



City of Santa Fe

# MINUTES

LIBRARY BOARD  
AUGUST 17, 2021  
5:45 PM  
VIRTUAL MEETING

1. **CALL TO ORDER**
2. **ROLL CALL**

**Members Present:**

Member Marie Schow  
Member Elizabeth Alarid  
Member Sarah Jacobs  
Member Brecken Larson  
Member Richard Ryan

**Members Excused:**

Member Carlo Brady  
Member Rebecca Phillips

**Others Attending:**

Maria Tucker, Library Division Director  
Gail Vigil, Contracts Administrator

3. **APPROVAL OF AGENDA**

**MOTION:** Member Ryan moved, seconded by Member Alarid, to approve the as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** None

**Against:** None

**Abstain:** Member Schow, Member Alarid, Member Jacobs, Member Larson, Member Ryan

4. **APPROVAL OF MINUTES**

- a. Approval of May 18 Minutes
- b. Approval of June 15 Minutes



# MINUTES

LIBRARY BOARD  
AUGUST 17, 2021  
5:45 PM  
VIRTUAL MEETING

**MOTION:** Member Alarid moved, seconded by Member Larson, to approve the as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** None

**Against:** None

**Abstain:** Member Schow, Member Alarid, Member Jacobs, Member Larson, Member Ryan

5. **PUBLIC COMMENT**

6. **DIRECTOR'S REPORT**

- a. Library New Hires  
Marie E. Tucker, Library Director  
505-955-6788 / metucker@santafenm.gov

The Library has been interviewing to fill several vacancies. I am pleased to announce the hiring of Kristen Sandoval, Library Program Manager. Kristen is using the recommended goals for programs from the Library's Planning study and is organizing all the programs within the Library.

The Library hired a Branch Manager at Southside and she has been on staff for 1 month and due to un-foreseen circumstances she has had to resign. We would like to thank her for her time with the Library and wish her all the best.

The Library has identified a Collections Manager to oversee Tech services and an ILS Manager, the paperwork has been submitted and we are hoping for a quick turnaround. In process, are Librarian positions at each library location and several Library Tech positions.

The City recently hosted Midtown listening sessions and it was a great opportunity to be an advocate for the library. The Community was given the opportunity to provide input on the redevelopment of the site.

7. **PRESIDENT'S REPORT**

8. **NEW BUSINESS**



# MINUTES

a. Discussion Item – Friends updates

The Friends of the Library (FOL) are in the process of appointing Zella Cox as the new advisory board liaison to provide FOL updates once a month to the Library board. In her absence Suzy Santaella, Friends president will be in attendance. This will be confirmed at the next FOL meeting.

The Library has an endowment in the amount of \$250,000 that was a gift when the Southside library opened. The City has been managing these funds through a CD. The Friends of the Library would like to manage these funds for the Library through an MOU with the City. FOL and Director Tucker are working with the City of Santa Fe Finance team to take this to the Mayor & Council for approval.

b. Discussion Item – Library Annual Objectives

Maria E. Tucker, Library Director  
505-955-6789 / metucker@santafenm.gov

The Library would like to begin the process on working on a new strategic plan. Per the State Report, a strategic plan needs to be filed every 3 years.

This will be accomplished by coming together and verbalizing our strategic focus and what we would want to accomplish for the next 3 years. This would also be a great opportunity to look into creating a new Logo for the Library.

9. **OLD BUSINESS**

a. Library Board Vacancies

Maria E. Tucker, Library Director  
505-955-6788 / metucker@santafnem.gov

The Library board has some vacancies that need to be filled. Carlo Brady, County resident resigned and Brecken Larson has moved out of the City to the County and would like to continue serving on the Library Board. City Clerks office will be contacted for guidance on the process and an update will be given at the next library board meeting.

10. **NEXT MEETING: September 21 2021**

11. **ADJOURN**



City of Santa Fe

# MINUTES

LIBRARY BOARD  
AUGUST 17, 2021  
5:45 PM  
VIRTUAL MEETING

---

Gail Vigil

---

Liaison

*Marie Schow*

Marie Schow (Sep 22, 2021 08:42 MDT)

---

Chair