



# AGENDA

LIBRARY BOARD  
AUGUST 16, 2022  
5:45 PM  
FOGELSON LIBRARY  
MIDTOWN CAMPUS

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## PROCEDURES FOR SANTA FE PUBLIC LIBRARY BOARD MEETING

**Written Public Comment:** Members of the public may submit written comments on legislation by clicking on the comment bubble to the right of the meeting on the public portal at <https://santafe.primegov.com/public/portal> (<https://santafe.primegov.com/public/portal>) three hours prior to the start of the meeting.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal> (<https://santafe.primegov.com/public/portal>).

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
  - a. Approve July 19, 2022 meeting minutes
5. **PUBLIC COMMENT**
6. **DIRECTOR'S REPORT**
  - a. Margaret Neill, Library Director  
[mmneill@santafenm.gov](mailto:mmneill@santafenm.gov)
7. **PRESIDENT'S REPORT**
  - a. Marie Schow, President  
[marie.schow@gmail.com](mailto:marie.schow@gmail.com)



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8. **NEW BUSINESS**

- a. Friends of the Santa Fe Library Update – Zella Cox

9. **OLD BUSINESS**

- a. Discuss Process for Library Advisory Board Applications
- b. Strategic Plan Update
- c. Fogelson Update

10. **NEXT MEETING: Tuesday, September 20, 2022**

11. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**



# MINUTES

LIBRARY BOARD  
JULY 19, 2022  
5:45 PM  
VIRTUAL MEETING

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1. **CALL TO ORDER**

2. **ROLL CALL**

**Members Present:**

Member Marie Schow  
Member Elizabeth Alarid  
Member Sarah Jacobs  
Member Brecken Larson

**Members Excused:**

Member Rebecca Phillips

**Others Attending:**

Maria Sanchez-Tucker, Community Services Director  
Zella Cox, Attendee

3. **APPROVAL OF AGENDA**

4. **APPROVAL OF MINUTES**

- a. Approve May 2022 meeting minutes

Becken Larson made a motion to approve the May 2022 meeting minutes. Elizabeth Alarid

**MOTION:** Member Larson moved, seconded by Member Alarid, to approve the informational as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Schow, Member Alarid, Member Jacobs, Member Larson

**Against:** None

**Abstain:** None



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5. **PUBLIC COMMENT**

6. **DIRECTOR'S REPORT**

- a. Maria E. Sanchez-Tucker  
Community Services Director  
metucker@santafenm.gov  
(505) 955-6788

Introduce Library Division Director, Margaret Neill

**MOTION:** moved, seconded by , to

**VOTE:** The motion was on the following Roll Call vote:

**For:** None

**Against:** None

**Abstain:** None

Director Sanchez- Tucker introduced new Library Division Director, Margaret Neill. Director Sanchez-Tucker provided an updated as to all of the programs and events taking place at the Branch Libraries.

7. **PRESIDENT'S REPORT**

- a. Marie Schow, President  
marie.schow@gmail.com

Board Chair, Marie Schow had no report.

8. **NEW BUSINESS**

- a. Discuss process for Library Advisory Board Applications



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The Library received over 20 applications from interested citizens from the City and County to become a Library Advisory Board. Director Neill will send the applications to the Library Advisory Board to review the applications and a committee will select top candidates to interview for the 1 county and 1 city position currently open.

b. Friends of the Santa Fe Library Update- Zella Cox

Zella Cox, Friends of the Santa Fe Public Library provided an overview of Friends activities. The Friends are currently assisting with the Library Summer Reading program and soliciting prizes for the program. The Friends will also support the NEA Big Read grant match. The Friends finalized the 2022-23 Fiscal Year budget and will work with Director Neill to oversee the spending of the allocated funds to support the Library.

9. **OLD BUSINESS**

a. Fogelson Update

The Facilities Team and Director visited the International District Library in Albuquerque. Public Works is working on a scope for a feasibility and architectural study for the Fogelson Library Complex.

b. Strategic Plan Update

- Identify areas of strategic focus
- Map tasks and goals to the focus areas

The Santa Fe Public Library is currently working with a graphic designed to put together the Library Strategic Plan that will help guide the Library into the next three years to provide areas of strategic focus.

10. **NEXT MEETING: August 16 2022**

11. **ADJOURN**

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Liaison

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Chair



City of Santa Fe

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