



AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 21, 2022
5:00 PM
ATTEND VIRTUALLY

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings online at any time during normal business hours. Please call 955-6521 for assistance.

Zoom: <https://santafenm-gov.zoom.us/j/84082105587?pwd=ZDE2bUNPdkdQdEx0dmVHaWlQbmt5dz09>

Passcode: 946866

By Phone: **929 205 6099 Webinar ID: 840 8210 5587 – Passcode: 946866**

Agenda: The agenda for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **APPROVAL OF MINUTES**

- a. Finance Committee – February 28, 2022



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6. PRESENTATION

- a. FY21 Audit Status Update (Mary McCoy, Finance Director)
- b. Economic Update (Reilly S. White, PhD, Erebor LLC)

7. ACTION ITEMS: CONSENT

- a. Request for Approval of Professional Services Agreement with Weston Solutions Inc. in the Total Amount of \$568,652.92 including NMGRT to Provide Engineering Design Services to CIP project #899A Acequia Trail Extension Project. (Romella Glorioso-Moss, Sr. Project Administrator, rsglorioso-moss@santafenm.gov, 505-955-6623)

Committee Review:

Finance Committee: 03/21/2022

Public Works & Utilities Committee: 03/28/2022

Governing Body: 03/30/2022

- b. Request for Approval of a Budget Adjustment Resolution (BAR) in the Total Amount of \$224,892 from Roads Impact Fees to Capital Improvement Projects CIP No. 842B Camino Entrada Roundabout (Romella Glorioso-Moss, Sr. Project Administrator, rsglorioso-moss@santafenm.gov, 505-955-6623)

Committee Review:

Finance Committee: 03/21/2022

Public Works & Utilities Committee: 03/28/2022

Governing Body: 03/30/2022

- c. Approval of Amendment #3 to the Professional Services Agreement #21-0533 increasing the compensation by \$1,000,000 to the total amount of \$3,000,000 exclusive of NMGRT for On-Call Professional Design Services with Wilson & Co. (Romella Glorioso-Moss, Sr. Project Administrator, rsglorioso-moss@santafenm.gov, 505-955-6623)

Committee Review:

Finance Committee: 03/21/2022

Public Works & Utilities Committee: 03/28/2022



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- d. Approval of a Memorandum of Agreement with Santa Fe County to authorize the City to conduct Henry Lynch Reconstruction Project design funded by NMDOT grant on the portion of Henry Lynch owned by the County. (Regina Wheeler, Public Works Director, 505-955-6622, rawheeler@santafenm.gov)

Committee Review:

Finance Committee: 03/21/2022

Public Works & Utilities Committee: 03/28/2022

Governing Body: 03/30/2022

- e. Request for Approval of Services Agreement in the Total Amount of \$391,485.05 including NMGR, for Santa Fe Railyard Park Playground Rehabilitation & Banco Replacement with Exerplay Inc. via CES (Cooperative Educational Services); (Therese Martinez, Project Administrator, tmartinez@santafenm.gov, 505-955-5937)

Committee Review:

Finance Committee: 3/21/2022

Public Works Committee: 03/28/2022

Governing Body: 03/30/2022

- f. Request for Approval of of Sixteen (16) Professional Service Agreements for Parts, Supplies and Services in the Total Amount of \$3,520,000. (Lawrence Garcia, Environmental Services Division Maintenance Manager: lmgarcia@santafenm.gov, 505-955-2241)

Committee Review:

Public Works and Utilities Committee: 02/21/2022

Finance Committee: 02/28/2022

Finance Committee 02/21/2022

Governing Body: 03/30/2022

- g. Request for Approval of FY22 Supplemental Police Vehicle Purchase for the Vehicles, Equipment and Labor Costs Associated with Each Vehicle in the Total Amount of \$2,962,286.02. Funding and Budget Adjustment Resolution was Approved at the March 9, 2022 Governing Body Meeting. (Ben Valdez, Deputy Chief of Police: bpvaldez@santafenm.gov, 505-955-5040)



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Committee Review:

Public Safety Committee: 03/15/2022
Quality of Life Committee: 03/16/2022
Finance Committee: 03/21/2022
Governing Body: 03/30/2022

- h. CONSIDERATION OF RESOLUTION 2022-___ (Councilor Lindell, Councilwoman Villarreal) Authorizing the Sale and Consumption of Alcohol During the Off the Rails: SITE Santa Fe Annual Benefit and Concert on City Property on Thursday, June 23, 2022, Pursuant to Subsection 23-6.2(C) SFCC 1987. (Kristine Mihelcic, Community Engagement Director and City Clerk: kmihelcic@santafenm.gov, 505-955-6846)

Committee Review:

Quality of Life Committee: 03/16/2022
Finance Committee: 03/21/2022
Governing Body: 03/30/2022

- i. Request for the Approval of Memorandum of Agreement for FY22-26 for Santa Fe Community College Scholarships for Area Veterans and their Spouses, Children and Grandchildren between the City of Santa Fe Veterans Advisory Board (VAB) and the Santa Fe Community College Foundation (SFCCF) for a total amount of \$72,000.00; (Julie Sanchez, jjsanchez@santafenm.gov and (505) 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 03/16/2022
Finance Committee: 03/21/2022
Governing Body: 03/30/2022

- j. Request for Approval of Amendment #1 to the On-call Professional Services Agreement increasing Compensation in the amount of \$1,000,000 to the total amount of \$1,500,000 exclusive of NMGRT with WSP Solutions USA Inc. (Romella Glorioso-Moss, Sr. Project Administrator, rsglorioso-moss@santafenm.gov, 505-955-6623)

Committee Review:

Finance Committee: 03/21/2022
Public Works & Utilities Committee: 03/28/2022



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Governing Body: 03/30/2022

- k. Request Approval of a Budget Adjustment Resolution (BAR) to transfer \$800,000 from Parks Capital Impact Fees to Parks (org Prks Trails 3359980 and object 572970 WIP Construction) for the construction of new Tennis Courts. (Melissa McDonald, mamcdonald@santafenm.gov, 505-303-9502)

Committee Review

Finance Committee 3/21/22

Public Works & Utilities Committee 3/28/22

Governing Body 3/30/22

- l. Request for approval for MOU Agreement with The State of New Mexico Department of Information Technology and the City of Santa Fe in the amount of \$96,768 paid \$2,688/Month for the Term of three years to move the City's main computing and networking systems to a built-to-purpose data center facility. (Manuel Gonzales, ITT Director, mmgonzales@santafenm.gov, 505-955-5531, Joe Abeyta, ITT Project Manager, jmabeyta@santafenm.gov, 505-955-5518)

COMMITTEE REVIEW

Finance: 3/21/2022 Public Works: 3/28/20222022 Governing Body: 3/30/2022

- m. Request for the Approval of Agreement between Document Solutions and The City of Santa Fe in the Total Amount of \$974,322 paid Monthly in the Estimated Amount of \$13,532/Month for Managed Print Services and Maintenance for the Term of Six Years (Seventy Two Months); (Document Solutions); (Manuel Gonzales, mmgonzales@santafenm.gov, 505-955-5576)

Committee Review Finance: March 21, 2022 Public Works: March 28, 2022

Governing Body: March 30, 2022

- n. Request for Approval of Amendment No. 1 to Contract #3203041 with Jaramillo Accounting Group (JAG) to increase compensation from \$216,875 to \$307,014 including New Mexico Gross Receipts Tax (NMGRT). (Ricky Bejarano, Chief Accounting Officer, rabejarano@santafenm.gov; 505-955-6137).

Committee Review:

Finance Committee 3/21/22



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Public Works Committee 3/28/22
Governing Body 3/30/22

- o. Request for Approval of Amendment No. 1 to Contract #3203129 with Harry Sloan DOB HS3 Consultants to increase compensation from \$197,356 to \$376,132 including New Mexico Gross Receipts Tax (NMGR). (Ricky Bejarano, Chief Accounting Officer, rabejarano@santafenm.gov; 505-955-6137).

Committee Review:

Finance Committee 3/21/22
Public Works Committee 3/28/22
Governing Body 3/30/221

- p. Request for Approval of Amendment No. 1 to Contract #320348 with REDW, LLC to increase compensation from \$195,255 to \$309,638 including New Mexico Gross Receipts Tax (NMGR). (Ricky Bejarano, Chief Accounting Officer, rabejarano@santafenm.gov; 505-955-6137).

Committee Review:

Finance Committee 3/21/22
Public Works Committee 3/28/22
Governing Body 3/30/22

- q. Request for Approval of Amendment No. 1 to Contract #3203045 with Beasley Mitchell & Company to increase compensation from \$87,021 to \$335,600 including New Mexico Gross Receipts Tax (NMGR). (Ricky Bejarano, Chief Accounting Officer, rabejarano@santafenm.gov; 505-955-6137).

Committee Review:

Finance Committee 3/21/22
Public Works Committee 3/28/22
Governing Body 3/30/22

8. **MATTERS FROM STAFF**

9. **MATTERS FROM THE COMMITTEE**

10. **MATTERS FROM THE CHAIR**



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11. **NEXT MEETING: Monday, April 4, 2022**

12. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.

VOTE SUMMARY



Meeting Name - Public Works and Utilities Committee

Meeting Start Date - 02/22/2022

Meeting Committee - Public Works and Utilities Committee

Item Title - Request for Approval of sixteen (16) Professional Service Agreements for Parts, Supplies, or Services in the total amount of \$3,520,000. (Lawrence Garcia, ESD Maintenance Manager, Imgarcia@santafenm.gov, 955-2241)

Committee Review:

Public Works and Utilities Committee: 02/21/2022

Finance Committee: 02/28/2022

Governing Body: 03/09/2022

Item Type - professional services agreement (PSA)

Item Owner - Lawrence Garcia

Item Sponsor -

Item Tracking Number - 22-13708

Motion Type - Approve

Motion Mover - Amanda Chavez

Motion Seconder - Lee Garcia

Motion Status - approved

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Chris Rivera, Michael Garcia, Carol Romero-Wirth, Lee Garcia, Amanda Chavez

Vote Against Names -

Vote Abstain Names -

Vote Absent Names -

VOTE SUMMARY



City of Santa Fe

User Name - Jamie-Rae Diaz

User Email - jldiaz@santafenm.gov

VOTE SUMMARY



Meeting Name - Finance Committee

Meeting Start Date - 03/01/2022

Meeting Committee - Finance Committee

Item Title - Request for Approval of Professional Service Agreements with Allstate Hydraulic Inc. for Maintenance and Repair Services in the Total Amount of \$320,000. (Lawrence Garcia, ESD Maintenance Manager, lmgarcia@santafenm.gov, 955-2241)

Committee Review:

Public Works and Utilities Committee: 02/21/2022

Finance Committee: 02/28/2022

Governing Body: 03/09/2022

Item Type - professional services agreement (PSA)

Item Owner - Lawrence Garcia

Item Sponsor -

Item Tracking Number - 22-13708

Motion Type - Postpone to a Date Certain

Motion Mover - Signe Lindell

Motion Seconder - Jamie Cassutt

Motion Status - approved

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Renee Villarreal, Carol Romero-Wirth, Signe Lindell, Jamie Cassutt, Chris Rivera

Vote Against Names -

Vote Abstain Names -

Vote Absent Names -

VOTE SUMMARY



City of Santa Fe

User Name - Carolyn Roibal

User Email - croibal@santafenm.gov

VOTE SUMMARY



Meeting Name - Finance Committee

Meeting Start Date - 03/01/2022

Meeting Committee - Finance Committee

Item Title - Request for Approval of Professional Service Agreements with Allstate Hydraulic Inc. for Maintenance and Repair Services in the Total Amount of \$320,000. (Lawrence Garcia, ESD Maintenance Manager, lmgarcia@santafenm.gov, 955-2241)

Committee Review:

Public Works and Utilities Committee: 02/21/2022

Finance Committee: 02/28/2022

Governing Body: 03/09/2022

Item Type - professional services agreement (PSA)

Item Owner - Lawrence Garcia

Item Sponsor -

Item Tracking Number - 22-13708

Motion Type - Postpone to a Date Certain

Motion Mover - Signe Lindell

Motion Seconder - Jamie Cassutt

Motion Status - approved

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Renee Villarreal, Carol Romero-Wirth, Signe Lindell, Jamie Cassutt, Chris Rivera

Vote Against Names -

Vote Abstain Names -

Vote Absent Names -

VOTE SUMMARY



City of Santa Fe

User Name - Carolyn Roibal

User Email - croibal@santafenm.gov

VOTE SUMMARY



Meeting Name - Quality of Life Committee

Meeting Start Date - 03/16/2022

Meeting Committee - Quality of Life Committee

Item Title - Request for Approval of FY22 Supplemental Police Vehicle Purchase for the Vehicles, Equipment and Labor Costs Associated with Each Vehicle in the Total Amount of \$2,962,286.02. Funding and Budget Adjustment Resolution was Approved at the March 9, 2022 Governing Body Meeting. (Ben Valdez, Deputy Chief of Police: bpvaldez@santafenm.gov, 505-955-5040)

Committee Review:

Public Safety Committee: 03/15/2022

Quality of Life Committee: 03/16/2022

Finance Committee: 03/21/2022

Governing Body: 03/30/2022

Item Type - purchase

Item Owner - Ben Valdez

Item Sponsor -

Item Tracking Number - 22-13968

Motion Type - Approve

Motion Mover - Lee Garcia

Motion Secunder - Renee Villarreal

Motion Status - approved

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Jamie Cassutt, Michael Garcia, Renee Villarreal, Lee Garcia, Amanda Chavez

Vote Against Names -

VOTE SUMMARY



City of Santa Fe

Vote Abstain Names -

Vote Absent Names -

User Name - Elizabeth Martin

User Email - max4martin@yahoo.com

VOTE SUMMARY



Meeting Name - Quality of Life Committee

Meeting Start Date - 03/16/2022

Meeting Committee - Quality of Life Committee

Item Title - Request for Approval of FY22 Supplemental Police Vehicle Purchase for the Vehicles, Equipment and Labor Costs Associated with Each Vehicle in the Total Amount of \$2,962,286.02. Funding and Budget Adjustment Resolution was Approved at the March 9, 2022 Governing Body Meeting. (Ben Valdez, Deputy Chief of Police: bpvaldez@santafenm.gov, 505-955-5040)

Committee Review:

Public Safety Committee: 03/15/2022

Quality of Life Committee: 03/16/2022

Finance Committee: 03/21/2022

Governing Body: 03/30/2022

Item Type - purchase

Item Owner - Ben Valdez

Item Sponsor -

Item Tracking Number - 22-13968

Motion Type - Approve

Motion Mover - Lee Garcia

Motion Secunder - Renee Villarreal

Motion Status - approved

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Jamie Cassutt, Michael Garcia, Renee Villarreal, Lee Garcia, Amanda Chavez

Vote Against Names -

VOTE SUMMARY



City of Santa Fe

Vote Abstain Names -

Vote Absent Names -

User Name - Elizabeth Martin

User Email - max4martin@yahoo.com

VOTE SUMMARY



Meeting Name - Public Safety Committee

Meeting Start Date - 03/15/2022

Meeting Committee - Public Safety Committee

Item Title - Request for Approval of FY22 Supplemental Police Vehicle Purchase for the Vehicles, Equipment and Labor Costs Associated with Each Vehicle in the Total Amount of \$2,962,286.02. Funding and Budget Adjustment Resolution was Approved at the March 9, 2022 Governing Body Meeting. (Ben Valdez, Deputy Chief of Police: bpvaldez@santafenm.gov, 505-955-5040)

Committee Review:

Public Safety Committee: 03/15/2022

Quality of Life Committee: 03/16/2022

Finance Committee: 03/21/2022

Governing Body: 03/30/2022

Item Type - purchase

Item Owner - Ben Valdez

Item Sponsor -

Item Tracking Number - 22-13968

Motion Type - Approve

Motion Mover - Khal Spencer

Motion Seconder - Herbert Harris

Motion Status -

Vote For Count - 4

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 3

Vote For Names - Chris Rivera, Bruce Finger, Herbert Harris, Khal Spencer

Vote Against Names -

VOTE SUMMARY



City of Santa Fe

Vote Abstain Names -

Vote Absent Names - Mike Mier, Nancy Lewis, Gerald Joyce

User Name - Katherine Christner

User Email - kchristner@santafenm.gov

VOTE SUMMARY



Meeting Name - Quality of Life Committee

Meeting Start Date - 03/16/2022

Meeting Committee - Quality of Life Committee

Item Title - CONSIDERATION OF RESOLUTION 2022-___ (Councilor Lindell, Councilwoman Villarreal) Authorizing the Sale and Consumption of Alcohol During the Off the Rails: SITE Santa Fe Annual Benefit and Concert on City Property on Thursday, June 23, 2022, Pursuant to Subsection 23-6.2(C) SFCC 1987. (Kristine Mihelcic, Community Engagement Director and City Clerk: kmmihelcic@santafenm.gov, 505-955-6846)

Committee Review:

Quality of Life Committee: 03/16/2022

Finance Committee: 03/21/2022

Governing Body: 03/30/2022

Item Type - introduction of legislation

Item Owner - Kristine Mihelcic

Item Sponsor -

Item Tracking Number - 22-13789

Motion Type - Approve

Motion Mover - Michael Garcia

Motion Seconder - Amanda Chavez

Motion Status -

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Jamie Cassutt, Michael Garcia, Renee Villarreal, Lee Garcia, Amanda Chavez

Vote Against Names -

VOTE SUMMARY



City of Santa Fe

Vote Abstain Names -

Vote Absent Names -

User Name - Elizabeth Martin

User Email - max4martin@yahoo.com

VOTE SUMMARY



Meeting Name - Quality of Life Committee

Meeting Start Date - 03/16/2022

Meeting Committee - Quality of Life Committee

Item Title - Request for the Approval of Memorandum of Agreement for FY22-26 for Santa Fe Community College Scholarships for Area Veterans and their Spouses, Children and Grandchildren between the City of Santa Fe Veterans Advisory Board (VAB) and the Santa Fe Community College Foundation (SFCCF) for a total amount of \$72,000.00; (Julie Sanchez, jjsanchez@santafenm.gov and (505) 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 03/16/2022

Finance Committee: 03/21/2022

Governing Body: 03/30/2022

Item Type - memorandum of agreement (MOA)

Item Owner - Julie Sanchez

Item Sponsor -

Item Tracking Number - 22-13967

Motion Type - Approve

Motion Mover - Michael Garcia

Motion Secunder - Amanda Chavez

Motion Status -

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Jamie Cassutt, Michael Garcia, Renee Villarreal, Lee Garcia, Amanda Chavez

Vote Against Names -

Vote Abstain Names -

VOTE SUMMARY



City of Santa Fe

Vote Absent Names -

User Name - Elizabeth Martin

User Email - max4martin@yahoo.com