



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
AUGUST 30, 2021
5:00 PM

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at santafe.primegov.com/portal/search.

1. CALL TO ORDER

Meeting called to order 5:02pm.

2. ROLL CALL

Members Present:

Councilor Roman Abeyta
Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt

Members Excused:



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Others Attending:

Mary McCoy, Finance Department Director
Carolynn Roibal, Administrative Manager
Jeff Norris, Attendee
Alexis Lotero, Attendee

3. APPROVAL OF AGENDA

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the agenda as amended to postpone item I and item I1 BAR to be pulled for discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Villarreal, to approve the agenda as amended to pull items c, e, f, I-1 (BAR) for discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None



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Abstain: None

5. APPROVAL OF MINUTES

- a. Regular Finance Committee – August 16, 2021

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

6. ACTION ITEMS: CONSENT

- a. **Request to Publish Notice of Public Hearing on September 29, 2021.**
Consideration of Bill No. 2021-20. An Ordinance Amending Section 9-3.6 SFCC 1987 to Expressly Recognize that Electronic Signatures are Permitted Under the Uniform Electronic Transactions Act for Seed Money Contributions on the Required Forms; Amending Section 9-3.7 SFCC 1987 to Expressly Recognize that Electronic Signatures are Permitted Under the Uniform Electronic Transactions Act for Qualifying Contributions on the Required Forms; and Amending Section 9-3.12 SFCC 1987 to Expressly Recognize that Electronic Signatures are Permitted Under the Uniform Electronic Transactions Act for Qualified Small Contributions. (Councilor Garcia, Councilor Romero-Wirth, and Councilwoman Villarreal) (Marcos Martinez, Assistant City Attorney: mdmartinez@santafenm.gov, 955-6502)

Committee Review:

Introduced: 08/02/21

Quality of Life Committee: 08/18/21

Governing Body (Request to Publish): 08/25/21

Finance Committee: 08/30/21



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Governing Body (Public Hearing): 09/29/21

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Villarreal, to approve the bill as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

- b. **Request to Publish Notice of Public Hearing on September 29, 2021.** Consideration of Bill No. 2021-21. An Ordinance Relating to Closed Captions; Creating a New Section 7.5 SFCC 1987 to Require Places of Public Accommodation to Activate Closed Captioning on Television Receivers. (Councilwoman Renee Villarreal, Councilor Cassutt, and Councilor Garcia) (Jesse Guillen, Legislative Liaison: jbguillen@santafenm.gov, 955-6518; Jennifer Faubion, Council Liaison: jrfaubion@santafenm.gov, 955-6033)

Committee Review:

Introduced: 07/14/21

Quality of Life Committee: 08/18/21

Mayor's Committee on Disability: 08/19/21

Governing Body (Request to Publish): 08/25/21

Finance Committee: 08/30/21

Governing Body (Public Hearing): 09/29/21

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Villarreal, to approve the bill as presented.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

- c. Request for Approval of the Agreement between the City of Santa Fe and American Traffic Solutions, Inc, doing business as Verra Mobility, for Providing Equipment and Services for the Santa Fe Traffic Operations Program (STOP). (Ben Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov, 505-955-5040)

Committee Review:

Finance Committee: 08/30/21

Quality of Life Committee: 09/01/21

Governing Body Committee: 09/08/21

MOTION: Councilor Cassutt moved, seconded by Councilor Abeyta, to postpone the contract until 9/20/21 FC

VOTE: The motion was tabled on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Cassutt

Against: None

Abstain: None

- d. Request for Approval of FY22 Supplemental Police Vehicle Purchase Request in the Total Amount of \$228,332.55 for the Vehicles, Equipment, and Labor Cost associated with each Vehicle. (Ben Valdez, Deputy Chief of Police bpvaldez@santafenm.gov, 505-955-5040)

Committee Review:

Finance Committee: 08/30/21

Quality of Life Committee: 09/01/21



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Governing Body Committee: 09/08/21

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Villarreal, to approve the purchase as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

- e. Request for Approval of the Agreement between the City of Santa Fe and Axon Enterprise, Inc., in the Total Amount of \$5,481,937.15 for 5 years for providing body worn cameras, in-car cameras, interview room cameras, less lethal taser devices, empathy training devices, and all associated equipment and software to manage the provided devices. In addition to the equipment, digital media evidence management cloud services will be provided. The Equipment and Services are to increase Quality and Reliability of Digital Evidence, Efficiency, Accountability, and Officer and Public Safety (Ben Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov, 505-955-5040)
- 1) Request for Approval of Budget Amendment Resolution

Committee Review:

Finance Committee: 08/30/21

Quality of Life Committee: 09/01/21

Governing Body: 09/08/21

MOTION: Councilor Cassutt moved, seconded by Councilor Romero-Wirth, to approve the contract as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Romero-Wirth, Councilor Cassutt



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Against: None

Abstain: Councilor Villarreal

- f. Request for Approval to use Cooperative Agreement #042016-WEX, (Sourcewell, formerly National Joint Powers Alliance (NJPA) with WEX Bank for the Purchase of Fuel for the Police Department Fleet, in the Total Estimated Amount of \$2,100,000.00. (Benjamin Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov, 505-955-5040)

Committee Review:

Finance Committee: 08/30/21

Quality of Life Committee: 09/01/21

Governing Body Committee: 09/08/21

MOTION: Councilor Abeyta moved, seconded by Councilor Romero-Wirth, to approve the contract as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Cassutt

Against: None

Abstain: None

- g. Request Approval for Award of Bid Number '21/43/B for the FY 2022 Priority Line Replacement Price Agreement, CIP # 3058 to Sub Surface Contracting, Inc. and A.A.C Construction, LLC. (Bill Huey, Water Division Engineer, bchuey@santafenm.gov, 955-4273)

1) Request for Approval of a Budget Adjustment Resolution (BAR) in the amount of \$3,500,000.

Committee Review:

Finance Committee: 8/30/2021

PU/PWC: 9/7/2021



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Governing Body: 9/8/2021

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Villarreal, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

- h. Request for the Approval of North Central New Mexico Economic Development District, Non-Metro Area Agency on Aging (AAA) Federal and State Sub-Award Contract in the Total Amount of \$866,912.20 for the Title III Federal and State Sub-Award Contract, term ending June 30, 2022; North Central New Mexico Economic Development District, Non-Metro Area Agency on Aging (AAA) ; Gino Rinaldi, Senior Services Division Director, earinaldi@santafenm.gov, 505-955-4710.

Committee Review:

Finance Committee: 08/30/2021

Quality of Life: 09/01/2021

Governing Body: 09/08/2021

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Villarreal, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None



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Abstain: None

- i. Request for the Approval of North Central New Mexico Economic Development District, Non-Metro Area Agency on Aging (AAA) State Funding in the Total Amount of \$109,484 for the Nutrition Services Incentive Program (NSIP), term ending June 30, 2022; North Central New Mexico Economic Development District, Non-Metro Area Agency on Aging (AAA); (Gino Rinaldi, Senior Services Division Director, earinaldi@santafenm.gov, 505-955-4710)

COMMITTEE REVIEW:

Finance Committee: 08/30/2021

Quality of Life Committee: 09/01/2021

Governing Body: 09/08/2021

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Villarreal, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

- j. Request for Approval to Award ITB #21/38/B to Low Bidder EMCO of Santa Fe, LLC, for Runway 2 Runway Safety Area (RSA) Grading, in a Total Amount of \$396,886.41, Inclusive of New Mexico Gross Receipts Tax. (Mark Baca, Airport Manager: mdbaca@santafenm.gov, 505-955-2901)

Committee Review:

Finance Committee – 08/30/21

PW/U Committee – 09/07/21

Council – 09/08/21



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MOTION: Councilor Romero-Wirth moved, seconded by Councilor Villarreal, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None

- k. Review and Recommend Approval of Consolidated Annual Performance Evaluation Review (CAPER) on uses of CDBG Funds for the 2020 - 2021 Program Year, as Required by HUD (Alexandra Ladd, Director, Office of Affordable Housing: agladd@santafenm.gov, 505-303-9868).

Committee Review:

Finance Committee: 8/30/2021

Community Development Commission: 9/01/2021

Quality of Life Committee: 9/01/2021

Public Works Committee: 9/07/2021

City Council Public Hearing: 9/08/2021

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Villarreal, to approve the action plan as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: None



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- I. Request for the Approval of the Agreement with Jayne's Corporation for the Construction of the South Side Teen Center in the Total Amount of \$9,267,014.53 including New Mexico gross receipts tax Sam Burnett, Facilities Division Director, jsburnett@santafenm.gov, 505-795-2491

- 1) Request for Approval of BAR Amendment to Allocate \$4,000,000 for use of General Fund GRT revenues earned in the prior year (FY21) above budgeted revenue to fund the Southside Teen Center project.

Committee Review:

Finance Committee: 8/30/2021

Public Works and Utilities Committee: 9/7/2021

Governing Body: 9/8/2021

The Approval of the Agreement is postponed until the 9/27 PWC and Governing Body as discussion item. The second part for approval, item L-1 the BAR is pulled for discussion.

MOTION: Councilor Abeyta moved, seconded by Councilor Villarreal, to postpone the contract until the September, 27th PWC and from there to Governing Body. Approve the BAR as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Cassutt

Against: None

Abstain: None

7. **PRESENTATION**

- a. June 2021 GRT Update – Mary McCoy, Finance Director, mtmccoy@santafenm.gov, 955.6171.

Mary McCoy presented the June 2021 GRT Update.



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- b. The State of Children in NM and Santa Fe County and the Benefits of Early Care and Education, Voices with Children; (Jacob Vigil, MSW, Research and Policy Analyst, jvigil@nmvoices.org)

Jacob Vigil, presented the State of Children in NM and Santa Fe County as well as the Benefits of Early Care and Education, Voices with Children.

8. **MATTERS FROM STAFF**

Finance Director, Mary McCoy discussed ARPA funds.

9. **MATTERS FROM THE COMMITTEE**

10. **MATTERS FROM THE CHAIR**

11. **NEXT MEETING: Monday, September 20, 2021**

12. **ADJOURN**

Meeting adjourned 8:26 p.m.

Carolynn Roibal

Liaison

Roman Tiger Abeyta
Roman Tiger Abeyta (Sep 29, 2021 09:03 MDT)

Chair






Minutes_Finance Committee_8.30.21

Final Audit Report

2021-09-29

Created:	2021-09-21
By:	Carolynn Roibal (cloibal@ci.santa-fe.nm.us)
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