



AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
MAY 02, 2022
5:00 PM
ATTEND VIRTUALLY

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Join on Zoom: <https://santafenm-gov.zoom.us/j/85034172931>

By Phone: **312 626 6799 – Webinar ID: 850 3417 2931**

Agenda: The agenda for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **APPROVAL OF MINUTES**
 - a. Budget Hearings – April 13, 2022
 - b. Budget Hearings – April 14, 2022



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- c. Budget Hearing Minutes – April 19, 2022
 - d. Budget Hearings – April 20, 2022
 - e. Budget Hearings – April 21, 2022
 - f. Budget Hearings – April 26, 2022
6. **ACTION ITEMS: CONSENT**
- a. **CONSIDERATION OF RESOLUTION NO. 2022-__.** (Councilor Rivera, Councilor Villarreal)
A Resolution Requesting a Time Extension for a Local Government Transportation Fund Grant Agreement From the New Mexico Department of Transportation Identified as Control Number LP50008 for the Planning, Design, and Pavement Rehabilitation of Guadalupe St. Bridge. (Romella Glorioso-Moss, Sr. Project Administrator, rsglorioso-moss@santafenm.gov, 505-955-6623)
 - 1. Request for Approval of Amendment No. 1 to a Local Government Transportation Fund Grant Agreement (Item #20-0095) with the New Mexico Department of Transportation for the Planning, Design, and Pavement Rehabilitation of LP50008 Guadalupe St. Bridge Rehabilitation Project. Amendment is for Extension of Agreement Term Only to June 30, 2023 and no Additional Funding.

Committee Review:
Introduced: 04/13/2022
Public Works and Utilities Committee: 04/25/2022
Finance Committee: 05/2/2022
Governing Body: 05/11/2022
 - b. Request for the Approval of Amendment No. 5 to the PSA with Vladimir Jones (PRACO) in the Total Amount of \$300,000.00 for Advertising Agency Services for TOURISM Santa Fe for FY22; (Randy Randall, rrandall@santafenm.gov, 505-955-6209).

Committee Review:
Quality of Life: 4/20/22
Finance Committee: 5/2/22



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Public Works and Utilities Committee: 5/9/2022
Governing Body: 5/11/22

- c. Request for Approval of the 2022-2023 Annual Action Plan, first draft, required to be submitted annually to the Department of Housing and Urban Development as a condition to the City's Community Development Block Grant. (Cody Minnich, Project Manager, Office of Affordable Housing, cjminnich@santafenm.gov)

Committee Review:

Community Development Commission: 4/6/2022
Public Works Committee: 4/25/2022
Finance Committee: 5/2/2022
Quality of Life Committee: 5/4/2022
Santa Fe City Council Public Hearing: 5/11/2022

- d. Request for Approval of a Professional Services Agreement with Excel Staffing Companies, for On-Call Staffing Services in the Amount not to exceed \$4,000,000 over Four Years Inclusive of NMGRT. (Melissa McDonald, Parks and Open Spaces Division Director, mamcdonald@santafenm.gov, 505-303-9502)

Committee Review:

Public Works & Utilities Committee: 04/25/2022
Finance Committee: 05/02/2022
Governing Body: 05/11/2022

- e. Request for Approval of Award and Acceptance of Reoccurring Federal Planning Funding Section 112 (FHWA) and Section 5303 (FTA) for Federal Fiscal Year 2022 in the Amount of \$297,083 for the Annual Operations of the Santa Fe MPO. (Erick Aune, Santa Fe MPO Officer ejaune@santafenm.gov, 505.330.8483).

Committee Review:

Public Works/Utilities Committee: 4/11/2022
Finance Committee: 5/02/2022
Governing Body: 5/11/2022

- f. Request for Approval of Amendment No. 1 to the Price Agreement with Sub Surface Contracting # 21-0378 removing the Fiscal Year cap of \$250,000



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and replacing it with a total contract amount of \$1,000,000 for the entire 4 year term of the contract. (Bill Huey, Water Division Engineer, bchuey@santafenm.gov, 505-955-4273)

Committee Review:

Public Works and Utilities Committee: 04/25/2022

Finance Committee: 05/02/2022

Governing Body: 05/11/2022

- g. Request for Approval of Contract Between the City of Santa Fe and Thompson Reuters for Online Legal Research Subscription Services in the Amount of \$204,000. (Marcos D. Martinez, Senior Assistant City Attorney, mdmartinez@santafenm.gov, 505-955-6512)

Committee Review:

Finance Committee: 05/02/2022

Governing Body: 05/11/2022

- h. Request Approval of Partial Release of Mortgage between the City of Santa Fe and Tierra Contenta Corporation (TCC) Mortgage to facilitate the sale of Tract 53A to to the Housing Trust. (Alexandra Ladd, Director of Office of Affordable Housing: agladd@santafenm.gov, 505-955-6346)

Committee Review:

Finance Committee: 5/2/2022

Quality of Life Committee: 5/4/2022

Public Works Committee: 5/9/2022

Governing Body: 5/11/2022

- i. Request Approval of Amendment No. 1 of the Amended Mortgage Agreement for Tierra Contenta which Authorizes the City Manager to grant Releases and Partial Releases of the Mortgage on behalf of the City in order to Facilitate Land Sales for Phase 3 Development of Tierra Contenta (Alexandra Ladd, Director, Office of Affordable Housing: agladd@santafenm.gov, 505-955-6346)

Committee Review:

Finance Committee: 5/2/2022

Quality of Life Committee: 5/4/2022

Public Works Committee: 5/9/2022

Governing Body: 5/11/2022



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- j. Request for Approval of Source Well Contract # 022818-EOI Emergency Vehicles, Fire Trucks & Equipment Sub Part #113021-RVG-1 in amount of \$1,194,852.00 for the purchase of an Aircraft Rescue and Fire Fighting (ARFF) Vehicle Apparatus Truck from E-One Inc. (Brian Moya, Fire Chief, bjmoya@santafenm.gov, 955-3111; Mark Baca, Airport Director, mdbaca@santafenm.gov, 670-3232; Daniel Garcia, Fire Fleet Manager, dagarcia@santafenm.gov, 231-8561)
1. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$1,194,852 for the purchase of the Aircraft Rescue and Fire Fighting (ARFF) Vehicle Apparatus from E-One Inc.

Committee Review:

Finance Committee: 5/2/2022

Public Works and Utilities Committee: 5/9/2022

Governing Body: 5/11/2022

- k. CONSIDERATION OF RESOLUTION NO. 2022-___. (Mayor Webber)
A Resolution Relating to a Request for Approval of Third Quarter Budget Amendments for Fiscal Year 2021/2022. (Andy Hopkins, Budget Officer: ajhopkins@santafenm.gov, 955-6177)

Committee Review:

Introduced: 04/27/22

Finance Committee: 05/02/22

Quality of Life Committee: 05/04/22

Public Works and Utilities Committee: 05/09/22

Governing Body: 05/11/22

7. PRESENTATION

- a. FY21 Audit Status Update (Alexis Lotero, Assistant Finance Director, Ricky Bejarano, Accounting Officer)

8. INTRODUCTION OF LEGISLATION

- a. CONSIDERATION OF BILL NO. 2022-___. (Councilwoman Villarreal)
An Ordinance Amending Section 23-5.2 to Permit up to Ten (10) Small Commercial Events on the Plaza. (Melissa McDonald, Parks Division Director: mamcdonald@santafenm.gov, 955-6840)



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Introduced: 05/02/22 (Finance Committee)

Governing Body (Public Comment): 05/11/22

Finance Committee: 05/16/22

Public Works and Utilities Committee: 05/23/22

Governing Body (Public Hearing): 05/25/22

9. **MATTERS FROM STAFF**
10. **MATTERS FROM THE COMMITTEE**
11. **MATTERS FROM THE CHAIR**
12. **NEXT MEETING: Monday, May 16, 2022**
13. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.