



# AGENDA

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
OCTOBER 31, 2022  
5:00 PM  
COUNCIL CHAMBERS, CITY  
HALL  
200 LINCOLN AVENUE

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## PROCEDURES FOR FINANCE COMMITTEE MEETING

**Viewing:** Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

**Written Public Comment:** Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **PRESENTATION**
  - a. FY21 Audit Update (Emily Oster, Finance Director, 505-629-3411, [ekoster@santafenm.gov](mailto:ekoster@santafenm.gov); Ricky Bejarano, Chief Accounting Officer, [rabejarano@santafenm.gov](mailto:rabejarano@santafenm.gov); 505-629-6988)

6. **ACTION ITEMS: CONSENT**

- a. Request for Approval of Finance Committee Minutes of October 17, 2022. (Carolynn Roibal, Administrative Manager, [clroibal@santafenm.gov](mailto:clroibal@santafenm.gov), 505-955-6531.

**Committee Review:**

Finance Committee: 10/31/2022

- b. Request for Approval of Amendment No. 5 to Item #15-0129 to the Santa Fe Municipal Airport Lease Agreement, Jet Center at Santa Fe Real Estate, LLC. to Increase the Size of the Premises, Increase the Rents Accordingly, and if Certain Conditions are Met, Extend the Terms of the Lease. (Terry Lease, Asset Development Manager: [tjlease@santafenm.gov](mailto:tjlease@santafenm.gov), 505-955-6344 and Bobbi Huseman, C.M. Operations Manager, Santa Fe Regional Airport: [bjhuseman@santafenm.gov](mailto:bjhuseman@santafenm.gov), 505-955-2903)

**Committee Review:**

Public Works and Utilities Committee: 10/24/2022

Finance Committee: 10/31/2022

Governing Body: 11/09/2022

- c. Request for Approval of the City of Santa Fe Signing Onto a Memorandum of Understanding By and Among Colorado River Basin Municipal and Public Water Providers to Commit to Substantially Expand Efforts to Conserve Water, Reduce Demands and Expand Reuse and Recycling of Water Supplies. (William Schneider, Water Resources and Conservation Manager, [whschneider@santafenm.gov](mailto:whschneider@santafenm.gov), 505-955-4203)

**Committee Review:**

Water Conservation Committee: 10/11/2022

Public Works and Utilities Committee: 10/24/2022

Finance Committee: 10/31/2022

Governing Body: 11/09/2022

- d. Request for Approval of a Construction Contract with Davenport Construction Management, LLC to Install, Repair, and Replace Bathroom Facility Items at the Municipal Recreation Complex (MRC) in the Total

Amount of \$312,510.20. (Scott Overlie, Parks Division Project Administrator, saoverlie@santafenm.gov, 505-955-2114)

**Committee Review:**

Public Works and Utilities Committee: 10/24/2022

Finance Committee: 10/31/2022

Governing Body: 11/09/2022

- e. Request for Approval of a Budget Adjustment Resolution (BAR) to Move Funds from Fund 350 (ART 4 CIP) to Fund 213 (ART Admin) in the Amount of \$414,230 to Fund Various Arts & Culture Initiatives. (Pauline Kanako Kamiyama, pkkamiyama@santafenm.gov, 505-955.6707).

**Committee Review:**

Arts Commission : 10/17/2022

Finance Committee: 10/31/2022

Quality of Life: 11/02/2022

Governing Body: 11/09/2022

- f. Request for the Approval of State of New Mexico Aging and Long Term Services Department Capital Appropriation Project Grant Agreement A20E5288 to Plan, Design, Construct, Equip and Furnish the Mary Esther Gonzales Senior Center, in the Total Amount of \$2,484,852, Term Ending June 30, 2024. (Gino Rinaldi, Senior Services Division Director: earinaldi@santafenm.gov, 505-955-4710)

- 1. Request for Approval of a Budget Amendment Resolution in the Amount of \$2,484,852.

**Committee Review:**

Finance Committee: 10/31/2022

Quality of Life: 11/2/2022

Governing Body: 11/09/2022

- g. Request for Approval of Change Order No. 4 to Beacon AMA Managed Solution and Turnkey Installation Agreement Item # 14-1237 with Badger Meter Inc. for Integration Requirements in the Amount of \$10,800.(Nancy Jimenez, Utility Billing Division Director, nljimenez@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 10/24/2022

Finance Committee: 10/31/2022

Governing Body: 11/09/2022

- h. Request for Approval of a Budget Adjustment Resolution (BAR) to Carry Forward for Advanced Utility Services and Purchase of a Vehicle in the Total Amount of \$512,150. (Nancy Jimenez, Utility Billing Division Director, [nljimenez@santafenm.gov](mailto:nljimenez@santafenm.gov), 505-955-4364)

**Committee Review:**

Public Works and Utilities Committee: 10/24/2022

Finance Committee: 10/31/2022

Governing Body: 11/09/2022

- i. Request for Approval of Change Order No. 5 to Construction/Engineering Contract Item #20-0251 with RMCI for CIP 957 Aeration System Improvements Project for Wastewater Management Division in the Amount of \$49,674.62. (Paul Fred Heerbrandt, Engineer Supervisor, [pfheerbrandt@santafenm.gov](mailto:pfheerbrandt@santafenm.gov))

**Committee Review:**

Public Works and Utilities Committee: 10/24/2022

Finance Committee: 10/31/2022

Governing Body: 11/09/2022

- j. Request for Approval of Change Order No. 6 to Construction/Engineering Contract Item #20-0251 with RMCI for CIP 957 Aeration System Improvements Project for Wastewater Management Division in the Amount of \$9,640.44. (Paul Fred Heerbrandt, Engineer Supervisor, [pfheerbrandt@santafenm.gov](mailto:pfheerbrandt@santafenm.gov)).

**Committee Review:**

Public Works and Utilities Committee: 10/24/2022

Finance Committee: 10/31/2022

Governing Body: 11/09/2022

- k. Request for Approval of an Budget Adjustment Resolution from WWMD Enterprise Fund Cash Balance for the RMCI Construction/Engineering Contract Item #20-0251 for Change Order #5 and Change Order #6 in

the Total Amount of \$59,315. (Paul Fred Heerbrandt, Engineer Supervisor, pfheerbrandt)

**Committee Review:**

Public Works and Utilities Committee: 10/24/2022

Finance Committee: 10/31/2022

Governing Body: 11/09/2022

- I. Request for Approval of a Professional Services Agreement with Carollo Engineers for Design of the San Juan Chama Return Flow Project for a Four (4) Year Term in the Total Amount of \$3,781,333, Including NMGRT. (John Del Mar, Engineer Supervisor, jpdelmar@santafenm.gov, 505 955-4231)

**Committee Review:**

Public Works and Utilities Committee: 10/24/2022

Finance Committee: 10/31/2022

Governing Body: 11/09/2022

- m. Request for Approval of a Budget Amendment Resolution in the Amount of \$3,781,333 from the Water Enterprise Fund Cash Balance to the Water CIP Fund to Fund a Professional Service Agreement with Carollo Engineers Inc. for Design of the Paseo Real Wastewater Treatment Facility San Juan Chama Project Return Flow Pipeline Project. (John Del Mar, jpdelmar@santafenm.gov, 505 955-4231)

**Committee Review:**

Finance Committee: 10/31/2022

Public Works and Utilities Committee: 11/07/2022

Governing Body: 11/09/2022

- n. CONSIDERATION OF RESOLUTION NO. 2022-\_\_\_. (Councilor Chavez, Councilor Lindell, Councilor Lee Garcia, Councilor Cassutt)  
A Resolution Creating a One-Year Pilot Program to Encourage and Incentivize Employers to Pay for Employee Parking in City of Santa Fe ("City") Parking Facilities at Sandoval Street, the Santa Fe Community Convention Center, and the Railyard. (Regina Wheeler, Public Works Department Director: rawheeler@santafenm.gov, 505-955-6622)

**Committee Review:**

Governing Body (Introduced): 10/12/2022  
Quality of Life Committee: 10/19/2022  
Public Works and Utilities Committee: 10/24/2022  
Finance Committee: 10/31/2022  
Governing Body: 11/09/2022

- o. CONSIDERATION OF RESOLUTION NO. 2022-\_\_\_. (Mayor Webber)  
A Resolution Establishing City of Santa Fe's Priorities for Consideration by the New Mexico State Legislature During the 56<sup>th</sup> Legislature – State of New Mexico – First Session, 2023. (Regina Wheeler, Public Works Director: rawheeler@santafenm.gov, 955-6622; Jesse Guillen, Legislation and Policy Innovation Manager: jbg Guillen@santafenm.gov, 955-6518)

**Committee Review:**

Finance Committee (Introduced): 10/17/22  
Quality of Life Committee: 10/19/22  
Public Works and Utilities Committee: 10/24/22  
Finance Committee: 10/31/22  
Governing Body: 11/09/22

- p. CONSIDERATION OF RESOLUTION NO. 2022-\_\_\_. (Councilor Cassutt, Councilor Chavez, Councilwoman Villarreal, Councilor Michael Garcia)  
A Resolution Adopting the City of Santa Fe Multimodal Transition Plan. (Erick Aune, MPO Officer: ejaune@santafenm.gov, 955-6664)

**Committee Review**

Governing Body (Introduced): 10/12/2022  
Bicycle and Pedestrian Advisory Committee: 10/13/2022  
Quality of Life Committee: 10/19/2022  
Public Works and Utilities Committee: 10/24/2022  
Finance: 10/31/2022  
Governing Body: 11/9/2022

- q. CONSIDERATION OF RESOLUTION NO. 2022-\_\_\_ (Mayor Webber)  
A Resolution Approving the Exchange and Transfer of Two Tracts of City-Owned Real Property to the State of New Mexico In Exchange for Six Tracts of State-Owned Real Property Located Within the City. (Terry

Lease, Asset Development Manager, tjlease@santafenm.gov and Lee Logston, Midtown Asset Development Manager, lrlogston@santafenm.gov, 505-955-6914)

**Committee Review:**

Governing Body (Introduced): 10/26/2022

Quality of Life Committee: 11/2/2022

Finance Committee: 10/31/2022

Public Works and Utilities Committee: 11/7/2022

Governing Body: 11/9/2022

7. **MATTERS FROM STAFF**
8. **MATTERS FROM THE COMMITTEE**
9. **MATTERS FROM THE CHAIR**
10. **NEXT MEETING: Monday, November 28, 2022**
11. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**