



# MINUTES

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
MAY 17, 2021  
5:00 PM

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## SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at [santafe.primegov.com/portal/search](http://santafe.primegov.com/portal/search).

### 1. CALL TO ORDER

Meeting started at 5:00PM.

### 2. ROLL CALL

#### Members Present:

Councilor Roman Abeyta  
Councilor Renee Villarreal  
Councilor Carol Romero-Wirth  
Councilor Signe Lindell  
Councilor Jamie Cassutt-Sanchez

#### Members Excused:



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## Others Attending:

Bradley Fluetsch, Cash and Investment Manager  
Carolynn Roibal, Administrative Manager  
Alexis Lotero, Attendee

### 3. APPROVAL OF AGENDA

**MOTION:** Councilor Lindell moved, seconded by Councilor Romero-Wirth, to approve the agenda as amended to postpone item k.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

### 4. APPROVAL OF CONSENT AGENDA

**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the consent agenda as amended to withdraw item b for discussion by Councilor Villarreal.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None



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## 5. APPROVAL OF MINUTES

- a. Regular Finance Committee – May 3, 2021

**MOTION:** Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the minutes as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

## 6. ACTION ITEMS: CONSENT

- a. CONSIDERATION OF RESOLUTION NO. 2021-\_\_\_. (Councilor Villarreal)  
A Resolution Withdrawing the City of Santa Fe as a Member of the Regional Coalition of LANL Communities (RCLC). (Jennifer Faubion, Council Liaison: jrfaubion@santafenm.gov, 955-6033)

**Committee Review:**

Introduced: 3/31/21

Quality of Life Committee: 5/5/21

Finance Committee: 5/17/21

Governing Body: 5/26/21

**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the resolution as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez



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**Against:** None

**Abstain:** None

- b. Request for Approval of contract for the Santa Fe Business Incubator: A renewal contract for Small Business Development Services for the Economic Development Department. (Janice Krish, Economic Development Specialist: [jakrish@santafenm.gov](mailto:jakrish@santafenm.gov), 505-955-6915; Richard Brown, Director, Community & Economic Development: [rdbrown@santafenm.gov](mailto:rdbrown@santafenm.gov), 505-955-6625)

**COMMITTEE REVIEW:**

Public Works/Utilities Committee: 05/11/2021

Finance Committee: 05/17/2021

Governing Body: 05/26/2021

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the contract as presented on discussion.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- c. Request for Approval of Amendment No. 1 to Contract # 19-0592 for Interfaith Shelter to Extend the Term for One Year from 6/30/21 to 6/30/22. (Elizabeth Peterson, Children and Youth Program Manager, [empeterson@santafenm.gov](mailto:empeterson@santafenm.gov), 505 470-3186)

**COMMITTEE REVIEW:**

Finance Committee 1: 05/17/2021

Quality of Life Committee 2: 05/19/2021

Governing Body: 05/26/2021



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**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- d. Request for Approval of Amendment No. 1 to Contract # 20-0565 for the NM Suicide Intervention Project to increase safety net services for virtual suicide prevention services and decrease number of youth served by navigation services. . (Elizabeth Peterson, Children and Youth Program Manager, [empeterson@santafenm.gov](mailto:empeterson@santafenm.gov), 505 470-3186)

**COMMITTEE REVIEW:**

Finance Committee 1: 05/17/2021

Quality of Life Committee 2: 05/19/2021

Governing Body: 05/26/2021

**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- e. Request for Approval of Amendment No. 1 to Contract # 19-0594 for New Mexico Immigrant Law Center to Extend the Term for One Year from



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6/30/21 to 6/30/22. (Elizabeth Peterson, Children and Youth Program Manager, [empeterson@santafenm.gov](mailto:empeterson@santafenm.gov), 505 470-3186)

**COMMITTEE REVIEW:**

Finance Committee 1: 05/17/2021  
Quality of Life Committee 2: 05/19/2021  
Governing Body: 05/26/2021

**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- f. Request for Approval of Amendment No. 1 to Contract # 20-0563 for Gerard's House to add safety net services of grief support groups for youth and decrease number of youth served by navigation services. (Elizabeth Peterson, Children and Youth Program Manager, [empeterson@santafenm.gov](mailto:empeterson@santafenm.gov), 505 470-3186)

**COMMITTEE REVIEW:**

Finance Committee 1: 05/17/2021  
Quality of Life Committee 2: 05/19/2021  
Governing Body: 05/26/2021

**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:



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**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- g. Request for Approval of a Change Order # 1 to CIP #967 Aeration Project Bid number 1'20/17/B with RMCI Inc. for an increase of \$294,446.51. (Michael Dozier, Wastewater Management Division Director, mldozier@santafenm.gov, 955-4642)

1) Request for Approval of Budget Amendment Resolution

**Committee Review:**

Public Works and Utilities Committee: 05/11/2021

Finance Committee: 05/17/2021

Governing Body: 05/26/2021

**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the change order as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- h. Request for Approval of Amendment # 2 with Carollo Engineers, Inc. Professional Services Agreement 18-1065, to provide additional Construction Administration and Inspection Services to the Paseo Real Wastewater Treatment Plant Aeration System Improvements Project detailed in the attached agreement in the amount of \$126,353.00 exclusive of NMGR. (Michael Dozier, Wastewater Management Division Director, mldozier@santafenm.gov, 955-4642)

**Committee Review:**



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Public Works and Utilities Committee: 05/11/2021

Finance Committee: 05/17/2021

Governing Body: 05/26/2021

**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- i. Request for Approval of Exempt Procurement for contract amendment # 4 with Eric Blinman, Director of the NM Office of Archaeological Studies (OAS) to provide continued service to the Water Division Construction Projects in the amount of \$100,000 exclusive of NMGRT. (Brian Snyder, Water Division Engineering Manager, bksnyder@santafenm.gov, 955-4277)

**Committee Review:**

Public Works and Utilities Committee: 05/11/2021

Finance Committee: 05/17/2021

Governing Body: 05/26/2021

**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None



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**Abstain:** None

- j. Request for the Approval of Amendment #2 to Service Contract 20-0027 extending the term of the agreement by one year, from June 30, 2021 to June 20, 2022, and increasing compensation in the amount of \$500,000 to a total amount of \$1,250,000 plus NMGRT for HVAC, Mechanical, Plumbing and Electrical Services with B&D Industries, Inc; (Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 505-955-5933)

**Committee Review:**

Public Works and Utilities Committee: 05/11/2021

Finance Committee: 05/17/2021

Governing Body: 05/26/2021

**MOTION:** Councilor Lindell moved, seconded by , to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- k. CONSIDERATION OF RESOLUTION NO. 2021-\_\_\_. (Mayor Webber)  
A Resolution Establishing an Operation Plan for Bicentennial Pool for the 2021 Season. (Regina Wheeler, Public Works Department Director: rawheeler@santafenm.gov, 955-6622; Gino Rinaldi, Acting Recreation Division Director: earinaldi@santafenm.gov, 955-4710)

**Committee Review:**

Introduced: 5/12/21

Finance Committee: 5/17/21

Public Works and Utilities Department: 5/24/21

Governing Body: 5/26/21



City of Santa Fe

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**MOTION:** Councilor Lindell moved, seconded by Councilor Romero-Wirth, to postpone the resolution.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

7. **MATTERS FROM STAFF**
8. **MATTERS FROM THE COMMITTEE**
9. **MATTERS FROM THE CHAIR**
10. **NEXT MEETING: Tuesday, June 1, 2021**
11. **ADJOURN**

*Carolynn Koibal*

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Liaison

*Roman Tiger Abeyta*

Roman Tiger Abeyta (Jun 24, 2021 13:05 MDT)

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Chair







# Minutes - Finance Committee 5.17.21

Final Audit Report

2021-06-24

Created:	2021-06-22
By:	Carolynn Roibal (cloibal@ci.santa-fe.nm.us)
Status:	Signed
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