



AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
OCTOBER 03, 2022
5:00 PM
COUNCIL CHAMBERS, CITY
HALL
200 LINCOLN AVENUE

PROCEDURES FOR FINANCE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **ROLL CALL**
1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **APPROVAL OF CONSENT AGENDA**
4. **PRESENTATION**
 - a. FY21 Audit Update (Emily Oster, Finance Director, 505-629-3411, ekoster@santafenm.gov; Ricky Bejarano, Chief Accounting Officer, rabejarano@santafenm.gov; 505-629-6988).

- b. Midtown Moving Forward - Economics of Land Development at Midtown Presentation Series (three parts): “Part 1: Midtown Today: The Current Financial Status”; (Rich Brown, Office of Economic Development Director, 505-955-6625, rdbrown@santafenm.gov; Dena Belzer, Principal, Strategic Economics, Midtown Land Economics Consultant, dbelzer@strategieconomics.com).

5. **ACTION ITEMS: CONSENT**

- a. Request for Approval of the September 19, 2022 Finance Committee Minutes (Carolynn Roibal, Administrative Manager, 505-955-6531).

Committee Review:

Finance Committee: 10/3/2022

- b. Request for Approval of General Services Contract with Travers Mechanical Using ITB # 22/43/B for Refrigeration and Mechanical Services for the Ice Arena at GCCC in the Amount of \$245,000, Expiring on June 30, 2026. (Tom Miller, Ice Arena Manager, temiller@santafenm.gov, 505-955-4031).

Committee Review:

Quality of Life: 09/21/22

Finance Committee: 10/03/2022

Governing Body: 10/12/2022

- c. Request for Approval of Lease Agreement Between the City of Santa Fe and Presbyterian Medical Services, Inc. for 1121 Alto Street, Santa Fe, NM, Located on the City’s Bicentennial Alto Park Property. (Terry J. Lease, Asset Development Manager, tlease@santafenm.gov, 505-629-2206)

Committee Review:

Finance Committee: 10/03/22

Quality Life Committee: 10/05/22

Public Works and Utilities Committee: 10/11/22

Economic Development Advisory Committee: 10/12/22

Governing Body: 10/26/22

- d. Request for Approval of Real Estate Donation Agreement to Convey the

Property Located at 635 Alto Street from the City to Habitat for Humanity for the Purposes of Developing Five (5) Low-Priced Dwelling Units (LPDU) for Sale to Income-Qualified Homebuyers. (Alexandra Ladd, Office of Affordable Housing, Director: agladd@santafenm.gov; and Terry Lease, Office of Economic Development, Asset Development Manager: tjlease@santafenm.gov, 505-629-2206).

Committee Review:

Public Works & Utility Committee: 9/26/2022

Finance Committee: 10/03/2022

Quality of Life Committee: 10/05/22

Governing Body: 10/12/2022

- e. Request for Approval of a Budget Adjustment Resolution (BAR) to Move \$95,622 from FY22 GRT in Excess of Budget to FY23 Public Works Complete Streets Supplies to Fund the Banner Brackets Being Installed on St. Francis Drive & Cerrillos Road. (Regina Wheeler, Public Works Department Director, rawheeler@santafenm.gov, 505-955-6622; Andy J Hopkins, Budget Officer, ajhopkins@santafenm.gov, 505-955-6177)

Committee Review:

Public Works & Utilities Committee: 09/26/2022

Finance Committee: 10/03/2022

Governing Body: 10/12/2022

- f. Request for Approval of Amendment No.1 to the Professional Service Agreement #19-0749 with Weston Solutions Inc, in the Amount of \$500,000 Excluding NMGRT for On-Call Professional Design Services for Public Works Department. (Romella Glorioso-Moss, PW Capital Projects Manager, rsglorioso-moss@santafenm.gov, 505-955-6623)

Committee Review:

Finance Committee: 10/03/2022

Public Works & Utilities Committee: 10/11/2022

Governing Body: 10/12/2022

- g. Request Approval of a Budget Adjustment Resolution (BAR) to Transfer \$367,003 of Roads Impact Fees to Supplement NMDOT Funding to Design Bishop's Lodge Road Reconstruction Project. (Romella Glorioso-Moss, Public Works Capital Projects Manager, rsglorioso-

moss@santafenm.gov, 505-955-6623).

Committee Review:

Finance Committee: 10/03/2022

Public Works & Utilities Committee: 10/11/2022

Governing Body: 10/12/2022

- h. Request for Approval of Amendment No.1 to Contract #21-0322 with Mountain River Consulting Inc., for Utility Billing In the Amount of \$900,000 for Year Two (2) of its Four (4) Year Contract. (Nancy L Jimenez, Utility Billing Division Director, nljimenez@santafenm.gov, 505-955-4364)

Committee Review:

Public Works and Utilities Committee: 09/26/2022

Finance Committee: 10/03/2022

Governing Body: 10/12/2022

- i. Request for Approval of a Termination Agreement with Descartes Labs, Inc. and Associated LEDA Funding Claw Back (Casey Dalbor, Business Growth Manager: cjdalbor@santafenm.gov, 505-955-6912; Andréa Salazar, Assistant City Attorney, asalazar@santafenm.gov, 505-955-6303; Rich Brown, Community and Economic Development Director: rdbrown@santafenm.gov, 505-955-6625).

Committee Review

Finance Committee: 10/03/2022

Quality of Life: 10/05/2022

Economic Development Advisory Committee: 10/12/2022

Governing Body: 10/12/2022

- j. Request for Approval of Local Government Road Fund Cooperative Agreement in the Total Amount of \$73,599 for the Planning, Design, Construction and Pavement Rehabilitation of Buckman Road; New Mexico Department of Transportation, (Romella Glorioso-Moss, Public Works Project Manager, rsglorioso-moss@santafenm.gov, 505-955-6623).

- 1. Request for Approval of Budget Amendment Resolution (BAR) in the Total Amount of \$55,199 for Engineering Design of Buckman Road Bicycle and Pedestrian Improvements Project

under org/obj: 3559980.572960

Committee Review:

Finance Committee: 10/03/2022

Public Works & Utilities Committee: 10/11/2022

Governing Body: 10/12/2022

- k. Request for Approval of Service Agreement with B&D Industries, Inc., in the Total Amount of \$482,028.51, including NMGRT, for Installation of UVC Emitters in Various City Buildings. (Caryn Grosse, clgrosse@santafenm.gov, 505-955-5938).

Committee Review:

Finance Committee: 10/3/2022

Public Works and Utilities Committee: 10/11/222

Governing Body: 10/12/2022

- l. Request for Approval of a Transportation Project Fund Grant Agreement in the Total Amount of \$1,000,000 for the Engineering Design of the Arroyo de Los Chamisos Crossing Project Identified as Control # HW2LP50039; New Mexico Department of Transportation, (Romella Glorioso-Moss, Capital Projects Manager, rsglorioso-moss@santafenm.gov, 505-955-6623)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$950,000 for the Engineering Design of the Arroyo de Los Chamisos Crossing

Committee Review:

Finance Committee: 10/03/2022

Public Works & Utilities Committee: 10/11/2022

Governing Body: 10/12/2022

- m. Request for Approval of Change Order No.5 with RMCI to Assist Construct the Aeration System Improvement in the Total Amount of \$9,640.44 Including NMGRT. (Paul F. Heerbrandt, WWMD Engineer Supervisor, pfheerbrandt@sntafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$9,640.44 to Fund Change Order No.5

Committee Review:

Public Works and Utilities Committee: 09/26/2022

Finance Committee: 10/03/2022

Governing Body: 10/12/2022

- n. CONSIDERATION OF RESOLUTION NO. 2022-___. (Councilor Rivera, Councilor Lee Garcia)
A Resolution Requesting a Term Extension to a Local Government Road Fund Cooperative Agreement from the New Mexico Department of Transportation Identified as Control Number L500444 for the Planning, Design, and Construction of Agua Fria Street and South Meadows Road Intersection Improvements. (Romella Glorioso-Moss, Senior Project Administrator: rsglorioso-moss@santafenm.gov, 955-6623)
1. Request for Approval of Amendment No. 1 to the Local Government Road Fund Cooperative Agreement (Munis Contract #3202844) with the New Mexico Department of Transportation for the Planning, Design, and Construction of CIP 853C-Agua Fria and South Meadows Rd. Intersection Improvements Project to Extend the Agreement Term to December 31, 2023 with No Additional Funding.

Committee Review:

Governing Body (Introduced) : 09/14/2022

Public Works and Utilities Committee: 09/26/2022

Finance Committee: 10/03/2022

Governing Body: 10/12/2022

- o. CONSIDERATION OF RESOLUTION NO. 2022-___. (Councilor Rivera, Councilor Lee Garcia)
A Resolution Requesting a Term Extension for a Local Government Road Fund Cooperative Agreement from the New Mexico Department of Transportation, Identified as Control Number L500306, for the Planning, Design, and Construction of Agua Fria Street and South Meadows Road Intersection Improvements. (Romella Glorioso-Moss, Senior Project Administrator: rsglorioso-moss@santafenm.gov, 955-6623)
1. Request for Approval of Amendment No. 3 to a Local Government Road Fund Cooperative Agreement, Item 18-1060 (Munis Contract

#3201396) with the New Mexico Department of Transportation for the Planning, Design, and Construction of CIP 853X-Agua Fria and South Meadows Road Intersection Improvements Project to Extend the Agreement Term Only to December 31,2023 with No Additional Funding.

Committee Review:

Governing Body (Introduced): 09/14/2022

Public Works and Utilities Committee: 09/26/2022

Finance Committee: 10/03/2022

Governing Body: 10/12/2022

6. **MATTERS FROM STAFF**
7. **MATTERS FROM THE COMMITTEE**
8. **MATTERS FROM THE CHAIR**
9. **NEXT MEETING: Monday, October 17, 2022**
10. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.