



# AGENDA

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
JANUARY 03, 2023  
5:00 PM  
Virtually - [youtube.com/cityofsantafe](https://www.youtube.com/cityofsantafe)

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## PROCEDURES FOR FINANCE COMMITTEE MEETING

**Viewing:** Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

**Written Public Comment:** Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
  - a. FY21 Audit Update (Emily Oster, Finance Director, 505-629-3411, [ekoster@santafenm.gov](mailto:ekoster@santafenm.gov))

- b. Overview of Accounting Standards and Rules. (Emily Oster, Finance Director, 505-629-3411, ekoster@santafenm.gov)

6. **ACTION ITEMS: CONSENT**

- a. Request for Approval of the November 28, 2022 Finance Committee Meeting Minutes. (Emily Oster, Finance Director, 505-629-3411, ekoster@santafenm.gov).
- b. Request for Approval of Purchase for a Ferrera Rescue Pumper for the City of Santa Fe Fire Department from 411 Equipment LLC in the Total Amount of \$687,800. (Brian Moya, Fire Chief: bjmoya@santafenm.gov, 505-955-3111)

**Committee Review:**

Public Works and Utilities Committee 12/12/2022

Finance Committee 1/3/2023

Governing Body 1/11/23

- c. Request for Approval of Purchase of a Digester Sludge Transfer Progressive Cavity Pump #2 with VFD Controller and Installation Services with Miscowater Intermountain/TW Associates in The Total Amount of \$74,595 Term Ending June 30, 2023.(Fred Heerbrandt, Engineer Supervisor: pfheerbrandt@santafenm.gov)

- 1. Request for Approval of a Budget Adjustment Resolution (BAR) In The Amount of \$74,595

**Committee Review:**

Public Works and Utilities Committee: 12/12/2022

Finance Committee: 01/03/2023

Governing Body: 01/11/2023

- d. Request for Approval of Purchase of Seven Pinch Valves and Five Rotork Valve Actuators Including Installation Services with Miscowater Intermountain/TW Associates In the Total Amount of

\$142,512 Excluding NMGRT Term Ending June 30, 2023. (Fred Heerbrandt, Engineer Supervisor: pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Adjustment Resolution (BAR) In The Amount of \$142,512

**Committee Review:**

Public Works and Utilities Committee: 12/12/2022

Finance Committee: 01/03/2023

Governing Body: 01/11/2023

- e. Request for Approval of Amendment No. 6 to Original On-Call Contract No. 19-0234 with Carollo Engineers for an Increase of \$440,260 Excluding NMGRT. (Fred Heerbrandt, Engineer Supervisor: pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Adjustment Resolution (BAR) From The WWMD Cash Balance in the Amount of \$505,738.84

**Committee Review:**

Public Works and Utilities Committee: 12/12/2022

Finance Committee: 01/03/2023

Governing Body: 01/11/2023

- f. Request for Approval of a Budget Adjustment Resolution for the Water Division Operating Budget from the Water Enterprise Fund Cash Balance in the Total Amount of \$215,488. (Jesse Roach, Water Division Director, jdroach@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 11/07/2022

Finance Committee: 01/03/2023

Governing Body: 01/11/2023

- g. Request for Approval of General Services Contract with the Kiwanis Club of Santa Fe to Plan, Coordinate and Execute Celebrations for New Year's Eve and Dia de los Muertos for Four Years in the Total Amount of \$300,000 Including NMGRT. (Randy Randall, Executive Director of TOURISM Santa Fe: rrandall@santafenm.gov, 505-955-6209)

**Committee Review**

Public Works and Utilities Committee: 12/12/2022

Finance Committee: 01/03/2023

Governing Body: 01/11/2023

- h. Request for the Approval of State of New Mexico Aging and Long Term Services Department Capital Appropriation Project Grant Agreement A20E5289 in the Total Amount of \$358,865 for the Plan and Design of a Senior Center, Term Ending June 30, 2024. (Anya Alarid, Senior Services Program Manager, aalarid@santafenm.gov, 505-955-4744).

**Committee Review:**

Finance Committee: 01/03/2023

Quality of Life Committee: 01/04/2023

Governing Body: 01/11/2023

- i. Request for Approval of the Recovery Funds Subrecipient Project Participation Agreement in the Total Amount of \$2,000,000 of American Rescue Plan Act (ARPA) Funds to Underwrite the Acquisition of the Lamplighter Inn – This Agreement Falls Under the First Statutory Category, to Respond to the COVID-19 Public Health Emergency or its Negative Economic Impacts; Bella Luz Apartments 2022 LLP. (Cody Minnich, Housing Grant Manager, cjminnich@santafenm.gov, 505-955-6574)

**Committee Review:**

Finance Committee – 01/03/2023

Quality of Life – 01/04/2023

Governing Body – 01/11/2023

- j. Request for Approval of Midyear Budget Amendment Resolutions (BAR's) Utilizing FY22 (Prior Year) Gross Receipts and Lodgers' Tax Revenue, Above Budgeted Estimates, to Fund a Package of Priorities that Include the Southside Teen Center, Police Department Administration, Tourism Santa Fe, Public Safety Radio System and Regional Emergency Communication Center Recording System Totaling \$983,873. (Emily K. Oster, Finance Director, ekoster@santafenm.gov)

**Committee Review:**

Finance Committee: 01/03/2023

Quality of Life 01/04/2023

Governing Body 01/11/2023

- k. CONSIDERATION OF RESOLUTION NO. 2022-\_\_\_. (Mayor Webber, Councilor Cassutt, Councilor Chavez)  
A Resolution Adopting the Midtown Community Development Plan for the Midtown Redevelopment Project. (Lee Logston, Midtown Asset Development Manager: llogston@santafenm.gov, 505-995-6914)

**Committee Review:**

Governing Body (Introduced): 11/09/2022 (Postponed)

Governing Body (Introduced): 11/30/2022 (Postponed)

Governing Body (Introduced): 12/14/2022

Finance Committee: 01/03/2023

Community Development Commission: 01/04/2023

Quality of Life Committee: 01/04/2023

Public Works and Utilities Committee: 01/09/2023

Economic Development Advisory Committee: 01/11/2023

Governing Body: 01/11/2023

- l. CONSIDERATION OF BILL NO. 2022-\_\_\_. (Councilor M. Garcia, Councilor Cassutt)  
An Ordinance Relating to Electric Bicycles; Amending Section 12-1-6 of the Uniform Traffic Ordinance (“UTO”) to Include Electric Bicycles in the Definition of Bicycle; Amending Section 12-1-40 of the UTO to Delineate Electric Bicycles From Motor Vehicles; Amending Section 12-1-88 of the UTO to Specify That an Electric Bicycle is Not a Vehicle; Amending Section 12-8-1 of the UTO to Prohibit Anyone Under the Age of Sixteen From Riding a Class 3 Electric Bicycle; Amending Section 12-8-10 of the UTO to Regulate and Establish a Speed Limit for Electric and Manually-Propelled Bicycles on City Sidewalks; Amending Section 12-8-15 of the UTO to Remove the Prohibition for Bicycles to Ride on a Street Adjacent to a Sidewalk or Path When Bicycles are Required to Use the Sidewalk or Street; Creating a New Section 12-8-18 of the UTO to Make it an Offense to Enhance the Speed Capabilities of an Electric Bicycle; Amending Section 12-8-23 of the UTO to Raise the Maximum Fine for Violation of Certain Provisions from Twenty-Five Dollars to One Hundred

Dollars; and Amending SFCC 1987 Section 23-5.1 to Amend the Definition of Bicycle to Include Electric Bicycles, and to Regulate the Use of Electric Bicycles on City Roads. (Romella Glorioso-Moss; Project Administrator: rsglorioso-moss@santafenm.gov, 505-955-6623; Kevin Nault, Assistant City Attorney: klnault@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 08/31/2022  
Governing Body (Public Comment): 09/14/2022  
Bicycle and Pedestrian Advisory Committee: 10/13/2022  
Quality of Life Committee: 10/19/2022  
Bicycle and Pedestrian Advisory Committee: 11/10/2022  
Quality of Life Committee: 12/7/2022  
Public Works and Utilities Committee: 12/12/2022  
Finance Committee: 01/03/2023  
Governing Body (Public Hearing): 01/11/2023

- m. CONSIDERATION OF RESOLUTION NO. 2023-\_\_\_. (Mayor Webber)  
A Resolution Rescinding Resolution No. 2022-2 Relating to the Open Meetings Act; and Adopting Annual Notice Requirements for 2023. (Kristine Bustos Mihelcic, City Clerk: kmmihelcic@santafenm.gov, 505-955-6521)

**Committee Review:**

Special Governing Body (Introduced): 12/21/2022  
Finance Committee: 1/3/2023  
Governing Body: 01/11/2023

- 7. **MATTERS FROM STAFF**
- 8. **MATTERS FROM THE COMMITTEE**
- 9. **MATTERS FROM THE CHAIR**
- 10. **NEXT MEETING: Tuesday, January 17, 2023**
- 11. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**