



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
APRIL 18, 2022
5:00 PM

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at santafe.primegov.com/portal/search.

1. CALL TO ORDER

Meeting started at 5:04 pm.

2. ROLL CALL

Members Present:

Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt
Member Chris Rivera

Members Excused:

None



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Others Attending:

Mary McCoy, Finance Department Director
Carolynn Roibal, Administrative Manager

3. APPROVAL OF AGENDA

MOTION: Councilor Lindell moved, seconded by Councilor Villarreal, to approve the agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the consent agenda as amended. Pulled item 8a for discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

5. APPROVAL OF MINUTES

a. Finance Committee – April 4, 2022

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

b. Budget Hearing – April 12, 2022

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the Budget Hearing minutes as amended to strike Councilor Villarreal’s comment on page 2 of 3 .

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

6. **ACTION ITEMS: CONSENT**

a. CONSIDERATION OF A BILL NO. 2022-___. (Mayor Webber, Councilor Romero-Wirth)

An Ordinance Relating to the City of Santa Fe’s Office of Economic Development Plan Ordinance, SFCC 1987, Section 11-11; Approving and Adopting a Local Economic Development Project Participation Agreement Between the City of Santa Fe and Beck & Bulow, LLC for Design, Development, and Construction of Tenant Improvements, Lease Payments, and Expansion of a Corporate Research Center, a Local Economic Development Project. (Rich Brown, Community and Economic Development: rbrown@santafenm.gov, 955-6625; Andrea Salazar, Assistant City Attorney: asalazar@santafenm.gov, 955-6303; Casey Dalbor, Business Growth Manager, cjdalbor@santafenm.gov, 955-6912)



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Committee Review:

Re-Introduced: 03/30/2022

Economic Development Committee: 04/13/2022

Governing Body (Public Comment): 04/13/2022

Finance Committee: 04/18/22

Quality of Life Committee: 04/20/2022

Public Works and Utilities: 04/25/2022

Governing Body: 04/27/2022

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the bill as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

b. **CONSIDERATION OF BILL NO. 2022-6. (Mayor Webber)**

An Ordinance Relating to the City of Santa Fe's Office of Economic Development Plan Ordinance, SFCC 1987, Section 11-11; Approving and Adopting a Local Economic Development Project Participation Agreement Between the City of Santa Fe and Earth Traveler Teardrop Trailers, LLC for Design, Development, and Construction of Tenant Improvements, Lease Payments, and Expansion of a Manufacturing Center and Silicone Vacuum System, a Local Economic Development Project. (Rich Brown, Community and Economic Development Department Director: rdbrown@santafenm.gov, 955-6625; Andrea Salazar, Assistant City Attorney: asalazar@santafenm.gov, 955-6303; Casey Dalbor, Business Growth Manager, cjdalbor@santafenm.gov, 955-6912)

Committee Review:

Re-Introduced: 03/30/2022

Economic Development Committee 4/13/2022

Governing Body (Public Comment) 4/13/2022

Finance Committee 4/18/22



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Quality of Life Committee: 04/20/2022
Public Works and Utilities 4/25/2022
Governing Body 4/27/2022

MOTION: moved, seconded by , to approve the bill as presented.

VOTE: The motion was on the following Roll Call vote:

For: None

Against: None

Abstain: None

- c. Request for the Approval of Memorandum of Understanding (MOU) between the City of Santa Fe and New Mexico Main Street Urban Neighborhood Commercial Corridor Initiative for the Siler Rufina Nexus Area (Elizabeth Camacho, Economic Development and Communications Administrator: excamacho@santafenm.gov, 505-955-6042)

Committee Review:

Quality of Life Committee: 4/6/2022
Public Works/Utilities Committee: 4/11/2022
Economic Development Advisory Committee: 4/13/2022
Finance Committee: 4/18/2022
Governing Body: 4/27/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the memorandum of understanding (MOU) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None



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- d. Request for the Approval of Memorandum of Understanding (MOU) between the City of Santa Fe and New Mexico Main Street Urban Neighborhood Commercial Corridor Initiative for Airport Road (Elizabeth Camacho, Economic Development and Communications Administrator: excamacho@santafenm.gov, 505-955-6042)

Committee Review:

Quality of Life Committee: 4/6/2022

Public Works/Utilities Committee: 4/11/2022

Economic Development Advisory Committee: 4/13/2022

Finance Committee: 4/18/2022

Governing Body: 4/27/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the memorandum of understanding (MOU) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

- e. Request for Approval of Amendment #1 to On-Call Professional Services Agreement 19-0750, Increasing Compensation in the Amount of \$500,000 to the Total Amount of \$1,000,000 exclusive of NMGRT for On-Call Professional Engineering Design Services for Numerous Projects Funded by State Legislature, NMDOT, FHWA and City Impact Fees; Miller Engineering (DBA Souder Miller & Associate) (Romella Glorioso-Moss, Sr. Project Administrator, rsglorioso-moss@santafenm.gov, 505-955-6623)

Committee Review:

Finance Committee: 04/18/2022

Public Works & Utilities Committee: 04/25/2022



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Governing Body: 04/27/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

- f. Request for Approval of a Professional Services Agreement with Alert Towing LLC. for Light and Heavy Towing Services for a four (4) year term in the total amount of \$560,000(Lawrence Garica, ESD Maintenance Manager, lmgarcia@santafenm.gov, 505-955-2241)

Committee Review:

Public Works and Utilities Committee: 04/11/2022

Finance Committee: 04/18/2022

Governing Body: 04/27/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

- g. Interim Wheeling Rate Agreement Between the City of Santa Fe and Santa Fe County(Jesse Roach, Water Division Director, jdroach@santafenm.gov, 505-955-4309)



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Committee Review:

Public Works and Utilities Committee: 04/11/2022

Finance Committee: 04/18/2022

Governing Body: 04/24/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None

Abstain: None

- h. Request for Approval of four Professional Service Agreement with Broadway Motor Inc, L Garcia Enterprises LLC, Redburn Tire Co, and Southern Tire Mart for New Tires, Retread Tires, or Services for a four (4) year term in the total amount of \$880,000. (Lawrence Garcia, ESD Maintenance Manager, imgarcia@santafenm.gov, 505-955-2241)

Committee Review:

Public Works and Utilities Committee: 04/11/2022

Finance Committee: 04/18/2022

Governing Body: 04/27/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Member Rivera

Against: None



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Abstain: None

7. **PRESENTATION**

- a. FY21 Audit Status Update (Mary McCoy, Finance Director; Ricky Bejarano, Accounting Officer)

Ricky Bejarano, Chief Accounting Officer presented the FY21 Audit Status update.

8. **MATTERS FROM STAFF**

9. **MATTERS FROM THE COMMITTEE**

10. **MATTERS FROM THE CHAIR**

11. **NEXT MEETING: May 02 2022**

12. **ADJOURN**

Meeting adjourned 5:23 p.m.

Liaison

Chair

VOTE SUMMARY



Meeting Name - Public Works and Utilities Committee

Meeting Start Date - 04/11/2022

Meeting Committee - Public Works and Utilities Committee

Item Title -

Request for the Approval of Memorandum of Understanding (MOU) between the City of Santa Fe and New Mexico Main Street Urban Neighborhood Commercial Corridor Initiative for the Siler Rufina Nexus Area (Elizabeth Camacho, Economic Development and Communications Administrator: excamacho@santafenm.gov, 505-955-6042)

Committee Review:

Quality of Life Committee: 4/6/2022

Public Works/Utilities Committee: 4/11/2022

Economic Development Advisory Committee: 4/13/2022

Finance Committee: 4/18/2022

Governing Body: 4/27/2022

Item Type - memorandum of understanding (MOU)

Item Owner - Rich Brown

Item Sponsor -

Item Tracking Number - 22-14061

Motion Type - Approve

Motion Mover - Carol Romero-Wirth

Motion Seconder - Michael Garcia

Motion Status - approved

Vote For Count - 4

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 1

VOTE SUMMARY



City of Santa Fe

Vote For Names - Chris Rivera, Michael Garcia, Carol Romero-Wirth, Lee Garcia

Vote Against Names -

Vote Abstain Names -

Vote Absent Names - Amanda Chavez

User Name - Jamie-Rae Diaz

User Email - jldiaz@santafenm.gov

VOTE SUMMARY



Meeting Name - Public Works and Utilities Committee

Meeting Start Date - 04/11/2022

Meeting Committee - Public Works and Utilities Committee

Item Title -

Request for the Approval of Memorandum of Understanding (MOU) between the City of Santa Fe and New Mexico Main Street Urban Neighborhood Commercial Corridor Initiative for Airport Road (Elizabeth Camacho, Economic Development and Communications Administrator: excamacho@santafenm.gov, 505-955-6042)

Committee Review:

Quality of Life Committee: 4/6/2022

Public Works/Utilities Committee: 4/11/2022

Economic Development Advisory Committee: 4/13/2022

Finance Committee: 4/18/2022

Governing Body: 4/27/2022

Item Type - memorandum of understanding (MOU)

Item Owner - Rich Brown

Item Sponsor -

Item Tracking Number - 22-14060

Motion Type - Approve

Motion Mover - Carol Romero-Wirth

Motion Seconder - Michael Garcia

Motion Status - approved

Vote For Count - 4

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 1

VOTE SUMMARY



City of Santa Fe

Vote For Names - Chris Rivera, Michael Garcia, Carol Romero-Wirth, Lee Garcia

Vote Against Names -

Vote Abstain Names -

Vote Absent Names - Amanda Chavez

User Name - Jamie-Rae Diaz

User Email - jldiaz@santafenm.gov

VOTE SUMMARY



Meeting Name - Public Works and Utilities Committee

Meeting Start Date - 04/11/2022

Meeting Committee - Public Works and Utilities Committee

Item Title - Request for Approval of a Professional Services Agreement with Alert Towing LLC. for Light and Heavy Towing Services for a four (4) year term in the total amount of \$560,000(Lawrence Garica, ESD Maintenance Manager, lmgarcia@santafenm.gov, 505-955-2241)

Committee Review:

Public Works and Utilities Committee: 04/11/2022

Finance Committee: 04/18/2022

Governing Body: 04/27/2022

Item Type - contract

Item Owner - Lawrence Garcia

Item Sponsor -

Item Tracking Number - 22-14183

Motion Type - Approve

Motion Mover - Carol Romero-Wirth

Motion Seconder - Michael Garcia

Motion Status - approved

Vote For Count - 4

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 1

Vote For Names - Chris Rivera, Michael Garcia, Carol Romero-Wirth, Lee Garcia

Vote Against Names -

Vote Abstain Names -

Vote Absent Names - Amanda Chavez

VOTE SUMMARY



City of Santa Fe

User Name - Jamie-Rae Diaz

User Email - jldiaz@santafenm.gov

VOTE SUMMARY



Meeting Name - Public Works and Utilities Committee

Meeting Start Date - 04/11/2022

Meeting Committee - Public Works and Utilities Committee

Item Title -

Interim Wheeling Rate Agreement Between the City of Santa Fe and Santa Fe County(Jesse Roach, Water Division Director, jdroach@santafenm.gov, 505-955-4309)

Committee Review:

Public Works and Utilities Committee: 04/11/2022

Finance Committee: 04/18/2022

Governing Body: 04/24/2022

Item Type - contract

Item Owner - Jesse Roach

Item Sponsor -

Item Tracking Number - 22-14182

Motion Type - Approve

Motion Mover - Michael Garcia

Motion Seconder - Carol Romero-Wirth

Motion Status - approved

Vote For Count - 4

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 1

Vote For Names - Chris Rivera, Michael Garcia, Carol Romero-Wirth, Lee Garcia

Vote Against Names -

Vote Abstain Names -

VOTE SUMMARY



City of Santa Fe

Vote Absent Names - Amanda Chavez

User Name - Jamie-Rae Diaz

User Email - jldiaz@santafenm.gov

VOTE SUMMARY



Meeting Name - Public Works and Utilities Committee

Meeting Start Date - 04/11/2022

Meeting Committee - Public Works and Utilities Committee

Item Title - Request for Approval of four Professional Service Agreement with Broadway Motor Inc, L Garcia Enterprises LLC, Redburn Tire Co, and Southern Tire Mart for New Tires, Retread Tires, or Services for a four (4) year term in the total amount of \$880,000. (Lawrence Garcia, ESD Maintenance Manager, lmgarcia@santafenm.gov, 505-955-2241)

Committee Review:

Public Works and Utilities Committee: 04/11/2022

Finance Committee: 04/18/2022

Governing Body: 04/27/2022

Item Type - contract

Item Owner - Lawrence Garcia

Item Sponsor -

Item Tracking Number - 22-14202

Motion Type - Approve

Motion Mover - Carol Romero-Wirth

Motion Seconder - Michael Garcia

Motion Status - approved

Vote For Count - 3

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 1

Vote For Names - Chris Rivera, Michael Garcia, Carol Romero-Wirth

Vote Against Names -

Vote Abstain Names -

Vote Absent Names - Amanda Chavez

VOTE SUMMARY



City of Santa Fe

User Name - Jamie-Rae Diaz

User Email - jldiaz@santafenm.gov