



# MINUTES

LIBRARY BOARD  
SEPTEMBER 21, 2021  
5:45 PM  
VIRTUAL MEETING

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1. **CALL TO ORDER**
2. **ROLL CALL**

**Members Present:**

Member Marie Schow  
Member Elizabeth Alarid  
Member Sarah Jacobs  
Member Brecken Larson  
Member Rebecca Phillips  
Member Richard Ryan

**Members Excused:**

Member Carlo Brady

**Others Attending:**

Maria Tucker, Library Division Director  
Gail Vigil, Contracts Administrator

3. **APPROVAL OF AGENDA**

**MOTION:** Member Jacobs moved, seconded by Member Larson, to approve the as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Schow, Member Alarid, Member Jacobs, Member Larson, Member Phillips, Member Ryan

**Against:** None

**Abstain:** None

4. **APPROVAL OF MINUTES**

- a. Approval of August 17<sup>th</sup> minutes

**MOTION:** Member Alarid moved, seconded by Member Ryan, to approve the minutes as presented.



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**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Schow, Member Alarid, Member Jacobs, Member Larson, Member Phillips, Member Ryan

**Against:** None

**Abstain:** None

**MOTION:** Member Alarid moved, seconded by Member Ryan, to approve the as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Schow, Member Alarid, Member Jacobs, Member Larson, Member Phillips, Member Ryan

**Against:** None

**Abstain:** None

5. **PUBLIC COMMENT**

6. **DIRECTOR'S REPORT**

a. Directors Report

Library Director Maria Tucker, Shared a copy of Library statistics for 2020-2021 (see attached)

The FOL has generously sponsored new furnishings for Southside and La Farge Library. The Library has been preparing for our upcoming Halloween Dia de los Muertos by making sugar skulls and preparing take and make kits for our patrons. During the Dia de Los Muertos celebrations, the Southside library will host a community ofrenda and has contacted Earthcare and the Mexican Consulate who will partner on the program.



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## 7. PRESIDENT'S REPORT

Marie Show, Library Board Chair sent out a reminder about the Midtown feedback events that the City has been hosting and encouraged everyone to sign up virtually or drop by to the in person sessions to help promote the library.

## 8. NEW BUSINESS

- a. Discussion Item – Friends Updates  
Maria E. Tucker, Library Director  
505-955-6788 / metucker@santafenm.gov

Zella Cox, FOL Treasure stated that the FOL had 2 fundraising events planned and had to cancel both due to COVID and are now focusing on how to stay in touch with their volunteers & donors without having fundraisers.

FOL has hired a new Administrative Assistant and has welcomed 2 new board members. The City of Santa Fe and FOL are now running on the same fiscal year from July 1 to June 30. Zella gave an update on the endowment in the amount of \$250,000 from the Southside Library and stated that FOL has been working with the City of Santa Fe Finance team on a memo to the Mayor and Council recommending the funds be turned over to FOL and will keep us informed as the process progresses.

## 9. OLD BUSINESS

- a. Library Vacancies  
Maria E. Tucker, Library Director  
505-955-6788 / metucker@santafenm.gov

The Library has been successful in the hiring of Ann McGinley, Collections Manager who will be overseeing Tech Services. Ann McGinley has significant Library management skills and with her experience she can help serve the public through improved collections. The Library has been interviewing to fill several vacancies and the the Library staff has been working collaboratively and filling in multiple areas to continue serving the public. Unfortunately, the La Farge library hours had to be reduced due to staff shortages. Upon hiring staff, La Farge will return to expanded hour.

An update will be given at at the next Library board meeting.



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- b. Library Annual Objectives  
Maria E. Tucker, Library Director  
505-955-6789 / metucker@santafenm.gov)

Special Library Board meeting proposed on Tuesday October 5<sup>th</sup> Southside library outdoors at 5:30 to discuss Library Annual Objectives and Strategic planning.

- c. Strategic Plan  
Maria E. Tucker, Library Director  
505-955-6789 / metucker@santafenm.gov

10. **NEXT MEETING: October 05 2021**

11. **ADJOURN**

Gail L. Vigil  
\_\_\_\_\_  
Liaison

*Marie Schow*  
Marie Schow (Nov 8, 2021 13:32 MST)  
\_\_\_\_\_  
Chair