



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
APRIL 04, 2022
5:00 PM

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at santafe.primegov.com/portal/search.

1. CALL TO ORDER

Meeting started at 5:01pm

2. ROLL CALL

Members Present:

Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt
Member Chris Rivera

Members Excused:

Councilor Renee Villarreal

Others Attending:



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Fran Dunaway, Chief Procurement Officer
Mary McCoy, Finance Department Director
Carolynn Roibal, Administrative Manager

Councilor Renee Villarreal is excused.

3. APPROVAL OF AGENDA

MOTION: moved, seconded by , to approve the as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the consent agenda as amended to pull item g for discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

5. APPROVAL OF MINUTES

a. Finance Committee – March 21, 2022

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the Minutes as presented.



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VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

6. ACTION ITEMS: CONSENT

- a. Request for Approval of Amendment No. 1 to Memorandum of Agreement (MOA) #22-0030 between the City of Santa Fe and Santa Fe County Transferring \$1,000,000 of County American Rescue Plan Act (ARPA) Funds to the City of Santa Fe for Pandemic Cash Assistance Relief Funds to Clarify the Term End Date under Article 2 and Correct a Reference in Article 3 (Kyra Ochoa, Community Health and Safety Department Director: krochoa@santafenm.gov, (505) 955-6603 and Julie Sanchez, Youth and Family Services Division Director: jjsanchez@santafenm.gov, (505) 955-6678)

Committee Review:

Finance Committee: 04/04/2022

Quality of Life Committee: 04/06/2022

Governing Body: 04/13/2022

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None



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- b. CONSIDERATION OF RESOLUTION 2022-____ (Councilor Romero-Wirth, Councilor Cassutt) Allocating 123.68 Acre-Feet of Available Water Rights to Eliminate the Affordable Housing Account Deficit and Provide Enough Water Rights for Three Consecutive Future Years. (Alan Hook, Water Resources Coordinator Assistant: aghook@santafenm.gov, 505-955-4205)

Committee Review:

Introduced: 03/09/2022

Public Works and Utilities Committee: 03/28/2022

Finance Committee: 4/4/2022

Governing Body: 4/13/2022

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

- c. Request for Approval of a Budget Amendment Resolution (BAR) to Amendment No. 4 with N.Harris for the upgrade of the Utility Billing System in the total amount of \$811,548. (Nancy Jimenez, utility Billing Division Director, nljimenez@santafenm.gov, 505-955-4364)

Committee Review:

Public Works and Utilities Committee: 03/28/2022

Finance Committee: 04/04/2022

Governing Body: 04/13/2022

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the budget adjustment resolution (BAR) as presented.



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VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt,
Member Rivera

Against: None

Abstain: None

- d. CONSIDERATION OF RESOLUTION 2022-____ (Councilor Rivera, Councilor Cassutt) to Approve Amending Impact Fees Capital Improvement Plan FY2021-2027 and Replace Tables 80 and 81 Listing Planned Road Improvements and Parks and Trails Improvements as Recommended by the Capital Improvements Advisory Committee. (Romella Glorioso-Moss, Projects Administrator: rsglorioso-moss@santafenm.gov, 505-955-6623; and Melissa McDonald, Parks Director: mamcdonald@santafenm.gov, 505-955-6840)

Committee Review:

Governing Body (Introduced): 03/09/2022

Quality of Life Committee: 03/16/2022

Public Works and Utilities Committee: 03/28/2022

Finance Committee: 04/04/2022

Governing Body: 04/13/2022

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the resolution as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt,
Member Rivera

Against: None

Abstain: None

- e. CONSIDERATION OF RESOLUTION 2202-____ (Councilor Cassutt) Directing the City Manager to Send a Letter of Intent to the New Mexico



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Game and Fish Department Informing it of the City's Intent to Purchase Property Owned by the Department Located at 3520 Calle Princesa Juana. (Terry Lease, Asset Development Manager, tjlease@santafenm.gov)

Committee Review:

Introduced: 03/09/2022

Public Works and Utilities Committee: 03/28/2022

Finance Committee: 04/04/2022

Governing Body: 04/13/2022

MOTION: Councilor Cassutt moved, seconded by , to approve the resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

- f. Request for Approval of Amendment #1 with Great Western Inc. increasing the total amount for FY 2022 by \$ 15,000 plus nmgrt, for Emergency On-call Electrical Services and Repairs at the Waste Water Treatment Plant Facilities. (Benjamin Sandoval, Wastewater Maintenance Superintendent, 505-955-4632, basandoval@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/28/2022

Finance Committee: 04/04/2022

Governing Body: 04/13/2022

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt,
Member Rivera

Against: None

Abstain: None

- g. Request for Approval of Change Order #3 and #4 to CIP #957 Aeration Project Bid number '20/17/B with RMCI Inc. for an increase of \$607,019.13 from previously budgeted funds, with a contract time extension of 107 Days (Michael Dozier, Wastewater Management Division Director, 505-955-4642, mldozier@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/28/2022

Finance Committee: 04/04/2022

Governing Body: 04/13/2022

MOTION: Member Rivera moved, seconded by Councilor Cassutt, to approve the change order as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt,
Member Rivera

Against: None

Abstain: None

- h. Request for Approval of Stryker Contract GSA FSS:36F79721D0021 Contract Pricing LP15-13 Units in the Amount of \$299,9338.64 for the Purchase of new Lifepack 15s from Stryker Medical. (Brian Moya, Fire Chief; bjmoya@santafenm.gov; (505)955-3111 and Michael Suber, Medical Officer; mjsuber@santafenm.gov; (505)955-3123).

Committee Review:

Finance Committee: 04/04/2022

Public Works Committee: 04/11/2022



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Governing Body: 04/13/2022

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the professional services agreement (PSA) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

- i. Request for Approval of the 2021 State Homeland Security Sub-grant Agreement EMW-2021-SS-00061-S01 in the Total Amount of \$143,028.00 (one hundred and forty three thousand and twenty eight dollars) for Development of Sustainment of Emergency Response and Recovery Capabilities, with a Period of Performance of January 1, 2022 to June 20, 2023; (New Mexico Department of Homeland Security and Emergency Management); (Brian Williams, Director of Emergency Management and Safety: bgwilliams@santafenm.gov, 505-469-1484).

Committee Review:

Finance Committee: 04/04/2022

Quality of Life Committee: 04/06/2022

Governing Body: 4/13/2022

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the grant as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None



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Abstain: None

- j. Request for Approval of Solutions Agreement with Arctic Wolf in the Total Amount of \$226,222.33 for Managed Detection & Response Solution, Managed Risk Solution, and Managed Security Awareness; Arctic Wolf Services will be procured through authorized partner Mainline Information Systems;(Manuel Gonzales, mmgonzales@santafenm.gov, 505-955-5576, Joseph Abeyta, jmabeyta@santafenm.gov, 505-955-5518)

Committee Review:

Finance Committee: 4/4/2022

Public Works and Utilities Committee: 4/11/2022

Governing Body: 4/13/2022

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

7. **PRESENTATION**

- a. FY21 Audit Status Update (Mary McCoy, Finance Director)

Finance Director McCoy presented FY21 Audit Status Update.

8. **MATTERS FROM STAFF**

9. **MATTERS FROM THE COMMITTEE**

10. **MATTERS FROM THE CHAIR**

11. **NEXT MEETING: April 18 2022**



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12. ADJOURN

Meeting adjourned 5:49 pm.

Carolynn Roibal

Liaison

Carol Romero-Wirth

Chair

VOTE SUMMARY



Meeting Name - Quality of Life Committee

Meeting Start Date - 03/16/2022

Meeting Committee - Quality of Life Committee

Item Title - CONSIDERATION OF RESOLUTION 2022-___ (Councilor Rivera, Councilor Cassutt) to Approve Amending Impact Fees Capital Improvement Plan FY2021-2027 and Replace Tables 80 and 81 Listing Planned Road Improvements and Parks and Trails Improvements as Recommended by the Capital Improvements Advisory Committee. (Romella Glorioso-Moss, Projects Administrator: rsglorioso-moss@santafenm.gov, 505-955-6623; and Melissa McDonald, Parks Director: mamcdonald@santafenm.gov, 505-955-6840)

Committee Review:

Governing Body (Introduced): 03/09/2022

Quality of Life Committee: 03/16/2022

Public Works and Utilities Committee: 03/28/2022

Finance Committee: 04/04/2022

Governing Body: 04/13/2022

Item Type - resolution

Item Owner - Romella Glorioso-Moss

Item Sponsor - Chris Rivera

Item Tracking Number - 22-13856

Motion Type - Approve

Motion Mover - Michael Garcia

Motion Secunder - Amanda Chavez

Motion Status -

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

VOTE SUMMARY



City of Santa Fe

Vote For Names - Jamie Cassutt, Michael Garcia, Renee Villarreal, Lee Garcia, Amanda Chavez

Vote Against Names -

Vote Abstain Names -

Vote Absent Names -

User Name - Elizabeth Martin

User Email - max4martin@yahoo.com

Signature: 
Carol Romero-Wirth (Apr 23, 2022 14:54 MDT)

Email: cromero-wirth@santafenm.gov






Finance Committee Minutes_4.4.22

Final Audit Report

2022-04-23

Created:	2022-04-19
By:	Carolynn Roibal (cloibal@ci.santa-fe.nm.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAG_j039vFPGbx4b-HlpkfT2on1b6KFX7W

"Finance Committee Minutes_4.4.22" History

-  Document created by Carolynn Roibal (cloibal@ci.santa-fe.nm.us)
2022-04-19 - 3:24:41 PM GMT- IP address: 63.232.20.2
-  Document emailed to Carol Romero-Wirth (cromero-wirth@santafenm.gov) for signature
2022-04-19 - 3:25:35 PM GMT
-  Email viewed by Carol Romero-Wirth (cromero-wirth@santafenm.gov)
2022-04-23 - 8:45:58 PM GMT- IP address: 65.19.46.183
-  Document e-signed by Carol Romero-Wirth (cromero-wirth@santafenm.gov)
Signature Date: 2022-04-23 - 8:54:51 PM GMT - Time Source: server- IP address: 65.19.46.183
-  Agreement completed.
2022-04-23 - 8:54:51 PM GMT