City of Santa Fe

AGENDA

REGULAR MEETING OF THE QUALITY OF LIFE COMMITTEE
SEPTEMBER 07, 2022
5:00 PM
COUNCIL CHAMBERS
CITY HALL
201 LINCOLN AVENUE

PROCEDURES FOR QUALITY OF LIFE COMMITTEE MEETING

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at https://www.youtube.com/user/cityofsantafe. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Written Public Comment: Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at https://santafe.primegov.com/public/portal three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at https://santafe.primegov.com/public/portal.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **APPROVAL OF AGENDA**

4. **APPROVAL OF CONSENT AGENDA**

5. **APPROVAL OF MINUTES**

    a. Approval of Minutes for the August 17, 2022 Quality of Life Committee Meeting

6. **PRESENTATIONS**

a. Community Services Update – Highlights and Updates from the Community Services Department (Maria Sanchez-Tucker, Director, Community Services Department: metucker@santafenm.gov, 505-955-6638; Gino Rinaldi, Division Director, Senior Services: earinaldi@santafenm.gov, 505-955-4710; Margaret Neill, Division Director, Library Services: mmneill@santafenm.gov, 505-955-6788; Brian Stinett, Recreation Division Director, bjstinnett@santafenm.gov, 505-479-1470)

b. Presentation of the Overview and Status of the General Plan and Land Development Code Updates (Heather Lamboy, Assistant Director of Planning & Land Use: hllamboy@santafenm.gov, 505-955-6598; Daniel J. Alvarado, Planning Senior: djalvardo@santafenm.gov, 505-955-6670)

7. **ACTION ITEMS: CONSENT**

a. Request for Approval of the 2021-22 Consolidated Annual Performance Evaluation Report (CAPER) for Submittal to the United States Department of Housing and Urban Development (HUD) as a Condition of the City's Community Development Block Grant (CDBG). (Cody Minnich, Office of Affordable Housing, Housing Grant Manager: cjminnich@santafenm.gov, 505-316-6574).

Committee Review:
Finance Committee: 9/06/2022
Quality of Life Committee: 9/07/2022
Governing Body Public Hearing : 9/14/2022

b. Request for Approval of FY2023 Budget Adjustment Resolution (BAR) in the Amount of $1,897,084 for the Community Development Block Grant (CDBG) Budget, in Order for the City's Internal Budget to Match what is Available in the City's Federal Line of Credit; (Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov; Cody Minnich, Housing Grant Manager, Office of Affordable Housing, cjminnich@santafenm.gov)

Committee Review:
Finance Committee: 9/6/2022
Quality of Life Committee: 9/7/2022

Governing Body: 9/14/2022

c. Request for the Approval of Agreement with North Central New Mexico Economic Development District, Non-Metro Area Agency on Aging (AAA) in the Total Amount of $33,937 to Fund the Senior Employment Program (SEP), Term ending June 30, 2023; North Central New Mexico Economic Development District, Non-Metro Area Agency on Aging (AAA); (Gino Rinaldi, earinaldi@santafenm.gov, 505-955-4710).

Committee Review:
Finance Committee: 09/06/2022
Quality of Life Committee: 09/07/2022
Governing Body: 09/14/2022

d. CONSIDERATION OF RESOLUTION NO. 2022-__. (Councilor Michael Garcia)
A Resolution Accepting a Local Government Road Fund Grant Administered by the New Mexico Department of Transportation for the Planning, Design, Construction, Pavement Rehabilitation, and Improvements to Buckman Road, Identified as Control #L500489. (Romella Glorioso-Moss, Projects Administrator: rsglorioso-moss@santafenm.gov, 955-6623)

Committee Review:
Introduced: 08/31/22
Quality of Life Committee: 09/7/22
Public Works and Utilities Committee: 09/12/22
Finance Committee: 09/19/22
Governing Body: 09/28/22

e. CONSIDERATION OF RESOLUTION NO. 2022-__. (Mayor Webber, Councilor Cassutt, Councilor Chavez)
A Resolution Affirming the Partnership of Santa Fe County and the City of Santa Fe to Develop Strategies and Actions to End Homelessness. (Kyra Ochoa, Community Health and Safety Director: krochoa@santafenm.gov, 955-6603)

Committee Review:
Governing Body (Introduced): 08/31/2022
Quality of Life Committee: 09/07/2022
Finance Committee: 09/19/2022

City of Santa Fe

AGENDA

REGULAR MEETING OF THE QUALITY OF LIFE COMMITTEE
SEPTEMBER 07, 2022
5:00 PM
COUNCIL CHAMBERS
CITY HALL
201 LINCOLN AVENUE

Governing Body: 09/28/2022

8. **MATTERS FROM STAFF**

9. **MATTERS FROM THE COMMITTEE**

10. **MATTERS FROM THE CHAIR**

11. **NEXT MEETING: Wednesday, September 21, 2022**

12. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.

City of Santa Fe

MINUTES

REGULAR MEETING OF THE QUALITY OF LIFE COMMITTEE
AUGUST 17, 2022
5:00 PM
VIRTUAL MEETING

1. CALL TO ORDER

The meeting of the Quality of Life Committee was called to order by Chair Cassutt, at 5:00 pm, on Wednesday, August 17, 2022, in the Council Chambers at City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico

2. ROLL CALL

Members Present:
Councilor Lee Garcia
Councilor Michael Garcia
Councilor Jamie Cassutt
Councilor Renee Villarreal

Members Excused:
Councilor Amanda Chavez

Others Attending:
Loretta Olguin, Clerk

3. APPROVAL OF AGENDA

MOTION: Councilor Villarreal moved, seconded by Councilor Cassutt, to approve the as amended.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Garcia, Councilor Cassutt, Councilor Villarreal

Against: None

Abstain: None

Items B was removed from the agenda.

Item J was postponed indefinately.

4. **APPROVAL OF CONSENT AGENDA**

MOTION: Councilor Garcia moved, seconded by Councilor Villarreal, to approve the as amended.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Garcia, Councilor Cassutt, Councilor Villarreal

Against: None

Abstain: None

Councilor Lee Garcia pulled item I for discussion.

Councilor Villarreal pulled items A and K for discussion.

5. **APPROVAL OF MINUTES**

a. Approval of Minutes for the August 3, 2022 Quality of Life Committee Meeting

MOTION: Councilor Garcia moved, seconded by Councilor Villarreal, to approve the as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Garcia, Councilor Cassutt, Councilor Villarreal

Against: None

Abstain: Councilor Garcia

6. **PRESENTATION**

a. MIDTOWN PROGRESS REPORT: Midtown Moving Forward. Updates on Midtown Redevelopment Plans (Rich Brown, Director of Community

Development Department: rdbrown@santafenm.gov, 505-955-6625; Lee Logstons, Midtown Asset Development Manager: lrlogston@santafenm.gov, 505-955-6914; Daniel Hernandez, Redevelopment Project Manager, Proyecto)

The Midtown Progress Report was given by Mr. Brown, Mr. Logston, Mr. Hernandez and Ms. Ladd.

7. **ACTION ITEMS: CONSENT**

a. Request for Approval of Amendment No. 3 to Lease Agreement Item #19-0341 between Garson Studios Santa Fe LLC and the City of Santa Fe for the Premises Located at 1600 St. Michael's Drive, Santa Fe, NM to Allow Lessee to Request Several or All Holdover Extensions. (Lee Logston, Asset Development Manager: lrlogston@santafenm.gov, 505-955-6914)

Committee Review:
Public Works and Utilities Committee: 08/08/2022
Finance Committee: 08/15/2022
Quality of Life Committee: 08/17/2022
Governing Body: 08/31/2022

b. Request for Approval of Amendment No. 1 of the Amended Mortgage Agreement for Tierra Contenta which Authorizes the City Manager to Grant Releases of the Mortgage on behalf of the City in order to Facilitate Land Sales for Phase 3 Development of Tierra Contenta (Susan Vigil, Office of Affordable Housing Senior Planner: svigil@santafenm.gov, 505-955-6752; Alexandra Ladd, Office of Affordable Housing Director: agladd@santafenm.gov, 505-955-6346).

Committee Review:
Finance Committee: 08/15/22
Quality of Life Committee: 08/17/22
Public Works and Utilities Committee: 08/29/22
Governing Body: 08/31/22

This item was removed from the agenda as it had already been heard by the Committee.

MOTION: Councilor Garcia moved, seconded by Councilor Villarreal,

to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Garcia, Councilor Cassutt, Councilor Villarreal

Against: None

Abstain: None

c. Request for the Approval of Professional Services Agreement for the Purchase of Permanent Public Art in the Amount of $50,000.00 for the Display of Artwork on City Property (6600 B. Valentine Way) with New Mexico Arts (State of New Mexico). (Robert Lambert, Assistant Director: rdlambert@santafenm.gov, 505-955-6707)

Committee Review:
Quality of Life Committee: 08/17/2022
Finance Committee: 09/06/2022
Governing Body: 09/14/2022

This item was approved on consent.

MOTION: Councilor Garcia moved, seconded by Councilor Villarreal, to approve the professional services agreement (PSA) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Garcia, Councilor Cassutt, Councilor Villarreal

Against: None

Abstain: None

d. Request for the Approval of New Mexico State Purchase Contract for the Purchase of Public Art in the Amount of $37,000 for Display of Artwork on

City Property (Santa Fe Municipal Airport) with New Mexico Arts (State of New Mexico). (Robert Lambert, Assistant Director: rdlambert@santafenm.gov, 955.6707).

Committee Review:
Quality of Life Committee: 08/17/2022
Finance Committee: 09/06/2022
Governing Body: 09/14/2022

MOTION: Councilor Garcia moved, seconded by Councilor Villarreal, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Cassutt, Councilor Villarreal

Against: None

Abstain: None

This item was approved on consent.

e. Request for the Approval of New Mexico State Purchase Contract for the Purchase of Public Art in the Amount of $45,000 for Display of Artwork on City Property with New Mexico Arts (State of New Mexico). (Robert Lambert, Assistant Director: rdlambert@santafenm.gov, 505-955-6707)

Committee Review:
Quality of Life Committee: 08/17/2022
Finance Committee: 09/06/2022
Governing Body: 09/14/2022

MOTION: Councilor Garcia moved, seconded by Councilor Villarreal, to approve the contract as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Garcia, Councilor Cassutt, Councilor Villarreal

Against: None

Abstain: None

This item was approved on consent.

f. Request for Approval of Amendment No. 2 of Lease Agreement #13-0635 between the City of Santa Fe and Santa Fe Civic Housing Authority to Allow Non-Housing Uses for a Specific Part of the Property, as Shown on the Survey Exhibit. (Alexandra Ladd, Office of Affordable Housing: agladd@santafenm.gov, 505-955-6346)

Committee Review
Finance Committee: 08/15/2022
Quality of Life Committee: 08/17/2022
Public Works & Utilities Committee: 08/29/2022
Governing Body: 08/31/2022

MOTION: Councilor Garcia moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Garcia, Councilor Cassutt, Councilor Villarreal

Against: None

Abstain: None

This item was approved on consent.

g. CONSIDERATION OF RESOLUTION NO. 2022-__. (Councilor Cassutt, Councilwoman Villarreal, Councilor M. Garcia and Councilor Chavez)
A Resolution Advancing Complete Streets as a Proven Countermeasure to Provide Safer and More Equitable Transportation Improvements in the Santa Fe Metropolitan Planning Area While Reducing the Impacts of Climate Change. (Erick Aune, Transportation Planner: ejaune@santafenm.gov, 505-955-6664)

Committee Review:
Governing Body (Introduced): 08/10/2022

Quality of Life Committee: 08/17/2022
Public Works and Utilities Committee: 08/29/2022
Governing Body: 08/31/2022

MOTION: Councilor Garcia moved, seconded by Councilor Villarreal, to approve the resolution as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Garcia, Councilor Cassutt, Councilor Villarreal

Against: None

Abstain: None

h. Request for Approval of Amendment No. 3 to Amended and Restated Lease Agreement Item #19-0872 Between Santa Fe Recovery Center, Inc. and the City of Santa Fe for the Premises Located at 1600 St. Michaels Drive to Extend Terms Through November 1, 2023 and Reduces Rent to Fair Market Rental Value Based on 2017 Appraisal Adjusted for Inflation. (Lee Logston, Asset Development Manager: lrlogston@santafenm.gov, 505-955-6914)

Committee Review:
Finance Committee: 08/15/2022
Quality of Life Committee: 08/17/2022
Public Works and Utilities Committee: 08/29/2022
Governing Body: 08/31/2022

MOTION: Councilor Garcia moved, seconded by Councilor Villarreal, to approve the lease amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Garcia, Councilor Cassutt, Councilor Villarreal

Against: None

Abstain: None

i. CONSIDERATION OF RESOLUTION NO. 2022-__. (Mayor Webber, Councilor Lindell, Councilor Cassutt, Councilwoman Villarreal, Councilor Chavez, Councilor M. Garcia, Councilor Romero-Wirth)
A Resolution Supporting Legislation in the United States of America and the State of New Mexico to Protect the Right to a Safe Abortion. (Andrea Salazar, Assistant City Attorney: asalazar@santafenm.gov, 505-955-6303 and Pat Feghali, Assistant City Attorney: pfeghali@santafenm.gov)

Committee Review:
Governing Body (Introduced): 07/27/2022
Women's Commission: 08/09/2022
Quality of Life Committee: 8/17/2022
Governing Body: 08/31/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the resolution as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Garcia, Councilor Cassutt, Councilor Villarreal

Against: Councilor Garcia

Abstain: None

j. CONSIDERATION OF BILL NO. 2022-__. (Councilor Romero-Wirth, Mayor Webber, and Councilor Chavez)
An Ordinance Repealing Section 10-11 of SFCC 1987; Creating a New Section 10-11 to Establish an Ordinance Relating to Shopping Carts; Incentivizing Retail Establishments to Ensure Their Shopping Carts Remain on Their Property; Imposing a Fee for Shopping Cart Return; and Establishing an Effective Date. (Kristine Mihelcic, City Clerk: kmmihelcic@santafenm.gov, 955-6327; Jesse Guillen, Legislation and Policy Innovation Manager: jbguillen@santafenm.gov, 955-6518)

Committee Review:
Governing Body (Introduced): 07/13/2022
Governing Body (Public Comment): 07/27/2022
Quality of Life Committee: 08/03/2022 (Vote to Postpone to 8/17)

Quality of Life Committee: 08/17/2022
Finance Committee: 09/06/2022
Governing Body (Public Hearing and Final Action): 09/14/2022

This item was postponed indefinately.

k. CONSIDERATION OF RESOLUTION NO. 2022-__. (Councilor Chavez)
A Resolution Adopting the 2024-2028 Senior Infrastructure Capital Improvements Plan ("ICIP") for the Division of Senior Services, Community Health and Safety Department. (Gino Rinaldi, Senior Services Division Director: earinaldi@santafenm.gov, 955-4710; Anya Alarid, Senior Services Program Manager: aalarid@santafenm.gov, 955-4744))

Committee Review:
Finance Committee (Introduced): 8/15/2022
Quality of Life Committee: 8/17/2022
Governing Body: 8/31/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the resolution as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Garcia, Councilor Cassutt, Councilor Villarreal

Against: None

Abstain: None

8. **MATTERS FROM STAFF**

None.

9. **MATTERS FROM THE COMMITTEE**

10. **MATTERS FROM THE CHAIR**

11. **NEXT MEETING: September 07 2022**

12. **ADJOURN**

There being no further business before the Committee, the meeting adjourned at 6:47 pm.

_____ _____

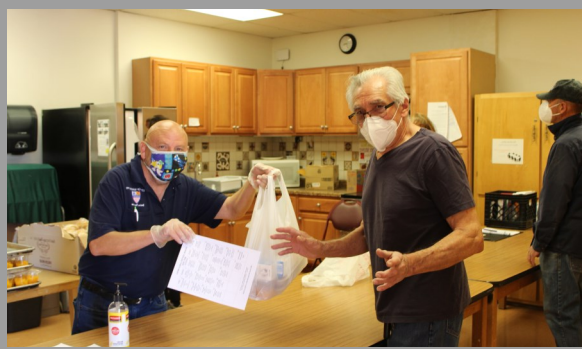
Liaison Chair

FY 22 DSS Accomplishments

City of Santa Fe
Senior Services







The City of Santa Fe Division of Senior Services offers a variety of programs to senior citizens and operates five senior centers throughout the city. These programs and services are essential components of a long-term care system that enables seniors to remain active within their community while continuing to live independently and comfortably within their own home. The Division of Senior Services encourages seniors to stay active, engaged and strive for wellness, and supports this through the services offered.

Transportation

7,204 rides provided by the Senior Transportation Program.

In-Home Support

CLOSED FY 22

Nutrition

1,841
Nutritious hot meals served within two congregate meal sites.

171,710
meals delivered by Meals on Wheels to frail, homebound seniors.

41,729
Grab-N-Go meals served at the MEG.

Activities & Fitness

CLOSED FY 22

Volunteers

10,492
hours of tutoring/ mentoring provided to children in public schools and Head Starts **by Foster Grandparent volunteers**.

20,537
hours of assistance and friendship provided to adults who have difficulty with daily tasks, **by Senior Companion volunteers**, allowing them to remain independent in their homes.

30,088
hours provided by RSVP volunteers to community partners Santa Fe to address local needs.

Registration & Outreach

2,282 senior citizens enrolled with Senior Services.

$ 4800 in assistance provided to grandparents raising grandchildren.

CITY OF SANTA FE

Community Health and Safety Department

COMMUNITY SERVICES

QUALITY OF LIFE COMMITTEE

9/7/21

SENIORS, LIBRARIES, RECREATION AND YOUTH PROGRAMS

OUR TEAM

Our most valuable resource: Our employees!

MARIA SANCHEZ TUCKER

Community Services Director

GINO RINALDI

Senior Services Director

54
Staff Positions

MARGARET NEILL

Library Division Director

57
Staff Positions

BRIAN STINETT

Recreation Division Director

87
Staff Positions
124
Temp/Seasonal Positions

WHO WE SERVE

Senior Services Division

The City of Santa Fe Division of Senior Services offers a variety of programs to senior citizens and operates five senior centers throughout the city. These programs and services are essential components of a long-term care system that enables seniors to remain active within their community while continuing to live independently and comfortably within their own home.



Recreation Division and Youth Programs

The City of Santa Fe Parks & Recreation Department offers a wide range of recreational opportunities for residents of all ages and provides high-quality afterschool and summer programs for youth in Santa Fe.

Library Division

The mission of the Santa Fe Public Library is to inform, enrich and educate members of the community by creating and promoting access to a diversity of ideas and information, and by supporting lifelong learning and reading.

OUR VISION

- Provide direct services that improve our community
- Provide welcoming and well-maintained facilities
- Emphasis on customer service
- Equity and opportunity for all Santa Feans
- Increasing partnerships and leveraging resources
- Social cohesion, cultural capital, connecting community to each other and the resources need to create a healthy community.







SENIOR SERVICES

GINO RINALDI

Senior Services Video



LIBRARY SERVICES

MARGARET NEILL



Author Visit With Sandra Cisneros

SANTA FE
PUBLIC LIBRARY







LIBRARY HIGHLIGHTS

From July 1, 2021 to June 30, 2022, the Santa Fe Public Library System...

- HAD 265,000 + VISITORS
- ANSWERED 28,104 REFERENCE QUESTIONS
- CHECKED OUT 670,388 ITEMS
- PROVIDED 51,834 COMPUTER SESSIONS AND 1,058,657 WIFI SESSIONS
- HOSTED 544 PROGRAMS FOR ALL AGES WITH 14,000+ ATTENDEES, INCLUDING OVER 900 PARTICIPANTS IN THE SUMMER READING PROGRAM





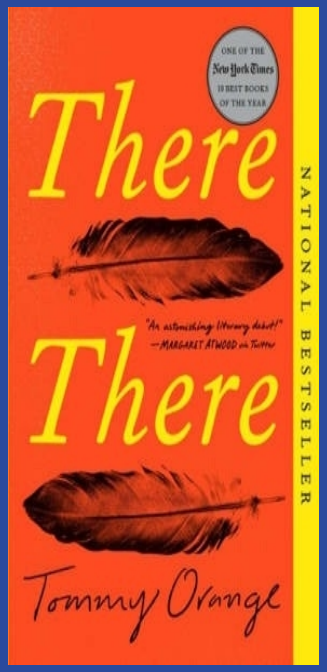







LIBRARIES ARE THE HEART OF THE COMMUNITY, CELEBRATING CULTURE, CONNECTING PEOPLE AND SPARKING CONVERSATIONS

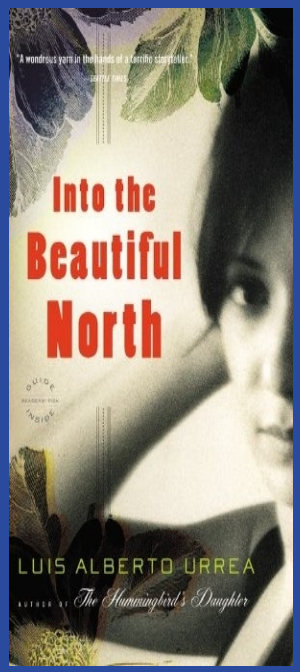
Big Read 2021 and 2022: A community-wide celebration of reading and culture, funded via the National Endowment of the Arts, the Friends of the Library and other community partners.



2022 Big Read



Big Read Participants, 2021



2021 Big Read

LIBRARIES ARE THE HEART OF THE COMMUNITY, CELEBRATING CULTURE, CONNECTING PEOPLE AND SPARKING CONVERSATIONS



South Side Horno Project: An educational event teaching the public about building hornos and local cooking traditions, in partnership with the Arts and Culture Department.

LIBRARIES ARE THE HEART OF THE COMMUNITY, CELEBRATING CULTURE, CONNECTING PEOPLE AND SPARKING CONVERSATIONS

Norwuz Program: A program welcoming Afghani refugees to Santa Fe by celebrating their culture, providing resources and introducing our newest residents to over 200 of their neighbors.











LIBRARIES ARE THE HEART OF THE COMMUNITY, CELEBRATING CULTURE, CONNECTING PEOPLE AND SPARKING CONVERSATIONS







Children's Literacy Programs: Programs and resources such as Wags and Words, The Horse Whisperer, Books and Babies, Early Literacy Kits, and a partnership with Institute of Museum and Library Services and the Santa Fe Children's Museum to prepare children for success in school.





LIBRARIES ARE THE HEART OF THE COMMUNITY, CELEBRATING CULTURE, CONNECTING PEOPLE AND SPARKING CONVERSATIONS











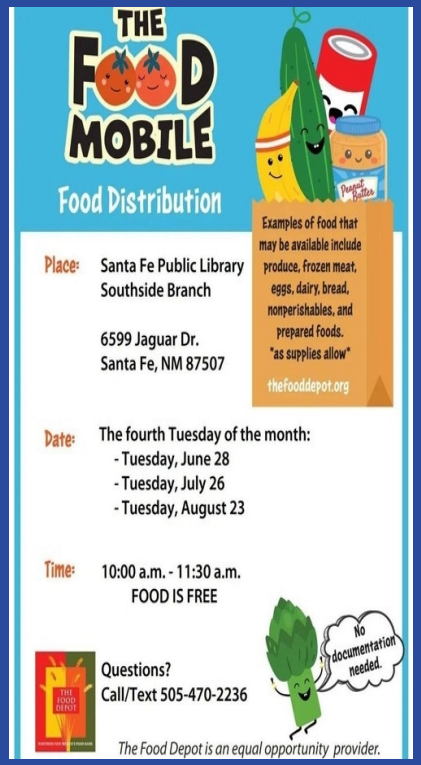
Neighborhood Historians Project: *In partnership with Littleglobe and with grant funding from the National Rio Grande Heritage Area and supported by the Friends of the Library, this is a project to record, archive and celebrate Santa Fe history and culture through the eyes of its residents.*

LIBRARIES ARE THE HEART OF THE COMMUNITY, CELEBRATING CULTURE, CONNECTING PEOPLE AND SPARKING CONVERSATIONS

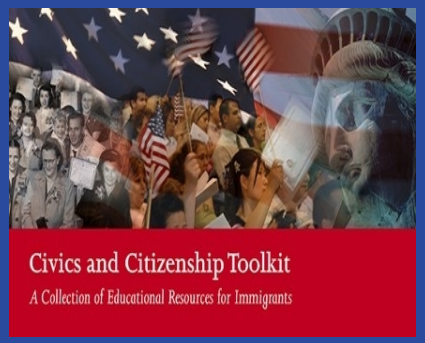
Community Support: *In partnership with local organizations, the library provides access to food, voting, vaccination clinics, COVID-19 community test distribution, resources for citizenship and many other social services.*

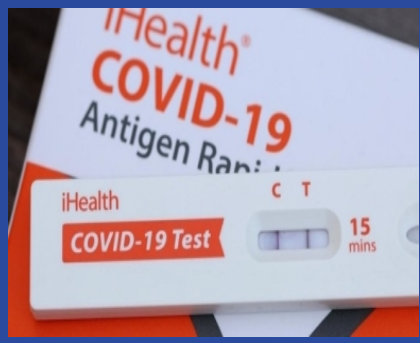












Genoveva Chavez COMMUNITY CENTER

SALVADOR PEREZ RECREATION CENTER

RECREATION HIGHLIGHTS 2021-22

BRIAN STINETT

Santa Fe's BICENTENNIAL POOL

Fort Marcy RECREATION COMPLEX

GCCC - GYM/PROGRAMS

Leagues Resurrection & Accomplishments

- JUNIOR VOLLEYBALL
- YOUTH BASKETBALL PARTICIPANTS
- PUBLIC WI-FI AT GCCC
- REOPENING OF THERAPY POOL
- REC ON WHEELS
- NAC SWIM LESSONS

Other Programs & Achievements

- SENIOR OLYMPICS @ GCCC
- ARIZONA COYOTE HOCKEY CAMP
- NM UNITED SOCCER CAMP
- PICKLEBALL

Genoveva Chavez COMMUNITY CENTER

GCCC - GYM/PROGRAMS











GCCC ICE 2021

- Operated in 2021
- Hockey Clinics
- Spring Break Camps
- Summer Camps
- Holiday Crowds served
- Chanukah December
- Santa Fe Skating Club Show
- Served 20,000 (Covid-19)



OTHER ICE PHOTOS







RECREATION CENTERS

FT. MARCY, BC POOL, SALVADOR PEREZ

- **Bicentennial Pool Renovation**
- **Swim Lessons added 2022-**
- **Ft Marcy New Gym Floor**
- Pool Renovation Projects
  - New Natatorium Roof
  - Pool Deck
  - Pump/Mechanical Upgrades
- Salvador Perez Renovation
- Pickleball, Senior Basketball, Adult BBall
- Leisure Bike Rides









FT. MARCY
BC POOL
SALVADOR PEREZ

YOUTH PROGRAMS HIGHLIGHTS

MELISSA BUSTOS - YOUTH PROGRAM MANAGER



YOUTH PROGRAM HIGHLIGHTS 2021-

75

AFTER SCHOOL PROGRAM PARTICIPANTS

AFFORDABLE CHILDCARE FOR FAMILIES



511

YOUTH SERVED IN OUR SUMMER PROGRAM





YOUTH PROGRAM HIGHLIGHTS

PARTNERSHIPS

- Wise Fools Acrobat
- Site Santa Fe
- Santa Fe Libraries
- Global Santa Fe
- Audubon Mafia
- NM Museum of Arts
- Sweet Kendamas Foundation
- Others

Tinwork by Jimmy Romero

Santa Fe Public Library
Community Services Department, City of Santa Fe, New Mexico

New Mexico Museum of Art

OUT OF SANTA FE FIELD TRIPS (SUMMER PROGRAMS)

- Albuquerque Zoo
- ABQ Aquarium & Botanical Gardens
- Natural History Museum
- Cliffs Theme Park
- Main Event
- Top Golf

OUT OF SANTA FE FIELD TRIPS (SUMMER PROGRAMS)











HIGH QUALITY EXPERIENCES FOR YOUTH PARTICIPANTS

FY-23 PROJECTS

SENIOR SERVICES DIVISION

- Planning for Mary Esther Gonzales expansion and renovations
- Purchasing new Vehicles



RECREATION DIVISION

- Southside Teen Center program and facility planning
- Evaluating staffing needs/recruiting staff
- Mayor's Youth Advisory Board
- Technology Integration into Recreation Programming

LIBRARY DIVSION

- Architectural study Fogelson Library.
- Implementing new calendar and room booking software
- Selected for Digital Memory Lab Grant

Thank you!

VOTE SUMMARY

City of Santa Fe

Meeting Name - Community Development Commission

Meeting Start Date - 08/24/2022

Meeting Committee - Community Development Commission

Item Title -

Request for Approval of the 2021-22 Consolidated Annual Performance Evaluation Report (CAPER) for Submittal to the United States Department of Housing and Urban Development (HUD) as a Condition of the City's Community Development Block Grant (CDBG). (Cody Minnich, Office of Affordable Housing, Housing Grant Manager: cjminnich@santafenm.gov, 505-316-6574).

Committee Review:
Community Development Commission Committee: 8/24/2022
Finance Committee: 9/06/2022
Quality of Life Committee: 9/07/2022
Governing Body Public Hearing : 9/14/2022

Item Type - action plan

Item Owner - Cody Minnich

Item Sponsor -

Item Tracking Number - 22-15663

Motion Type - Approve

Motion Mover - Anne Watkins

Motion Seconder - Rosario Torres

Motion Status - approved

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 2

VOTE SUMMARY

City of Santa Fe

Vote For Names - Renee Villarreal, John Padilla, Rosario Torres, Gabriela Marquez, Anne Watkins

Vote Against Names -

Vote Abstain Names -

Vote Absent Names - Ken Hughes, Carla Lopez

User Name - Toniette Candelaria-Martinez

User Email - tocandelariamartinez@santafenm.gov

City of Santa Fe, New Mexico
Memorandum

DATE: August 19, 2022

TO: Community Development Commission, August 24, 2022
Finance Committee, September 6, 2022
Quality of Life Committee, September 7, 2022
City Council Public Hearing, September 14, 2022

VIA: Rich Brown, Director, Community and Economic Development Department *Richard Brown*
Alexandra Ladd, Director, Office of Affordable Housing *Alexandra Ladd*

FROM: Cody Minnich, Housing Grant Manager

ACTION REQUESTED:
Approve the 2021-22 Consolidated Annual Performance Evaluation Report (CAPER) for submittal to the United States Department of Housing and Urban Development (HUD).

BACKGROUND AND SUMMARY:
The Community Development Block Grant (CDBG) requires that the Consolidated Annual Performance Evaluation Report (CAPER) is submitted to HUD 90 days after the end of the program year. The report details accomplishments of CDBG-funded subrecipient activities as well as the financial status of the CDBG for the prior funded year.

ITEM AND ISSUE:
In summary, the following is reported in the CAPER:

	Funded Amt	Balance	Proposed # Served	Actual # Served
Public Services Activities	$ 92,106	$ 2,220.41	980	1,063
Rental Units Rehabilitated	$ 63,961	$ 0	29	25
Homeowner Housing Rehabilitated	$ 100,000	$ 14,366	20	14
Direct Financial Assistance to Homebuyers	$ 300,000	$300,000	10	0
Direct Financial Assistance to Homebuyers (Program Income)	$367,000	$0	0	17
Program Administration	$122,809	$47,727.15	0	0
TOTAL	**$1,045,876**	**$364,313.56**	**1,039**	**1,119**

The CAPER is available for review September 5 – September 20, 2022 virtually at the following website address: https://www.santafenm.gov/hudrequiredreportingandplans. Members of the public may submit comments or questions via email or phone to: Cody Minnich, 505-316-6574, cjminnich@santafenm.gov.

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Consolidated Annual Performance and Evaluation Report (CAPER)

July 1, 2021 - June 30, 2022

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SUBMITTED BY:

City of Santa Fe
Office of Affordable Housing
P.O. Box 909
Santa Fe, New Mexico
87504-0909
Phone # (505) 955-6607

Questions or Comments? email: cjminnich@santafenm.gov or call: 505-955-6574

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

The City of Santa Fe's focus throughout the program year was to improve and sustain affordable housing, rental, homeownership, and economic opportunities for low- to moderate-income households in Santa Fe. Equally important is addressing the needs of those experiencing homelessness or at risk of becoming homeless, while aligning housing opportunities with emerging needs. The City accomplished this by administering program funds to service providers, supporting collaboration, and strategically applying resources to community needs. To meet these housing goals, the City used the *2018-2022 Consolidated Plan* and its Five-year Plan which assesses housing need in Santa Fe and provides recommendations for addressing the needs.

The 2021 Action Plan identified the following goals as they related to HUD-mandated objectives and outcomes for its upcoming housing and community development activities. Accomplishments for the 2021-22 program year are summarized below.

- Santa Fe Public Schools Adelante program served 855 homeless students and their families by providing referrals to housing resources as well as assistance with counseling, education, food and clothing;
- Interfaith Shelters provided services to 112 homeless individuals through the Women's Summer Safe Haven, a safe and hospitable shelter for chronically homeless women and their children;
- Youth Shelters and Family Services provided beds, case management, outreach services, and referrals to 96 homeless or at risk of homelessness youth through their Transitional Living and Street Outreach programs;
- Homewise assisted a total of 11 homebuyers with mortgage principal reduction loans, utilizing program income generated from past CDBG awards;
- Habitat for Humanity rehabilitated 14 homes;
- Housing Trust assisted a total of 6 homebuyers with mortgage principal reduction loans, utilizing program income generated from past CDBG awards;
- St Elizabeth Shelter replaced the floors of 25 units at Casa Cerrillos and Sonrisa Family Apartments, which provide a full range of supportive services for homeless adults with disabilities and homeless families with children.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
AFH Goal #1: Create more affordable, quality housing	Affordable Housing	CDBG: $556067 / City of SF: $1225000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	1730	1063	61.45%	980	1063	108.47%
	Affordable Housing	CDBG: $556067 / City of SF: $1225000	Rental units rehabilitated	Household Housing Unit	38	32	84.21%	29	25	79.31%
	Affordable Housing	CDBG: $556067 / City of SF: $1225000	Homeowner Housing Rehabilitated	Household Housing Unit	50	24	48.00%	20	14	70.00%
	Affordable Housing	CDBG: $556067 / City of SF: $1225000	Direct Financial Assistance to Homebuyers	Households Assisted	45	64	142.22%	10	17	170.00%
	Affordable Housing	CDBG: $556067 / City of SF: $1225000	Other	Other	245	26	10.61%			
AFH Goal #2: Preserve and improve existing housing	Affordable Housing	CDBG: $463961 / City of SF: $350000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	1730	1063	61.45%	980	1063	108.47%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
	Affordable Housing	CDBG: $463961 / City of SF: $350000	Rental units rehabilitated	Household Housing Unit	38	32	84.21%	29	25	79.31%
	Affordable Housing	CDBG: $463961 / City of SF: $350000	Homeowner Housing Rehabilitated	Household Housing Unit	50	24	48.00%	20	14	70.00%
	Affordable Housing	CDBG: $463961 / City of SF: $350000	Direct Financial Assistance to Homebuyers	Households Assisted	45	64	142.22%	10	17	170.00%
	Affordable Housing	CDBG: $463961 / City of SF: $350000	Other	Other	55	21	38.18%			
AFH Goal #4: Create more accessible, affordable, quality housing for people with disabilities	Affordable Housing Non-Homeless Special Needs	CDBG: $256067 / City of SF: $798000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	1730	1063	61.45%	980	1063	108.47%
	Affordable Housing Non-Homeless Special Needs	CDBG: $256067 / City of SF: $798000	Rental units rehabilitated	Household Housing Unit	38	32	84.21%	29	25	79.31%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
	Affordable Housing Non-Homeless Special Needs	CDBG: $256067 / City of SF: $798000	Homeowner Housing Rehabilitated	Household Housing Unit	50	24	48.00%	20	14	70.00%
	Affordable Housing Non-Homeless Special Needs	CDBG: $256067 / City of SF: $798000	Direct Financial Assistance to Homebuyers	Households Assisted	45	64	142.22%			
AFH Goal #5: Improve access to high quality schools	Affordable Housing Homeless	CDBG: $256067 / City of SF: $0	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	1500	4319	287.93%	980	1063	108.47%
	Affordable Housing Homeless	CDBG: $256067 / City of SF: $0	Rental units rehabilitated	Household Housing Unit	29	23	79.31%	29	25	79.31%
	Affordable Housing Homeless	CDBG: $256067 / City of SF: $0	Direct Financial Assistance to Homebuyers	Households Assisted	45	64	142.22%			
AFH Goal #6: Strengthen access to fair housing and	Fair Housing & Renters Rights	City of SF: $75000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	1500	4319	287.93%	980	1063	108.47%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Align Housing Opportunities With Emerging Needs	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	CDBG: $463961 / City of SF: $698000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1225	256	20.90%			
	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	CDBG: $463961 / City of SF: $698000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	1730	3464	200.23%			
	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	CDBG: $463961 / City of SF: $698000	Rental units rehabilitated	Household Housing Unit	38	32	84.21%	29	25	79.31%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	CDBG: $463961 / City of SF: $698000	Homeowner Housing Rehabilitated	Household Housing Unit	50	24	48.00%	20	14	70.00%
	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	CDBG: $463961 / City of SF: $698000	Direct Financial Assistance to Homebuyers	Households Assisted	45	64	142.22%	10	17	170.00%
	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	CDBG: $463961 / City of SF: $698000	Homeless Person Overnight Shelter	Persons Assisted	299	583	194.98%			
Increase Affordable Homeowner Opportunities	Affordable Housing	CDBG: $ / City of SF: $327000	Homeowner Housing Added	Household Housing Unit	20	17	85.00%	0	0	
	Affordable Housing	CDBG: $ / City of SF: $327000	Homeowner Housing Rehabilitated	Household Housing Unit	130	30	23.08%	20	14	70.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
	Affordable Housing	CDBG: $ / City of SF: $327000	Direct Financial Assistance to Homebuyers	Households Assisted	50	64	128.00%	10	17	170.00%
Increase Affordable Rental Housing Opportunities	Affordable Housing	CDBG: $ / City of SF: $898000	Rental units constructed	Household Housing Unit	250	87	34.80%			
	Affordable Housing	CDBG: $ / City of SF: $898000	Rental units rehabilitated	Household Housing Unit	229	32	13.97%	29	25	79.31%
	Affordable Housing	CDBG: $ / City of SF: $898000	Housing for Homeless added	Household Housing Unit	50	0	0.00%			
Increase Opportunities for At-Risk Populations	Affordable Housing Public Housing Homeless	CDBG: $ / City of SF: $898000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1225	256	20.90%			
	Affordable Housing Public Housing Homeless	CDBG: $ / City of SF: $898000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1730	855	49.42%			
	Affordable Housing Public Housing Homeless	CDBG: $ / City of SF: $898000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	750	4527	603.60%	980	1063	108.47%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
	Affordable Housing Public Housing Homeless	CDBG: $ / City of SF: $898000	Rental units rehabilitated	Household Housing Unit	29	23	79.31%	29	25	79.31%
	Affordable Housing Public Housing Homeless	CDBG: $ / City of SF: $898000	Homeless Person Overnight Shelter	Persons Assisted	1000	583	58.30%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

In a normal year, the highest priority in Santa Fe's plan is to serve the entire continuum of housing and related public service needs from the homeless to the homeowner. To some extent, accomplishments during the year reflect that priority and most activities were relatively close to achieving their goals, if not exceeding their proposed benchmarks. It was anticipated that 29 households would be served as a result of rental units being rehabilitated; the actual served was 25. Public services funded through CDBG exceeded the proposed number served of 980 households, and instead served 1,063 individuals and families. Seventeen (17) households were served through mortgage principal reduction assistance, exceeding the goal of 10, funded primarily through program income earned by the subrecipients (Homewise and the Housing Trust). The goal to provide home repair services to 20 households was not achieved entirely and only 14 households received this service.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG
White	958
Black or African American	32
Asian	31
American Indian or American Native	95
Native Hawaiian or Other Pacific Islander	3
Total	**1,119**
Hispanic	858
Not Hispanic	261

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The racial and ethnic composition reported for CDBG program sub-recipients represent cumulative annual data collected that represents a total of one thousand one hundred seventeen (1,119) recipients of CDBG-funded projects, programs and services. Of this number, the self-identified racial and ethnic statuses are shown in the table above. Beneficiaries that identied as multi-racial were included in the "white" row, as a multi-racial option is not available. The numbers of beneficiaries that identified as multiracial are as follows: Homewise - 1; Interfaith Shelter's Women's Summer Safe Haven - 27; and Youth Shelters - 8.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,045,876	681,562.56
Other	public - local	1,225,000	1,225,000

Table 3 - Resources Made Available

Narrative

The City was awarded entitlement funds of $623,093 for FY2021. Program Income generated by Homewise and the Housing Trust's Mortgage Principal Reduction programs totaled $420,702.68 in the program year, of which $367,000 was expended ($275,000 by Homewise and $92,000 by the Housing Trust). Total expenditures of CDBG funds reported in 2021-2022 PR26 including program income were $687,855.44.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	100	100	Citywide

Table 4 – Identify the geographic distribution and location of investments

Narrative

In any given program year, the City of Santa Fe does not prioritize allocating funds and supporting programs geographically, due to the City's lack of population density relative to its size. For the past three program years, no single Census Tract was earmarked for serving its LMI population. Instead, the City focuses programs on the household income or an identified characteristic of the participants and/or recipients of assistance. For example, mortgage reduction assistance is provided based upon the homebuyer's income rather than the location of the home. Likewise, public service programs for at risk youth serve the citywide population, rather than those youth living in a specific census tract. This description has been reported in previous years and that priority remains. However, on occasion, a project proposal will be accepted because allocating funds at that site will also serve other community development goals.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of Santa Fe's model of service delivery is to pass through most federal funds to subgrantees, who provide the services. This ensures that services are furnished in the most efficient and relevant manner possible. Additionally, the City strives to leverage local funds to ensure that effective and important local services continue to be provided in our community, regardless of the status of federal funds. The City's nonprofit partners estimate that every dollar of federally-funded mortgage reduction assistance leverages $14 of funding from other state, local, and private sources. Both the Housing Trust and Homewise are CDFIs and actively leverage funds from HOME, Fannie Mae secondary market loans, state-funded mortgage products allocated through the New Mexico Mortgage Finance Authority, Low Income Housing Tax Credits (The Housing Trust), solar tax credits, Federal Home Loan Bank of Dallas' Community Investment Programs, bank and foundation investments, and other DOE funds as well as having substantial organizational resources to use for real estate development and to support programmatic goals. Likewise, the supportive housing providers in Santa Fe are also well-leveraged and use CDBG funds to expand on their missions very effectively.

The units owned and operated by the Santa Fe Civic Housing Authority are located on city-owned land, which is controlled by long-term leases. The units are rented to income-qualified renters, many of them are very low-income seniors. At any time during the year if the City determines that donating and/or using City-owned property will benefit a proposed project that will serve the priority needs and funding objectives outlined in this plan, the City will do so as allowed under the State’s Affordable Housing Act.

During the program year, the Siler Yard affordable rental project was completed and occupied. The project benefitted from a donation of City land, which was accompanied by fee waivers on City utility hook up costs, application, development review, and building permit fees, in accordance with the land use code. The total value of the donation was over $2,200,000, representing a leverage ratio of 1:10, based on the project’s total cost of $19,000,000, with $10.5 million funded through the Low Income Housing Tax Credit program. The project consists of 65 units in one, two and three-bedroom configurations, all affordable to renters earning no more than 60% AMI, with seven units set aside for very low-income renters earning less than 30% AMI. The unique units are designed to accommodate live/work activities, particularly related to those who are self-employed, entrepreneurs, and/or engaged in a creative industry. It is the first LIHTC project in New Mexico that is designed to be net-zero energy with 100%

solar-powered utilities.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	166	0
Number of Non-Homeless households to be provided affordable housing units	59	33
Number of Special-Needs households to be provided affordable housing units	33	23
Total	**258**	**56**

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	49	39
Number of households supported through Acquisition of Existing Units	10	17
Total	**59**	**56**

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City's program partners vastly underestimated their reach with public services for individuals experiencing homelessness. Adelante provided 855 homeless individuals with resource-linking and direct services. Youth Shelters and Family Services provided 96 homeless or at-risk of homelessness youth with resource-linking and direct services, and the Interfaith Shelter provided 112 women and their children with shelter services throughout the summer months of 2021. Additionally, 23 homeless individuals with disabilities or homeless families with children benefitted from CDBG-funded floor replacement at the supportive housing apartments, Casa Cerrillos and Sonrisa Family Apartments.

The data reported in the next goal of non-homeless households represents home repair for low/mod income-households and mortgage principal buydown loans were provided to assist homebuyers. These loans were funded through a combination of entitlement and program income. The City exceeded it's

goal of ten (10) mortgage principal reduction loans and instead provided a total of seventeen (17) loans, due to an increase of program income generated and re-utilized by Homewise and the Housing Trust. Habitat for Humanity's Home Repair program fell short of its goal of assisting twenty (20) households and instead managed to provide services to fourteen (14) low/mod income households. Habitat for Humanity plans to increase advertisement of this valuable program in the upcoming year to further it's impact and reach beneficiaries who have not heard of this service.

Discuss how these outcomes will impact future annual action plans.

The outcomes of FY 2021 will affect future CDBG funding allocations in that there will be increased demand for emergency rental support services and prevention of foreclosure and homelessness. The global pandemic has exacerbated the housing instability of lower income renters, as well as homeowners as people have lost jobs and income. There will be increased need to not only shelter individuals but to provide permanent supportive housing options to keep them housed. Mortgage reduction assistance is always a big need and helps to offset high market values. It remains to be seen how the current limitations on for-sale inventory will be amplified as the pandemic continues to put pressure on all parts of the housing market. Increased focus will target the construction of new, affordable rental units as well as home repair to preserve and maintain existing affordable housing stock. Continued priority will also be given toward public services that provide systemic solutions through education, as well as mitigation efforts with homelessness, and at-risk for homelessness service programs.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	32	0
Low-income	10	0
Moderate-income	14	0
Total	**56**	**0**

Table 7 – Number of Households Served

Narrative Information

A total of one thousand one hundred seventeen (1,119) individuals were served, of which (1,095) were identified as extremely low income. This achievement is reflective of the vital role served by CDBG funds in Santa Fe to meet the needs of individuals and families who have very few options for support. All programs included outreach and services provided for those households and individuals with worst case housing needs, paying more than half of their income for rent, those living in seriously substandard housing, to include those without a home, or those who have been involuntarily displaced.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The global pandemic has greatly amplified the City of Santa Fe's desire to end homelessness. All of the city's nonprofit partners who work with homeless persons have extensive outreach activities to include veterans, their families and unaccompanied youth. The Interfaith Community Shelter at Pete's Place has three programs to serve individuals experiencing homelessness: the Seasonal Overnight Shelter (SOS), that offers emergency beds and meals in the colder months; the Women's Summer Safe Haven, that offers emergency beds and meals to women and their children (a particularly vulnerable population) during the summer months and the Day Services Program, that offers clothing, showers, lunches, case management (which includes assistance with obtaining state IDs and referrals for other services) and an array of services through Partner Providers in the building (medical care, job counseling, housing assistance, meditation, etc.) All three programs are partially funded through local funds allocated through the City's Human Services Division.

The City used CDBG funds during the program year 2021 (FY21-22) to support Youth Shelters and Family Services (YSFS) in providing Transitional Living and Street Outreach for young adults ages 16-22. Through the Transitional Living Program, 23 youth ages 17-21 were provided a safe place to stay and case management to help them attain their educational and employment goals. The Street Outreach Program served 73 total clients during the reporting period and provided them with referrals, services and case management targeted toward assisting them to exit homelessness. Many young people in both programs have become housed on a more permanent basis through the YSFS Youth Homelessness Demonstration Project which provides Rapid Rehousing to clients 18-24 years old.

Another way that families experiencing homelessness are assisted is through the Adelante program, which provides referrals to services, school supplies, food, clothing and other supports to students enrolled in Santa Fe Public Schools and their families. CDBG funds were used to expand staff hours, which enabled the program to serve over 855 families in need – this number includes 2,614 unduplicated individuals, including enrolled students, primary parents/guardians, other individuals in the household, such as grandparents, uncles, and aunts, as well as students who were not officially enrolled, but still received some type of assistance.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City works in partnership with many non-profit organizations who provide a wide range of services to prevent "at-risk" populations such as unaccompanied youth, battered families, people with disabilities, veterans and seniors. Another objective is to help existing homeless populations obtain safe,

affordable and sustainable housing opportunities as well as needed services such as health care, transportation, and counseling. These activities necessarily run along a continuum of housing program options that range from emergency shelter services to transitional housing and permanent supportive housing services to the new construction of mixed income and mixed use affordable rental development projects. Currently the City, through its community partners supports emergency and transitional housing programs for homeless individuals, families with children, veterans, and unaccompanied youth.

St. Elizabeth continues to play a strong role in providing services to the needs of the homeless in Santa Fe. With five separate facilities, it shelters 225 people per night and by year's end will have housed nearly 700 through it's programs. St. Elizabeth also annually provides outreach services of food, clothing, blankets, hygiene products, and mail to an additional 500 clients annually. St. Elizabeth collaborates closely with the Interfaith Community Shelter, Consuelo's Place and NM Coalition to End Homelessness. St. Elizabeth receives $95,000 a year from the City of Santa Fe Community Services Department Human Services Committee to provide navigation services to shelter clients. This enables St. Elizabeth to assist its clients to find work, apply and receive social security disability benefits, obtain medical and mental health services and ultimately locate and move into housing.

In December 2020 St. Elizabeth took on the management of the Santa Fe Suites, a former 123 unit extended-stay motel and converted it into supportive permanent housing for those coming out of homelessness and low-income individuals and couples. Purchased by the national non-profit Community Solutions, whose goal is to end homelessness through a systematic and methodical approach, and with funds from the City of Santa Fe and the New Mexico Mortgage Finance Authority (via the CARES Act), the project has been a resounding success. Since inception the program has housed more than 150 formerly homeless and low-income individuals and couples. Most receive wrap around services from two on-site program/case managers and a housing navigator, as well as partnering agencies like Life Link, VA, and Santa Fe Recovery, to name a few. The program, property and case managers have all taken classes on the Uniform Owner Resident Relations Act and HUD's Fair Housing Act. Thanks to an AHTF (Affordable Housing Trust Fund) grant, 43 formerly homeless low-income individuals received subsidized rental assistance at the Suites during the past year.

The City of Santa Fe also works closely with the New Mexico Coalition to End Homelessness to coordinate services for homeless individuals and families. NMCEH operates a statewide system of coordinated assessment where every homeless family and individual is given an assessment based on the nationally recognized VI/SPDAT (Vulnerability Index/Service Prioritization Assessment Tool). The results of the assessment are used to refer homeless people to the type of housing that best fits their needs and the assessment is used to create a prioritized list with chronically homeless people at the top of the list for permanent supportive housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections

programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City relies on its network of community partners to facilitate coordination of services and ensure that those vulnerable to homelessness don't "fall through the cracks". During the program year, the City continued its work with the Built for Zero initiative, a nationally recognized, evidenced-based program which provides strategies and solutions for eliminating chronic homelessness. Implementation of the program begins with the identification of every homeless person in the City, followed by a coordinated plan with non-profits and service providers to target the specific needs of each identified individual. The goal is to provide linkage to housing for each identified homeless individual, as well as the services required, uniquely suited to their situation, and eliminate the chronic homelessness populations together as a community.

The use of Rapid Rehousing is limited by its applicability to the household in need. Life Link, the City's primary partner in administering rapid rehousing assistance, assesses each household at intake. For those with fewer barriers, rapid rehousing provides support until the household increases income and/or benefits and can manage the housing expense independently. Life Link and other rapid re-housing providers emphasize ongoing case management and referral to other services (employment, education, job training, budgeting, health care/insurance, food, transportation, etc.) so that when assistance ends with one program, the household is poised to enter another program if independence has not been achieved. It is likely that in the near future, local resources will need to be deployed to further support this type of assistance, given the pandemic-related and greatly increasing housing instability of low-income households.

Several agencies collaborate so that a person who is discharged from an institution, recovery program, detention center or hospital is transitioned to a safe place to stay. Christus/Anchorum Foundation focuses particularly on people discharged from the hospital to ensure that they don't end up on the streets by paying for beds and staffing at local shelters, particularly for those who need longer term care for ordered bed rest, wound treatment, etc. The County of Santa Fe also pays for a navigator to help folks in jail get connected to services and shelter upon discharge. There are several gaps in this informal system though, and many services providers recognize the need to formalize a discharge policy. ESG funds are not used directly by the City or its immediate partners but there is consensus across the Continuum of Care membership that there is need to investigate the potential of ESG use in Santa Fe.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

For chronically homeless households, the service delivery system relies on a network of housing providers, and services coordinated through the Continuum of Care, the City's funding cycles (through the Children and Youth Commission, the Human Services Committee and the Community Development Commission), and other regional efforts. Upon intake each homeless or at-risk household is assessed to determine whether they qualify for rapid rehousing or whether their needs are more intensive. If the household has few barriers then they can use rental assistance until they are able to manage the housing expense on their own- either through income or an increase in benefits. Additionally, individuals who are referred through the CONNECT navigation network are assessed and referred to the appropriate agency to receive supportive housing services. A navigator at the service agency walks alongside the individual/household who are experiencing homelessness or who are at risk of becoming homeless to assist them whatever tasks might be required to secure stable housing. Navigation takes place until the housing needs are met. Extensive outreach activities include veterans, their families unaccompanied youth.

Converting student housing into shelter beds at its Midtown campus property demonstrated that providing long-term, safe and supported housing is the first step to ending a person's homelessness. In the upcoming program year, the City expects to further mobilize American Rescue Plan Act funds to continue supporting this shelter facility, which is run by a nonprofit called "Consuelo's Place".

Additionally, the City will leverage local investment to make possible the purchase of multiple motel properties to be converted into permanent supportive housing. The City is currently playing an active hand in the conversion of the Lamplighter Inn on Cerrillos Road into 58 units of affordable housing that will be available only to individuals earning 80% AMI or less, with a quarter of the units set aside for chronically homeless individuals. The Lamplighter Inn conversion project is a joint effort between the City of Santa Fe, Santa Fe County, Anchorum St Vincent, the Life Link, JL Gray Company, New Mexico Coalition to End Homelessness, Thornburg Foundation, Santa Fe Community Foundation, and the NM DFA. An important aspect to the evolution of the City's approach to ending homelessness is the coordination of a system-wide framework to ensure that outreach and coordinated entry systems are truly effective.

The City has worked closely with the Santa Fe Community Housing Trust to develop three apartment communities - Village Sage (60 units), Stagecoach Apartments (60 units) and Las Soleras Station (87 units), where 25% of the units are set aside for people at 30%AMI or less, many of them exiting homelessness. On-site support services and referral to other service providers is also provided. Additionally, by the end of 2021, Siler Yards will offer 65 units of affordable rental housing, in collaboration with a community resource center and economic development initiatives. The City has contributed financially to each of these projects.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Santa Fe Civic Housing Authority (SFCHA) is the public housing agency in Santa Fe. It oversees 28 units of public housing, 489 units of Project Based Voucher Housing, 307 units of Low Income Housing Tax Credit housing, 57 units with market financing and manages 670 Section 8 vouchers in Santa Fe. Of the 891 units it has ownership, there are a total of 369 units for seniors. Over 400 people are on the wait lists for these 13 different sites, and close to 200 people on the Section 8 Voucher waiting list for Santa Fe. SFCHA receives approximately 80 applications per month for public housing. The application window is closed when 400 are reached. With only 10 to 20 families and/or individuals exiting our housing program each year, new openings are extremely limited.

The SFCHA utilizes site-based or site-driven wait lists, which better supports applicants so that the Authority doesn't have to turn an individual or family down because of location, school district or other limiting factors, and to avoid having to send an individual or household back down to the bottom of the list again.

Newly refinanced properties are being systematically renovated to address long-term deferred maintenance issues. The City of Santa Fe assists this process by donating the lease value of the land on which the units are sited which is city-owned and providing fee waivers when possible. Additionally, the City has used local funds to further support the Housing Authority's creation of new and conversion of existing units. Over the past 2 years the City has provided $900,000 toward the rehabilitation of approximately 266 affordable units at 5 sites.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Santa Fe Civic Housing Authority continues to run a Family Self-Sufficiency Program that supports self-sufficiency with the eventual goal of becoming viable homeowners. The family enters into a five-year Contract of Participation with the Housing Authority and sets specific goals to be achieved over the term of the Contract. As part of the Contract, the Housing Authority opens an escrow account for each participating family and any time there is an increase to the family's earned income during the term of the Contract, money is deposited into the family's escrow account. Upon successful completion of the Program, the family receives the balance in their escrow account to use for home ownership and educational goals.

Actions taken to provide assistance to troubled PHAs

The PHA is not designated as troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Disproportionately, those who are most heavily cost-burdened, have the lowest incomes. The City of Santa Fe is reviewing its land use code to address barriers to housing development - particularly affordable housing development. A review of city housing policies and land use and zoning regulations identified concerns in 2016, as well as in the 2017 ACH, namely stakeholders raising concerns about inconsistent and unpredictable development approval decisions and NIMBYism ("Not In My Back Yard") affecting approvals. According to stakeholder interviews and private sector focus groups there is a stigma associated with affordable housing developments and neighborhood associations make strong efforts to impede affordable development. This sentiment continues to influence land use entitlement decisions although not to the previous extent, as there is a broader understanding about how limited housing inventory has an adverse effect on housing cost.

The City of Santa Fe has been exploring efforts to potentially redevelop several of its underused corridors and properties that are served with infrastructure and could support rental housing. The goal for these potential redevelopment areas is to create housing that is affordable to a mix of incomes and offering a range of types, both rental and homeownership, while also expanding access to other opportunities, such as employment, education, and recreation. The advantage to these areas is they don't have existing residential neighbors concerned about higher density housing developments, while also providing easy access to transportation. These include the Siler Road corridor and the Midtown Local Innovation Corridor District, or Midtown LINC, on St. Michael's Drive, and the Midtown property (formerly the College of Santa Fe campus). The City continues to work closely with the newly formed Santa Fe Housing Action Coalition, which brings together industry group organizations (housing providers, homebuilders, realtors, architects) and members of the public to implement outreach and education efforts about affordable housing and to lobby for recurring funding sources.

Recognizing that one size does not fit all, a fee-in-lieu menu of options for developers was adopted in December of 2019 to ease the barriers to multi-family rental development. The inclusionary zoning ordinance allows multi-family developers of rental housing to pay a fee-in-lieu by right, rather than incorporating subsidized units on-site. Fees are established on an "affordability gap" basis, estimating the difference between an affordable rent, affordable to 50 - 60% AMI, and HUD's Fair Market Rent. Additionally, the ordinance amendments increased incentives available to Developers to encourage the set aside of rent-restricted units. In the upcoming program year, two projects will finalize their land use entitlements proposing to include affordable units included on site.

Revenues generated through the fee in lieu of program are used to fund a rental assistance program for tenants that can be used citywide and does not have high requirements for eligibility. The assistance

could be used for a variety of needs - rent, utilities, rental/utility arrears, rental deposits, etc. Another objective is to remove a financing barrier for multi-family housing with the expectation that the development of multi-family units will also loosen some of the demand for existing units, stemming rising rental rates but also providing more options for voucher holders to use their subsidies. As with any revenue generated or earmarked for affordable housing, use of the funds is dictated by city code and must be compliant with the NM Affordable Housing Act.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

As reported, the projects that were funded and executed through CDBG and local funds increase the availability of affordable housing to low and moderate income households. Furthermore, the City has actively supported the development of several LIHTC multi-family properties with local funds and through the donation of City-owned land. Applications were opened for Siler Yards, 65 units of affordable rental housing. Siler Yard is fully occupied. All of the properties address the needs of people transitioning out of homelessness, renters with special needs and very low incomes by offering 10% of their units at rents affordable to those earning 30% AMI and less.

Another underserved need addressed during the program year was to greatly improve access to broadband and internet services. The City's Office of Economic Development expanded free wi-fi to reach the exterior of schools, libraries and City buildings in addition to mobile home parks in the 87507 zip code, Santa Fe's lowest income area. This action was in direct response to remote learning requirements which were in place for the majority of the 20-21 school year but also as a longer-term means to promote equity and economic opportunities.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

According to the State of NM Department of Health, Santa Fe has low risk factors for lead exposure in children. Nearly one of ten homes in Santa Fe were built before 1950. In 2011, no children in Santa Fe County tested positively for elevated blood levels. More recent studies by the NMDOH identified Santa Fe County as having "low levels" of lead exposure, as cited in the NM Epidemiology Report, April 2017. The Office of Affordable Housing also conducts environmental reviews on all CDBG-funded activities. In cases where individual homes are older than 1978 and may have lead based paint, the subrecipient is required to follow all applicable law to assess the presence of lead and remediate it, if necessary.

As part of their home repair program, Homewise has tested 61 homes for lead since 2022. Of these, only four tested positive, which is 7% of the homes they tested. Extrapolated to the number of homes in Santa Fe built before 1950 (2,499 homes), a rough estimate is 175 homes could contain lead-based paint citywide.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Given the City's high rate of housing cost burden, even for homeowners, it is apparent that continued

focus on rehabilitation, home repair, and other support services is essential to alleviating poverty in Santa Fe.

Specific programs that CDBG funds supported to reduce the number of poverty level of families in 2021 were the following:

- Provide Emergency home repair/improvement funding to support 14 low to moderate income homeowners (30 to 80 percent AMI) with home renovations, emergency repairs and energy conservation measures including the purchase of new appliances, retrofits, and solar water heaters;
- Provide wealth building opportunities and preservation of wealth through mortgage reduction loans (17).

Additionally, local funds were used to provide short-term rental assistance for individuals and families experiencing episodic homelessness and/or in danger of losing their current housing situations. The City further mobilized local resources to help renters with housing costs and foreclosure prevention. Additionally, the City used emergency funds and local funds to house residents over the winter in several area hotels.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Santa Fe continuously carries out the priorities in the *2018-2022 Consolidated Plan* by collaborating with non-profit partners. The City's philosophy is to help build the capacity of community-based service providers, rather than to increase the size of the City's bureaucracy. The City and its staff serve as advocates and coordinators for its partner nonprofits. Another strength of this service delivery model is that a wide array of services is provided with little overlap because of the coordination between City departments, as well as between the City and nonprofit partners. This cooperation ensures that services reach those in most need, including homeless families and individuals and those in danger of becoming homeless – veterans, senior citizens, victims of domestic violence, very low-income renters, at risk youth – and people with special needs and disabilities.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City's Office of Affordable Housing plays an active role in the Santa Fe Housing Action Coalition, which brings together public and private housing agencies, as well as social service providers. The Coalition allows for coordination across the sector to align goals, assess impediments to housing, and develop actionable steps to address the housing affordability crisis in Santa Fe.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In the 2017 Assessment of Fair Housing, HUD provided Opportunity Indices show that Hispanic populations experience some of the lowest access to opportunity, particularly in the low poverty, school proficiency and labor market indexes. The indicators in Santa Fe that are of most concern are poverty and school proficiency, both of which indicate low access to opportunity. According to stakeholders and residents, lack of access to opportunity is affected by infrequent public transportation services to higher opportunity neighborhoods and destinations outside of core service areas (such as the county social services office), limited hours and days of operation of some routes, lack of holiday service, etc. As per the 2016 Analysis of Impediments, the City's efforts to address barriers have focused on improving access to fair housing information, enhancing resident knowledge of fair housing rights and empowering residents to take action when they perceive a fair housing violation. These efforts have included:

- Preparation of outreach materials regarding housing laws including the Federal Fair Housing Act, the New Mexico Uniform Owner Resident Relations Act (UORRA) and the state Mobile Home Act. The outreach materials consist of Fair Housing Frequently Asked Questions brochures in English and Spanish and a tenant rights "Novella," both in Spanish and English called "Tino the Tenant"/"Tino el Inquilino", a story about a tenant who shares his own discrimination experiences with a group of acquaintances. Distribution is ongoing throughout the year predominantly in Spanish-speaking and lower income neighborhoods as well as through school liaisons with the Santa Fe Public Schools and community facilities throughout the city.
- The Office of Affordable Housing has participated actively with the newly formed Santa Fe Housing Action Coalition, and sponsored the production of an informational video, with a distribution plan for an outreach campaign to educate the public about affordable housing and fair housing issues

The City of Santa Fe has committed funding or matched resources (meeting facilities), conditional on finalized budgets, to fair housing consultants to conduct fair housing training for lenders and apartment managers.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The CDBG Administrator monitors program service providers funded by CDBG to ensure compliance with requirements through site inspections and documentation of organizational structures, with applicability to HUD national objectives and scope of work. The City of Santa Fe utilizes HUD's following guides to ensure compliance:

- "Guidebook for Grantee's on Sub-recipient Oversight"
- CPD Monitoring Handbook
- "Managing CDBG"
- "Ensuring CDBG Sub-recipient Timeliness Guidelines"
- CFR 570 Federal Regulation governing CDBG and including Part 58 governing Environmental Reviews
- Davis Bacon fair wage resources via the Department of Labor

Additionally, the Office of Affordable Housing attends technical assistance trainings in monitoring, sub-recipient oversight and fair housing throughout the year. Other ways in which the City ensures that programs are monitored appropriately and that the public has opportunity for comment include:

Site Visits: For the 2021 projects funded through CDBG, site visits will be held in-person or virtually, depending on the comfort level of the subrecipient. Prior to the visit, the subrecipient will complete a self-monitoring checklist, describing accomplishments and procedures for complying with CDBG regulation. Staff members will meet with the leadership team of the particular non-profit sub-recipient, and review selected files for accuracy based on the guiding regulations and documents. Like prior years, staff will note both deficiencies and accomplishments at the time of monitoring and issue follow up letters which outline corrective actions to be taken to achieve effective, efficient program delivery. All 2021 CDBG funded activities are monitored for performance measurement and financial, as well as record keeping oversight.

Reporting and Fiscal Management: Staff ensures that all sub recipients keep detailed records for the Performance Measurement System to evaluate the effectiveness of the project in meeting the needs of targeted populations. Relevant data include the number of clients served, income and employment (locally and with the City depending on the program), assets breakdown (when appropriate) and Performance Measurement data by project type (Housing, Economic Development, Public Service or Facilities & Improvement), ethnicity and age breakdown.

This information is submitted quarterly and input into the Integrated Disbursement and Information

System (IDIS) with data finalized prior to program closeout and reporting in the Program Year CAPER. The reports track completion of the contracted scope of services and track program demand and utilization by demographic category for services provided by the program. The sub-recipient's program manager also must submit audits and/or audited financial statements which include a breakdown of the expenditures and revenue (including Program Income if relevant) and a specific description of the charges as defined in the contract.

Procurement and services provided by the subrecipients as well as the City followed the Fair Housing guidelines to include required community outreach and education for minorities, notifications in Spanish as well as translation, and any additional required and requested services specific to assist persons with disabilities including those with hearing, visual, or physical impairments.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The CDBG Citizen Participation Plan, as approved by HUD, requires that Santa Fe residents be given adequate time – a minimum of 15 days – to review the City's use of CDBG funds as well as holding a Public Hearing at a regular City Council meeting for public comment. For the public comment opportunity, the Office of Affordable Housing will publish a Legal Notice in Spanish and English on or about Thursday, September 1, 2022 in the Santa Fe New Mexican, soliciting written public comment (or comments by phone call). The document will be made available from September 5 – September 20, 2022 virtually at the following website address: https://www.santafenm.gov/hudrequiredreportingandplans. Paper copies will be provided upon request and phone calls also accepted.

To comply with the HUD Public Hearing requirements for public input on the 2021 CAPER, the City Clerk will publish an official notice in the Santa Fe New Mexican Legal Section on or about September 1, 2022 to provide notice for the Public Hearing being held on September 14, 2022.

The CAPER is made available to the public for review along with other internal committee reviews within the timeline below:

- City Community Development Commission: August 24, 2022
- City Finance Committee: September 6, 2022
- City Quality of Life Committee: September 7, 2022
- Public Hearing, City Council: September 14, 2022

Citizens have three options to participate. They may participate by attending public meetings, which are held in person in the Council Chambers at City Hall. They may submit written comments via email or regular mail to the Office of Affordable Housing. They may watch all public meetings and hearings on the City of Santa Fe's YouTube channel and watch past meetings through its archives, links to which are posted prominently on the City's website https://www.youtube.com/user/cityofsantafe. All CDBG contracts represented in the CAPER were reviewed and recommended for approval by the Governing Body prior to the start of the program year on July 1, 2021 and provided in meeting packets available on the City's website: https://santafe.primegov.com/public/portal. The public review period for the Action Plan was also advertised in the Santa Fe New Mexican and the packets made available on the City's website.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The global pandemic has greatly influenced the City's approach to community development and housing. In March of 2020, the Midtown campus property was partially converted into a homeless shelter, specifically for people without a safe place to quarantine or maintain social distance. Once housed, the residents were able to access an array of services, including three meals per day. Additionally, the site accepts discharged patients from local hospitals (including those who are recovering from COVID without an appropriate place to quarantine), as well as those leaving recovery programs and detention centers. The Emergency Midtown Shelter is now an established non-profit called Consuelo's Place Shelter and has exemplified the need for and effectiveness of non-congregate shelters.

As a result of the success of Consuelo's Place and its efficacy in preventing Covid outbreaks amongst the people experiencing homelessness, the City further focused on providing stable housing for those who don't have it (including very low income renters) not only for the duration of the pandemic but extending into the near future. Specifically, this was achieved through the use of State of NM CARES Act funds to partially fund the purchase of the Santa Fe Suites, a long stay motel property that is in the process of being converted into permanent supportive housing. The City of Santa Fe was further entitled additional CARES Act funds through CDBG. These funds will be utilized over the next FY to expand the capacity of Santa Fe Suites in providing supportive services and case management for its tenants.

As stated earlier, the City is playing an active role in funding the conversion of the Lamplighter Inn hotel conversion project, which will add 58 units of affordable housing for low-income earners. As a priority moving forward, the City will seek other similar projects and ways to contribute to the affordable housing stock in Santa Fe, as well as projects that are built on the Permanent Supportive Housing model that is a proven and effective method to transition folks out of homelessness.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	N/A				
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	N/A				
Direct, on-the job training (including apprenticeships).	N/A				
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	N/A				
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	N/A				
Outreach efforts to identify and secure bids from Section 3 business concerns.	N/A				
Technical assistance to help Section 3 business concerns understand and bid on contracts.	N/A				
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	N/A				
Provided or connected residents with assistance in seeking employment including: drafting resumes,preparing for interviews, finding job opportunities, connecting residents to job placement services.	N/A				
Held one or more job fairs.	N/A				
Provided or connected residents with supportive services that can provide direct services or referrals.	N/A				
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	N/A				
Assisted residents with finding child care.	N/A				
Assisted residents to apply for, or attend community college or a four year educational institution.	N/A				
Assisted residents to apply for, or attend vocational/technical training.	N/A				
Assisted residents to obtain financial literacy training and/or coaching.	N/A				
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	N/A				
Provided or connected residents with training on computer use or online technologies.	N/A				
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	N/A				
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	N/A				
Other.	N/A				

Table 9 – Qualitative Efforts - Number of Activities by Program

City of Santa Fe, New Mexico
Memorandum

DATE: **August 22, 2022**

TO: **Finance Committee, September 6, 2022**
Quality of Life Committee, September 7, 2022
City Council, September 14, 2022

VIA: **Rich Brown, Director, Community and Economic Development Department** *Richard Brown*
Alexandra Ladd, Director, Office of Affordable Housing *Alexandra Ladd*

FROM: **Cody Minnich, Housing Grant Manager** *Cody Minnich*

ACTION REQUESTED:
Approve the FY23 Budget Adjustment Resolution (BAR) in the amount of $1,897,084 for the Community Development Block Grant budget.

BACKGROUND AND SUMMARY:
The Community Development Block Grant Program (CDBG) is funded annually by the U.S. Department of Housing and Urban Development (HUD) for a wide range of housing and community development activities. The City of Santa Fe, along with over 1,100 other cities in the country, is an "entitlement city" which means it automatically receives the federal money. The amount of the grant is determined by a formula that takes into consideration the community's needs, including the extent of poverty, population, housing overcrowding, age of housing and population growth in relationship to other metropolitan areas.

ITEM AND ISSUE:
The CDBG budget in MUNIS reflects an estimated annual CDBG award amount of $600,000. It does not take into account the balance of funds in the City's federal line of credit. The City of Santa Fe 's FY23 CDBG entitlement amount is $605,094, reflecting a $5,094 difference in what was estimated for the purposes of putting together the FY23 budget ($600,000). However, the balance of the City's federal line of credit totaling $1,897,084 was not included in the estimation as revenue for the City's CDBG budget.

The sources of this revenue include: the balance of the FY23 grant ($5,094), unprogrammed entitlement funds from previous years ($896,510.50), program income generated over the past year ($230,873), funds repaid by the City into the line of credit ($183,274) and CARES Act funds entitled by HUD in FY22 ($581,333).

The Office of Affordable Housing requests the approval of this BAR totaling $1,897,084 in order to make the MUNIS budget match what is available in the line of credit. Being able to commit these resources also enables the City to increase its support for CDBG-eligible programs.

Log # *{Finance use only}*:	
Journal # *{Finance use only}*:	

City of Santa Fe, New Mexico
BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME	DATE
Community and Economic Development / Affordable Housing	8/29/2022

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				*{enter as positive #}*	*{enter as negative #}*
Grants & Services (SF Suites - CARES)	2402750	510400	AFH2324003	581,333	
Grants & Services (Consuelo's CDBG '19 & '20)	2402750	510400	AFH2324001	353,162	
Subsidy Payments (Lamplighter)	2402750	510500	AFH2324009	105,094	
Professional Contracts (Trail Project)	2402750	510300	AFH2324023	857,495	
REVENUES				*{enter as negative #}*	*{enter as positive #}*
US Dept Housing Urban Dev (CARES)	2402750	490520	AFH2324003	(581,333)	
US Dept Housing Urban Dev (CDBG '19 & '20)	2402750	490520	AFH2324001	(353,162)	
US Dept Housing Urban Dev (Lamplighter)	2402750	490520	AFH2324009	(105,094)	
US Dept Housing Urban Dev (Trail Project)	2402750	490520	AFH2324023	(857,495)	
				$ -	$ -

JUSTIFICATION: *(use additional page if needed)*
--Attach supporting documentation/memo

Please see attached memo for justification and explanation of this BAR. The CDBG budget in MUNIS does not reflect the City's HUD line of credit balance. This BAR will reconcile the disparity.

{Complete section below if BAR results in a net change to ANY Fund}

Fund(s) Affected	Fund Balance Increase/(Decrease)
TOTAL:	**0**

{Use this form for Finance Committee/ City Council agenda items ONLY}

CITY COUNCIL APPROVAL

City Council Approval Date

Agenda Item #:

Cody Minnich, Affordable Housing
Prepared By *{print name}* — Date

Alexandra Ladd — Aug 29, 2022
Division Director Signature *{optional}* — Date

Richard Brown — Aug 29, 2022
Department Director Signature — Date

Andy Hopkins — Aug 29, 2022
Budget Officer — Date

N/A
Finance Director *{≤ $5,000}* — Date

N/A
City Manager *{≤ $60,000}* — Date

	2017	2018	2019	2020	2021	2022	Local Account	Program Income	CARES Act	TOTAL
Available in federal line of credit	$72,648.51	$288,556.83	$193,058.06	$280,144.11	$362,102.99	$605,094.00	$183,274.29	$230,872.61	$581,333.00	**$2,797,084.40**
Housing										
Lamplighter Inn Conversion	$66,111.34					$195,094	$33,888.66			**$295,094.00**
Homewise Mortgage Principal Reduction					$300,000.00					**$300,000.00**
SF Civic Housing Authority Ocate SF Apts						$100,000				**$100,000.00**
SF Habitat for Humanity Home Repair						$100,000.00				**$100,000.00**
Public Services										
Adelante School Liaison Program						$35,000.00				**$35,000.00**
Interfaith Shelters Women's Summer Safe Haven						$35,000.00				**$35,000.00**
Youth Shelters Transitional Living and Street Outreach						$20,000.00				**$20,000.00**
NMCEH Consuelo's Place Shelter			$157,209.00	$195,953.00						**$353,162.00**
Community Solutions/Vincent's Legacy SF Suites									$581,333.00	**$581,333.00**
Public Infrastructure and Improvements										
ECRA Connector Trail	6,537.17	$288,556.83	$35,849.06	$84,191.11	62,102.99		$149,385.63	$230,872.61		**$857,495.40**
Administration										
Program Administration						$120,000.00				**$120,000.00**

Currently Budgeted	Carry over from FY22	BAR	TOTAL
$600,000	$300,000	**$1,897,084.40**	**$2,797,084**

City of Santa Fe, New Mexico
Memorandum

DATE: **August 26, 2022**

TO: **Finance Committee**
Quality of Life Committee
Governing Body

VIA: **Kyra Ochoa, Community Health and Safety Department Director** Kyra Ochoa (Aug 26, 2022 12:43 MDT)
Maria Sanchez-Tucker, Community Services Director MT

FROM: **Gino Rinaldi, Senior Services Division Director** GR

ITEM AND ISSUE:
Request for the Approval of North Central New Mexico Economic Development District, Non-Metro Area Agency on Aging (AAA) State Funding in the Total Amount of $ 33,937.00 for the Senior Employment Program (SEP), term ending June 30, 2023; North Central New Mexico Economic Development District, Non-Metro Area Agency on Aging (AAA) ; Gino Rinaldi, earinaldi@santafenm.gov, 505-955-4710.

BACKGROUND AND SUMMARY:

This contract is 100% State dollars that will be used to pay the wages of our eligible part time senior citizen contract employees for the Division of Senior Services, Nutrition Program during fiscal year 2023.

PROCUREMENT METHOD
N/A

CONTRACT NUMBER:
The FY23 Munis contract number is 3203557
PL#SSD2324101

FUNDING SOURCE:

The funding source is:
Fund Name/Number: Senior Citizens Grants/Fund 241
Munis Org Name/Number: Senior Center Programs/2410111
Munis Object Name/Number: NM AAOa, Salaries Temp/490710(revenue), 500750(expense)

ACTION REQUESTED:
Community Health and Safety Department respectfully requests your review and approval.

CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: North Central New Mexico Economic Development District-Non Metro AAA

Procurement Title: FY 23 Senior Employment Program

Procurement Method: State Price Agreement ☐ Cooperative ☐ Sole Source ☐ Other ☐

Exempt ☐ Request For Proposal (RFP) ☐ Invitation To Bid (ITB) ☐ Contract under 60K ☑ Contract over 60K ☐

Department Requesting Senior Services Staff Name Anya Alarid

Procurement Requirements:

A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees.

REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING*

YES	N/A	
☑	☐	Approved Procurement Checklist (by Purchasing)
☑	☐	Memo addressed to City Manager (under 60K) Committees/City Council (over 60K)
☐	☐	State Price Agreement
☐	☐	RFP
☐	☐	Evaluation Committee Report
☐	☐	ITB
☐	☐	Bib Tab
☐	☐	Quotes (3 valid current quotes)
☐	☐	Cooperative Agreement
☐	☐	Sole Source Request and Determination Form
☐	☐	Contractors Exempt Letter
☐	☐	Purchasing Officers approval for exempt procurement
☐	☐	BAR
☐	☐	FIR
☑	☐	Executed Contract, Agreement or Amendment
☐	☐	Current Business Registration and CRS numbers on contract or agreement
☑	☐	Summary of Contracts and Agreements form
☐	☐	Certificate of Insurance
☐	☐	All documentation presented to Committees
☐	☐	Other:

Anya Alarid	Program Manager	08/09/2022
Department Rep Printed Name (attesting that all information included)	Title	Date
	Contracts Supervisor	Aug 30, 2022
Purchasing Officer (attesting that all information is reviewed)	Title	Date

Include all other substantive documents and records of communication that pertain to the procurement and contract.

City of Santa Fe

Real Estate Summary of Contracts, Agreements, Amendments & Leases

Section to be completed by department

1. Munis Contract # **3203557**

Contractor: **North Central New Mexico Economic Development District-Non Metro AAA**

Description: **This contract is 100% State dollars that will be used to pay the wages of our eligible part time senior citizen contract employees for the Division of Senior Services, Nutrition Program during fiscal year 2023.**

Contract ☐ Agreement ☑ Lease / Rent ☐ Amendment ☐

Term Start Date: **07/01/22** Term End Date: **06/30/23**

☐ Approved by Council Date: _____

Contract / Lease:

Amendment # _____ to the Original Contract / Lease # _____

Increase/(Decrease) Amount $ _____

Extend Termination Date to: _____

☐ Approved by Council Date: _____

Amendment is for:

2. **HISTORY** of Contract, Amendments & Lease / Rent - **Please Elaborate** (option: attach spreadsheet if multiple amendments)

3. **Procurement History:** _____

Purchasing Officer Review: Aug 30, 2022 Date:

Comment & Exceptions: No procurement. No city funds used.

4. **Funding Source:** **NCNMEDD AAA Revenue 2410111/490710** **Org / Object:** **2410111/500750**

Andy Hopkins
Andy Hopkins (Aug 29, 2022 10:31 MDT)

Budget Officer Approval: Aug 29, 2022 Date:

Comment & Exceptions: _____

Staff Contact who completed this form: **Anya Alarid** Phone # **505-955-4744**

Email: **aalarid@santafenm.gov**

To be recorded by City Clerk:

Clerk # _____

Date of Execution: _____

North Central New Mexico Economic Development District
Non-Metro Area Agency on Aging
SENIOR EMPLOYMENT PROGRAM HOST AGENCY SUB AWARD

This Agreement is made and entered into this 1st day of July 2022 by and between the North Central New Mexico Economic Development District (NCNMEDD) Non-Metro Area Agency on Aging (Non-Metro AAA), hereinafter referred to as the "Agency" and City of Santa Fe, hereinafter referred to as the "Host Agency"

IT IS AGREED BETWEEN THE PARTIES:

1. **Scope of Work**

The Host Agency will administer a State Funded Senior Employment Program following established New Mexico Aging & Long-Term Services Department (ALTSD) and the NCNMEDD Non-Metro AAA Employment Program Guidelines, which are incorporated by this reference, and by other policies and procedures relating to the ALTSD Employment Program. The Host Agency will, through this contract, offer part-time community service assignments to persons who are 55 years of age or older, residents of New Mexico, and have a gross family income that meets the income eligibility requirements specified in the Older Americans Act §518 Paragraphs (3) and (4) and 20 CFR Part 641. Responsibilities will include:

A. The Host Agency will hire and maintain individuals enrolled in the State funded Senior Employment Program.
B. The Host Agency will pay wages that are at least the federal, state, or local minimum wage, whichever is higher, for community service assignments. Total hours shall not exceed twenty (20) hours per week, unless previously authorized in writing by the Agency.
C. The Host Agency shall ensure that all enrollees receive employment-related training and shall:
    a. Establish an Individual Employment Plan (IEP) for each enrollee.
    b. Base the plan on each enrollee's employment goal.
    c. Establish steps in the IEP for each enrollee to reach their goal, including training and supportive services.
    d. Implement the steps established in the IEP.
    e. Review and update the IEP at least once per year.
D. The Host Agency shall provide enrollees with sick, administrative, and holiday leave, a physical examination, and workers' compensation insurance.
    a. Annual Physical Examination: All enrollees are offered a physical examination at no cost at enrollment and each succeeding year. The results are provided

only to the enrollee; the Host Agency simply pays the cost. Enrollees who decline physical exams are asked to sign "waivers" of this benefit.

b. Sick Leave-accrued sick leave will not be paid upon exit from the program and will not carry over from one program year to the next. The Host Agency shall maintain a record of hours earned and used.

c. Holiday Leave: If a Host Agency is closed for any holiday on which an enrollee is scheduled to train, the enrollee is to be paid as scheduled. If a Host Agency is open on a holiday, the enrollee is expected to report for training as scheduled. If an enrollee is not scheduled to train on a day that is a holiday, the enrollee will have the day off, but will not be paid for the day.

E. Leave Without Pay:

a. An enrollee may be absent from his or her community service assignment for an extended period for health reasons. When his/her accrued sick leave is exhausted, an enrollee may be allowed up to four (4) pay periods (eight weeks) of leave without pay. If the enrollee can return to training within four pay periods, he/she is eligible to return without re-applying.

b. An enrollee may be assigned to a new Host Agency after such an absence, depending upon medical restrictions. If the enrollee is unable to return after eight weeks, he/she will be exited from the program but is eligible to re-apply. Re-application will be processed as if the enrollee were any other applicants, with a new start date. Any accrued leave time will be forfeited.

c. For other reasons: Leave without pay for other reasons may be granted for up to two pay periods (four weeks) with prior approval of both the Host Agency supervisor and Agency Director (Non-Metro AAA).

F. Administrative Leave: This benefit is granted by the Non-Metro AAA for up to five consecutive days if any of the following occur:

a. An enrollee has suffered a traumatic job-related incident and needs respite or treatment.

b. An enrollee poses a threat to him/herself or to others (leave is to be granted immediately and local law enforcement notified).

c. An enrollee is needed to provide aid and relief to a community suffering a disaster.

d. An enrollee has a scheduled job interview.

e. An enrollee is chosen to serve on a jury or as an expert witness in a legal proceeding during regularly scheduled training hours (any payment received for these services must be remitted to the Employment Programs Bureau).

f. Special situations, such as a death in the family or similar times when the host agency would normally grant such leave.

G. Workers' Compensation Insurance: The SEP covers enrollees under the provision of the New Mexico Workers' Compensation Act. As such, it is very important that the tasks assigned to each enrollee and the time and days the enrollee is training is

identified and documented. Workers' Compensation Insurance may cover the following:

a. 100% of all medical expenses incurred for job-related accidents or illness.
b. Weekly indemnity payments if an enrollee is forced out of training by an injury for more than seven days.
c. Funeral expenses; and
d. Death benefits to dependents.

H. The Host Agency will perform all related personnel and payroll functions properly and completely pursuant to generally accepted accounting principles for __3___ half-time positions during the contract period beginning July 1, 2022.

I. The Host Agency will maintain individual personnel files for each enrollee, containing at the minimum: a completed and signed Program Intake Form, along with documentation verifying, age, family size, and family income; signed and completed forms identified in the Enrollee Intake Packet which is incorporated by this reference; annual eligibility verification; annual physical exam waiver or invoices; an annual supervisory assessment; signed grievance and appeal procedures; updated task descriptions; an Individual Employment Plan; signed "Acknowledgement of Terms of community Service and Training Agreement: and documentation regarding training received during contract period. Signed time sheets with up to date and correct leave balance information must be maintained for review by the Agency.

J. The Host Agency will prepare and submit monthly financial and quarterly programmatic reports using formats requested by the Agency. Reports will be due the 5th working day following the end of the preceding month or quarter for which the report is being prepared. Documentation of hours worked, leave accruals, by enrollee will be provided upon request by the Agency.

K. The Host Agency will provide training and assistance to work sites. Training efforts may be coordinated with the Agency.

L. The Host Agency will provide training, counseling, and other supportive services to each enrollee and will maintain documentation of each activity performed.

M. The Host Agency will train and supervise enrollees as employees, entitled to all rights, privileges, and responsibilities contained within the Host Agency Personnel Policies except for Health Insurance, Pension Plan Benefits and Unemployment Benefits.

N. The Host Agency will report all on-the-job accidents by calling the Agency within twenty-four (24) hours. Complete a workers' compensation report of the accident and provide all requested follow-up. Payment and reporting are the responsibility of the Host Agency.

O. The Host Agency will ensure supervisors and necessary staff, as determined by the Agency, are available for annual on-site assessment and monitoring visits conducted by the Agency.

P. The Host Agency will establish a work schedule with the enrollee and adhere to that schedule to the extent possible.

Q. The Host Agency will assure that enrollee(s) do not donate or volunteer extra hours at work sites unless the volunteer work is substantially different than that required by their subsidized positions. Evidence of assurance will be demonstrated by enrollee signature on the "Acknowledgement of Terms of Community Service and Training Agreement".
R. The Host Agency will provide the enrollee with job-related orientation on a timely basis, day-to-day direct supervision, instruction, training, and supportive services.
S. The Host Agency will conduct and document an annual evaluation of the enrollee's job performance.
T. The Host Agency shall ensure that enrollees do not engage in political or religious activities on subsidized time.
U. The Host Agency will update job task descriptions and schedules, at least annually.
V. The Host Agency will re-certify the eligibility of the enrollees on an annual basis and submit by April 30, 2023, to the Agency for review and approval.
W. The Host Agency will communicate regularly with the enrollee regarding his/her job performance and document such communication in the enrollee's personnel file. Both strengths and deficient should be documents.
X. The Host Agency will furnish any tools, equipment, and supplies required by the enrollee to perform his/her assignments with the Host Agency.
Y. The Host Agency will provide enrollees with a workplace that is safe, pleasant, healthy, and free from drugs and alcohol.
Z. The Host Agency will provide time, if necessary, during the enrollee's work schedule to attend enrollee meetings, training, and job interviews.
AA. The Host Agency will not displace or replace existing employees with an enrollee by reducing hours, employment benefits, layoffs, or requiring the enrollee to perform the work duties of a person on layoff status.
BB. The Host Agency will notify the Agency of any changes that may affect the enrollee's eligibility such as marital status, family size, income, or other employment.
CC. The Host Agency will notify the Agency within twenty-four (24) hours of any enrollee resignations, terminations, or vacancies.
DD. The Host Agency will cooperate and coordinate with the Agency regarding any Older Worker initiatives including publicity in the community regarding the program, developing waiting lists, or identifying eligible applicants for future placement.
EE. The Host Agency will ensure compliance with the New Mexico Caregivers Criminal History Screening Act.
FF. The Host Agency shall provide grievance and appeal procedures to enrollees at the time of enrollment and with any notice of disciplinary action or program ineligibility. A signed copy of such document will be submitted to the Agency.

To assist the Host Agency, the Agency will:

a. Provide consultation and technical assistance, as requested by the Host Agency.
b. Conduct monitoring visits and/or assessment at least once annually for purposes of determining continued enrollee eligibility and Host Agency compliance with required rules and regulations.
c. Provide training to supervisors and enrollees on the rules and regulations of the program
d. Review the re-certification documents of the enrollee on an annual basis, to ensure eligibility.
e. Review the Equitable Distribution as determined by the Aging & Long-Term Services Department in the event a vacancy occurs.
f. Provide assistance to the Host Agency and enrollee in an effort to obtain unsubsidized employment for said enrollee.
g. Establish and maintain staff to perform management functions of the program.

2. Compensation and Method of Payment

The Agency will compensate the Host Agency an amount not to exceed **$33,937.00** for the provision of Senior Employment Program host agency services.

Payments will be made as follows:

A. General Appropriations Act: The Agency shall pay the Host Agency an amount not to exceed «SEP»

B. The Host Agency shall bill the Agency each month for services rendered in the previous month in a format determined by the Agency. Monthly expenditure reports are due no later than the 5th business day of each month. In no event shall any assessment charge be made against the Agency for extra fees, interest, or penalties, nor shall the Agency's failure to make timely payments make it liable as herein provided. Notwithstanding any of the terms, and conditions of said payment, all payments by the Agency are contingent upon the Host Agency's full compliance to the terms, provisions, and conditions of this Agreement. The Agency reserves the right to withhold payment of any bill or any portion thereof in which a discrepancy, as determined by the Agency, exists.

C. Payments to the Host Agency may be withheld or denied by the Agency for expenditures which are not authorized by or are in excess of the regulations, terms and conditions contained in this Agreement, approved revisions or for expenditures which are not properly documented or substantiated by the Host Agency. The Host Agency agrees to hold the Agency harmless against all audit exceptions arising from the Host Agency's violation and shall make restitution to the Agency of such amounts of money due to the Host Agency's non-compliance.

D. Payments to the Host Agency will be made electronically through the Automated Clearing House (ACH) Network.

3. **Gross Receipts Tax**
Not applicable. Tax Exempt.

4. **Term**
This Agreement shall begin on July 1, 2022, and terminate on June 30, 2023, unless terminated pursuant to Paragraph 5, below.
A. This Agreement may be terminated by the Agency without cause upon written notice delivered to the Host Agency at least thirty (30) days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination. This Agreement may be terminated immediately, upon written notice to the Host Agency, if the Host Agency becomes unable to perform the services contracted for, as determined by the Agency, or if, during the term of this Agreement, the Host Agency or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of state funds or due to the Appropriations paragraph herein, or if the Host Agency fails to comply with any of the terms contained herein or is in breach of this Agreement as set forth in Paragraph 6, below. This provision is not exclusive and does not waive the Agency's other legal rights and remedies caused by the Host Agency's default or breach of this Agreement. This Agreement may also be terminated by the Host Agency upon thirty (30) days written notice to the Agency.
B. Termination Management. Immediately upon receipt of notice of termination of this Agreement by either the Agency or the Host Agency, the Host Agency shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the Agency; 2) comply with all directives issued by the Agency in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the Agency shall direct for the protection, preservation, retention or transfer of all property titled to the Agency and enrollee records generated under this Agreement.

5. **Appropriations**
The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the U.S. Congress and/or Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made, the Agreement shall terminate upon written notice being given by the Agency to the Host Agency. The Agency's decision as to whether sufficient appropriations are available shall be accepted by the Host Agency and shall be final.

6. **Status of Host Agency**

The Host Agency and its agents and employees are independent subrecipient contractors performing services for the Agency and are not employees of the Agency. The Host Agency and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of Agency vehicles, or any other benefits afforded to employees of the Agency as a result of this Agreement. The Host Agency acknowledges that all sums received hereunder are reportable for income tax purposes.

7. **Assignment**

The Host Agency shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the Agency.

8. **Subcontracting**

The Host Agency shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the Agency. No such subcontract shall relieve the Host Agency from its obligations and liabilities under this Agreement, nor shall any subcontract obligate direct payment from the Agency.

9. **Liability Release**

A. The Host Agency shall be liable for its own negligence of its officials and employees subject to immunities and limitations of the Tort Claims Act, Sections 41-4-1 through 41-4-27, NMSA 1978, as amended if applied.

B. The Host Agency, upon final payment of the amount due under this Agreement, releases the Agency, its officers and employees, and the State of New Mexico from all liabilities, claims, and obligations arising from or under this Agreement. The Host Agency agrees not to purport to bind the Agency to any obligation not assumed herein unless the Host Agency has express written authority to do so, and then only within the strict limits of that authority.

10. **Confidentiality**

Any confidential information provided to or developed by the Host Agency in performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Host Agency without the prior written approval of the Agency.

Disclosure of confidential information shall only be made in accordance with the Inspection of Public Records Act or the applicable state or federal law or regulations.

11. Product of Service--Copyright

All materials developed or acquired by the Host Agency under this Agreement shall become the property of the Agency and shall be delivered to the Agency no later than the termination date of this Agreement. Nothing produced, in whole or in part, by the Host Agency under this Agreement shall be subject to an application for copyright by or on behalf of the Host Agency.

12. Conflict of Interest

The Host Agency warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under this Agreement. The Host Agency certifies that the requirements of the Governmental Conduct Act, Sections 10-16-1 through 10-16- 18, NMSA 1978, regarding contracting with a public officer or state employee or former state employee have been followed.

13. Amendment

This Agreement shall not be altered, changed, or amended except by instrument in writing executed by the parties hereto.

14. Merger

This Agreement incorporates all the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No prior agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

15. Penalties for Violation of Law

The Host Agency shall abide by the Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978. The Procurement code imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities, and kickbacks.

16. Applicable Law

This Agreement shall be governed by the laws and regulations of the (a) State of New Mexico, (b) the Older Americans Act of 1965, as amended, (c) the Agricultural Act of 1949, as amended; and (d) any other applicable laws and regulations of the federal government.

17. Workers Compensation

The Host Agency agrees to comply with state laws and rule applicable to workers' compensation benefits for its employees and enrollees. If the Host Agency fails to comply

with the Workers Compensation Act and applicable rules when required to do so, this agreement may be terminated by the Agency.

18. Records

The Host Agency shall maintain detailed records which indicate the date, time, and nature of services rendered. These records shall be subject to inspection by the Agency, the Department of Finance and Administration, and the State Auditor. The Agency shall have the right to audit billings both before and after payment; payment under this Agreement shall not foreclose the right of the Agency to recover excessive, improper, or illegal payments.

19. Audit

The Host Agency will provide a financial and compliance audit report to the Agency covering the period July 1, 2022 to June 30, 2023. Audit reports provided to the Agency must include a copy of the Auditor's management letter. The audit report shall be conducted by a certified public accountant in compliance with the Single Audit Act and shall encompass the following provisions:

A. The Host Agency, expending equal to $750,000 but less than or equal to $250,000 in combined federal funds, shall have an audit conducted in accordance with Code of Federal Regulations, Title 2, Subtitle A, Chapter II, Part 200. The audit report shall include a schedule of administrative and program expenses which facilitates a reconciliation of audited costs to the final report.

B. Submittal of the audit report for governmental entities shall be within ten working days after release by the New Mexico State Auditor's Office. For non-governmental entities, the audit report is due four months after the end of the entity's fiscal year.

20. Equal Opportunity Compliance

The Host Agency agrees to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Host Agency agrees to assure that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Host Agency is found not to be in compliance with these requirements during the life of this Agreement, Host Agency agrees to take appropriate steps to correct these deficiencies.

21. Indemnification

Neither party shall be responsible for liability incurred as a result of the other party's acts or omission in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitation of the New Mexico Tort Claims Act.

22. Invalid Term or Condition

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

23. Enforcement Of Agreement

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

24. Notices

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid as follows:

To the Agency:
NCNMEDD – Non Metro AAA
Attn: Neil Segotta, AAA Director
3900 Paseo del Sol
Santa Fe, New Mexico 87507

To the Host Agency:

_____
_____
_____

25. Authority

The individual(s) signing this Agreement on behalf of the Host Agency represents and warrants that he or she has the power and authority to bind Host Agency, and that no further action, resolution, or approval from Host Agency is necessary to enter into a binding contract.

26. Signatures

For the faithful performance of the terms of this agreement, the parties affix their signatures and bind themselves effective July 1, 2022.

City of Santa Fe	NCNMEDD Non-Metro Area Agency on Aging
Legal Name of Subrecipient Contractor	*Name of Agency*
	Monica Abeita-Executive Director
Printed/Typed Name of Signatory	*Printed/Typed Name of Signatory*
	Monica Abeita
Signature	*Signature*
	07/01/2022
Date	*Date*

IN WITNESS WHEREOF, the parties have executed this Agreement on the date set forth below.

CITY OF SANTA FE:

_____

ALAN WEBBER, MAYOR

DATE: _____

ATTEST:

_____

KRISTINE BUSTOS-MIHELCIC, CITY CLERK

CITY ATTORNEY'S OFFICE:

Marcos Martinez

Marcos Martinez (Jul 26, 2022 15:44 MDT)

_____

MARCOS MARTINEZ, SENIOR ASSISTANT CITY ATTORNEY

APPROVED:

_____

ALEXIS LOTERO, INTERIM FINANCE DIRECTOR

Revenue 2410111/490710, Expense 2410111/500750 AH

AH

_____

ORG/OBJECT

Signature: Gino Rinaldi (Aug 26, 2022 12:21 MDT)

Email: earinaldi@santafenm.gov

Signature: Maria Tucker

Email: metucker@santafenm.gov

Signature:

Email: krochoa@santafenm.gov

City of Santa Fe, New Mexico
Memorandum

DATE: August 19, 2022

TO: Governing Body

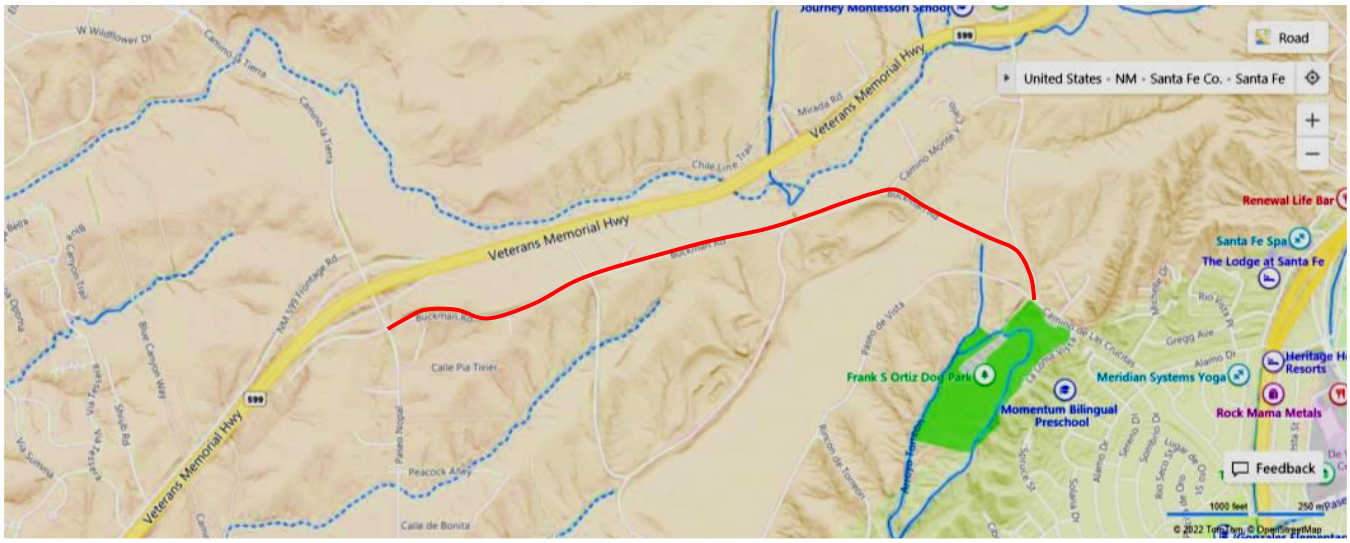
VIA: Regina Wheeler, Public Works Department Director RW

FROM: Romella Glorioso-Moss, AICP, Senior Project Administrator RGM

ITEM AND ISSUE:
Request for the Approval of a Resolution to Accept Local Government Road Fund in the Total Amount of $73,599 for the Planning, Design, Construction, and Pavement Rehabilitation of Buckman Road; New Mexico Department of Transportation; Romella Glorioso-Moss, rsglorioso-moss@santafenm.gov, (505) 955-6623.

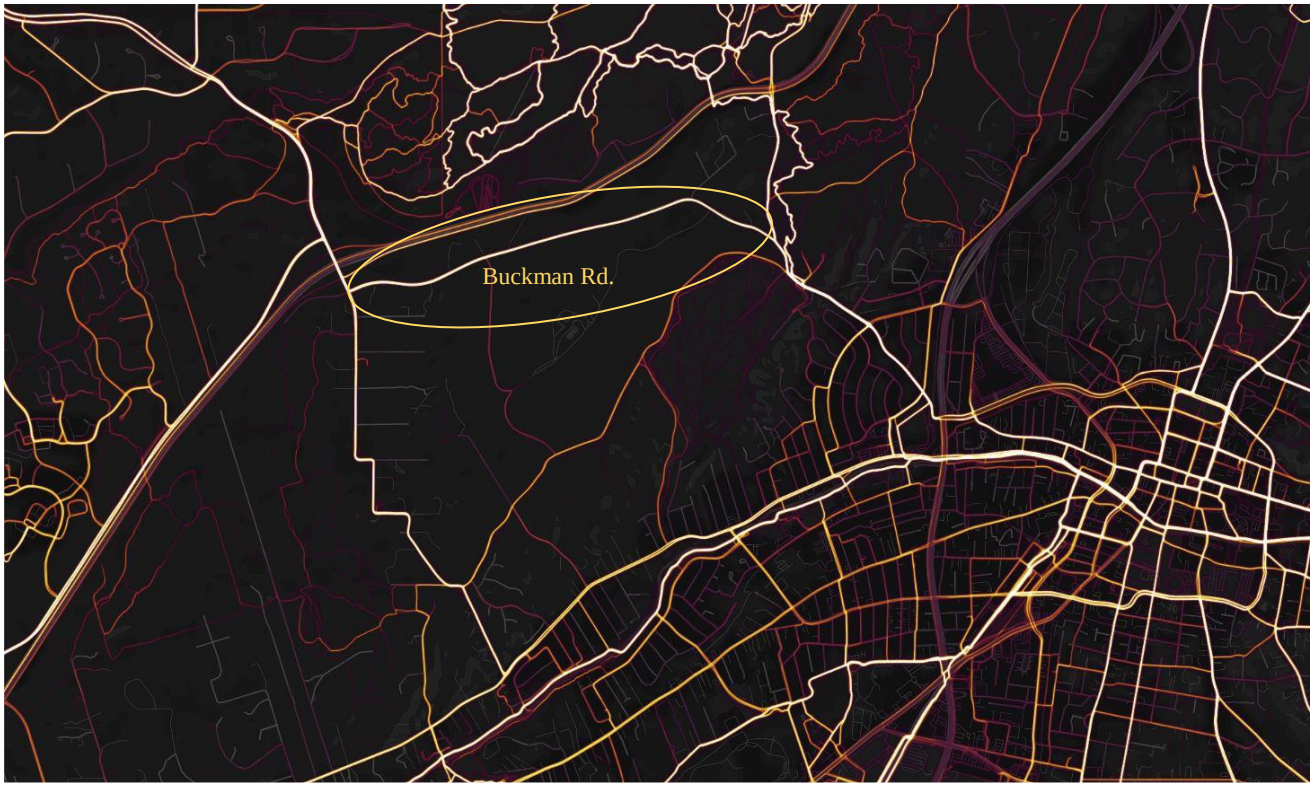
BACKGROUND AND SUMMARY:
In 2021, the Bicycling and Pedestrian Advisory Committee chaired by Councilor Michael Garcia has prioritized pavement rehabilitation of Buckman Road from the cattle guard crossing to the intersection of Buckman Rd. and Camino de las Crucitas with project length of 1.32 miles (Fig.1).

Fig. 1 Location Map



The intensity of use of this road for bicycling is shown in Fig. 2 where the lighter color signifies more bicycling activity. Based on this Heat Map generated from Strava and Strava Metro, the amount of bicycling activity on Buckman Road far exceeds other roads in the vicinity and demonstrates the vital connection Buckman provides for people on bikes. However, Buckman Road is not pedestrian and bicycle friendly. Although Buckman Road is a major collector road and connects to local parks such as Frank S. Ortiz Dog Park, Frank S. Ortiz Park and Torreon Parks, and major trails such as La Tierra Trails and Chile Line Trail, it doesn't have sidewalks and bicycle lanes. Its walkability score is 1 out of 100 (www.walkscore.com). It has huge potential for reducing GHG emissions as it is only 19-minute bicycle ride to downtown Santa Fe compared to 11-minute drive by car.

Fig. 2 Heat Map (Isolated for Bicycling Activity)



In March 2022, Staff applied for funding from Local Government Road Fund to plan and design the project from which we are receiving a total of $73,599 to be funded in proportional share by the NMDOT and the City. NMDOT share is 75% or $55,199 while City share is 25% or $18,400. The City share would be coming from road impacts fee.

The funding agreement which terminates on December 31, 2023 requires a Resolution from the Governing Body to get approved by the NMDOT.

ACTION REQUESTED:
Public Works – Roadway and Trails respectfully requests approval of the Resolution.

ATTACHMENTS:
Resolution
Fiscal Impact Report
Local Government Road Fund Cooperative Funding Agreement

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2022-__

INTRODUCED BY:

Councilor Michael Garcia

A RESOLUTION

ACCEPTING A LOCAL GOVERNMENT ROAD FUND GRANT ADMINISTERED BY THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR THE PLANNING, DESIGN, CONSTRUCTION, PAVEMENT REHABILITATION, AND IMPROVEMENTS TO BUCKMAN ROAD, IDENTIFIED AS CONTROL #L500489.

WHEREAS, on January 5, 2022, the New Mexico Department of Transportation ("NMDOT") sent out a call for funding applications for Local Government Road Fund ("LGRF") for FY2022/2023; and

WHEREAS, the City of Santa Fe's ("City's") Bicycling and Pedestrian Advisory Committee prioritized pavement rehabilitation of Buckman Road for an application for funding in 2021; and

WHEREAS, the Santa Fe Metropolitan Planning Organization's Bicycle Master Plan identified bicycling and pedestrian improvements on Buckman Road as a priority in FY 2019; and

WHEREAS, the Governing Body approved the Buckman Road Bicycle and Pedestrian

Improvements Project as an eligible project for road impact fees in the Impact Fees Capital Infrastructure Project FY2023-2027 in 2022; and

WHEREAS, the City has applied for LGRF funding to complete this project; and

WHEREAS, NMDOT granted this LGRF project $55,199, or 75% of the total cost, with the City providing a proportional matching share of $18,400, or 25% of the total cost; and

WHEREAS, this funding is available for the planning, design, construction, pavement rehabilitation, and improvements of Buckman Road Bicycle and Pedestrian Improvements Project; and

WHEREAS, NMDOT has identified this project as Control# L500489.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that the Governing Body accepts the LGRF grant in the amount of $55,199 funded through the NMDOT for Control #L500489.

BE IT FURTHER RESOLVED that the City shall provide the required proportional share match of $18,400 for the project.

BE IT FURTHER RESOLVED that the City shall accept responsibility for the Project; assumes the lead role in design, development, and construction of the Project; agrees to the terms, conditions, and certification, and reporting requirements of the LGRF cooperative project agreement; and assumes ownership, liability, and maintenance responsibilities for all amenities related to the completion of the Project.

PASSED, APPROVED, and ADOPTED this _____day of _____, 2022.

_____

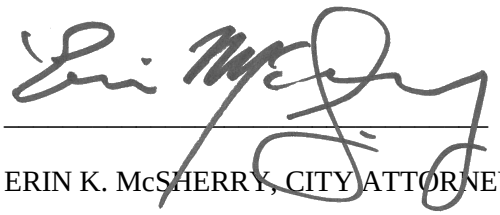
ALAN WEBBER, MAYOR

ATTEST:

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KRISTINE MIHELCIC, CITY CLERK

APPROVED AS TO FORM:



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ERIN K. McSHERRY, CITY ATTORNEY

Legislation/Resolutions/2022/Buckman Road Rehabilitation

City of Santa Fe, New Mexico
Memorandum

Date: August 30, 2022

To: Quality of Life Committee, Public Works Committee, and Governing Body

From: Kyra Ochoa, Community Health and Safety Department Director KO

RE: Joint Resolution on Homelessness

EXECUTIVE SUMMARY:

The joint City-County Resolution on Homelessness recognizes each local government's efforts to address homelessness, efforts that intensified during the pandemic, and commits to collaboration to address homelessness in six key areas.

BACKGROUND

Many communities in the United States including Santa Fe are experiencing one of the most severe affordable housing crises in history, and local governments must coordinate to address this crisis, which disproportionately impacts communities of color and those who live in poverty. Santa Fe County has a larger number of cost-burdened homeowners per capita than did New Mexico and the United States as a whole, and in the City of Santa Fe, the number who are cost burdened is even higher, with shortages of rental housing available to meet the need being significant. For people with behavioral health challenges, supportive housing is in even shorter supply. As of August 2022, the New Mexico Coalition to End Homelessness Coordinated Entry System, which is not yet tracking all homeless people in Santa Fe, recorded a total of 363 individuals, 49 families, and 18 homeless youth in Santa Fe, with 205 individuals being chronically homeless, 22 being chronically homeless veterans, and a disproportionate number of Native American and African American people experiencing homelessness.

The City of Santa Fe and Santa Fe County have a history of supporting efforts to assist people experiencing homelessness; and jointly recognize that economic and societal factors, such as a lack of affordable housing, a lack of adequate income, a lack affordable and accessible healthcare including behavioral health care, discrimination, domestic violence, and other systemic social challenges can cause homelessness.

The resolution embraces the principles of the Built for Zero movement, which the City joined in 2019 and which the County and foundation partners Anchorum St. Vincent Foundation, Thornburg Foundation, McCune Charitable Foundation, Frost Foundation, and Santa Fe Community Foundation have embraced in what has come to be known as the S3 (Safe, Stable, and Supportive) Santa Fe Housing Initiative. The resolution commits the City and County to continued partnership and coordination to combat housing insecurity and homelessness,

recognizing that the overall housing system in the Santa Fe area has been functioning with insufficient support and infrastructure.

The proposed joint County and City resolution would affirm the partnership to develop and take actions to address homelessness through six key efforts:

1. Preservation and Prevention;
2. Emergency Shelter;
3. Buildings/Housing Units;
4. Individual Vouchers/Program Based Vouchers;
5. Supportive Services; and
6. System Infrastructure.

In order to make progress in these areas, future funding and policy decisions will be required. At this time, the resolution simply commits to the joint goals and has no fiscal impact.

RECOMMENDATION:

The City and County can come together to address the issues of homelessness in the community. Staff request that the Governing Body of the City of Santa Fe approve the joint resolution.

ATTACHMENTS:

Resolution
Fiscal Impact Report

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2022-__

INTRODUCED BY:

Mayor Alan Webber

Councilor Jamie Cassutt

Councilor Amanda Chavez

A RESOLUTION

AFFIRMING THE PARTNERSHIP OF SANTA FE COUNTY AND THE CITY OF SANTA FE TO DEVELOP STRATEGIES AND TAKE ACTIONS TO END HOMELESSNESS.

WHEREAS, the nation is experiencing one of the most severe affordable housing crises in history, significantly impacting communities of color and those who live in poverty (National Alliance to End Homelessness, 2020); and

WHEREAS, eight million Americans of low-income households pay at least half their income toward housing, putting them at risk of housing instability and homelessness (National Alliance to End Homelessness, 2020); and

WHEREAS, in 2019 approximately 13 percent of Santa Fe County residents reported an income below the federal poverty level (US Census Bureau American Community Survey of Median Earnings for Worker 5-Year Estimates 2019); and

WHEREAS, Santa Fe County had a larger number of cost-burdened homeowners per capita than did New Mexico and the United States in 2020, with 78 percent of renters below 30

percent of Area Median Income (AMI) and 74 percent of renters between 31 percent and 60 percent of AMI being cost burdened. (Santa Fe Housing Report, Santa Fe Association of Realtors, 2020); and

WHEREAS, in Santa Fe City, 86 percent of renter households earning less than $50,000 a year are cost burdened, a number that has risen by 13 percent between 2016 and 2018 (Santa Fe Housing Report, Santa Fe Association of Realtors, 2020); and

WHEREAS, the City of Santa Fe and Santa Fe County have a history of supporting efforts to assist people experiencing homelessness; and

WHEREAS, according to the New Mexico Mortgage Finance Authority, there was an estimated shortage of 7,343 affordable rental units in the Santa Fe Metropolitan Statistical Area in 2020 (Santa Fe Housing Report, Santa Fe Association of Realtors, 2020); and

WHEREAS, economic and societal factors such as a lack of affordable housing, a lack of adequate income, a lack affordable and accessible healthcare including behavioral health care, discrimination, domestic violence, and other systemic social challenges can cause homelessness; and

WHEREAS, as of August 2022, the New Mexico Coalition to End Homelessness Coordinated Entry System, which is not yet tracking all homeless people in Santa Fe, recorded a total of 363 individuals, 49 families, and 18 homeless youth in Santa Fe, with 205 individuals being chronically homeless, 22 being chronically homeless veterans, and a disproportionate number of Native American and African American people experiencing homelessness; and

WHEREAS, the ongoing pandemic has brought additional awareness to the issue of homelessness and housing instability and has created an opportunity for government entities, politicians, non-profit service providers, private foundations, Santa Fe residents, and other interested stakeholders to work collectively to address this long-standing community issue; and

WHEREAS, the City of Santa Fe is a partner in the Built for Zero Initiative, a national

movement where communities assist each other in developing and following evidence-based strategies for reducing and ending homelessness; and

WHEREAS, Santa Fe County has recently opened a behavioral health crisis center, La Sala, to better address the needs of people experiencing a behavioral health crisis; and

WHEREAS, Santa Fe County developed the CONNECT network, now a City and County partnership providing services related to the social determinants of health; and

WHEREAS, these efforts by the City and County to combat housing insecurity and homelessness are being coordinated with those of philanthropic foundations and non-profit partners in an initiative known as the S3 (Safe, Stable, and Supportive) Santa Fe Housing Initiative; and

WHEREAS, the Anchorum St. Vincent Foundation, Thornburg Foundation, McCune Charitable Foundation, Frost Foundation and Santa Fe Community Foundation have provided funding to address immediate needs and longer-term solutions to homelessness since the beginning of the pandemic; and

WHEREAS, the vision of this partnership is for public and private partners to work collaboratively with community providers and advocacy groups to ensure that Santa Fe is a place where homelessness is rare, brief, and non-recurring, and that access to safe, affordable, and sustainable housing is a reality for all community members; and

WHEREAS, analysis of existing providers and housing options conducted as part of the S3 Santa Fe Housing Initiative indicates that the overall housing system in the Santa Fe area has been functioning with insufficient support and infrastructure.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that the Santa Fe County Board of County Commissioners and the Governing Body of the City of Santa Fe affirm our alignment to address homelessness by securing and stabilizing housing and social services for our most vulnerable residents.

The Santa Fe County Board of County Commissioners and the Governing Body of the City

of Santa Fe agree to focus efforts in the following six areas through the S3 Santa Fe Housing Initiative:

1. PRESERVATION AND PREVENTION: Increase resources and develop strategies to prevent homelessness, including the preservation of existing affordable housing and enhanced utilization of social services; increased financial supports, such as the City and County Affordable Housing Trust Funds, to prevent homelessness and stabilize those who are precariously housed; and support for local regulation and land use policy changes that increase housing stability for residents.
2. EMERGENCY SHELTER: Create and further develop collective community agreements specific to emergency shelter provision, including expanding options for emergency shelter care to include safe and legal outdoor sleeping spaces and non-congregate shelter and improving shelter access to housing and supportive service resources.
3. BUILDINGS/HOUSING UNITS: Quantify the need for additional affordable units, and through new construction, conversion, subsidization, and redevelopment, increase the local affordable housing stock inventory with a goal of at least 100-200 units per year.
4. INDIVIDUAL VOUCHERS/PROGRAM BASED VOUCHERS: Increase funding for housing vouchers, both short and long term, and develop strategies to ensure that those vouchers can be flexibly utilized in ways that promote equity and housing choice; and ensure that existing voucher programs are expended in full.
5. SUPPORTIVE SERVICES: Ensure all interested individuals and families participating in housing programs have high-quality crisis intervention, behavioral healthcare, and other supportive services to maintain safe housing.
6. SYSTEM INFRASTRUCTURE: Continue development of the community-wide

homeless response system which includes strategic planning and clarifying the roles, function, and authority of each partner. The system development will include collective identification of system gaps through collecting accurate data, creation of cooperative strategies to address gaps, and consistent cross-agency communication on funding opportunities, housing initiatives and overall system development.

PASSED, APPROVED, and ADOPTED this _____day of _____, 2022.

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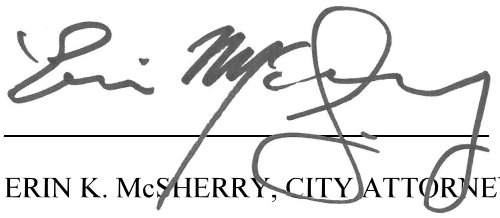
ALAN WEBBER, MAYOR

ATTEST:

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KRISTINE MIHELCIC, CITY CLERK

APPROVED AS TO FORM:



ERIN K. McSHERRY, CITY ATTORNEY

Legislation/2022/Resolutions/Joint City-County Homelessness