



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
MAY 16, 2022
5:00 PM

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at santafe.primegov.com/portal/search.

1. CALL TO ORDER

Meeting started at 5:09 p.m.

2. ROLL CALL

Members Present:

Voting Member Renee Villarreal
Voting Member Carol Romero-Wirth
Voting Member Signe Lindell
Voting Member Jamie Cassutt
Voting Member Chris Rivera

Members Excused:

Voting Member PrimeGov Admin



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Others Attending:

Fran Dunaway, Attendee
Carolynn Roibal, Attendee

3. APPROVAL OF AGENDA

MOTION: Voting Member Rivera moved, seconded by Voting Member Cassutt, to approve the as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Voting Member Villarreal, Voting Member Romero-Wirth, Voting Member Lindell, Voting Member Cassutt, Voting Member Rivera

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Voting Member Rivera moved, seconded by Voting Member Cassutt, to approve the consent agenda as amended. Items a, d, g, h, i pulled for discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Voting Member Villarreal, Voting Member Romero-Wirth, Voting Member Lindell, Voting Member Cassutt, Voting Member Rivera

Against: None

Abstain: None

5. APPROVAL OF MINUTES

a. Finance Committee – May 2, 2022

MOTION: Voting Member Cassutt moved, seconded by Voting Member Rivera, to approve the minutes as presented.



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VOTE: The motion was approved on the following Roll Call vote:

For: Voting Member Villarreal, Voting Member Romero-Wirth, Voting Member Lindell, Voting Member Cassutt, Voting Member Rivera

Against: None

Abstain: None

6. ACTION ITEMS: CONSENT

- a. CONSIDERATION OF BILL NO. 2022- _____. (Councilor Romero-Wirth, Councilor Cassutt, Councilor Chavez)
An Ordinance Relating to the City Of Santa Fe Uniform Traffic Ordinance (“UTO”); Creating a New Section 5 of Schedule B of the UTO to Create the Low-Income Financial Equity (“Life”) Parking Program. (Noel Correia, Parking Division Director: npcorreia@santafenm.gov, 505-955-6611)

Committee Review:

Introduced: 04/13/2022

Governing Body (Public Comment): 04/27/2022

Quality of Life: 05/04/2022

Public Works and Utilities: 05/09/2022

Finance: 05/16/2022

Governing Body (Public Hearing): 05/25/2022

MOTION: Voting Member Lindell moved, seconded by Voting Member Villarreal, to approve the bill as presented.

VOTE: The motion was on the following Roll Call vote:

For: Voting Member Villarreal, Voting Member Romero-Wirth, Voting Member Lindell, Voting Member Cassutt, Voting Member Rivera

Against: None

Abstain: None



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MOTION: moved, seconded by , to postpone the bill until.

VOTE: The motion was on the following Roll Call vote:

For: None

Against: None

Abstain: None

- b. CONSIDERATION OF RESOLUTION NO. 2022-___. (Councilor Rivera and Councilor L. Garcia)

A Resolution Requesting Approval of Amendment No. 1 to a Municipal Arterial Program Cooperative Grant From the New Mexico Department of Transportation, Identified as Control Number L500429, Granting a Time Extension for the Planning, Design, and Construction of Agua Fria Street and South Meadows Road Intersection Improvements. (Regina Wheeler, Public Works Director, rawheeler@santafenm.gov)

1. Request for Approval Of Amendment No. 1 To A Municipal Arterial Program Cooperative Agreement With The New Mexico Department Of Transportation For The Planning, Design, And Construction Of Cip 853c - Agua Fria And South Meadows Road Intersection Improvements Project. Amendment Is for Extension Of Agreement Term Only And No Additional Funding. (Regina Wheeler, Public Works Director, rawheeler@santafenm.gov). **Committee Review:**

Introduced: 04/27/22

Public Works and Utilities Committee: 05/09/22

Finance Committee: 05/16/22

Governing Body: 05/25/22

MOTION: Voting Member Rivera moved, seconded by Voting Member Cassutt, to approve the resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Voting Member Villarreal, Voting Member Romero-Wirth, Voting Member Lindell, Voting Member Cassutt, Voting Member Rivera



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Against: None

Abstain: None

- c. CONSIDERATION OF RESOLUTION NO. 2022-___. (Councilor Rivera and Councilor L. Garcia)

A Resolution Approving Amendment No. 2 to a Municipal Arterial Program Cooperative Grant From the New Mexico Department of Transportation Identified as Control Number L500383 Granting a Time Extension for the Planning, Design, and Construction of Agua Fria Street and South Meadows Road Intersection Improvements. (Regina Wheeler, Public Works Director, rawheeler@santafenm.gov).

1. Request For Approval of Amendment No. 2 To A Municipal Arterial Program Cooperative Agreement with The New Mexico Department Of Transportation For The Planning, Design, And Construction Of Cip 853c - Agua Fria And South Meadows Road Intersection Improvements Project. Amendment Is for Extension Of Agreement Term Only And No Additional Funding. (Regina Wheeler, Public Works Director, rawheeler@santafenm.gov).

Committee Review:

Introduced: 04/27/22

Public Works and Utilities Committee: 05/09/22

Finance Committee: 05/16/22

Governing Body: 05/25/22

MOTION: Voting Member Rivera moved, seconded by Voting Member Cassutt, to approve the resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Voting Member Villarreal, Voting Member Romero-Wirth, Voting Member Lindell, Voting Member Cassutt, Voting Member Rivera

Against: None

Abstain: None



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- d. CONSIDERATION OF BILL NO. 2022-___. (Councilwoman Villarreal and Councilor Chris Rivera)
An Ordinance Amending Section 23-5.2 to Permit up to Ten (10) Small Commercial Events on the Plaza. (Melissa McDonald, Parks and Open Spaces Division Director, mamcdonald@santafenm.gov, 505-303-9502)

Committee Review:

Finance Committee (Introduced): 05/02/2022

Governing Body (Public Comment): 05/11/2022

Finance Committee: 05/16/2022

Economic Development Advisory Committee: 06/08/22

Public Works and Utilities Committee: 06/27/2022

Governing Body (Public Hearing): 07/13/22

MOTION: Voting Member Rivera moved, seconded by Voting Member Cassutt, to postpone the bill until 6/8 to go to EDAC and follow the flow of committees: Quality of Life, Public Works, Finance and Governing Body.

VOTE: The motion was approved on the following Roll Call vote:

For: Voting Member Villarreal, Voting Member Romero-Wirth, Voting Member Lindell, Voting Member Cassutt, Voting Member Rivera

Against: None

Abstain: None

- e. CONSIDERATION OF RESOLUTION NO. 2022-___. (Councilor Rivera, Councilor Chavez, Councilor M. Garcia, Councilor Lindell, Councilor Cassutt, and Councilor Romero-Wirth)
A Resolution Allocating Three and a Quarter Acre Feet of Available Water From the City's Existing Water Supply to the Southside Teen Center. (Therese Martinez, Project Administrator: tmartinez@santafenm.gov, 955-5937; John Dillon, Project Administrator: jcdillon@santafenm.gov, 955-5936)

Committee Review:

Introduced: 04/27/22



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Public Works and Utilities Committee: 05/09/22
Finance Committee: 05/16/22
Quality of Life Committee: 05/18/22
Governing Body: 05/25/22

MOTION: Voting Member Rivera moved, seconded by Voting Member Cassutt, to approve the resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Voting Member Villarreal, Voting Member Romero-Wirth, Voting Member Lindell, Voting Member Cassutt, Voting Member Rivera

Against: None

Abstain: None

- f. Request for Approval of General Services Contract with Econolite Control Products in the Total Amount of \$499,699.80 excluding NMGRT to Furnish and Install New Traffic Signal Controllers using Funds Allocated by Governing Body on March 9, 2022. (Jose Lerma, Traffic Operations Manager, jnlerma@santafenm.gov, 505-955-2431)

Committee Review:

Finance Committee: 05/16/2022
Public Works & Utilities Committee: 05/23/2022
Governing Body: 05/25/2022

MOTION: Voting Member Rivera moved, seconded by Voting Member Cassutt, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Voting Member Villarreal, Voting Member Romero-Wirth, Voting Member Lindell, Voting Member Cassutt, Voting Member Rivera

Against: None

Abstain: None



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- g. Request for Approval of Five Year Agreement to Waive Fees between the City of Santa Fe and Bienvenidos (Noel Correia, Parking Division Director, npcorreia@santafenm.gov, 505-955-6611)

Committee Review:

Finance Committee: 05/16/2022

Public Works & Utilities Committee: 05/23/2022

Governing Body: 05/25/2022

MOTION: Voting Member Villarreal moved, seconded by Voting Member Cassutt, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Voting Member Villarreal, Voting Member Romero-Wirth, Voting Member Lindell, Voting Member Cassutt, Voting Member Rivera

Against: None

Abstain: None

- h. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$289,205 to Cover Lease Payments due for the LED Streetlights and Solarization Project (Brad Fluetsch, Planning & Investment Officer, bjfluetsch@santafenm.gov, (505) 955- 6885).

Committee Review:

Finance Committee: 5/16/22

Public Works and Utilities Committee: 5/23/22

Governing Body: 5/25/2022

MOTION: Voting Member Cassutt moved, seconded by Voting Member Lindell, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:



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For: Voting Member Villarreal, Voting Member Romero-Wirth, Voting Member Lindell, Voting Member Cassutt, Voting Member Rivera

Against: None

Abstain: None

- i. Request for Approval of an Agreement with the United States Department of Agriculture (USDA), Forest Service, Santa Fe National Forest (US Forest Service – USFS) with No Fiscal Impact; Increased Capacity of Services Provided to USFS for Forest Service Burns. (Nathan Miller, Wildland Superintendent: nfmiller@santafenm.gov; 505-955-3501)

Committee Review:

Finance Committee: 05/16/2022

Public Works Committee: 05/23/2022

Governing Body: 05/25/2022

MOTION: Voting Member Rivera moved, seconded by Voting Member Cassutt, to approve the memorandum of agreement (MOA) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Voting Member Villarreal, Voting Member Romero-Wirth, Voting Member Lindell, Voting Member Cassutt, Voting Member Rivera

Against: None

Abstain: None

- j. ITT Department Request for the Approval of contract in the Total Amount of \$358,111.80 for Three Year Term for Adobe Licensing via CDW-G;(Manuel Gonzales, ITT Director, mmgonzales@santafenm.gov, 505-955-5531)

Committee Review:

Finance Committee: 05/16/22

Public Works Committee: 05/23/22



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Governing Body: 05/25/22

MOTION: Voting Member Rivera moved, seconded by Voting Member Cassutt, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Voting Member Villarreal, Voting Member Romero-Wirth, Voting Member Lindell, Voting Member Cassutt, Voting Member Rivera

Against: None

Abstain: None

7. PRESENTATION

- a. Potential Benefits and Limitations of Establishing a Metropolitan Redevelopment Area at the Midtown Property (Erin K. McSherry, City Attorney, ekmcsberry@santafenm.gov, 505-955-6961; Marcos Martinez, Senior Assistant City Attorney, mdmartinez@santafenm.gov, 505-955-6502; and Andrea Salazar, Assistant City Attorney, asalazar@santafenm.gov, 505-995-6303)

Committee Schedule:

Economic Development Advisory Committee: 5/11/2022

Finance Committee: 5/16.2022

Community Development Commission: 5/18/2022

Governing Body: 5/25/2022

Marcos Martinez with the City Attorney's Office presented the Metropolitan Redevelopment Area at the Midtown Property.

Councilor Lindell request a copy of the presentation be emailed by City Attorney staff to all Committee members.

- b. FY21 Audit Status Update (Ricky Bejarano, Interim Assistant Finance Director)



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Ricky Bejarano, Interim Assistant Finance Director presented an update on the FY21 Audit Status and McHard Report improvement updates.

8. **MATTERS FROM STAFF**
9. **MATTERS FROM THE COMMITTEE**
10. **MATTERS FROM THE CHAIR**
11. **NEXT MEETING: May 31 2022**
12. **ADJOURN**

Meeting adjourned at 8:36 p.m.

Carolynn Roibal

Liaison

Ronnie Wuth

Chair






Minutes_20220517152037289_May 16,2022

Final Audit Report

2022-06-15

Created:	2022-06-13
By:	Carolynn Roibal (cloibal@ci.santa-fe.nm.us)
Status:	Signed
Transaction ID:	CBJCHBCAABA4H4eppq70wJRvB8zJgQYKFIRikHEvUA3i

"Minutes_20220517152037289_May 16,2022" History

-  Document created by Carolynn Roibal (cloibal@ci.santa-fe.nm.us)
2022-06-13 - 10:42:08 PM GMT- IP address: 63.232.20.2
-  Document emailed to Carol Romero-Wirth (cromero-wirth@santafenm.gov) for signature
2022-06-13 - 10:42:41 PM GMT
-  Email viewed by Carol Romero-Wirth (cromero-wirth@santafenm.gov)
2022-06-14 - 1:34:01 AM GMT- IP address: 65.19.46.183
-  Document e-signed by Carol Romero-Wirth (cromero-wirth@santafenm.gov)
Signature Date: 2022-06-15 - 8:31:24 PM GMT - Time Source: server- IP address: 65.19.46.183
-  Agreement completed.
2022-06-15 - 8:31:24 PM GMT