955-5932; Sam Burnett, jsburnett@santafenm.gov, 505-955-5933).

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- m. Request Approval of Miscellaneous City-Wide On-Call General Contracting Services with Steamatic for City Facilities in an Amount Not to Exceed \$1,000,000. (Joshua Bohlman, Facilities Division Project Administrator, jbohlman@santafenm.gov, 505-955-5932, Sam Burnett, Facilities Division Director, jsburnett@santafenm.gov, 505-955-5933).

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- n. Request Approval of a General Services Contract with Cassidy's Landscaping for Miscellaneous City-Wide On-Call Landscaping Services for City Facilities in a Total Amount of \$500,000 Per Year Including NMGRT . (Joshua Bohlman, Facilities Project Administrator, jbohlman@santafenm.gov, 505-955-5932, Sam Burnett, Facilities Division Director, jsburnett@santafenm.gov, 505-955-5933).

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- o. Request Approval of General Services Contract with Franco's Trees for Miscellaneous City-Wide On-Call Landscaping Services In an Amount Not to Exceed \$500,000. (Joshua Bohlman, Facilities Project Administrator, jbohlman@santafenm.gov, 505-955-5932, Sam Burnett, Facilities Division Director, jsburnett@santafenm.gov, 505-955-5933).

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- p. Request Approval of General Services Contract with Santa Fe Curb Appeal for Miscellaneous City-Wide On-Call Landscaping Services In an Amount Not to Exceed \$500,000. (Joshua Bohlman, Facilities Project Administrator, jbohlman@santafenm.gov, 505-955-5932, Sam Burnett, Facilities Division Director, jsburnett@santafenm.gov, 505-955-5933).

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- q. Request Approval of General Services Contract with B&D Industries, Inc for Miscellaneous City-Wide On-Call Plumbing Services; in an Amount Not to Exceed \$1,000,000. (Caryn Grosse, PMP, Facilities Project Administrator Sr., clgrosse@santafenm.gov, 505-955-5938, Sam Burnett, Facilities Division Director, jsburnett@santafenm.gov, 505-955-5933).

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- r. Request Approval of General Services Contract with Keers, Inc for Miscellaneous On-Call Remediation Services for City Facilities in the Total Amount of \$250,000 Including NMGRT. (Sam Burnett, jsburnett@santafenm.gov, 505-955-5933).

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- s. Request for Approval of a Lease Agreement Between Marcy Ventures, LLC, for 119 & 123 E. Marcy Street, First Year Monthly Rent is

\$16,088.33 with an Initial Term of 5 Years, from March 9, 2023 through March 8, 2028. (Terry Lease, Asset Development Manager: tjlease@santafenm.gov, 505-629-2206)

Committee Review:

Finance Committee: 02/27/2023

Economic Development Advisory Committee: 03/1/2023

Quality of Life Committee: 03/01/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 3/08/2023

- t. Request for Approval for an On-Call Contract to Franco's Trees and Landscaping for City-Wide Services in an Amount Not to Exceed \$1,000,000 Per Year, Including NMGRT and Shall Not Exceed \$4,000,000 for Four Years. (Melissa McDonald, Parks and Open Space Division Director: mamcdonald@santafenm.gov, 505-955-6840 and Scott Overlie, Project Administrator: saoverlie@santafenm.gov, 505-231-6194)

Committee Review:

Finance Committee: 02/27/2023

Public Works and Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- u. Request for Approval for an On-Call Contract to Daniel's Landscaping and Construction for City-Wide Services in an Amount Not to Exceed \$1,000,000 Per Year, Including NMGRT and Shall Not Exceed \$4,000,000 for Four Years. (Melissa McDonald, Parks and Open Space Division Director: mamcdonald@santafenm.gov, 505-955-6840 and Scott Overlie, Project Administrator: saoverlie@santafenm.gov, 505-231-6194)

Committee Review:

Finance Committee: 02/27/2023

Public Works and Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- v. Request for Approval for an On-Call Contract to Seeds of Wisdom, LLC. for City-Wide Services in an Amount Not to Exceed \$1,000,000 Per Year, Including NMGRT and Shall Not Exceed \$4,000,000 for Four Years. (Melissa McDonald, Parks and Open Space Division Director:

mamcdonald@santafenm.gov, 505-955-6840 and Scott Overlie, Project Administrator: saoverlie@santafenm.gov, 505-231-6194)

Committee Review:

Finance Committee: 02/27/2023

Public Works and Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- w. Request for Approval for an On-Call Contract to Proscape Landscape Management, LLC, for City-Wide Services in an Amount Not to Exceed \$1,000,000 Per Year, Including NMGRT and Shall Not Exceed \$4,000,000 for Four Years. (Melissa McDonald, Parks and Open Space Division Director: mamcdonald@santafenm.gov, 505-955-6840 and Scott Overlie, Project Administrator: saoverlie@santafenm.gov, 505-231-6194)

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- x. Request for Approval for an On-Call Contract to High Desert Landscape Maintenance, Inc. for City-Wide Services in an Amount Not to Exceed \$1,000,000 per year, Including NMGRT and Shall Not Exceed \$4,000,000 for Four Years. (Melissa McDonald, Parks and Open Space Division Director: mamcdonald@santafenm.gov, 505-955-6840 and Scott Overlie, Project Administrator: saoverlie@santafenm.gov, 505-231-6194)

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- y. Request for Approval for an On-Call Contract to Cassidy's Landscaping, Inc. for City-Wide Services in an Amount Not to Exceed \$1,000,000 Per Year, Including NMGRT and Shall Not Exceed \$4,000,000 for Four Years. (Melissa McDonald, Parks and Open Space Division Director: mamcdonald@santafenm.gov, 505-955-6840 and Scott Overlie, Project Administrator: saoverlie@santafenm.gov, 505-231-6194)

Committee Review:

Finance Committee: 02/27/2023

Public Works & Utilities Committee: 03/06/2023

Governing Body: 03/08/2023

- z. CONSIDERATION OF BILL NO. 2023-9. ADOPTION OF ORDINANCE NO. 2023-____. (Mayor Webber, Councilor Lindell, Councilor Cassutt and Councilor Romero-Wirth)

A Bill Approving a Lease Agreement Between the City Of Santa Fe and Specifica, LLC, for the Lease of City-Owned Building and Improvements Located At 500 Market Street within the Railyard Within the City And County of Santa Fe, New Mexico to Expand Its Biotechnological Company. (Terry Lease, Asset Development Manager, tjlease@santafenm.gov, (505) 629-2206)

Committee Review:

Governing Body (Introduced): 01/25/2023

Governing Body (Public Comment): 02/08/2023

Quality of Life: 02/15/2023

Public Works and Utilities: 02/20/2023

Economic Development Advisory Committee: 03/01/2023

Finance Committee: 02/27/2023

Governing Body (Public Hearing): 03/08/2023

7. ACTION ITEMS: DISCUSSION

- a. CONSIDERATION OF RESOLUTION 2023-____ (Councilor Romero-Wirth, Councilwoman Villarreal, Councilor Chavez, Councilor Rivera, Councilor Cassutt, Councilor M. Garcia, Mayor Webber)

A Resolution Directing the City Manager to Take Next Steps Based on Some of the Recommendations of the CHART Report. (Erin McSherry, City Attorney, ekmcsherry@santafenm.gov, 505-955-6512)

Committee Review

Governing Body (Introduced): 02/08/2023

Quality of Life Committee: 02/15/2023

Finance Committee: 02/27/2023

Public Works/Utilities: 03/06/2023

Governing Body: 03/08/2023

8. **MATTERS FROM STAFF**
9. **MATTERS FROM THE COMMITTEE**
10. **MATTERS FROM THE CHAIR**
11. **NEXT MEETING: Monday, March 13, 2023**
12. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.