



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
NOVEMBER 28, 2022
5:00 PM
COUNCIL CHAMBERS
CITY HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. CALL TO ORDER

Meeting started at 5:01pm.

2. ROLL CALL

Members Present:

Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt
Councilor Chris Rivera

Members Excused:

None

Others Attending:

Carolynn Roibal, Administrative Manager
Emily Oster, Finance Director



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3. APPROVAL OF AGENDA

MOTION: Councilor Cassutt moved, seconded by Councilor Lindell, to approve the agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the consent agenda as amended. Items i, m, n and q pulled by Councilor Lindell. Items d, m and p pulled by Councilor Villarreal for discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

5. ACTION ITEMS: CONSENT

- a. Request for Approval of Finance Committee Minutes of October 28, 2022. (Carolynn Roibal, Administrative Manager, clroibal@santafenm.gov, 505-955-6531)

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the minutes as presented.



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VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- b. Request for Approval of Amendment No. 1 to Telecommunications Agreement Item #19-0871 with Century Link to Increase Compensation by \$45,720 for a Total Amount of \$483,595.20 for a Term of Sixty Months with GEO MAX. (Manuel Gonzales, ITT Department Director: mmgonzales@santafenm.gov, 505-955-5576)

Committee Review:

Finance Committee: 11/28/2022

Quality of Life Committee: 12/07/2022

Governing Body: 12/14/2022

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- c. Request for Approval of Budget Adjustment Resolution (BAR) to Utilize FY22 GRT Earned in Excess of Budgeted Estimates in the Amount of \$180,000 to Cover the Costs of Three Traffic Calming/Safety Projects. (Regina Wheeler, Public Works Department Director, rawheeler@santafenm.gov, 505-955-6622)



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Committee Review:

Public Works & Utilities Committee: 11/07/2022

Finance Committee: 11/28/2022

Governing Body: 11/30/2022

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- d. Request for Approval of a Budget Amendment Resolution (BAR) to Fund Park Ranger Salaries and to Create Three Positions to Oversee Park Security in the Amount of \$232,692 from FY23 Service Contracts and Move to General Salaries and Various Benefits. (Melissa McDonald, Parks and Open Space Division Director: mamcdonald@santafenm.gov, 505-303-9502)

Committee Review:

Public Works & Utility Committee: 11/07/2022

Finance Committee: 11/28/2022

Governing Body: 11/30/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Cassutt, to approve the budget adjustment resolution (BAR) as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera



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Against: None

Abstain: None

- e. Request for Approval of American Rescue Plan Act (ARPA) Recovery Funds Subrecipient Contract with the New Mexico Coalition to End Homelessness in the Total Amount of \$600,000 for Consuelo's Place Shelter Under the First Statutory Category – to Respond to the COVID-19 Public Health Emergency or its Negative Economic Impacts. (Cody Minnich, Housing Grant Manager: cjminnich@santafenm.gov, 505-955-6574)

Committee Review

Finance Committee: 11/28/2022

Quality of Life Committee: 12/07/2022

Governing Body: 12/14/2022

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- f. Request for Approval of Amendment No. 1 to Professional Services Agreement Item #19-0751 with Santa Fe Engineering Consultants LLC to Increase the Compensation by \$500,000 for a Total Amount of \$1,000,000 Exclusive of NMGRT. (Romella Glorioso-Moss, Capital Projects Manager, rsglorioso-moss@santafenm.gov, 505-955-6623)

Committee Review:

Finance Committee: 11/28/2022

Public Works & Utilities Committee: 12/12/2022



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Governing Body: 12/14/2022

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- g. Request for Approval of Amendment No. 4 to Professional Services Agreement Item #22-0158 with Wilson & Co Inc. to Increase the Compensation by \$4,000,000 to the Total Amount of \$7,000,000 Exclusive of NMGRT. (Romella Glorioso-Moss, Capital Projects Manager: rsglorioso-moss@santafenm.gov, 505-955-6623)

Committee Review:

Finance Committee: 11/28/2022

Public Works & Utilities Committee: 12/12/2022

Governing Body: 12/14/2022

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None



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- h. Request for Approval of Water Rights Agreement between the City of Santa Fe and Apodaca Family Trust for 27.762 Acre-Feet Per Year in the Total Amount of \$400,000.17 Dependent Upon Approval of the New Mexico Office of the State Engineer. (Alan Hook, Water Resources Coordinator: aghook@santafnm.gov)

1. Request for Approval of a Budget Adjustment Resolution in the Total Amount of \$400,000 from the Water Enterprise Cash Balance.

Committee Review:

Public Works and Utilities Committee: 11/07/2022

Finance Committee: 11/28/2022

Governing Body: 11/30/2022

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- i. Request for Approval of Amendment No. 3 to Master Services Agreement Item #18-0758 with Paymentus to Eliminate the Monthly Subscription Fees of \$7,000 Per Month for the Remainder of FY23 in Addition to FY24-25. (Nancy Jimenez; Utility Billing Division Director: nljimenez@santafenm.gov; 505-955-4364)

Committee Review:

Public Works and Utilities Committee: 11/07/2022

Finance Committee: 11/28/2022

Governing Body: 11/30/2022



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MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the contract amendment as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- j. Request for Approval of Amendment No. 2 with Valli DBA Postal Pros to Original Contract # 21-0320 to Eliminate the Monthly Paymentus Payment Charged through Postal Pros for the Remainder of FY23 and FY24-25. (Nancy Jimenez; Utility Billing Division Director: nljimenez@santafenm.gov; 505-955-4364)

Committee Review:

Public Works and Utilities Committee: 11/07/2022

Finance Committee: 11/28/2022

Governing Body: 11/30/2022

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- k. Request for Approval of Amendment No. 1 to Memorandum of Agreement Item #20-0043 Between the New Mexico Energy, Minerals



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and Natural Resources Department and the City of Santa Fe Fire Department in the Total Amount of \$30,000 of Reimbursable Expenditures. (Brian Moya, Fire Chief: bjmoya@santafenm.gov, 505-955-3111 and Sten Jonson, Assistant Fire Chief: sajohnson@santafenm.gov, 505-955-3121)

Committee Review:

Finance Committee: 11/28/2022

Public Works and Utilities Committee: 12/12/2022

Governing Body: 12/14//2022

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the memorandum of agreement (MOA) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- I. Request for Approval of Amendment No.1 to the Phone Maintenance and Support Agreement Item #20-0041 with Altura Communications Solutions to Increase Compensation by \$583,959.21 Including Gross Receipts Tax for Telecommunications Services through December 31, 2025 in the Total Amount of \$827,600.07. (Manuel Gonzales, mmgonzales@santafenm.gov, 505-955-5576)

Committee Review:

Finance Committee: 11/28/2022

Quality of Life Committee: 12/072022

Governing Body: 12/14/2022

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.



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VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- m. Request for Approval of an Intergovernmental Cooperative Purchasing Agreement with OMNIA Partners for the Utilization of the Cooperative Purchasing Program Administered by OMNIA Partners for the City of Santa Fe. (JoAnn Lovato, Contracts Supervisor: jdlovato@santafenm.gov, 505-469-6045)

Committee Review:

Finance Committee: 11/28/2022

Public Works and Utilities Committee: 12/12/2022

Governing Body: 12/14/2022

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the contract as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- n. Request for the Approval of FY 2023 Grant Contract with Corporation for National and Community Service in the Total Amount of \$89,058 for the Foster Grandparent and Retired Senior Companion Volunteer Programs. (Anya Alarid, Volunteer Program Manager: aalarid@santafenm.gov 505-955-4744)



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Committee Review:

Finance Committee: 11/28/2022

Quality of Life Committee: 12/7/2022

Governing Body: 12/14/2022

MOTION: Councilor Lindell moved, seconded by Councilor Villarreal, to approve the grant as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- o. Request for Approval of a Grant Agreement with New Mexico Department of Transportation in the Total Amount of \$83,749 for the Funding of Projects: End Driving While Impaired (ENDWI); Buckle Up (BKLUP)/Click it or Ticket (CIOT); Selective Traffic Enforcement Program (STEP)/Summer Enforcement Period. (Lieutenant Jose Gonzales Support Operations and Traffic: jcgonzales@santafenm.gov)
 - 1. Request for Approval of a Budget Amendment Resolution in the Total Amount of \$83,749 to Increase the General Fund Budget to Fund Various Traffic Enforcement Projects with New Mexico Department of Transportation.

Committee Review:

Finance Committee: 11/28/2022

Quality of Life Committee: 12/07/2022

Governing Body Committee: 12/14/2022

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the budget adjustment resolution (BAR) as



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presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- p. Request for Approval of Amendment No. 6 to Administrative Services Agreement #15-0757 with Cigna Health and Life Insurance to Extend the Term to June 30, 2025 for City of Santa Fe Employer Sponsored Health and Life Insurance Benefits. (Alvin Valdez Benefits and Wellness Supervisor, aavaldez1@santafenm.gov, 505-955-6075 and Bernadette Salazar, Human Resources Director, bjsalazar@santafenm.gov, 505-955-6591)

Committee Review:

Finance Committee: 11/28/2022

Quality of Life Committee: 12/7/2022

Governing Body 12/14/2022

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the contract amendment as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None



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- q. Request for Approval of an On-Call Services Contract with San Bar Construction Corp. for City Wide Roadway Marking and Pavement Striping Not to Exceed \$271,093.75 Inclusive of NMGRT Annually Through June 30, 2026. (Jose Lerma, Traffic Operations Manager: jnlerma@santafenm.gov, 505-955-2341)

Committee Review:

Finance Committee: 11/28/2022

Public Works & Utilities Committee: 12/12/2022

Governing Body: 12/14/2022

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the contract as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- r. Request for Approval of an American Rescue Plan Act (ARPA) Recovery Funds Sub-Recipient Contract in the Total Amount of \$797,600 for Jobs Training and Work-Based Learning Under the 2.10 Assistance to Unemployed or Underemployed Workers Statutory Category; to Respond to the COVID-19 Public Health Emergency or its Negative Economic Impacts (Rich Brown, Community & Economic Development Director: rdbrown@santafenm.gov, 505-955-6626).

Committee Review:

Finance Committee: 11/28/2022

Quality of Life Committee: 12/7/2022

Public Works Committee: 12/12/2022

Economic Development Advisory Committee: 12/14/2022

Governing Body: 01/11/2023

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal,



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to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

- s. CONSIDERATION OF RESOLUTION NO. 2022-___. (Mayor Webber)
A Resolution Approving First Quarter Budget Amendments for Fiscal Year 2022/2023. (Andy Hopkins, Budget Officer: ajhopkins@santafenm.gov, 505-955-6177).

Committee Review:

Governing Body (Introduced): 11/09/2022

Finance Committee: 11/28/2022

Governing Body: 11/30/2022

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None

Abstain: None

6. ACTION ITEMS: DISCUSSION

- a. CONSIDERATION OF BILL NO. 2022-23. (Councilor Lindell, Mayor Webber, Councilor Chavez)
An Ordinance Amending Section 12-10-1.10 of the Uniform Traffic



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Ordinance Governing Mufflers and Emission Control Devices; and Amending Schedule A of the Uniform Traffic Ordinance to Increase Penalties for Muffler Noise Violations. (Matthew Champlin, Deputy Chief of Police: mrchamplin@santafenm.gov, 955-5201)

Committee Review:

Governing Body (Introduced): 09/14/22

Governing Body (Public Comment): 09/28/22

Quality of Life Committee (Postponed): 10/05/22

Quality of Life Committee (Forwarded with No Recommendation): 10/19/22

Public Works and Utilities Committee: 10/24/22 (Postponed)

Public Works and Utilities Committee: 11/7/22 (Forwarded with No Recommendation)

Finance Committee: 11/28/22

Governing Body (Public Hearing): 12/14/22

MOTION: Councilor Lindell moved, seconded by Councilor Romero-Wirth, to approve the bill as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: Councilor Villarreal, Councilor Rivera

Abstain: None

MOTION: Councilor Cassutt moved, seconded by Councilor Romero-Wirth, to approve the amendment to the bill as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Councilor Rivera

Against: None



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Abstain: Councilor Villarreal

Bill as amended to move forward to Governing Body.

7. PRESENTATION

- a. FY21 Audit Update (Emily Oster, Finance Director, 505-629-3411, ekoster@santafenm.gov)

Chief Accounting Officer, Ricky Bejarano, gave an updated presentation on the two audits underway.

Finance Director, Emily Oster gave a brief explanation on GASB with additional information to follow in January.

- b. Economic Update Presentation. (Reilly White, Erebor LLC., reillywhite@unm.edu)

Dr. Reilly White with Erebor LLC, introduced himself and gave a summary of the state of the economy and future outlook going into 2023. Jobs to be impacted in 2023 with a worsening outlook next year. Inflation looks like it has peaked. Recession looks likely and severity of the downturn remains unknown. The Federal Reserve will likely continue to increase rates for one or two cycles.

Dr. Reilly recommended that City Government proceed with caution going into the FY23 budget.



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- c. Midtown Moving Forward - Economics of Land Development at Midtown Presentation Series (three parts): “Part 3: Midtown and the City’s Return on Investment (ROI): Public Policy and Community Benefits”. (Rich Brown, Office of Economic Development Director, Rich Brown, 505-955-6625, rdbrown@santafenm.gov; Dena Belzer, Principal, Strategic Economics, Midtown Land Economics Consultant; dbelzer@strategieconomics.com).

Office of Economic Development Director, Richard Brown gave an overview of the presentation to follow by Dana Belzer, Principal with Strategic Economics Consultant.

Dana Belzer, with Strategic Economics presented the City’s return on investment and public policy and community benefits.

8. **MATTERS FROM STAFF**
9. **MATTERS FROM THE COMMITTEE**
10. **MATTERS FROM THE CHAIR**
11. **NEXT MEETING: January 03 2023**
12. **ADJOURN**

Meeting adjourned 9:11 p.m.

Liaison

Chair

VOTE SUMMARY



Meeting Name - Quality of Life Committee

Meeting Start Date - 10/05/2022

Meeting Committee - Quality of Life Committee

Item Title - CONSIDERATION OF BILL NO. 2022-___. (Councilor Lindell, Mayor Webber, Councilor Chavez)

An Ordinance Amending Section 12-10-1.10 of the Uniform Traffic Ordinance Governing Mufflers and Emission Control Devices; and Amending Schedule A of the Uniform Traffic Ordinance to Increase Penalties for Muffler Noise Violations.

(Matthew Champlin, Deputy Chief of Police: mrchamplin@santafenm.gov, 955-5201)

Committee Review:

Governing Body (Introduced): 09/14/22

Governing Body (Public Comment): 09/28/22

Quality of Life Committee: 10/05/22

Quality of Life Committee: 10/19/22

Public Works and Utilities Committee: 10/25/22

Finance Committee: 10/31/22

Governing Body (Public Hearing): 11/09/22

Item Type - bill

Item Owner - Matthew Champlin

Item Sponsor - Signe Lindell

Item Tracking Number - 22-15830

Motion Type - Postpone to a Date Certain

Motion Mover - Jamie Cassutt

Motion Seconder - Lee Garcia

Motion Status -

Vote For Count - 4

Vote Against Count - 0

Vote Abstain Count - 0

VOTE SUMMARY



City of Santa Fe

Vote Absent Count - 1

Vote For Names - Lee Garcia, Michael Garcia, Jamie Cassutt, Renee Villarreal

Vote Against Names -

Vote Abstain Names -

Vote Absent Names - Amanda Chavez

User Name - Elizabeth Martin

User Email - max4martin@yahoo.com