



AGENDA

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
MARCH 16, 2022
5:00 PM
ATTEND VIRTUALLY

SPECIAL PROCEDURES FOR QUALITY OF LIFE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, and the need to incorporate technology and practices to re-institute in-person meetings consistent with the limitations established by the Order, the Quality of Life committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Internet: To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenmgov.zoom.us/j/91023070113?pwd=QTJrQjl3M2c3TFpCRjVaRkJYZU53UT09>.

Passcode: 141109

Attendees should use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

Phone: To join the Zoom meeting using a phone, use the following phone numbers and Webinar ID: **US: 1 (346) 248-7799 - Webinar ID: 910 2307 0113 - Passcode: 141109**

Phone attendees should press *9 to use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**



AGENDA

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
MARCH 16, 2022
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5. APPROVAL OF MINUTES

- a. Approval of Minutes from the March 2, 2022 Quality of Life Committee Meeting

6. PRESENTATIONS

- a. Homelessness and Encampment Update: Community Health and Safety Department Presentation (Kyra Ochoa, Director of Community Health and Safety Department: krochoa@santafenm.gov, 505-955-6603; Anna Cale Pendas, Youth and Family Services Division Program Manager: axcale@santafenm.gov, 505-955-6236)
- b. Midtown Progress Report: Administrative Review Draft Plan and Code Presentation by Strategic Economics and Opticos Design, Midtown Redevelopment Land Economics and Urban Planning Partners. (Rich Brown, Director of Community Development Department: rdbrown@santafenm.gov, (505) 955-6625; Lee Logston, Midtown Asset Development Manager, (505)955-6136: llogston@santafenm.gov and Daniel Hernandez, Midtown Redevelopment Project Manager, Proyecto)

7. ACTION ITEMS: CONSENT

- a. Request for Approval of FY22 Supplemental Police Vehicle Purchase for the Vehicles, Equipment and Labor Costs Associated with Each Vehicle in the Total Amount of \$2,962,286.02. Funding and Budget Adjustment Resolution was Approved at the March 9, 2022 Governing Body Meeting. (Ben Valdez, Deputy Chief of Police: bpvaldez@santafenm.gov, 505-955-5040)

Committee Review:

Public Safety Committee: 03/15/2022
Quality of Life Committee: 03/16/2022
Finance Committee: 03/21/2022
Governing Body: 03/30/2022

- b. CONSIDERATION OF RESOLUTION 2022-___ (Councilor Rivera, Councilor Cassutt) to Approve Amending Impact Fees Capital Improvement Plan FY2021-2027 and Replace Tables 80 and 81 Listing Planned Road



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Improvements and Parks and Trails Improvements as Recommended by the Capital Improvements Advisory Committee. (Romella Glorioso-Moss, Projects Administrator: rsglorioso-moss@santafenm.gov, 505-955-6623; and Melissa McDonald, Parks Director: mamcdonald@santafenm.gov, 505-955-6840)

Committee Review:

Governing Body (Introduced): 03/09/2022

Quality of Life Committee: 03/16/2022

Public Works and Utilities Committee: 03/28/2022

Finance Committee: 04/04/2022

Governing Body: 04/13/2022

- c. CONSIDERATION OF RESOLUTION 2022-___ (Councilor Lindell, Councilwoman Villarreal) Authorizing the Sale and Consumption of Alcohol During the Off the Rails: SITE Santa Fe Annual Benefit and Concert on City Property on Thursday, June 23, 2022, Pursuant to Subsection 23-6.2(C) SFCC 1987. (Kristine Mihelcic, Community Engagement Director and City Clerk: kmihelcic@santafenm.gov, 505-955-6846)

Committee Review:

Quality of Life Committee: 03/16/2022

Finance Committee: 03/21/2022

Governing Body: 03/30/2022

- d. Request for the Approval of Memorandum of Agreement for FY22-26 for Santa Fe Community College Scholarships for Area Veterans and their Spouses, Children and Grandchildren between the City of Santa Fe Veterans Advisory Board (VAB) and the Santa Fe Community College Foundation (SFCCF) for a total amount of \$72,000.00; (Julie Sanchez, jjsanchez@santafenm.gov and (505) 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 03/16/2022

Finance Committee: 03/21/2022

Governing Body: 03/30/2022

8. **MATTERS FROM STAFF**



City of Santa Fe

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9. **MATTERS FROM THE COMMITTEE**
10. **MATTERS FROM THE CHAIR**
11. **NEXT MEETING: Wednesday, April 6, 2022**
12. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.

VOTE SUMMARY



Meeting Name - Quality of Life Committee

Meeting Start Date - 03/16/2022

Meeting Committee - Quality of Life Committee

Item Title -

Approval of Minutes from the March 2, 2022 Quality of Life Committee Meeting

Item Type - minutes

Item Owner -

Item Sponsor -

Item Tracking Number - 22-13929

Motion Type - Approve

Motion Mover - Renee Villarreal

Motion Seconder - Michael Garcia

Motion Status -

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Jamie Cassutt, Michael Garcia, Renee Villarreal, Lee Garcia, Amanda Chavez

Vote Against Names -

Vote Abstain Names -

Vote Absent Names -

User Name - Elizabeth Martin

User Email - max4martin@yahoo.com



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
MARCH 02, 2022
5:00 PM
VIRTUAL MEETING

1. CALL TO ORDER

The Quality Of Life Committee was called to order by Councilor Cassutt, Chair, at 5:01 pm, on Wednesday, March 2, 2022, and was attended virtually.

2. ROLL CALL

Members Present:

Councilor Jamie Cassutt
Councilor Michael Garcia
Councilor Renee Villarreal
Member Lee Garcia

Members Excused:

Member Amanda Chavez

Others Attending:

Loretta Olguin, Clerk
Elizabeth Martin, Clerk
Rich Brown, Attendee
Daniel Hernandez, Attendee

3. APPROVAL OF AGENDA

MOTION: Councilor Villarreal moved, seconded by Member Garcia, to approve the as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the as presented.



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VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

On the consent agenda the following items were pulled for discussion:

Item C was pulled by Councilor Lee Garcia, Items E, F and P were pulled by Councilor Michael Garcia and Item K was pulled by Chair Cassutt.

All other items were approved on consent.

5. APPROVAL OF MINUTES

- a. Approval of Minutes from the February 2, 2022 Quality of Life Committee meeting.

MOTION: Member Garcia moved, seconded by Councilor Garcia, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

- b. Approval of Minutes from the February 16, 2022 Quality of Life Committee meeting.

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the minutes as presented.

VOTE: The motion was on the following Roll Call vote:



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For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal,
Member Garcia

Against: None

Abstain: None

A presentation was made by Alexandra Ladd, Michaele Pride and the UNM DPAC team, Daniel Hernandez and Rich Brown.

6. ACTION ITEMS: CONSENT

- a. Request for Approval of a Memorandum of Agreement between the City of Santa Fe and Santa Fe County Transferring \$65,000 of City of Santa Fe Office of Economic Development Funds to Santa Fe County for the Santa Fe Film Office (SFFO) to Hire an Additional Full Time Employee to Assist the Director in the Business Development and Management of the Ever-Growing Local Film Production Sector in the City and County. (Rich Brown, Community and Economic Development Director: rdbrown@santafenm.gov, 505-955-6625).

Committee Review:

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Public Works/Utilities Committee: 03/07/2022

Economic Development Advisory Committee: 03/09/2022

Governing Body Meeting: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Member Garcia, to approve the memorandum of agreement (MOA) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal,
Member Garcia

Against: None

Abstain: None



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- b. CONSIDERATION OF RESOLUTION NO. 2202-____. (Councilor Rivera, Councilor Cassutt, Councilwoman Villarreal, Councilor Romero-Wirth and Councilor Lindell)

A Resolution Proclaiming Severe or Extreme Drought Conditions Exist in the City Of Santa Fe; Imposing Fire Restrictions From March 10, 2022, to April 10, 2022; Restricting the Sale or Use of Fireworks within the City of Santa Fe and Prohibiting Other Fire Hazard Activities. (Geronimo Griego, Fire Marshal, gggriego@santafenm.gov, 505-955-3317 and Brian Moya, Fire Chief: bjmoya@santafenm.gov, 505-955-3111)

Committee Review:

Introduced: 02/23/2022

Quality of Life: 03/02/2022

Public Works and Utilities: 03/07/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the resolution as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- c. Request for Approval of Amendment No.1 to Contract #21-0335 with Homewise to Amend the Scope of Work and Increase the Amount of Mortgage Principal Reduction Assistance Per Household from \$30,000 to \$80,000. (Alexandra Ladd, Director, Office of Affordable Housing: agladd@santafenm.gov, 505-955-6346) **Committee Review:**

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Governing Body: 03/09/2022



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MOTION: Member Garcia moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

- d. Request for Approval of Amendment No. 4 to the PSA with Vladimir Jones (PRACO) in the Total Amount of \$52,700 for Advertising Agency Services for TOURISM Santa Fe for FY22. (Randy Randall, Executive Director, rrandall@santafenm.gov, 505-955-6209)

Committee Review:

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- e. Request for Approval of Amendment No.1 to Contract Item #21-0325 to Decrease \$9,396 from the Original Contract Amount of \$304,000 for the Senior Volunteer Programs. Amended Contract Amount Will Equal



MINUTES

\$294,604; State of New Mexico Aging and Long Term Services Department.
(Gino Rinaldi, Division of Senior Services Director:
earinaldi@santafenm.gov, 505-955-4710)

Committee Review:

Finance Committee: 02/28/2022
Quality of Life Committee: 03/02/2022
Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Member Garcia,
to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

Councilor Michael Garcia recused himself from this item siting a conflict.
Councilor Garcia left the meeting when discussion began and returned after
the vote.

- f. Request for Approval of Amendment No. 1 to Professional Service Agreement 21-0395 between the City of Santa Fe and Artful Life, LLC for an Extension of Time Pursuant to Resolution 2021-56 Amending the Culture, History, Art, Reconciliation Truth (CHART). (Pauline Kamiyama, Director, Santa Fe Arts and Culture Department: pkkamiyama@santafenm.gov, 505-955-6653)

Committee Review:

Quality of Life Committee: 03/02/2022
Governing Body: 03/09/2022

MOTION: Councilor Garcia moved, seconded by Councilor Villarreal,
to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:



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For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

- g. Request for Approval of an Agreement with the State of New Mexico, Department of Information Technology, for Subscription Services to the Statewide Trunked Radio System (DTRS) at the Cost of Twenty Dollars (\$20) Per Radio, for an Estimated Annual Cost of up to \$150,000. (Manuel Gonzales, ITT Director: mmgonzales@santafenm.gov; 505-231-1749 and Joseph Abeyta, jmabeyta@santafenm.gov, 505-955-5518)

Committee Review:

Governing Body: 02/23/2022

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the memorandum of agreement (MOA) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- h. Request for Approval of a Budget Adjustment Resolution (BAR) in the Police Department in the Amount of \$2,979,997 to Fund Vehicles, Equipment and Labor Costs Associated with Each Vehicle. (Ben Valdez, Deputy Chief of Police: bpvaldez@santafenm.gov, 505-955-5040.)



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Committee Review:

Finance Committee: 02/28/2022
Quality of Life Committee: 03/02/2022
Public Works & Utilities Committee: 03/07/2022
Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- i. Request for Approval of a Budget Adjustment Resolution (BAR) in the Economic Development Department in the Amount of \$250,000 to Fund Feasibility Study and Architectural Plans for El Lucero Crossing LEDA Manufacturing Expansion. (Rich Brown, Community Development Department Director: rdbrown@santafenm.gov; 505-955-6625)

Committee Review:

Finance Committee: 02/28/2022
Quality of Life Committee: 03/02/2022
Public Works & Utilities Committee: 03/07/2022
Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None



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Abstain: None

This item was approved on consent.

- j. Request for Approval of a Budget Adjustment Resolution (BAR) in the Tourism Department in the Amount of \$300,000 to Fund Advertising. (Randy Randall, Tourism Department Director: rrandall@santafenm.gov; 505-955-6209)

Committee Review:

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Public Works & Utilities Committee: 03/07/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- k. Request for Approval of a Budget Adjustment Resolution (BAR) in the Arts and Culture Department in the Amount of \$300,000 to Fund Community Gallery Citywide Exhibition and Programming, Arts Education, Cultural Investment Funding Program (CIFP) and Culture Connects Focused Projects and Programming. (Pauline Kamiyama, Arts and Culture Department Director: pkkamiyama@santafenm.gov; 505-955-6653)

Committee Review:

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022



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Public Works & Utilities Committee: 03/07/2022
Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

- I. Request for Approval of a Budget Adjustment Resolution (BAR) in the Railyard Division of the Public Works Department in the Amount of \$350,000 to Fund Rail Corridor Safety and Railyard Platform #2 Design. (Sam Burnett, Facilities Division Director: jsburnett@santafenm.gov, 505-955-5933 and James Garduno, Project Administrator: jdgarduno@santafenm.gov, 505-795-2439)

Committee Review:

Finance Committee: 02/28/2022
Quality of Life Committee: 03/02/2022
Public Works & Utilities Committee: 03/07/2022
Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None



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COMMITTEE
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This item was approved on consent.

- m. Request for Approval of a Budget Adjustment Resolution (BAR) in the Parks Division of the Parks Department in the Amount of \$1,040,000 to Fund Improvements in Various City Parks. (Melissa McDonald, Parks and Open Space Division Director: mamcdonald@santafenm.gov, 505-955-6840)

Committee Review:

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Public Works & Utilities Committee: 03/07/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- n. Request for Approval of a Budget Adjustment Resolution (BAR) in the Facilities Division of the Public Works Department in the Amount of \$1,440,000 to Fund Repairs at Various City Facilities. (Regina Wheeler, Public Works Department Director: rawheeler@santafenm.gov, 505-955-6622) **Committee Review:**

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Public Works & Utilities Committee: 03/07/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.



MINUTES

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal,
Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- o. Request for Approval of a Budget Adjustment Resolution (BAR) in the Engineering Division of the Public Works Department in the Amount of \$1,500,000 to Fund Paint Striping Truck Replacement and Road markings, Signal Heads and Signage. (Jose Lerma, Signal and Sign Shop Manager: jnlerma@santafenm.gov, 505-955-2341)

Committee Review:

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Public Works & Utilities Committee: 03/07/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal,
Member Garcia

Against: None

Abstain: None

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.



MINUTES

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COMMITTEE
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VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal,
Member Garcia

Against: None

Abstain: None

- p. Request for Approval of a Budget Adjustment Resolution (BAR) in the Accounting Division of the Finance Department in the Amount of \$582,000 to Fund Audit Preparation Support for On Time FY22 Audit. (Ricky Bejarano, Accounting Officer: rabejarano@santafenm.gov)

Committee Review:

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Public Works & Utilities Committee: 03/07/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal,
Member Garcia

Against: None

Abstain: None

- q. Request for Approval of a Budget Adjustment Resolution (BAR) for the Streets Division in the Public Works Department in the Amount of \$1,000,000 to Fund Pavement Rehabilitation and Maintenance and \$500,000 to Fund Traffic Signal Control Cabinet Replacement. (Mark Brooks, Streets Project Administrator: mebrooms@santafenm.gov, 505-955-6622 and Jose Lerma, Signal and Sign Shop Manager: jnlerma@santafenm.gov, 505-955-2341)

Committee Review:



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Finance Committee: 02/28/2022
Quality of Life Committee: 03/02/2022
Public Works/Public Utilities Committee: 03/07/2022
Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- r. Request for Approval of a Budget Adjustment Resolution (BAR) in the Community Services Department in the Amount of \$1,000,000 to Fund Eviction Prevention. (Julie Sanchez, Youth and Family Services Division Director: jjsanchez@santafenm.gov, 505-955-6678 and Kyra Ochoa, Community Health and Safety Department Director: krochoa@santafenm.gov, 505-955-6603)

Committee Review:

Finance Committee: 02/28/2022
Quality of Life Committee: 03/02/2022
Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia



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Against: None

Abstain: None

This item was approved on consent.

7. **PRESENTATION**

- a. Midtown Progress Report: Community Development Department Presentation (Rich Brown, Director of Community Development Department; rdbrown@santafenm.gov, 505-955-6625 and Daniel Hernandez, Midtown Project Manager)

Presentation: Public Engagement Report - Key Findings by the UNM Design & Planning Assistance Center and Midtown Engagement Partners.

This item was approved on consent.

8. **MATTERS FROM STAFF**

9. **MATTERS FROM THE COMMITTEE**

10. **MATTERS FROM THE CHAIR**

11. **NEXT MEETING: March 16 2022**

12. **ADJOURN**

There being no further business before the Committee the meeting adjourned at 6:17 pm.

Loretta Olguin
Liaison

Jamie Cassutt
Chair

VOTE SUMMARY



Meeting Name - Quality of Life Committee

Meeting Start Date - 03/16/2022

Meeting Committee - Quality of Life Committee

Item Title -

Approval of Minutes from the March 2, 2022 Quality of Life Committee Meeting

Item Type - minutes

Item Owner -

Item Sponsor -

Item Tracking Number - 22-13929

Motion Type - Approve

Motion Mover - Renee Villarreal

Motion Seconder - Michael Garcia

Motion Status -

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Jamie Cassutt, Michael Garcia, Renee Villarreal, Lee Garcia, Amanda Chavez

Vote Against Names -

Vote Abstain Names -

Vote Absent Names -

User Name - Elizabeth Martin

User Email - max4martin@yahoo.com



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
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5:00 PM
VIRTUAL MEETING

1. CALL TO ORDER

The Quality Of Life Committee was called to order by Councilor Cassutt, Chair, at 5:01 pm, on Wednesday, March 2, 2022, and was attended virtually.

2. ROLL CALL

Members Present:

Councilor Jamie Cassutt
Councilor Michael Garcia
Councilor Renee Villarreal
Member Lee Garcia

Members Excused:

Member Amanda Chavez

Others Attending:

Loretta Olguin, Clerk
Elizabeth Martin, Clerk
Rich Brown, Attendee
Daniel Hernandez, Attendee

3. APPROVAL OF AGENDA

MOTION: Councilor Villarreal moved, seconded by Member Garcia, to approve the as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the as presented.



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VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

On the consent agenda the following items were pulled for discussion:

Item C was pulled by Councilor Lee Garcia, Items E, F and P were pulled by Councilor Michael Garcia and Item K was pulled by Chair Cassutt.

All other items were approved on consent.

5. APPROVAL OF MINUTES

- a. Approval of Minutes from the February 2, 2022 Quality of Life Committee meeting.

MOTION: Member Garcia moved, seconded by Councilor Garcia, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

- b. Approval of Minutes from the February 16, 2022 Quality of Life Committee meeting.

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the minutes as presented.

VOTE: The motion was on the following Roll Call vote:



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For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal,
Member Garcia

Against: None

Abstain: None

A presentation was made by Alexandra Ladd, Michaele Pride and the UNM DPAC team, Daniel Hernandez and Rich Brown.

6. ACTION ITEMS: CONSENT

- a. Request for Approval of a Memorandum of Agreement between the City of Santa Fe and Santa Fe County Transferring \$65,000 of City of Santa Fe Office of Economic Development Funds to Santa Fe County for the Santa Fe Film Office (SFFO) to Hire an Additional Full Time Employee to Assist the Director in the Business Development and Management of the Ever-Growing Local Film Production Sector in the City and County. (Rich Brown, Community and Economic Development Director: rdbrown@santafenm.gov, 505-955-6625).

Committee Review:

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Public Works/Utilities Committee: 03/07/2022

Economic Development Advisory Committee: 03/09/2022

Governing Body Meeting: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Member Garcia, to approve the memorandum of agreement (MOA) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal,
Member Garcia

Against: None

Abstain: None



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- b. CONSIDERATION OF RESOLUTION NO. 2202-____. (Councilor Rivera, Councilor Cassutt, Councilwoman Villarreal, Councilor Romero-Wirth and Councilor Lindell)

A Resolution Proclaiming Severe or Extreme Drought Conditions Exist in the City Of Santa Fe; Imposing Fire Restrictions From March 10, 2022, to April 10, 2022; Restricting the Sale or Use of Fireworks within the City of Santa Fe and Prohibiting Other Fire Hazard Activities. (Geronimo Griego, Fire Marshal, ggriego@santafenm.gov, 505-955-3317 and Brian Moya, Fire Chief: bjmoya@santafenm.gov, 505-955-3111)

Committee Review:

Introduced: 02/23/2022

Quality of Life: 03/02/2022

Public Works and Utilities: 03/07/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the resolution as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- c. Request for Approval of Amendment No.1 to Contract #21-0335 with Homewise to Amend the Scope of Work and Increase the Amount of Mortgage Principal Reduction Assistance Per Household from \$30,000 to \$80,000. (Alexandra Ladd, Director, Office of Affordable Housing: agladd@santafenm.gov, 505-955-6346) **Committee Review:**

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Governing Body: 03/09/2022



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MOTION: Member Garcia moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

- d. Request for Approval of Amendment No. 4 to the PSA with Vladimir Jones (PRACO) in the Total Amount of \$52,700 for Advertising Agency Services for TOURISM Santa Fe for FY22. (Randy Randall, Executive Director, rrandall@santafenm.gov, 505-955-6209)

Committee Review:

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- e. Request for Approval of Amendment No.1 to Contract Item #21-0325 to Decrease \$9,396 from the Original Contract Amount of \$304,000 for the Senior Volunteer Programs. Amended Contract Amount Will Equal



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\$294,604; State of New Mexico Aging and Long Term Services Department.
(Gino Rinaldi, Division of Senior Services Director:
earinaldi@santafenm.gov, 505-955-4710)

Committee Review:

Finance Committee: 02/28/2022
Quality of Life Committee: 03/02/2022
Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Member Garcia,
to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

Councilor Michael Garcia recused himself from this item siting a conflict.
Councilor Garcia left the meeting when discussion began and returned after
the vote.

- f. Request for Approval of Amendment No. 1 to Professional Service Agreement 21-0395 between the City of Santa Fe and Artful Life, LLC for an Extension of Time Pursuant to Resolution 2021-56 Amending the Culture, History, Art, Reconciliation Truth (CHART). (Pauline Kamiyama, Director, Santa Fe Arts and Culture Department: pkkamiyama@santafenm.gov, 505-955-6653)

Committee Review:

Quality of Life Committee: 03/02/2022
Governing Body: 03/09/2022

MOTION: Councilor Garcia moved, seconded by Councilor Villarreal,
to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:



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For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

- g. Request for Approval of an Agreement with the State of New Mexico, Department of Information Technology, for Subscription Services to the Statewide Trunked Radio System (DTRS) at the Cost of Twenty Dollars (\$20) Per Radio, for an Estimated Annual Cost of up to \$150,000. (Manuel Gonzales, ITT Director: mmgonzales@santafenm.gov; 505-231-1749 and Joseph Abeyta, jmabeyta@santafenm.gov, 505-955-5518)

Committee Review:

Governing Body: 02/23/2022

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the memorandum of agreement (MOA) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- h. Request for Approval of a Budget Adjustment Resolution (BAR) in the Police Department in the Amount of \$2,979,997 to Fund Vehicles, Equipment and Labor Costs Associated with Each Vehicle. (Ben Valdez, Deputy Chief of Police: bpvaldez@santafenm.gov, 505-955-5040.)



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Committee Review:

Finance Committee: 02/28/2022
Quality of Life Committee: 03/02/2022
Public Works & Utilities Committee: 03/07/2022
Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- i. Request for Approval of a Budget Adjustment Resolution (BAR) in the Economic Development Department in the Amount of \$250,000 to Fund Feasibility Study and Architectural Plans for El Lucero Crossing LEDA Manufacturing Expansion. (Rich Brown, Community Development Department Director: rdbrown@santafenm.gov; 505-955-6625)

Committee Review:

Finance Committee: 02/28/2022
Quality of Life Committee: 03/02/2022
Public Works & Utilities Committee: 03/07/2022
Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None



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Abstain: None

This item was approved on consent.

- j. Request for Approval of a Budget Adjustment Resolution (BAR) in the Tourism Department in the Amount of \$300,000 to Fund Advertising. (Randy Randall, Tourism Department Director: rrandall@santafenm.gov; 505-955-6209)

Committee Review:

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Public Works & Utilities Committee: 03/07/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- k. Request for Approval of a Budget Adjustment Resolution (BAR) in the Arts and Culture Department in the Amount of \$300,000 to Fund Community Gallery Citywide Exhibition and Programming, Arts Education, Cultural Investment Funding Program (CIFP) and Culture Connects Focused Projects and Programming. (Pauline Kamiyama, Arts and Culture Department Director: pkkamiyama@santafenm.gov; 505-955-6653)

Committee Review:

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022



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Public Works & Utilities Committee: 03/07/2022
Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

- I. Request for Approval of a Budget Adjustment Resolution (BAR) in the Railyard Division of the Public Works Department in the Amount of \$350,000 to Fund Rail Corridor Safety and Railyard Platform #2 Design. (Sam Burnett, Facilities Division Director: jsburnett@santafenm.gov, 505-955-5933 and James Garduno, Project Administrator: jdgarduno@santafenm.gov, 505-795-2439)

Committee Review:

Finance Committee: 02/28/2022
Quality of Life Committee: 03/02/2022
Public Works & Utilities Committee: 03/07/2022
Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None



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This item was approved on consent.

- m. Request for Approval of a Budget Adjustment Resolution (BAR) in the Parks Division of the Parks Department in the Amount of \$1,040,000 to Fund Improvements in Various City Parks. (Melissa McDonald, Parks and Open Space Division Director: mamcdonald@santafenm.gov, 505-955-6840)

Committee Review:

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Public Works & Utilities Committee: 03/07/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- n. Request for Approval of a Budget Adjustment Resolution (BAR) in the Facilities Division of the Public Works Department in the Amount of \$1,440,000 to Fund Repairs at Various City Facilities. (Regina Wheeler, Public Works Department Director: rawheeler@santafenm.gov, 505-955-6622) **Committee Review:**

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Public Works & Utilities Committee: 03/07/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.



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VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal,
Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- o. Request for Approval of a Budget Adjustment Resolution (BAR) in the Engineering Division of the Public Works Department in the Amount of \$1,500,000 to Fund Paint Striping Truck Replacement and Road markings, Signal Heads and Signage. (Jose Lerma, Signal and Sign Shop Manager: jnlerma@santafenm.gov, 505-955-2341)

Committee Review:

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Public Works & Utilities Committee: 03/07/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal,
Member Garcia

Against: None

Abstain: None

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.



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VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal,
Member Garcia

Against: None

Abstain: None

- p. Request for Approval of a Budget Adjustment Resolution (BAR) in the Accounting Division of the Finance Department in the Amount of \$582,000 to Fund Audit Preparation Support for On Time FY22 Audit. (Ricky Bejarano, Accounting Officer: rabejarano@santafenm.gov)

Committee Review:

Finance Committee: 02/28/2022

Quality of Life Committee: 03/02/2022

Public Works & Utilities Committee: 03/07/2022

Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal,
Member Garcia

Against: None

Abstain: None

- q. Request for Approval of a Budget Adjustment Resolution (BAR) for the Streets Division in the Public Works Department in the Amount of \$1,000,000 to Fund Pavement Rehabilitation and Maintenance and \$500,000 to Fund Traffic Signal Control Cabinet Replacement. (Mark Brooks, Streets Project Administrator: mebrooms@santafenm.gov, 505-955-6622 and Jose Lerma, Signal and Sign Shop Manager: jnlerma@santafenm.gov, 505-955-2341)

Committee Review:



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Quality of Life Committee: 03/02/2022
Public Works/Public Utilities Committee: 03/07/2022
Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia

Against: None

Abstain: None

This item was approved on consent.

- r. Request for Approval of a Budget Adjustment Resolution (BAR) in the Community Services Department in the Amount of \$1,000,000 to Fund Eviction Prevention. (Julie Sanchez, Youth and Family Services Division Director: jjsanchez@santafenm.gov, 505-955-6678 and Kyra Ochoa, Community Health and Safety Department Director: krochoa@santafenm.gov, 505-955-6603)

Committee Review:

Finance Committee: 02/28/2022
Quality of Life Committee: 03/02/2022
Governing Body: 03/09/2022

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Villarreal, Member Garcia



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Against: None

Abstain: None

This item was approved on consent.

7. **PRESENTATION**

- a. Midtown Progress Report: Community Development Department Presentation (Rich Brown, Director of Community Development Department; rdbrown@santafenm.gov, 505-955-6625 and Daniel Hernandez, Midtown Project Manager)

Presentation: Public Engagement Report - Key Findings by the UNM Design & Planning Assistance Center and Midtown Engagement Partners.

This item was approved on consent.

8. **MATTERS FROM STAFF**

9. **MATTERS FROM THE COMMITTEE**

10. **MATTERS FROM THE CHAIR**

11. **NEXT MEETING: March 16 2022**

12. **ADJOURN**

There being no further business before the Committee the meeting adjourned at 6:17 pm.

Liaison

Chair



INTERVENTIONS FOR UNSHELTERED HOMELESSNESS & UNSANCTIONED CAMPING IN THE CITY OF SANTA FE

A report to research and develop legal, humane, and actionable interventions for the crisis conditions of unsheltered homelessness and unsanctioned encampments in Santa Fe's neighborhoods, parks, and arroyos.

Submitted by Amy Farah Weiss, M.A., Founder/Director of Saint Francis Homelessness Challenge on behalf of the City of Santa Fe, Community Service Department

NOVEMBER 1, 2021

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Photo by Saint Francis Homelessness Challenge (San Francisco, March 2020)

ACKNOWLEDGEMENTS

The recommendations in this report were shaped by the input of local, regional, and national stakeholders and subject matter experts who belong to one or more of the following groups: individuals currently or formerly experiencing unsheltered street homelessness in Santa Fe; nonprofit service providers who work directly with people experiencing homelessness in Santa Fe (including leaders, employees, and volunteers working in the fields of transitional, emergency, or long-term shelter/housing, behavioral health, substance use disorders, etc.); Santa Fe City workers in departments responsible for crisis response, park and waterway management, and community services; local, regional and national consultants; and neighbors and businesses impacted by street homelessness and encampments.

SFHC is grateful for the pioneering work and generosity of two regional subject matter experts and their organizations who have shared their models and insights with us: Nicole Martinez, Executive Director of Mesilla Valley Community of Hope in Las Cruces, New Mexico, and Cole Chandler, Executive Director of the Colorado Village Collaborative (CVC) in Denver, Colorado. Out of respect for their great work and gratitude for sharing their resources and time, SFHC donated a total of \$2,100 to these regional organizations from the consulting budget allocated for this report.

Much gratitude to the following people and organizations who have participated in stakeholder interviews and focus groups, provided introductions, and/or shared resources/data for this report:

Casa Milagro, Executive Director Desiree Bernard

Chaplain Joe's Street Outreach, Founder/Director Joe Dudziak

City of Santa Fe

- **Community Health and Safety Department**—Director Kyra Ochoa
- **Community Health and Safety Department, Community Services**—Project Administrator Anna Cale
- **Community Health and Safety Department, Fire, Mobile Integrated Health Office**—Battalion Chief Andres Mercado, Behavioral Health Director Nicole Ault, and MIHO team members
- **ITT Infrastructure**, Manager Larry Worstell
- **Public Works Department, Parks Division**, Acting Parks Division Director & River Watershed Manager Melissa A. McDonald
- **Public Works, Facilities Division**, Facilities Division Director Sam Burnett

Colorado Village Collaborative—Executive Director Cole Chandler

Interfaith Community Shelter, Pete's Place—Executive Director Joe Jordan-Berenis, Finance Director Beverly Kellam, Case Manager Clinton Herring, Volunteer Joe Dudziak.

Luz de Sol, LLC—Consultant Marisol Atkins

Mesilla Valley Community of Hope, Camp Hope—Executive Director Nicole Martinez, LMSW, MA.

New Mexico Coalition to End Homelessness, Lee-Ann Foster, Sira Tello

Presbyterian Hospital, ER, Behavioral Health—Clinical Director for YouthWorks, Former Program Director for our Youth Shelters and Family Services Transitional Living Program
Madigan Chandler

Southwest Care Center, Mobile Harm Reduction Van—Max Avery

Project Moxie Consulting, Community Strategy Director Kathleen Van Voorhis, Ph.D.

St. Elizabeth’s Shelter—Executive Director Edward Archuleta, Men’s Shelter Manager Dusti Nichols

The Life Link—Chief Executive Officer Dr. Michael DeBernardi, Janelle Bohannon (Outreach), Candice Montoya (Opening Doors)

Youth Shelters and Family Services, Street Outreach Project —SOP Director Paige Kitson, Case Manager Katie Wells

Please note: This list of community and regional stakeholders is not exhaustive. Given the timeframe for completion of this initial phase of planning, not all community stakeholders or experts were directly contacted. Every effort will be made in the next phase of planning to engage and include individuals and organizations that may not have provided direct input thus far.

“So many of the population experiencing homelessness in Santa Fe are from here. They are local. They are their cousins and neighbors and brothers and sisters. But most people see it as a character failing rather than a system failure.”

—Interview with City of Santa Fe Department Staff¹



Photo by Chaplain Joe’s Street Outreach (Santa Fe October 2021)

“People have different perspectives on needs and solutions. There’s not just one solution. We’ve been so focused on that one solution of housing that we haven’t been open-minded about other options.”

—Interview with Santa Fe Nonprofit Direct Service Provider²

¹ Conducted by SFHC for City of Santa Fe; See Appendix A to review more “Stakeholder Input” data

² Ibid

THE ISSUE

“Everyone needs a place to belong, or it’s a problem for everyone.”

—Focus group with Santa Fe’s Mobile Integrated Health Office (MIHO) 9/2021³

Can you imagine going to sleep at night without a shelter to protect you, a place to go to the bathroom, or an outlet to charge your phone? That’s the reality for hundreds of people who are currently experiencing unsheltered homelessness in Santa Fe—all with the added challenges of living through a global pandemic and a New Mexico winter.

The health, safety, quality of life, and budgetary impacts of unsheltered homelessness and unsanctioned camping present a complex set of challenges and responsibilities for municipalities throughout the country, including the City of Santa Fe.

This project is part of the City’s larger “Built for Zero” initiative to collaboratively address gaps in the City of Santa Fe’s homelessness services network and to work towards a future where homelessness is “rare overall and brief when it occurs”.

Background

In August 2021, the City of Santa Fe contracted with Saint Francis Homelessness Challenge (SFHC)—a nonprofit organization currently headquartered in Taos, New Mexico—to explore and develop interventions to mitigate the public health and safety crisis of unsheltered homelessness and unsanctioned encampments in Santa Fe’s parks, arroyos, streets, and neighborhoods.

SFHC was founded in 2015 with a mission to end the crisis conditions of street homelessness and has extensive experience organizing with unsheltered residents, neighbors, and service providers at large encampments, as well as developing and piloting programming that creates places of belonging, essential needs, shared agreements, and teamwork for people on a pathway to stabilization and housing.

This project’s Scope of Work is focused on developing operations and site development templates for a Supported Outdoor Shelter (SOS) pilot — also known in other municipalities as Safe Ground, Safe Outdoor Spaces, Safe Sleeping Sites, Transitional Villages, Managed Outdoor Campsites, Sanctioned Encampments, Green Zones, etc. — within the City of Santa Fe.

In alignment with the values and protocol of both Built for Zero and Saint Francis Homelessness Challenge, the process used to explore and develop potential new interventions for Santa Fe incorporates a data-driven and collaborative approach that directly involves people experiencing, impacted by, and/or working to address unsheltered homelessness.

³ Conducted by SFHC for City of Santa Fe; See Appendix A to review more “Stakeholder Input” data

Tracking and Responding to Unsanctioned Encampments in Santa Fe

The City of Santa Fe began tracking unsanctioned encampment reports and resolutions through its Constituent Relationship Management (CRM) system in April 2020. These reports represent sites in which one, two, or upwards of a dozen people are living unsheltered without access to essential needs—and consequently contributing to public health, safety, and quality of life issues for nearby residents and businesses.

Multiple reports can be submitted by different constituents regarding a single encampment site, and the same location can be reported after a previously successful resolution due to re-encampment at a later date. From April 2020 to September 2021, the City received 176 reports of encampments from constituents, with 116 reports (66%) marked as “Resolved” in that 18-month period.⁴

According to Santa Fe’s CRM data, the number of unsanctioned encampments in Santa Fe have persisted and increased over the past year and a half. For the month of September 2021 there were 12 new constituent reports logged about encampments, with 3 marked as “Resolved”. These resolutions often involve spending up to \$20,000 to coordinate and fund services to clear and clean an unsanctioned camp.⁵ As of 10/13/2021, there were 63 reports of unsanctioned encampments in CRM (which may represent multiple constituent reports of the same encampment location).

The City of Santa Fe’s current response to unsanctioned encampments is as follows:

1. Unsanctioned camping occurs at a park, arroyo, neighborhood, or business.
2. Report made via City (SFPD, SFFD, MIHO, Parks), CRM (by a Constituent) or Private Security (contracted by the City or private entities)
3. Representatives from the City of Santa Fe (Parks, Fire Department) assess unresolved unsanctioned camping spots.
4. When encampments are not in waterways or posing a threat to public safety, encampment residents are met by the Fire Department’s Health and Safety Officer and/or MIHO as is possible and connected to services.
5. When encampments pose a fire hazard or waste hazard, Fire’s Health and Safety Officer offers supplies for cleaning.
6. When in waterways or posing public safety risks, unsanctioned camping site is targeted for resolution and/or cleaning.
7. SFPD officers ask encampment residents to move and generally do not have a designated location that is sanctioned for relocation.
8. Encampment residents relocate to another unsanctioned location to camp
9. \$5,000-\$20,000 may be spent to clean the site.
10. The process repeats when a new unsanctioned location is targeted for resolution.

⁴ [City of Santa Fe CRM Encampment Data 4.7.2020-9.29.2021](#)

⁵ Information provided by City of Santa Fe’s Community Services Department

Without sufficient or appropriate options for Santa Fe’s unsheltered population—including places to sleep, go to the bathroom, charge their phones, and store belongings at the very minimum—people displaced from one unsanctioned encampment will simply pop up on another nearby block, park, arroyo, or business until the complaint process begins again.

“Nobody wants the crisis in their backyard, but it’s already visible. We see it through the calls to EMT and crisis response.” —*Interview with Santa Fe nonprofit direct service provider*⁶

“Off of Herrera Drive, there is a homeless camp that popped up. It's in a wide open field ... There's tents, tarps and trash there. There was a huge camp there two years ago, and I see there's one starting to pop up again.”—*Constituent encampment report from the City’s CRM system*⁷

The exact number of people experiencing unsheltered homelessness on any given night in Santa Fe is difficult to pinpoint because it varies upon the time of year, current shelter availability in regional municipalities (such as the City of Espanola), and the ability to locate and identify individuals who are living in tucked-away encampments and under-the-radar living spaces. Therefore, the City of Santa Fe’s actual number of unsanctioned encampments and people experiencing unsheltered homelessness is estimated to be much higher than the official numbers.

As of August 27, 2020, there were 349 total Santa Fe households identified as experiencing homelessness, including 263 individuals, 45 families, and 57 transitional age youth (ages 18-25). 176 of the 349 total households were determined to be chronically homeless.⁸

“Chronic homelessness” is defined as a household with an individual who has a qualifying disability and 1 year of continuous homelessness or 12 months of combined homelessness within the past three years. Chronically homeless individuals may likely require more intensive support such as that provided in Permanent Supportive Housing settings.

The 2021 Point-In-Time Count identified 79 unsheltered and 231 sheltered people experiencing homelessness in Santa Fe on January 25, 2021⁹, but the City and service providers estimate that the actual number of people experiencing unsheltered homelessness is anywhere between 150-400 individuals depending upon the time of year and shelter capacity within Santa Fe and the greater region¹⁰.

⁶ Conducted by SFHC for City of Santa Fe; See Appendix A to review more “Stakeholder Input” data

⁷ Information provided by City of Santa Fe’s Community Services Department

⁸ [Santa Fe Homeless and Housing Needs, Interim Solutions & Funding Plan: Ensuring Safety During COVID-19 September 2020 – June 2021](#)

⁹ [The 2021 Point-In-Time Count Joint Albuquerque and Balance of State Report](#)

¹⁰ Conducted by SFHC for City of Santa Fe; See Appendix A to review more “Stakeholder Input” data

As part of the process for developing interventions for unsanctioned camping, SFHC accompanied two different street outreach teams in Santa Fe, The Life Link and Chaplain Joe's Street Outreach, on outreach shifts. During a total of 5 hours spent driving and walking around Santa Fe, we saw evidence



Photos taken during street outreach in Santa Fe by AFW/SFHC (10.16.2021)

of current and former encampments (e.g. tents, trash, etc.) at ten different locations and engaged directly with a dozen people experiencing unsheltered homelessness who were living in tents in parks, the Santa Fe River, bridge underpasses, behind businesses, and dotted throughout an expanse of arroyos.

“People go to Pete’s [Place, Interfaith Shelter for daytime services such as showers, mail, and food] and disperse out. It’s about 100-250 people altogether. If we had safe spaces for 200 people we would be getting at the brunt of it.” —*Focus group with Santa Fe’s Mobile Integrated Health Office (MIHO)*¹¹

Who Are They and What Do They Need?

These numbers are alarming when you remember that they are more than just data points— Every one of these individuals has a name, family of origin, story, and complex journey ahead that hopefully leads towards stabilization, healing, and a sense of deep belonging.

SFHC interviewed over a dozen people who are currently experiencing street homelessness in Santa Fe as key stakeholders for this report. In 15-30 minute interviews, these Santa Fe residents bravely shared their current situations, needs, preferences for housing/shelter/lifestyle, interests, skills, perceived barriers, and interest in following shared agreements in a supported outdoor shelter.

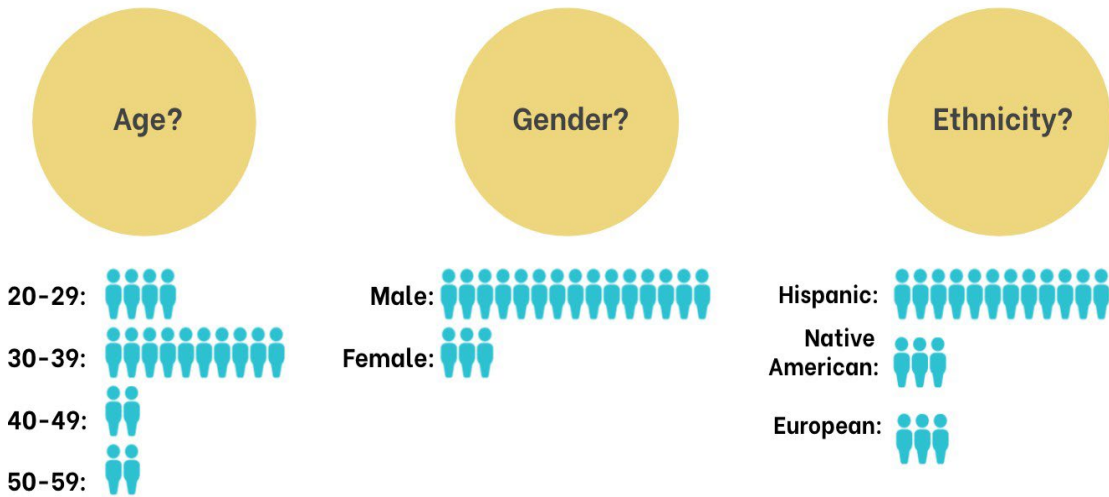
After explaining that the interview’s purpose was to explore the development of a supported outdoor shelter pilot in Santa Fe and inquiring about basic demographic information, participants were asked to “Tell me about your relationship to Santa Fe?”. Out of the 18 people interviewed who were currently experiencing unsheltered homelessness, the vast majority were

¹¹ Conducted by SFHC for City of Santa Fe; See Appendix A to review more “Stakeholder Input” data

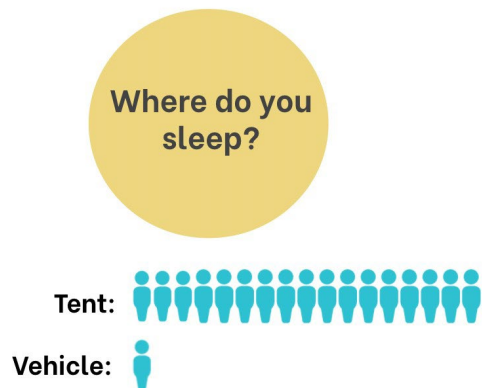
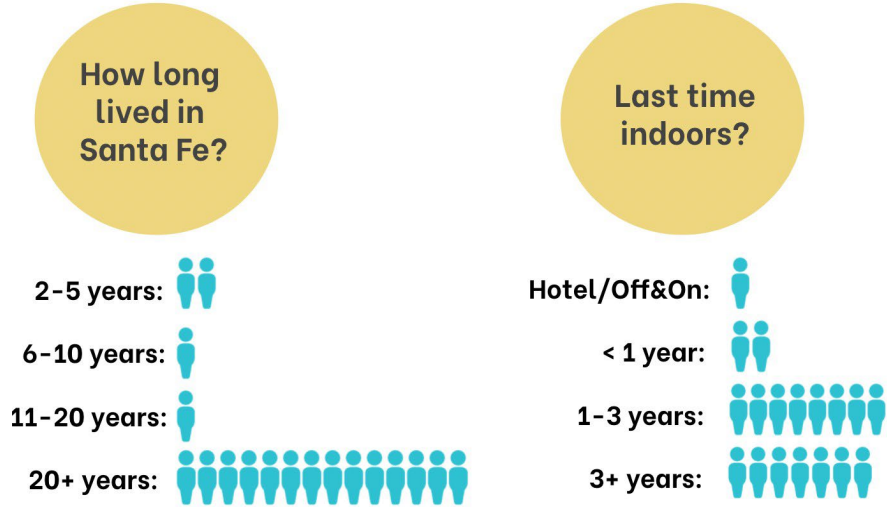
children of the 1980s and 1990s who were born and raised in Santa Fe, or moved here with their families from somewhere else in New Mexico at some point as children or young adults.

18 people currently experiencing unsheltered homelessness in Santa Fe

Interviewed by AFW/SFHC 8.31.2021-9.1.2021



Now they are adults living precariously on the margins of society, with 15 out of 18 experiencing chronic homelessness of over one year spent unsheltered on the streets.



It is notable that every single one of the 18 people currently living on Santa Fe’s streets said that they would be interested in living as a resident in a supported outdoor shelter pilot program and that they would agree to follow each of the listed shared agreements (see below):

Would you follow shared agreements for a supported outdoor shelter?



The interview process also inquired about the self-identified skills and preferences of people experiencing unsheltered homelessness. Here is a list of the top 10 self-identified skills:



It is also important to note that when asked to rank their personal preferences for shelter and/or housing, congregate indoor shelter ranked as the least desirable preference for unsheltered interview participants. Living in a studio apartment, hotel room, or shared housing with friends/family housemates ranked the highest, and living in a supported outdoor shelter (in a locking cabin, a vehicle, or a tent in a supported outdoor shelter) was preferred over congregate shelter and supported group housing.

Ranked preferences for shelter/housing (in order of ranking out of 8)

- 7.6 Studio apartment
- 6.5 Hotel Room
- 6.4 Shared housing with friends/family/housemates
- 5.1 Individual locking cabin in a supported outdoor shelter
- 4.1 Vehicle in a supported outdoor shelter
- 3.1 Individual tent in a supported outdoor shelter
- 2.2 Supported group housing
- 1.0 Congregate indoor shelter

“I think the whole thing about having a place to be is a big thing. We are a community. We help and guide each other. Right now we get broken up because people think we are a gang but we have no place to go.”—Interview with Santa Fe resident currently experiencing unsheltered homelessness¹²

“My dad would help out if there was a space for us. He keeps saying ‘You need a place for you young kids where you can belong. You keep getting put down and judged and need a place to be’.” —Interview with Santa Fe resident currently experiencing unsheltered homelessness¹³

In focus groups, interviews, and input sessions with Santa Fe service providers of emergency shelter, services, and/or case management to people experiencing homelessness, it was emphasized that many people who are living on the streets are often either: 1) Not currently compatible with existing emergency congregate shelter options due to preferences (personal space, autonomy, etc), substance use, having a partner, having a pet, etc; or are 2) Banned from congregate emergency shelter due to previous behavioral incidents.

Therefore, whatever additional options are developed in the form of supported outdoor shelter should be low-barrier, trauma informed, and incorporate clear and reasonable behavioral agreements and participation to support successful residency and community wellbeing.

“A lot of people who can not enter Interfaith [Shelter, also known as Pete’s Place] are actively using [addictive substances] to the point that they can’t stop long enough to sleep in the shelter. How to deal with that issue is a big question.”—Input session with Santa Fe service providers¹⁴

“It would be a lot easier to get off of dope if I had a place to be. A good portion [of people currently living on the streets] would have success. A lot of us have

¹² Conducted by SFHC for City of Santa Fe; See Appendix A to review more “Stakeholder Input” data

¹³ Ibid

¹⁴ Stakeholder Input Session facilitated by SFHC on October 20, 2021

anti-authoritarian issues so we need a fair place.—Interview with Santa Fe resident currently experiencing unsheltered homelessness”¹⁵

How is the City Currently Working Towards Ending Unsheltered Homelessness?

The City of Santa Fe joined the nationwide Built for Zero initiative in 2018 and set a goal of ending chronic homelessness by 2025. In March 2020—right before the COVID-19 pandemic—the Community Services Department re-committed the City of Santa Fe to the Builtfor Zero goal by funding a plan to support existing providers with more resources towards ending chronic homelessness. However, the economic impact of COVID on the City’s revenue put those plans for additional resources on hold.

The COVID-19 pandemic forced emergency shelter providers to reconfigure their congregate shelters and diminished the maximum number of people allowed to sleep there at night—for instance, pre-COVID, Pete’s Place Interfaith Shelter provided up to 123 individuals with emergency shelter during the winter months, but health requirements decreased that number to a maximum of 30 individuals during Winter 2020-2021.

Although efforts to address unsheltered homelessness were challenged during the pandemic by the need to reconfigure congregate shelters for social distancing protocols, available shelter and housing resources were simultaneously bolstered by new federal funding sources and urgency for non-congregate shelter and housing options. Both the Community Services Department and the Office of Affordable Housing directed significant funding for rental assistance and hotel stays, standing up an emergency shelter, and purchasing a hotel for conversion to affordable housing.

Beginning in 2020 the City of Santa Fe partnered with Community Solutions and St. Elizabeth’s shelter to provide more than 120 people a safe permanent place to live with the “Santa Fe Suites” housing project, and also partnered with the New Mexico Coalition to End Homelessness to transform the former dorms at the Midtown campus from emergency shelter to “Consuelo’s Place” non-congregate shelter for people formerly experiencing sheltered or unsheltered homelessness.

The City’s timely efforts to activate a significant amount of non-congregate emergency shelter and housing options working in partnership with multiple nonprofit organizations and hotel owners during the COVID-19 pandemic made a big impact in the lives of hundreds of individuals and/or families who accepted placement in the newly created shelter and housing opportunities. Shelter providers and other support agencies reported a cost of \$32-\$115/day to provide temporary shelter in hotel/motel settings. During times of peak response to COVID-19 surges, the community — as a whole and across funding sources — was paying over \$400K per month to shelter people in hotels.¹⁶

¹⁵ Stakeholder Input Session facilitated by SFHC on October 20, 2021

¹⁶ [Santa Fe Homeless and Housing Needs, Interim Solutions & Funding Plan: Ensuring Safety During COVID-19 September 2020 – June 2021](#)

These successes—and the Santa Fe community’s concerted effort to accomplish them—are worthy of celebration. Yet the hard work must continue.

COVID vaccine and testing availability has allowed congregate shelters to get closer to their pre-COVID capacities, however congregate shelter at Pete’s Place Interfaith Shelter is still down to a maximum capacity of 75 overnight guests from a usual maximum capacity of 123 overnight guests as of October 26th, 2021.

Shelter population data as of October 26, 2021 shows that emergency congregate shelter is not yet at capacity for Pete’s Place Interfaith shelter after opening up their co-ed overnight winter shelter in mid-October, but every other congregate, individual, and family shelter is at/near capacity:¹⁷

- St. Elizabeth’s Men’s Shelter: Max capacity 28/Currently serving 28
 - Active waitlist, turning away multiple men each night
 - Maximum capacity of 13 at times during 2020/2021 due to COVID-19
- St. Elizabeth’s Casa Familia (Women/families): Max capacity 28, currently serving 20 (2 family dorms for up to 8 people available)
 - Maximum capacity of 11 at times during 2020/2021 due to COVID-19
- Interfaith/Pete’s Place Shelter: Max capacity of 75, currently serving 25-30 men and women each night since co-ed Winter Shelter 2021 opened (mid-October)
- Consuelo’s Place Midtown Shelter: Max capacity of 60, currently serving 60
 - Active waitlist

Capacity for the City’s stock of congregate, non-congregate emergency shelter, and supported housing is currently insufficient to provide shelter for the total number of people currently experiencing unsheltered homelessness. However, even if the City of Santa Fe had a sufficient amount of indoor shelter and housing options, there are many unsheltered individuals who do not currently have the interest and/or the behavioral capacity to be successful in those options.

The City of Santa Fe must therefore continue to be creative and collaborative in developing a sufficient amount of trauma-informed outreach and essential needs services, including stabilization, shelter, and housing options that create places of belonging for unsheltered individuals in need.

“If [unsanctioned] camping is not going to end because we don’t have places for people to go, we need some kind of stabilization to happen so people can be in a place to transition.”—Interview with Santa Fe Nonprofit Direct Service Provider¹⁸

¹⁷ Source: October 26, 2021 Santa Fe Emergency Shelter Service Provider meeting

¹⁸ Conducted by SFHC for City of Santa Fe; See Appendix A to review more “Stakeholder Input” data

The COVID Pandemic Impacted Santa Fe’s Response to Unsanctioned Camping

In addition to reconfiguring congregate shelter options, the CDC recommended that municipalities not move encampments of people in order to prevent the spread of the virus. Operating off of this recommendation, the City of Santa Fe has issued multiple emergency ordinances that have been adapted during the course of the pandemic to support emerging public health and safety needs. The first emergency ordinance allowed camping on all city property, including parks (with the exception of waterways)¹⁹.

Subsequent ordinances—including the current ordinance which is in place until November 8, 2021— disallowed parks, and added the provision that the camp was not allowed if it was a threat to public safety:

“The City Manager shall address the public health emergency by...facilitating the continued application of the policy adopted to evaluate and address the public health and safety risks, including illegal activity, flash floods, environmental compliance of, and locations of encampments, and to provide residents of such encampments with access to available social services, including transitional housing in furtherance of the Built for Zero initiative to eliminate chronic homelessness, to avoid removing encampments, other than encampments in City parks, when leaving them in place furthers the purposes of this Order;”²⁰

Common themes from City and nonprofit direct service providers who worked with people who camped at Franklin Miles Park during Winter 2020-2021²¹ (under protection of the since-amended City of Santa Fe Emergency Proclamation):

1. Service providers noted that the people they served who were experiencing unsheltered homelessness were more generally relaxed, more cooperative, and more able to make progress on life goals when there was a place they knew they could camp without being targeted for removal; and
2. There was a need for more infrastructure and organizing (i.e. monitored porta potties, trash collection, needle collection, shared agreements for behavior, incentives for stewardship, etc) due to challenges of feces, needles, trash, and impacts on park property and usability.

“We had Franklin Miles where people could camp, and people were getting shelter in hotels. When people didn’t have to have that mindset of just surviving, just thinking about where they are going to sleep that night, I saw with a lot of my clients that I was able to make significant progress with people, and once that went away everyone pretty much regressed, just running on the treadmill and not gaining any traction.”

—Focus group with Santa Fe’s Mobile Integrated Health Office (MIHO)²²

¹⁹ Santa Fe—State of Emergency Extension

²⁰ COVID-19 Emergency Proclamation

²¹ Extensive feedback and insights about the benefits, challenges, and lessons learned regarding Franklin Miles Park during Winter 2020-2021 can be found in the “Stakeholder Input” Section of Appendix A

²² Conducted by SFHC for City of Santa Fe; See Appendix A to review more “Stakeholder Input” data

“It was nice being able to tell the people we have contact with that there was a space they could go. We usually tell people we work with: ‘Hey you have to leave’ and they ask ‘Where should we go’ and there is really no where to go.”

—Focus group with Santa Fe’s Mobile Integrated Health Office (MIHO)²³

Current Interventions are Costly and Don’t Support Pathways to Housing

Unsanctioned camping and unsheltered homelessness present tremendous stressors and costs to the City of Santa Fe, both in financial and human terms, taxing the Emergency Departments, jails, and public safety services, and touching all City Departments from Constituent Services to Parks and Rec, to Public Works.

City Departments (Police, Fire, Parks and Rec, Public Works) estimate the cost of dealing with unsheltered homelessness at over 3 million dollars annually.²⁴ Harder to measure costs such as negative impacts on tourism are not included. Assessing the City’s current costs for dealing with the impacts, security and/or removal of unsanctioned camping sites and investing in providing stable and safe places to belong for even a portion of the unsheltered population could eventually provide cascading savings impacts for the General Fund of upwards of over a million dollars annually.

A Solution: The Built for Zero Framework

Chronic and unsheltered homelessness is a complex, dynamic, and SOLVABLE problem. Ending chronic homelessness requires a collaborative and data-driven process for developing goals and interventions, as outlined by Built for Zero below:

- **Who is at the table?** Instead of operating in silos, everyone who touches the problem needs to work together to get to zero.
- **Defining success:** Success must be defined by whether the overall number of people experiencing homelessness is going down, not by whether individual programs are succeeding.
- **How communities understand the problem.** Solutions must be guided by real-time, person specific data, not by annual, anonymized snapshots.
- **How resources are spent.** Investments must be data-driven, targeted, and measurable in their impact.
- **What we believe is possible.** Homelessness must be treated as solvable, not as an intractable problem.²⁵

In alignment with the Built for Zero framework, the Stakeholder Input section in the Appendix A of this report provides insights from a number of Santa Fe service providers and workers who directly provide services to people experiencing unsheltered homelessness and/or work to mitigate the impacts of unsanctioned camping (i.e. Santa Fe’s Mobile Integrated Health Office Program, nonprofit direct service providers and advocates, and City Staff), as well as consultants

²³ Ibid

²⁴ [City Of Santa Fe FY 21 Budget Proposal, Community Services Department](#)

²⁵ <https://www.joinbuiltforzero.org/our-approach/>

and practitioners who have successfully developed supported outdoor shelter programs in Denver, Colorado and Las Cruces, New Mexico.

There is a need to develop interventions that support stabilization, accountability, and pathways to housing for people currently experiencing unsheltered homelessness.

With the public health and safety hazards of unsanctioned camping continuing as the freezing temperatures of Fall and Winter 2021-2022 approach, there is an urgent need to mitigate the crisis conditions and impacts of unsheltered street homelessness with interventions that:

- Strategically invest public resources (i.e. investing funding into interventions that support stabilization, pathways to housing, and increased public health and safety);
- Follow legal precedents in order to honor and protect an individual's constitutional rights;
- Incorporate best practices from municipalities and service providers who have successfully developed supported outdoor shelter programs and corresponding zoning and permitting processes.

The United States Interagency Council on Homelessness (USICH) released a document on Sanctioned Encampments in 2018 in response to the growing numbers of Americans living in both unsanctioned and sanctioned encampments. USICH encouraged municipalities to ask these four questions when considering allowing supported outdoor shelter or camping green zones in their neighborhoods, which have been answered by the City of Santa Fe's Department of Community Services:

1. *Are we doing all we can within our existing emergency shelter programs, and can we also create more effective indoor shelter or crisis housing options, if needed?*

Santa Fe Community Services: "Our emergency shelter system has been undergoing efforts to improve the quality and quantity of services available and improve coordination amongst providers. In that work, the focus has been to improve access to services and engagement which will lead to more people ending their homelessness and moving into safe and stable housing. The need for better street-based services in the community has become very evident in this process. These additional services should be designed to ensure that access and engagement is present and available, while increasing safety for people who are currently unsheltered and creating shelter options that mitigate the barriers that prevent people from accessing shelter spaces."

2. *Are we planning and budgeting for how people staying in these settings will be able to exit homelessness and access permanent housing?*

Santa Fe Community Services: "Yes. There has been ongoing effort in Santa Fe through the Built for Zero initiative which is working to create better pathways to housing."

3. *Are we aiming as high as we can in providing a high-quality environment within these temporary settings?*

Santa Fe Community Services: “Absolutely. We know that people who are unsheltered are out there and in need of services and supports that actually meet the needs and that those services are rendered in a way that truly works for the intended target population. Setting up alternative options to shelter is not enough without also providing an array of services and supports that will lead to safe and stable housing.”

4. *Are we assessing the outcomes, impact, and cost-effectiveness of these efforts?*

Santa Fe Community Services: “Yes. This project is intended to complement the ongoing efforts to address homelessness in Santa Fe, including desired outcomes that align with those other efforts. No project serving this population is standing alone, all projects are interwoven creating a continuum of services that can holistically engage a household in need with the services necessary for gaining safety and stability, including housing. Currently, the City of Santa Fe is already dedicating large amounts of money sweeping encampments and not really solving the problem. By organizing our efforts and shifting the focus to solutions that lead to housing stability, we can use our public funds more appropriately to meet the needs of the community.”

The next section of this report delves into national trends, legal precedents, and municipal models for addressing unsanctioned camping, including documents about zoning, permitting, site development, operations, and evaluations. Components of regional and national supported outdoor shelter models were instrumental in developing a supported outdoor shelter (SOS) proposal and set of site development and operations plan templates for the City of Santa Fe and are included in the Appendix of this report.

When developing low-barrier supported outdoor shelter options and additional interventions for unsanctioned camping, it is important to design these programs with values of shared agreements and accountability processes in support of resident and neighborhood health and safety. This is a dual accountability approach—what Saint Francis Homelessness Challenge refers to as “Accountability Squared”:

1. **Accountability from the City of Santa Fe:** To address current crisis conditions and provide health, safety, and quality of life improvements for residents who are experiencing and/or are impacted by unsheltered street homelessness and unsanctioned camping; and
2. **Accountability from ALL Santa Fe residents—including people experiencing unsheltered homelessness:** To be good neighbors and team players towards public health, safety, and quality of life goals.

“I love the shared agreements for the community and people pitching in. At [our program] the guidelines are created by the participants and we are all pitching in and we make space for people to be included.” —Interview with Santa Fe Nonprofit Direct Service Provider²⁶

“Personal space is necessary, and it’s hard to have people looking at you different. With a little bit of help we could make it work. I’ve always been on my own but with just a little help and push we could be in a better place. We call each other family here, we do stuff together, we help each other and that’s what family is.”—Interview with Santa Fe resident currently experiencing unsheltered homelessness²⁷



Photo by Chaplain Joe’s Street Outreach (Santa Fe October 2021)

“When people are able to get established somewhere and find community it provides the stability people need to survive and find their way. It’s a lifesaving approach. Period.” —Interview with Santa Fe Nonprofit Direct Service Provider 8/2021²⁸

²⁶ Conducted by SFHC for City of Santa Fe; See Appendix A to review more “Stakeholder Input” data

²⁷ Ibid

²⁸ Ibid

NATIONAL TRENDS AND LEGAL PRECEDENTS REGARDING STREET HOMELESSNESS AND UNSANCTIONED CAMPING

The City of Santa Fe is not alone in being faced with the public health and safety challenges of unsheltered homelessness and unsanctioned camping—in fact, this is a nationwide issue that grows in severity each year. When developing successful interventions to address this crisis, it's important to understand where Santa Fe fits into national trends as well as legal precedents.

The crisis conditions of street homelessness and homeless encampments in Santa Fe is part of a nationwide epidemic

In 2017, The National Law Center on Homelessness and Poverty (NLCHP) stated in their “Tent City USA” report that “encampments were becoming a semi-permanent fixture in cities” throughout the United States:

- The number of media reports of homeless encampments increased by 1,029 percent between 2007 and 2017
- Three-quarters of reported encampments were categorized as illegal; 4 percent were reported to be legal, 20 percent were reported to be semi-legal (tacitly sanctioned).
- Two-thirds of reported encampments showed they had been there for more than one year, and more than one-quarter had been there for more than five years.

Municipalities are often pressured to “do something” about the problem of visible homelessness, which often amounts to an increase in anti-camping laws, citations, and “sweeps”. Sweeps refer to the process of a city forcing encampment residents to move themselves and their belongings from a particular site. The NLCHP surveyed laws and policies across 187 U.S. cities and found :

- 33 percent of cities prohibit camping city-wide, and 50 percent prohibit camping in particular public places, increases of 69 percent and 48 percent from 2006-16, respectively.
- 50 percent have either a formal or informal procedure for clearing or allowing encampments. (Many more use trespass or disorderly conduct statutes in order to evict residents of encampments).
- Only five cities (2.7 percent) have some requirement that alternative housing or shelter be offered when a sweep of an encampment is conducted.
- Only 20 (11 percent) had ordinances or formal policies requiring notice prior to clearing encampments. Of those, five can require as little as 24 hours’ notice before encampments are evicted, though five require at least a week, and three provide for two weeks or more. An additional 26 cities provided some notice informally, including two providing more than a month.
- Only 20 cities (11 percent) require storage be provided for possessions of persons residing in encampments if the encampment is evicted. The length of storage required is typically between 30 and 90 days, but ranged from 14 to 120 days.

The Costly Inefficiency of “Sweeps”

The tactic of utilizing sweeps and temporary displacement as an intervention for addressing street homelessness has proven to be an expensive and ineffective long-term approach for cities, and the legality of sweeps has been under increasing scrutiny over the past 10 years in local and federal courts. In the words of NLCHP: “Using the criminal justice system and other municipal resources to move people who have nowhere else to go is costly and counter-productive, for both communities and individuals”, with examples such as:

- Honolulu, HI spends \$15,000 per week—3/4 of a million dollars a year—sweeping people living in homeless encampments, many of whom simply move around the corner during the sweep and then return a day later.
- Washington, D.C. spent more than \$172,000 in just three months on sweeps.

In regards to the impacts of sweeps and citations on people experiencing street homelessness, the NLCHP makes the case that sweeping encampments too often harms individuals by:

- Destroying their belongings (including their shelter, ID and other important documents, medications, and mementos);
- Leaving the homeless person in a worse position than before, with a more difficult path to exit homelessness.
- Weakening relationships that outreach workers have built with residents, and that residents have built with each other, again, putting further barriers between residents and permanent housing.

Even Before the COVID-19 pandemic, Indoor Emergency Congregate Shelter Not a Solution for Everyone.

In their “Tent City USA” report, NLCHP cautioned that indoor congregate shelter beds are not always appropriate, or even adequate, for all people. Many shelters are available only to men or only to women; some require children, others do not allow children. Some do not ensure more than one night’s stay, requiring daily long waits in line—sometimes far from other alternatives. Other shelters do not allow people to bring in personal belongings, much less store belongings during the day. These restrictions can make it very difficult to hold a job, whether day shift or night shift. Because of nighttime employment or physical disabilities, some people need a place to lie down undisturbed during the day. Congregant settings are not appropriate for all people, providing exposure to germs and noise and lacking privacy. And some shelters require residents to participate in religious activities, while others have time limits, charge money, or have other rules or restrictions that bar groups of people. Very few shelters allow pets. All of these factors may mean that even though a shelter may technically have a bed empty, it may not be actually accessible to an individual living in an encampment.

Legal Precedents, Strategies, and Models for Santa Fe to Consider Regarding Unsanctioned Encampments and Sanctioned Interventions

Residents and community leaders are often perplexed as to why their local government is unable to use law enforcement and citations as a solution to encampments. In addition to the expense and poor outcomes of encampment sweeps highlighted above by the NLCHP, there are national legal precedents that protect the rights of people experiencing homelessness.

The following Constitutional Rights protect all United States Citizens, and guide the types of unsanctioned camping interventions that are legally allowed by municipalities:

“The right of the people to be secure in their persons, houses, papers, and effects, against unreasonable searches and seizures, shall not be violated, and no Warrants shall issue, but upon probable cause, supported by Oath or affirmation, and particularly describing the place to be searched, and the persons or things to be seized.” -Fourth Amendment, U.S. Constitution

“Excessive bail shall not be required, nor excessive fines imposed, nor cruel and unusual punishments inflicted.” -Eighth Amendment, U.S. Constitution

“All persons born or naturalized in the United States, and subject to the jurisdiction thereof, are citizens of the United States and of the State wherein they reside. No State shall make or enforce any law which shall abridge the privileges or immunities of citizens of the United States; nor shall any State deprive any person of life, liberty, or property, without due process of law; nor deny to any person within its jurisdiction the equal protection of the laws.” -Fourteenth Amendment, U.S. Constitution

A court case called *Martin v. Boise* has significantly impacted the types of punitive approaches and interventions that Cities can legally pursue to address the conditions of street homelessness. The 9th Circuit Court ruling essentially states that it is unconstitutional for a city to impose criminal penalties for people who are sitting, sleeping, or lying outside on public property due to homelessness.

The impacts of *Martin v. Boise* are outlined in the following responses provided by the City of Fresno, CA to their constituents regarding humane and legally-allowed interventions to street homelessness:

Q. What can the City do about homeless camps?

A. Court rulings, including *Martin v Boise*, have held that cities may not arrest or punish people for sleeping on public property unless there is shelter for every person who needs it. While the City and County are working to provide such shelter, there is currently not enough available, and even if there was adequate shelter or housing there would still be a certain percentage of people experiencing street homelessness who would be difficult to find placement for at present.

Q. Why can't the City arrest or get rid of homeless people causing problems in our community?

A. Firstly, this is a humanitarian issue worsening nation-wide. Unhoused residents often struggle with significant mental health and addiction issues. Services should not enable bad behavior but should utilize a blend of housing opportunities and comprehensive health and social services to lift people out of homelessness. Secondly, the current

criminal justice system is not equipped to handle many of the issues surrounding homelessness. With that in mind, the City is working diligently to address these issues by partnering with the County and a host of other local agencies to increase and maximize services for homeless individuals that will provide successful permanent outcomes and minimize the negative impacts to our community.

Lawsuits and court rulings impact City-led interventions to street homelessness. Key lawsuits and court rulings that guide and restrict a municipality's interventions for addressing street homelessness, both preceding, including, and following the *Martin v. Boise* lawsuit of 2019, are presented in great detail in the Appendix of this report.

Best practices for street homelessness interventions, including supported outdoor shelter. To what extent should municipalities work with people experiencing unsheltered homelessness living in encampments in order to mitigate the associated public health, safety, and quality of life impacts? In their 2014 review of the growing national trends of street homelessness and sanctioned encampments, the National Law Center on Homelessness and Poverty concluded that, in general, that sanctioned sites for tents and essential services:

“...should never substitute for permanent housing or community investment in satisfactory long-term solutions. However, where there are insufficient alternative housing facilities, municipalities should work together with tent city residents in a manner that prioritizes the autonomy and dignity of homeless individuals and allows them to have a voice in the process. Rather than viewing tent cities as a threat to public safety, communities should view self-organization by homeless persons as an opportunity to provide services and to address the root causes of homelessness and guarantee the human rights of all their residents.

In a 2017 follow up based on case studies and research—including the relevant domestic and international laws and federal guidance that are reviewed in this report—the NLCHP found certain key principles and corresponding practices appear to be important for successful interventions to end unsanctioned encampments in communities:

1. All people need a safe, accessible, legal place to be, both at night and during the day, and a place to securely store belongings—until permanent housing is found.
2. Delivery of services must respect the experience, human dignity, and human rights of those receiving them.
3. Any move or removal of an encampment must follow clear procedures that protect residents.

Create clear procedures for ending homelessness for people living in pre-existing encampments, including:

- a. Make a commitment that encampments will not be removed unless all residents are first consulted and provided access to adequate alternative housing or—in emergency situations—another adequate place to stay.
- b. If there are pilot periods or required rotations of supported outdoor shelter, ensure that residents have a clear legal place to go and assistance with the

transition. Pilot periods or requiring rotation of legal encampments/parking areas on a periodic basis (e.g., annually or semi-annually) can help reduce local “not-in-my-back-yard” opposition, but shorter time periods hinder success.

- c. Provide sufficient notice to residents and healthcare/social service workers to be able to determine housing needs and meet them (recommended minimum 30 days, but longer if needed).
 - d. Assist with moving and storage to enable residents to retain their possessions as they transfer either to housing, shelter, or alternative encampments.
4. Where new temporary camping green zones [or supported outdoor shelters] are used as part of a continuum of shelter and housing, ensure it is as close as possible to fully adequate housing.
 - a. Establish timeline goals for when adequate low-barrier housing or appropriate shelter will be available for all living in the camping green zones and SOS [*Note from SFHC: Due to insufficient shelter or housing capacity, timelines of this nature may not be possible for the City of Santa Fe. However, case management for service and housing pathways should be included as part of supported outdoor shelter programming*].
 - b. Protect public health by providing access to water, personal hygiene (including bathrooms with hand washing capability), sanitation, and cooking services or access to hot meals.
 - c. Provide easy access to convenient 24-hour transportation, particularly if services are not co-located.
 - d. Statutes and ordinances facilitating partnerships with local businesses, religious organizations, or non-profits to sponsor, support or host encampments or safe overnight parking lots for persons living in their vehicles can help engage new resources and improve the success of camping green zones and SOS pilots.
 - e. Do not require other unsheltered people experiencing homelessness to reside in the camping green zones and SOS pilots if the facilities do not meet their needs. [*Note from SFHC: This recommendation requires a case by case assessment to determine individual needs and impacts of the unsanctioned camping site*].
 5. Adequate alternative housing must be a decent alternative.
 - a. Ensure that emergency shelters are low-barrier, temporary respites while homeless individuals are matched with appropriate permanent housing; they are not long-term alternatives to affordable housing and not appropriate in the short term for everyone. Low barrier includes the “3 P’s”—pets, possessions, and partners, as well as accessible to persons with disabilities or substance abuse problems.
 - b. Adequate housing must be:
 - Safe, stable, and secure: a safe and private place to sleep and store belongings without fear of harassment or unplanned eviction;
 - Habitable: with services (electricity, hygiene, sanitation), protection from the elements and environmental hazards, and not overcrowded;

- Affordable: housing costs should not force people to choose between paying rent and paying for other basic needs (food, health, etc.);
 - Accessible: physically (appropriate for residents’ physical and mental disabilities, close to/transport to services and other opportunities) and practically (no discriminatory barriers, no compelling participation in or subjection to religion).
6. Law enforcement should serve and protect all members of the community.
- a. Law and policies criminalizing homelessness, including those criminalizing public sleeping, camping, sheltering, storing belongings, sitting, lying, vehicle dwelling, and panhandling should be repealed or stop being enforced.
 - b. Law enforcement should serve and protect encampment residents at their request.
 - c. Law enforcement officers—including dispatchers, police, sheriffs, park rangers, and private business improvement district security—should receive crisis intervention training and ideally be paired with fully-trained multi-disciplinary social service teams when interacting with homeless populations.

U.S. Cities Increasingly Integrate Supported Outdoor Shelter Programs to Address Street Homelessness, Especially During COVID-19 Pandemic.

When the NLCHP surveyed 187 cities for their 2017 “Tent City USA” report, they found only ten of these cities had explicitly permitted some form of legalized and supported camping or outdoor shelter—that number has grown since to include large municipalities such as San Francisco, Sacramento, and Denver. Here are examples of municipalities that supported outdoor shelter and transitional villages prior to the COVID-19 pandemic²⁹:

- [Las Cruces, New Mexico](#) has hosted a permanent outdoor campsite with a co-located service center and oversight by Mesilla Valley Community of Hope since 2011.

In 2011, Mesilla Valley Community of Hope (MVCH)—a nonprofit in Las Cruces—started organizing with some of their unsheltered participants who had been sleeping at their campus and consistently being asked to leave. The question was posed as to where they would be allowed to camp, and a few unsheltered participants who rose as leaders asked about the possibility of a tent village.

At first, MVCH was reluctant to operate an outdoor camp shelter. According to Executive Director Nicole Martinex: “It felt like we were going backwards a bit, but we knew that there was a gap between the street and stable housing.” MVCH received permission from the City of Las Cruces for a pilot that was called “Camp Hope”. “We phrased the use as temporary at first, a 3 month trial before it becomes permanent. We

²⁹ The provided online links navigate to SFHC’s Google Drive folders of zoning, development, and operations documents for supported outdoor shelter programs

did it temporarily at first and then they allowed us to rezone, to make it permanent. I couldn't believe I was arguing to keep the camp after the pilot, but that's what I was advocating for. I told them "I will shut it down but where will these 50 people go?"

The pilot started right in the middle of winter, and it's good to ask for this alternative in winter months. At the end of the pilot they went back to City Council and said: "Here's the data, we'd like to keep the camp. We worked with planning and zoning, rezoned the property to allow for Camp Hope, and now we are in the 10th year. [...] "This has been working, This is how many people transitioned to housing."³⁰

- [Washington State](#) first permitted religious organizations to temporarily host encampments on their property statewide, and then [Seattle, Washington's](#) Zoning Code built upon State code in 2018 to permit transitional encampments and villages on City/private property, while a nonprofit—the Low Income Housing Institute—oversees and manages the majority of the transitional village and encampment sites.
- [Vancouver, WA](#), permits limited overnight self-sheltering encampments on city property.
- [Eugene, Oregon](#) passed an ordinance creating the Permitted Overnight Sleeping Pilot ("Rest Stop") Program in 2013. A rest stop allows up to 20 people to sleep in tents, trailers or Conestoga huts at designated, council-approved sites.
- [California State](#) introduced Emergency Housing Code in 2018, and individual cities that had declared a shelter shortage crisis could adopt State Code locally to allow for emergency shelter response.
- [Modesto, California](#) supports the "Modesto Emergency Outdoor Shelter" program, which allows hundreds of people experiencing homelessness to camp under the 9th Street Bridge while they developed additional indoor shelter. During its 10 months of operation in 2019, 700 people were provided shelter (tents and a monitored place to belong), 25 individuals/families transitioned into homes, shelter 700 people, and 3,100 types of case management services were utilized.

In response to the ongoing crisis of unsanctioned camping coupled with the COVID-19 pandemic, Cities are increasingly piloting supported outdoor shelter programs:

- [Denver, Colorado](#) (which began permitting for Temporary Tiny Home Villages in 2017) expanded to allow for "Temporary Managed Campsites" in 2020.
- [San Francisco, California](#) activated "Safe Sleep Sites" and "Safe Sleep Villages" with nonprofit-operated supported outdoor shelter sites in April 2021 in response to COVID-19:
 "Safe Sleep Sites" offer access to, hygiene (port-a-potties and hand washing stations) and 24/7 security, charging stations, as well as garbage

³⁰ Conducted by SFHC for City of Santa Fe; See Appendix A to review more "Stakeholder Input" data

services. Service providers regularly visit Safe Sleep Sites to provide outreach and engagement, harm reduction supplies and intervention, medical services and trauma-informed behavioral health services.”

“Safe Sleep Villages” provide 24/7 staffing by a service provider with experience working with people experiencing homelessness. Staff ensure a safe environment and help support the well-being of guests through regular check-ins and management of inflow/outflow. Guests are provided with behavioral health and harm reduction services, access to medical attention and benefits, food and water, access to hygiene services, including showers, charging stations, and garbage service.

- [Sacramento, California](#) developed an interim emergency ordinance for a “Safe Ground” program using outdoor tents, park trailers, emergency sleeping cabins, or safe parking lots.

The Safe Ground camp is a pilot program by the city meant for anyone experiencing homelessness. The city provides the tents, bathrooms, water and 24/7 support, while each person is assigned a case manager to work with in order to find more permanent housing.

- [Portland, Oregon’s](#) 2021 zoning amendments made it easier to site homeless shelters and associated services in various zones, as well as creating a new community service use in the Zoning Code called “Outdoor Shelters.”:

“Outdoor Shelter.” Individual shelters grouped together in an outdoor setting. Examples of individual shelters include tents, yurts, huts, cabins, vehicles or other similar accommodation that do not contain sanitary or cooking facilities, and recreational vehicles with or without cooking and sanitary facilities. The shelter is managed by a public agency or a non-profit agency, with or without a fee, and with no minimum length of stay. An outdoor shelter may or may not include buildings that have food preparation or sanitary facilities.

Zoning, Permitting, Operations, and Budget Models for Supported Outdoor Shelter (SOS) programs

“New programs don’t have to reinvent the wheel, there are good models to share.”
 —Nicole Martinez, Executive Director of Mesilla Valley Community of Hope ³¹

Specific documents from two regional supported outdoor shelter programs (Denver and Las Cruces) are referenced below due to their relevance for policy making decisions regarding zoning, permitting, site development, and operation planning for a potential Supported Outdoor Shelter pilot in Santa Fe. The documents listed below are available for review in the Appendix of this report. Additional documents and models to support planning can be accessed via SFHC’s Google Drive Folder: [National Models: Supported Outdoor Shelter](#)

³¹ Conducted by SFHC for City of Santa Fe; See Appendix A to review more “Stakeholder Input” data

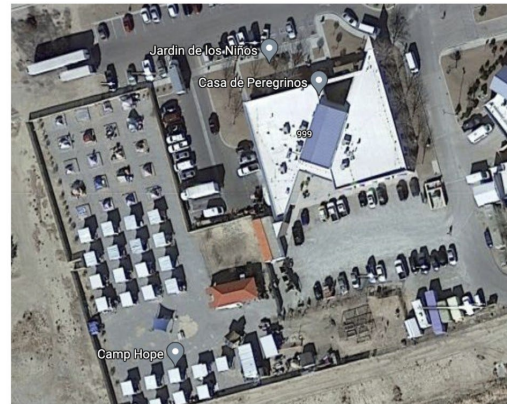
1. Denver, Colorado

Denver, Colorado recently demonstrated how a regional municipality could quickly implement a zoning ordinance with a permitting guide for supported outdoor shelter during COVID-19. The open-source planning and operations documents of Colorado Village Collaborative (CVC) provided a great template for SFHC to build upon in developing both a case study for site development and an operations plan.

- Denver Zoning Administrator's Unlisted Temporary Use Determination for “Temporary Managed Campsites”
- Draft Zoning Proposal for “Temporary Managed Campsite”
- CVC’s “Safe Outdoor Space” (SOS) Operations Plan Documents, including SOS Staffing Plan and SOS Budget Planning



“Safe Outdoor Space” site in Denver Colorado. Photo by Evan Semon/Westword 8/2021



“Camp Hope” site in Las Cruces, New Mexico. Photo by Google Maps (October 2021)

2. Las Cruces, New Mexico

The “Camp Hope” program for supported outdoor shelter—in operation in Las Cruces since 2011—utilizes a participatory management model that relies heavily on resident and volunteer support for operations, including safety monitoring.

- “Camp Hope” Resident Agreements
- “Camp Hope” Volunteer Onsite Manager Memorandum of Agreement (MOA)

“A lot of people aren’t ready to jump into housing. We can’t assume that one approach works for everyone. Some people actually want to be outside, and this gives the opportunity to become stable in an environment of choice.”—Interview with Santa Fe Nonprofit Direct Service Provider³²

³² Conducted by SFHC for City of Santa Fe; See Appendix A to review more “Stakeholder Input” data

Lessons Learned from Denver’s SOS Evaluation

External evaluations of two of Denver’s SOS sites operated in partnership with CVC were conducted after 6 months of operation by Vantage Evaluation, and the following lessons learned and theory of change framework are very valuable for planning a pilot in Santa Fe.³³

Impacts on the surrounding community

The nonprofit operators and church property owners did not seek approval from housed neighbors for the sites. Both sites experienced pushback from the surrounding community of housed neighbors, mostly related to the traditional concerns associated with NIMBY-ism. The sites did engage the surrounding community and gave them space to share their concerns in multiple ways.

Three site staff shared that the sites had improved public health by maintaining trash on site and off site in the local area, as outlined in the GNA’s, and providing spaces to safely dispose of needles . Police received two calls for services at the Grant St. site and no calls for service at the Pearl St. site (data shared with site staff by a law enforcement officer).

“People had a lot of things to say, like, ‘It’s going to make the neighborhood go downhill or it’s going to be just like it was.’ I was surprised at the amount of neighbors that came up and said [after the sites had opened], ‘Wow, I didn’t know what this was going to be. This is so much better than it was before.’” – Evaluation participant

Staff and partners shared that seeing how the sites operated calmed the fears and anxieties of housed neighbors (2 staff interviews; Lessons Learned Session; Sensemaking Session). Housed neighbors were more supportive of the sites once they realized the impact of providing unhoused residents with access to basic services:

Despite initial concerns about not knowing how the sites worked at the beginning, staff and partners experienced support for the site from the surrounding community. Housed neighbors stopped by the gate or engaged with staff on the sidewalk outside of the sites and shared with staff that the sites were cleaner than they expected and that they felt safer walking around their neighborhood:

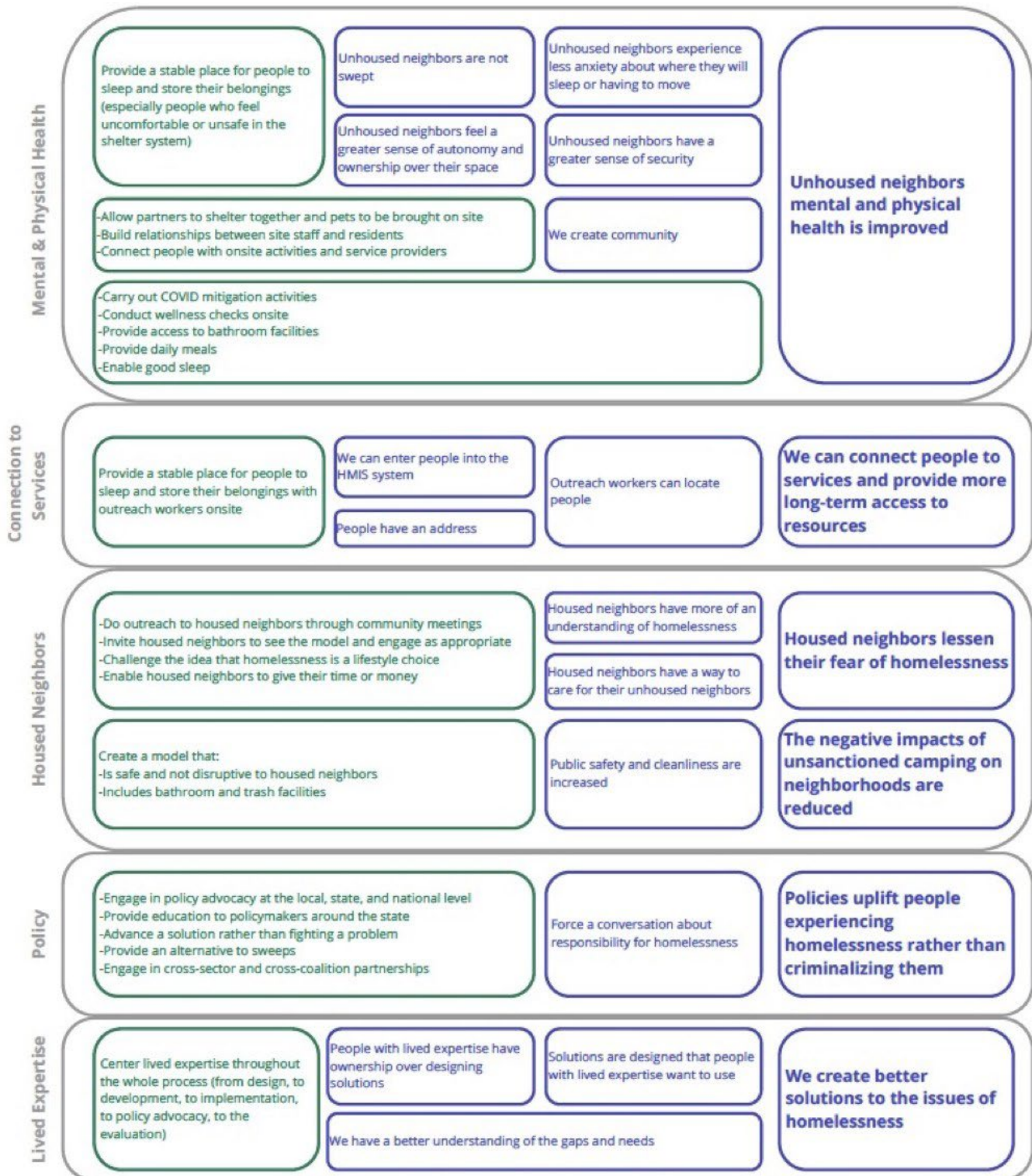
“[The SOS site] has changed people’s minds about our community. We have had people come by and say, ‘You’re doing great work, keep it up. This is so much cleaner than we thought it would be. You’ve changed my opinion on what this can look like. We now feel safer because we don’t see needles in the alley, and we don’t see this.’” – Site Staff

Theory of Change

This model developed by Vantage Evaluation in partnership with SOS service providers showcases the activities and intended outcomes of a supported outdoor shelter, with an overall vision of “Reducing homelessness by creating a system where there are options for everyone”:

If we:

Then:



A SUPPORTED OUTDOOR SHELTER (SOS) PILOT IN SANTA FE

“I’d like to be part of building the structures and being part of helping design it. It grounds you a lot more to have a consistent place to belong.” —*Santa Fe resident currently experiencing unsheltered homelessness, 8/2021*³⁴

Site Development Case Study

Site development and operations budget scenarios were developed by using a specific city-owned site as a case study. This undisclosed site was selected by Santa Fe’s Community Services Department as a case study site for this report after meeting general usage and access criteria (e.g. size, non-flooding, grading, availability, etc), but final site selection is dependent upon additional zoning and community planning considerations.

Site development requirements should take into account that this is a pilot project that could be operated for 6-month to multiple years. Site improvements via infrastructure should be considered to be impermanent, and therefore mobile and temporary infrastructure choices should be developed to the extent possible, and multiple phases should be discussed from potential Pilot to potential Long-term Programming.

Different scenarios of maximum residents (i.e. 30, 40, or 50), low/high budgets (i.e. necessary costs or ideal/longer-term infrastructure costs), and different staffing scenarios (i.e. 8 FTE for 24/7 Staffing with two people on shift at all times, or 4 FTE) are included in the sample budgets.

All budget scenarios can be greatly impacted by in-kind donations and services. For example, Engineers Without Borders, a Denver-based nonprofit that worked on supported outdoor shelter site development for the Colorado cities of Denver and Aurora, has offered to provide the City of Santa Fe with pro-bono design and consulting services for code related issues, utility hookups, and drawings for site development per an agreement via SFHC once a site has been finalized.

Many of the services identified for site preparation have general ballpark estimates and can be assessed to determine whether the City can provide site development support in-house (depending upon cost effectiveness and/or capacity) or if the nonprofit manager selected for the project should pursue outside contractor bids.

Sample Budgets

Below are the figures for annual budgets and nightly cost per residents based upon two different scenarios for budget and staffing scenarios. Detailed budgets and site development narratives for the sample budgets below are included in Appendix D.

³⁴ Conducted by SFHC for City of Santa Fe; See Appendix A to review more “Stakeholder Input” data

Budget A

- 40 residents, 4 FTE staffing (2-person staffing 8AM-6PM 7 days a week), Necessary Costs
- \$532,794: Set-up + operation costs for first 12 months
- \$36.49 per night/resident for 12 month pilot
- \$13,320/resident for 12 month pilot

Budget B

- 40 residents, 8 FTE (24/7 2-person staffing), Recommended/Longer term costs
- \$784,512: Set-up + operation costs for 12 months
- \$53.73 per night/resident for 12 month pilot
- \$19,613 per year/resident for 12 month pilot

Operation Plan Template for a Supported Outdoor Shelter (SOS) Pilot in Santa Fe

An SOS Operations Plan Template was developed for Santa Fe utilizing components of the Denver/CVC/SOS Model and the Las Cruces/MVCH/Camp Hope Model. Key programming considerations and recommendations are included below, and the Operations Plan can be found in its entirety in Appendix D.

A. SOS Pilot Organizational Structure, Management, and Staffing

There are a number of considerations in developing/selecting an on-site management and operations model for an SOS, including current capacities and interest of the resident community, availability of volunteers, staffing support capacity from local service providers, and budget.

Management of an SOS can be structured on a continuum—with nonprofit-only management and operations on one end (i.e. only the nonprofit operator makes decisions/runs the site) and resident-only management and operations on the other end (i.e. only residents make decisions and run the site). Participatory management and operations fall in the middle, meaning that management and operations are a collaborative effort, with input from key stakeholders—i.e. the property owner, residents, neighborhood, and City—in regard to site infrastructure and management/operations decisions, and that resident stewards, service providers, and community steward volunteers participate in the operations and monitoring.

In practice, the majority of sanctioned programs for supported outdoor shelter and transitional villages fall somewhere between “Nonprofit-only” and “Participatory” management and operations. In many models, the nonprofit operator works in collaboration with their local municipality, people experiencing unsheltered homelessness, and local social service providers to set and follow site-specific agreements, with varying degrees of leadership and participation opportunities required or offered to SOS residents and the community.

Generally, the most successful management and operations models are either Participatory models or Nonprofit-led management that offer an inclusive approach to incorporating resident input and participation into site management and responsibility for operations. The most successful models create opportunities for neighbors to engage and participate in shaping the success of the site, and offer accountability mechanisms for shared agreements for how to be a good neighbor and resident steward to fellow residents, the property, and the neighborhood. Resident-led Management that has consistent funding, oversight, and on-site case management provided by a nonprofit organization can also be successful.

Programs such as Camp Hope have been successful without 24/7 staffed site monitoring. However, if 24/7 staffed presence and monitoring is required/preferred, it is more effective to first try hiring program and operations staff that serve a variety of functions in addition to monitoring site for safety, as opposed to paying the same amount for full-time security teams from an outside security company. Any plan for safety and monitoring should aim for the goal of the most autonomy and least restrictions as possible, and should be agile and responsive to when more restrictions and outside monitoring is necessary (i.e. the initial plan can have more of a participatory management model that provides structure and incentives for residents to provide their own safety monitoring at night with on-call support, with a contingency plan for additional staffing, outside security, or safety checks if/when needed).

Maintaining staffing capacity during COVID has been a real challenge for Santa Fe providers of shelter, housing, and services to people experiencing homelessness, so decisions on staffing models and roles should be made depending upon which, if any, existing nonprofits are interested in collaborating on this project and what, if any, existing resources can be leveraged to support the SOS.

Depending upon availability of interested and qualified volunteers to live on-site as security and management support, as well as the capacity of residents to serve effectively as part of a safety-team/monitoring program, decisions can be made between the two different types of models presented below, or SFHC's proposed hybrid model that incorporates different components:

1. *Denver SOS model*: 24 hour/day, 2+staff and/or volunteers at all times with 1 FTE Site Manager/Operator and 8 FTE staff,
2. *Las Cruces Camp Hope Model*: Weekday case management, resident safety teams, volunteer live-in site managers, shared costs for contracted security guard, Visiting hours 9AM-6PM
3. *Proposed Santa Fe SOS Model*: 1 FTE Weekday Site Manager M-F 9am-5PM, 3 FTE SOS Coordinators for 8AM-6PM coverage 7 days per week, 4 Nighttime Resident Safety Team Monitor Shifts, 2 Lead Resident Steward with on-call overnight shifts, Community Space/Visiting hours 10AM-5PM

B. Proposed Low-Barrier Policies for SOS Pilot

Below are a few of the proposed policies and considerations for an SOS Pilot that incorporate best practices of low-barrier shelter:

Couples/Family

1. Couples are permitted but must be established at point of entry.
2. Street families will be established at point of entry and may request to share a tent and/or be placed near each other
3. No children under the age of 18 will be permitted to reside at a SOS in this pilot.

Pets

1. Pets are permitted on leashes and in designated areas.
2. Pets may not be left unattended in tents.
3. Pet owners must clean up after pets at all times. Failure to do so will result in a warning from staff.
4. Consistent negligence of pet-owner responsibilities will result in removal from the SOS.

Drugs/Substances

1. Alcohol and any illegal substances are not allowed to be on display within the SOS or surrounding neighborhood.
 - Any resident in violation of this requirement will be required to go to their personal space, or another specified space within the SOS so that they do not disturb anyone on site.
 - If a resident's usage of drugs causes others to be impacted in a negative way that is not mitigated by the resident retreating to their personal space or another specified space on site, detox and/or emergency services will be called to respond.
 - The SOS operator(s) should practice a harm reductionist approach to alcohol and substance use. Any resident found or suspected to be under the influence of drugs or alcohol while on site in a way that disturbs the safety, privacy, and quality of life of other residents, will undergo an evaluation by the SOS Manager/Coordinator to determine if they require elevated medical or detox support.

Background Checks

Decisions must be made by the SOS nonprofit operator and stakeholders regarding whether background checks will be conducted, and whether individuals with various felony convictions/sex offenses are allowed to become residents.

- Note: Denver's SOS model does not allow sex offenders to become SOS residents at certain sites, and anyone convicted of violent crimes within five years of the time of application is not be permitted to reside in a SOS. For the purpose of this

policy, violent crimes include the following: rape, sexual assault, robbery, assault, and murder.³⁵


- Note: Las Cruces' Camp Hope Model does not perform background checks, but requires that sex offenders be registered with the Sheriff Dept and schools within one mile must be notified as the responsibility of the offender.

C. Resident Agreements

1. Proposed Resident Shared Agreements Model for Santa Fe³⁶

- An outreach/recruitment tool was developed by SFHC to interview people experiencing unsheltered homelessness who could be potential residents of an SOS pilot in Santa Fe. Here are the initial agreements that interviewees were asked if they could adhere to as a SOS resident (*Note: 18 out of 18 people interviewed said they could/would follow the following 8 agreements*):
 - Contribute 10 hours a week to support the SOS and neighborhood local (e.g. picking up trash, monitoring services, greeting people, etc)
 - Participate in a 2-hour weekly meeting with fellow resident stewards
 - Take responsibility for the behavior of your guests
 - Check in about goals for housing/income at least once a month in a 30-60 minute meeting
 - Agree not to store anything outside of your cabin or tent (unless additional storage is offered on site)
 - Agree to a monthly inspection of your sleeping cabin (and to work with team and peer support if hoarding, clutter, or safety is an issue)
 - Agree to work through conflict with non-violent communication skills and get mediation support if needed
 - Agree to a background check if selected to be an onsite steward
- Additional agreements were added based on select components of the Denver and Las Cruces models in order to create a Resident Shared Agreements template that SOS stakeholders can build upon, including:
 - Uphold Basic Guidelines while at the SOS and in the neighborhood:
 - Promote peace, safety, health and wellbeing for all guests, including yourself
 - No Violence
 - No Stealing or destruction of others' personal property, or property designated as belonging to the SOS/Nonprofit/City.
 - No open fires, including camping stoves anywhere on the site (unless approved by SOS leadership for food preparation)
 - Honor quiet hours from 10 pm-8 am
 - No Intoxicated or Disruptive Behavior: You be you behind your own door, but if anyone else has to see, hear, feel, or be impacted in any way by your intoxication or behavior then it will have to be

³⁵ Denver/CVC/SOS [Sex Offender and Violent Offender Screening Policy and Procedure](#)

³⁶  Resident Shared

addressed immediately for everyone's peace, safety, health, and well-being.

- No Discriminatory/Oppressive Behavior
- No Visible Weapons
- No Visible Illegal Drugs or Alcohol
- Absolutely No Trading or Selling substances
- Practice Social Distancing, handwashing, wear a mask in communal spaces, and maintain 6ft of distance between self and others.
- Agree to leave the SOS and receive medical treatment if displaying symptoms
- Every Tuesday at 10:00 AM the SOS hosts "The BEST meeting", to make sure we are living up to goals of making this a place of Belonging, Essential needs. Shared agreements, and Teamwork. Living together in community is always challenging, but shared agreements and a process for accountability make it easier, and that's what this meeting is for. The first Tuesday of every month is a mandatory SOS meeting, and the first three meetings after your intake are also mandatory.
- Keep space clean - No loose trash/debris
- No smoking is allowed in tents. Cigarettes should be extinguished in designated containers and butts put in proper containers.
- No littering.
- Keep your tent area tidy. Belongings must be confined to inside the tent pad space.
- Keep permitted pets on a leash in common areas (unless a gated pet area is established) and clean up after pets.
- Only residents and SOS staff are allowed in the residential/tent/sleeping areas.
- All residents must be fully clothed in common areas.
- Guests are only allowed in designated community spaces during designated community hours, and may need to sign-in upon arrival and exit.
- Limited guests (2 per resident) are allowed during the hours of 10 am and 5 pm if they follow the agreements. No overnight guests. You are responsible for the actions of your guests. ALL guests are required to sign in, and if hosting a guest you MUST meet them at the guard shack. No unattended visitors in or around the SOS.
- Overnight stays are limited to registered residents.
- If you will be gone from the SOS for longer than 3 days you must communicate with the SOS manager or a Coordinator about circumstances. This SOS is not intended to be a secondary residence. Residents are not allowed to repeatedly stay elsewhere and return to camp intermittently unless circumstances are approved by SOS Manager. There are exceptions during nights of extremely cold weather.

- Residents are responsible for cleaning up their tent before they move out of the SOS. Residents who leave an untidy tent space will not be allowed back in the SOS. If items left behind are not removed within 3 days, they will be discarded as the Nonprofit is not responsible for storing resident's property indefinitely.
- When leaving the SOS, you may only leave with one reasonable truckload of items. This is to prevent hoarding and excess usage of camp resources.
- SOS residents who have complaints must follow the Grievance procedure.
- All dogs and pets coming in to Camp must be up to date on shots and be spayed or neutered. If residents need help with either they will be referred to agencies that may assist them.
- SOS leadership has a responsibility to maintain confidentiality, respect and privacy for all residents at the SOS. We ask that residents not utilize social media regarding SOS concerns. Contact the SOS Manager for anything in regard to the SOS and Social media.
- Sex offenders must be registered with the SFPD/Sheriff Dept. Schools within one mile must be notified. This is the responsibility of the offender.
- Report grievances and/or violations of agreements to SOS leadership (e.g. Manager, Coordinator, and Lead Resident Stewards).
- Agree to leave the SOS once it closes at the conclusion of it's lease and permit.

D. Additional Pilot Considerations

1. Potential timeline for SOS pilot site development and programming

The specific City-owned site that was assessed as a site development case study for report is available for development with cooperation from multiple City Departments as early as December 2021, and is available as a pilot site for a total of 12 months of operations for resident programming after site development has been completed.

Once a pilot site has been finalized, additional site planning and contracting services are required to install and/or build programming infrastructure, which could take between 2 to 6 months depending upon project management resources, urgency, and complexity of the project set-up. Research into code compliance may be required depending upon the complexity of site development needs (e.g. decisions about on-grid or off-grid solutions for electrical, water, and sewage, grading and landscaping needs) and decisions made about larger structures (e.g. greenhouses).

2. Potential litigation

It should be noted that changes made by the Zoning Administrator to allow for supported outdoor shelter are often challenged through zoning appeals and in the courts. For example, Denver's Zoning Administrator was unsuccessfully challenged on multiple occasions in 2020 and 2021 for her decision to allow safe-camping sites across the city during the COVID-19 pandemic, and Denver residents have unsuccessfully sued

to stop the City of Denver, nonprofit operator, and church (property owner) from allowing supported outdoor shelter at specific locations.³⁷

3. Neighborhood/Community Outreach and Engagement

As evidenced by the Denver litigation referenced above, knowing when and how to involve neighboring residents and businesses of a potential or finalized SOS site is a complex and delicate matter.

“You do not need a supportive community, but you do need strong (and well funded) community engagement. You do not need to ask permission from housed neighbors for the site, but community members do need a place to voice concerns and be heard, which can be effectively provided through third-party facilitation.”—A “lesson learned” from an external evaluation of two of Denver’s SOS sites³⁸

After site selection has been finalized and approved for on-site development, **and** a site manager, service provider, and/or consultant has been identified to operate the SOS program, the following neighborhood/community outreach and engagement activities can be developed (modeled after the Denver/CVC/SOS program³⁹):

- **Good Neighbor Agreements (GNA):** Co-create GNA with the surrounding community. These are not binding contracts, but a list of expectations for those providing the program and those who were housed (e.g. expectations such as trash walks, ensuring people maintained a clean environment, quiet hours, site monitoring, etc).
- **Zoom open houses:** Hosted open houses via Zoom before the sites opens. These open houses allow a space for the community to share concerns or support.
- **Zoom Good Neighbor Meetings:** After the sites open, host virtual monthly Good Neighbor Meetings to provide updates from the sites and hear housed neighbor’s experiences, concerns, and feedback.
- **Engaging one-on-one:** Both before and after the site launches, the site manager, a consultant, and/or another designated person should be available as a point person for neighbors to contact via phone, e-mail, or in person.
- **Opportunities for volunteering, donating, and activities:** Volunteer positions should be developed for various training and experience levels and opportunities to donate money and/or needed materials should be shared with the larger community.

4. Daytime Activities, Community Space, and Guests

“One of the biggest mistakes folks make is to create a homeless ghetto, which it shouldn’t be. Having programming with a community space and places for

³⁷ ■ Park Hill Residents File Lawsuit to Block Safe Camping Site —Westword—5.7.2021.pdf

³⁸ ■ Denver SOS Evaluation Final Report.Vantage Evaluation.July 2021.pdf

³⁹ Ibid

neighbors to plug in makes so much sense. People need to feel like part of community.”—Interview with Santa Fe Nonprofit Direct Service Provider⁴⁰

“Our guests do have to check in— signing in, signing out. Initially we did not have gathering spaces, and we were required to add them: Outdoor kitchen (visitors and guests), another area with chairs and TV (after 5PM), and another shade area for gathering for meetings.”—Interview with Nicole Martinez, MVCH Executive Director⁴¹

Having a distinct area for community space (where residents, staff, volunteers, and community members can congregate, visit, and/or participate in activities) that is separate from the residential only space is recommended as a best practice. Activities can be developed by SOS Staff, Residents, and/or community members that support stewardship of the SOS and surrounding neighborhood, community building, and skill-building.

As for guest policies, Camp Hope allows for limited guests (2 per resident) during visiting hours if they follow the rules. No overnight guests are allowed, no guests are allowed to be on the site unattended or to be in the residential/tent area, and residents are responsible for meeting guests at the entrance and visitors must be with residents at all times.

5. Resident Operations/Monitoring/Security

“We only have a resident as a monitor, and if residents are asked to leave, get a guard for back up between 7AM-3PM. The camp [i.e. Camp Hope] is the least amount of our worries for security, and we still never got to the point of having hired security guards inside the camp.”—Interview with Nicole Martinez, MVCH Executive Director⁴²

The hybrid model of service provider staffing and resident participation proposed for the Santa Fe pilot is based in part on the “Camp Hope” model that has operated successfully since 2011. It is recommended that SOS residents contribute 10 hours per week to support site operations, and join one of the following SOS Operations Teams (based upon current skills and capacity of the individual as well as site needs). This participatory management and operations approach is why SFHC often uses the phrase “Resident Stewards” to describe SOS residents:

- Safety Team
- Clean Team
- Meals Team
- Community Team

⁴⁰ Conducted by SFHC for City of Santa Fe; See Appendix A to review more “Stakeholder Input” data

⁴¹ Ibid

⁴² Ibid

6. Collecting and Tracking Data for Conditional Pilot Extensions

SOS Resident and Program data can be collected, tracked, and evaluated to determine whether the pilot will be able to continue at the site for certain increments of time (e.g. an SOS pilot may be permitted for an initial 6 months and apply for an additional 6 months extension at the site if specific evaluation criteria is met). Evaluation criteria may include:

- The number of formerly unsheltered individuals who have received shelter
- Service outcomes for residents
- Health/Mental health outcomes for residents
- Housing placements/Exits
- Calls for police services/Neighborhood safety

For example, Colorado Village Collaborative reports the following outcomes in six month intervals for one of its SOS sites:

“For the past 6 months we have successfully operated a Safe Outdoor Space in Denver's Capitol Hill neighborhood that has delivered the following outcomes: 180+ case management appointments, 32 COVID Vaccines, 12 people working or enrolled in employment services, 7 longer term housing placements, 5 housing vouchers, 0% positive COVID testing rate, and 0 calls for police services.”



Photo by Saint Francis Homelessness Challenge (Community Outreach, 2016)

STOP-GAP INTERVENTIONS FOR FALL/WINTER 2021-2022

“This has to grow organically, go to where the people already are.”—*Interview with Santa Fe Nonprofit Direct Service Provider*⁴³

Due to the urgent need to mitigate crisis conditions for Santa Fe’s unsheltered population during the Fall/Winter 2021-2022 season, more immediate organizing and service interventions could be developed, funded, and implemented immediately while the City of Santa Fe vetts and further develops a proposal for a supported outdoor shelter pilot.

For example, a pilot could be developed and funded to:

1. Mitigate crisis conditions of public health and safety risks at unsanctioned camping hot spots in Santa Fe during Fall/Winter 2021-2022 (e.g. sites with multiple CRM reports and previous resolutions that are not located in City Parks as per City of Santa Fe Emergency Proclamation guidelines).
2. Provide organizing support and a budget for on-site organizing services, infrastructure, and stewardship/monitoring incentive programs to create places of Belonging, Essential Needs, Shared Agreements, and Teamwork (BEST).
3. Build up a by-name registry of people experiencing unsheltered homelessness (as per the Built For Zero framework) through: Relationship building; Service provision, Interviews to identify service needs, housing/shelter preferences (including a potential SOS), and skills/goals; and stewardship hours to earn stipends/wellness-related goods and services

Concept Overview/Messaging

The “BEST Places” pilot aims to “do our best” to transform unsanctioned camping crisis hotspots in Santa Fe into places of **B**elonging, **E**ssential Needs, **S**hared agreements, and **T**eamwork (BEST):

Unsanctioned Camping Crisis Hotspots

- People are camping on public property without access to a safe and stable place to belong, sleep, store belongings, urinate/defecate, drink clean water, eat healthy food, safely dispose of trash and needles, charge electronics/phones, access wifi, etc.
- Public health, safety, and quality of life is negatively impacted by under-resourced and/or disorganized camping, evidenced by needles, feces, trash, and uncontained private belongings.
- Limited opportunities for teamwork and site stewardship

BEST Places

- Belonging: Provide organizing support to build relationships and community with people living in and/or near the site

⁴³ Conducted by SFHC for City of Santa Fe; See Appendix A to review more “Stakeholder Input” data

- Essential Needs: Provide infrastructure and service support for urination/defecation, trash and needle disposal, safe sleep, etc.
- Shared Agreements: Follow basic public health and safety agreements (e.g. No violence, no theft, no property damage, etc) and site specific agreements
- Teamwork: Work together to support public health and safety goals, including site monitoring and stewardship

Programming and Implementation:

- Organizing support could be provided by contracted nonprofit service providers in partnership with the City of Santa Fe’s Community Health and Safety Department.
- Site assessments utilizing SFHC’s Encampment Livability Index⁴⁴ as a template for developing an assessment and tracking tool using the City’s ArcGIS account and Survey123
- Interviews with people experiencing unsheltered homelessness in Santa Fe (potentially using City’s ArcGIS/Survey 123 or SurveyMonkey) using SFHC’s interview instrument⁴⁵ as a template to collect the following information:
 - Name (First, Last, or both); DOB (or year of birth)
 - Shelter/housing preferences (including Supported Outdoor Shelter)
 - Current needs, resources, skills, goals
 - Interest in site monitoring and stewardship incentives
- Potential distribution of distinct garbage bags (e.g. purple trash bags), labeled trash receptacles with accompanying organizing outreach and stewardship protocol for trash collection
- Potential distribution of sharps containers with accompanying organizing outreach and stewardship protocol for collection
- Potential organizing of on-site porta potty services with accompanying handwashing and monitoring station (involves identifying location, organizing outreach, developing protocol and evaluation metrics for monitoring)
- Organizing with people experiencing unsheltered homelessness to create and maintain shared agreements for public health, safety, and quality of life
- Organizing with people experiencing unsheltered homelessness to



Photo by Saint Francis Homelessness Challenge (San Francisco Encampment, 2016)

⁴⁴ ■ Encampment Livability Index—SFHC—2016.pdf

⁴⁵ ■

participate in monitoring and stewardship programs with incentives of stipends and/or wellness related goods and services.

- Potential purchase, placement, and organizations of on-site insulated winter tents for unsheltered residents who sign on to shared agreements

Pilot Coverage Goals: Target up to 5 Unsanctioned Camping Hotspots for BEST Place pilots to improve public health and safety metrics; Engage 50 or more people experiencing unsheltered homelessness in services to improve well-being metrics, identify shelter/housing preferences, and add them to a by-name registry, Start with a 3 month pilot timeframe (November 15, 2021-Feb 15, 2022)

Sample Budget per month for each site targeted for BEST place pilots

\$100,000 for 3 month pilot at up to 5 locations with 3-5 organizing positions:

Recurring monthly costs:

\$400/month:	5 hours per week at \$20/hour for community and intra-agency organizing
\$800/month:	10 hours per week at \$20/hour for on-site organizing, & service provision
\$1,000/month	Incentives for site stewardship
\$1,000/month:	1 Porta Potty and 1 handwashing station with twice a week servicing
\$200/month	Supplies for needle collection (e.g. Sharps containers)
\$600/month	General supply budget

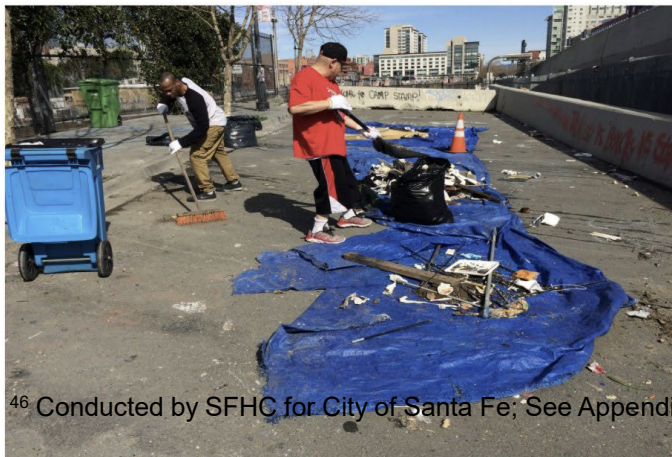
One time start up costs:

\$1,000	Porta Potty covering
\$1,000	Hygiene monitoring station (tent/cabin)
\$0	Trash bags provided by City of Santa Fe
\$0	Trash receptacles provided by City of Santa Fe

Flexible funds:

\$30,000	Flexible funds for incentives, supplies, stipends, etc.
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“If you develop a space that’s safe and could provide the things they need and the community could work out some kind of agreements that is worth a try.”—Interview with City of Santa Fe Department Staff⁴⁶



⁴⁶ Conducted by SFHC for City of Santa Fe; See Appendix A to review more “Stakeholder Input” data

NEXT STEPS/RECOMMENDATIONS

Recommendations for City of Santa Fe

1. Identify resources for and further develop programming interventions (e.g. the “BEST Places” initiative) to mitigate health and safety crisis conditions for people experiencing unsheltered homelessness and living in unsanctioned camping hotspots this Fall/Winter 2021-2022, as well as build tools to support interagency collaboration in building a by-name registry of people experiencing unsheltered homelessness that also tracks self-identified needs and shelter/housing preferences.
2. Work with Key Stakeholders (e.g. City Attorney, Planning Department, City Council, Mayor, Direct Service Providers, Advocates, etc) to develop a draft a timeline for an Emergency Zoning Ordinance and/or new planning code designation for Supported Outdoor Shelter (SOS) to be drafted by as early as January 2022—utilizing the templates and models recommended in this report as an initial draft.
3. Work with Key Stakeholders (e.g. City Departments, City Council, etc) on site selection and finalization for an SOS pilot.
4. Work with Key Stakeholders (e.g. Nonprofit Direct Service Providers, City Council, City Departments, People experiencing unsheltered homelessness, etc) to build upon templates and/or concepts for SOS site infrastructure, management, staffing, operations, and budget developed for this report, and identify/develop a network of potential nonprofit operators and/or consultants that could start developing and activating an SOS site by July of 2022.



Modesto Emergency Outdoor Shelter (MOES) (Modesto, CA, 2019)

REFERENCES/DOCUMENT ACCESS

Documents cited in this report are accessible via links to SFHC Google Drive folders:

- [Literature Review of National Trends and Legal Precedents](#)
- [National Models: Supported Outdoor Shelter](#)
- [Santa Fe/New Mexico Data on Homelessness](#)
- [Santa Fe Proposal/Templates: Supported Outdoor Shelter Pilot](#)

APPENDIX A Stakeholder Input

1. People Experiencing Unsheltered Homelessness in Santa Fe
2. Santa Fe’s Mobile Integrated Health Office Program
3. Nonprofit direct service providers and advocates
4. City Staff
5. Regional consultants/practitioners who have developed and/or managed a supported outdoor shelter

The recommendations in this report were shaped by the input of local, regional, and national stakeholders and subject matter experts who belong to one or more of the following groups: individuals currently or formerly experiencing unsheltered street homelessness in Santa Fe; nonprofit service providers who work directly with people experiencing homelessness in Santa Fe (including leaders, employees, and volunteers working in the fields of transitional, emergency, or long-term shelter/housing, behavioral health, substance use disorders, etc.); Santa Fe City workers in departments responsible for crisis response, park and waterway management, and community services; local, regional and national consultants; and neighbors and businesses impacted by street homelessness and encampments.

1. People Experiencing Unsheltered Homelessness in Santa Fe⁴⁷

This interview data will help the City of Santa Fe and its network of outreach workers and service providers better understand the identities, baseline of needs/services, and preferences of people currently experiencing unsheltered street homelessness. It is also designed to serve as an outreach and recruitment tool for potential participants in projects that offer alternatives to street homelessness and to build a by-name list, which is a key tool advocated by Built for Zero for communities to understand exactly how many people are unsheltered in the community, who they are as individuals, and what they would need to be housed. In addition, the interview process serves as an intervention in its own right, one that uplifts the self-identified skills, preferences, and goals of people experiencing homelessness.

Overview

- 18 interviews have been conducted with people currently experiencing street homelessness in Santa Fe (Note: 1 person who was formerly unsheltered but currently lives in a hotel was also interviewed, but their data is not included in these results).
- Interviews were conducted at the following Santa Fe locations: Harrison Street at Cerrillos (adjacent to Interfaith Shelter/Pete’s Place) and Franklin Miles Park.

⁴⁷ [SFHC Interview Instrument and Interview Data](#)

- Chairs and a table were set up on the street/park, participants were offered cold beverages on a hot day, and participants were given a \$15 gift card to a nearby store (i.e. Walmart) at the completion of the interview.
- The interview instrument was developed using SurveyMonkey and conducted by AFW/SFHC using a link on a mobile phone.
- Interviews generally lasted between 15-30 minutes.
- Interview participants were introduced to the concept of “Supported Outdoor Shelter” (i.e. An outdoor shelter option with shared agreements, individual shelter, and resident participation that is currently being explored in the City of Santa Fe for people currently experiencing unsheltered homelessness).

1. Basic Info (Out of 18 total):

- Ages
 - 20-29: 4
 - 30-39: 10
 - 40-49: 2
 - 50-59: 2
- Valid ID: 9/18
- Pets: 6/18
- Partner: 5/18
- Phone: 4/18
- Email: 5/18
- Mailing Address: 18/18

2. Describe your relationship to Santa Fe (Out of 18 total)

- Were you born in Santa Fe? 11/18
- Were you born in New Mexico? 14/18
- How long have you lived in Santa Fe?
 - 2-5 years: 2/18
 - 6-10 years: 1/18
 - 11-20 years: 1/18
 - 20 years+: 14/18
- Last time lived indoors
 - Currently off and on the streets: 1/18
 - Less than 1 year: 2/18
 - 1-3 years: 8/18
 - 3+ years: 7/18
- Are you involved in any social service organizations in Santa Fe/New Mexico?
 - Pete’s Place Interfaith Shelter (mail, showers, meals): 16
 - Saint Elizabeth’s: 3
 - Life Link: 4
 - MIHO: 1
- Are you currently working/volunteering/training anywhere?

- 1 working, 2 looking for work, 1 volunteering
- Where are you currently living/sleeping? (Out of 18 total)
 - Tent, structure, ground: Street 17/18
 - Vehicle 1/18
- If living unsheltered or in vehicle, what location? (Out of 18 total)
 - Midtown/Cerrillos/Franklin Miles: 18/18
- Do you receive any of the following? (Out of 18 total)
 - SSI/SSDI 0/18
 - Food assistance/EBT 11/18
 - MediCare/Medicaid 14/18
 - Income from a job 1/18
 - Case management support? 4/18 (Life Link, MIHO)
- Which of the following do you currently need, or need more of? (Out of 18 total)
 - A safe space to sleep 18/18
 - Privacy 18/18
 - Safe storage 17/18
 - Income: 15/18
 - Job/job training support 11/18
 - Phone 9/18
 - Internet 8/18
 - Transportation 8/18
 - Food assistance 6/18
 - Healthcare 3/18
 - Mental health/counseling 3/18
 - Dental care 2/18
 - Education 2/18
 - Support for pets 2/18
 - Pathways off of drug dependency 1/18
- Is there anything about your background or current situation that creates a challenge for finding stable housing and/or income? (Out of 18)
 - No: 10/18
 - Yes: 8/18
 - Documentation: 1
 - Active Warrant: 1
 - Former felony: 4
 - Credit Issues: 1
 - Rather be outside due to culture: 1
- Here are some basic shared agreements and responsibilities for living in a supported outdoor shelter (SOS) as a resident—which of these could you commit to? (Out of 18)

18/18 of participants who answered this question affirmed that they could commit to all of the following agreements:

- Contribute 10 hours a week to support the SOS and neighborhood local (e.g. picking up trash, monitoring services, greeting people, etc)
 - Participate in a 2-hour weekly dinner meeting with fellow residents
 - Take responsibility for the behavior of your guests
 - Check in about goals for housing/income at least once a month in a 30-60 minute meeting
 - Agree not to store anything outside of your cabin or tent (unless additional storage is offered on site)
 - Agree to a monthly inspection of your sleeping cabin (and to work with team and peer support if hoarding, clutter, or safety is an issue)
 - Agree to work through conflict with non-violent communication skills and get mediation support if needed
 - Agree to a background check if selected to be an onsite steward
- Are you interested in being part of an SOS? If so, please tell us why.
18/18 answered yes, that they were interested in being part of a supported outdoor shelter and provided the following reasons:
 1. Everything sounds good about it. We get chased from place to place by cops for trying to find a place. Personal beef, squash it at the door and leave it outside. Keep people apart if they are having issues with each other. A lot of us were young when we came out to these streets.
 2. Yeah I could try it, it's new and different. Random selection to try first.
 3. I think the whole thing about having a place to be is a big thing. We are a community. We help and guide each other. Right now we get broken up because people think we are a gang but we have no place to go.
 4. It would be safer than walking up and down Cerillos all night, I think it could work.
 5. Better than sleeping by pep boys.
 6. Just to see if it could work, if we would be able to live in community, if WE could work well with THEM, and with each other.
 7. I'm used to sharing space. Pete's is here and it's awesome, it's an upgrade, it's better than being on the streets.
 8. I've been trying to be more social lately, I know a lot of people on the street and we try to make it a family, our family abandoned us because of drugs.
 9. I don't have a stable place to live.
 10. I'd like to be part of building the structures and being part of helping design it, it grounds you a lot more to have a consistent place to belong
 11. I could see the communication goals and relationship standards, and getting back to being social
 12. For us it's hard we have to struggle all day, I would give it a shot
 13. Personal space is necessary, and it's hard to have people looking at you different. With a little bit of help we could make it work. I've always been on my own but with just a little help and push we could be in a better

place. We call each other family here, we do stuff together, we help each other and that's what family is.

14. It's something that we've done before but not officially, and it would be nice to get that government seal of approval and we aren't asking for much
 15. Might work, a lot of tension and drama in this town, we'd need people who would give it a try, it would be nice not to have to camp a different place every night
 16. It would help give people a sense of community and involvement and responsibility. I wouldn't have to worry about my stuff getting stolen, and I might be able to own things again. Some nights you can't even sleep. I think it could work.
 17. It would be a lot better than sleeping on the streets and having to continuously have to go out and hustle, it would be a lot easier to get off of dope if I had a place to be. A good portion [of people currently living on the streets] would have success. A lot of us have anti-authoritarian issues so we need a fair place.
 18. We'd have somewhere safe to go, lay their heads, especially if there is an income. We would have an opportunity to give back. There won't be a reason or cause for anyone to bitch about it unless we make a reason.
- Santa Fe's Supported Outdoor Shelters seek to match neighborhood needs with the skills of our resident stewards. Check all the skills that you currently have (Out of 18):
 - Keeping spaces clean and organized 17
 - Building/construction 15
 - Medicinal cannabis 15
 - Keeping the peace/conflict resolution 14
 - Cooking/Food service 12
 - Art (painting, drawing, sewing, crafts, etc). 12
 - Working with dogs 12
 - Worker space/tinkering/repair 11
 - Gardening 11
 - First Aid/CPR 10
 - Harm Reduction 9
 - Community organizing 9
 - Customer service 8
 - Bike repair/maintenance 4
 - Security 4
10. Rank your preference for types of shelter/housing (Ranked out of 8 choices)
 - Studio apartment (7.6)
 - Hotel Room (6.5)
 - Shared housing with friends/family/housemates (6.3)
 - Individual locking shelter in a Supported Outdoor Shelter (5.2)

- Vehicle in a Supported Outdoor Shelter (4.2)
- Individual tent in a Supported Outdoor Shelter (3.2)
- Supported group housing (2.1)
- Emergency indoor shelter (1.0)

11. How do you identify? (Out of 18)

- Male: 15; Female: 3
- Former foster youth: 1
- Hispanic: 12; Native American: 3; European: 3

2. Santa Fe's Mobile Integrated Health Office Program

The Mobile Integrated Health Office program focuses on high risk, public-safety involved individuals, especially those with drug overdoses, mental health issues and other public health problems manifesting in the 911 system. It is a team-based approach, coordinated with medical and social services in Santa Fe. The team is composed of four case managers, three paramedics, one LCSW, an administrative assistant and a battalion chief.

MIHO's goal is to help SFFD patients and community members get the right care, at the right time, and in the right place. According to MIHO literature:

- Health-Related Complaints Make up the Majority of All 911 Calls
- Behavioral Health (Mental Health and Substance Abuse) Account for Approximately 1 in 4 calls to 911

Focus Group

AFW/SFHC conducted a focus group with 10 members of MIHO at their weekly team meeting on September 14, 2021 for 60 minutes. MIHO team members each shared their insights for interventions that would best mitigate the negative impacts that street homelessness and unsanctioned camping has been having on the safety and well-being of: People currently experiencing street homelessness; Neighboring residents and businesses (especially those within the surrounding blocks of Pete's Place Shelter); Direct service and crisis response workers; and Parks, arroyos, and neighborhoods.

MIHO team members had important insights to share about past and present City strategies and conditions at hot spots for encampments and loitering, including Harrison Street adjacent to Pete's Place shelter and Franklin Miles Park. The four team members who had been part of MIHO for over a year were specifically asked to reflect on the pros and cons of the period when people experiencing unsheltered homelessness were allowed to camp at Franklin Miles Park during the winter months 2020-2021 (November, December, and January) due to the Emergency Proclamation and COVID-19's impact on congregate shelter availability. Of those 4 team members, 100% affirmed that their clients were more relaxed, less tense, and interventions were easier on them as service providers during the time that people weren't being actively asked not to camp at Franklin Miles.

The following insights were offered during a focus group with MIHO staff members during the focus group session conducted by SFHC, and have been arranged into key categories that emerged:

Impacts of unsheltered street homelessness and unsanctioned encampments

- MIHO team members estimated that there are currently 25-40 people who are camping overnight at or near Franklin Miles park and spending time there during the day.
- MIHO team members estimated that there are 150-250 people who are experiencing unsheltered street homelessness who need a place to belong and have their needs met.
- Every business that has an electrical outlet outside is impacted. Unauthorized use of charging stations is one of the reasons SFPD gets called out. And wifi is the next biggest issue. You can have a phone without having service, so people can get a wifi signal and send texts to communicate. So people go to hotels, and hang out of businesses.
- There are areas that are maintained and they take pride in where they are staying, and there are places that are full of needles and feces and trash.
- We went to that encampment behind the car wash, by Goodwill, and it was horrible, very very dirty. Those are the ones that are at odds with public health goals.
- Most businesses within a mile of Pete's are affected by the situation. I worked at [a]nearby business for 5 years, right across the street from Pete's, and everyday I had to kick people off the property. I picked up syringes almost every other morning, beer cans, meth pipes. A lot of businesses in this general area are impacted.
- Everyone needs a place to belong or it's a problem for everyone.

Need for additional resources, interventions, and managed spaces to belong

- People go to Pete's and disperse out. It's about 100-250 people altogether. If we had safe spaces for 200 people we would be getting at the brunt of it.
- When people get kicked out of Pete's, or when we ask people to leave places they are camping, they ask us for suggestions of where they can go, and we don't really have a suggestion.
- A lot of behavioral stuff comes from being told no so many times. No you can't do this. No you can't do that. They've been kicked out of Pete's so they can't go in to use the restroom, you can't go in to use the shower, they will give you a lunch, but you can't charge your phone, their behavior and mood can escalate, when you see someone act out they are labeled difficult, so when you are labeled difficult it's hard to transcend that label. It's really just being told no: no you can't charge your phone, no you can't use the bathroom, no you can't use the shower. So someone who hasn't taken a shower in a month isn't going to be at their best because they don't feel well, one person was just like: "I feel so gross right now." Of course. Or just brushing their teeth, or using a toilet and not outside. Those things are just taken away and their human decency is just gone.
- More infrastructure for people living on the street would be helpful. Charging places are places that people are constantly looking for and being chased out of businesses for. We'll get called to a business where a person is charging their phone, and the business will get mad because they don't want them there, but there are very few places to charge their phones.

- Pete's is THE hub for people who are homeless, so you could be a family with a 7 year old, or someone who is 25 and actively using meth everyday, or you could be a 78 year old, and people get frustrated with Pete's, but they have to find a rule that they have to apply to that whole spectrum of people, and that's an impossible scenario to ask Pete's to do. I believe there should be a place where a 25-year-old meth erratic meth user can go and there's a set of rules, and then there's a place where the family or the 78 year old who uses a walker can go where they could use a shower, but that there are separate places. It's an impossible scenario for Pete's right now.
- We go to camps where people have permission to camp there, where they have a good rapport with the business, and there was a group that was living behind the Lotaburger area, and they had been set up there since the spring, and they were super clean, but apparently there were other people there that showed up and were being erratic and all of a sudden the police got called and they had to break down their camp even though they had been there for the better part of a year.
- We have people who go from being homeless on the street, to jail, then go to Consuelo's, then get kicked out, and then they have nowhere to go again.
- There aren't any real resources being put into street homelessness outreach for the City right now.
- The City is still finalizing Code Blue, a protocol we've been working on for 2 years, where we can send people we encounter if it's too cold to sleep outside.
- Now that we have more housing options available in Santa Fe, now that we have the Santa Fe Suites program, the community is thinking "Can't we just house these people?" Well no. No actually, we can't. Some people are not a good fit for the type of housing options that are available, be it that they are so actively using that they can't function properly—even with a bunch of outpatient support. Or their mental illness is too severe right now to live in that type of community successfully. Those are the ones who end up falling through cracks every time.
- The idea that now that we have these housing options in Santa Fe that we should just be able to place everyone in that housing isn't realistic, because it takes a tremendous amount of work to support some people on the streets being housed, even for somebody who doesn't fall into one of those two categories, they haven't been housed in a long time. It's a huge amount of work. It's a big lift. And also, when they do get into housing they are being watched all the time, they are constantly under scrutiny, so when they bring their friend over who is homeless to use the shower, because they want to help their friend out, they get written up.
- People need to belong somewhere that works with where they are at. Housing first is pretty awesome, but if you have all these rules you have to meet first, if you are homeless and you get a house, and you know someone else who is homeless and you want to help them out, you get in trouble and kicked out. I'm not saying everyone is just innocent and just showering, but if you have a house and you want to invite your other friends to come hang out so you aren't alone, that can get people in trouble.

Current conditions at Franklin Miles Park

- I'd say about 70% [of people currently camping at Franklin Miles Park] go along with keeping the area clean. It differs area to area.

- There has been a lot of talk about how we need to build up more resources at [Franklin Miles Park]—more portapotties, more dumpsters.
- Are we still doing urban park rangers at the parks? I thought they had hired a couple of people to be in the park to be park rangers, or monitors to address issues in the park. Maybe [the Park Rangers] can be part of a coordinated effort to help with monitoring?
- But if I'm working in the evening I know where to go find someone, in general they are all there [at Franklin Miles Park]. We took lunches out there one day, and they all sat in a group and ate and it was pretty cool.
- Can we get certain groups, like Life Link, the mobile hygiene van, etc. to have a presence at a site like Franklin Miles at certain times and certain days so we can create a better outreach presence?

Franklin Miles Park during the months of November 2020-January 2021, when the City tacitly allowed people to camp at Franklin Miles park due to COVID-19's impact on congregate shelter

- We had Franklin Miles where people could camp, and people were getting shelter in hotels. When people didn't have to have that mindset of just surviving, just thinking about where they are going to sleep that night, I saw with a lot of my clients that I was able to make significant progress with people, and once that went away everyone pretty much regressed, just running on the treadmill and not gaining any traction.
- Right now, and before, your camp or tent could be removed at a moment's notice. So during that period of time [when they were allowed to be at the park] there seemed to be less tension, there was more of a sense of ease during the time that they know they wouldn't be moved. So when I came up, they would just be hanging out, and more likely to come and talk with me, or even if they didn't want to talk with me they didn't have to hide.
- It was nice being able to tell the people we have contact with that there was a space they could go. We usually tell people we work with: "Hey you have to leave" and they ask "Where should we go" and there is really no where to go.
- Having a somewhat sanctioned space at Franklin Miles helped a lot of people make progress, it was more than just a place to stay,
- The issues were more concentrated, but we were also able to locate people more easily which saved us time finding the people we needed to follow up with for services.
- Adding more dumpsters or a portapotty would be helpful because there were a lot of people there at the park. A lot of trash accumulates very quickly. You could see the division of the people who hung out together and the people who like to be alone. The ones that had the tents set up in a certain area took a lot of pride in keeping their space clean. You saw people rising up as organizers, and then you saw the opposite where there would be piles of trash. It was nice when we needed to find somebody, they were at the park, so it was nice to be able to find them in one spot.
- The flip side [of allowing everyone in one space] is that it can become a hot spot for the police. And we get a lot of calls of disorderlies, fights, welfare checks, a lot of complaints from community members that are upset about this environment in their community, so it ends up draining our resources, a large group of people in a specific area can create a safety issue for us, so we have to send in 3-4 officers at a time, which takes away

resources to other parts of the city. Having an organized space and having leadership in monitoring for safety could reduce issues.

- As far as Pete's goes, they still served lunches and had showers and other services available during those months, so I can't say the problems near Pete's [on Harrison] went down really. Depending upon the day, they have showers, lunch days, most of it starts around 9AM, but it depends on the day and what is happening that day.

Consideration for a supported outdoor shelter

- Putting in a wifi hotspot is important.
- One meal a day would help with loitering on Harrison near Pete's
- Lockers for documents. People are constantly losing everything they have, including their phone.
- We are supposed to have a mobile hygiene unit, so it would be nice to use that.
- If there was something set up, if the police department could be informed on the process of exiting people out from the site, because when nonprofits started working with hotels throughout the City, those businesses would call us when they wanted people removed, but we couldn't really delve into that issue because there is an agreement between two parties and it's a civil issue, so the police department can't really do anything, but businesses are expecting people to do something to remove this person.
- I like the idea of having incentives, and having leaders that rise up organically, and I also know that there are people who don't get along. Ideally, if you are setting up a site you would be able to have different areas where people who are wanting to be safe can be separated from people so they don't feel threatened. Naturally there are leaders who can say, "hey we don't want you over here right now, because you are being scary, but there's a place over on that side you can charge your phone." If there were portapotties or charging areas or places set them up with multiple areas so people can choose which group to hang around.
- There are some people who WANT everyone to be searched for drugs and weapons and would prefer it if everyone was searched, so maybe there is a place for those people who want to voluntarily be searched to feel safe can have a space, and then there's another area where you don't have to be searched.
- Some people need extra support and space because they can't handle their stuff.
- I think if we could just take away the stress of just needing to survive, am I going to get kicked out of where I'm staying, just that sense of security of I'm not going to get kicked out of where I'm sleeping tonight, that would alleviate all this other worry, and they can concentrate on something else, like next steps for their life.
- If that's where a lot of our clients are, we're going to be there a lot.

3. Nonprofit direct service providers and advocates

Considerations for a Supported Outdoor Shelter

- The idea of an outdoor village makes me think of community, and that is preferable for some people because it's lonely when they get into an apartment all to themselves.
- This community, village, shared space—the most important thing is that people should have access to a safe space
- I love the shared agreements for the community and people pitching in. At [our program] the guidelines are created by the participants and we are all pitching in and we make space for people to be included.
- This sounds like a version of shelters that already exist, but it's outdoors.
- When people are able to get established somewhere and find community it provides the stability people need to survive and find their way. It's a lifesaving approach. Period.
- 20 feels very manageable, when there are 20 people at a community meeting people can feel safer than 25. Starting out smaller, maybe 15-20 people, and then growing is important so the community can get processes and procedures in place first before the number of residents grows.
- Community space in front and separated from resident space makes so much sense.
- Sometimes the reason why people camp out is because they don't like other people, and they don't want to be involved in the community.
- One of the biggest mistakes folks make is to create a homeless ghetto, which it shouldn't be. Having programming with a community space and places for neighbors to plug in makes so much sense. People need to feel like part of community.
- The larger community is going to have to play a part—it has to be a community effort
- I'm hoping that the City has realistic expectations, because we are still going to have encampments. I'm thinking of a specific person who has been down in Arroyo since over a year ago. He has a broken down car in the arroyo on cinder blocks, and he's content, he doesn't want anything to do with services. I'm thinking of him and not wanting a forceful removal because it's so traumatic.
- The strategy for how the City will engage with people who don't want to live in a place like an outdoor village is a big concern.
- If it was offered in multiple places that are off-grid that might draw more people in, because people are content where they are at and moving to a polar opposite side of town isn't going to work for many.
- This idea is brand new and I love the idea, it's never been discussed before.
- People on Harrison Street come to Pete's for help when OD's occur, one person OD'd 4-5 times in one month. Narcan, and nearby support, is saving people's lives.
- A lot of what we dealt with was alcohol for a long time. A few years ago the shift was to drugs and alcohol, and to younger people in their 30s.
- Meet clients where they are, helping them dream bigger, help them focus on the big picture

- Incentives to make it through the first month are a good idea, at 30 days that's when you get a good sense if it is working for them. We have certain incentives where if you are working towards any goal you can stay for longer.
- Make it respectful, but not restrictive or with too many hoops to jump through.
- Safety is key, people do not feel safe, that's why this program is important.
- Speaking frankly with participants works when it comes to creating a new standard of behaviors.
- *Estimated number of people street homeless*: I would say that there are 150-200 people for who an alternative option currently isn't available for shelter
- *Shelter protocol for shelter residents*: Once someone gets a bed [in our shelter], they are assigned a case manager
- *Drug use prohibited in shelter*: If they are drinking, but they blow under the limit, they receive "a conditional" [temporarily banned from shelter]. If they are fully intoxicated, they are evicted. We work with people [who violated drug use policy] go to detox (first they go to emergency room, we request an ambulance to Christus, from Christus they are sent to Santa Fe Recovery), and If they have a MIHO case worker we contact them.
- We have one employee who is able to work with even the most difficult people, the people that have gotten kicked out in the past. People respond well to being treated with dignity.
- I'm here to advocate for all solutions to allow people to be in the community. Give people opportunities to be part of the solution.
- This has to grow organically, go to where the people already are.
- What is the process? There needs to be a process.
- The timing is much better for our possible participation in a program like this in the Spring of 2022.
- Do we want to explore this as an organization? Yes. Is it an enhancement of our mission? Yes. Do we have the staffing and organizational capacity at present to make this happen in the Winter of 2021-2022? No.
- What would hiring security guards to drive around the neighborhood actually do? When there was a private security guard they just drove around in circles near Pete's Place and it just escalated problems.

Staffing challenges/capacity

- Staffing is so tight all around at this time. We might be able to loan someone out, but in anticipation of the winter season we are trying to build up staff and everyone is having a hard time finding staff right now.
- Because of COVID it's so hard to find people—we have had staffing shortages that impacted our ability to offer services.
- We've been advocating for this type of alternative [a managed outdoor space] but we don't have the resources and means to do more.
- We recently hired two people to act as security guards, but they weren't the right fit for our shelter. One had been a security guard before and was too heavy

handed, and the other one did not have experience as a security guard and it was too intense for them. We need special people who are trained and experienced to deal with someone who is very high.

- Our staffing is maxed out. It's hard to find people right now, most people applying don't have any experience with this complex direct service work. [Applicants] mostly worked retail prior to this.
- We have had an intern program for 20 years. Recent college grads come here, and receive free room and board and a small salary. We used to have 5-6 interns at the men's shelter, but because of COVID-19 we have less interest.
- Everyone is struggling for staff right now. We don't have the capacity to pull staff from existing programs.
- Have you considered creating a new 501c3 to manage this program?
- Capacity is a challenge, everyone is stretched so thin. There is a lot of turnover in agencies, even with organizations trying to spend down COVID money.
- It's worth a shot. If it's not successful, then the question is what do we need to change in order to make it successful.

Potential volunteers/supporters of a Supported Outdoor Shelter

- A few of our participants would probably be interested in supporting this in some way. We have participants going on 10 years who have gone through peer support training and want to be of service.

Impacts of unsheltered street homelessness and unsanctioned encampments

- Go to an arroyo and you will know that you are close to an encampment because of the trash.
- Our clients are concerned about safety: Safety from others, safety from the Police, and they pray that where they are sleeping doesn't become an area where cops come to move people.

Franklin Miles Park during the months of November 2020-January 2021, when the City tacitly allowed people to camp at Franklin Miles park due to COVID-19's impact on congregate shelter

- The City allowed people to camp in Franklin Miles park until Little League season started [in March]. Harrison street was clear for three or four months, and some neighbors said it was better, but then everyone ended back up on Harrison Street in March.
- People trashed Franklin Miles park last year, but if someone works with them, people will most likely help keep it clean.

South Cerrillos/Midtown Area

- The biggest problem for this area is that people leave the places where they are getting services, and then the visibility of people shooting each other up in the neck is hard on neighbors. So having a larger perimeter around a site would help with containing issues from the neighborhood.
- Pete's Place is a come as you are shelter. We accept anybody in any shape/form, but we don't want people using on the property. We tried disciplinary actions,

but nothing worked, allowing people there using restroom one by one and monitoring the restroom, but the portapotty was outdoors and we didn't have the capacity to monitor it so we removed it.

- Most of our guests have been great about not having weapons on site—they can have a machete, knife, gun, but we say when you leave you can get it back. There's a need for folks to be able to protect themselves outdoors which says a lot about the current state of safety with unsanctioned or unmanaged situations.
- If you get asked to leave because of a fight or using on site, I always give people an option of going to detox for 3-7 days. That way you never have to be out in the cold, and then you can come back. If they are working with MIHO I'll work out a deal with their case worker.
- All the other shelters in the City are clean and sober, if they get put out they have Pete's, but if they get put out of Pete's they are back on the street.
- Dealers come by on Harrison and sell it to the people who are there. Pete's is identifying the dealers and passing the info to SFPD, but SFPD is not resourced enough to do something about it. It used to be that when you called the cops they would come within 10 minutes, now it takes about 3 hours for response, or never.
- The situation on Harrison Street is negatively affecting the guests of Pete's, and negatively affecting the neighbors of Pete's and if there could be something that could alleviate that impact it would be good for Pete's.

Need for additional resources, interventions, and managed spaces to belong

- A lot of people aren't ready to jump into housing. We can't assume that one approach works for everyone. Some people actually want to be outside, and this gives the opportunity to become stable in an environment of choice.
- SFPD kicks people out from where they used to camp and then puts up no trespassing signs, but won't guide people on where to go next. Then instead of one place, people move in pairs or groups to a new location and now it is more dispersed and it's only a matter of time until they are told to move again.
- To have these alternatives is contributing to us finding a solution instead of thinking we have all the solutions already.
- The community has to understand that if people can't leave the area because they have no other place to go, we are doing our best to maintain safety.
- Many people don't want to go to the shelter because they don't feel comfortable there.
- There are people out there with nowhere to seek help when there is a crisis.
- People have different perspectives on needs and solutions. There's not just one solution. We've been so focused on that one solution of housing that we haven't been open-minded about other options. Some people are migratory through cultural heritage. If advocates limit our definitions to housing as the only solution, we are contributing to the crisis.

- Many of the people who are on Harrison who are experiencing homelessness are too old for youth services and too young for success at other mainstream programs. This age range of people in their 30s, is tough for placement
- Some of the folks who have transitioned into hotels or housing during COVID often let people in to use their bathrooms and kitchens and then they get in trouble.
- Last winter we had hotel opportunities for getting people off the street, but there were issues with oversight. We ran into a lot of other folks having other people in hotel rooms, did not want additional services, did not want to connect with case workers, or engage them with services. People who had drug issues or alcohol issues put a strain on our relationship with those businesses.
- If you feel more of a part of something as a community it's going to be more beneficial than putting someone in a hotel room without any support or the ability to have friends visit.
- The hotel program isolates individuals, especially in a situation where you are struggling with addiction. And there are tons of families living in streets in vehicles, and we'd like to prioritize hotel spaces for families.
- A lot of my clients did not want to go to shelter because they got attacked there or got their stuff stolen there.
- Nobody wants the crisis in their backyard, but it's already visible. We see it through the calls to EMT and crisis response. The crisis is already there, we see it and hear it, and some entities want to brush it under the rug and not deal with the reality of the crisis on our streets with street homelessness.
- Some [Native American] individuals and families want to go to tribal lands but they can't because there isn't any housing or services that they need so they need to be close to City services.
- If camping is not going to end because we don't have places for people to go, we need some kind of stabilization to happen so people can be in a place to transition.

4. City Staff

- *Current costs unsanctioned encampments:* \$5,000-\$20,000 per site for one clean, about \$10K per month for contractor clean up, and staff time (constituent services, take reports, call somebody, asses, manage contract, check that it was done, all of that takes time, and that time costs money).
- *Mobile Hygiene Unit:* Due to capacity and staffing challenges for existing nonprofit service providers, the City may operate mobile hygiene unit and conduct street outreach. The MHU includes 3 full showers/bathrooms/sinks
- There were several murders and destroyed hotel rooms that occurred when people were placed in hotel rooms during COVID-19. Behavioral health and violence have become much more significant issues since the beginning of the pandemic.
- Due to SFPD staffing and capacity challenges, private security currently serves as a public safety measure.

- Ideally, an existing Santa Fe nonprofit service provider will contract with the City for a managed outdoor space to provide logistical support and handle supply purchasing
- What kind of land use agreement would be ideal for the nonprofit to operate on City land and reduce litigation risk to the nonprofit?
- Potential model: Agreement with Railyard Park Conservancy is more of a partnership and less of a “we’re just leasing and running our own program”.
- Evaluation: Assess whether 911/SFPD calls for Harrison Street or Franklin Miles drop by a certain percentage?
- If you develop a space that’s safe and could provide the things they need and the community could work out some kind of agreements that is worth a try.
- So many of the population experiencing homelessness in Santa Fe are from here. They are local. They are their cousins and neighbors and brothers and sisters. But most people see it as a character failing rather than a system failure.
- We need to assure neighbors that this is not another version of what’s happening on Harrison Street or in Franklin Miles park. This is different.

Parks/Franklin Miles Park

- One of my crew has found 2 deceased homeless people while on the job, and one of those was a month ago in Franklin Miles Park, someone who was homeless died of natural causes. The other was 2 years ago in a river. He’s also been poked by needles.
- A lot of our parks have homeless people camping in them
- Last winter was an unusual situation [when people were tacitly allowed to camp in Franklin Miles Park Nov 2021-January 2022]. I don’t think they bothered people so much because they were staying in our baseball dug outs. We didn’t get a lot of complaints in winter last year at Franklin Miles because of COVID, but as the weather got nicer we got more complaints. We were pretty hands off with providing extra resources like trash and extra restrooms.
- Estimate that there are 20-30 people living in the arroyo adjacent to Franklin Miles
- There are people who like to have their nice neat camp, and then there are the drug users and drinkers who are more rowdy
- During COVID, we didn’t stop people from using electricity/plugs in the parks.
- Franklin Miles Park gets the rougher crowd, separate out amongst themselves by mentally challenged, by drug addiction, by people who wanted to be safer. The people who wanted to be safer and keep things organized came around the baseball diamond.
- We find needles on the fields for baseball practice at Franklin Miles from the weekend when we weren’t there
- The big back lot that could be converted, but if we do anything like a sanctioned space I think that the neighborhood would fight it. But it’s where they are already going, and if it was more organized it might work better for everyone, including the neighbors.

- My crews are challenged by the camping situation because it makes them look bad. Because people who are camping trash the park. A lot of my staff will say “Hey you can’t be here all the time, you can’t leave stuff here, but we know that you have no where to go”.
- More sharps containers would be smart in all the parks
- We have very inadequate trash bins at the parks for what is happening [with unsanctioned camping]. Maybe we can get environmental services to allow for more roll offs for people to use, especially if they are monitored.
- A lot of unsheltered people are living in our river, which is disgusting because they poop in the river.
- Portapotty companies won’t work with us because in the past the porta potties have been filled with needles and also set on fire.
- At Franklin Miles Park, some of the people camping there ripped off the roof in the building and then we found that they had cut a whole in the roof and were going in and out of the building. It’s a concession building, with electrical outlets, with a heater. The concessions building is not being used currently—It’s an old storage space, we would need to fix a roof, clean it again, so someone might be able to use it for park monitoring support. Might take \$5,000 to repair. If you stored anything valuable in there you would have to be careful.
- There is a big dirt parking lot at Franklin Miles that could easily be used to support more organization for what’s happening.
- If people can’t follow agreements, we have the ability to ban them from the parks. If you really have problematic behavior, you are banned. You can ban someone from the park, we’ve done that all the time, we just evicted someone from an area and he was arrested, we told them to go, but you can let some people stay who aren’t causing problems.
- We definitely work with people, tell them if you don’t clean up or cause problems we are going to get complaints.
- Having more of a presence and organizing support in the parks with camping hot spots would make the community feel better.

5. Regional consultants/practitioners who have developed and/or managed a supported outdoor shelter

A. Las Cruces Camp Hope model (Link to [Operations and Planning Documents](#))

- Nonprofit (Mesilla Valley Community of Hope) started organizing with some of their unsheltered participants who had been sleeping at their campus and consistently being asked to leave. The question was posed as to where they would be allowed to camp in a meeting with 3 unsheltered participants who rose as leaders who asked about the possibility of a tent village.
- At first, the nonprofit was reluctant to operate a camp shelter, because it “felt like we were going backwards a bit” but we knew that there was a gap between the street and stable housing. People would say: “I can’t believe you’re doing a

camp—Me neither!” This is not the ultimate solution, this is a short term solution. It’s got to be tied to services.

- We work to rapidly rehouse people who are at the camp with the Tents to Rents program.
- We went back to City Council at the end of the pilot and said: Here’s the data, we’d like to keep the camp. We worked with planning and zoning, rezoned the property to allow for Camp Hope, and now we are in the 10th year
- New programs don’t have to reinvent the wheel, there are good models to share.
- We have an ongoing “Tents To Rents” Fundraiser to fund staffing at Camp Hope.
- *Drug use policy:* When we were creating the camp with stakeholders we developed an initial set of camp agreements,. The message was: We care about what you do off this property, but it is your business, we are making it really low barrier, if they are doing activities off-site that’s their business, but if they aren’t causing any problems at Camp Hope, it’s not a problem for us. if they are caught using in the camp, they get terminated from the camp, but the staff still works with them, to still try to house them, but they can’t stay at the camp for 30 days
- *Tent policy:* We typically will have people who are tent hopping as we call it-- terminated.
- “Our guests do have to check in— signing in, signing out. Initially we did not have gathering spaces, and we were required to add them. Outdoor kitchen (visitors and guests), another area with chairs and TV (after 5PM), and another shade area for gathering meetings.
- We are on City property so we are trying to format what is safe and allowable, conscious about sex work and how woman can decide to be with a man because they need protection from physical/sexual abuse. We came up with a no tent hopping policy: Guests can’t go into someone’s tent and visit them. But, if we have couples coming in they can have sex in their tent, they are a couple. We try to be flexible for dating, but we’ve seen domestic violence (lots of serial tent hopping for sex) so we encourage using motels if people are dating. It’s hard to navigate. If someone is interested in having their partner live in their tent with them, after so many meetings with camp manager, after it’s clear that it’s an established relationship, then we allow for the policy to join tents.
- *Security:* The Security process has been evolutionary. There is a security guard for the entire campus that we share costs for, 9AM-6PM. There is also a security guard at night, dusk to dawn, that we share costs with the campus for. We have agreements with emergency response to have one camp resident on duty 24/7, with a 6 hours shift, with a weekly schedule posted at the guard shack. Someone is always available and on duty. Most issues are people trying to break into the Camp. In the last couple of years a lot more violence and drug activity. We had a lot of reports that residents didn’t feel safe about people coming in, they were comfortable with us putting in cameras, cameras facing out to see who is coming in and out. Ours is still not full security, one guard managing 5 agencies and the parking lot area. We only have a resident as a monitor, and if residents are asked to leave, get a guard for back up between 7AM-3PM. The camp is the least

amount of our worries for security, and we still never got to the point of having hired security guards inside the camp.

- *Fundraising/Donations:* Savers fund drives usually bring in \$700-\$1000; Lyons Club donated and built a Mueller Carport for \$5-\$6K; Habit for Humanity built long structure. A professor for a community college built tent pads (funding came from community, each semester college students came to build more. Home Depot had grants/volunteers to build structures.
- *Electricity:* The guard shack has solar. Whoever is on duty has electricity. The bathrooms and outdoor kitchen have electricity, there are solar powered lights around the camp
- *Tent pad sites:* We used best practices for tent pad sites to be raised one foot. Store Manager: Grant
- *Water:* Started with a water tank for short-term, and after a while tapped into water and connected to sink and a tank.
- *Cold weather conditions:* If it's really cold, residents can go to indoor shelter across the street and not lose their space in camp. Provisions in place with emergency responders for resource room. Provisions in place for inclement weather.
- *Pilot:* Starting as a pilot: We phrased the use as temporary at first, a 3 month trial before it becomes permanent. We did it temporary at first and then they allowed us to rezone, to make it permanent. I couldn't believe I was arguing to keep the camp after the pilot, but that's what I was advocating for. I told them "I will shut it down but where will these 50 people go?" The pilot started right in the middle of winter, and it's good to ask for this alternative in winter months
- *Outcomes:* This has been working, This is how many people transitioned to housing.

B. Denver SOS Model: (Link to: [Planning, Operations, and Evaluation Documents](#))

- A "Community Feedback" Box and a "Community Needs" Box are places where residents can make requests in a discreet or anonymous way.
- Using the word camp or campsites can be off putting for neighbors—consider calling them "resource rich outdoor spaces".
- Absolutely needed that 30 minutes a week for gathering, staff at each site gave daily check ins. It's not just a wellness check, but also a way to build community.
- Pilot programs have gone 6 months apiece. It's going to take 6 months to build community.
- Virtual community meeting once a month on Zoom—the first meeting had 100 community members, the second meeting only had 2 participants. If nothing bad is happening, no one shows up.
- Consider local Health and Building Codes for COVID-19 in regard to gathering places (e.g. areas for eating and weekly meetings).
- Ensure that every individual who is on-site and providing direct services be trained in trauma informed care.

- Visitors are allowed 9am-9pm, 2 visitors at a time, can't have visitors go into tents/cabins, check in at front gate.
- Fence perimeter can be set up with locking doors that only push out, but no one can get in (code compliant).
- Need to be more concerned about non-residents trying to come in during night-shift.
- Staffing 24 hours a day works best vs. Security/Police driving by.
- Started with a coalition of services providers to see who could spare a case manager to provide case management 2-3 times a week, a shower truck came a couple days a week, the food bank provided food, etc. In all, 16 organizations collaborated for the Denver SOS Model.

APPENDIX B

Additional Legal Precedents for Sanctioned Encampments

Here are key lawsuits and court rulings that guide and restrict a municipality's interventions for addressing street homelessness, both preceding, including, and followed the *Martin v. Boise* lawsuit of 2019 as referenced in *Cole et. al, Combatting CA's Homelessness Crisis after Martin v. City of Boise*, CA Real Property Journal, Vol 39, No. 2, 2021:

1. *Jones v. City of Los Angeles (2006)*

Lawsuit: Six persons experiencing homelessness sued the City of Los Angeles, alleging that the City's enforcement of municipal ordinances prohibiting "sit[ting], l[y]ing, or sleep[ing] in or upon any street, sidewalk or other public way" violated the Eighth Amendment of the United States Constitution, which prohibits "Cruel and Unusual Punishment."

Ruling: The United States Court of Appeals for the Ninth Circuit ruled that as long as there are fewer available shelter beds available than the number of people experiencing homelessness in a City, that the City may not enforce its public-camping ordinance "at all times and places throughout the City against homeless individuals for involuntarily sitting, lying, and sleeping in public." The court reasoned that persons experiencing homelessness "are in a chronic state that may have been acquired 'innocently or involuntarily'" and that "sitting, lying, and sleeping . . . are universal and unavoidable consequences of being human."

Results: The City of Los Angeles, which has far fewer shelter beds than people experiencing street homelessness, agreed that it would not enforce its public-camping ordinance between the hours of 9:00 p.m. and 6:00 a.m., and the City further promised that this policy of nightly nonenforcement would remain in effect until the City constructed an additional 1,250 units of permanent supportive housing for persons experiencing homelessness. However, since a settlement was made with the plaintiffs of the lawsuit, the Ninth Circuit's vacated their decision—meaning that other cities under their jurisdiction were not subject to the ruling and their public-camping ordinances would not be challenged through this particular ruling.

"The Jones decision portended a sea change in the law for cities within the Ninth Circuit's jurisdiction, most of which have had public-camping ordinances on the books for decades with nary a concern about their constitutionality. The broad rationale of the Ninth Circuit's decision would have likely swept each of these ordinances off the books, but for the fact the parties in Jones entered into a settlement agreement following the Ninth Circuit's decision, which resulted in the Ninth Circuit vacating its decision in Jones. While the Ninth Circuit's order vacating its opinion in Jones meant that cities throughout

the Ninth Circuit would no longer be bound by the court's sweeping and unprecedented decision, Los Angeles, as party to the settlement, would be."

2. *Lavan v. City of Los Angeles*

Lawsuit: 8 persons experiencing homelessness sued the City of Los Angeles alleging that the City's seizure and destruction of their personal property, left unattended in public areas, violated their Fourth Amendment right to be free of unreasonable searches and seizures and their Fourteenth Amendment "procedural due process" rights.

Ruling: The district court agreed with the plaintiffs and issued an injunction prohibiting the City from (a) seizing property in Skid Row "absent an objectively reasonable belief that it is abandoned, presents an immediate threat to public health and safety, or is evidence of a crime, or contraband" and (b) "destr[oying] [such] seized property without maintaining it in a secure location for a period of less than 90 days," "[a]bsent an immediate threat to public health or safety."

Over a dissenting opinion, the Ninth Circuit affirmed. The panel refused to apply the Fourth Amendment's traditional "reasonable expectation of privacy" test and instead held that "by seizing and destroying [Plaintiffs'] unabandoned legal papers, shelters, and personal effects, the City meaningfully interfered with [Plaintiffs'] possessory interests in that property." To avoid the question whether it was reasonable for the City to seize items left unattended on the street, the court collapsed the inquiry and concluded that "even if the seizure of the property would have been deemed reasonable had the City held it for return to its owner instead of immediately destroying it, the City's destruction of the property rendered the seizure unreasonable."

The court further held that "homeless persons' unabandoned possessions are 'property' within the meaning of the Fourteenth Amendment," and that the City violated the plaintiffs' Fourteenth Amendment procedural due process rights by failing to provide them with "notice" and an "opportunity to be heard" before it "seized and destroyed their property."

Results: The City of Los Angeles did not change procedures until forced to via another lawsuit 4 years later: *Mitchell v City of Los Angeles* (see below).

3. *Mitchell v City of Los Angeles*

Lawsuit: 4 people experiencing homelessness sued the City of Los Angeles, alleging that the City had been engaged in a pattern and practice of unconstitutionally seizing their property incident to arrest in violation of the Fourth and Fourteenth Amendments. *Mitchell v. City of L.A.*, No. 2:16-cv-01750, 2016 WL 11519288, at *1 (C.D. Cal Apr. 13, 2016).

Ruling: The district court agreed with the plaintiffs, applied Lavan, and issued a preliminary injunction enjoining the City from “[c]onfiscating property in Skid Row or its surrounding areas, incident to an arrest or as part of a cleanup of an area where homeless people are located, absent an objectively reasonable belief that it is abandoned, presents an immediate threat to public is evidence of a crime, or is contraband.”

Results: Through the May 2019 settlement agreement, the City promised that, for a three year period, it would not “seize property as part of a cleanup of an area where homeless people’s property is located, absent an objectively reasonable belief that it is abandoned, presents an immediate threat to public health or safety, is evidence of a crime, or is contraband.” The City further agreed that it would provide “at least 24 hours advance notice” of any encampment clean up and then “provide a 30-minute warning and opportunity for individuals to remove property when a cleanup is imminent on any block about to be cleaned.” (Cole et. al, *Combatting CA’s Homelessness Crisis after Martin v. City of Boise*, CA Real Property Journal, Vol 39, No. 2, 2021)

4. *Martin v. City of Boise (2019)*

Lawsuit: 6 persons experiencing homelessness sued the City of Boise, Idaho, alleging that their citations under Boise’s public-camping ordinances violated the Eighth Amendment’s Cruel and Unusual Punishment Clause.

Ruling: The United States District Court for the District of Idaho granted the City of Boise’s motion for summary judgment on jurisdictional grounds, holding that the plaintiffs lacked standing to pursue these Eighth Amendment claims. But the Ninth Circuit reversed. After disposing of the standing issue, the panel proceeded to the merits of the plaintiffs’ Eighth Amendment claim. Expressly invoking the *Jones vs. City of Los Angeles* decision (see above), the court held: “we agree with Jones’s reasoning and central conclusion . . . and so hold that an ordinance violates the Eighth Amendment insofar as it imposes criminal sanctions against homeless individuals for sleeping outdoors, on public property, when no alternative shelter is available to them.” The Ninth Circuit distilled the principle that “the Eighth Amendment prohibits the state from punishing an involuntary act or condition if it is the unavoidable consequence of one’s status or being.” The Ninth Circuit reasoned that sleeping, lying, and sitting in public “is involuntary and inseparable from status—they are one and the same, given that human beings are biologically compelled to rest, whether by sitting, lying, or sleeping.”

Results/Analysis: The Ninth Circuit stated that it was “in no way dictat[ing] to the city that it must provide sufficient shelter for the homeless, or allow anyone who wishes to sit, lie, or sleep on the streets . . . at any time and at any place.” The court further explained in a footnote that its holding “does not cover individuals who do have access to adequate temporary shelter, whether because they have the means to pay for it or because it is realistically available to them for free, but who choose not to use it.” And in

that same footnote the court stated that it did not mean to “suggest that a jurisdiction with insufficient shelter can never criminalize the act of sleeping outside,” noting that “[e]ven where shelter is unavailable, an ordinance prohibiting sitting, lying, or sleeping outside at particular times or in particular locations might well be constitutionally permissible,” along with “an ordinance barring the obstruction of public rights of way or the erection of certain structures.” Instead, the court claimed that it “h[e]ld only” that “as long as there is no option of sleeping indoors, the government cannot criminalize indigent homeless people for sleeping outdoors, on public property, on the false premise they had a choice in the matter.”

Related rulings:

- A. *Young v. City of L.A.*, No. 2:20-cv-00709, 2020 WL 616363, at *5 (C.D. Cal. Feb. 10, 2020)

Ruling: The court explained that, under *Martin* “the Eighth Amendment only bars the City from criminally prosecuting Plaintiff for sleeping on public streets when he has no other place to go to” and that “[c]ourts following *Martin* have declined to expand its holding beyond the criminalization of homelessness.” While the plaintiff alleged that “officers have written false tickets or reports regarding Plaintiff failing to take down a tent or that Plaintiff was loitering,” such allegations were insufficient because “Plaintiff does not allege he was criminally prosecuted or sanctioned based on these false tickets or reports.” Furthermore, the court added that “it is all not clear whether the laws these citations were based on would be barred by the Eighth Amendment because an ordinance that prohibits tenting or loitering at particular times or particular locations may be permissible.”

- B. *Le Van Hung v. Schaaf*, 2019 WL 1779584, at *4–*5

Ruling: A district court in the Northern District of California held that the City of Oakland did not run afoul of *Martin* by “clean[ing] and clear[ing]” a park where an encampment was located. The court noted that cleaning and clearing a park did not require the City to arrest the plaintiffs, and “while *Martin* limits localities’ ability to arrest their homeless residents for the act of living in the streets when there is nowhere else for them to go, it does [not] create a right for homeless residents to occupy indefinitely any public space of their choosing.”

- C. *Quintero v. City of Santa Cruz*, No. 5:19-CV01898-EJD, 2019 WL 1924990 (N.D. Cal. Apr. 30, 2019)

Ruling: Where city offered either a shelter bed or a housing voucher to each resident of an encampment, abatement did not violate *Martin*

- D. *Shipp v. Schaaf*, 379 F. Supp. 3d 1033 (N.D. Cal. 2019)

Ruling: 8-hour daytime closure to clean camp does not violate Martin

- E. *Housing is a Human Right Orange Cty. v. Cty. Of Orange*, No. 19-cv-388, 2019 WL 8012374, at *5 (C.D. Cal. Oct. 28, 2019)

Ruling: A district court in the Central District of California held that the City of San Clemente could not be held to have violated Martin based upon the allegation that its officers threatened persons experiencing homelessness with arrest. Mere threats were insufficient: the Martin decision “require[s] the initiation of the criminal process to state a claim for damages for an Eighth Amendment violation.”

- F. *Mahoney v. City of Sacramento*, No. 2:20-cv-00258, 2020 WL 616302, at *3 (E.D. Cal. Feb. 10, 2020);

Ruling: A district court in the Eastern District of California held that Sacramento did not violate Martin by removing a portable toilet from an encampment, reasoning that “it is not a necessary corollary that the same right” to “engag[e] in involuntary, life-sustaining actions on public property” is at issue with respect to “the removal of [a] portable toilet”, but also held that the City may not “prosecute or otherwise penalize” plaintiffs for urinating in public “if there is no alternative to doing so”.

APPENDIX C
Regional SOS Models Planning, Zoning, & Operations Documents⁴⁸

1. Denver, Colorado: Community Village Collaborative, “Safe Outdoor Spaces” model
 2. Las Cruces, New Mexico: Mesilla Valley Community of Hope, “Camp Hope” model
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1. Denver, Colorado: Community Village Collaborative, “Safe Outdoor Spaces” model

A. Denver Zoning Administrator’s Unlisted Temporary Use Determination for “Temporary Managed Campsites” (Nov 10, 2020)⁴⁹

On November 10 2020, the Denver Zoning Administrator made the determination that “Temporary Managed Campsites” (also referred to as Safe Outdoor Spaces by Denver practitioners) were allowable and definable as an unlisted temporary use during the COVID-19 pandemic.

The Denver Zoning Administrator stated that Temporary Managed Campsites were

- 1) Consistent with the intent of the City Zoning Code
- 2) Consistent with the intent of applicable neighborhood contexts and zone districts; and
- 3) Substantially similar in character and impact to other permitted primary, temporary, and accessory uses in all applicable zone districts.

The Denver Zoning Administrator also found that, “The type and extent of impacts on adjacent properties by a proposed Temporary Managed Campsites are potentially no different from and most likely less than other permitted permanent, accessory, or temporary uses in all zone Districts.”

For these reasons the Denver Zoning Administrator concluded to allow Temporary Managed Campsites as an Unlisted Temporary Use according to the use definition, permitted zone districts, applicable zoning review procedure and use & permit limitations contained within the Use Determination.

Definition of Temporary Managed Campsite, including Site Development and Operations considerations and/or requirements

In their Use Determination, A “Temporary Managed Campsite” was defined as: “either multiple temporary structures or multiple spaces for parked motor vehicles, located on a single zone lot, providing sleeping accommodations for adults 18 years and older for a limited duration, where such occupancy is justified by one or more State of Colorado or

⁴⁸ Additional planning documents from regional and national SOS models can be accessed via SFHC’s Google Drive Folder: [National Models: Supported Outdoor Shelter](#)

⁴⁹ [Colorado Village Collaborative Open-Source Planning and Operations Documents](#)

City of Denver public health orders issued because of the COVID-19 pandemic and by public need for extended temporary safe housing resulting from the pandemic's adverse impacts on housing stability.

Site Development and Operations considerations and requirements

- *Housekeeping accommodations*, including but not limited to facilities for food distribution or preparation, guest check-in, washrooms, toilets, communal gathering, and showers, may be provided on the same zone lot or in mobile units parked on the right-of-way. If the housekeeping accommodations are contained in structures, such structures may be temporary structures.
- *Temporary structures* may include, but are not limited to, tents or umbrella structures, as “tents” and “umbrella structures” are defined in the Municipal Building Code. No tent or other temporary structure intended or used for sleeping accommodations contains a completely independent dwelling unit.
- *Operational Plan Required – Condition of Approval*: In addition to standard application submittal requirements for zoning use permits, applications to establish a Temporary Managed Campsite shall include an operational plan; compliance with the submitted operational plan shall be a condition of the zoning permit's approval. The operational plan shall address, at a minimum, details about:
 - a. Security for campsite guests and adjacent properties;
 - b. Property maintenance plan;
 - c. Provision of housekeeping facilities and services for campsite guests, as applicable, such as medical screening and/or services related to the COVID-19 pandemic;
 - d. A single point of contact in case of emergency;
 - e. A description of measures to mitigate potential impacts to surrounding properties, such as impacts from potential noise, outdoor lights, littering, and pets; and
 - f. Commitments in place to occupy the subject property and to remove the use after the zoning permit's expiration.
- *Structures Allowed with Use*:
 - a. A zoning permit issued to establish a Temporary Managed Campsite includes authorization for the construction, placement, and/or occupancy of multiple temporary structures for sleeping, and other temporary structures for shared housekeeping functions, and all such temporary structures are exempt from compliance with the subject zone district development, design, or building form standards applicable to permanent (primary or detached accessory) structures.
 - b. As an alternative to tents or other temporary structures, a Temporary Managed Campsite may use parked motor vehicles as sleeping accommodation for campsite residents. A Temporary Managed Campsite may provide sleeping

accommodations in either temporary structures or in parked motor vehicles, but not in both on the same zone lot as part of the same campsite.

c. All tent or umbrella structures are subject to compliance with the Denver Building Code, as applicable.

- *Location on Zone Lot:* The Temporary Managed Campsite may be sited in any location on the subject zone lot and may occupy off-street parking spaces otherwise required by the applicable zone district for a primary use(s) on the zone lot.
- *Fences and Walls:* Fences or walls may be erected or constructed along the perimeter of the Temporary Managed Campsites use or the perimeter of the zone lot to provide privacy and/or security. All such fences or walls must be no taller than 6 feet in height, and shall procure all required building permits, if applicable.
- *No Parking Required:* No minimum parking (vehicle or bicycle) is required with the establishment of a Temporary Managed Campsites use.
- *Residential Accessory Uses Allowed:* All uses specifically listed as permitted as accessory to a primary Residential use in the U-SU-C zone district are allowed, subject to compliance with the Use and Parking Table in DZC, Division 5.4, and with any use limitations applicable to such accessory uses as referenced in the Use and Parking Table.
- *Permit Personal to Applicant:* Zoning permits issued to establish a Temporary Managed Campsites use shall be personal to the applicant and the subsequent permittee, and such permit shall not be assigned or transferred.
- *PERMIT DURATION:* The zoning permit to allow a Temporary Managed Campsite shall automatically expire and become null and void on the earlier of the following two dates, as applicable to a subject zoned property: (1) The permit expiration date stated on the face of an approved zoning use permit for a specific Temporary Managed Campsite; or December 31, 2023.

B. Draft Zoning Proposal for a Temporary Managed Campsite Permit for the City of Denver by Cole Chandler, Executive Director of Colorado Village Collaborative (Nov 2020)⁵⁰

Upon the basis of Denver’s zoning determination, a State-registered nonprofit, (Colorado Village Collaborative) formally requested a permit for a Temporary Managed Outdoor Space in the parking lot of a Denver-based Church (Denver Community Church, located at 1595 N. Pearl St and 1543 N. Pearl St.)

What follows are the Denver nonprofit’s permit application to meet the requirements outlined in the City’s November 10, 2020 Use Determination, with the language generalized in order to serve as a model for a Supported Outdoor Shelter permit request process in Santa Fe.

⁵⁰ [Colorado Village Collaborative Open-Source Planning and Operations Documents](#)

1. Compliance with Definition:

Permit requested for a Temporary Managed Campsite on a church parking lot that covered two adjacent zone lots:

Lot 1: 12 sleeping units, four portable restroom stalls, four hand washing stations, one 10x20 management tent, two 20x20 warming tents, and one mobile storage container.

Lot 2: Was approved with 18 sleeping units.

The two zone lots combined would provide sleeping accommodations for a maximum of 40 adults (age 18 and up) in order to provide necessary resources and services during the COVID-19 pandemic. Mobile shower and laundry services were approved to be delivered to the site by an external contractor.

2. Compliance with Permitted Zone Districts:

According to the previously referenced Use Determination, Temporary Managed Outdoor Spaces were allowed to be established in all Denver zone districts under the city's two zoning codes.

3. Compliance with Conditions:

1. *Qualified Applicant* - Must be registered with the State as a non-profit institution.

2. *Operational Plan Highlights*

a. *Security for guests and adjacent properties* - The safety and security of all SOS guests and neighbors should be the highest priority for the nonprofit. Towards these ends, the nonprofit proposed to have two staff members on site twenty-four hours/day and seven days/week. These staff members would be trained in trauma informed care, mediation, de-escalation and crisis management response. In the event of an emergency, or act of violence, the staff will follow the multi-tiered crisis response protocol outlined in the operation plan. In addition to providing a safe and humane residential community in partnership with the people living in a Supported Outdoor Shelter, the nonprofit staff and residents should promote health and safety throughout the neighborhood in partnership with neighboring residents and businesses. Efforts in this regard should include:

i) designating a 24/7 point of contact for the neighborhood;

ii) conducting neighborhood walks/ clean-up efforts;

iii) Engaging unsheltered individuals in nearby areas to address the need for existing health services and shelter and housing options (including Supported Outdoor Shelter), discourage illegal activity in the area.

b. *Property maintenance plan* - Nonprofit will assume responsibility for all maintenance and upkeep of the site including snow removal, weeds, trash removal, recycling, and site maintenance.

c. *Provision of housekeeping facilities and services* - Nonprofit will provide one hot meal per day to all residents. Additionally, Nonprofit will provide COVID

symptom screening for all residents and staff. Residents displaying symptoms will be referred out for COVID testing and Activate Respite hotel services. In partnership with the Department of Public Health, the nonprofit operator will provide monthly surveillance testing services at the Safe Outdoor Space.

d. *Single point of contact in case of emergency* - Nonprofit Executive Director provided phone number and email address

e. *Description of measures to mitigate potential impacts to surrounding properties*

i. Noise - The nonprofit designated quiet hours from 10pm-8am each day. If a resident fails to comply with these hours they will be subject to the accountability process outlined in the attached operation plan.

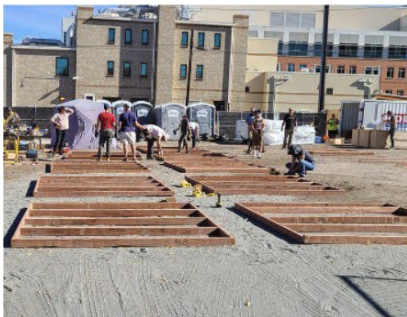
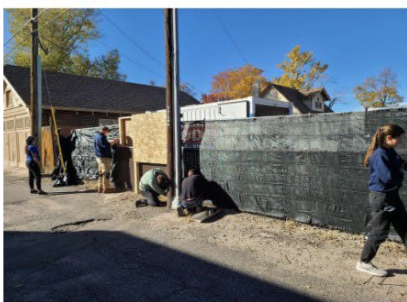
ii. Lighting - Outdoor lighting on the site will be provided to promote safety on the property, but has been designed so as not to be obstructive to any nearby businesses or residences.

iii. Litter - Trash will be collected in a dumpster provided by property owner and removed on a weekly basis. Site staff, residents, and volunteers will also engage in block clean up efforts in the direct blocks surrounding the site to promote safety and health throughout the neighborhood.

iv. Waste - Four portable toilets will be provided on site and will be emptied daily by an external contractor.

v. Pets - All pets will be required to be on a leash at the Supported Outdoor Shelter and all pet waste will be picked up and immediately disposed of by pet owners. Failure to comply with these pet policies will result in the activation of an accountability process.

vi. Parking - A plan was carefully constructed in order to mitigate any negative impacts upon the neighborhood from the loss of a portion of these parking spaces. That plan, however, has taken into account the significant underutilization of the proposed lots for both monthly and daily parking services.



Colorado Village Collaborative "Safe Outdoor Space" Site Development (Denver, CO November 2021, photos by CVC)

C. CVC SOS Staffing Plan

8 FTE, 24/7 Coverage with 2 staff at all times*

	Monday	Tuesday	Wed	Thursday	Friday	Saturday	Sunday
Daytime Staff							
Day Coordinator	7am-5pm	7am-5pm	7am-5pm				7am-5pm
Day Coordinator			7am-5pm	7am-5pm	7am-5pm	7am-5pm	
Day Assistant	off	10am-8pm	10am-8pm	10am-8pm	10am-8pm		
Day Assistant	10am-8pm				3pm-10pm	10am-8pm	10am-8pm
Overnight Model							
Night Coordinator	730pm-530am	730pm-530am	730pm-530am				730pm-530am
Night Coordinator			730pm-530am	730pm-530am	730pm-530am	730pm-530am	
Night Assistant				930-pm-730am	930-pm-730am	930-pm-730am	930-pm-730am
Night Assistant	930-pm-730am	930-pm-730am	930-pm-730am				
Volunteer Shifts							
AM 3 shifts	9am-1pm						
PM 3 shifts	1pm-5pm						

*Note: CVC's staffing schedule model above does not include hours for a Site Manager position, which would be another FTE position.

D. CVC SOS Budget Planning Documents

1	DCC SOS by CVC (December 1- May 31) Budget to accomodate 40 people				
2	One-Time Set Up Costs	Hard Costs			
3	Tents, sleeping bags (for set up for 30)	\$10,000.00			
4	Tent platforms	\$5,000.00			
5	Heaters for personal tents	\$4,500.00			
6	Additional Supplies/ Incidentals	\$5,000.00			
7	Storage Container Set-up for supplies	\$1,000.00			
8	Shade tent (20 x 20) Qty 3	\$15,000.00			
9	Heaters for Shade Tent Qty 3	\$5,000.00			
10	Temporary Power Connection (Drawings, Permit, Installation)	\$20,000.00			
11	Shower/laundry trailer -2 full shower units- Shower, sink, toilet, 2 laundry units	\$0.00			
12	Battery Generator (qty 2)	\$2,800.00			
13	Touchless Sanitizing Stations	\$450.00			
14	Jersey Barrier	\$2,500.00			
15	Lighting	\$2,000.00			
16	Power Cables	\$300.00			
17	Tables and Chairs	\$500.00			
18	Parkwell Set Up Fee (Dec)	\$2,000.00			
19	Congregational Fee	\$46,000.00			
20	Total Capital and one time start-up costs	\$122,050.00			
21	Monthly Budget (reoccurring)	December	First 3 months	6 month total	12 month total
22	On Site Staffing (assumes 8.0 FTE)	\$22,480.00	\$67,440.00	\$134,880.00	\$269,760.00
23	PPE	\$500.00	\$1,500.00	\$3,000.00	\$6,000.00
24	Restroom rentals (2 regular, 2 ADA, 7 times per week removal)	In Kind	\$0.00	\$0.00	\$0.00
25	Hand washing sink (Presuming no water hookups)	In Kind	\$0.00	\$0.00	\$0.00
26	Food/Meals	\$3,840.00	\$11,520.00	\$23,040.00	\$46,080.00
27	Gift Cards	\$1,000.00	\$3,000.00	\$6,000.00	\$12,000.00
28	Trash(assumes 10 of each with trash serviced 2x week)	\$250.00	\$750.00	\$1,500.00	\$3,000.00
29	Propane for Shade tent heater (2 refills per month)	\$5,000.00	\$15,000.00	\$30,000.00	\$60,000.00
30	Drinking Water	\$250.00	\$750.00	\$1,500.00	\$3,000.00
31	Cleaning supplies (garbage, bleach, brooms etc)	\$150.00	\$450.00	\$900.00	\$1,800.00
32	OPERATION SUBTOTAL	\$33,470.00	\$100,410.00	\$200,820.00	\$401,640.00
33	TOTAL (Startup & Operations assuming In-Kind)	\$109,520.00	\$222,460.00	\$322,870.00	\$523,690.00
34	Cost per Person/Night		\$61.79	\$44.84	\$35.87

*Note: This SOS budget does not include necessary staffing costs for 1 FTE Site Manager position, which in this case is provided by CVC

E. CVC Staffing/Management/Operations Model:

- 8 FTE, Site staffed by nonprofit organization 24 hours/day with 2 staff at all times, additional FTE for Site Manager.
- **Site Manager Position**
 - a) Go-to person on site for all staff and volunteers; b) Oversee Daily Wellness Screenings; c) Oversee Safety/Security; d) Oversee Intake and Resident support
 - e) Provide Conflict Resolution and Accountability; f) Oversee Site clean-ups and walks; g) Oversee Meal Prep; h) Oversee Donations/Activities; i) Referrals to health care and other available services; j) Log daily activity including, issues, incidents, and other notable occurrences; k) Lead Shift Exchange
- **Site Coordinator** - Day and Night Shifts
 - a) Go to person on SOS for all residents, staff, partners, volunteers, and neighbors; b) Oversee Daily Wellness Screenings; c) Oversee Safety/Security
 - d) Oversee Resident Support; e) Provide Conflict Resolution and Accountability
 - f) Oversee Site clean-ups and walks; g) Oversee Food Provision
 - h) Oversee donations/activities; i) Oversee Referrals to health care and other available services; j) Chart daily activity including, issues, incidents, and other notable occurrences; k) Shift Exchanges; l) Communicate clearly with SFC, CVC, and it's partners.
- **3 Site Assistants** - Day and Night Shifts ; a) Provide support with the SOS Site Coordinator; b) Provide support with Safety/Security; c) Provide support with Site checks and walks; d) Provide support with charting activities including, issues, incidents, and other notable occurrences, if needed; e) Communicate clearly with SOS Team
- **Volunteers**
 - Three Volunteers per day to work in 4 hr shifts under the supervision of the camp manager to provide one or more additional staff person on site daytime programming hours.
 - Assist with camper check-in, log daily activities or incidents, accept donations, coordinate meal delivery and provision, answer resident questions, provide resource navigation services, and help keep the camp clean with camper volunteers.
 - Volunteers may also help to procure donations for PPE, food, camp supplies etc.
 - Potential volunteers with medical experience would have the opportunity to help with well checks and to follow up with campers who are unwell or suspected of needed medical services.
 - Volunteer from Dignity Project to service bathroom/shower/laundry trailer.

F. CVC/SOS model for Resident Responsibilities/Shared Agreements

- Complete intake form with Site Manager upon moving into the SOS.
- Interact with fellow Villagers, Staff and Volunteers in positive, responsible and courteous ways (a.k.a. treat others how you want to be treated).
- Discuss housing plans and other resources with outreach workers

- Be a Good Neighbor and treat private property, school campus, students, neighbors and businesses with respect.
- Uphold Basic Guidelines while on site and in the neighborhood:
 1. No Violence
 2. No Weapons
 3. No Drugs or Alcohol
 4. No Trading or Selling substances
 5. No Theft
 6. No Fires
 7. No Disruptive Behavior - Obey quiet hours from 10 pm-8 am
 8. No Discriminatory/Oppressive Behavior
 9. Promote peace and wellbeing for all guests
 10. Practice Social Distancing, handwashing, wear a mask in communal spaces, and maintain 6ft of distance between self and others
 11. Agree to leave SOS and receive medical treatment if displaying symptoms
 12. Keep space clean - All belongings must fit within one parking space, no loose trash/debris
 13. Keep permitted pets on a leash and clean up after pets
 14. Report violations of agreements to staff
 15. Address conflict nonviolently, staff is available to assist with conflict resolution.
 16. Agree to leave SOS once SOS closes at the conclusion it's lease and permit.

2. Las Cruces, New Mexico: Mesilla Valley Community of Hope, "Camp Hope" model

A. Camp Hope Staffing/Management/Operations Model

- 1 FTE on-site 9AM-5PM Coordinator/Case Manager position staffed by the nonprofit operator
- Nonprofit Operator works with government, contracts, funding, etc to support program operations and sustainability
- Residents who join the Safety Team provide self-monitoring and operations support in shifts throughout the day and night, 24/7
- The nonprofit operator shares the cost of a security guard for a larger campus of nonprofit organizations and commercial businesses
- Onsite Management provided by a resident volunteer (who lives on site), duties include maintaining the camp's records and paperwork.
- Safety Team Management-Scheduling and managing day and night shift duties, overseeing daily functions, emergency response
- Resident Participation encouraged for 6 hours or more a week:
 - Day Shift Sign-in Duty-making sure all guests that enter the camp sign in; monitoring guests while in the camp
 - Night Shift Safety Watch-hourly camp walk through, and MVCH building walk around, and emergency response

- Camp Grounds Upkeep-emptying garbage cans, cig butts and debris, clean camp perimeter, dishes, outside coffee station, tent maintenance; bathroom clean-up
- **Donation Trailer Clean-up**-sort donations in the donation trailer; distribute donations; accept donations from donors and give donation receipt;
- **MVCH Clean-up**-debris around garden and back MVCH parking lot, back porch cleaned, ask Marisela if she needs help
- **Volunteer Projects**-any special projects like the Garden, or when groups come

B. Camp Hope Resident Responsibilities/Shared Agreements

1. No use, sale, trade or purchase of alcohol or drugs (of any kind)
2. No intoxicated or disruptive behavior
3. No threatening, violent, intimidating or aggressive behavior or language
4. No firearms or illegal weapons allowed on campgrounds or MVCH property
5. No abusive language or discriminatory speech
6. No vandalism including graffiti or urinating or defecating on premises
7. No stealing or destruction of others' personal property, or property designated as belonging to Camp Hope or MVCH.
8. No open fires, to include camping stoves anywhere on the campgrounds or MVCH campus. Grilling is allowed in the designated camp grill area. The horno may be used for cooking but must first be approved by MVCH staff.
9. Visiting minors must be accompanied and supervised by an adult and are not allowed overnight. MVCH staff can assist unaccompanied youth and parents who have children to find emergency shelter.
10. Limited guests (2 per resident) are allowed during the hours of 7 am and 6 pm if they follow the rules. No overnight guests. You are responsible for the actions of your guests. ALL guests are required to sign in, and if hosting a guest you MUST meet them at the guard shack. No unattended visitors in or around Camp Hope or the garden area.
11. No guests except direct family members on the weekend.
12. Overnight stays are limited to registered campers.
13. No one with open warrants is allowed at Camp Hope.
14. No loitering is permitted in front of or around any of the MVCH Alliance Agencies when businesses are closed. Between the hours of 6 pm and 6 am, and on weekends and holidays, Camp Hope is the only area open to people on campus (anyone on campus must be a resident or visiting a resident of Camp Hope).
15. Campers, whether in tents or approved vehicles, may not connect to campus electricity or water. Campers may not use extension cords or hoses. Requests for special needs may be granted in writing by the MVCH Camp Coordinator.
16. No smoking is allowed in tents. Cigarettes should be extinguished in designated containers and butts put in proper containers.
17. No littering.

18. Keep your tent area tidy. Belongings must be confined to inside the tent pad space.
19. Camp Hope is emergency sheltering in alternative structures. If you are not actively working with Camp Hope Coordinator, looking for employment, or applying for housing, you cannot stay in the camp.
20. If you will be gone from camp for longer than 3 days you must communicate with camp manager or camp coordinator about circumstances. Camp Hope is not intended to be a secondary residence. Campers are not allowed to repeatedly stay elsewhere and return to camp intermittently. There are exceptions such as staying at the Gospel Rescue Mission during nights of extremely cold weather.
21. It is recommended that all residents perform and record 6 hours of service in camp a week.
22. Every Tuesday at 10:00 AM the Camp hosts "The Great Conversation". The conversation allows campers, staff, and community members to address our differences and to recognize how much we all have in common. The first Tuesday of every month is a mandatory camp meeting, and the first two meetings after your intake are also mandatory.
23. Campers will stay in the defined campground. A few spaces are available on the Camp parking area for vehicles to be used by camp residents. Vehicles must be registered and given permission to be on the Camp Hope premises. Their owners must follow all Camp Hope rules.
24. No unregistered or inoperable vehicles are allowed on the campus at any time.
25. Campers are responsible for cleaning up their tent before they move out of Camp. Residents who leave an untidy tent space will not be allowed back in camp. They will also be added to the MVCH banned list for littering (The number of months they are banned depends on the number of prior offenses by the resident). If items left behind are not removed within 3 days, they will be discarded as MVCH is not responsible for storing camp resident's property.
26. Donations may not be sold to anyone, for any amount. Anyone found breaking this agreement will be asked to vacate immediately.
27. When leaving Camp Hope, you may only leave with one reasonable truckload of items. This is to prevent hoarding and excess usage of camp resources.
28. Campers who have complaints must follow the Grievance procedure.
29. All dogs and pets coming into Camp must be up to date on shots and be spayed or neutered. If residents need help with either they will be referred to agencies that may assist them. All dogs must be on a leash at all times as this is City of Las Cruces property.
30. Sex offenders must be registered with the LCPD/Sheriff Dept. Schools within one mile must be notified. This is the responsibility of the offender.
31. No drugs except as prescribed and taken as prescribed.
32. All residents must be fully clothed in common areas.
33. Camp quiet hours are 10:00 p.m to 8:00 a.m.
34. Camp Clean up Fridays 9-10 a.m.

35. MVCH has a responsibility to maintain confidentiality, respect and privacy for all residents at the Camp. We ask that clients not utilize social media regarding Camp Hope concerns. Contact the Camp Hope Outreach Coordinator for anything in regard to the Camp and Social media.

C. Camp Hope Volunteer Onsite Manager Memorandum of Agreement (MOA)

- The Camp Hope Manager is a volunteer. Without a Camp Hope Manager, MVCH would be unable to operate Camp Hope. MVCH is grateful for the person who accepts this leadership role and wants to ensure a successful transition and provide support to the Camp Hope Manager. The Camp Hope Manager is elected by the camp and approved by MVCH staff. MVCH staff must be present for the elections.
- The Camp Manager must have a phone or access to a phone to make emergency calls to City staff (911, mobile crisis, Security) as well as to MVCH Staff as appropriate.
- Camp managers must be willing to receive trainings as recommended by MVCH staff. Camp Managers may request trainings they think will help them in their position and MVCH will make every effort to honor the request as possible and appropriate.
- The Camp Manager acts as a manager of the camp and as a liaison to MVCH staff, reporting on Camp activities. MVCH trusts the Camp Manager to use good discretion and to utilize the Camp Rules as a guide. The Camp Manger may contact MVCH staff in any moments of uncertainty.
- The Camp Manager may also be a liaison to the community, overseeing successful donation transactions, and overseeing community projects done at the camp.
- If a donation is made specifically for camp management, it will be directed that way (ie, a flashlight, sleeping bag, gift card).

Camp Hope Manager Duties: This is not a comprehensive list. The list of duties may change with agreement by both the Camp Manager and MVCH Staff. A new MOA will be signed at that time.

Camp Hope Manager:

- Agrees to abide by the Camp Rules and to enforce them;
- Ensures Rosters are updated as clients move in and out. The manager may delegate someone to complete the rosters, but the manager must ensure they are being completed;
- Will report incidents and grievances to MVCH staff;
- Will oversee move-outs, evictions and confirm the site is cleaned up;
- Will submit Supply Requisition forms as needed;
- Report maintenance issues and repairs;
- Safeguard against allowing any unapproved construction within the camp;
- Make sure the Safety Team schedule is established and adhered to;
- Make sure residents are performing volunteer hours
- Make sure the Camp Office and camp amenities are in order
- Attend Camp Meetings

APPENDIX D
SOS Pilot Templates
Developed by SFHC for the City of Santa Fe

1. Budget detail for an SOS Pilot with up to 40 residents, 4 FTE, and Necessary Costs
2. Budget detail for an SOS Pilot with up to 40 residents, 8 FTE, and Recommended Costs
3. SOS Pilot Staffing/Scheduling Scenarios
4. SOS Pilot Site Development Narrative
5. Proposed SOS Pilot Infrastructure/Site Development Components

1. Budget detail for an SOS Pilot with up to 40 residents, 4 FTE, and Necessary Costs

Budget A: SOS Site development costs on City Property for up to 40 residents with 4 FTE (2-person staffing 9AM-5PM weekdays), Necessary costs			
One-Time Set Up Costs	Necessary Costs	Necessary Costs + Recommended and/or Longer-term Costs	Possibility for In-Kind Donations or Volunteer Labor?
Security: Additional Fencing to create interior lockable perimeter (including additional gates installed, privacy screening on North Perimeter, and barbed wire on East Perimeter)	\$30,000.00	\$30,000.00	
Security: CCTV Cameras/Sensors (no electricity required, operated by Site Manager, not City)		\$1,000.00	
Grounds preparation: Landscaping to remove brush	\$3,000.00	\$3,000.00	✓
Grounds preparation: Level and compact with gravel 250'x150' area (if deemed necessary)		\$10,000.00	✓
Electricity: 1 Solar Power 3000 watt system (mounted/installed on metal storage container), 2 solar generators, power strips, extension cords	\$7,000.00	\$7,000.00	
Electricity: 1 Temporary Power Box connected off of SFFD Maintenance Building—If permission granted (Drawings, Permit, Installation)—Note: If additional outlets are required, this could be in the \$20,000 range		\$10,000.00	✓
Water: 2 330 gallon Potable water container/dispenser	\$700.00	\$700.00	

Water: 1 All weather contractors hose	\$300.00	\$300.00	
Water: Temporary Water Connection off of nearby City Building—if allowed (Trenching/Install frost free spicket)		\$4,000.00	
Residential Space: 1 30'x100' All Steel Greenhouse Kit (includes labor for installation)		\$20,000.00	
Residential/Residential Programming Space: 1 20' x 100' Greenhouse Tunnel (includes labor for installation)		\$7,000.00	
Residential Space: Tent platforms for 36 (\$200-\$1,000 each depending upon design and in-kind labor)	\$36,000.00	\$36,000.00	✓
Residential Space: Arctic Ice-fishing tents (\$400) + flooring (\$200) + sleeping bag (\$50) for 36	\$23,400.00	\$23,400.00	
Community Space: 1 20' x 50' Metal Carport with two side panels (price includes installation from manufacturer)		\$12,000.00	
Community Space programming: 3 weatherproof tents for meetings/programming with removable sides (1 16'x32', 2 10'x20')	\$1,060.00	\$1,060.00	
Community Space Programming: 6x6 Tier of Lockers (12x18x12)		\$2,118.00	
Heating: 5 propane heater tops and 10 30 lb propane bottles for heating/cooking in community space/mobile	\$1,134.00	\$1,134.00	
Community Space Heating/Food preparation: Horno oven		\$5,000.00	✓
Hygiene: Shower/laundry trailer -3 full shower units- Shower, sink, toilet. (In-Kind via contract with Community Services Department)	\$0.00	\$0.00	
Hygiene: 5 Touchless Sanitizing Stations	\$400.00	\$400.00	
Hygiene: Connect to City's sewer system to dispose of blackwater from shower/laundry trailer		\$12,000.00	
Programming Storage/Solar mounting: 10' x 10' Locking Metal Storage Container (purchase price includes delivery, or \$250/month rental with \$361 charge for delivery and pickup)	\$5,000.00	\$5,000.00	
Lighting (Solar lighting, including mounting, motion sensor, and string lights) and rechargeable work station lights	\$1,260.00	\$1,260.00	

Wifi: IT Department can potentially set up public wifi from existing network in nearby SFFD building	\$0.00	\$0.00	
Cooking/Heating Food: 2 Propane Grills	\$500.00	\$500.00	
Tables , Chairs, etc	\$1,000.00	\$1,000.00	
1-3 Cabins/RVs (Office, Meetings, Cooking)	\$10,000.00	\$20,000.00	✓
Additional Ste Development Budget/ Incidentals	\$5,000.00	\$10,000.00	
Total Capital and one time start-up costs	\$125,754.00	\$223,872.00	
Monthly Budget (recurring)	One month	6 month total	12 month total
Nonprofit Operator Admin/Insurance support	\$2,000.00	\$12,000.00	\$24,000.00
1 FTE SOS Manager position \$27/hour	\$4,320.00	\$25,920.00	\$51,840.00
3 FTE SOS Coordinators \$20/hour	\$9,600.00	\$57,600.00	\$115,200.00
Stipends/Reimbursements for 2 On-site Lead resident stewards	\$2,000.00	\$12,000.00	\$24,000.00
PPE	\$500.00	\$3,000.00	\$6,000.00
Portapotty/Mobile Hygiene Unit servicing (\$100 per service, 2 ADA toilets, 2 regular toilets), 3 times per week	\$4,800.00	\$28,800.00	\$57,600.00
Handwashing sink and potable water fill up (\$100 per delivery of 200 gallons), 3 times per week	\$1,200.00	\$7,200.00	\$14,400.00
Food/Meals (\$5/day/person)	\$6,200.00	\$37,200.00	\$74,400.00
Trash (assumes trash provided via Community Services Department budget)	\$0.00	\$0.00	\$0.00
Propane for 10 30-lb tanks (refilled by site manager 3 times + per month)	\$1,000.00	\$6,000.00	\$12,000.00
Cleaning supplies (garbage, sharps containers, bleach, brooms etc)	\$300.00	\$1,800.00	\$3,600.00
SOS supplies, management supplies, outreach supplies, incidentals, services, transportation, infrastructure improvements, etc	\$1,000.00	\$6,000.00	\$12,000.00
Stipends/Reimbursements for Resident Stewards	\$1,000.00	\$6,000.00	\$12,000.00
OPERATION SUBTOTAL	\$33,920.00	\$203,520.00	\$407,040.00
TOTAL ("Necessary Costs" Setup & Operations)	\$159,674.00	\$329,274.00	\$532,794.00
Cost per Person/Night		\$45.23	\$36.49
Cost per Person/Year			\$13,320

2. Budget detail for an SOS Pilot with up to 40 residents, 8 FTE, and Recommended Costs

Budget B: SOS Site development costs on City Property for up to 40 residents and 8 FTE(2-person staffing 24/7), Recommended/Long-Term Costs			
One-Time Set Up Costs	Necessary Costs	Necessary Costs + Recommended and/or Longer-term Costs	Possibility for In-Kind Donations or Volunteer Labor?
Security: Additional Fencing to create interior lockable perimeter (including additional gates installed, privacy screening on North Perimeter, and barbed wire on East Perimeter)	\$30,000.00	\$30,000.00	
Security: CCTV Cameras/Sensors (no electricity required, operated by Site Manager, not City)		\$1,000.00	
Grounds preparation: Landscaping to remove brush	\$3,000.00	\$3,000.00	✓
Grounds preparation: Level and compact with gravel 250'x150' area (if deemed necessary)		\$10,000.00	✓
Electricity: 1 Solar Power 3000 watt system (mounted/installed on metal storage container), 2 solar generators, power strips, extension cords	\$7,000.00	\$7,000.00	
Electricity: 1 Temporary Power Box connected off of SFFD Maintenance Building—If permission granted (Drawings, Permit, Installation)—Note: If additional outlets are required, this could be in the \$20,000 range		\$10,000.00	✓
Water: 2 330 gallon Potable water container/dispenser	\$700.00	\$700.00	
Water: 1 All weather contractors hose	\$300.00	\$300.00	
Water: Temporary Water Connection off of nearby City Building—if allowed (Trenching/Install frost free spicket)		\$4,000.00	
Residential Space: 1 30'x100' All Steel Greenhouse Kit (includes labor for installation)		\$20,000.00	
Residential/Residential Programming Space: 1 20' x 100' Greenhouse Tunnel (includes labor for installation)		\$7,000.00	
Residential Space: Tent platforms for 36 (\$200-\$1,000 each depending upon design and in-kind labor)	\$36,000.00	\$36,000.00	✓

Residential Space: Arctic Ice-fishing tents (\$400) + flooring (\$200) + sleeping bag (\$50) for 36	\$23,400.00	\$23,400.00	
Community Space: 1 20' x 50' Metal Carport with two side panels (price includes installation from manufacturer)		\$12,000.00	
Community Space programming: 3 weatherproof tents for meetings/programming with removable sides (1 16'x32', 2 10'x20')	\$1,060.00	\$1,060.00	
Community Space Programming: 6x6 Tier of Lockers (12x18x12)		\$2,118.00	
Heating: 5 propane heater tops and 10 30 lb propane bottles for heating/cooking in community space/mobile	\$1,134.00	\$1,134.00	
Community Space Heating/Food preparation: Horno oven		\$5,000.00	✓
Hygiene: Shower/laundry trailer -3 full shower units- Shower, sink, toilet. (In-Kind via contract with Community Services Department)	\$0.00	\$0.00	
Hygiene: 5 Touchless Sanitizing Stations	\$400.00	\$400.00	
Hygiene: Connect to City's sewer system to dispose of blackwater from shower/laundry trailer		\$12,000.00	
Programming Storage/Solar mounting: 10' x 10' Locking Metal Storage Container (purchase price includes delivery, or \$250/month rental with \$361 charge for delivery and pickup	\$5,000.00	\$5,000.00	
Lighting (Solar lighting, including mounting, motion sensor, and string lights) and rechargeable work station lights	\$1,260.00	\$1,260.00	
Wifi: IT Department can potentially set up public wifi from existing network in nearby SFFD building	\$0.00	\$0.00	
Cooking/Heating Food: 2 Propane Grills	\$500.00	\$500.00	
Tables , Chairs, etc	\$1,000.00	\$1,000.00	
1-3 Cabins/RVs (Office, Meetings, Cooking)	\$10,000.00	\$20,000.00	✓
Additional Ste Development Budget/ Incidentals	\$5,000.00	\$10,000.00	
Total Capital and one time start-up costs	\$125,754.00	\$223,872.00	
Monthly Budget (reoccurring)	One month	6 month total	12 month total
Nonprofit Operator Admin/Insurance support	\$2,000.00	\$12,000.00	\$24,000.00
1 FTE SOS Manager position \$27/hour	\$4,320.00	\$25,920.00	\$51,840.00

7 FTE SOS Coordinators \$20/hour	\$22,400.00	\$134,400.00	\$268,800.00
Stipends/Reimbursements for 2 On-site Lead resident stewards	\$2,000.00	\$12,000.00	\$24,000.00
PPE	\$500.00	\$3,000.00	\$6,000.00
Portapotty/Mobile Hygeine Unit servicing (\$100 per service, 2 ADA toilets, 2 regular toilets), 3 times per week	\$4,800.00	\$28,800.00	\$57,600.00
Handwashing sink and potable water fill up (\$100 per delivery), 3 times per week	\$1,200.00	\$7,200.00	\$14,400.00
Food/Meals (\$5/day/person)	\$6,200.00	\$37,200.00	\$74,400.00
Trash (assumes trash provided via Community Services Department budget)	\$0.00	\$0.00	\$0.00
Propane for 10 30-lb tanks (refilled by site manager 3 times + per month)	\$1,000.00	\$6,000.00	\$12,000.00
Cleaning supplies (garbage, sharps containers, bleach, brooms etc)	\$300.00	\$1,800.00	\$3,600.00
SOS supplies, management supplies, outreach supplies, incidentals, services, transportation, infrastructure improvements, etc	\$1,000.00	\$6,000.00	\$12,000.00
Stipends/Reimbursements for Resident Stewards	\$1,000.00	\$6,000.00	\$12,000.00
OPERATION SUBTOTAL	\$46,720.00	\$280,320.00	\$560,640.00
TOTAL ("Necessary Costs" Setup & Operations)	\$270,592.00	\$504,192.00	\$784,512.00
Cost per Person/Night		\$69.26	\$53.73
Cost per Person/Year			\$19,613.00

3. Operations: SOS Staffing/Scheduling Scenarios

- I. **4 FTE—1 SOS Manager, 3 SOS Coordinators, 4 Resident Steward Night Safety Shifts 7 days a week, 2 Lead Resident Steward Volunteers (Stipend position), Overnight onsite on-call support, 300-400 Resident Steward Shift Hours per week (10 hours per week per resident)**

	Monday	Tuesday	Wed	Thursd:
4 FTE Staffing				
SOS Manager	9am-5pm	9am-5pm	9am-5pm	9am-5pm
SOS Coordinator				8am-6pm
SOS Coordinator		8am-6pm	8am-6pm	8am-6pm

1							
Resident Steward Night Safety Shift 2	8:30pm- 1am	8:30pm- 1am	8:30pm- 1am	8:30pm- 1am	8:30pm- 1am	8:30pm- 1am	8:30pm- 1am
Resident Steward Night Safety Shift 3	12:30am- 5am	12:30am- 5am	12:30am- 5am	12:30am- 5am	12:30am- 5am	12:30am - 5am	12:30am- 5am
Resident Steward Night Safety Shift 4	4:30am- 9am	4:30am- 9am	4:30am- 9am	4:30am- 9am	4:30am- 9am	4:30am- 9am	4:30am- 9am
Lead Resident Steward On-call Night Shift(s)		6PM-9AM	6PM-9AM	6PM-9A M	6PM-9A M		
Lead Resident Steward On-call Night Shift(s)	6PM-9AM					6PM-9A M	6PM-9AM

II. 8 FTE—1 SOS Manager, 7 SOS Coordinators, 2 Lead Resident Steward Volunteers (Stipend position), Overnight onsite on-call support, 300-400 Resident Steward Shift Hours per week (10 hours per week per resident)

	Monday	Tuesday	Wed	Thursday	Friday	Saturday	Sunday
Daytime Staff							
SOS Manager	9am-5pm	9am-5pm	9am-5pm	9am-5pm	9am-5pm		
Day Coordinator	9am-5pm	9am-5pm			9am-5pm	9am-5pm	9am-5pm
Swing Coordinator	4pm-12pm	4pm-12pm	9am-5pm	9am-5pm			4pm-12pm
Swing Coordinator		4pm-12pm	4pm-12pm	4pm-12pm	4pm-12pm	4pm-12pm	
Swing Coordinator	4pm-12pm		4pm-12pm		4pm-12pm	4pm-12pm	4pm-12pm
Night Coordinator	12pm-10a m	12am-10a m	12am-10a m	12am-10am			
Night Coordinator	12am-10a m				12pm- 10am	12am-10am	12pm-10a m
Night Coordinator		12am-10a m	12am-10a m	12am-10am	12am-10a m		
Lead Resident Steward Shift(s)						12am-10am	12am-10a m

4. Operation Plan Template for a Supported Outdoor Shelter (SOS) Pilot in Santa Fe

An Operations Plan Template for an SOS pilot was developed utilizing components of the Denver/CVC/SOS Model and the Las Cruces/MVCH/Camp Hope Model.

I. Purpose: To respond to the impacts of the COVID-19 Pandemic by creating and operating a safe, secure, well resourced outdoor shelter option for people experiencing homelessness who are not displaying symptoms of COVID-19. Additionally, to provide people experiencing unsheltered homelessness with an additional low-barrier pathway to stabilization, essential needs, health services, case management, housing, and other resources; and to mitigate negative public health, safety, and quality of life impacts of street homelessness and unsanctioned camping on residents and places.

A. Partner Agencies/ Roles

1. *Nonprofit(s)*—1 or more nonprofit organizations will provide:
 - Project/Site Management, Staff Training and Assistance, Volunteer Coordination, Operation/Policies Review and Development, Food/Meals Coordination, Donation/Supplies Coordination, Resource Development,
 - Staffing, outreach, and case management coordination
2. *City of Santa Fe*—Property Owner, Funding support for Site Development and Operations, Potential Site Development Support, Mobile Hygiene Unit Provider (Potentially provided in collaboration with Community Services), Trash receptacles and bi-weekly pick up service (Community Services is the potential funding source)
3. *Nonprofit Partner Org(s)*—On-site mental health clinician, medication delivery, various training opportunities
 - *Note: Pro-bono training support for trauma-informed care, Client/centered care, and harm reduction has been offered by a licensed behavioral health specialist*
 - *Note: MIHO has stated that committing to a specific location at specific times presents logistical challenges, but that they would most likely be on-site quite often since a good portion of potential residents would already be their clients.*
4. *Nonprofit Partner Org(s)*: Provide case management support with benefits, mental health support, education, vocational training/placement, etc.
 - Note: The Life Link provides these services and could potentially have on-site case management hours at the SOS
5. *Pro-Bono Design Firm*—Design, Permitting, Planning, Architecture
 - *Note: It would be ideal to start building up potential partnerships ASAP for support in design/building of SOS infrastructure; SFHC has initiated connections to Engineers Without Borders, Santa Fe Community College, students at UNM Albuquerque, and regional architects and can continue building those relationships for volunteer labor, in-kind donations, and donations as the project progresses.*

B. Service Gap/Prioritization for Service

1. Men, women, and couples experiencing unsheltered homelessness and not currently accessing existing services or resources, especially those who are already sleeping/camping within a 2 mile radius of the proposed site; Health Screened, Not Displaying Symptoms of COVID-19,
2. Willing to uphold SOS resident agreements for participation and behavior.

3. Willing to meet at least once a month for 30 minutes to discuss wellness, housing, and lifestyle goals.

C. SOS Location/Infrastructure

1. Case study: City-owned property
2. General Liability Insurance held by Nonprofit Operator, with specific site named on policy
3. Size
 - Proposed maximum of 30-50 people for initial 6 month pilot, with a possible 6 month extension based upon evaluation criteria developed by stakeholders
 - Fenced perimeter of at least 250'x150' is ideal for total programming area
4. Residential Area:
 - Ideally the residential area will have one or more larger structures with a roof to protect against the elements (e.g. 1 or 2 30'x100' Steel Hoop Greenhouse rated for high winds and snow)
 - 26-46 individual insulated ice-fishing tents set up on 8x8 platforms; All personal items must fit inside individual tents.
 - Ideally the residential area will also have a tunnel greenhouse (20'x100') that can include plants and individual "space tents" set ups for when residents are asked to take space due to behaviors as a de-escalation and stabilization option
 - 1-3 RVs/Cabins set up in/around residential area for Lead Resident Stewards
5. Cabin/Management Trailer(s) set up inside the community area/near the front gate for site entrance/guest monitoring.
6. Community Area: Ideally the SOS has some sort of a larger structure to protect against the elements and designate a community space for guests, service providers, and activities (e.g. a 20'x50' Carport rated for high winds and snow), and/or includes 2-3 Outreach/Food Service tents (e.g. carports or event tents) set up for activities and meal delivery
7. Electricity
 - Since there are no electrical outlets on site, electricity can initially be provided via a 3000 watt solar system (installed on/in the Storage Container) and 2 mobile 500 watt power boxes with solar panel hookups.
 - If feasible for a longer-term pilot and with budget, temporary electricity can also be connected and trenched through a nearby City-owned building to a Temporary Electric Panel to a) Provides Lighting b) Powers management and services, and c) potentially run electricity from panels to individual outlets for tents.
8. Portable Toilets: 4 portapotties (1 toilet x10 resident ratio with ADA availability), serviced 2-5 per week (as needed) by local contractor
9. Portable Hand Washing Stations: 4 hand washing stations (1x10 resident ration), serviced by local contractor or filled via a connection to a local water source
10. Drinking Water
 - Potable water stored and distributed in a 330 gallon caged water tote

- Water can be delivered by local contractor or filled via a connection to a local water source
- 11. Trash/Recycle: Provided in-kind by City of Santa Fe via Community Services budget, serviced 3x/wk
- 12. Laundry a) Staffing/Volunteer shift includes transportation of dirty laundry to local laundromat and/or nonprofit service provider, washing, and/or pickup.
- 13. Mobile Hygiene Unit: 3 unit shower/toilet/sink unit potentially provided and serviced by City of Santa Fe Community Services Department
- 14. Food/Meals Budget at \$5/person/day, including a) One hot meal per day provided by SOS Coordinators, Resident Stewards, Volunteers, and/or nonprofit organization b) Grab and go breakfast, lunch, and dinner options (i.e. power bars, sandwiches, fruit, etc)
- 15. Storage Container a) Storage area for donations, PPE, etc. monitored by operator
- 16. Designated Smoking Area
- 17. Single Point of Entry/Exit with lockable double gates (allows for fire exit and vehicle access if needed) with 1 or more additional locking doors that can be added within the fencing (and can be made to only allow “push out” access” for night hours and serve as an additional fire exit).

Proposed Staffing/Management/Operations Model for Santa Fe SOS

Nonprofit Operator selected that*:

- Contracts and interacts with City of Santa Fe
- Carries general liability insurance policy with site listers
- Post/hire/provides administrative support and supervision for 1 SOS Manager
- Post/Start accepting applications for SOS Coordinator position

*Note: Due to current staffing capacity challenges for nonprofit operators in Santa Fe, the City of Santa Fe may opt to hire an experienced consultant/practitioner to support the hiring, onboarding, training, and support of the SOS Staff (i.e. the SOS Manager, 3 SOS Coordinators, and 2 Lead Resident Steward Volunteers), effectively serving as the SOS Manager until one of the SOS Coordinators or other applicant is able to step into the SOS Manager role.

SOS Manager

- Works with network of stakeholders to build off of and implement the site development and operations plan in its current iteration; maintains and/or initiates community council meetings
- Initiates and/or maintains infrastructure and service contracts (e.g. Portapotties, landscaping, building tent platforms, etc)
- Hires, onboards, trains, and supervises SOS Coordinators with admin support from Nonprofit Operator
- Work with SOS Coordinators to select and onboard resident stewards from individuals experiencing unsheltered homelessness who have already conducted

an outreach interview, including getting signatures for waivers/documents;
manages waitlist

- Responsible for being on-call point person when needed in the event that SOS coordinators, residents, or neighbors have a crisis that cannot be resolved via on-site processes
- Works with SOS Coordinators, Resident Stewards, and Volunteer Stewards to support SOS operations, processes, accountability, and overall well-being
- Coordinates on-site services (case managers, health and wellness, etc).
- Builds and maintains volunteer list and community events
- Facilitates and/or attends community meetings and represents SOS as a media spokesperson when needed
- Maintains data/paperwork on resident intake, case management, participation, grievances, community feedback and suggestions, and updates/submits online at least every two weeks.

SOS Coordinators and/or Volunteers

- Supports wellness checks for residents
- Supports social distancing precautions
- Coordinates on-site services (case managers, health and wellness)
- Coordinates/Facilitates/Participates in weekly resident meeting
- Coordinates/facilitates SOS operations and weekly resident steward participation shifts (e.g. Safety team monitoring, daily meals).
- Coordinates/facilitates daily meals with resident stewards and volunteers
- Maintains and supports accountability for resident agreements
- Supports processes for crisis and behavioral mitigation
- Conducts outreach interviews with people experiencing unsheltered homeless to assess interest/needs/skills as first step towards becoming a resident steward
- Supports visitor hours and guest check-ins with resident stewards
- Supports neighborhood clean ups
- Responds to on-site crises and/or behavioral issues with in-place procedures, including 911 and on-call SOS Manager support if needed
- Maintains suggestion box, bulletin board of resident accomplishments, weekly on-site activities, and resident participation schedules

Resident Stewards

- Each resident steward attends the first 3 Tuesday weekly meetings of their residence, and after that must attend at least the required first Tuesday meeting of the month
- Each resident steward contributes 10 hours towards SOS operations each week based upon needs, skills, abilities, and interests
 - Each resident is a member of one or more of the following SOS Operations Teams:
 - Safety Team
 - Clean Team

- Meals Team
- Community Team

Lead Resident Stewards

- Lives on-site part or full time in a cabin/RV
- Signs Memorandum of Understanding⁵¹ and receives monthly stipend or wellness-related purchases/reimbursements for \$1,000
- Participates in weekly SOS Operations meetings
- Serves on-call for night monitoring shifts and/or weekly shifts as agreed upon
- Serves for minimum of 2 months, and provides one month notice for moving

E. Volunteer Roles for SOS Staffing/Operations

- Volunteers must fill out a volunteer application*, sign a safety waiver form*, watch on-line training videos* and receive training in trauma-informed care and procedures for crisis response prior to their first shift.
- Depending upon the background skills, experience, and training levels of available SOS volunteers, volunteer shifts can be built in to schedules for on-site staffing and/or resident steward operations teams (i.e. Safety Team, Clean Team, Meals Team, and Community Team).

F. On-site case management and service support

- Several Santa Fe nonprofit agencies and/or staff (including The Life Link) have expressed an interest in providing on-site support for case management, training, and or service provision at a SOS.
- A network of partner agencies can be further developed that can support SOS residents in stabilizing their living situation, stabilizing their physical and mental health, providing service linkage, benefits acquisition (housing, harm reduction, food stamps, financial benefits, insurance, etc.), and strengths based case management for individuals who are seeking permanent housing while problem solving potential barriers.

G. Safety/Monitoring/Security

- The SOS Manager is the lead for security and will perform security duties including internal/external site patrol, conflict resolution, de-escalation, accountability, and removal of residents with transportation if necessary.
- Depending upon the staffing model selected, on-site monitoring may be provided by Resident Steward Safety Teams and Monitoring shifts, Nonprofit-Staffed SOS Coordinator shifts, and/or Lead Resident Stewards who live on-site and can serve as an on-call crisis responder overnight and/or fill monitoring shifts.
- All staff and Lead Resident Stewards will be required to be trained in Narcan administration in the event of drug overdose on-site; this training will also be offered to residents and volunteers depending upon interest/required skills for certain SOS responsibilities.

⁵¹  Lead Resident Steward

- Interested residents will be trained to work on the SOS Safety Team for monitoring the gate/community area
- When issues arise, the SOS Coordinators and/or Safety Team members will provide de-escalation, conflict resolution, crisis response, and removal of guests or residents if necessary.
- SFPD and/or MIHO will be notified if and when conflict resolution and de-escalation efforts fail.
- The SOS Clean Team will be made up of Resident Stewards and Volunteers, and supported by SOS Coordinator(s) to
 - Assist with clean-ups of the overall site and of residential area/tents
 - Maintain trash/recycle, portable toilets, and handwashing stations
- In the event that a Resident/Guest is impacting the SOS and its residents or neighbors due to intoxication of any sort:
 - Offer them the opportunity to go to the Crisis Center's Detox
 - Contact MIHO or other case manager (if relevant)
 - If resident/guest agrees: Depending on time of day, request transport to the La Sala, the County's Crisis Center, or an ambulance to Christus Emergency Room, from which they will be sent to Santa Fe Recovery

H. Resident Responsibilities/Shared Agreements

Similar to the process of developing a staffing and security plan, the process of developing resident agreements should include key stakeholders such as the Nonprofit Operator and the potential/actual SOS Residents. Included below for review are the resident responsibilities and agreements for CVC's SOS model in Denver, Camp Hope's model in Las Cruces, and an initial set of agreements proposed for Santa Fe.

Proposed Resident Shared Agreements Model for Santa Fe

- An outreach/recruitment tool was developed by SFHC to interview people experiencing unsheltered homelessness who could be potential residents of an SOS pilot in Santa Fe. Here are the initial agreements that interviewees were asked if they could adhere to as a SOS resident (*Note: 18 out of 18 people interviewed said they could/would follow the following 8 agreements*):
 - Contribute 10 hours a week to support the SOS and neighborhood local (e.g. picking up trash, monitoring services, greeting people, etc)
 - Participate in a 2-hour weekly meeting with fellow resident stewards
 - Take responsibility for the behavior of your guests
 - Check in about goals for housing/income at least once a month in a 30-60 minute meeting
 - Agree not to store anything outside of your cabin or tent (unless additional storage is offered on site)
 - Agree to a monthly inspection of your sleeping cabin (and to work with team and peer support if hoarding, clutter, or safety is an issue)
 - Agree to work through conflict with non-violent communication skills and get mediation support if needed

- Agree to a background check if selected to be an onsite steward
- Additional agreements were added based on SFHC’s Stewardship Village Model⁵² and select components of the Denver and Las Cruces models (included above) in order to create a Resident Shared Agreements template⁵³ that SOS stakeholders can build upon.

II. Policies and Procedures

A. COVID Management Policy

1. This is a healthy space intended to prevent the spread of COVID-19.
2. At entry, and once daily throughout the duration of their stay, all individuals, including staff and volunteers, will be screened for symptoms including cough, fever, and shortness of breath. Anyone displaying symptoms will be referred to the CCH Nurse call line for testing, respite, or supplemental shelter options.
3. Residents
 - a) Wear mask in common areas
 - b) Maintain 6ft social distance from other residents, staff, volunteers
 - c) Wash hands for 20 seconds before and after meals, bathroom, etc.
4. Staff/Volunteers
 - a) Wear PPE at all times (includes masks)
 - b) Maintain 6ft social distance from all residents, staff, volunteers
 - c) Wash hands for 20 seconds a minimum of 2 times per shift
 - d) Follow cleaning & disinfectant policies for all surfaces: bathrooms, tables, etc.

B. Volunteer Training, Safety, and Agreements

1. Any volunteers that are interested would have orientation prior to their first shift.
2. Before volunteering, individuals will be asked the following CDC and CDPHE recommended questions:
 - a. Have you been exposed to someone who has been diagnosed, or showing signs, of COVID-19?
 - b. Do you have symptoms consistent with COVID-19? Symptoms can include fever, cough, and/or shortness of breath.
 - c. If the answer to any of these questions is “yes”, we ask you NOT to volunteer.
3. All volunteers will be required to take specific safety measures. These include, but are not limited to:
 - a. Wearing protective gloves at all times. These will be provided to you.
 - b. Practice social distancing between volunteers, staff, and participants. At this time, a six foot recommendation is in place.
 - c. Wearing a face mask at all times. This will be provided to you.
 - d. Washing your hands a minimum of twice during a shift

⁵² ■ SOS STEWARD TOOLKIT—

⁵³ ■ POSTER icon

C. Resident Selection

- Nonprofit operators will make significant efforts to ensure that the SOS population conforms to the unsheltered homeless population in Santa Fe along racial and ethnic lines.
- Up to 5 SOS tents will be designated to pet owners
 - a) Pet owners will be required to adhere to Pet Policy (see below)
- Up to 4 SOS tents will be designated for couples
- Outreach efforts to include:
 - a. Outreach to encampments within the area of the SOS site
 - b. Identification of potential residents through an outreach and recruitment interview
 - c. Assess willingness to adhere to shared agreements
 - d. Referral made
 - e. If space available, transportation assistance offered if necessary/available
 - f. Intake and orientation process completed at site.
- Decisions must be made by nonprofit operator and stakeholders regarding whether background checks will be conducted, and whether individuals with various felony convictions/sex offenses are allowed to become residents.
 - Note: Denver's CVC/SOS model does not allow sex offenders to become SOS residents at certain sites, and anyone convicted of violent crimes within five years of the time of application is not be permitted to reside in a SOS. For the purpose of this policy, violent crimes include the following: rape, sexual assault, robbery, assault, and murder.⁵⁴
 - Note: Las Cruces' Camp Hope Model does not perform background checks, but requires that sex offenders be registered with the Sheriff Dept and schools within one mile must be notified as the responsibility of the offender.


D. Intake Process to be conducted by SOS Manager/Coordinator/Volunteer upon intake:

1. Wellness Screening
2. Overview of all Policies, Rights, and Responsibilities
3. Review/update interview data
4. Signed Resident Use Agreement⁵⁵ whereby resident acknowledges understanding and agreement to abide by all policies, rights, and responsibilities

E. Meals

1. \$5/person/day has been allotted in the budget proposal for meals
2. Distribution of one hot meal per day will be conducted outside of communal tent with SOS Coordinator/Resident/Volunteer cleanup to follow
3. Food safety protocols will be followed for all meals

⁵⁴ Denver/CVC/SOS [Sex Offender and Violent Offender Screening Policy and Procedure](#)

⁵⁵  Resident Shared

3. All food utensils and plates will be disposable
4. Grab and go items will be available throughout the day
5. All management staff will be trained in food security
6. Water stations are provided.

F. Storage Policy

1. If lockers or other locking storage container space is made available:
 - Documents, Clothes, hygiene products, food and books are permitted
2. Up to 2 large bags of permitted items must be wiped down and stored in personal tent or storage container provided by SOS
3. Storage referral will be offered for additional storage items

G. Safety Checks

1. Safety Checks will be conducted by SOS Coordinators, Resident Safety Teams, and/or volunteers at two intervals throughout the day by following Safety Protocol Checklist
2. Additional Safety Checks may be conducted by SOS Coordinators, Resident Safety Teams, and/or volunteers to ensure safety in the SOS at all times

H. Neighborhood Checks

1. SOS Coordinators and Resident/Volunteer members of the Community Team will perform perimeter checks twice per day around the surrounding blocks to gather trash and discourage loitering.

I. Porta Potty Procedures/Mobile Hygiene Unit/

1. If Porta potties are included in the community space, they must be monitored during usage:
 - A sharps container should be monitored/secured near porta potties to minimize risk of needles in the toilets
2. If a Mobile Hygiene Unit is provided by the City of Santa Fe:
 - Bathrooms will be cleaned after every single guest takes a shower by following the Cleaning Checklist (which includes toilet, trashes, sinks, showers, and floors).
 - 2-3 SOS Coordinators/Residents/Volunteers will be onsite to help the shower rotation, to clean, and to ensure towels are collected
 - Towels will be taken offsite to be cleaned and returned the following day for use.

J. Hand Washing Station

1. Hand Washing Stations will be cleaned every hour by SOS Coordinators and/or Resident/Volunteer members of the Clean Team.
2. Dirty Water will be removed and disposed of properly as needed to ensure that water stations are clean and functioning properly.

K. Resident Space Maintenance

1. Residents are required to keep their personal belongings in their provided tent or storage container
2. Any resident in violation of this agreement will need to be issued a warning and need to be in compliance by the end of the day.
3. Failure to comply with this agreement and bring space into compliance for 7 straight days may result in removal from the SOS
4. Residents are required to maintain the cleanliness of their personal spaces
5. Residents agreed upon intake to allow SOS Manager/Coordinator to do a check of the inside of the tent once per month

L. Overall Site Maintenance

1. SOS Coordinators/Residents/Volunteers will sanitize bathrooms at multiple intervals throughout the day.
2. SOS Coordinators/Residents/Volunteers will be sanitizing community spaces.
3. Trash and sanitation trucks will be onsite to remove trash and blackwater
4. SOS Coordinators/Residents/Volunteers will sanitize the pet area twice a day, morning and evening.

M. Drugs/Substances

1. Alcohol and any illegal substances are not allowed to be on display within the SOS or surrounding neighborhood
 - Any resident in violation of this requirement will be required to go to their personal space, or another specified space within the SOS so that they do not disturb anyone on site.
 - If a resident's usage of drugs causes others to be impacted in a negative way that is not mitigated by the resident retreating to their personal space or another specified space on site, detox and/or emergency services will be called to respond
 - The SOS operator(s) should practice a harm reductionist approach to alcohol and substance use. Any resident found or suspected to be under the influence of drugs or alcohol while on site in a way that disturbs the safety, privacy, and quality of life of other residents, will undergo an evaluation by the SOS Manager/Coordinator to determine if they require elevated medical or detox support.
2. If detox/behavioral crisis support is required,
 - Call SFPD non-emergency dispatch (505.428.3710) to request the Alternative Response Unit for transport to La Sala or an ambulance an area Emergency Room, where resident will be screened and referred to appropriate services
 - Contact resident's MIHO or other known case manager if applicable
 - Staff will engage residents in conversation about their Substance use and will encourage residents participation in substance misuse treatment, as deemed necessary, including connection to low barrier supports; medium

barrier supports like outpatient treatment, Medication Assisted Treatment, and AA/ NA; and higher barrier programs like inpatient treatment and recovery centers.

- Harm Reduction materials will be available throughout the site, including biohazard containers, Narcan/ Naloxone, and safe use literature.
- Residents are encouraged to participate in harm reduction and substance misuse treatment programs regardless of staff directed conversations and participation in such programs will not be cause for expulsion unless mitigating circumstances create an unsafe situation for the resident, staff and/or other residents.

3. No trading or selling of substances on the premises or in surrounding areas


N. Violence/Weapon Possession/Abuse/Harassment Procedure

Any violence will result in immediate expulsion from the SOS with transportation out of the neighborhood and call to SFPD for criminal investigation.

- The appropriate SOS Staff will intervene in a conflict in the SOS and encourage those involved to work things out respectfully, offer to mediate, and name abusive behavior.
- Staff/Safety Team/Volunteers will prioritize being in common areas with residents when tensions are high.
- Whenever possible, the decision to tell a resident to leave should be discussed prior with the SOS Manager.
- When a resident has assaulted anyone in the SOS or been physically intrusive, aggressive (including unwanted touching, sexual harassment and advances) and SOS Staff/Volunteers have seen it, or the person has admitted it, s/he/they must leave upon notice from SOS Manager.
- SOS Manager will explain the factual reasons for expulsion from the SOS and if possible, help the person with their plans and provide him/her with alternatives.
- If a SOS Staff/Volunteer is concerned about personal safety and s/he/they is on shift alone, call in another SOS Staff person before talking with the resident and, if necessary, notify the police. Notify the SOS Manager immediately and complete a Critical Incident Form⁵⁶.
- Follow tiered crisis response if scenario escalates beyond SOS Manager and Coordinator intervention (Alternatives to 911 Sheet)
 - Non-emergency SFPD line for ARU (505.428.3710)/Case Managers if available
 - Worst case scenario- call 911

2. Violence/Abuse/Harassment Policy

- If there is a violation of the SOS Shared Agreements for any of the following: Staff has witnessed the person, or s/he/they has admitted to,

⁵⁶  Critical Incident Report—

being violent or physically intrusive inside the SOS, or s/he/they has repeatedly targeted another individual. This includes:

- Hitting, kicking, slapping, pushing
 - Throwing objects at someone
 - Any unwanted physical contact including sexual harassment and advances
 - Being verbally abusive repeatedly to the same person
3. Threats of violence and weapon possession will result in further exploration from staff and may result in expulsion from the SOS if deemed necessary.

O. Couples/Family

4. Couples are permitted but must be established at point of entry
5. Street families will be established at point of entry
6. No children under the age of 18 will be permitted to reside at a SOS in this pilot

P. Guests

1. Only registered residents are permitted in the SOS Residential Area(s)
2. Guests must check in and be expected and accompanied by a Resident at all times while on site, and must remain in the designated Community Space areas
3. Residents must ensure that guests follow shared agreements while on-site and do not loiter in the surrounding areas before arrival or after exiting the SOS

Q. Pets

5. Pets are permitted on leashes and in designated areas.
6. Pets may not be left unattended in tents.
7. Pet owners must clean up after pets at all times. Failure to do so will result in a warning from staff.
8. Consistent negligence of pet-owner responsibilities will result in removal from the SOS.

R. Conflict Resolution

1. SOS Manager/Coordinators will be available for de-escalation and conflict resolution between residents, staff, and volunteers.
2. If a resident or volunteer witnesses conflict within the SOS, they must report to the SOS Manager/Coordinator on duty/call.

S. Feedback/Complaint Process

1. Complaint forms⁵⁷ will be available for residents to file a complaint in the event of a violation of Shared Agreements or other non-violent violations.
2. Such complaints will result in a SOS Manager/Coordinator exploration of the events. If, upon exploration, the resident is found to be in violation of their responsibilities the resident will be issued a warning.

⁵⁷  Resident/Volunteer/Staff Grievance

3. Consistent neglect of guidelines and resident responsibilities over a 7 day period may result in removal from the SOS.
4. A “Community Feedback” Box and a “Community Needs” Box are places where residents can make requests in a discreet or anonymous way

T. General Accountability Process

1. First Step: After the first incident of non-compliance, the SOS Manager will have a conversation with the resident regarding the instance.
2. Second Step: If an incident of non-compliance occurs within 14 days of the first incident, the SOS Manager will give the resident a written warning. If it is after 14 days, the Site Manager will follow the first step for non-compliance.
3. Third Step: After the third incident of non-compliance within a 14 day period of the third, the SOS Manager will strategize with the resident to create an exit plan and execute it no later than 1 week after the third incident occurred.

U. Resident Removal

1. In the event of the removal of a resident due to violence or the persistent failure to fulfill responsibilities two SOS Staff will inform the resident that they will have 2-4 hrs to pack up and leave the SOS. Transportation will be provided to transport the individual to a location outside of the neighborhood.
 - If resident refuses to leave the SOS staff will call non-emergency SFPD line and ask for the assistance of MIHO.
2. Any personal items that are not removed within 4 hrs will be stored for up to 7 days before being thrown away.
3. Sole discretion on re-admittance should be held by SOS Manager in conversation with the nonprofit operator, SOS Coordinators, and SOS residents.
 - Example: Mental Health is cause for removal but the individual begins to regularly attend therapy and problem behaviors appear to decrease.

V. 24/7 Point of Contact and Incident Response

1. For nonviolent activity needing immediate resolution: a) SOS Manager Cell Phone
2. For nonviolent activity needing upper management attention: a) Nonprofit Operator/Direct Service Provider Cell Phone 1, b) Nonprofit Operator/Direct Service Provider Cell Phone 2
3. For illegal activity not requiring emergency response:
 - MIHO case manager/unit if available
 - Non-emergency SFPD
 - Community Services Department
 For illegal activity requiring emergency response:
 - 911

W. Wind Down Strategy

1. The SOS will wind down at the conclusion of its lease if it is not extended

2. No new residents will be accepted during the 21 days prior to expiration of the Lease.
3. All existing residents will be referred to existing shelter and housing programs and transported from the program site at the time of wind down.

5. SOS Pilot Site Development Budget Narrative

Proposed SOS site development components are described in greater detail below, with corresponding cost estimates that were included in the sample budgets.

Note: Cost estimates below are general estimates only. If/when a site has been finalized for an SOS pilot and site infrastructure decisions have been further developed, bids can be solicited from general contractors with pre-approved Statewide Price Agreements via the State of New Mexico's General Services Department.

A. Security

Perimeter and Access

- Existing perimeters at case study site:
 - An existing chain link fence perimeter provides separation between the site and the street at the entrance (aka the "North perimeter")—217' of existing fencing. This includes a lockable double gate (28' total) that can currently be opened to allow vehicles to access the site.
 - An existing chain link fence perimeter provides separation between the site and other City property (aka the "East perimeter")

Suggested enhancement for perimeter fencing (Estimated cost: \$30,000)

- Add additional barbed wire to the top of the chain link fence along the East perimeter that separates the site from the City buildings, and potentially along all existing chain link fence perimeters
- Add new chain link fencing to create a "perimeter within a perimeter" of the site, so that the program is contained with a 150' by 270' perimeter within the Site. Add approximately 150' of chain link fencing to create a "West perimeter" that includes a double gate for vehicle/service access to the site, add approximately 270' feet of chain link fencing to create a "South perimeter". Add an "out only" push gate on the North Perimeter, near existing double gate
- Utilize the existing double gates on the North perimeter as the main entrance to the site.
- If budget permits, install a large carport with metal roofing parallel to the northern perimeter near the double gate entrance, enclosed on two sides (East and South) to enhance the perimeter (more info, including cost estimate below under "Structures")

CCTV system

- Per IT recommendations, City installed and monitored cameras should only be discussed as a possibility if/when the site were to be considered a permanent

building, and if the cameras were to be installed on City managed property, therefore it is recommended that the nonprofit selected to manage the site should install their own camera monitoring system if that is desired for additional safety measures.

- SFHC has identified a system called SimpliSafe that would allow us to put multiple cameras and sensors on perimeters and then monitor as needed as part of program operations via Internet applications for approximately \$1,000 set up costs, with a monthly fee of \$15/month. Power is not needed because these cameras are rechargeable battery operated (which will necessitate charging and replacing batteries as part of program operations).
<https://simplisafe.com/build-my-system>

B. Grounds preparation

- Determine with City whether compacting and leveling the ground with gravel is necessary
 - 200' x 150' feet (estimate of \$10,000 for contracted labor)
 - Mitigate prairie dog issue
 - Basic leveling with gravel could be provided in coordination with DPW
- Landscaping to clear brush
 - Brush clearing (estimate of \$3,000)
 - Could be done through resident stewards/volunteers/pro-bono work

C. Electricity

- Short-term/pilot
 - *Solar Power 3000 watt system, set up on top of the storage container or front-gate monitoring cabin/RV.* Brand: Go Power! Model: Solar Extreme. The largest solar and inverter system on the market. This system will produce enough power to run up to 3000 watts of appliances or electronics at a time and depending on your exposure to the sun, and can top up the battery bank at a rate of 27 amps per hour. The Solar Elite also includes a 3000-watt Inverter Charger, an all-in-one unit that combines 3000 watts of pure sine wave AC power with a built-in battery charger and transfer switch. This package provides you charging flexibility between the sun and shore power, as well as the ability to connect power to your 120-volt outlets. Cost: \$5,000 with shipping. The panels can be mounted on top of the metal shipping container, and the system installed in the shipping container.
 - 2 Solar Generator Power Banks: Brand: BALDR. With a 500W capacity, it is ready to power many appliances - mini fridge, fan, air pump, lamp light, and TV. Provides a solution for outdoor electricity demand. Cost: \$600 each, \$1200 for two
- If possible, connect to City power source from existing City structures (across existing Eastern perimeter fence or via electrical pole on Western perimeter)

- Rent a trencher, bury the pipe, create a temporary panel that is placed in the center of the between the “Community Space”/Carport Structure and the “Residential Space”/Hoop House Structure with 120 amp service. Estimated cost: \$10,000.

D. Water access

- *Short-term*
 - *330 Gallon caved rebottled IBC Tote for potable water. Brand: Plastic-Mart.com, Cost: \$300*
 - *Depending upon permission from SFFD, connect 200' ¾ low temp contractor's hose, 1-5 times per week to existing water hook-up at SFFD Maintenance Building. Brand: FactoryDirect. Cost: \$350 (including shipping)*
 - *Service: Water delivery of 100 Gallons potable water (\$100 per servicing from [Santa Fe Waste Services](#)).*
- *Longer-term*
 - *Depending upon permission from SFFD, Connect hose to existing water hook-up at SFFD Maintenance Building and run separate trench, install a frost free spigot. Estimated cost: \$4,000*

E. Waste Management/Hygiene

- *Trash*
 - *Anticipated to be an in-kind service by City via Community Services Department budget item: 10 Trash Bins with twice a week servicing, 5 Recycling bins (self servicing—recycling center adjacent to site)*
- *Toilets/Blackwater*
 - *Porta potties will be utilized and serviced on site by a local waste management company, and the mobile hygiene unit (which has both toilets and showers) could also be serviced to remove black water at \$100 charge per removal. If this becomes a longer-term project, permission from the City would be required to connect directly to the City's sewer line to remove black water from the mobile hygiene unit (Estimated Cost: \$12,000).*
 - *Santa Fe-based Service Provider estimate: (Note: Very reluctant to provide services for portapotties for any program working with people experiencing homelessness due to previous experiences with needles. Willing to try with monitoring on a trial basis: “We put locks on the units, they break them, we find people living there, it's a difficult situation.)”*
 - *Shower trailer/bathroom: Removal: \$100 per servicing*
 - *200 gallons per tank: \$100 per servicing*
- *Hygiene:*
- *[Touchless Hand Sanitizer](#) (with stands): 5 total (\$80 each): \$400*

F. Residential Space

- Residential/Programming: 30'x100'x15' Round Steel Greenhouse
 - Brand: [Bootstrap Farmer](#)
 - Cost estimate: \$22,500 (\$20,000 with add-ons + \$2,500 labor for install)
- Residential/Programming: 20' x100'x15' Greenhouse Tunnel
 - Brand: [Bootstrap Farmer](#)
 - Cost estimate: \$7,000 (\$5,720 materials + \$2,000 labor for Install)
- Resident Tents: Arctic Ice fishing tents and flooring
 - [Clam X400 Thermal Hub Ice Shelter](#) \$479.99 96" x 96"x82"
 - [Otter Outdoors Vortex Lodge Thermal Hub Shelter](#) \$429.99 96" x 96"x82"
 - [Cabela's Wide-Bottom Thermal Hub Ice Shelter](#) \$309.99 89"L x 89"W x 80"H
 - [Clam Escape Ice Thermal Floor](#) \$144.88
 - [CLAM 14277 Removable Thermal Floor Attachment](#) with Carry Bag for Voyager/Thermal X Fish Trap Ice Fishing Shelter Tent, \$99.69
 - [Riolayo](#) 0 Degree Winter Sleeping Bags for Adults Camping, \$50
- Tent platforms 8X8
 - 1 foot (4 12x12, 24 2x4, Hardware), Could be up to \$1000 materials, pressure treated wood, Labor estimate: 2 people/4 hours for 1 platform
 - Alternative: 8x8 "Sand boxes" would be cheaper and also help with insulation: Cost estimate of materials: \$350
 - Alternative: [PANDAHOME](#) Wood Plastic Composite Patio Deck Tiles, 12"x12" Coextrusion Pattern Interlocking Decking Tiles, Water Resistant for Indoor & Outdoor, 22 sq. ft, drainage with rubber matting, 22 piece set for \$200 (1.5 sets needed for an 8'x8' platform)

G. Community Space

- [Carport](#)
 - Approved for dirt/gravel/asphalt, engineered for snow/140 mph wind
 - Pre-fab, Installation included in cost
 - 24x50, 8 foot leg (\$400), \$7795 (20% surcharge)
 - \$900 (50 feet), \$1300 (24 end), metal siding
 - Won't charge tax for a nonprofit organization
 - Cost Estimate: \$12,000
 - 4-8 week lead time for ordering
 - [Affordable Portables](#), New Mexico
- [Outsunny](#) 32' x 16' Large Outdoor Carport Canopy Heavy Duty Party Tent with Removable Sidewalls - White, 1, cost: \$800
- [Boylmyia 10' x 20' Outdoor White Waterproof Gazebo](#) Canopy Tent with 4 Removable Sidewalls and Windows Heavy Duty Tent, 2, cost: \$130 each (total: \$260)
- [Lockers for residents](#)
 - Water Park Lockers 6 Tier, Opening W X D X H (inches): 12X18X12
 - SKU: WP6T121812 / Coin Collection: Free Use

- Unit price:\$2,018.10 (Extra keys: \$100): Estimate \$2,118.10)

H. Storage structures

[Maloy Mobile](#), 10' x 10' lockable storage container

- Purchase Cost: \$4400, \$361 delivery
- 4 padlock handles, lock on each one \$10 each for shackle lock
- Rental option: \$250 per month, 3 months minimum, \$361 for pick up and delivery

I. 1-3 RVs/Cabins: \$10,000-\$20,000

- Office, Monitoring Station, lodging for Lead Resident Stewards, Cooking, Storage, Etc.

J. Lighting

- Waterproof Solar [string lights](#): 600 feet total (\$300)
- Waterproof Mounting [solar lights](#): 40 total (\$260)
- Waterproof Mounting [Solar sensor lights](#): 16 total (\$100)
- Portable, rechargeable waterproof work station lamps 10 total (\$600)

K. Heating

- [Dura Heat TT-360 Propane\(LP\) 360 Degree Tank Top Heater](#), 3 for community space Cost: \$102.70 (\$308.10 total)
- [Mr. Heater](#), MH30T Double Tank Top Outdoor Propane Heater (Propane Cylinder not Included), 2 for community space/mobile: \$102.99 (\$205.98 total)
- [Flameking](#) 30-lb propane tanks (empty), 10 for in-use heaters/refill, Cost \$62 (\$620 total)
- Longer term/ideal: \$5000 for Horno oven in community space (cooking/heating)

L. Food preparation

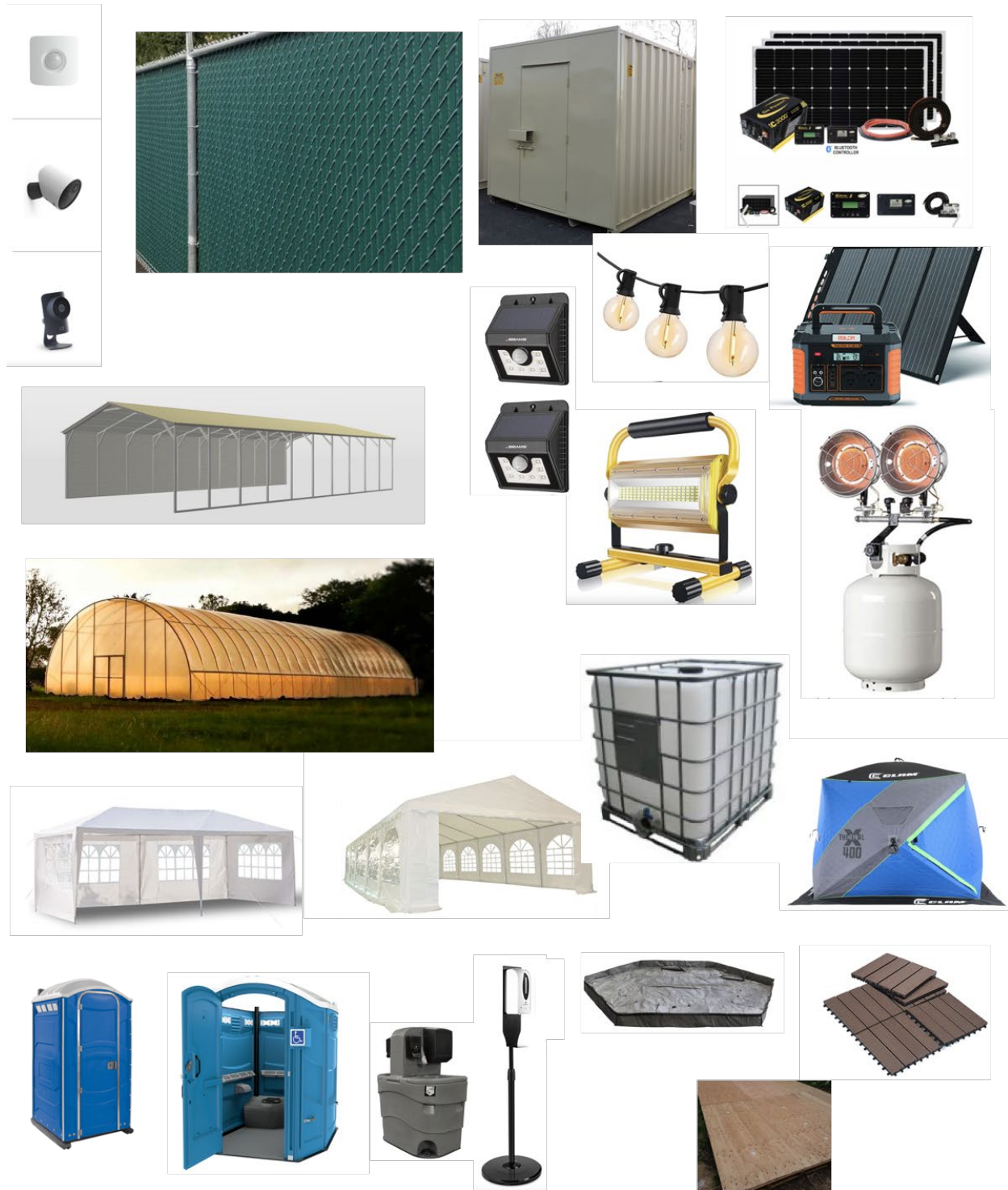
- [2 Portable Propane Grills](#) (Cooking/reheating/serving food): Cost: \$500
- Ideal: RV purchased for multiple functions, including cooking/refrigeration that can be plugged in and : Cost: ~\$10,000 (+/- \$5,000). Could potentially be donated.
- Ideal: Horno built on site (ideally on a mobile platform if possible) for multiple functions, including cooking: \$5K
- Possible: Contracted (or volunteer) provider for meal preparation (\$5/per person per day: Hot meals and grab and go foods)

M. Tables and Chairs

- 20 [folding chairs](#): \$400
- 4 [folding tables](#): \$252

N. Miscellaneous costs/contingencies for site development : \$5,000-\$10,000

5. Proposed SOS Pilot Infrastructure/Site Development Components

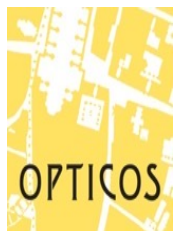




Administrative Review Draft Plan + Code

Midtown Santa Fe Land
Development Plan

Quality of Life
Committee Meeting
March 16, 2022



Contents

I. Objectives for Midtown 5 minutes

II. Structure + Organization 5 minutes

III. Chapter Highlights 10 minutes

IV. Discussion 30 minutes



I. Objectives for Midtown



Objectives for Midtown

- **A New “Center” for Santa Fe**
- **Green Spaces for Gathering**
- **Connectivity**
- **Job Generation**
- **Affordable Housing**
- **Sustainability**



Make Midtown a New “Center” for Santa Fe

- **Community buildings anchor the Midtown site**
- **Network of open spaces focussed on new plaza**
- **Mixed-use buildings with shopfront spaces that enliven pedestrian realm**
- **Intensity of development and activities focussed around the plaza**



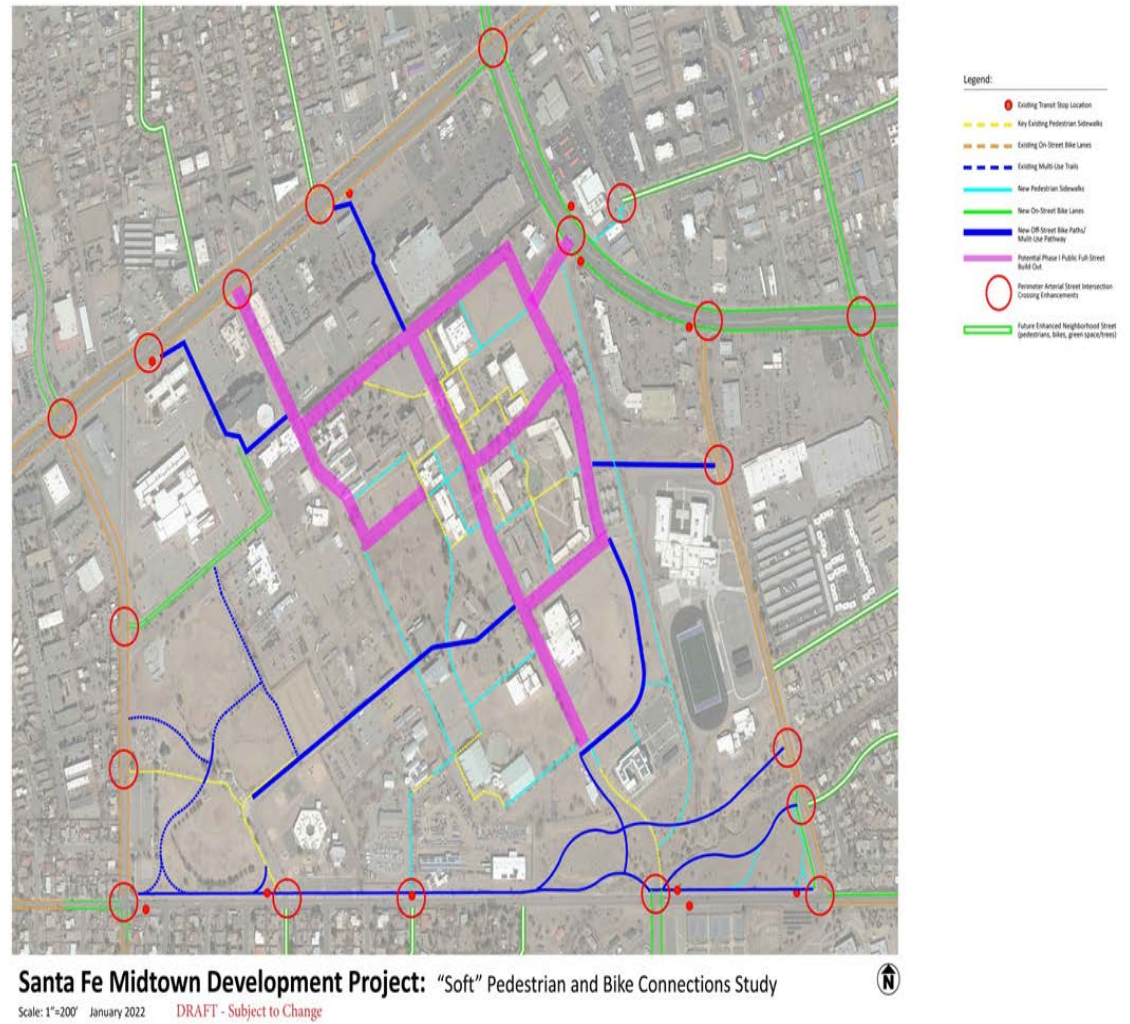
Offer Green Spaces for People to Gather

- **Diversity of open spaces to support a variety of activities**
 - Plaza for gathering and performances
 - Linear park (alameda) for walking, jogging and wildlife habitat
 - Pocket parks and plaza for playgrounds, gardens and public art
- **Connected via pedestrian paseos and bike routes**
- **Better connection to Franklin E Miles Park ballfields**
- **Space for pow wow arena**



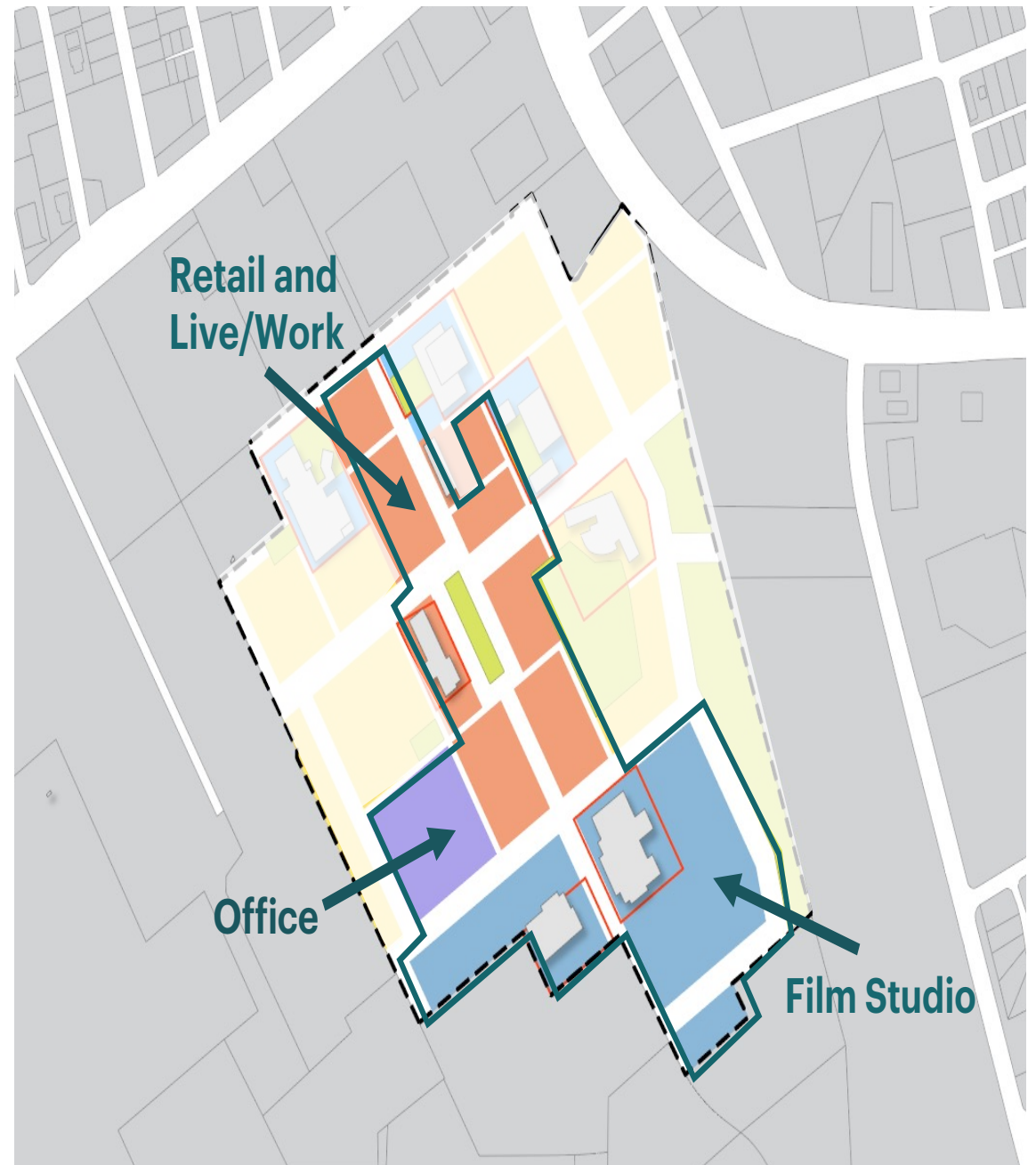
Provide Connectivity to the Community

- **Better connections between Hopewell-Mann and new community anchors (ex: library)**
- **N-S and E-W bike and pedestrian connections across site to stitch together districts**
- **Easy transit connections**



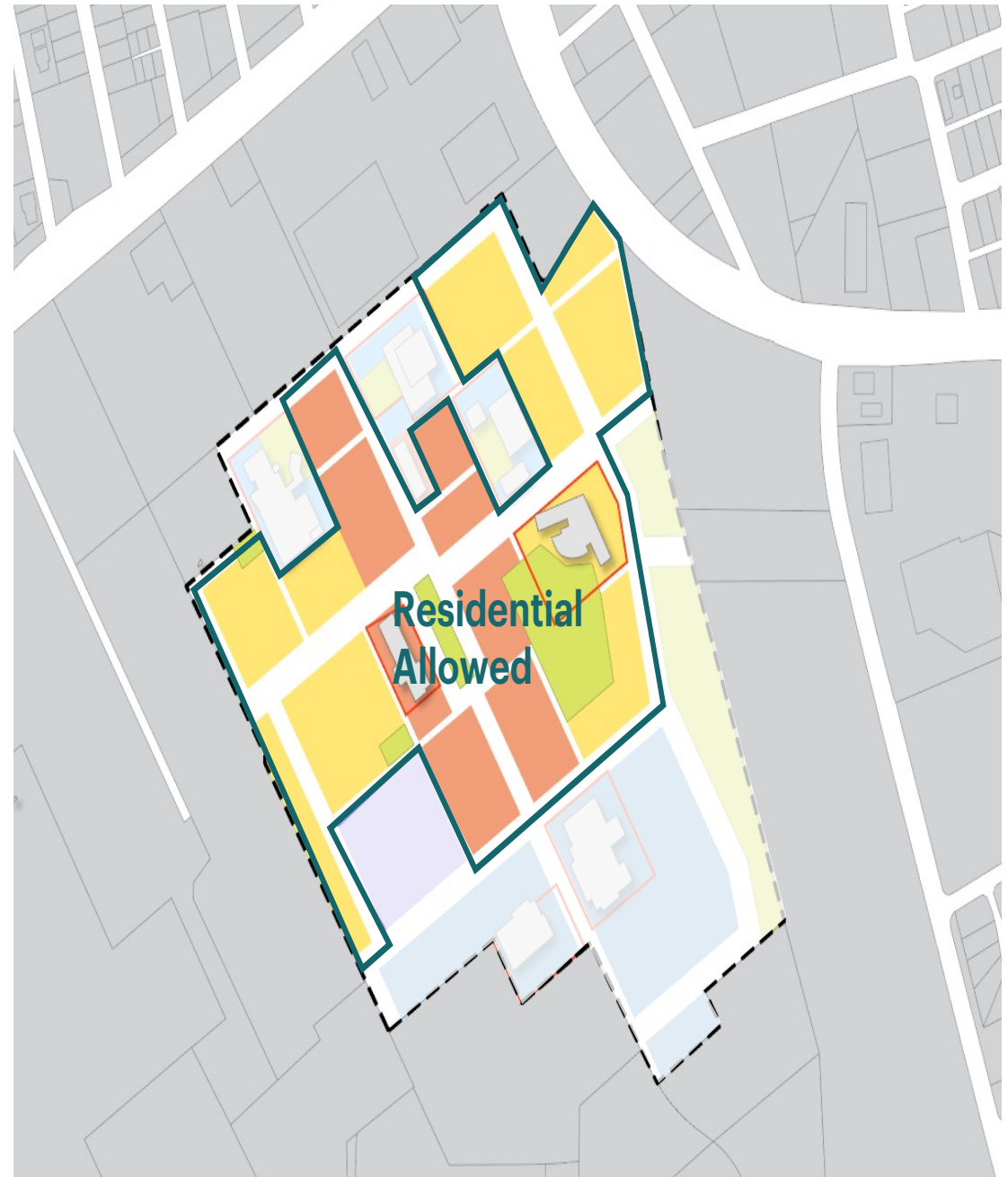
Job Generation

- **Central spine of employment and commercial uses**
- **Garson Film Studio Complex**
- **Office uses to support studio**
- **Commercial/retail and live/work around plaza**



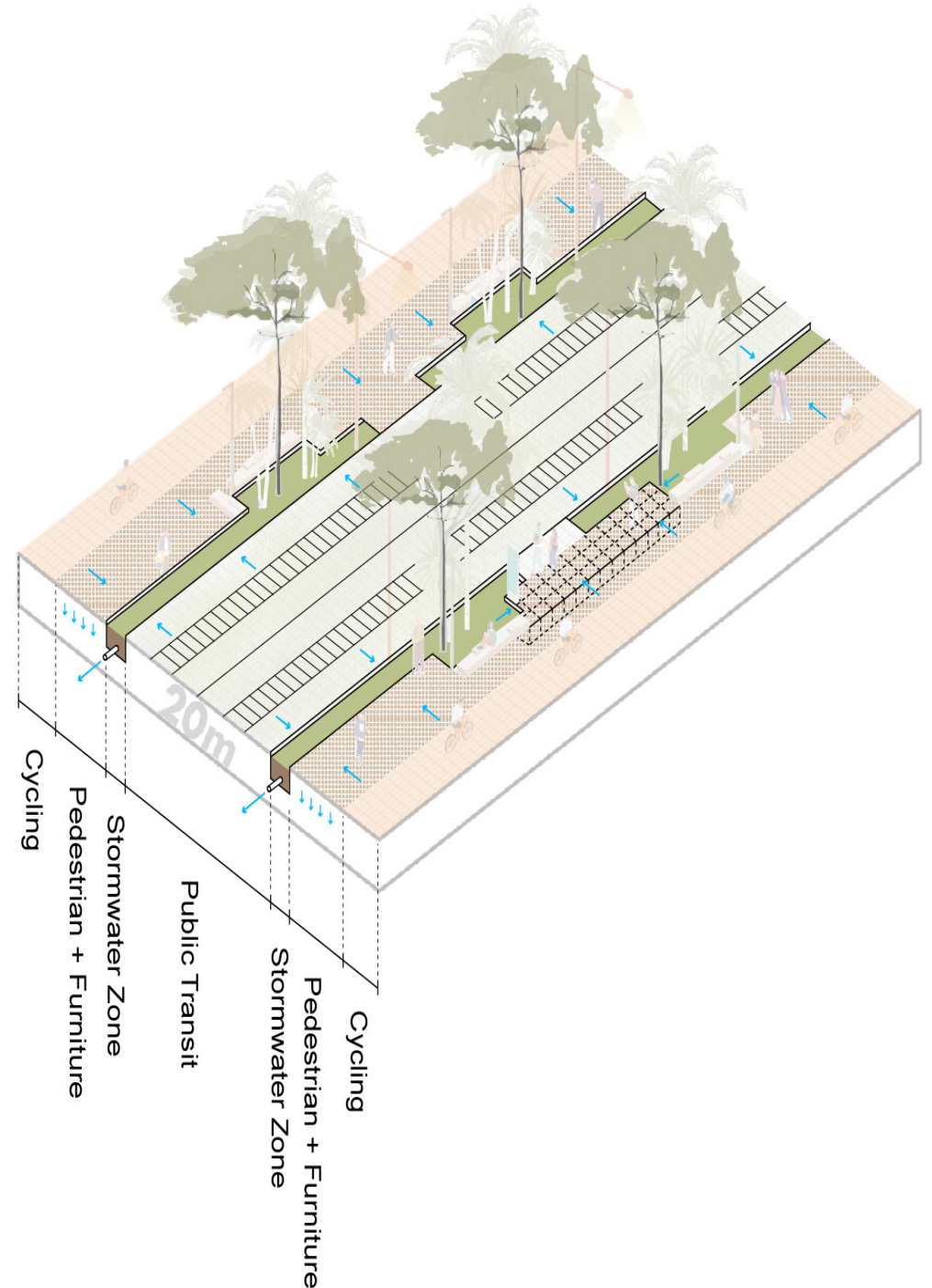
Affordable Housing

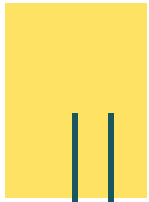
- **Flexible zoning code allows for variety of housing types**
- **Affordable housing can be supported by inclusionary zoning and ability to sell land at discounted rates.**
- **Affordable housing to be included in first phase of development**



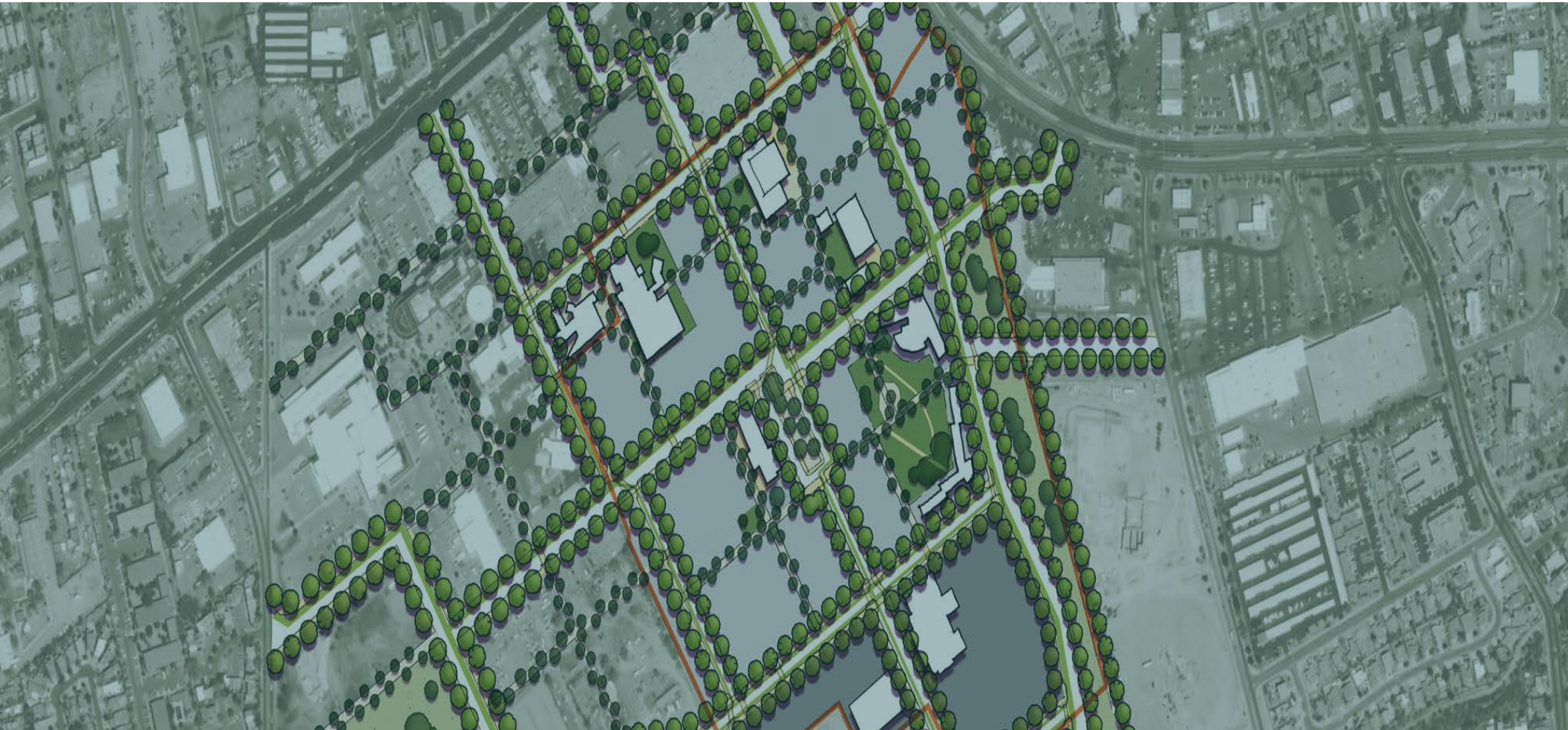
Sustainability

- **LEED ND to guide plan and development**
- **Stormwater management integrated with connectivity and open space**
- **Multimodal transportation options make low-carbon transport attractive**
- **Opportunity for partial or all-electric energy (discontinue gas)**





II. Structure + Organization





What is a Land Development Plan?

- **It is the “container” for the vision articulated in the Community Development Plan**
- **Establishes policies and priorities for future development – both a regulatory and a policy document**
- **Enables participation by multiple development partners**
- **Establishes development standards to implement the vision for development – focused on physical form and character**

How is the Land Development Plan organized?



Chapter 1

1

Mission + Statement

Provides an overview of the Midtown Development Plan and its relationship to the existing regulatory framework.



Chapter 2

2

Background + Setting

Summarizes existing conditions and identifies key characteristics regarding regional relevance, demographics and urban form.



Chapter 3

3

Vision

Gives an overview of the development vision and phasing, articulates the goals around sustainability, and sets goals regarding desired connectivity, stormwater, open space and built form.



Chapter 4

4

Connectivity + Mobility

Defines and provides the design direction for Midtown's Site future street network, modal prioritization, and parking policies.



Chapter 5

5

Infrastructure + Public Facilities

Describes green infrastructure for Midtown Site and addresses water and sewer improvements to realize the Development Plan vision.



Chapter 6

6

Development Standards

Establishes form-based zoning standards that regulate the future built character of Midtown Site.



Chapter 7

7

Administration, Implementation + Financing

Describes implementation and financing strategies to achieve the vision, as well as plan administration.



Chapter 8

8

Appendices

Includes supplementary documents developed throughout the Development Plan process.

Vision + Context

Standards + Implementation



III. Chapter Highlights





Vision Chapters

Mission Statement **1**

Background + Setting **2**

Vision **3**

Connectivity +
Mobility **4**

Chapter 1. Mission Statement

Mission + Vision Statement



Purpose of Master Plan



Development Plan Focus + Organization



Relation to Existing Plans + Policies



Midtown Development Goals

Chapter 1.1 Purpose + Intent

1.2 Purpose of the Master Plan

The Midtown Master Plan implements the community's vision for Midtown by enabling reinvestment and future development that is feasible, predictable, and consistent with community aspirations and priorities.

The Midtown Master Plan (Master Plan) is the culmination of a four-year planning process from 2018 to 2022 effort led by City staff and an interdisciplinary consultant team, including community members and stakeholders to develop a vision for the Midtown Site. That vision provides a roadmap to achieve community goals for Midtown, such as increasing housing options and equity, improving walkability and transportation choices, and advancing resiliency to climate change. The Master Plan will allow Midtown to grow and evolve following the community's shared vision, guided by green infrastructure, stormwater management, and improved connectivity at every stage. The Midtown vision is implemented by policies and standards to help prioritize investment and regulate private development to achieve an efficient design.

Background History of Master Plan

Following the closure of the Santa Fe University of Art and Design in 2018, the City of Santa Fe passed a resolution to initiate the Midtown redevelopment process. In the initial concept stage, the City developed a Project Plan as well as a Web Hub. Additionally, the City outlined a vision for community outreach. This began with the Collaborative Research Sessions, which took place in February 2018. The community engagement process informed programming, planning, and development approaches for the future reuse of the Site. Around 2,800+ people shared their ideas for Midtown as part of the initial outreach process, and based on the input received, four elements were identified to guide sustainable development at Midtown: Equity, Economy, Culture, Environment. The community engagement process led to the approval of the Planning Guidelines for the City's Midtown Property in the summer of 2018.

In 2019, the City issued a formal request for proposals from developers and operators to submit formal and detailed proposals for the disposition and development of the Site or parcels at the Midtown Property to meet economic and community development objectives. The review process happened by applying the Midtown District Planning Guidelines as criteria. Following the end of the master developer, the City became the Strategic Planner of the redevelopment process. The City is working with Community Stakeholders and a Consultant Team to create two plans that will be combined into a single Master Plan:

- Midtown Development Plan (Development Plan) to link outland uses and an infrastructure framework to enable development and future investment. The Development Plan will guide the type of development the community wants and will include connectivity, open space, stormwater and design guidelines.
- Community Development Plan: identifies community benefit expectations that will be delivered as development occurs. It will be a policy-driven document to address housing choice and affordability concerns, site and zoning options, access to employment, community arts and cultural heritage recognition.

These plans will allow private developers, nonprofits, and the City to deliver development. A set of Learning Sessions held in June 2021, followed by a Visioning Workshop held in September 2021 helped to define key issues and design priorities.

How the Development Plan Will Guide Midtown

The Development Plan serves as both a policy and regulatory document and will be the greater Midtown District Development Plan establishes policies and priorities for future development. Within the 77-acre project area, the Development Plan establishes development standards to implement the vision for development at Midtown.

Plan will guide the type of development the community wants and will include connectivity, open space, stormwater and design guidelines.

Community Development Plan: identifies community benefit expectations that will be delivered as development occurs. It will be a policy-driven document to address housing choice and affordability concerns, site and zoning options, access to employment, community arts and cultural heritage recognition.

These plans will allow private developers, nonprofits, and the City to deliver development. A set of Learning Sessions held in June 2021, followed by a Visioning Workshop held in September 2021 helped to define key issues and design priorities.

These standards establish design regulations specific to built character and uses to complement standards in the base zoning and the Midtown LINC Charter. Additional standards for drive and open spaces and thoroughfares will implement the vision for access and mobility. The Development Plan is intended to respond to the evolving market conditions by presenting a parcelization plan that will allow the site to be developed by multiple developers. The Development Plan will guide the built character by articulating the public realm, the sidewalk and frontage conditions, and the resulting composition of new buildings.

Intended Use of Development Plan

The Development Plan has been prepared to enable Midtown to grow and evolve as a regional mixed-use and cultural center while enhancing its unique identity and providing substantial housing in a walkable setting close to amenities and cultural institutions. It is a comprehensive effort to assess previous design and planning efforts, and update the Midtown vision based on the analysis of current conditions and the latest community feedback.

The Development Plan has been prepared to enable Midtown to grow and evolve as a regional mixed-use and cultural center while enhancing its unique identity and providing substantial housing in a walkable setting close to amenities and cultural institutions. It is a comprehensive effort to assess previous design and planning efforts, and update the Midtown vision based on the analysis of current conditions and the latest community feedback.

Work in progress to replace with longer range timeline

2018 PLANNING GUIDELINES

- Sustainable Development.** Adopt a "triple bottom line" approach to development to balance and improve social, environmental and economic impacts.
- A City Center.** Develop the Site with a variety of uses that make it new for residents of the city and region to live, work, play and learn. Integrate with neighboring communities by strengthening urban characteristics, minimize fragmentation, promote social equity and economic vitality.
- Adaptable Infrastructure.** Develop the physical and digital infrastructure to that it increases accessibility and supports the initial stages of development. Design the infrastructure to be flexible and responsive to later stages of development.
- Catalyze Midtown LINC Overlay.** The Development Plan can consider how owners of properties in the Midtown LINC can reevaluate their properties in ways described in these guidelines.

Chapter 1.3 Purpose + Intent

1.5 Midtown Development Goals

Analysis of existing conditions in Midtown revealed opportunities to build upon existing assets, address issues, and set goals.

The analysis on existing conditions, and a variety of community engagement strategies identified four themes. Each is described here along with corresponding goals. These four themes have helped shape the Land Development Plan vision. For more information about the community engagement process, refer to Community Development Plan.

Equity-Environment-Economy-Culture Framework

Around 2,800+ people shared their ideas for Midtown as part of the initial outreach process, which concluded in 2018. Based on the input received, four elements were identified to guide sustainable development at Midtown: Equity, Environment, Economy and Culture (EEEC). These four elements have informed the framing of the Land Development Framework Goals discussed in this Section.

The EEEEC framework prioritizes environmental protection, social equity, and economic prosperity across all levels of development. For maximum impact, the framework coordinates strategies at the scale of buildings and at the scale of the public realm. The design vision reflects the full breadth of the framework. The vision will be implemented through design standards and short- and long-term implementation strategies and policies described in:

- Chapter Seven Administration, Implementation and Financing
- Sustainable Development**
- A LEED-NG certification will guide future development and encourage innovative design thinking. Developed by the U.S. Green Building Council, LEED is a framework for identifying, implementing, and measuring sustainable building and neighborhood design, construction, operations, and maintenance.
- The integration of open spaces in the Midtown Site will help optimize natural resources, promote regenerative and restorative strategies, and maximize the positive effects on human health by integrating green infrastructure with thoughtful and open space design through permeable pavements, catchment basins, and other suitable solutions as part of future improvements and upgrades will help increase the stormwater retention capacity of the District and reduce runoff and flooding in the neighboring areas.
- LEED provides guidance for sustainable reuse of existing buildings with a focus on water and energy efficiency systems, innovative materials, and indoor environmental quality.

Equity

- Housing: Access
- Public + Community Use
- Build/Strengthen Local Capacity + Communities

Economy

- Job Creation + Access
- Life Training + Career Education
- Future Planning

Culture

- Place Acknowledgment
- Physical Character
- Citywide Destination
- Community Programming

Environment

- Green Buildings/Sustainable Infrastructure
- Smart Growth + Connectivity
- Stormwater Management Development
- Community Design

Four elements for sustainable development as identified in the 2018 visioning process.

Chapter 2. Background Setting

Regional Relevance + Demographics



Site Conditions, Constraints + Opportunities



Urban Form + Public Realm

Chapter -- 2. Background Setting

2.2 Site Conditions, Constraints + Opportunities

Existing Conditions

Located in the heart of Santa Fe, the Midtown site covers a 76-acre area. Midtown currently contains buildings from the SFUAD campus and some civic amenities. The site is ideal for redevelopment because of its desirable location and because existing buildings and facilities provide the opportunity for efficient reuse. An appraisal of the campus property (Appraisal Report/ CBRE 2017) showed that some existing buildings are appropriate for reuse, as the majority are generally in good condition. A similar study on the condition of current infrastructure highlights opportunities to use and add to existing infrastructure (Vision Report 2020). Reuse of existing facilities can help to control costs and help to reduce carbon emissions associated with construction by prolonging the life of existing facilities. At present, Midtown hosts occasional film production activity at the Greer Orion Studios and provides access to the Santa Fe Art Institute. However, Midtown lacks consistent public realm and mobility access. Its disconnection from Centilife Rd and the limited external frontage hide the site from sight.

Constraints

- A **Cerillous Barrier**
- B **Poor or no External Frontage**
- C **Limited Connectivity**
- D **Stormwater Management Needs**

Work In-Progress to update building footprints

Opportunities

- E **Connect Hopewell Lane to High School**
- F **Improve Access to Existing Transit**
- G **Buildings to Reuse**
- H **New and Expanded Civic Amenities**

Midtown Landmarks | February 2022

Chapter -- 2. Background Setting

Constraint 1: Isolated site/poor connectivity

Issue: Midtown is isolated in the heart of Santa Fe, but its poor connectivity options separate the site from ways to connect to other hubs of activity and regional activity. As connections to nearby major streets, transportation stations, and other important regional activity centers are limited, Midtown Site cannot establish its regional prominence and be considered a destination. Currently, the external connection is provided only via single routes to St. Michaels Dr. and George St. via Marmon Dr.

Opportunity: The site's geographic variability acts as an opportunity to reestablish the character of the heart of Santa Fe. By creating connections to the available open land, new roads will better connect the site to the surrounding area. Additionally, new and improved streetscapes and pedestrian paths could provide access to the Hopewell-More residents and General Franklin Miles Park visitors.

Constraint 2: Inconsistent public realm

Issue: The quality of the public realm in Midtown is not consistent, and it does not provide a comfortable experience. There is a lack of high-quality landscaping, wide sidewalks, street greenery, or lighting. The existing buildings and public realm do not relate in a coordinated manner, leaving significant gaps between buildings that detract the pedestrian experience.

Opportunity: Midtown has the essential foundation for a well-connected street grid that can organize new buildings and create a pleasant public realm. The new grid can incorporate high-quality public realm design, including trees, green infrastructure, and shade strategies to support walking and outdoor recreation and dining. The Plan also presents and enhances existing cultural resources in either new streets infrastructure or proposed improvements to the current public realm.

Constraint 3: Outdated infrastructure

Issue: Lack of ongoing investment in existing utilities at Midtown mean that current systems are inadequate to current needs and are hindering new development. Limited infrastructure systems do not provide connections to enable service across the entire site and may not provide adequate capacity to serve the types of uses envisioned by the community for Midtown. Existing infrastructure may not be suited to support current best practices for sustainable development.

Opportunity: Opportunities in existing utilities and additional new utilities provide the opportunity to build out a modern, sustainable system of infrastructure that can support diversification of diverse commercial and vehicles, serve data-intensive film studio activities and manage water efficiently and sustainably.

Constraint 4: Poor stormwater management

Issue: Midtown lacks adequate stormwater management infrastructure which has likely contributed to flooding challenges and risk of flooding in nearby neighborhoods. Existing facilities will be inadequate to handle additional development, and are not designed in such a way as to contribute to the public realm by providing additional green space on the site.

Opportunity: The availability of open land and existing topography can benefit the design and development of a sustainable stormwater management system. The integration of sustainable design into new streets, public spaces, and infrastructure can advance managed existing and proposed additional stormwater runoff while contributing to a high-quality public realm for Midtown.

Constraint 5: No multi-modal options

Issue: Midtown currently has poor internal pedestrian and bike connectivity and limited access to nearby bus and rail connections. The site also lacks comprehensive access for over one, safe sidewalks, and ADA accessible sidewalks. The existing infrastructure is not readily accessible to and usable by all users, especially individuals with disabilities.

Opportunity: Midtown Site can become the prototype for a development that accommodates diverse users with different transportation needs, preferences, and abilities and prioritizes alternate modes of transportation. Promoting alternate transportation site designs reduce environmental pollution, encourage physical activity, and contribute to a healthier community.

Constraint 6: "One-size fits all" zoning

Issue: The existing zoning is inadequate to deliver a vibrant mixed-use district despite the presence of the Midtown LDC because of the underlying zoning, allowed uses and required public realm and building form standards are not consistent with the community's vision for the site.

Opportunity: The redevelopment of Midtown is an opportunity to introduce design standards that will inform the current zoning practice in Santa Fe and innovative projects fostering sustainable, new development standards that are more prescriptive than what exist in the Midtown LDC can provide a better roadmap for the incremental development of Midtown-over-time.

Midtown Landmarks | February 2022

Chapter 3. Vision

Connectivity + Mobility



Open Space + Stormwater



Civic + Open Spaces



Urban Form + Building Scale



Place-based Approach



Development Program + Phasing



Reinforcing Community Health

Civic Spaces + Cultural Activities

The Development Plan integrates a variety of civic spaces designed to accommodate cultural activities. The Development Plan proposes the rehabilitation and reuse of the Visual Arts Complex Visual to create a Community Arts and Culture hub. Similar to the Foghorn Library complex is imagined as a public library and community learning and innovation center. Other buildings important to the community such as the Garson Theater, St. Michael's Hall, and King Hall, will be made available for reuse to facilitate community needs. A civic space and plaza of varying size is envisioned adjacent to each re-used building to complement the activities taking place within. A network of passives will link all these spaces together and create cultural linkages, allowing pedestrians to navigate the Site easily and enhancing the pedestrian experience by embracing the Santa Fe Culture.

Work in Progress

Legend

- Project Area
- Civic + Institutional Building
- Re-purposed Building
- School Sites
- New Plaza Pocket Plaza
- Cultural Plaza
- Proposed Film Area
- New Open Space
- Existing Open Space
- Plaza

The proposed civic network includes a variety of spaces that can accommodate multiple cultural activities and respond to specific community needs. A cultural route ties the spaces together and opens to celebrate culture to its most vibrant.

Civic Spaces

Pow Wow A Pow Wow is a circular area used for dancing, singing, and socializing. The term powwow, which derives from a pun on the Algonquian words for the Northwest Indian.

Historic Plaza The Historic Plaza in Santa Fe is an iconic plaza that attracts visitors from all over the country. It is considered a National Landmark, an exemplar case of traditional Spanish-American plaza. The Development Plan proposes a central plaza inspired by the historic Plaza, and it is imagined as a place for community gathering and informal social interactions.

Foghorn Library The Foghorn Library will be the main library for Santa Fe University of Art and Design. Apart from upgrading the Foghorn Library to serve both academic and community needs, the library can become a community anchor for library events.

Cultural Activity

Pow Wow Fair Day A celebration of American Indian culture which originates from diverse indigenous nations gather to dance, sing, and honor the traditions of their ancestors.

Annual Events related to Arts + Culture Plaza is a space for community events and social gathering. The Plaza in Midtown will accommodate various events related to arts and culture. The streets around the Plaza will be designed to include temporary closures for special events and extend the plaza space to the opposite sidewalks.

Indigenous Book Festival in Foghorn Library The Foghorn Library can host annual events for example, the Indigenous Book Fair can be dedicated to celebrating Native American writers, poets, and featuring group stories. Also, workshops and panels can involve school students to engage with writing and library reading.

3.7 Development Program + Phasing

Uses + Distribution of Uses

Midtown will become a mixed-use and mixed-income district enabling a variety of uses – from small-scale residential (rental) to offices, commercial spaces, flex spaces designed to fulfill artist needs, theater and film production, institutional uses, and apartment buildings. The combination of uses will make Midtown a place that appeals to a wide variety of people. In addition, the future development will acknowledge the importance of creating opportunities for youth and care it with the need for affordable housing opportunities. Flex spaces will be placed centrally along the north-south spine, forming an art and flex corridor. Small businesses, such as pop-up businesses, small spaces for artists, and studios will occupy most of the street frontage. Institutional uses will remain in the north area, as well as the Garson Studios in the south, which will expand to the south to accommodate film production spaces.

Development Phasing

Midtown will achieve the community vision incrementally, combining public and private development efforts. An initial development phase will use existing buildings and infrastructure to house and activate community amenities and facilities while providing opportunities for full development on adjacent parcels. Parallel, it will anchor the development around the central plaza and establish the first internal connectivity routes. The Development Plan will expand to all developable parcels in the midtown, in line with infrastructure and connectivity investments. During this phase, the development will show flexibility in application and involve economic strategies to satisfy the community needs. Adjacent properties will frame the development at the site plan to leverage existing available land for housing, community and stormwater management purposes.

Work in Progress

Phasing + Development Blocks

Legend

- Project Area
- Building to Reuse
- Developed Blocks
- Phase 1
- Phase 2
- Phase 3
- Phase 1: Frame and activate existing amenities and facilities
- Phase 2: Anchor development around a central civic space
- Phase 3: Integrated stormwater facilities that work as part of a comprehensive system.
- Institutional Parcels for Reuse
- Blocks for Development in Current Phase
- Film Area
- Blocks Developed in Previous Phase
- Open Space
- Road Infrastructure

Phase 1

Phase 2

Phase 3

KEY OFF-SITE PROJECTS

List of Baseline Projects Needed

Local internal connections that allow connections to arterial streets

- Reconnection of connections around HED and transit center
- To Cavities Shopping Center
- To St. Michael's through Thomas Property
- Activate Elmer site
- To meet OPM park and reusing of public lands for complementary housing and mixed-use development

Connections to Surrounding Areas

- Improving connections through Higwell Mann
- Extend street grid across Elmer site
- Activate regional connections to pathways
- Good connections to Ballwinner Corridor

Chapter 4. Connectivity + Mobility

Conceptual Connectivity + Mobility Framework



Policy for Midtown + Surrounding Area

Work In-Progress

Chapter — 4. Connectivity + Mobility

4.1 Conceptual Connectivity + Mobility Framework

Multimodal Connectivity and Enhanced Mobility

The plan acknowledges different user needs by introducing various mobility and connectivity options. Multimodal street design will accommodate diverse users with varying transportation needs, preferences, and abilities. A cohesive network of streets, paseos, and bikelanes will bring cyclists, pedestrians, and cars from Cerrillos Rd. and St. Michael's Dr to Midtown and connect them to destinations outside the Site, such as the Franklin E Miles Park. The proposed network will include a forward-thinking, flexible design that can integrate stormwater and green infrastructure technologies and allow for environmental sustainability.

The Master Plan suggests a clear hierarchy of streets that balances vehicular traffic with the needs of pedestrians and cyclists. The proposed network introduces different modes based on the physical context. A phasing approach aims to balance short and long term needs. In the first phase, 'soft connections' will build upon the existing potential for pedestrian and bike connectivity and connect Midtown to important cultural anchors around the Site. The soft connections vary from improved or new sidewalks, bikelanes, multi-use paths, and connectors to existing trails and nearby schools.

East-West Connectivity Goals

- Connect to Hopewell-Mann neighborhood and Franklin Miles Park,
- Prioritize pedestrians and cyclists over vehicles
- Provide access to transit along St. Michael's Drive, and
- Deliver cohesive internal automobile connectivity.

North-South Connectivity Goals

- Connect to Acequia and Arroyo trail system,
- Provide access to transit on Cerrillos Rd. and Siringo Rd., and
- Minimize out-through traffic.

Commercial/Mixed Use Streets Enjoyable and highly walkable downtown street

Standard Midtown Streets Typical streets that balance vehicular, bike, pedestrian, and green space

Multimodal Street Corridors Major streets that prioritize safe and separated bike paths and sidewalks

Shared-Use "Slow Streets" Narrow streets for all users designed for very slow vehicle speeds

Enhanced Bike/Pedestrian Paths Bike and pedestrian only pathways that connect within Midtown and to surrounding neighborhoods

Pedestrian Paseos/Promenades Urban pedestrian pathways between building use and within green space

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Chapter — 4. Connectivity + Mobility

Midtown Connectivity + Mobility Guiding Principles

Balanced. Ensure that people can easily move within and be connected to Midtown by bike, walking, taking transit, driving, ride-share, or by e-mobility. Dedicate specific routes within the Midtown site that emphasize safe active transportation options but still allow for auto connectivity.

Connected. Allow for Midtown to be well-connected both internally but also be easily accessible to surrounding neighborhoods, regional parks, trails and open space, schools, civic areas, commercial centers, and transit stops including the Rail Runner.

Enjoyable. Streets are to be designed to maximize the comfort of the walking and biking experience. Landscaping and street trees help soften the streetscape. Help create a buffer between vehicular movement and help cool the street during hot daytime conditions. Streets easily blend into small pedestrian-friendly plazas and plaza spaces within the Midtown site.

Sustainable. Midtown streets and connections go beyond moving people but also serve as ecological corridors using landscaped-based stormwater management, trees for passive solar energy and ambient air cooling, and a diversity of plant species including pollinator-friendly low-water use plants.

Flexible. Design streets, especially in the heart of Midtown, to be used flexible public space. Streets can be closed off for special events but still allow for traffic to effectively move through Midtown. Flexible streets can also be designed as "flak" or "curbless" to the surrounding sidewalks allowing for easy physical transformation of space.

Authentic. The flavor and feel of Midtown streets should be a reflection of the local area. Paving materials, landscaping, street furniture, lighting, wayfinding, signage, and public art, should be unique to Santa Fe and not overpower the aesthetic of the surrounding neighborhoods.

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Chapter

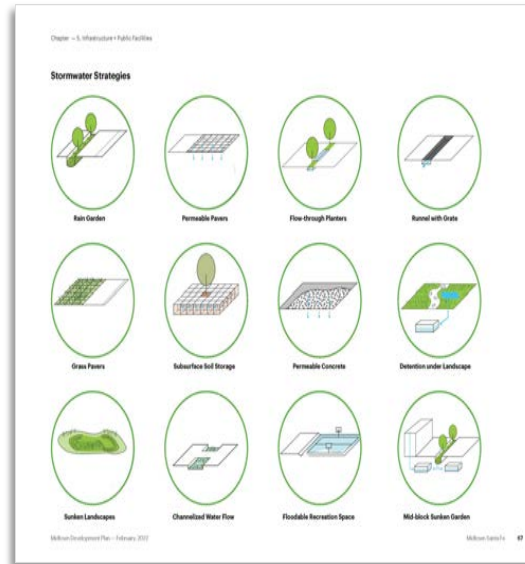
Infrastructure + Public Facilities 5

Chap. 5 Infrastructure + Public Facilities

Stormwater + Water Quality Management



Policy for Midtown + Surrounding Area





Chapter

Midtown Development Standards

6

Chapter 6. Development Standards

Thoroughfare Standards



Civic + Open Space Standards



Zoning Regulating Plan

Sub-zone Standards

Façade Zone Standards

Frontage Types

Design Standards
General to All



Definitions

6.4 Zoning Regulating Plan

This section demonstrates where specific form-based zoning standards and allowed uses apply within the Midtown Development Plan area.

Zoning Approach
To deliver the vision described in the Midtown Development Plan, each development site in Midtown is controlled by a combination of Sub-Zone Standards that control use and Façade Zone Standards that control building massing and design. Both sets of standards have been coordinated and must be satisfied for each development site in Midtown.

Sub-Zone Standards. These standards apply to the entirety of each site onto which they are mapped, and control allowed uses.

Façade Zone Standards. These standards apply to the edges of each site that abut public rights of way, civic spaces, or public access easements such as passives. They control elements such as setbacks, height, setbacks and required frontage types.

Zoning Approach
Figure 6.4.1 (Zoning Regulating Plan) identifies the applicable Sub-Zone Standards and Façade Zone Standards for each development site in Midtown. Where development areas are combined, the applicable standards identified in Figure 6.4.1 (Zoning Regulating Plan) must be met.

Where the location of flexible rights of way and easements, such as passives and allies, as identified by Figure 6.2.1 (Thoroughfare Regulating Plan), is adjusted, the applicable Façade Zone Standards indicated in Figure 6.4.1 (Zoning Regulating Plan) shall apply to the right of way or easement in the new location, unless the new location represents a substantial change in context which merits a change in Façade Zone types, to be determined by the Director.

6.4.1 Zoning Regulating Plan

Work-In-Progress

Legend

Project Area

Sub-Zones

- Open Space
- Mixed Use Neighborhood (MU-N)
- Mixed Use Core (MU-C)
- Mixed Use Office (MU-O)
- Live/Work (LW)
- Existing Buildings to Retain

Façade Zones

- Main Street Core (MSC)
- Main Street Flex (MSF)
- Main Street Flex Office (MSF-O)
- Live/Work (LW)
- Neighborhood Residential (NR)
- Neighborhood Passive (NP)

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6.6 Façade Zone Standards

This section establishes Façade Zone Standards that regulate setbacks, frontage types, height, and other elements that impact the quality of the pedestrian realm. These standards are meant to complement the Development Block Standards in the preceding section.

Context Sensitive Standards
To deliver the high quality public realm envisioned by this plan, specific standards for particular Façade Zones are applied according to Section 6.4 (Zoning Regulating Plan). These standards correspond to different thoroughfare environments, and are scaled accordingly. Façade Zones that allow for taller heights and facade conditions appropriate for commercial uses are prescribed for major thoroughfares, while lower intensity Façade Zones with reduced building heights are prescribed for more intimate passives and residential streets. The frontage types allowed under each Façade Zone are calibrated to the physical character and types of activity envisioned for each environment.

Walkable, Pedestrian-Oriented Design
Standards for specific Façade Zones are intended to create a high-quality public realm that provides an appealing experience for people moving around Midtown on foot. By intentionally regulating building design elements such as ground floor frontage, building height at the frontage line, setbacks along the frontage line, frontage definition and composition of openings, these standards will promote a cohesive pedestrian realm.

Application of Façade Zone Standards
Façade Zones are applied along the edges of rights-of-way, easements, and site spaces, as shown in Section 6.4 (Zoning Regulating Plan). The Façade Zone standards govern the portion of a development block within a certain distance of these public spaces, defined as the Façade Zone Area (see the table below). All standards contained in Section 6.5 (Zoning Regulating Plan) for the relevant Development Block will apply within the Façade Zone Area.

Applicability of Standards	
Façade Zone Area Extent	
Façade Zone Area Depth	Up to 30' from frontage line ¹
Façade Zone Area Height	Unlimited
¹ The frontage line shall be defined as the boundary of the adjacent public right of way or easement.	
Openings	
Height above grade where spacing standards must be met	42' min., 72' max.
Standards in this section shall apply to all walls contained within a single lot and facing a public way or open space.	

Table 7.1.A Façade Zone Overview

Main Street Core (MSC)	Main Street Flex—Office (MSF/MSF-O)	Live/Work (LW)
Intent An active streetscape characterized by high pedestrian density and commercial activity. The Façade Zone reinforces the central place as a gathering point for the neighborhood.	Intent A walkable main street environment designed for a mix of housing and workplaces, which can evolve to accommodate increasing commercial activity as the neighborhood matures.	Intent Inspired by old world city streets, the Façade Zone features a pedestrian-dominated passage lined by buildings that combine residences with ground floor shops and studios.
Neighborhood Residential (NR)	Neighborhood Passive (NP)	
Intent An environment in which residences face onto a landscaped public realm accommodating pedestrian, bikes, and low speed auto traffic—gracefully transitioning to the private realm through appropriate frontage types.	Intent A fine grained, intimate environment with homes facing onto pathways for foot and bike traffic.	

Midtown Santa Fe - February, 2022



Chapter

Administration,
Implementation +
Financing

7

Chapter 7. Administration, Implementation + Financing

Administration



Approval Authority



Authority + Implementation

Chapter - 1 Administration, Implementation + Financing

Implementation Goal 2

Work In Progress

Improved + Efficient Multi-modal Connectivity

Provide a network of efficient, multimodal connections for residents, workers and people visiting Midtown. Expand and establish a broad range of existing and future street network options within and outside the Midtown Site, including new streets, bicycle lanes and sidewalks, multimodal trails, and improved intersections with existing streets. Minimize traffic and congestion through support of multi-modal trips, and reduce cut-through traffic through traffic calming strategies.

Expected Outcomes

- Set of complete streets and pedestrian/bike routes that support walking and bicycling and extend and connect to nearby transit and adjacent neighborhoods.
- Strengthened connections to regional transit, including the Railrunner Service and local bus network.
- Opportunities for workers and students to walk, bike, or take transit to work and/or school, whether at Midtown or in other parts of Santa Fe.
- Transportation Demand Management (TDM) programs to minimize single-occupancy vehicle trips and promote multi-modal options.
- Improvements to surrounding streets such as Carliea, Llanos, Sings, Camino Carlos Rey and St. Michael's to promote improved accessibility between Midtown and adjacent neighborhoods and destinations for people walking, riding bikes, and taking transit.

Priority Implementing Actions

- Develop a network of connected neighborhood parks and open spaces, from small pocket parks and pocket plazas, to larger open spaces. Pursue opportunities for preserving civic and cultural sites, integrating flexible open spaces that can accommodate a broad range of community activities and a complete system of pedestrian passages and bike lanes that provide access to the Midtown Site. Integrate stormwater solutions, and sustainable designs into the new open spaces to protect the surrounding neighborhoods from flood events.

Expected Outcomes

- A series of open spaces to accommodate formal and informal activities.
- A network of landscaped plazas, green open spaces and arbors.
- Clean up of underutilized land for public open space, around the existing institutional facilities and along the arroyo.
- A central plaza space to anchor small-scale retail and provide a venue for community events.
- Maintain the Quad open space between St. Michael's Hall and King Hall for outdoor performances and other community activities. Improve storage shed along western edge of Midtown Site to serve as stormwater management and an attractive linear open space with a pathway that connects St. Michael's Drive to the southern edge of the site and existing and future railway networks south of the site.

Priority Implementing Actions

- Construction – who will build and how will they be paid for?
- Maintenance – who will do it, how will it be paid for?
- Investigate feasibility and desirability of locating a power snow facility on the Midtown Site.

Implementation Goal 3

Work In Progress

Access to Open Space

Midtown Santa Fe | Midtown Development Plan - February 2022

Chapter - 2 Administration, Implementation + Financing

Implementation Goal 4

Work In Progress

Opportunities for job training and development for Santa Fe residents, and especially the youth.

Marketing and assistance programs for start-up businesses willing to locate in the Midtown Site and existing businesses willing to expand there.

Entrepreneurship programs to connect local entrepreneurs with venture capital and angel investor networks to assist in moving new technologies from the laboratory to the marketplace.

Strategic partnerships with the City of Santa Fe to address housing affordability, environmental impacts, and community amenities.

Priority Implementing Actions

- Review and streamline entitlement processes that efficiently attract investment and development.
- Strategic partnerships with the City of Santa Fe to address housing affordability, environmental impacts, and community amenities.

Chapter - 3 Administration, Implementation + Financing

Implementation Goal 5

Work In Progress

New and upgraded stormwater management facilities that incorporate low impact, green treatment, storage and conveyance solutions for stormwater.

Utility network that encourages use of low and no carbon transportation options.

Street trees and landscaping that help to moderate the climate of Midtown and reduce the heat island effect.

Smart choice solutions in stormwater management technologies at building and district scales as applicable.

Midtown Santa Fe | Midtown Development Plan - February 2022

Content and placement of this Chapter is Work-in-Progress



Discussion



Work-In-Progress

The following items are being developed for inclusion in the plan. Ongoing conversations (including this one) are helping to refine plan content for the following topics:

- **Infrastructure/Utilities**
- **Program + Phasing**
- **Parking Strategy + TIA**
- **Plan Administration + Procedures** including governance, monitoring + reporting, and inclusionary + incentive zoning
- **Community Development Plan**

Visit the Midtown Development Website!!

<https://midtowndistrictsantafe.rtscustomer.com/stay-updated/>

Thank you!

Visit the Midtown Development Website:

<https://midtowndistrictsantafe.rtscustomer.com/stay-updated/>



VOTE SUMMARY



Meeting Name - Quality of Life Committee

Meeting Start Date - 03/16/2022

Meeting Committee - Quality of Life Committee

Item Title - Request for Approval of FY22 Supplemental Police Vehicle Purchase for the Vehicles, Equipment and Labor Costs Associated with Each Vehicle in the Total Amount of \$2,962,286.02. Funding and Budget Adjustment Resolution was Approved at the March 9, 2022 Governing Body Meeting. (Ben Valdez, Deputy Chief of Police: bpvaldez@santafenm.gov, 505-955-5040)

Committee Review:

Public Safety Committee: 03/15/2022

Quality of Life Committee: 03/16/2022

Finance Committee: 03/21/2022

Governing Body: 03/30/2022

Item Type - purchase

Item Owner - Ben Valdez

Item Sponsor -

Item Tracking Number - 22-13968

Motion Type - Approve

Motion Mover - Lee Garcia

Motion Secunder - Renee Villarreal

Motion Status - approved

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Jamie Cassutt, Michael Garcia, Renee Villarreal, Lee Garcia, Amanda Chavez

Vote Against Names -

VOTE SUMMARY



City of Santa Fe

Vote Abstain Names -

Vote Absent Names -

User Name - Elizabeth Martin

User Email - max4martin@yahoo.com

VOTE SUMMARY



Meeting Name - Quality of Life Committee

Meeting Start Date - 03/16/2022

Meeting Committee - Quality of Life Committee

Item Title - Request for Approval of FY22 Supplemental Police Vehicle Purchase for the Vehicles, Equipment and Labor Costs Associated with Each Vehicle in the Total Amount of \$2,962,286.02. Funding and Budget Adjustment Resolution was Approved at the March 9, 2022 Governing Body Meeting. (Ben Valdez, Deputy Chief of Police: bpvaldez@santafenm.gov, 505-955-5040)

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Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Jamie Cassutt, Michael Garcia, Renee Villarreal, Lee Garcia, Amanda Chavez

Vote Against Names -

VOTE SUMMARY



City of Santa Fe

Vote Abstain Names -

Vote Absent Names -

User Name - Elizabeth Martin

User Email - max4martin@yahoo.com

VOTE SUMMARY



Meeting Name - Public Safety Committee

Meeting Start Date - 03/15/2022

Meeting Committee - Public Safety Committee

Item Title - Request for Approval of FY22 Supplemental Police Vehicle Purchase for the Vehicles, Equipment and Labor Costs Associated with Each Vehicle in the Total Amount of \$2,962,286.02. Funding and Budget Adjustment Resolution was Approved at the March 9, 2022 Governing Body Meeting. (Ben Valdez, Deputy Chief of Police: bpvaldez@santafenm.gov, 505-955-5040)

Committee Review:

Public Safety Committee: 03/15/2022

Quality of Life Committee: 03/16/2022

Finance Committee: 03/21/2022

Governing Body: 03/30/2022

Item Type - purchase

Item Owner - Ben Valdez

Item Sponsor -

Item Tracking Number - 22-13968

Motion Type - Approve

Motion Mover - Khal Spencer

Motion Seconder - Herbert Harris

Motion Status -

Vote For Count - 4

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 3

Vote For Names - Chris Rivera, Bruce Finger, Herbert Harris, Khal Spencer

Vote Against Names -

VOTE SUMMARY



City of Santa Fe

Vote Abstain Names -

Vote Absent Names - Mike Mier, Nancy Lewis, Gerald Joyce

User Name - Katherine Christner

User Email - kchristner@santafenm.gov



City of Santa Fe, New Mexico

Memorandum



DATE: March 9, 2022

TO: Governing Body
Finance Committee
Quality of Life Committee
Public Safety Committee

VIA: John Blair, City Manager
Mary McCoy, Finance Department Director
Fran Dunaway, Chief Procurement Officer
Kyra Ochoa, Community Health and Safety Director *Kyra Ochoa*
Paul Joye, Interim Chief of Police *Paul Joye* Mar 9, 2022
Kyra Ochoa (Mar 9, 2022 17:38 MST)

FROM: Ben Valdez, Deputy Chief of Police *B. Valdez DC* Mar 9, 2022
B. Valdez DC (Mar 9, 2022 17:21 MST)

ITEM AND ISSUE:

Request for the Approval of FY22 supplemental Police Vehicle Purchase Request. Total Amount is \$(2,962,286.02) for the vehicles, equipment and labor costs associated with each vehicle. Ben Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov, 505-955-5040.

BACKGROUND AND SUMMARY:

As part of the annual fleet replacement, the Santa Fe Police Department is requesting the purchase of 42 vehicles, to include the purchase of the equipment and labor costs associated with each vehicle. The 42 police vehicles are in addition to the previously requested FY22 annual fleet replacement that was budgeted (15 vehicles) and the approved supplemental vehicle purchase (3 vehicles). In FY21 the Department purchased 8 vehicles. Currently the Department has 93 vehicles in need of replacement, which is due in part to the limited amount of vehicles purchased during FY21 and FY22 due to the financial challenges caused by the pandemic. The purchase of the 42 requested Police vehicles and associated equipment is imperative to maintain the operational capability of the Police Department. The following is the list of vehicles to be purchased.

VEHICLES	COSTS	ORG#	OBJ#
Ford Interceptor Utility Hybrid (42)	\$1,627,756.00	2230310	570950
Total costs for 42 vehicles:	\$1,627,756.00		
EQUIPMENT			COSTS
➤ Vehicle docking mounts, laptop docking stations, printer, driver's license reader, and accessories			\$48,815.36
➤ Panasonic Toughbooks			\$144,480.00
➤ Vehicle emergency/safety equipment, emergency lights, radio speaker, etc.			\$837,270.06
➤ Motorola Solutions communication and software			\$303,964.60
Total costs for emergency equipment, laptops and installation			\$1,334,530.02
Grand total purchase cost: Vehicles, equipment and installation			\$2,962,286.02

Ford Police Interceptor Utility Hybrid

Three Police Interceptor Utility Hybrid vehicles will be purchased to replace the current Police Interceptor sedans, Police Interceptor Utility vehicles and Fusion sedans that are in need of replacement in Patrol and Administration. The patrol vehicles will be up fitted with the latest communication equipment including police radios, mobile data terminals, and modems to work with our Dispatch Communications System and Records Management System.

The vehicle platform can accommodate varying sizes and compositions of officers while wearing protective and duty equipment. The ingress/egress for the vehicle does not require the officer to crouch down when entering the vehicle or to exit the vehicle from a crouched position. This can assist with minimizing issues with back pain, neck pain, and leg strain caused by entering/exiting the vehicle and also minimizes lost time due to employee injuries. This remains a challenge with large statured officers who are issued a Police Interceptor sedan or a Ford Fusion sedan and often requires them being placed in an Interceptor Utility if available.

The vehicle also provides sufficient secured storage space to accommodate communications equipment, duty equipment while also making it readily available for deployment or service when needed. The vehicle platform is also able to safely operate within the manufacturers recommended payload capacity and gross vehicle weight rating (GVWR) without causing excessive brake, tire, and transmission wear when police vehicle equipment is installed and duty equipment is loaded for duty use.

The Police Interceptor Utility as the first-ever pursuit-rated hybrid police SUV. The vehicle maintains the capability as a pursuit rated vehicle for emergency response, but with a significant potential fuel savings and reduced CO2 emissions. The on-board electrical equipment, including mobile data terminal, emergency lighting, and climate control system, can be powered using the lithium-ion hybrid battery. This allows the gasoline engine to shut off requiring it to run only intermittently to charge the battery.

With each vehicle we are anticipating a savings of approximately \$3,646 in fuel per vehicle a year if fuel is \$3.36 a gallon (*current fuel cost in Santa Fe on 2/21/22*). On our last vehicle purchase request a \$3,028 savings was estimated if fuel was \$3.09 a gallon. As the cost of fuel continued to increase over the past two years, it clearly demonstrates we are prepared for any potential fuel cost increases to come. The potential overall cost savings in fuel for the 5 year service period for a Patrol vehicle is currently \$18,230 per hybrid vehicle. The total fuel savings for the 42 hybrid vehicles is \$153,132 per year and \$765,660 over their 5 year service period.

The hybrid vehicle comes standard an all-wheel drive drivetrain providing improved handling stability and traction in all driving conditions. This is well suited for our community as we see all seasons. It is also the only vehicle, worldwide, that is engineered to meet the 75-mph rear-impact crash test that provides significant officer protection during a rear impact crash. Rear impact crashes are prone to occur while conducting traffic enforcement on roadways while a vehicle is parked on or alongside the roadway.

The Department plans to continue transitioning all Patrol and Administrative vehicles to a hybrid vehicle fleet as vehicles are identified for replacement. This is an effort to maximize the fuel savings for our Department, to lower the impact of emissions caused by our vehicles, and also maintain an operational fleet with emergency response capability that is suitable to stand up to the rigorous work environment for law enforcement vehicles.

PROCUREMENT METHOD:

The procurement method is the NM Statewide Price Agreement [Chalmers Ford] # 00-00000-20-00121 which expires on November 12, 2022.

The procurement method is the NM Statewide Price Agreement [MHQ of NM] # 60-000-15-00032 which expires on March 21, 2022.

The procurement method is the NM Statewide Price Agreement [Enchanted Technology Solutions, LLC] # 10-00000-20-00048 which expires on November 17, 2022.

The procurement method is the NM Statewide Price Agreement [Motorola Solutions] # 10-00000-20-00048 which expires on November 17, 2022.

FUNDING SOURCE:

The funding source is:

Fund Name/Number: Law Enforcement/Fund 223
Munis Org Name/Number: Police Admin (Spec Rev)/2230310
Munis Object Name/Number: Vehicles/570950

Fund Name/Number: Law Enforcement/Fund 223
Munis Org Name/Number: Police Admin (Spec Rev)/2230310
Munis Object Name/Number: Inventory Exempt Equipment/572400

Fund Name/Number: Law Enforcement/Fund223
Munis Org Name/Number: Police Admin (Spec Rev)/2230310
Munis Object Name/Number: Data Processing/572800

ACTION REQUESTED:

The Santa Fe Police Department respectfully requests your review and approval.



CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: Chalmers Ford, MHQ, ETS, & Motorola Solutions

Procurement Title: Supplemental Police Vehicle Purchase

Procurement Method: State Price Agreement Cooperative Sole Source Other

Exempt Request For Proposal (RFP) Invitation To Bid (ITB) Contract under 60K Contract over 60K

Department Requesting Police Staff Name: Deputy Chief Ben Valdez

Procurement Requirements:

A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees. .

REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING*

YES	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved Procurement Checklist (by Purchasing)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Memo addressed to City Manager (under 60K) Committees/City Council (over 60K)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	State Price Agreement
<input type="checkbox"/>	<input type="checkbox"/>	RFP
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Evaluation Committee Report
<input type="checkbox"/>	<input checked="" type="checkbox"/>	ITB
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bib Tab
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Quotes (3 valid current quotes)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cooperative Agreement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sole Source Request and Determination Form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Contractors Exempt Letter
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Purchasing Officers approval for exempt procurement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	BAR
<input type="checkbox"/>	<input checked="" type="checkbox"/>	FIR
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Executed Contract, Agreement or Amendment
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Current Business Registration and CRS numbers on contract or agreement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Summary of Contracts and Agreements form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certificate of Insurance
<input type="checkbox"/>	<input checked="" type="checkbox"/>	All documentation presented to Committees
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other: _____

Ben Valdez *B. Valdez DC* Deputy Chief 03/09/2022

Department Rep Printed Name (attesting that all information included) Title Date

Fran Dunaway Chief Procurement Officer Mar 9, 2022

Purchasing Officer (attesting that all information is reviewed) Title Date



PROPOSAL

2500 Rio Rancho Blvd
Rio Rancho, NM 87124

(505) 554-6447

QUOTE TO: **City of Santa Fe**
Police Department
Eric Sanchez

QUOTE NUMBER 022122-2
QUOTE DATE February 21, 2022
MEMBER PO #
CES PO#
TERMS Due on Receipt
SALES REP Mike Michnuk
SHIPPED VIA Pick UP
F.O.B. Dealership
PREPAID or COLLECT

SHIPPED TO: **Admin Units**
18" Wheels, Console, Carpet

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	New Mexico State Price Agreement Number: 00-00000-20-00121		
10	Item #4 Utility Vehicle, Mid-Size, Four Door, All Wheel Drive (Police Pursuit Rated) Ford Explorer	36,139.00	361,390.00
10	2022 Pricing Amendment	390.00	3,900.00
	Item #4 Options:		
10	L: Hybrid	485.00	4,850.00
10	K: Interior Upgrade Package	1,000.00	10,000.00
10	AB: Window Tinting Darker than MFG Standard	199.00	1,990.00
10	AI: Hidden Door Lock Plunger w/ In-op.	195.00	1,950.00
10	AK: Remote Keyless Entry Fobs - Factory	425.00	4,250.00
10	AV: Police Engine Idle Feature	290.00	2,900.00
10	AW: Reverse Sensing	395.00	3,950.00
	Features Included: Rear Aux Air, Bluetooth / Hands Free, Front Headlamp Housing, LED Spot Light, Tail Light Housing, Dark Car Feature 18" Aluminum Wheels, Console, Carpet		
On Order Units		SUBTOTAL	395,180.00
<i>Proposal Valid for 60Days</i>		TAX	0.00
		FREIGHT	
			\$395,180.00
DIRECT ALL INQUIRIES TO: Mike Michnuk			PAY THIS AMOUNT

(505) 554-6447
email: mmichnuk@chalmersford.com

CHALMERS

Real Value. Real People. Real Simple.



PROPOSAL

2500 Rio Rancho Blvd
Rio Rancho, NM 87124

(505) 554-6447

QUOTE TO: **City of Santa Fe**
Police Department
Eric Sanchez

QUOTE NUMBER 022122-1
QUOTE DATE February 21, 2022
MEMBER PO #.
CES PO#
TERMS Due on Receipt
SALES REP Mike Michnuk
SHIPPED VIA Pick UP
F.O.B. Dealership
PREPAID or COLLECT

SHIPPED TO: **Potrol Units**

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	New Mexico State Price Agreement Number: 00-00000-20-00121		
32	Item #4 Utility Vehicle, Mid-Size, Four Door, All Wheel Drive (Police Pursuit Rated) Ford Explorer	36,139.00	1,156,448.00
32	2022 Pricing Amendment	390.00	12,480.00
	Item #4 Options:		
32	L: Hybrid	485.00	15,520.00
32	AB: Window Tinting Darker than MFG Standard	199.00	6,368.00
32	AI: Hidden Door Lock Plunger w/ In-op.	195.00	6,240.00
32	AK: Remote Keyless Entry Fobs - Factory	425.00	13,600.00
32	AV: Police Engine Idle Feature	290.00	9,280.00
32	AW: Reverse Sensing	395.00	12,640.00
	Features Included: Rear Aux Air, Bluetooth / Hands Free, Front Headlamp Housing, LED Spot Light, Tail Light Housing, Dark Car Feature		
On Order Units		SUBTOTAL	1,232,576.00
<i>Proposal Valid for 60Days</i>		TAX	0.00
		FREIGHT	
			\$1,232,576.00
			PAY THIS AMOUNT

DIRECT ALL INQUIRIES TO:
Mike Michnuk
(505) 554-6447

email: mmichnuk@chalmersford.com



**State of New Mexico
General Services Department
Purchasing Division**

Statewide Price Agreement Amendment

Awarded Vendor:
8 Awarded Vendors

Number: 00-00000-20-00121

Amendment No.: One

Term: November 13, 2020 - November 12, 2022

Ship To:
All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.

Procurement Specialist: Tami Concha JC

Telephone No.: 505-660-3671

Email: Tami.Concha@state.nm.us

Invoice:
As requested

Title: Police Pursuit

This amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from November 13, 2021 to November 12, 2022 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

Valerie Paulk

Date: 10/25/2021

Mark Hayden, New Mexico State Purchasing Agent

X This Agreement was signed on behalf of the State Purchasing Agent

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 00-00000-20-00121

Awarded Vendors:

(AA) 0000047770

**Albuquerque Motor Company
dba Melloy Dodge
9621 Coors Blvd NW
Albuquerque, NM 87114
(505) 239-2811
Jcassell@melloydodge.com**

Delivery: 90-180 Days

(AB) 0000049896

**Bob Turner's Ford Country
dba Power Ford
1101 Montano Rd NE
Albuquerque, NM 87107
(505) 449-1268
Mbeltran@myforddealer.com**

**Delivery: Albuquerque and Santa Fe
As requested**

(AC) 0000051541

**Don Chalmers Ford
dba MHQ of NM
2500 Rio Rancho Blvd SE
Rio Rancho, NM 87124
(505) 890-2153
Tcullen@chalmersford.com**

Delivery: 70-120 Days depending on Ford

(AD) 0000137865

**MCLL, Inc.
dba Melloy Chevrolet
377 Emilio Lopez Rd
Los Lunas, NM 87031
(505) 866-3005
Randy@melloyfleet.com**

**Delivery: Approx. 90-120 Days
(Chevy Tahoe production begins Feb. 2021)**

(AE) 0000062888

**Melloy Nissan
7707 Lomas Blvd
Albuquerque, NM 87110
(505) 265-8721
Rbeavis@melloynissan.com**

Delivery: 12 to 14 weeks

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 00-00000-20-00121

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(AF) 0000137868

MJLL, Inc.

dba Melloy Chrysler-Jeep-Dodge-RAM

357 Emilio Lopez Rd

Los Lunas, NM 87031

(505) 866-3005

Randy@melloyfleet.com

Delivery: 120-180 Days

(AG) 0000087738

Phil Long Dealership LLC

dba Phil Long Ford of Raton, LLC

301 South Second Street

Raton, NM 87740

(505) 514-3552

Rbutler@phillong.com

**Delivery: 90-100 Days ARO
(Subject to MFG & Up-fitter Scheduling)**

(AH) 0000045904

Webb Automotive Group

3911 E. Main

Farmington, NM 87402

(505) 325-1911

fleet@webbauto.com

Delivery: Approx. 90-110 days

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 00-00000-20-00121

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Item 4: (AC) Chalmers Ford
Utility Vehicle, Mid-Size, Four Door, All-Wheel Drive, Police Pursuit Rated

Engine:

Shall have a minimum of three hundred and fifty (350) horsepower and three hundred and fifty (350) pound/feet of torque.

Wheel Base:

Must be no less than one hundred and ten (110) inches.

Make Offered..... FORD

Model Offered..... EXPLORER POLICE INTERCEPTOR

Engine Offered..... 3.0L ECOBOOST 4V V6

HP / Torque..... 400 / 415

Base Price per Unit..... \$ 36,139.00

Bid as Options:

A) All / Four Wheel Drive Delete	Deduct:	<u>N/A</u>
B) Dark Car Feature Delete	Deduct:	<u>\$20.00</u>
C) Dual Battery	Add:	<u>N/A</u>
D) Engine, Other: <u>3.3L Hybrid</u>	Add/Deduct:	<u>\$485.00</u>
Engine, Other: <u>3.3 FFV V6</u>	Add:	<u>\$2,520.00</u>
E) Floor Covering, Carpet with Mats, Front Only	Add:	<u>\$325.00</u>
F) Floor Covering, Carpet with Mats, Front and Rear	Add:	<u>\$425.00</u>
G) Floor Covering, Rubber Mat Front and Rear	Add:	<u>\$225.00</u>
H) Four Re-Mappable Switches on Steering Wheel (Requires SYNC)	Add:	<u>STD</u>
I) Four Re-Mappable Switches on Steering Wheel (Less SYNC)	Deduct:	<u>STD</u>
J) Front License Plate Bracket, Delete	Add:	<u>\$0.00</u>
K) Interior Upgrade Package	Add:	<u>\$1,000.00</u>
L) Hybrid	Add:	<u>\$485.00</u>
M) Lockable Gas Cap and/or Door	Add:	<u>N/A</u>
N) Marked Police Package	Add:	<u>\$18,750.00</u>
O) Marked Police K-9 Package	Add:	<u>\$24,300.00</u>
P) Police Wiring Harness	Add:	<u>\$990.00</u>
Q) Power Adjustable Pedals	Deduct:	<u>N/A</u>
R) Rear Door Interior Handles Rendered Inoperable Delete	Add:	<u>\$20.00</u>
S) Remote Keyless Entry and Starting (If Available)	Add:	<u>\$455.00</u>
T) Skid Plates	Deduct:	<u>\$450.00</u>
U) Special Service Package Delete	Deduct:	<u>\$3,200.00</u>
V) Spot Light, Delete	Add:	<u>\$250.00</u>
W) Spot Light on Passenger Side	Add:	<u>\$595.00</u>
X) Trailer Brakes	Add:	<u>N/A</u>

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 00-00000-20-00121

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Item 4 (AC) Options Continued:

Y)	Trailer Tow Package, Less Trailer Brakes	Add:	<u>\$410.00</u>
Z)	Tires, Other:	Add:	<u>\$1,400.00</u>
AA)	Unmarked Police Package	Add:	<u>\$16,500.00</u>
AB)	Window Tinting Darker than MFG Standard	Add:	<u>\$199.00</u>
AC)	Engine Block Heater	Add:	<u>\$120.00</u>
AD)	Prewiring for Grill/ LED lights #GOA	Add:	<u>\$75.00</u>
AE)	Front Interior Windshield Warning Lights	Add:	<u>\$1,345.00</u>
AF)	Side Marker LED lights	Add:	<u>\$390.00</u>
AG)	Passenger-side LED Spotlight	Add:	<u>\$595.00</u>
AH)	Deflector Plate #76D	Add:	<u>\$435.00</u>
AI)	Hidden Door Lock Plunger w/ rear In-op. #52P	Add:	<u>\$195.00</u>
AJ)	Rear Door Handles In-op./Locks In-op. #68G	Add:	<u>\$115.00</u>
AK)	Remote Keyless Entry FOBS - Factory	Add:	<u>\$425.00</u>
AL)	1st and 2nd Row Carpeting #16C	Add:	<u>\$325.00</u>
AM)	2nd Row cloth seats #88F	Add:	<u>\$160.00</u>
AN)	Rear Console Plate	Add:	<u>\$65.00</u>
AO)	Ballistic Door Panels - Front Level III - Driver	Add:	<u>\$1,985.00</u>
AP)	Ballistic Door Panels - Front Level III - Driver+ Pass	Add:	<u>\$3,570.00</u>
AQ)	Ballistic Door Panels - Front Level IV - Driver	Add:	<u>\$2,715.00</u>
AR)	Ballistic Door Panels - Front Level IV - Driver+ Pass	Add:	<u>\$5,230.00</u>
AS)	BUS - Blind Spot Monitoring w/ Cross Traffic Alert	Add:	<u>\$695.00</u>
AT)	Pre-Collision Assist	Add:	<u>\$185.00</u>
AU)	Perimeter Anti-Theft Alarm	Add:	<u>\$190.00</u>
AV)	Police Engine Idle Feature - #47A	Add:	<u>\$290.00</u>
AW)	Reverse Sensing #768	Add:	<u>\$395.00</u>
AX)	Noise Suppression Kit #68F	Add:	<u>\$245.00</u>
AY)	Noise Suppression Bonds (Ground Straps)	Add:	<u>\$125.00</u>
AZ)	Amber Safety Lighting Package	Add:	<u>\$2,900.00</u>
BA)	Unmarked Build	Add:	<u>\$12,900.00</u>
BB)	Mileage charge for Delivery PER MILE	Add:	<u>\$2.00</u>
BC)	Extra Keys - without FOB	Add:	<u>\$80.00</u>
BD)	Extra Keys - with FOB	Add:	<u>\$225.00</u>
BE)	Extended Warranty 5/75 - Powertrain Only	Add:	<u>\$2,150.00</u>
BF)	Extended Warranty 5/100 - Premium - ZERO Deductible	Add:	<u>\$3,870.00</u>
BG)	Door Decals Graphics Package (Front Doors)	Add:	<u>\$850.00</u>
BH)	2-Wheel Drive	Deduct:	<u>\$500.00</u>
BI)	Wrap 4-doors WHITE	Add:	<u>\$1,327.00</u>
BJ)	Wrap 2-doors WHITE	Add:	<u>\$995.00</u>
BK)	Police Perimeter Alert - Auto-locking/Windows Rollup	Add:	<u>\$750.00</u>

State of New Mexico
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Item 4 (AC) Options Continued:

BL)	Rear Camera - on demand	Add:	<u>\$290.00</u>
BM)	Drivers Side L.E.D. - Whelan Brand Upgrade	Add:	<u>\$150.00</u>
BN)	Rear - Air Delete (Credit)	Deduct:	<u>\$300.00</u>
BO)	Wheel Locks	Add:	<u>\$125.00</u>

MHQ of New Mexico
5601 Balloon Fiesta Pkwy
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Quote

Date	Estimate #
2/22/2022	13565
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Name / Address
City of Santa Fe Police Department Eric Sanchez 2515 Camino Entrada Santa Fe, NM 87505 505-210-2551 iesanchez@ci.santa-fe.nm.us

Ship To

Rep	Phone	Fax	Email	Visit our Website	Project
	(505) 821-0667	(505) 821-3530	clarsen@mhqnm.com	www.mhqwest.com	2020 Ford Utility Ad...

Item	Mfg.	Description	Qty	Price	Total
Parts Sale Only		Customer: Eric Sanchez Phone: 231-0619 Email Address: iesanchez@ci.santa-fe.nm.us QTY 27 Patrol 2020 P.I. Utilities State Contract 60-000-15-00032. New contract effective 3/22/22.		0.00	0.00T
ENFWV	Soundoff Si...	Soundoff Split Visor Bar Dual Color MSRP \$1867.00 State Contract 36% = \$1,120.20	10	1,194.878	11,948.78
ETSA461HPP	Soundoff Si...	nERGY 400 Series Handheld Remote Siren, 10-16v 100w Single Speaker. MSRP \$709.00 State Contract 40% off = \$425.40	10	425.40	4,254.00
ES100C	Federal Signal	DynaMax 100W High output speaker. Class A.	10	177.10	1,771.00
ESB-U	Federal Signal	Universal ES100C speaker bracket.	10	22.00	220.00
EMPS2STS5RBW	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	40	137.40	5,496.00
TP-20-FDUV-FX	Troy	Grille lights 2020 PI Utility rear partition, square-hole window, driver-side fire ext. compartment	10	464.997	4,649.97
AC-20-UV-HATCH	Troy	2020 PI Utility hatch window screen; Square-hole punched	10	110.997	1,109.97
PDU-18.5-42-18-001	OPS	Aluminum Pursuit 2-Tier Drawer Unit c/w PDU-12.5-42-18-001 and PDU-6-42-18-001	10	1,130.50	11,305.00
PDU-FIU-8-BR2020	OPS	8" High Mounting Bracket for 2020 Ford Interceptor pursuit box	10	161.50	1,615.00
ENFTCDGS1206	Soundoff Si...	Rear Light Bar Dual Color 6 Module Red/Amber Blue/Amber	10	642.604	6,426.04

Subtotal		
Sales Tax (7.875%)		
Total		

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Item	Mfg.	Description	Qty	Price	Total
EMPS2STS2B	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Blue Open Hatch	10	100.20	1,002.00
EMPS2STS2R	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Red Open Hatch	10	100.202	1,002.02
PMP2BRK2LPV	Soundoff Si...	Stud Mount License Plate Bracket Vertical mount for 4 inch	10	24.00	240.00
EMPS2STS4D	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Red/White MSRP \$206.00 State Contract 40% off = \$123.60 License plate lights	10	123.60	1,236.00
EMPS2STS4E	Sound Off S...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Blue/White MSRP \$206.00 State Contract 40% off = \$123.60 License plate lights.	10	123.60	1,236.00
EMPS2STS5RBW	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White *** Side Rear Window Lights ***	20	130.20	2,604.00
PMP2WSSSB	Soundoff Si...	Adjustable 25 to 90 Degrees Window Stud Mount Light 4 Inch Black	10	15.00	150.00
				Subtotal	
				Sales Tax (7.875%)	
				Total	

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Item	Mfg.	Description	Qty	Price	Total
ETFBSANFL	Soundoff Si...	Flashback Tail Flasher	10	54.60	546.00
CH15.1.20	911 Harness	Ch15 with Single Stage Timer, and 20' Outputs	10	608.00	6,080.00
ECVDMLTAL00	Sound Off S...	White/Red All LED Domelight-Universal MSRP \$109.00 State Contract 40% off = \$65.40	10	65.40	654.00
TCRB50	Whelen	Ford Police Interceptor Utility, 2020 Running Board Mounting Kit	10	26.00	260.00
TCRH5	Whelen	5 Lamp Housing and TCRL*** TRIO™ Lighthead. "L" Bracket Mounting (6 Required) or Vehicle Specific Mounting Purchased Separately	10	901.55	9,015.50
Shipping		Shipping	10	175.00	1,750.00
SHOP SUPPLIES L...	MHQ of Ne...	Shop Supplies - includes relays, fuses, wire, connectors, loom, nuts, bolts, screws, heat shrink and ground studs.	10	49.997	499.97
Labor NM	MHQ of Ne...	Installation Labor (30 Hours per unit)	250	105.00	26,250.00T

Subtotal	\$101,321.25
Sales Tax (7.875%)	\$2,067.19
Total	\$103,388.44

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Quote

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2/22/2022	13564
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Rep	Phone	Fax	Email	Visit our Website	Project
	(505) 821-0667	(505) 821-3530	clarsen@mhqnm.com	www.mhqwest.com	2020 Ford Utility Tr...

Item	Mfg.	Description	Qty	Price	Total
Parts Sale Only		Customer: Eric Sanchez Phone: 231-0619 Email Address: iesanchez@ci.santa-fe.nm.us QTY 27 Patrol 2020 P.I. Utilities State Contract 60-000-15-00032. New contract effective 3/22/22.		0.00	0.00T
ENFWV	Soundoff Si...	Soundoff Split Visor Bar Dual Color MSRP \$1867.00 State Contract 36% = \$1,120.20	5	1,194.88	5,974.40
ETSA481RSP	Soundoff Si...	nERGY™ 400 Series Remote Siren, 10-16v - 100w single speaker MSRP \$990.00 State Contract 36% off= \$633.60	5	633.60	3,168.00
5344-4L51	Go Rhino	2020 Ford P.I. Utility Push Bumper with 4-Light - Soundoff Signal nForce - Light Not included	5	411.412	2,057.06
ENFRMS3D	Soundoff Si...	Enforce 12 Led Red White *** Front Push Bumper Lights ***	10	94.20	942.00
ENFRMS3E	Soundoff Si...	Enforce 12 Led Blue White *** Front Push Bumper Lights ***	10	94.20	942.00
ENT3B3D	Soundoff Si...	Intersector Surface Mount Light, Black Housing, 18 LEDs, Dual Color - Red/White *** Side Push Bumper Driver light ***	10	178.80	1,788.00
ES100C	Federal Signal	DynaMax 100W High output speaker. Class A.	5	177.10	885.50
ESB-U	Federal Signal	Universal ES100C speaker bracket.	5	22.00	110.00
ETSKLF100	Soundoff Si...	LF Aftershock Siren System, includes: 100 Watt Speaker, 200 Watt Amplifier and Universal Bracket	5	461.40	2,307.00
CC-UV20-L-20	Troy	2020 PI Utility 20" L-Shape Console, 8" Slope, 12" Level	5	402.00	2,010.00
FP-MXTL2500	Troy	XTL2500 & 5000, APX 6500/7500 05 Head Remote 2.03" x 7.03 x 1.0"	5	0.00	0.00

Subtotal		
Sales Tax (7.875%)		
Total		

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Item	Mfg.	Description	Qty	Price	Total
FP-MXTL5000	Troy	Motorola XTL5000/2500, APX 6500/7500 05 Dash Mount 2.04" x 7.06" x 5.0"	5	0.00	0.00
FP-ETSA481	Troy	Face Plate for a ETSA480 Series Soundoff Remote Mount	5	0.00	0.00
FP-USB-2DC	Troy	2" face plate pre-punched w/ holes for (2) DC outlets & (1) dual-port USB module	5	53.252	266.26
AC-INBHG	Troy	4" internal dual beverage holder. Remove top and use it as 4" open storage compartment.	5	41.25	206.25
AC-PENPRTR-FP	Troy	Printer arm rest with 3x9 pad, bolts to floor plate (AC-ARM-BASE, AC-ARM-PED-XL, AC-PENPRTR, AC-FOAM-93)	5	317.998	1,589.99
CM-SDMT-SL-LED	Troy	Console side ht. adj. mount w/slide arm for docking station	5	377.992	1,889.96
GK11211BIUSSCA...	Setina	Dual T-Rail Mount 1 1082E Blac-Rac, 1 Universal XL	5	1,015.20	5,076.00
35-20045	Westin	2020 Ford Utility Front Defender Partition	5	941.29	4,706.45
TP-20-FDUV-FX	Troy	2020 PI Utility rear partition, square-hole window, driver-side fire ext. compartment	5	464.996	2,324.98
WG-20-FDUV-SET	Troy	2020 PI Utility driver/passenger side window guards, welded bars, vertical design.	5	210.00	1,050.00
AC-20-UV-HATCH	Troy	2020 PI Utility hatch window screen; Square-hole punched	5	110.996	554.98
PDU-18.5-42-18-001	OPS	Aluminum Pursuit 2-Tier Drawer Unit c/w PDU-12.5-42-18-001 and PDU-6-42-18-001	5	1,130.50	5,652.50
PDU-FIU-8-BR2020	OPS	8" High Mounting Bracket for 2020 Ford Interceptor pursuit box	5	161.50	807.50
ENFTCDGS1206	Soundoff Si...	Rear Light Bar Dual Color 6 Module Red/Amber Blue/Amber	5	642.604	3,213.02
EMPS2STS2B	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Blue	5	100.20	501.00

Subtotal		
Sales Tax (7.875%)		
Total		

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	(505) 821-0667	(505) 821-3530	clarsen@mhqnm.com	www.mhqwest.com	2020 Ford Utility Tr...
Item	Mfg.	Description	Qty	Price	Total
EMPS2STS2R	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Red	5	100.202	501.01
PMP2BRK2LPV	Soundoff Si...	Stud Mount License Plate Bracket	5	24.00	120.00
EMPS2STS5RBW	Soundoff Si...	Vertical mount for 4 inch			
		mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White	10	130.20	1,302.00
		*** Side Rear Window Lights ***			
PMP2WSSSB	Soundoff Si...	Adjustable 25 to 90 Degrees Window Stud Mount Light 4 Inch Black	10	15.00	150.00
ETFBSANFL	Soundoff Si...	Flashback Tail Flasher	5	54.60	273.00
CH15.1.20	911 Harness	Ch15 with Single Stage Timer, and 20' Outputs	5	608.00	3,040.00
TCRHT5	Whelen	5 Lamp Housing and TCRL*** TRIO™ Lightheds. "L" Bracket Mounting (6 Required) or Vehicle Specific Mounting Purchased Separately	5	901.55	4,507.75
TCRB50	Whelen	Ford Police Interceptor Utility, 2020 Running Board Mounting Kit	5	26.00	130.00
BEE-III	MPH Inc	BEE III is the most compact radar available. It has the smallest detachable display, while retaining larger multicolored windows. BEE III is also waterproof and has the smallest antenna. Both pieces can be mounted anywhere in the patrol vehicle	5	2,495.00	12,475.00
ECVDMLTAL00	Sound Off S...	White/Red All LED Domelight-Universal	5	65.40	327.00
		MSRP \$109.00 State Contract 40% off = \$65.40			
4910LR-152-LTRK	L-Tron	Imaging Scanner	5	432.08	2,160.40
Shipping		Shipping	27	175.00	4,725.00
GRAPHICS LEVEL 4	MHQ Grap...	Graphics patrol No white on vehicle	5	440.00	2,200.00
				Subtotal	
				Sales Tax (7.875%)	
				Total	

MHQ of New Mexico
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Quote

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Item	Mfg.	Description	Qty	Price	Total
Labor GR	MHQ Grap...	Graphics Installation (4 hrs) per Utility	20	72.00	1,440.00T
AngArm-00339	Angel Armor	Ballistic Panel, Level IIIA. Fits Ford PI Utility 2020 Driver Side	5	999.00	4,995.00
AngArm-00340	Angel Armor	Ballistic Panel, Level IIIA. Fits Ford PI Utility 2020 Passenger Side	5	999.00	4,995.00
SHOP SUPPLIES L...	MHQ of Ne...	Shop Supplies - includes relays, fuses, wire, connectors, loom, nuts, bolts, screws, heat shrink and ground studs.	5	49.998	249.99
Labor NM	MHQ of Ne...	Installation Labor (36 Hours per unit)	180	105.00	18,900.00T

Subtotal		\$110,514.00
Sales Tax (7.875%)		\$1,601.78
Total		\$112,115.78

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Quote

Date	Estimate #
2/22/2022	13563
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	(505) 821-0667	(505) 821-3530	clarsen@mhqnm.com	www.mhqwest.com	2020 Ford Utility Pa...

Item	Mfg.	Description	Qty	Price	Total
Parts Sale Only		Customer: Eric Sanchez Phone: 231-0619 Email Address: iesanchez@ci.santa-fe.nm.us QTY 27 Patrol 2020 P.I. Utilities State Contract 60-000-15-00032. New contract effective 3/22/22.		0.00	0.00T
EMPLBSS148	Soundoff Si...	mPower 48" LED lightbar, Dual color front Red/White Blue/White with 180 degree front scene light and rear amber arrow. MSRP 4,776.00	27	3,056.64	82,529.28
ETSA481RSP	Soundoff Si...	nERGY™ 400 Series Remote Siren, 10-16v - 100w single speaker MSRP \$990.00 State Contract 36% off = \$594.00	27	633.60	17,107.20
5344-4L51	Go Rhino	2020 Ford P.I. Utility Push Bumper with 4-Light - Soundoff Signal nForce - Light Not included	27	411.41259	11,108.14
ENFRMS3D	Soundoff Si...	Enforce 12 Led Red White *** Front Push Bumper Lights ***	54	94.20	5,086.80
ENFRMS3E	Soundoff Si...	Enforce 12 Led Blue White *** Front Push Bumper Lights ***	54	94.20	5,086.80
ENT3B3D	Soundoff Si...	Intersector Surface Mount Light, Black Housing, 18 LEDs, Dual Color - Red/White *** Side Push Bumper Driver light ***	54	178.80	9,655.20
ES100C	Federal Signal	DynaMax 100W High output speaker. Class A.	27	177.10	4,781.70
ESB-U	Federal Signal	Universal ES100C speaker bracket.	27	22.00	594.00
ETSKLF100	Soundoff Si...	LF Aftershock Siren System, includes: 100 Watt Speaker, 200 Watt Amplifier and Universal Bracket	27	461.40	12,457.80
CC-UV20-L-20	Troy	2020 PI Utility 20" L-Shape Console, 8" Slope, 12" Level	27	402.00	10,854.00

Subtotal	
Sales Tax (7.875%)	
Total	

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Item	Mfg.	Description	Qty	Price	Total
FP-MXTL2500	Troy	XTL2500 & 5000, APX 6500/7500 05 Head Remote 2.03" x 7.03 x 1.0"	27	0.00	0.00
FP-MXTL5000	Troy	Motorola XTL5000/2500, APX 6500/7500 05 Dash Mount 2.04" x 7.06" x 5.0"	27	0.00	0.00
FP-ETSA481	Troy	Face Plate for a ETSA480 Series Soundoff Remote Mount	27	0.00	0.00
FP-USB-2DC	Troy	2" face plate pre-punched w/ holes for (2) DC outlets & (1) dual-port USB module	27	53.25148	1,437.79
AC-INBHG	Troy	4" internal dual beverage holder. Remove top and use it as 4" open storage compartment.	27	41.24926	1,113.73
AC-PENPRTR-FP	Troy	Printer arm rest with 3x9 pad, bolts to floor plate (AC-ARM-BASE, AC-ARM-PED-XL, AC-PENPRTR, AC-FOAM-93)	27	317.99778	8,585.94
CM-SDMT-SL-LED	Troy	Console side ht. adj. mount w/slide arm for docking station	27	377.99148	10,205.77
GK11211B1USSCA...	Setina	Dual T-Rail Mount 1 1082E Blac-Rac, 1 Universal XL	27	1,015.20	27,410.40
35-20045	Westin	2020 Ford Utility Front Defender Partition	27	941.29	25,414.83
TP-20-FDUV-FX	Troy	2020 PI Utility rear partition, square-hole window, driver-side fire ext. compartment	27	464.99667	12,554.91
WG-20-FDUV-SET	Troy	2020 PI Utility driver/passenger side window guards, welded bars, vertical design.	27	210.00074	5,670.02
AC-20-UV-HATCH	Troy	2020 PI Utility hatch window screen; Square-hole punched	27	110.99704	2,996.92
PDU-18.5-42-18-001	OPS	Aluminum Pursuit 2-Tier Drawer Unit c/w PDU-12.5-42-18-001 and PDU-6-42-18-001	27	1,130.50	30,523.50
PDU-FIU-8-BR2020	OPS	8" High Mounting Bracket for 2020 Ford Interceptor pursuit box	27	161.50	4,360.50
ENFTCDGS1206	Soundoff Si...	Rear Light Bar Dual Color 6 Module Red/Amber Blue/Amber	27	642.60407	17,350.31
EMPS2STS2B	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Blue	27	100.20	2,705.40

Subtotal		
Sales Tax (7.875%)		
Total		

MHQ of New Mexico
5601 Balloon Fiesta Pkwy
Suite C
Albuquerque, NM 87113



Quote

Date	Estimate #
2/22/2022	13563
This quote expires in 90 days	

Name / Address
City of Santa Fe Police Department Eric Sanchez 2515 Camino Entrada Santa Fe, NM 87505 505-210-2551 iesanchez@ci.santa-fe.nm.us

Ship To

Rep	Phone	Fax	Email	Visit our Website	Project
	(505) 821-0667	(505) 821-3530	clarsen@mhqnm.com	www.mhqwest.com	2020 Ford Utility Pa...

Item	Mfg.	Description	Qty	Price	Total
EMPS2STS2R	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Red	27	100.20185	2,705.45
PMP2BRK2LPV	Soundoff Si...	Stud Mount License Plate Bracket Vertical mount for 4 inch	27	24.00	648.00
EMPS2STS5RBW	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White *** Side Rear Window Lights ***	54	130.20	7,030.80
PMP2WSSSB	Soundoff Si...	Adjustable 25 to 90 Degrees Window Stud Mount Light 4 Inch Black	54	15.00	810.00
ETFBSANFL	Soundoff Si...	Flashback Tail Flasher	27	54.60	1,474.20
CH15.1.20	911 Harness	Ch15 with Single Stage Timer, and 20' Outputs	27	608.00	16,416.00
BEE-III	MPH Inc	BEE III is the most compact radar available. It has the smallest detachable display, while retaining larger multicolored windows. BEE III is also waterproof and has the smallest antenna. Both pieces can be mounted anywhere in the patrol vehicle	27	2,495.00	67,365.00
ECVDMLTAL00	Sound Off S...	White/Red All LED Domelight-Universal MSRP \$109.00 State Contract 40% off = \$65.40	27	65.40	1,765.80
4910LR-152-LTRK	L-Tron	Imaging Scanner	27	432.08	11,666.16
Shipping		Shipping	27	175.00	4,725.00
GRAPHICS LEVEL 4	MHQ Grap...	Graphics patrol No white on vehicle	27	439.99926	11,879.98
Labor GR	MHQ Grap...	Graphics Installation (4 hrs) per Utility	108	72.00	7,776.00T
AngArm-00339	Angel Armor	Ballistic Panel, Level IIIA. Fits Ford PI Utility 2020 Driver Side	27	999.00	26,973.00
AngArm-00340	Angel Armor	Ballistic Panel, Level IIIA. Fits Ford PI Utility 2020 Passenger Side	27	999.00	26,973.00

Subtotal

Sales Tax (7.875%)

Total

MHQ of New Mexico
5601 Balloon Fiesta Pkwy
Suite C
Albuquerque, NM 87113



Quote

Date	Estimate #
2/22/2022	13563
This quote expires in 90 days	

Name / Address
City of Santa Fe Police Department Eric Sanchez 2515 Camino Entrada Santa Fe, NM 87505 505-210-2551 iesanchez@ci.santa-fe.nm.us

Ship To

Rep	Phone	Fax	Email	Visit our Website	Project
	(505) 821-0667	(505) 821-3530	clarsen@mhqnm.com	www.mhqwest.com	2020 Ford Utility Pa...

Item	Mfg.	Description	Qty	Price	Total
SHOP SUPPLIES L...	MHQ of Ne...	Shop Supplies - includes relays, fuses, wire, connectors, loom, nuts, bolts, screws, heat shrink and ground studs.	27	49.99704	1,349.92
Labor NM	MHQ of Ne...	Installation Labor (36 Hours per unit)	972	105.00	102,060.00T

Subtotal			\$601,209.25		
Sales Tax (7.875%)			\$8,649.59		
Total			\$609,858.84		



MICHELLE LUJAN GRISHAM
GOVERNOR

KEN ORTIZ
CABINET SECRETARY

MARK HAYDEN
DIRECTOR
STATE PURCHASING DIVISION

State of New Mexico
General Services Department

ADMINISTRATIVE SERVICES DIVISION
(505) 476-1857

FACILITIES MANAGEMENT DIVISION
(505) 827-2141

PURCHASING DIVISION
(505) 827-0472

RISK MANAGEMENT DIVISION
(505) 827-2036

STATE PRINTING & GRAPHIC SERVICES BUREAU
(505) 476-1950

TRANSPORTATION SERVICES DIVISION
(505) 827-1958

January 26, 2021

TO: **Don Chalmers Ford DBA MHQ of NM**
5601 Balloon Fiesta Parkway Suite C
Albuquerque, NM 87113
jgranger@mhqnm.com

SUBJECT: **FINAL EXTENSION** of Statewide Price Agreement **Police Vehicle Equipment # 60-000-15-00032**

By mutual agreement between the New Mexico State Purchasing Agent and Don Chalmers Ford DBA MHQ of NM, we would like to extend this Price Agreement through **March 21, 2022** at the same terms, price and conditions. Be advised, signature of this form is not notice of an award. Vendor must receive a signed amendment for the extension from State Purchasing for this extension to be in effect. You are required to submit a sales report, for the past 12 months, of all sales based on this Price Agreement. The report should contain total sales per contract, description of the sale and if possible to what agency or public body of government the sales were made. We are interested in the distinction between sales to state agencies and local public bodies (like cities and counties) to evaluate to whom our contracts are most beneficial.

In order to receive notification of the new solicitation for this Price Agreement in the future, please ensure that your company is registered as a Supplier in our electronic bidding system, eProNM. If registration has already been completed, please take the time to update all contact information as well as commodity codes.

<https://solutions.scquest.com/apps/Router/SupplierLogin?CustOrg=StateOfNewMexico>

Please respond by completing the information below. Check the proper box, fill in the requested information, including signature, scan and upload to SPD's system using the link provided in the email you received with this request.

(Please check only **one**)

I wish to extend

I do not wish to extend

Company Name, Address (if different than above) and Phone: _____

Print Name: JOHN GRANGER email: JGRANGER@MHQWEST.COM

Generic email address for procurement notifications (if applicable): _____

Signature of Authorized Representative: _____

Thank you for your continued business.

Respectfully,

Yuliasuti Wulandari
Procurement Officer

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: 60-000-15-00032

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(AA) 0000051480

Advanced Communication & Electronics Inc
2417 Baylor Drive SE

Albuquerque, NM 87106
505-244-3321

Email: lmoore@advtwoway.com

Payment Term: Net 30
FOB: Destination
2 weeks ARO, typical - Some
lightbars
Delivery: take approx 4 weeks, 5 % Pref

Contact: Lori Moore

(AB) 0000087160

B & G
Automotive
2923 Rufina

Santa Fe, NM 87507
505-474-8561

Payment Term: Net 30
FOB: Destination
Delivery:

Contact: Fred Baca

(AC) 0000064629

COBAN Technologies, Inc.
11375 W Sam Houston Pkwy, Suite 800
Houston, TX 77031
281-925-0488

Email: pmo@cobantech.com

Payment Term: Net 30
FOB: Destination
Delivery: FOB

Contact: Cindy Chang

(AD) 0000116813

Code 3 Service, LLC
323 Industrial Ave NE
Albuquerque, NM 87107
505-407-2310

Email: djones@code3service.com

Payment Term: Net 30
FOB: Desitnation
Delivery: 15 days ARO

Contact: David A. Jones

(AE) 0000116195

Daniel J. McKee, dba-Higher Power Solutions
1809 Park Ave

Alamagordo, NM 88310
575-921-6064

Email: dan@higher-power-solutions.com

Payment Term: 30 Days
FOB: Destination
Delivery: Delivery dependent on
manufacturer
delivery time

Contact: Daniel Mckee

State of New Mexico
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Purchasing Division
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(AF) 0000051541

Don Chalmers Ford-dba MHQ of New Mexico
5601 Balloon Fiesta Parkway Suite C

Payment Term: Net 30
FOB: Destination
Delivery: ARO 30 days

505-821-0667

Email:
jgranger@mhqnm.com

Contact: John Granger

(AG) 0000091507

Federal Signal Corporation
2645 Federal Signal Drive
University Park, IL 60484-3167
505-220-4557

Payment Term: Net 30
FOB: Desitnation
Delivery: 30 days ARO

Email: kbentz@federalsignal.com

Contact: Karl A. Bentz

(AH) 0000084133

Grants & Technology Veterans, LLC
PO Box 432
Elephant Butte, NM 87935
505-480-6468
Email: tgif@zianet.com

Payment Term:
FOB: Destination
Delivery: FOB destination
10%

Contact: Tony Grundler

(AI) 0000015546

Kustom Signals, Inc
9652 Loiret Boulevard

Lenexa, KS 66219
800-458-7866

Email: sales@kustomsignals.com

Payment Term: Net 30
FOB: Destination
Within 45 days after receipt of
order
Delivery:

Contact: Ivan Daza

(AJ) 0000010378

L3 Mobile-Vision
400 Commons Way, Suite F
Rockaway, NJ 07866
800-336-8475

Payment Term: Net 30
FOB: Destination
Delivery: 36-60 days after receipt of PO

Email: lance.martin@l-3com.com

Contact: Leo Lorenzetti

State of New Mexico
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(AK) 0000009746

New Mexico Emergency Products LLC
3211 University Blvd. SE
Albuquerque, NM 87106
505-242-9111
Email: mike.lanctot@soncellna.com

Payment Term: Net 30
FOB: Destination
Delivery: Destination
Contact: Mike Lanctot

(AL) 0000044740

Safety Vision
LLC
6100 W Sam Houston Parkway North
Houston, TX 77041
713-929-1001
Email: mmarcos@safetyvision.com

Payment Term: Net 30
FOB: Destination
Delivery: 7-10 Days
Contact: Monica marcos

(AM) 0000007492

WatchGuard
Video
415 Century Parkway
Allen, TX 75013
972-432-9777
Email: bids@watchguardvideo.com

Payment Term: Net 30
FOB: Destination
Delivery: FOB Destination, 30 days ARO
Contact: Jason Stuczynski

(AN) 0000050718

West Mesa Auto Craft Inc dba West Mesa
Emergency Products, LLC
122 Frontage Rd NE
Rio Rancho, NM 87124
505-891-0774
Email: steve@wmepnm.com

Payment Term: Net 30
FOB: Destination
Delivery: ARO
Contact: Steve Poswiatowski

(AO) 0000102429

Wireless Advanced Communications
8516 Calle Alameda NE
Albuquerque, NM 87113
505-554-1966
Email: sandrarivera@wiradcom.com

Payment Term: Net 30
FOB: Destination
Delivery: 75-90 Days
Contact: Sandra Rivera

State of New Mexico
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Item #	Approx. Quantity	Unit	Description	Prices			
1		Each	Complete Computer stand, console mounted	Price			
			AA-Advanced Comm	\$ 150.83			
			AD-Code 3 Service, LLC	\$ 396.00			
			AE-Higher Power Solutions - Havis #67107	\$ 250.00			
			AF-MHQ of New Mexico	\$ 420.00			
			AH-Grants & Technology Veterans, LLC	\$ 186.00			
			AK-New Mexico Emergency products, LLC - #CM-____-SL-LED	\$ 388.80			
			AN-West Mesa Auto Craft	\$ 433.76			
			AO-Wireless Advanced Communications	\$ 342.96			
2		Each	Sedans: Complete free standing computer stand for:	Ford	Chevrolet	Dodge	Other
			AA-Advanced Comm	\$ 663.13	\$ 644.39	\$ 626.54	
			AD-Code 3 Service, LLC	\$ 396.00	\$ 396.00	\$ 396.00	\$396.00 Impala
			AE-Higher Power Solutions - Havis #7759	\$ 600.00	\$ 600.00	\$ 600.00	\$600.00
			AF-MHQ of New Mexico	\$ 420.00	\$ 420.00	\$ 420.00	
			AH-Grants & Technology Veterans, LLC	\$ 393.00	\$ 399.00	\$ 376.20	N/A
			AK-New Mexico Emergency products, LLC, Ford, Troy #CM-PSPI-SL-LED, Chevy, Troy #CM-PSCP-SL-LED, Dodge, Troy #CM-PSCH-SL-LED	\$ 453.75	\$ 453.75	\$ 453.75	
			AN-West Mesa Auto Craft	\$ 654.62	\$ 637.53	\$ 621.25	
			AO-Wireless Advanced Communications	\$ 526.61	\$ 511.73	\$ 497.55	

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3	Each	Utility Vehicle: Complete free standing computer stand for:	Ford	Chevrolet	Dodge	Other
		AA-Advanced Comm	\$ 644.39	\$ 668.15	\$ 644.39	
		AD-Code 3 Service, LLC	\$ 396.00	\$ 396.00	\$ 381.70	
		AE-Higher Power Solutions - Havis #7759	\$ 600.00	\$ 600.00	\$ 600.00	\$600.00
		AF-MHQ of New Mexico	\$ 420.00	\$ 420.00	\$ 420.00	
		AH-Grants & Technology Veterans, LLC-See attachment 1 for the specifications	\$ 393.00	\$ 406.80	\$ 749.40	N/A
		AK-New Mexico Emergency products, LLC, Ford, Troy #CM-PSUV-SL-LED, Chevy, Troy #CM-TH15-SL-LED	\$ 453.75	\$ 453.75		
		AN-West Mesa Auto Craft	\$ 637.53	\$ 659.20	\$ 637.53	
		AO-Wireless Advanced Communications	\$ 511.73	\$ 530.60	\$ 511.73	
4	Each	Pick-up Truck: Complete free standing computer stand for:	Ford	Chevrolet	Dodge	Other
		AA-Advanced Comm	\$ 644.39	\$ 650.05	\$ 668.15	
		AD-Code 3 Service, LLC	\$ 396.00	\$ 396.00	\$ 314.60	
		AE-Higher Power Solutions - Havis #7759	\$ 600.00	\$ 600.00	\$ 600.00	\$600.00
		AF-MHQ of New Mexico	\$ 420.00	\$ 420.00	\$ 420.00	
		AH-Grants & Technology Veterans, LLC-See attachment 1 for the specifications	\$ 379.80	\$ 406.80	\$ 409.20	N/A
		AK-New Mexico Emergency products, LLC, Ford, Troy #CM-F15-SL-LED, Chevy, Troy #CM-SILV-SL-LED, Dodge, Troy #CM-PSDR-SL-LED	\$ 453.75	\$ 453.75	\$ 453.75	
		AN-West Mesa Auto Craft	\$ 642.69	\$ 659.20	\$ 621.25	
		AO-Wireless Advanced Communications	\$ 511.73	\$ 530.60	\$ 497.55	

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5	Each	<p>Sedans: Console with 10" slope and 8" mounting at level area, compatible with side-mounted computer mounts, fits exactly against OEM consoles. Must be able to mount to OEM floor plate.</p>				
		<p>Includes: 4" faceplate for radio, 2" repeater faceplate, controller faceplate console mount, metal storage tray to be 4" with a 1.75" depth, dual external cup holders, 2" faceplate for three (3) – 12V outlets.</p>				
			Ford	Chevrolet	Dodge	Other
		AA-Advanced Comm: \$356.58 additional for metal storage tray, dual cup holders, faceplates for 12V outlets, armrest, map light	\$ 367.03	\$ 525.87	\$ 325.76	
		AD-Code 3 Service, LLC	\$ 314.60	\$ 261.80	\$ 261.80	\$304.70 Impala
		AE-Higher Power Solutions	\$ 900.00	\$ 900.00	\$ 900.00	\$900.00
		AF-MHQ of New Mexico	\$ 375.00	\$ 375.00	\$ 375.00	
		AH-Grants & Technology Veterans, LLC-See attachment 1 for the specifications	\$ 648.00	\$ 657.00	\$ 661.20	N/A
		AK-New Mexico Emergency products, LLC, Ford, Troy #CC-PI-L-18, Chevy, Troy #CC-CP-E-DM-18, Dodge, Troy #CC-BPD-15	\$ 427.50	\$ 390.00	\$ 408.75	
		AN-West Mesa Auto Craft	\$ 709.76	\$ 854.58	\$ 672.13	
		AO-Wireless Advanced Communications	\$ 291.48	\$ 417.61	\$ 258.70	

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6	Each	Utility Vehicle: Console with 12" slope, 6" mounting at level area – snaps onto OEM side panels, relocate Bluetooth option USB/Aux, works with low-profile accessories. Must be able to mount to OEM floor plate.				
		Includes: 4" faceplate for radio, 2" repeater faceplate, blanks and console mount, controller faceplate, external cup holder, metal storage tray to be 4" with a 1.75" depth, 2" faceplate for three (3) – 12V outlets Complete utility console for:				
			Ford	Chevrolet	Dodge	Other
		AA-Advanced Comm: \$356.58 additional for metal storage tray, dual cup holders, faceplates for 12V outlets, armrest, maplight	\$ 356.53	\$ 384.64	\$ 392.10	
		AD-Code 3 Service, LLC	\$ 294.80	\$ 369.00	\$ 369.60	
		AE-Higher Power Solutions	\$ 900.00	\$ 900.00	\$ 900.00	\$900.00
		AF-MHQ of New Mexico	\$ 375.00	\$ 375.00	\$ 375.00	
		AH-Grants & Technology Veterans, LLC-See attachment 1 for the specifications	\$ 648.00			
		AK-New Mexico Emergency products, LLC, Ford #CC-UV-L-18, Chevy #CC-F-THOS-22 wide body, 22"	\$ 427.50	\$ 566.25		
		AN-West Mesa Auto Craft	\$ 700.19	\$ 725.82	\$ 732.61	
		AO-Wireless Advanced Communications	\$ 283.12	\$ 305.46	\$ 311.37	

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7	Each	Pick-up Truck: Wide body console, fills space seat to seat, 8" slope, 12" mounting at level area - Must be able to mount to OEM floor plate.				
		Includes: 4" faceplate for radio, 2" repeater faceplate, Controller faceplate, Console mount floorplate, Metal storage tray to be 4" with a 1.75" depth, Dual internal cup holders 2" faceplate for three (3) - 12V outlets Complete pick-up console for:				
			Ford	Chevrolet	Dodge	Other
		AA-Advanced Comm: \$356.58 additional for metal storage tray, dual cup holders, faceplates for 12V outlets, armrest, maplight	\$ 516.58	\$ 548.11	\$ 530.81	
		AD-Code 3 Service, LLC	\$ 369.60	\$ 369.60	\$ 258.50	
		AE-Higher Power Solutions	\$ 900.00	\$ 900.00	\$ 900.00	\$900.00
		AF-MHQ of New Mexico	\$ 487.50	\$ 487.50	\$ 487.50	
		AH-Grants & Technology Veterans, LLC-See attachment 1 for the specifications	\$ 877.20	\$ 657.00	\$1,061.40	N/A
		AK-New Mexico Emergency products, LLC, Ford #CC-WBOS-20, 20" wide body, open storage	No Bid			
		AN-West Mesa Auto Craft	\$ 846.11	\$ 859.08	\$ 850.64	
		AO-Wireless Advanced Communications	\$ 410.23	\$ 435.26	\$ 414.17	

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 Purchasing Division
 Price Agreement #: 60-000-15-00032

8	Each	Modems:	Manufacturer:	Price
		AA-Advanced Comm	Sierra Wireless	\$ 999.00
		AD-Code 3 Service, LLC	Option International	\$ 509.00
		AE-Higher Power Solutions	Omnivations	\$ 750.00
		AF-MHQ of New Mexico		N/A
		AH-Grants & Technology Veterans, LLC	Cradlepoint, IBR600LPE-VZ or IBR600LPE-AT&T	\$ 573.00
		AK-New Mexico Emergency products, LLC	CDW-G Electronics - List	10%
		AN-West Mesa Auto Craft		No Bid
		AO-Wireless Advanced Communications		No Bid
9	Each	Antenna for modems	Price	
		AA-Advanced Comm	\$ 65.00	
		AD-Code 3 Service, LLC	No Bid	
		AE-Higher Power Solutions	\$ 120.00	
		AF-MHQ of New Mexico	\$ 425.00	
		AH-Grants & Technology Veterans, LLC - AP-CCWW-Q-S2222-RP34-BL	\$ 179.00	
		AK-New Mexico Emergency products, LLC	No Bid	
		AN-West Mesa Auto Craft	No Bid	
		AO-Wireless Advanced Communications	No Bid	

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10	Disc	Discount off parts catalog or list price for related accessories pertaining to computer stands, consoles and modems	Discount
		AA-Advanced Comm	5%
		AD-Code 3 Service, LLC	N/A
		AE-Higher Power Solutions	20%
		AF-MHQ of New Mexico	25%
		AH-Grants & Technology Veterans, LLC :	35%
		Gamber Johnson metal mounting/console products & docks	35%
		Gamber Johnson non-metal mounting accessories with electronics	5%
		Cradlepoint modems solutions & modem accessories	7%
		Cradlepoint modems warranties and software support solutions	5%
		Sierra Wireless modems solutions & modem accessories	5%
		AH-Grants & Technology Veterans, LLC :	2%
		Sierra Wireless modems warranties and software support solutions	2%
		Cradlepoint & Sierra Wireless modem antenna solutions	5%
		Havis metal mounting/console products (non-electronic)	5%

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		Havis mounting accessories and docks with electronics	15%
AK-New Mexico Emergency products, LLC		American Aluminum	30%
		Angel Armor	10%
		Copeland	5%
		Go Rhino	25%
		Havis	20%
		Gamber Johnson	30%
AK-New Mexico Emergency products, LLC		Laguna MFG	10%
		Littlelight	10%
		OPS	10%
		Pelican	10%
		Premier	30%
		Setina	20%
		Streamlight	25%
		Troy	25%
		Truck Vault	10%
		Warn Industries	10%
		Weiser	30%
AN-West Mesa Auto Craft		Whelen Engineering	38%
		Code 3	30%
		Feniex	25%
		Brooking Industries	20%
		Able 2/Sho-Me	30%
		Rigid Industries	15%
		Jotto-except Kodiak	15%
		Havis	18%
		Premier Mounting Solutions	25%
		Setina-except PB450 & PB550	20%
		Go Rhino	25%
	Pro-Gard Products	15%	

State of New Mexico
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 Purchasing Division
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	Truck Vault	10%
	Other Law Enforcement MFG's, Not incl camera systems, radar or radios	5%
AO-Wireless Advanced Communications	American Aluminum	5%
	Applied Concepts	5%
	Blue Sea	30%
	Coban	5%
AO-Wireless Advanced Communications	Code 3	5%
	Copeland	5%
	Custom Cages	5%
	D&R	20%
	Digital Ally	5%
	Federal Signal	35%
	Firecom	20%
	Gamber-Johnson	25%
	Go Rhino	15%
	GoLight	15%
	Havis	25%
	Jotto Desk	20%
	Kodiak	20%
	Kussmaul	15%
	Kustom Signal	10%
	Laguna	15%
	L-Tron	10%
	Lund	20%
	Maxxima	20%
	NM 12 Volt	5%
	Panorama Antennas	15%
	Patriot	20%
	Pro-Gard	20%
	Radiotronics	10%
	Ranch Hand	20%
	Rearview Safety	5%
	Safety Vision	9%

State of New Mexico
 General Services Department
 Purchasing Division
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				Santa Cruz	20%		
				Setina	20%		
				SoundOff	40%		
				Stalker	5%		
				Streamlight	30%		
				Synnex	5%		
				Tomar	5%		
				Troy	25%		
				Truck Vault	10%		
				Unity	40%		
				VLCM	5%		
				Watchguard	10%		
				Weiser Solutions	25%		
				Westin	25%		
				Whelen	20%		
11		Hourly	Labor/repair & installation cost per hour	Price			
			AA-Advanced Comm	\$ 95.00			
			AD-Code 3 Service, LLC	No Bid			
			AE-Higher Power Solutions	\$ 70.00			
			AF-MHQ of New Mexico	\$ 80.00			
			AH-Grants & Technology Veterans, LLC	\$ 65.00			
			AK-New Mexico Emergency products, LLC	\$ 65.00			
			AN-West Mesa Auto Craft	\$ 50.00			
			AO-Wireless Advanced Communications	\$ 85.00			

State of New Mexico
 General Services Department
 Purchasing Division
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Item #	Approx. Quantity	Unit	Description	Manufacturer	Price
1		Each	LED Light Bar		
			AA - Advanced Comm	Whelen	\$ 2,437.00
			AB - B & G Automotive	Whelen Liberty	\$ 3,200.00
			AD-Code 3 Service, LLC	Feniex Cobra 49"	\$ 960.21
				SoundOff Signal	\$ 1,563.25
				Federal Signal	\$ 2,177.50
			AE - Higher Power Solutions	Apollo 49" Feniex #L-4950	\$ 2,280.00
				Cobra 49", Feniex #L-4910	\$ 1,181.00
				Integrity 44", Federal Signal #INTG44S	\$ 3,200.00
				Integrity 51", #INTG51S	\$ 3,500.00
			AF - MHQ of New Mexico	Federal Signal	\$ 1,450.00
				Federal Signal-Lighting pkg to include: 44" Integrity Dual Color, ES 100 Speaker w/Bracket and SSP 2000 Platinum Siren	\$ 2,406.24
				SoundOff Signal Lighting pkg 1 to include: 48" ENForce Single Color LED Bar ENFLBS1248, ETSS100N Siren speaker w/bracket, ETSA481CSR Siren amplifier	\$ 1,602.18
				SoundOff Signal Lighting pkg 2 to include: 48" ENForce Single color LED bar, ENFLBS1248CSR Siren speaker w/bracket, ETSA481CSR Siren amplifier	\$ 2,128.47
				Code 3 Lighting pkg to include: 47" LED light bar #21TRPL47A8, 3100U Siren speaker, 3892L6 Siren controller	\$ 1,823.75
				Whelen lighting pkg to include: 48" LED light bar #IX8BBRR, SA315P Siren speaker w/bracket, 295SSLSA6 Siren controller	\$ 1,897.50

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			AG - Federal Signal Corporation	Federal Signal INTG445-NMSP	\$ 1,350.00
			AK - New Mexico Emergency products, LLC	SoundOff, N-Force 48", ENFLBS1248	\$ 1,956.00
				Federal Signal, INTG44S-NMSP	\$ 1,890.00
			AN - West Mesa Auto Craft	Whelen Engineering-44"	\$ 1,589.00
				Whelen Engineering-51"	\$ 1,769.00
			AO - Wireless Advanced Communications	Sound Off	\$ 1,500.00
				Federal Signal	\$ 1,500.00
2		Each	Siren light control	Manufacturer	Price
			AA - Advanced Comm	Whelen	\$ 894.78
			AB - B & G Automotive	Federal Signal	\$ 2,200.00
			AD - Code 3 Service, LLC	Feniex	\$ 414.96
				SoundOff Signal	\$ 669.95
				Federal Signal	\$ 1,104.35
			AE - Higher Power Solutions	Fenlex 4200 Controller	\$ 638.40
				Federal Signal Touchmaster Delta	\$ 736.00
				Federal Signal Platinum 3000	\$ 1,699.00
			AF - MHQ of New Mexico	Federal Signal	\$ 825.00
			AG - Federal Signal Corporation	Federal Signal SSP3000B	\$ 747.56
				Federal Signal LED Corner inserts 416200-44	\$ 112.20
			AK - New Mexico Emergency Products, LLC	SoundOff, ETSA481RSP	\$ 498.74
				Federal Signal, SSP300B	\$ 1,046.58
				Whelen 295SSC6 w/WPKM1	\$ 498.74
			AN - West Mesa Auto Craft	Whelen Engineering-incl speaker & Bracket	\$ 749.00
			AO - Wireless Advanced Communications	Sound Off - Blueprint	\$ 851.00

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3	Each	Rear deck warning light	Manufacturer	Price
		AA - Advanced Comm	Whelen	\$ 506.00
		AB - B & G Automotive	Whelen	\$ 2,100.00
		AD - Code 3 Service, LLC	Feniex Cobra	\$ 518.96
			SoundOff Signal	\$ 805.35
			Federal Signal	\$ 1,130.35
		AE - Higher Power Solutions	Feniex #A1000	\$ 894.72
			Feniex #I-9000	\$ 638.72
			Federal Signal Spectralux ILS	\$ 1,000.00
		AF - MHQ of New Mexico	Federal Signal	\$ 765.60
		AG - Federal Signal Corporation	Federal Signal SLS8-A	\$ 254.80
		AK - New Mexico Emergency products, LLC	SoundOff, N-Force ENFTCDGS1206	\$ 408.96
			Federal Signal, SL8A-A	\$ 356.72
			Whelen Dominator D8RB	\$ 408.96
		AN - West Mesa Auto Craft	Whelen Engineering	\$ 429.65
		AO - Wireless Advanced Communications	Sound Off	\$ 460.00
4	Each	Siren and speaker	Manufacturer	Price
		AA - Advanced Comm	Whelen	\$ 437.85
		AB - B & G Automotive	Federal Signal	\$ 1,500.00
		AD - Code 3 Service, LLC	Fenlex	\$ 188.36
			SoundOff Signal	\$ 231.40
			Federal Signal	\$ 204.10
		AE - Higher Power Solutions	Feniex C-4014	\$ 330.00
			Fenlex C-4015	\$ 488.00
		AF - MHQ of New Mexico	Federal Signal	\$ 135.00
		AG - Federal Signal Corporation	Federal Signal ES100C	\$ 117.65
		AK - New Mexico Emergency products, LLC	SoundOff, ETSS100N	\$ 164.72
			Federal Signal, ES100C	\$ 164.71
			Whelen SA315P	\$ 167.72
		AN - West Mesa Auto Craft	Whelen Engineering	\$ 145.00
		AO - Wireless Advanced Communications	Whelen-bracket & speaker	\$ 190.00

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5	Discount	Discount off parts catalog or list price for related law enforcement audio, visual warning systems	Manufacturer	Discount		
		AA - Advanced Comm	Whelen	18%		
			Code 3	18%		
			Federal Signal	18%		
			Sound Off Signal	18%		
		AB - B & G Automotive				10%
		AD - Code 3 Service, LLC			Feniex	35%
					SoundOff Signal	35%
					Federal Signal	35%
		AE - Higher Power Solutions				20%
		AF - MHQ of New Mexico			Able2	30%
					Big Sky Racks	10%
					Code 3	40%
					Copeland Engineering	30%
					Digital Ally	0%
					Watch Guard	0%
					Kustom Signals	20%
					Brookings Ind.	30%
					Federal Signal	45%
					911 Circuits	20%
					B & B Enterprises	20%
					Rigid Industries	10%
					Feniex Industries	30%
					Go Light	10%
					Sound Off Signal	40%
					Streamlight	20%
					Elzetta	5%
					Pelican Products	10%
					Tomar	30%
					Whelen	35%
		Joto Desk	25%			
Havis	30%					
Gamber Johnson	20%					
Troy Products	25%					
Westin	20%					
Setina Products	20%					
Laguna Seats	10%					
			Santa Cruz Gun Locks	20%		

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	AF - MHQ of New Mexico	Go Rhino	25%
		Kussmaul	10%
		Pro-gard	20%
		Rtruck Vaults	10%
		Ops	15%
		D & R Manufacturer	15%
		Angel Armor	5%
		All Other Manufacturers	10%
		AG - Federal Signal Corporation	
	AK - New Mexico Emergency products, LLC	SoundOff Signal	40%
		Federal Signal	30%
		AOE Electrical	10%
		Code 3	30%
		ECCO	25%
		Feniex	25%
		Nova	30%
		Tomar	20%
		Unity	25%
		Patrol Power	10%
		Whelen	30%
		PSE Amber	30%
	AN - West Mesa Auto Craft	Whelen Engineering	38%
		Code 3	30%
		Feniex	25%
		Brooking Industries	20%
		Able 2/Sho-Me	30%
		Rigid Industries	15%
Jotto-except Kodiak		15%	
Havis		18%	
Premier Mounting Solutions		25%	
Setina-except PB450 & PB550		20%	
Go Rhino		25%	
Pro-Gard Products		15%	
Truck Vault		10%	
Other Law Enforcement MFG's, Not incl camera systems, radar or radios		5%	
AO - Wireless Advanced Communications		35%	

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6		Hourly	Labor / repair & installation, Cost per hour	Price		
			AA - Advanced Comm	\$ 95.00		
			AB - B & G Automotive	\$ 88.00		
			AD - Code 3 Service, LLC	\$ 85.00		
			AE - Higher Power Solutions	\$ 65.00		
			AF - MHQ of New Mexico	\$ 80.00		
			AG - Federal Signal Corporation	No Bid		
			AK - New Mexico Emergency products, LLC	\$ 65.00		
			AN - West Mesa Auto Craft	\$ 50.00		
			AO - Wireless Advanced Communications	\$ 85.00		

Item #	Approx. Quantity	Unit	Description	MFG	Model #	Price
1		Each	In-Vehicle Camera (With wireless downloading capability)			
			AA - Advanced Comm	L3	FB3 or HD System	\$ 5,868.75
			AB - B & G Automotive	Federal Signal	DTX-KIT-Law-1	\$ 4,500.00
			AC - Coban Technologies, Inc.	Coban	_Edge SD_w/WiFi antenna	\$ 5,129.75
			AD - Code 3 Service, LLC	GeTac	Veretos	\$ 4,851.47
			AE - Higher Power Solutions	Digital Ally	DVM-800	\$ 4,500.00
			AF - MHQ of New Mexico	Coban	EdgeHD w/WiFi antenna	\$ 5,444.75
			AH - Grants & Technology Veterans, LLC	Panasonic Arbitrator	ARB-KIT-HD	\$ 5,465.00
			AI - Kustom Signals, Inc.	Kustom Signals	G3 Vision Bundled In-Car Video - See Attachment 3	\$ 4,819.00
			AJ - L3 Mobile-Vision, Inc	Variable	Variable	\$ 4,695.00
			AK - New Mexico Emergency products, LLC			No Bid
			AL - Safety Vision, LLC.	Safety Vision, LLC	ICP-KIT	\$ 3,495.00
			AM - Watch Guard	Watch Guard Video	4RE HD In-Car Video System	\$ 4,995.00
			AN - West Mesa Auto Craft			No Bid
	60-100		AO - Wireless Advanced Communications	Coban	Edge HD w/WiFi antenna	\$ 5,300.00

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2		Each	In-Vehicle Camera (With-Out wireless downloading capability)	MFG	Model #	Price
60-100			AA - Advanced Comm	L3	FB3 or HD System	\$ 5,868.75
			AB - B & G Automotive			No Bid
			AC - Coban Technologies, Inc. - See Attachment 3	Coban	_Edge SD w/o WiFi antenna	\$ 4,935.00
			AD - Code 3 Service, LLC	GeTac	Veretos	\$ 4,851.47
			AE - Higher Power Solutions	Digital Ally	DVM-800	\$ 3,995.00
			AF - MHQ of New Mexico	Coban	Edge HD w/WiFi antenna	\$ 5,250.00
			AH - Grants & Technology Veterans, LLC	Panasonic Arbitrator	ARB-KIT-HD	\$ 5,312.00
			AI - Kustom Signals, Inc.	Kustom Signals	G3 Vision Bundled In-Car Video	\$ 4,569.00
			AJ - L3 Mobile-Vision, Inc			No Award
			AK - New Mexico Emergency products, LLC			No Bid
			AL - Safety Vision, LLC.	Safety Vision, LLC	ICP-KIT	\$ 3,495.00
			AM - Watch Guard	Watch Guard Video	4RE HD In-Car Video System	\$ 4,795.00
				Watch Guard Video	DV1=EOH	\$ 4,825.00
			AN - West Mesa Auto Craft			No Bid
			AO - Wireless Advanced Communications	Coban	Edge HD w/o WIFI	\$ 5,100.00
3			Discount off Parts and accessories, discount is for related cameras and equipment as described above	Additional Disc	Discount	
			AA - Advanced Comm		5%	
			AB - B & G Automotive		10%	
			AC - Coban Technologies, Inc.		5%	
			AD - Code 3 Service, LLC		10%	
			AE - Higher Power Solutions		0%	
			AF - MHQ of New Mexico		5%	
			AH - Grants & Technology Veterans, LLC:			
				% off Catalog List Price Related Equipment and Accessories	3%	
				% off Catalog List price for Warranties	5%	
	% off Catalog List price for Services	1%				

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			% off Catalog List Price for Panasonic Body worn camera	10%	
			% off Catalog List Price for Panasonic Body worn camera accessories	5%	
			AI - Kustom Signals, Inc.	20%	
			AJ - L3 Mobile-Vision, Inc	No Award	
			AK - New Mexico Emergency products, LLC	No Bid	
			AL - Safety Vision, LLC.	0%	
			AM - Watch Guard - MSRP	20%	
			AN - West Mesa Auto Craft	No Bid	
			AO - Wireless Advanced Communications	5%	
4		Hourly	Hourly Labor rate for Installation and Repairs	Additional Rates	Price
			AA - Advanced Comm		\$ 95.00
			AB - B & G Automotive		\$ 88.00
			AC - Coban Technologies, Inc. - NMSP-DPS has already been trained on installation so no additional costs for DPS/SP to perform Installations.		\$ 445.00
			AD - Code 3 Service, LLC		\$ 85.00
			AE - Higher Power Solutions		\$ 65.00
			AF - MHQ of New Mexico		\$ 80.00
			AH - Grants & Technology Veterans, LLC		\$ 150.00
			AI - Kustom Signals, Inc.: on-site at agency's location w/minimum of 10 units - for factory repairs contact Kustom Signals Technology Support Services Center first at (800) 835-0156 or email @ videotss@kustomsignal.com	Installation	\$ 400.00
				De-installation	\$ 175.00
				Factory repairs	\$ 85.00
			AJ - L3 Mobile-Vision, Inc		No Award
			AK - New Mexico Emergency products, LLC		\$ 65.00
			AL - Safety Vision, LLC.	Flat Rate Installation	\$ 450.00
				Repairs	\$ 75.00
			AM - Watch Guard		\$ 105.00
			AN - West Mesa Auto Craft		\$ 65.00
			AO - Wireless Advanced Communications		\$ 85.00

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5	Discount	Software (% Off Catalog Price List)	Discount
		AA - Advanced Comm	5%
		AB - B & G Automotive	5%
		AC - Coban Technologies, Inc.	5%
		AD - Code 3 Service, LLC	10%
		AE - Higher Power Solutions	0%
		AF - MHQ of New Mexico	5%
		AH - Grants & Technology Veterans, LLC - % off catalog list price for Panasonic Body worn camera licenses	5%
		AI - Kustom Signals, Inc. EDV Lite Software License (Approx %)	80%
		EDV HQ Software License (Approx %)	15%
		AJ - L3 Mobile-Vision, Inc	No Award
		AK - New Mexico Emergency products, LLC	No Bid
		AL - Safety Vision, LLC.	0%
		AM - Watch Guard MSRP	20%
		AN - West Mesa Auto Craft	No Bid
		AO - Wireless Advanced Communications	5%
6	Hourly	Support	Price
		AA - Advanced Comm	\$ 125.00
		AB - B & G Automotive	\$ 196.00
		AC - Coban Technologies, Inc. -Only incurred for non-warranty support/repairs	\$ 95.00
		AD - Code 3 Service, LLC	\$ 85.00
		AE - Higher Power Solutions	\$ 50.00
		AF - MHQ of New Mexico	N/A
		AH - Grants & Technology Veterans, LLC	N/A Sold Annually (See Item 3 Services Above)
		AI - Kustom Signals, Inc.: on-site at agency's location w/minimum of 10 units - for factory repairs contact Kustom Signals Technology Support Services Center first at (800) 835-0156 or email @videotss@kustomsignal.com	\$ 85.00
		AJ - L3 Mobile-Vision, Inc	No Award
		AK - New Mexico Emergency products, LLC	No Bid
		AL - Safety Vision, LLC.	Included
		AM - Watch Guard	Included at N/C
		AN - West Mesa Auto Craft	No Bid
		AO - Wireless Advanced Communications	\$ 85.00

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7		Hourly	Maintenance of the in-car camera and equipment		Price	
			AA - Advanced Comm		\$ 95.00	
			AB - B & G Automotive		No Bid	
			AC - Coban Technologies, Inc. - per unit/per year		\$ 150.00	
			AD - Code 3 Service, LLC		No Bid	
			AE - Higher Power Solutions		\$ 65.00	
			AF - MHQ of New Mexico		\$ 80.00	
			AH - Grants & Technology Veterans, LLC		No Bid	
			AI - Kustom Signals, Inc.	1-9 Units		
				Year 1	\$ 787.50	
				Year 2	\$ 1,541.25	
				Year 3	\$ 1,687.50	
				Year 4	\$ 1,912.50	
				10-19 Units		
				Year 1	\$ 525.00	
				Year 2	\$ 1,027.50	
				Year 3	\$ 1,125.00	
				Year 4	\$ 1,275.00	
				20 or More Units		
				Year 1	\$ 350.00	
				Year 2	\$ 685.00	
				Year 3	\$ 750.00	
			Year 4	\$ 850.00		
			AJ - L3 Mobile-Vision, Inc		No Award	
			AK - New Mexico Emergency products, LLC		\$ 65.00	
			AL - Safety Vision, LLC.		\$ 75.00	
			AM - Watch Guard			
			AN - West Mesa Auto Craft		No Bid	
			AO - Wireless Advanced Communications		\$ 85.00	

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8	Each	Additional warranty package	Years	Price
		AA - Advanced Comm - off MSRP		5%
		AB - B & G Automotive		No Bid
		AC - Coban Technologies, Inc. - 3 year hardware warranty, 1 year maintenance and support and rear facing camera is included in purchase	Year 4	\$ 400.00
		AD - Code 3 Service, LLC	Year 5	\$ 550.00
		AE - Higher Power Solutions		\$ 250.00
		AF - MHQ of New Mexico	Year 4	N/C
			Year 5	N/C
		AH - Grants & Technology Veterans, LLC		No Bid
		AI - Kustom Signals, Inc., each year of extended warranty is individual and not inclusive of previous years.	Year 2	\$ 300.00
			Year 3	\$ 400.00
			Year 4	\$ 500.00
			Year 5	\$ 600.00
		AJ - L3 Mobile-Vision, Inc		No Award
		AK - New Mexico Emergency products, LLC		No Bid
		AL - Safety Vision, LLC.	Per System	\$ 500.00
		AM - Watch Guard		
		AN - West Mesa Auto Craft		No Bid
		AO - Wireless Advanced Communications	4 year	\$ 440.00

Vehicle Wraps and Decals

This category describes services, materials and specifications for marking police vehicles which includes: 1) designing/creating new designs and modifying existing designs, 2) furnishing and installing decals and wraps on various vehicles as required, 3) miscellaneous repairs on previously decaled or wrapped vehicles as needed.

Design Services:

Includes all services regarding creation of new designs, setup, proofing and editing of existing designs at a set hourly rate.

Standard Specifications:

Decals applied to police vehicles shall be high performance, high quality materials with a minimum manufacturer's warranty. The product thickness, color, strength, reflectivity and adhesion must be able to withstand weather and usage common to law enforcement and municipal vehicles. The product should be able to remain intact with minimal damage under conditions normally withstood by the vehicles paint and surface preparation.

Item #	Approx. Quantity	Unit	Description	Price
1		Each	Roof vehicle wrap: 3m IJ 1800CV3 – premium 2mil semi-gloss white vinyl film with air egress pressure sensitive adhesive or equivalent product	
			AA-Advanced Comm	No Bid
			AB - B & G Automotive	\$ 680.00
			AD - Code 3 Service, LLC	No Bid
			AE - Higher Power Solutions	\$ 350.00
			AF - MHQ of New Mexico	\$ 240.00
			AK - New Mexico Emergency products, LLC - per Sq Ft	\$ 14.50
			AN - West Mesa Auto Craft	\$ 300.00
2		Each	A & B pillars vehicle wrap: 3M IJ 180CV3 – premium 2mil semi-gloss white vinyl film with air egress pressure sensitive adhesive or equivalent product	
			AA-Advanced Comm	No Bid
			AB - B & G Automotive	\$ 60.00
			AD - Code 3 Service, LLC	No Bid
			AE - Higher Power Solutions	\$ 350.00
			AF - MHQ of New Mexico	\$ 156.00
			AK - New Mexico Emergency products, LLC - per Sq Ft	\$ 14.50
			AN - West Mesa Auto Craft	\$ 125.00

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3	Each	Badges, decals – Print, laminate and contour cut: 3M680CR – premium 7mil white reflective printable vinyl with 3M8518 2mil cast gloss over-laminate or equivalent product, must meet ASTM D 4956-11A, Type 1 and NFPA 1901. 2 per unit, 16.25" x 11.63"		
		AA-Advanced Comm		No Bid
		AB - B & G Automotive	\$	135.00
		AD - Code 3 Service, LLC		No Bid
		AE - Higher Power Solutions	\$	350.00
		AF - MHQ of New Mexico	\$	192.00
		AK - New Mexico Emergency products, LLC	\$	108.00
		AN - West Mesa Auto Craft	\$	70.00
4	sets	Stripes, machine cut: 3M680CR – premium 7mil white reflective vinyl or equivalent product, must meet ASTM D 4956-11A Type 1 and NFPA 1901. 2 sets per unit, 2.25" x 60"		
		AA-Advanced Comm		No Bid
		AB - B & G Automotive	\$	175.00
		AD - Code 3 Service, LLC		No Bid
		AE - Higher Power Solutions	\$	350.00
		AF - MHQ of New Mexico	\$	72.00
		AK - New Mexico Emergency products, LLC	\$	180.00
		AN - West Mesa Auto Craft	\$	20.00
5	Sets	Lettering, machine cut: 3.3" tall Caps, Nikalite 48010P – 4.3mil premium engineering grade retro reflective vinyl or equivalent product, 3 sets of 11 letters per unit		
		AA-Advanced Comm		No Bid
		AB - B & G Automotive	\$	65.00
		AD - Code 3 Service, LLC		No Bid
		AE - Higher Power Solutions	\$	350.00
		AF - MHQ of New Mexico	\$	66.00
		AK - New Mexico Emergency products, LLC	\$	90.00
		AN - West Mesa Auto Craft	\$	45.00
6	Sets	Lettering, machine cut: 3.3" tall Caps, Nikalite 48010P – 4.3mil premium engineering grade retro reflective vinyl or equivalent product, 3 sets of more than 11 letters per unit		
		AA-Advanced Comm		No Bid
		AB - B & G Automotive	\$	65.00
		AD - Code 3 Service, LLC		No Bid
		AE - Higher Power Solutions	\$	350.00
		AF - MHQ of New Mexico	\$	66.00
		AK - New Mexico Emergency products, LLC	\$	180.00
		AN - West Mesa Auto Craft	\$	45.00

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7		Hourly	Design services: Includes all services regarding design, setup, proofing and editing of existing designs		
			AA-Advanced Comm		No Bid
			AB - B & G Automotive	\$	89.00
			AD - Code 3 Service, LLC		No Bid
			AE - Higher Power Solutions	\$	75.00
			AF - MHQ of New Mexico	\$	72.00
			AK - New Mexico Emergency products, LLC	\$	65.00
			AN - West Mesa Auto Craft	\$	45.00
8		Hourly	Installation and vehicle prep services: includes all labor relating to prepping and installation of wraps and decals on law enforcement vehicles		
			AA-Advanced Comm		No Bid
			AB - B & G Automotive	\$	88.00
			AD - Code 3 Service, LLC		No Bid
			AE - Higher Power Solutions	\$	75.00
			AF - MHQ of New Mexico	\$	72.00
			AK - New Mexico Emergency products, LLC	\$	65.00
			AN - West Mesa Auto Craft	\$	45.00
9		Each	License Plate: front, specialty team identification plate.		
			AA-Advanced Comm		No Bid
			AB - B & G Automotive	\$	37.00
			AD - Code 3 Service, LLC		No Bid
			AE - Higher Power Solutions	\$	75.00
			AF - MHQ of New Mexico	\$	30.00
			AK - New Mexico Emergency products, LLC	\$	31.50
			AN - West Mesa Auto Craft		No Bid
10		Discount	Discount off for all other related services not included in the specification. Discount only applies to services relating to wraps and decals.		Discount
			AA-Advanced Comm		No Bid
			AB - B & G Automotive		5%
			AD - Code 3 Service, LLC		No Bid
			AE - Higher Power Solutions		5%
			AF - MHQ of New Mexico		10%
			AK - New Mexico Emergency products, LLC		10%
			AN - West Mesa Auto Craft		0%

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11	Discount	Discount off for all other related material not included in the specifications. Discount only applies to material relating to wraps and decals.	MFG	Discount
		AA-Advanced Comm		No Bid
		AB - B & G Automotive		5%
		AD - Code 3 Service, LLC		No Bid
		AE - Higher Power Solutions		0%
		AF - MHQ of New Mexico		10%
		AK - New Mexico Emergency products, LLC		10%
		AN - West Mesa Auto Craft		0%
12	Discount	Discount off parts list price.	MFG	Discount
		AA-Advanced Comm		5%
		AB - B & G Automotive		10%
		AD - Code 3 Service, LLC		10-35%
			Feniex	35%
			SoundOff Signal	35%
			Federal Signal	35%
			Havis	20%
			Troy	20%
			Jotto	15%
			Whelen	35%
			GeTac	10%
			Pro-Gard	15%
			Setina	15%
			Plastix Plus	15%
			AE - Higher Power Solutions	Feniex
		AF - MHQ of New Mexico		12%
		AK - New Mexico Emergency products, LLC	Kings of Wrap	10%
		AN - West Mesa Auto Craft		0%

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2	Discount	Disc off parts catalog or list price for related accessories pertaining to push bars	MFG	Disc
		AA-Advanced Comm		5%
		AE - Higher Power Solutions		20%
		AG - Federal Signal Corporation		40%
		AK - New Mexico Emergency products, LLC	Setina	20%
			Go Rhino	20%
			Federal Signal	25%
		AN - West Mesa Auto Craft	Whelen Engineering	38%
			Code 3	30%
			Fenlex	25%
			Brooking Industries	20%
			Able 2/Sho-Me	30%
			Rigid Industries	15%
			Jotto-except Kodiak	15%
			Havis	18%
			Premier Mounting Solutions	25%
			Setina-except PB450 & PB550	20%
			Go Rhino	25%
			Pro-Gard Products	15%
			Truck Vault	10%
		Other Law Enforcement MFG's, Not incl camera systems, radar or radios		5%
		AO-Wireless Advanced Communications	Westin	25%

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 Price Agreement #: 60-000-15-00032

3	Hourly	Labor/repair & installation cost per hour	Price
		AA-Advanced Comm	\$ 95.00
		AE-Higher Power Solutions	\$ 65.00
		Federal Signal Corporation	No Bid
		AK-New Mexico Emergency products, LLC	No Bid
		AN-West Mesa Auto Craft	\$ 50.00
		AO-Wireless Advanced Communications	\$ 85.00



ENCHANTED
TECHNOLOGY
SOLUTIONS, LLC

Quote

Santa Fe Police Department
2515 Camino Entrada
SANTA FE NM 87507

Date
Feb 22, 2022

Expiry
May 23, 2022

Quote Number
QU-220038

Reference
Santa Fe PD - Qty. 32
CF-33 Computers and
Keyboards

Enchanted Technology
Solutions
6615 Sujeto Rd. NW
Albuquerque, NM 87120
Contact: Jeff Gallegos
(505) 946-8219
jeffg@ets.us.com

Item	Description	Quantity	Unit Price	Amount USD
CF-33RZ-0BVM	PANASONIC TOUGHBOOK 33 Public Sector Specific, WIN10 PRO, INTEL CORE I5-10310U 1.7GHZ (4.4GHZ), VPRO, 12.0" QHD Gloved Multi Touch+Digitizer, 16GB, 512GB OPAL SSD, INTEL WI-FI 6, Bluetooth, 4G LTE BAND 14 (EM7511), DGPS, Dual Pass (CH1:WWAN/CH2:DGPS), INFRARED WEBCAM, 8MP Rear Camera, Contactless Smartcard, Standard Batteries (2), TPM 2.0, FLAT. -CF-SVCPDEP3Y - Toughbook Toughpad Premier Deployment - Includes Imaging, Customer Portal Access, MultiLocation Shipping and Disk Image Management at the Panasonic National Service Center (YEARS 1,2,3) -FZ-SVC512SSD3Y - 512GB SSD - Toughpad No Return of Defective Drive. (YEARS 1,2, 3) -FZ-SVCTPNF3YR - Protection Plus Warranty - Tablet PC (YEARS 1, 2, 3) -CF-SVCBIOS1 - NSC CUSTOM BIOS POST SALE ENTITLEMENT. -CF-SVCADDP12B - ABSOLUTE RESILIENCE - 12 Month Term - Panasonic PS Bundled Sled Customer Only. MSRP: \$4,797.00 *NM State Contract Price is 10% off MSRP: \$4,317.30	32.00	3,725.00	119,200.00
FZ-SVCTPEXT2Y	Extended Warranty - Tablet PC (Years 4 &5) Models supported: CF-33, FZ-M1, FZ-A2, FZ-B2, FZ-G1, FZ-Q2 *NM State Contract Price: \$295.00	32.00	295.00	9,440.00
CF-VEK333LMP	Premium Keyboard for CF-33 Mk1, Mk2. New Improved, 3X Brighter Out-of-the-Box. Emissive Red Backlit (3 Levels). Handle/Kickstand - Display can be opened to any angle. Compatible with tablet, 33 Laptop Vehicle Dock, and 33 Desktop Dock. Ethernet, SDXC (Full Size), HDMI, VGA, USB 2.0, USB 3.0 (2), SERIAL (USB), Power, Docking Connector, Kensington Lock, Tablet Release with Lock/Unlock, Latch ARM. Forward or Reverse-Dockable to	32.00	495.00	15,840.00

Item	Description	Quantity	Unit Price	Amount USD
	Convertible Mode. MSRP: \$670.00 * NM State Contract Price is 10% off MSRP: \$603.00			
			Subtotal	144,480.00
			TOTAL USD	144,480.00

Terms

New Mexico State Price Agreement - 10-00000-20-00048
 Title: Communications, Radio Equipment, Parts, Accessories and Related Services

We reserve the right to cancel or withdraw any quote at any time for any reason. All quotes are good for 45 days from the date given unless otherwise listed. Payment is due in full before items will be shipped unless you have an active account.

The pricing and services quoted represent ETS's best price for the items listed. Any deviation from the items listed or from the services being provided represent a "CHANGE ORDER" and will be dealt with on a separate Purchase Order or Agreement.

Purchase orders may be emailed directly to Jeff Gallegos at jeffg@ets.us.com. If you have any problems receiving or reading this quote, or if you have any questions, please call Jeff Gallegos at (505) 946-8219.



ENCHANTED
TECHNOLOGY
SOLUTIONS, LLC

Quote

Santa Fe Police Department
2515 Camino Entrada
SANTA FE NM 87507

Date
Feb 22, 2022

Expiry
May 23, 2022

Quote Number
QU-220039

Reference
Santa Fe PD- Qty. 32
Docking Stations, BMS
Printers, and Acces.

Enchanted Technology
Solutions
6615 Sujeto Rd. NW
Albuquerque, NM 87120
Contact: Jeff Gallegos
(505) 946-8219
jeffg@ets.us.com

Item	Description	Quantity	Unit Price	Amount USD
GJ-33-LVDLT0	Gamber Johnson Lite Laptop 2-in-1 Vehicle Dock (no pass) for Panasonic TOUGHBOOK 33. USB-A 2.0 (6), Serial, LAN (2). Features two front USB ports for easy access. Requires Premium Keyboard (sold separately). MSRP: \$1,613.00 * NM State Contract Price is 10 % off MSRP: \$1,451.70	32.00	859.00	27,488.00
GBJ-7110-1214	Gamber Johnson Screen Support for Panasonic CF-33 Laptop Docking Station MSRP: \$48.00 *NM State Contract Price is 30% off MSRP: \$33.60	32.00	33.60	1,075.20
CF-LNDDC120	Lind 120 Watt 12-32 Volt Input Car Charger for CF-30, CF-31,CF-33, 4K Mk1, Mk2 (UT-M/FZ-Y1), CF-53 Mk4, CF-54, CF-SX2, CF-F9, CF-19, CF-20, CF-C2, CF-H2, CF-U1, FZ-G1 MSRP: \$144.95 *NM State Contract Price is 10% off MSRP: \$130.46	32.00	130.46	4,174.72
CF-LNDBRK120	Lind Mounting Bracket for CF-LNDDC120 (Mfg No: ASMTL-00332) MSRP: \$10.95 *NM State Contract Price is 10% off MSRP: \$9.86	32.00	9.86	315.52
PJ722	Brother Mobile Solutions: PocketJet 7, 200dpi Full Page Thermal Printer with USB (Only includes the printer. Requires power, USB Cable, and printing supplies) MSRP: 384.00 *NM State Contract Price is 5% off MSRP: \$364.80	32.00	352.36	11,275.52
LB3602	Brother Mobile Solutions: USB Cable - 6 foot length MSRP: \$14.00 *NM State Contract Price is 5% off MSRP: \$13.30	32.00	13.30	425.60

Item	Description	Quantity	Unit Price	Amount USD
LB3692	Brother Mobile Solutions: PocketJet 3, 3 Plus, 6, 6 Plus, RuggedJet 4030, 4040 Car Adapter - Wired - 14 Foot Length MSRP: \$24.10 *NM State Contract Price is 5% off MSRP: \$22.90	32.00	22.90	732.80
LBX028	BROTHER MOBILE SOLUTIONS : In-Vehicle Mount / used with roll paper for PocketJet 7 series and PocketJet 6 units, replaces LB3810 EXCEPT FOR PJ673 MSRP: \$110.00 *NM State Contract Price is \$5% off MSRP: \$104.50	32.00	104.00	3,328.00
			Subtotal	48,815.36
			TOTAL USD	48,815.36

Terms

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Quote

Santa Fe Police Department
2515 Camino Entrada
SANTA FE NM 87507

Date
Feb 22, 2022

Expiry
May 23, 2022

Quote Number
QU-220040

Reference
Santa Fe PD - Qty. 42
Airgain Multimax Antennas

Enchanted Technology
Solutions
6615 Sujeto Rd. NW
Albuquerque, NM 87120
Contact: Jeff Gallegos
(505) 946-8219
jeffg@ets.us.com

Item	Description	Quantity	Unit Price	Amount USD
AP-MMF- CCWWG-Q- SMA-RP34-BL	Airgain Multimax FV Sharkin External Antenna for Cradlepoint IBR900 Router. Bolt Mount. MSRP: \$315.00 *NM State Contract Price is 10% off MSRP: \$283.50	42.00	283.50	11,907.00
			Subtotal	11,907.00
			TOTAL USD	11,907.00

Terms

New Mexico State Price Agreement - 10-00000-20-00048
Title: Communications, Radio Equipment, Parts, Accessories and Related Services

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State of New Mexico
General Services Department

Statewide Price Agreement

Awarded Vendor:
11 Awarded Vendors- See pages 6&7 for details

Email:
Telephone No.:

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.

Invoice:
As Requested

Price Agreement Number: 10-00000-20-00048

Payment Terms: Net 30

F.O.B.: Destination

Delivery: See pages 6&7

Procurement Specialist: Raelynn Lujan *RL*

Telephone No.: 505-827-0484

Email: raelynn.lujan@state.nm.us

Title: Communications, Radio Equipment, Parts, Accessories and Related Services

Term: November 18, 2020 thru November 17, 2022

This Statewide Price Agreement is made subject to the "terms and conditions" as indicated on subsequent pages.

Accepted for the State of New Mexico

Valerie Paulk

Date: 11/13/2020

Mark Hayden, New Mexico State Purchasing Agent

x **This Agreement was signed on behalf of the State Purchasing Agent**

JDL

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 10-00000-20-00048

Awarded Vendors:

(AA) 0000051480
Advanced Communications and Electro
2417 Baylor Drive SE
Albuquerque, NM 87106
(505) 244-3321
lhenz@advtwoway.com

Delivery: 10 days ARO, typical
Preference: Resident

(AB) 0000116813
Code 3 Service, LLC
2323 Aztec Rd NE- STE A
Albuquerque, NM 87107
(505) 407-2310
Sales@code3service.com

Delivery: 1-6 Weeks or As Requested

(AC) 0000147342
Electro-Magwave, Inc
PO Box 2182
Fairfax, VA 22031
(216) 232-0244
mike.wienke@emwaveinc.com

Delivery: UPS Surface Pre-Pay & Add-
Free Shipping for Order Total >\$1,000.

(AD) 0000135964
Enchanted Technology Solutions, LLC
P.O. Box 29374
Santa Fe, NM 87592
(505) 946-8219
jeffg@ets.us.com

Delivery: 4-6 Weeks or as requested

(AE) 0000010372
Holzberg Communications, Inc.
PO Box 322
Totowa, NJ 07511
(800) 654-9550
holzberg@juno.com

Delivery: 15 Days ARO

(AF) 0000070398
Icom America Inc
12421 Willows Road NE
Kirkland, Washington 98034
(425) 450-6090
govsales@icomamerica.com

Delivery: 30-60 days ARO
(Large quantities: 90-120 days ARO)

(AG) 0000111558
L3Harris Technologies, Inc.
PO Box 419436
Boston, MA 02241-9436
(800) 368-3277
PSPCIDIQCONTRACTS@L3Harris.com

Delivery: As Requested

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 10-00000-20-00048

Page-7

(AH) 0000013468
Motorola Solutions Inc
13096 Collections Center Dr.
Chicago, IL 60693-0000
(505) 850-8194
manny.barreras@motorolasolutions.com

Delivery: FOB
Preference: Resident

(AI) 0000086640
R.T.C., Inc.
300 E. Sunset Rd.
El Paso, TX 79922
(915) 584-6646
mercy@rtcinc.org
omar@rtcinc.org

Delivery: 1-8 weeks

(AJ) 0000137644
Southwest Customs LLC
17 HWY 82
Alamogordo, NM 88310
Office: (575) 488-1340
Cell: (650) 283-4471
collier@swcustoms.net

Delivery: As requested; at the discretion
or purchase/end user/ requisitioner

(AK) 0000046297
Specialty Corporation
PO Box 23277
Albuquerque, NM 87192
(505) 294-6100

Delivery: same day if in stock,
if not 2-8 weeks

II. Implementation Services: Software Integration, Hardware Installation and Training

No.	Service	Vendor (AA)			Vendor (AB)			Vendor (AC)			Vendor (AD)			Vendor (AE)		
		MSRP % Discount	\$ Rate (indicated Hourly)	MSRP % Discount	\$ Rate (indicated Hourly)	MSRP % Discount	\$ Rate (indicated Hourly or Daily)	MSRP % Discount	\$ Rate (indicated Hourly or Daily)	MSRP % Discount	\$ Rate (indicated Hourly)	MSRP % Discount	\$ Rate (indicated Hourly or Daily)	MSRP % Discount	\$ Rate (indicated Hourly or Daily)	
1	System Technician Technologist	0%	\$125.00	0%	\$125.00	No Bid	No Bid	0%	\$175.00	No Bid	No Bid	0%	\$175.00	No Bid	No Bid	
2	Standard Shop Installation	0%	\$95.00	0%	\$95.00	No Bid	No Bid	0%	\$125.00	No Bid	No Bid	0%	\$125.00	No Bid	No Bid	
3	Mobile Radio Installation	0%	\$105.00	0%	\$95.00	No Bid	No Bid	0%	\$150.00	No Bid	No Bid	0%	\$150.00	No Bid	No Bid	
4	Radio Programming	0%	\$95.00	0%	\$55.00	No Bid	No Bid	0%	\$100.00	No Bid	No Bid	0%	\$100.00	No Bid	No Bid	
5	Training	0%	\$125.00	0%	\$125.00	No Bid	No Bid	0%	\$200.00	No Bid	No Bid	0%	\$200.00	No Bid	No Bid	
6	Post-Warranty Maintenance	0%	\$105.00	0%	\$125.00	No Bid	No Bid	0%	\$200.00	No Bid	No Bid	0%	\$200.00	No Bid	No Bid	
7	Support Services – Implementation	0%	\$105.00	0%	\$125.00	No Bid	No Bid	0%	\$200.00	No Bid	No Bid	0%	\$200.00	No Bid	No Bid	
8	Support Services – Post Implementation	0%	\$105.00	0%	\$125.00	No Bid	No Bid	0%	\$200.00	No Bid	No Bid	0%	\$200.00	No Bid	No Bid	
9	Project Management Services	0%	\$125.00	0%	\$175.00	No Bid	No Bid	0%	\$150.00	No Bid	No Bid	0%	\$150.00	No Bid	No Bid	

Additional Items by Vendors:	Vendor (AB)		Vendor (AD)		
	MSRP % Discount	\$ Rate (indicate Hourly or Daily)	MSRP % Discount	\$ Rate (indicate Hourly or Daily)	
10	Design Engineering	0%	\$250.00	0%	\$250.00
11	Senior System Engineer	0%	\$300.00	0%	\$300.00
12	Consulting	0%	\$200.00	0%	\$200.00
13	Staging	0%	\$500.00	0%	\$200.00
14	Travel Per-diem	0%	\$150.00	0%	\$200.00
15	Travel Mileage	0%	\$0.55	0%	\$100.00

III. Provide URL Link or Links to Communications, Radio Equipment, Parts, Accessories and Related Services Price Catalogs:

Vendor	Links
Vendor (AA)	See Appendix _
Vendor (AB)	www.code3services.com/catalogs.html
Vendor (AC)	Sales@code3services.com mike.wieke@emwaveinc.com www.emwaveinc.com www.nearson.com sales@emwaveinc.com
Vendor (AD)	
jeffg@ets.us.com Vendor	
Vendor (AE)	No Bid
Vendor (AF)	http://www.icomamerica.com/clientproposal
Vendor (AG)	https://premier.pspc.harris.com/infocenter/ https://www.harris.com/solution/pspc-technical-training
Vendor (AH)	http://www.motorolasolutions.com/en_xu/product-catalog-search.html
Vendor (AI)	URL Links not available. Price Catalogs are available upon request.
Vendor (AJ)	https://www.dropbox.com/s/q15ochcos5cx6zo/BK%20June%202020%20Retail%20Price%20List.pdf?
dl=0 Vendor (AK)	No Bid

Vendor (AD)

State of New Mexico
General Services Department
Purchasing Division
ITB Statewide Price Agreement #: 10-00000-20-00048

Page-1

BID PRICING RESPONSE FORM**I. Minimum Percentage Discount (%) off Manufacturer's Retail Price (MSRP)**

**Additional rows and /or pages may be added to accommodate the Bidder's list of bidding information; please number pages and rows accordingly.*

No.	Manufacturer	Product Category	APC	Item	Short Description	MSRP % Discount
1.	Sierra Wireless	Wireless Mobility Systems	N/A	Current Catalog	Sierra Wireless LTE/FirstNet/WiFi Router/Gateway Hardware and Hardware Accessories	5%
2.	Sierra Wireless	Wireless Mobility Systems	N/A	Current Catalog	Sierra Wireless LTE/FirstNet/WiFi Router/Gateway Antennas	10%
3.	Sierra Wireless	Wireless Mobility Systems	N/A	Current Catalog	Sierra Wireless Software and Services	0%
4.	Cradlepoint	Wireless Mobility Systems	N/A	Current Catalog	Cradlepoint LTE/FirstNet/WiFi Router/Gateway Hardware and Hardware Accessories	5%
5.	Cradlepoint	Wireless Mobility Systems	N/A	Current Catalog	Cradlepoint Software and Services	0%
6.	Peplink	Wireless Mobility Systems	N/A	Current Catalog	Peplink Router LTE/FirstNet/WiFi Gateway Hardware and Hardware Accessories	5%
7.	Peplink	Wireless Mobility Systems	N/A	Current Catalog	Peplink Software and Services	0%
8.	Panasonic	Wireless Mobility Systems	N/A	Current Catalog	LTE/FirstNet/WiFi Rugged Tablets, Laptops, Cameras and Handheld Computers	10%
9.	Panasonic	Wireless Mobility Systems	N/A	Current Catalog	Accessories for LTE/FirstNet/WiFi Rugged Tablets, Laptops, and Handheld Computers	10%
10.	Panasonic	Wireless Mobility Systems	N/A	Current Catalog	Warranties, Software and Services	0%
11.	Nextivity	Wireless Mobility Systems	N/A	Current Catalog	Cel-Fi Cellular/4G/LTE/FirstNet/WiFi Smart Signal Boosters & Accessories	5%
12.	L-TRON	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Accessory	10%
13.	Leonardo/ELSAG	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Hardware and Accessories	10%
14.	Other	Wireless Mobility Systems	N/A	Others not listed	Other LMR Radio/LTE Accessories.	5%
15.	Brother	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Printer, Mounts and Accessories	5%
16.	Gamber Johnson	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Mounts, Docks, and Accessories	30%
17.	Havis	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Mounts, Docks, and Accessories	20%
18.	Airgain	Wireless Mobility Systems	N/A	Current Catalog	Airgain LMR/4G/LTE/5G/WiFi/GPS Antennas and Accessories	10%
19.	Panorama	Wireless Mobility Systems	N/A	Current Catalog	Airgain LMR/4G/LTE/5G/WiFi/GPS Antennas and Accessories	10%
20.	Weboost	Wireless Mobility Systems	N/A	Current Catalog	Cellular//4G/LTE/FirstNet/5G/WiFi Signal Boosters & Accessories	5%
21.	Startech.com	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Cable Accessories	15%
22.	Belkin	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Cable Accessories	20%

State of New Mexico
 General Services Department
 Purchasing Division

Vendor (AD)

ITB Statewide Price Agreement #: 10-00000-20-00048

23.	LEM Solutions	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Mounts and Accessories	5%
24.	AXON	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Mounts and Accessories	5%
25.	Lind Electronics	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Power Accessories	5%
26.						
27.						
28.						
29.						
30.						

Billing Address:
 SANTA FE, CITY OF
 301 MONTEZUMA AVE
 SANTA FE, NM 87504
 US

Quote Date:02/21/2022
 Expiration Date:05/22/2022
 Quote Created By:
 LUKE BROTON
 LUKE.BROTON@
 motorolasolutions.com
 Manny.Barreras@
 Motorolasolutions.com
 End Customer:
 SANTA FE, CITY OF
 Ryan Campion
 racampion@santafenm.gov
 +1.505.827.3931

Contract: NM Contract SPA -00048

Line #	Item Number	Description	Qty	List Price	Ext. List Price
	APX™ 8500				
1	M37TSS9PW1AN	APX8500 ALL BAND MP MOBILE	10	\$5,667.00	\$56,670.00
1a	G90AC	ADD: NO MICROPHONE NEEDED APX	10	\$0.00	\$0.00
1b	G72AD	ADD: APX O3 HANDHELD CH	10	\$1,041.00	\$10,410.00
1c	GA00580AA	ADD: TDMA OPERATION	10	\$495.00	\$4,950.00
1d	GA01513AB	ADD: ALL BAND MOBILE ANTENNA (7/8V/U)	10	\$105.00	\$1,050.00
1e	G51AT	ENH:SMARTZONE	10	\$1,650.00	\$16,500.00
1f	G78AT	ENH: 3 YEAR ESSENTIAL SVC	10	\$176.00	\$1,760.00
1g	GA05509AA	DEL: DELETE UHF BAND	10	-\$800.00	-\$8,000.00
1h	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	10	\$66.00	\$660.00
1i	G444AH	ADD: APX CONTROL HEAD SOFTWARE	10	\$0.00	\$0.00
1j	G806BL	ENH: ASTRO DIGITAL CAI OP APX	10	\$567.00	\$5,670.00
1k	GA01767AG	ADD: RADIO AUTHENTICATION	10	\$110.00	\$1,100.00
1l	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	10	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Ext. List Price
1m	G361AH	ENH: P25 TRUNKING SOFTWARE APX	10	\$330.00	\$3,300.00
1n	GA01606AA	ADD: NO GPS/WI-FI ANTENNA NEEDED	10	\$0.00	\$0.00
1o	G67DE	ADD: REMOTE MOUNT 03 MP	10	\$327.00	\$3,270.00
1p	GA01515AA	ADD: J600 ADAPTER CABLE	10	\$105.00	\$1,050.00
	APX™ 6500 / Enh Series	ENHANCEDAPX6500			
2	M25URS9PW1BN	APX6500 ENHANCED 7/800 MHZ MOBILE	32	\$3,253.00	\$104,096.00
2a	GA00580AA	ADD: TDMA OPERATION	32	\$495.00	\$15,840.00
2b	G51AU	ENH: SMARTZONE OPERATION APX6500	32	\$1,320.00	\$42,240.00
2c	G67DT	ADD: REMOTE MOUNT E5 APXM	32	\$327.00	\$10,464.00
2d	G78AT	ENH: 3 YEAR ESSENTIAL SVC	32	\$176.00	\$5,632.00
2e	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	32	\$66.00	\$2,112.00
2f	G444AH	ADD: APX CONTROL HEAD SOFTWARE	32	\$0.00	\$0.00
2g	G335AW	ADD: ANT 1/4 WAVE 762-870MHZ	32	\$15.00	\$480.00
2h	G806BL	ENH: ASTRO DIGITAL CAI OP APX	32	\$567.00	\$18,144.00
2i	GA01767AG	ADD: RADIO AUTHENTICATION	32	\$110.00	\$3,520.00
2j	GA01670AA	ADD: APX E5 CONTROL HEAD	32	\$717.00	\$22,944.00
2k	W22BA	ADD: STD PALM MICROPHONE APX	32	\$79.00	\$2,528.00
2l	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	32	\$0.00	\$0.00
2m	G361AH	ENH: P25 TRUNKING SOFTWARE APX	32	\$330.00	\$10,560.00
2n	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	32	\$0.00	\$0.00
	APX™ 4500 Enhanced				
3	M22KSS9PW1BN	APX4500 ENHANCED VHF MOBILE	32	\$2,036.00	\$65,152.00



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 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Ext. List Price
3a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	32	\$145.00	\$4,640.00
3b	G66BF	ADD: DASH MOUNT O2 APXM	32	\$138.00	\$4,416.00
3c	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	32	\$66.00	\$2,112.00
3d	GA00804AA	ADD: APX O2 CH (GREY)	32	\$541.00	\$17,312.00
3e	G89AC	ADD: NO RF ANTENNA NEEDED	32	\$0.00	\$0.00
3f	G444AH	ADD: APX CONTROL HEAD SOFTWARE	32	\$0.00	\$0.00
3g	W22BA	ADD: STD PALM MICROPHONE APX	32	\$79.00	\$2,528.00
3h	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	32	\$0.00	\$0.00
3i	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	32	\$0.00	\$0.00
3j	Q811BU	ADD: SOFTWARE P25 CONVENTIONAL	32	\$715.00	\$22,880.00
APX™ Control Head/Mounting Kits/DEK BOX/Multiplexers					
4	H1919B	MULTIPLEXER QMA	10	\$250.00	\$2,500.00
5	HAF4017A	ADD: ANT 3DB COLLINEAR 762-870MHZ	10	\$44.01	\$440.10
6	RAD4010ARB	ANTENNA, SPECTRUM, 136-174 MHZ	10	\$218.41	\$2,184.10

Subtotal \$461,114.20

Total Discount Amount \$157,149.60

Grand Total \$303,964.60(USD)

Notes:

- Note: These radios do not include SmartConnect, Group Services, or OTAP. A quote to have these radios flashed at a later date can be requested if needed.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.





State of New Mexico
General Services Department

Statewide Price Agreement

Awarded Vendor:
11 Awarded Vendors- See pages 6&7 for details

Email:
Telephone No.:

Price Agreement Number: 10-00000-20-00048

Payment Terms: Net 30

F.O.B.: Destination

Delivery: See pages 6&7

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.

Procurement Specialist: Raelynn Lujan *RL*

Telephone No.: 505-827-0484

Email: raelynn.lujan@state.nm.us

Invoice:
As Requested

Title: Communications, Radio Equipment, Parts, Accessories and Related Services

Term: November 18, 2020 thru November 17, 2022

This Statewide Price Agreement is made subject to the “terms and conditions” as indicated on subsequent pages.

Accepted for the State of New Mexico

Valerie Paulk

Date: 11/13/2020

Mark Hayden, New Mexico State Purchasing Agent

x **This Agreement was signed on behalf of the State Purchasing Agent**

JDL

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 10-00000-20-00048

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Awarded Vendors:

(AA) 0000051480
Advanced Communications and Electro
2417 Baylor Drive SE
Albuquerque, NM 87106
(505) 244-3321
lhenz@advtwoway.com

Delivery: 10 days ARO, typical
Preference: Resident

(AB) 0000116813
Code 3 Service, LLC
2323 Aztec Rd NE- STE A
Albuquerque, NM 87107
(505) 407-2310
Sales@code3service.com

Delivery: 1-6 Weeks or As Requested

(AC) 0000147342
Electro-Magwave, Inc
PO Box 2182
Fairfax, VA 22031
(216) 232-0244
mike.wienke@emwaveinc.com

Delivery: UPS Surface Pre-Pay & Add-
Free Shipping for Order Total >\$1,000.

(AD) 0000135964
Enchanted Technology Solutions, LLC
P.O. Box 29374
Santa Fe, NM 87592
(505) 946-8219
jeffg@ets.us.com

Delivery: 4-6 Weeks or as requested

(AE) 0000010372
Holzberg Communications, Inc.
PO Box 322
Totowa, NJ 07511
(800) 654-9550
holzberg@juno.com

Delivery: 15 Days ARO

(AF) 0000070398
Icom America Inc
12421 Willows Road NE
Kirkland, Washington 98034
(425) 450-6090
govsales@icomamerica.com

Delivery: 30-60 days ARO
(Large quantities: 90-120 days ARO)

(AG) 0000111558
L3Harris Technologies, Inc.
PO Box 419436
Boston, MA 02241-9436
(800) 368-3277
PSPCIDIQCONTRACTS@L3Harris.com

Delivery: As Requested

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(AH) 0000013468
Motorola Solutions Inc
13096 Collections Center Dr.
Chicago, IL 60693-0000
(505) 850-8194
manny.barreras@motorolasolutions.com

Delivery: FOB
Preference: Resident

(AI) 0000086640
R.T.C., Inc.
300 E. Sunset Rd.
El Paso, TX 79922
(915) 584-6646
mercy@rtcinc.org
omar@rtcinc.org

Delivery: 1-8 weeks

(AJ) 0000137644
Southwest Customs LLC
17 HWY 82
Alamogordo, NM 88310
Office: (575) 488-1340
Cell: (650) 283-4471
collier@swcustoms.net

Delivery: As requested; at the discretion
or purchase/end user/ requisitioner

(AK) 0000046297
Specialty Corporation
PO Box 23277
Albuquerque, NM 87192
(505) 294-6100

Delivery: same day if in stock,
if not 2-8 weeks

II. Implementation Services: Software Integration, Hardware Installation and Training

No.	Service	Vendor (AA)		Vendor (AB)		Vendor (AC)		Vendor (AD)		Vendor (AE)	
		MSRP % Discount	\$ Rate (indicated Hourly)	MSRP % Discount	\$ Rate (indicated Hourly)	MSRP % Discount	\$ Rate (indicate Hourly or Daily)	MSRP % Discount	\$ Rate (indicated Hourly)	MSRP % Discount	\$ Rate (indicate Hourly or Daily)
1	System Technician Technologist	0%	\$125.00	0%	\$125.00	No Bid	No Bid	0%	\$175.00	No Bid	No Bid
2	Standard Shop Installation	0%	\$95.00	0%	\$95.00	No Bid	No Bid	0%	\$125.00	No Bid	No Bid
3	Mobile Radio Installation	0%	\$105.00	0%	\$95.00	No Bid	No Bid	0%	\$150.00	No Bid	No Bid
4	Radio Programming	0%	\$95.00	0%	\$55.00	No Bid	No Bid	0%	\$100.00	No Bid	No Bid
5	Training	0%	\$125.00	0%	\$125.00	No Bid	No Bid	0%	\$200.00	No Bid	No Bid
6	Post-Warranty Maintenance	0%	\$105.00	0%	\$125.00	No Bid	No Bid	0%	\$200.00	No Bid	No Bid
7	Support Services – Implementation	0%	\$105.00	0%	\$125.00	No Bid	No Bid	0%	\$200.00	No Bid	No Bid
8	Support Services – Post Implementation	0%	\$105.00	0%	\$125.00	No Bid	No Bid	0%	\$200.00	No Bid	No Bid
9	Project Management Services	0%	\$125.00	0%	\$175.00	No Bid	No Bid	0%	\$150.00	No Bid	No Bid

Additional Items by Vendors:	Vendor (AB)		Vendor (AD)		
	MSRP % Discount	\$ Rate (indicate Hourly or Daily)	MSRP % Discount	\$ Rate (indicate Hourly or Daily)	
10	Design Engineering	0%	\$250.00	0%	\$250.00
11	Senior System Engineer	0%	\$300.00	0%	\$300.00
12	Consulting	0%	\$200.00	0%	\$200.00
13	Staging	0%	\$500.00	0%	\$200.00
14	Travel Per-diem	0%	\$150.00	0%	\$200.00
15	Travel Mileage	0%	\$0.55	0%	\$100.00

Vendor (AF)		Vendor (AG)		Vendor (AH)		Vendor (AI)		Vendor (AJ)		Vendor (AK)	
MSRP % Discount	\$ Rate (indicate Hourly or Daily)	MSRP % Discount	\$ Rate (indicate Hourly or Daily)	MSRP % Discount	\$ Rate (indicate Hourly or Daily)	MSRP % Discount	\$ Rate (indicated Hourly)	MSRP % Discount	\$ Rate (indicate Hourly or Daily)	MSRP % Discount	\$ Rate (indicate Hourly or Daily)
30%	See Appendix	0%	Refer to cataloge	0%	\$1,805.00 Daily Rate	0%	\$95.00	n/a	\$75.00	0%	\$85.00
30%	See Appendix	0%	Refer to cataloge	0%	\$150.00 Per hour	0%	\$95.00	n/a	\$75.00	0%	\$170.00
30%	See Appendix	0%	Refer to cataloge	0%	\$180.00-\$500.00 Per hour	0%	\$95.00	n/a	\$75.00	0%	\$170.00
30%	See Appendix	0%	Refer to cataloge	0%	\$35.00-\$125.00 per hour	0%	\$95.00	100% w/purchase	\$75.00	0%	\$30.00
30%	See Appendix	0%	Refer to cataloge	0%	System	0%	\$95.00	w/purchase	\$75.00	0%	\$85.00
30%	See Appendix	0%	Refer to cataloge	0%	System	0%	\$95.00	w/purchase	\$75.00	0%	\$85.00
30%	See Appendix	0%	Refer to cataloge	0%	System	0%	\$95.00	w/purchase	\$75.00	0%	\$85.00
No Bid	See Appendix	0%	Refer to cataloge	0%	System	0%	\$95.00	n/a	\$75.00	0%	\$85.00

Vendor (AF)		MSRP % Discount	\$ Rate (indicate Hourly or Daily)
Additional Items by Vendors: Extended Warranty Options (as per specifications instructions)		30%	See Appendix

III. Provide URL Link or Links to Communications, Radio Equipment, Parts, Accessories and Related Services Price Catalogs:

Vendor	Links
Vendor (AA)	See Appendix _
Vendor (AB)	www.code3services.com/catalogs.html Sales@code3services.com
Vendor (AC)	mike.wieke@emwaveinc.com www.emwaveinc.com www.nearson.com sales@emwaveinc.com
Vendor (AD)	jeffg@ets.us.com Vendor
Vendor (AE)	No Bid
Vendor (AF)	http://www.icomamerica.com/clientproposal
Vendor (AG)	https://premier.pspc.harris.com/infocenter/ https://www.harris.com/solution/pspc-technical-training
Vendor (AH)	http://www.motorolasolutions.com/en_xu/product-catalog-search.html
Vendor (AI)	URL Links not available. Price Catalogs are available upon request.
Vendor (AJ)	https://www.dropbox.com/s/q15ochcos5cx6zo/BK%20June%202020%20Retail%20Price%20List.pdf?
Vendor (AK)	No Bid

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BID PRICING RESPONSE FORM

I. Minimum Percentage Discount (%) off Manufacturer's Retail Price (MSRP)

**Additional rows and /or pages may be added to accommodate the Bidder's list of bidding information; please number pages and rows accordingly.*

No.	Manufacturer	Product Category	Product Code (APC)	Item	Short Description	MSRP %
1	Motorola	HW_MAINTENANCE	3	Field Services	SITE MAINTENANCE	0.00%
2	Motorola	HW_MAINTENANCE	6	Infrastructure Tech Support	ASTRO Dispatch	0.00%
3	Motorola	XTS_XTL_OTHER	15	PC_SPECIAL APPLICATIONS	DATA SOFTWARE-FIREGROUND	20.00%
4	Motorola	ASTRO_SYSTEMS_CONSOLES	28	DATA SYSTEM DISC	DATA CARROT APC	10.00%
5	Motorola	ASTRO_SYSTEMS_CONSOLES	29	DATA SYSTEM DISC	DATA MARGIN ADJUSTMENT	10.00%
6	Motorola	ASTRO_SUA	42	Astro SW Maint	Astro SUA Upgrade Operations	0.00%
7	Motorola	ASTRO_SUA	43	Astro SW Maint	ASTRO SUA Field Services	0.00%
8	Motorola	ASTRO_SYSTEMS_DROPSHIP	76	Cambium Backhaul Equipment	WIRELESS VALLEY SERVICES	0.00%
9	Motorola	EMERGING_SOLUTIONS	85	PD_AandC PRODUCTS	SCADA	10.00%
10	Motorola	ASTRO_SI	100	SI SITE DESIGN	HSD	0.00%
11	Motorola	ASTRO_SI	101	SI PASSTHROUGH_ET&S	350W VHF GTR	0.00%
12	Motorola	ASTRO_SYSTEMS_INFRA	104	PREPAID FREIGHT	PREPAID FREIGHT	0.00%
13	Motorola	APX_PORTABLE	108	APX7000	APX7000L	27.00%
14	Motorola	ASTRO_SYSTEMS_INFRA	112	G-Series HW	G-SERIES HW	18.00%
15	Motorola	ASTRO_SYSTEMS_INFRA	112	G-Series HW	G-SERIES HW	18.00%
16	Motorola	A&E_OTHER_ACCY	115	TWO WAY TRADITIONAL (Elgin DC)	COMMPORT	10.00%
17	Motorola	ASTRO_SYSTEMS_INFRA	117	FSA SW	FSA SW	10.00%
18	Motorola	ASTRO_SI	127	SI PASSTHROUGH_ET&S	SI OUTSOURCING	0.00%
19	Motorola	ASTRO_SI	128	SI INSOURCING	SI INSOURCING	0.00%
20	Motorola	A&E_OTHER_ACCY	129	TWO WAY DROPSHIP ACCY	MISC DROPSHIP	27.00%
21	Motorola	ASTRO_SYSTEMS_DROPSHIP	131	MW Backhaul & Channel Banks & Freq Std	Microwave	10.00%
22	Motorola	ASTRO_SYSTEMS_DROPSHIP	135	FREIGHT DROPSHIP	FREIGHT DROPSHIP	0.00%
23	Motorola	ASTRO_SYSTEMS_INFRA	137	Encryption Products Astro	KMF	5.00%
24	Motorola	APX_PORTABLE	142	AMP Single Band	AMP Single Band	20.00%
25	Motorola	ASTRO_SYSTEMS_INFRA	147	IP Transport HW	IP TRANSPORT HW	10.00%
26	Motorola	ASTRO_SYSTEMS_DROPSHIP	152	PT_OUTSOURCED STATION ACCESS	PT TRUNKED INTERCON MBX	5.00%
27	Motorola	EMERGING_SOLUTIONS	160	PD_IRRIGATION	Emerging Solutions DS	10.00%
28	Motorola	ASTRO_SYSTEMS_DROPSHIP	183	AFTERMARKET SITE EQUIPMENT	Distributed Antenna Systems	10.00%
29	Motorola	HW_MAINTENANCE	185	Devices Essential	Astro Device Essential	0.00%
30	Motorola	HW_MAINTENANCE	185	Devices Essential	Astro Device Essential	0.00%
31	Motorola	A&E_OTHER_ACCY	187	TWO WAY DROPSHIP ACCY	PORTABLE ACCESSORIES DROPSHIP	27.00%
32	Motorola	A&E_OTHER_ACCY	189	TWO WAY DROPSHIP ACCY	MOBILE ACCESSORIES	19.00%
33	Motorola	ASTRO_SYSTEMS_INFRA	200	D - Infrastructure	DELIVERY	0.00%
34	Motorola	XTS_XTL_OTHER	201	KVL	KVL II	10.00%
35	Motorola	ASTRO_SYSTEMS_CONSOLES	202	CONTROL CENTERS	MCD 5000 Deskset	20.00%

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36	Motorola	HW_MAINTENANCE	206	Demand and Local Device Repair	Local Device Repair	0.00%
37	Motorola	ASTRO_SYSTEMS_DROPSHIP	207	Site Equipment	Site Equipment	10.00%
38	Motorola	ASTRO_SI	208	SI PROJECT MANAGEMENT LABOR	SI PROJECT MANAGEMENT LABOR	0.00%
39	Motorola	HW_MAINTENANCE	209	System Installation Services	System Installation	0.00%
40	Motorola	ASTRO_SYSTEMS_INFRA	212	Encryption Products Astro	PKI Solution	0.00%
41	Motorola	HW_MAINTENANCE	219	G&PS DEVICE & ASSET MANAGEMENT	ASSET & CONFIGURATION MGMT	0.00%
42	Motorola	ASTRO_SYSTEMS_INFRA	225	QUANTAR_QUANTRO ANAL	QTAR QTAR RCVR 6809 TRNK	0.00%
43	Motorola	ASTRO_SYSTEMS_CONSOLES	229	Console Accessories	Logging and Furniture	15.00%
44	Motorola	HW_MAINTENANCE	231	Infrastructure Tech Support	3rd Party Case Support	0.00%
45	Motorola	ASTRO_SYSTEMS_INFRA	243	D - Infrastructure	QUANTAR QUANTRO ASTRO RP	0.00%
46	Motorola	ASTRO_SYSTEMS_CONSOLES	244	CONTROL CENTERS	MCC 7500e	10.00%
47	Motorola	HW_MAINTENANCE	261	REPLACEMENT PARTS 2-WAY	SERVICE AIDS SHOP SUPPLIES	5.00%
48	Motorola	ASTRO_SYSTEMS_DROPSHIP	262	Towers	TOWERS	10.00%
49	Motorola	A&E_OTHER_ACCY	271	TWO WAY TRADITIONAL (Elgin DC)	CARRY CASES	20.00%
50	Motorola	HW_MAINTENANCE	272	REPLACEMENT PARTS 2-WAY	RNSG INFRA MANUFACTURED	0.00%
51	Motorola	ASTRO_SYSTEMS_INFRA	273	Comparators Legacy	DIGITAC COMPARATOR	0.00%
52	Motorola	ASTRO_SYSTEMS_INFRA	274	Encryption Products Astro	OEM CryptR Micro	0.00%
53	Motorola	XTS_XTL_OTHER	276	Millennium Mobile	XTL5000 CONSOLETTTE	0.00%
54	Motorola	ASTRO_SYSTEMS_INFRA	277	SmartX	SMARTX	0.00%
55	Motorola	ASTRO_SYSTEMS_INFRA	280	DATA BASE STATION SMARTZONE	SMARTZONE CONTROLLER	0.00%
56	Motorola	ASTRO_SYSTEMS_INFRA	281	DATA BASE STATION SMARTZONE	SMARTZONE MANAGER	0.00%
57	Motorola	ASTRO_SYSTEMS_DROPSHIP	282	Cambium Backhaul Equipment	HF-SSB BUY-IN PRODUCTS	10.00%
58	Motorola	ASTRO_SI	285	Astro SI Training	Infrastructure Training	0.00%
59	Motorola	ASTRO_SI	286	Astro SI Training	SI CUSTOMER TRAINING	0.00%
60	Motorola	XTS_XTL_OTHER	287	PC_SPECIAL APPLICATIONS	PAC-RTVRS	0.00%
61	Motorola	ASTRO_SYSTEMS_INFRA	288	PT_RISK	ALTERNATIVE CHANNEL ENGR SERVI	0.00%
62	Motorola	HW_MAINTENANCE	290	Local Operational Support Services	WARRANTY WRAP	0.00%
63	Motorola	A&E_OTHER_ACCY	291	TWO WAY DROPSHIP ACCY	MOBILE DROPSHIP	20.00%
64	Motorola	HW_MAINTENANCE	293	Demand and Local Device Repair	Device Diagnostics	0.00%
65	Motorola	APX_PORTABLE	305	APX4000XH	APX4000XH	27.00%
66	Motorola	ASTRO_SI	306	SI SITE DESIGN	SI SITE DESIGN	0.00%
67	Motorola	ASTRO_SI	308	SI SYSTEMS RISK	SYSTEMS INTEGRATION SYSTEM DIS	0.00%
68	Motorola	ASTRO_SI	309	SI SYSTEMS RISK	SYSTEMS INTEGRATION STANDARDIZ	0.00%
69	Motorola	ASTRO_SYSTEMS_INFRA	316	Infrastructure Pricing Adjustments	INFRASTRUCTURE SYSTEM DISC APC	0.00%
70	Motorola	ASTRO_SYSTEMS_INFRA	318	Infrastructure Pricing Adjustments	INFRASTRUCTURE MARGIN ADJ	0.00%
71	Motorola	XTS_XTL_OTHER	326	COSMO PT_ASTRO XTS	ASTRO XTS3000 TRUNKED	0.00%
72	Motorola	ASTRO_SYSTEMS_CONSOLES	328	CONTROL CENTERS	CENTRACM II ELECT SP	25.00%
73	Motorola	ASTRO_SYSTEMS_DROPSHIP	329	Buildings & Sites on Wheels	MSI Std Bldg	10.00%
74	Motorola	ASTRO_SUBS_SOFTWARE	332	PC_SOFTWARE SALES	CONV FLASHPORT SUBSCR	27.00%
75	Motorola	ASTRO_MANAGED_SERVICES	348	Astro System Premier	Astro System Premier	0.00%
76	Motorola	ASTRO_SYSTEMS_DROPSHIP	351	Site Equipment	RF Antenna and TX Line	10.00%

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15.00%

77	Motorola	ASTRO_SYSTEMS_CONSOLES	354	MotoConsole Product	MotoConsole Product	15.00%
78	Motorola	Field_Response_Reporting	357	Gridstone	Gridstone MSI Software Licenses	0.00%
79	Motorola	ASTRO_SYSTEMS_INFRA	358	IP Transport SW	IP TRANSPORT SW	10.00%
80	Motorola	ASTRO_MANAGED_SERVICES	359	MotoConsole Support Svcs	MotoConsole Support Svcs	0.00%
81	Motorola	HW_MAINTENANCE	362	REPLACEMENT PARTS 2-WAY	RPG LOW MID HIGH SRCD	0.00%
82	Motorola	HW_MAINTENANCE	371	REPLACEMENT PARTS 2-WAY	RADIO SUBSCRIPTION SOFTW	0.00%
83	Motorola	A&E_OTHER_ACCY	372	TWO WAY TRADITIONAL (Elgin DC)	SPEAKER MICROPHONES	27.00%
84	Motorola	HW_MAINTENANCE	373	Astro System Advanced	Astro System Advanced	0.00%
85	Motorola	XTS_XTL_OTHER	374	PC_ASTRO SPECTRA MOBILE	ASTRO CONSOLETTTE	0.00%
86	Motorola	ASTRO_SYSTEMS_INFRA	377	Site Controllers Legacy	MTC CONTROLLERS	0.00%
87	Motorola	ASTRO_SYSTEMS_INFRA	381	D - Infrastructure	WNG RNC SW	15.00%
88	Motorola	ASTRO_SYSTEMS_INFRA	382	NFM SW	NFM SW	10.00%
89	Motorola	HW_MAINTENANCE	386	Demand and Local Device Repair	Repair Bank	0.00%
90	Motorola	ASTRO_SI	387	Consoles SI	Consoles SI	0.00%
91	Motorola	HW_MAINTENANCE	390	Field Services	System Management	0.00%
92	Motorola	HW_MAINTENANCE	393	Field Services	Contract Administration	0.00%
93	Motorola	HW_MAINTENANCE	395	Devices Essential	ASTRO Device Comprehensive	0.00%
94	Motorola	ASTRO_SYSTEMS_INFRA	405	K Core	K Core	15.00%
95	Motorola	APX_PORTABLE	411	VX P949	VX P949	25.00%
96	Motorola	A&E_OTHER_ACCY	414	TWO WAY TRADITIONAL	VISAR ACCY	0.00%
97	Motorola	ASTRO_SYSTEMS_DROPSHIP	415	TEST EQUIPMENT	Test Equipment	10.00%
98	Motorola	ASTRO_SYSTEMS_DROPSHIP	417	AFTERMARKET SITE EQUIPMENT	RESALE FIXED ACCESS AFTMKT	10.00%
99	Motorola	ASTRO_SYSTEMS_INFRA	424	Master Site Astro HW	MASTER SITE ASTRO HW	15.00%
100	Motorola	ASTRO_SYSTEMS_INFRA	425	L Core	L Core	15.00%
101	Motorola	APX_PORTABLE	426	APX4000_APX2000	APX4000 APX2000	27.00%
102	Motorola	ASTRO_SI	427	SI PASSTHROUGH_ET&S	SI PASSTHROUGH ET S	0.00%
103	Motorola	ASTRO_SUBS_SOFTWARE	430	PC_SOFTWARE SALES	FLASHPORT SFTWR UPGRADE	27.00%
104	Motorola	HW_MAINTENANCE	431	Devices Advanced	Astro Device Management Essential	0.00%
105	Motorola	ASTRO_SI	441	SI SITE DESIGN	SPECIAL SERVICE	0.00%
106	Motorola	ASTRO_SYSTEMS_CONSOLES	443	CONTROL CENTERS	MCC 7500	15.00%
107	Motorola	ASTRO_SYSTEMS_INFRA	448	QUANTAR_QUANTRO ANAL	ANALOG QUANTAR	0.00%
108	Motorola	A&E_BATTERIES	453	REPL BATTERIES	CGISS BATTERIES	27.00%
109	Motorola	HW_MAINTENANCE	454	REPLACEMENT PARTS 2-WAY	RNSG INFRA SOURCED	0.00%
110	Motorola	HW_MAINTENANCE	456	REPLACEMENT PARTS 2-WAY	RPG LOW MID HIGH MANU	0.00%
111	Motorola	ASTRO_SYSTEMS_DROPSHIP	457	AFTERMARKET SITE EQUIPMENT	RF Conditioning & Distribution	10.00%
112	Motorola	HW_MAINTENANCE	458	Devices Essential	ASTRO Device Repair	0.00%
113	Motorola	HW_MAINTENANCE	461	Devices Installation Services	Device Installation	0.00%
114	Motorola	APX_MOBILE	466	APX1500	APX1500	27.00%
115	Motorola	ASTRO_SYSTEMS_INFRA	469	NFM HW	NFM HW	15.00%
116	Motorola	APX_PORTABLE	470	SoldierMac	SOLDIER MAC	27.00%
117	Motorola	APX_MOBILE	471	APX4500_APX2500	APX4500 APX2500	27.00%
118	Motorola	ASTRO_SYSTEMS_INFRA	474	MTR3000	MTR2000 CONV INDIRECT	0.00%
119	Motorola	A&E_OTHER_ACCY	476	TWO WAY TRADITIONAL	SCHAUMBURG DC ACCESSORIES	20.00%
120	Motorola	APX_PORTABLE	481	APX 6000 Mackinaw	APX 6000 MACKINAW	27.00%

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121	Motorola	ASTRO_SYSTEMS_INFRA	482	PDR 8000	PDR 8000	15.00%
122	Motorola	ASTRO_SYSTEMS_DROPSHIP	490	DROPSHIP Standardization_System Discount	DROPSHIP SYSTEM DISCOUNT APC	10.00%
123	Motorola	ASTRO_SYSTEMS_INFRA	495	Astro 25 Data Solutions	PDG HARDWARE	15.00%
124	Motorola	ASTRO_SYSTEMS_DROPSHIP	501	Cambium Backhaul Equipment	MICOM-2000	10.00%
125	Motorola	A&E_OTHER_ACCY	505	TWO WAY DROPSHIP ACCY	CALLBOX	5.00%
126	Motorola	ASTRO_SYSTEMS_INFRA	509	QUANTAR_QUANTRO DIG	ASTRO QUANTAR	0.00%
127	Motorola	ASTRO_SYSTEMS_INFRA	512	MTR3000	MTR3000	0.00%
128	Motorola	ASTRO_SYSTEMS_DROPSHIP	515	Services Led Dropship	Services Led Dropship	10.00%
129	Motorola	ASTRO_SYSTEMS_INFRA	524	MOTOBRIDGE	MOTOBRIDGE	15.00%
130	Motorola	ASTRO_SYSTEMS_INFRA	525	Comparators Legacy	ASTROTAC COMPARATOR	0.00%
131	Motorola	XTS_XTL_OTHER	526	PC_ASTRO SPECTRA MOBILE	ASTRO SPECTRA PLUS	0.00%
132	Motorola	APX_MOBILE	527	APX 6500 Mobile	APX 6500 MOBILE	27.00%
133	Motorola	APX_PORTABLE	536	APX Covert Portable	APX Covert Portable	27.00%
134	Motorola	ASTRO_SYSTEMS_INFRA	537	QUANTAR_QUANTRO DIG	QTAR SZ ASTRO INTELLIRPT	0.00%
135	Motorola	APX_PORTABLE	562	APX7000XE	APX7000XE APXFIRE	27.00%
136	Motorola	XTS_XTL_OTHER	571	Astro Subs Dropship	Astro Subs Dropship	0.00%
137	Motorola	A&E_OTHER_ACCY	577	TWO WAY TRADITIONAL	WARIS ACCESSORIES	0.00%
138	Motorola	APX_PORTABLE	579	APX8000	APX8000	27.00%
139	Motorola	APX_PORTABLE	581	APX8000XE	APX8000XE	27.00%
140	Motorola	ASTRO_SYSTEMS_INFRA	593	MTR3000	MTR2000 TRNK DIRECT	0.00%
141	Motorola	ASTRO_SYSTEMS_INFRA	595	G-Series SW	G-SERIES SW	18.00%
142	Motorola	ASTRO_SUA	613	Consoles SW Maintenance	Consoles SW Maintenance	0.00%
143	Motorola	HW_MAINTENANCE	614	Consoles HW Maintenance	Consoles HW Maintenance	0.00%
144	Motorola	A&E_OTHER_ACCY	619	TWO WAY TRADITIONAL (Elgin DC)	900 DIGITAL ACCESSORIES	27.00%
145	Motorola	ASTRO_SYSTEMS_INFRA	643	Comparators Legacy	MODEMS	15.00%
146	Motorola	A&E_OTHER_ACCY	644	TWO WAY TRADITIONAL (Elgin DC)	CHARGERS/RECONDITIONERS	19.00%
147	Motorola	HW_MAINTENANCE	646	Sonoma Hardware Support	Sonoma Hardware Support	0.00%
148	Motorola	ASTRO_SYSTEMS_INFRA	647	D - Infrastructure	TRUNKED TERMINALS SOFTWA	10.00%
149	Motorola	APX_MOBILE	652	APX6500 Basic product	APX6500 Basic	27.00%
150	Motorola	A&E_OTHER_ACCY	653	MISC ACCY	MISC	0.00%
151	Motorola	APX_PORTABLE	655	APX7000	APX7000	27.00%
152	Motorola	APX_MOBILE	656	APX7500	APX7500	27.00%
153	Motorola	XTS_XTL_OTHER	671	PT_DSKTP PHASEOUT	SUBSCRIBER MARGIN ADJUSTMENT	0.00%
154	Motorola	APX_PORTABLE	673	APX8000H	APX8000H	27.00%
155	Motorola	ASTRO_SYSTEMS_INFRA	675	D-Series Base Radio HW	D-Series Base Radio HW	0.00%
156	Motorola	HW_MAINTENANCE	676	HW Maintenance Video	Video Advanced	0.00%
157	Motorola	ASTRO_SYSTEMS_INFRA	677	D-Series Site Controller HW	D-Series Site Controller HW	0.00%
158	Motorola	XTS_XTL_OTHER	678	PT_LTS2000 TRUNKED	LTS2000 TRNK	0.00%
159	Motorola	ASTRO_SYSTEMS_INFRA	680	D-Series SW	D-Series SW	0.00%
160	Motorola	APX_MOBILE	681	APX8500	APX8500	27.00%
161	Motorola	ASTRO_SYSTEMS_INFRA	704	AME	AME	10.00%
162	Motorola	A&E_OTHER_ACCY	706	TWO WAY TRADITIONAL (Elgin DC)	MOBILE CONSOLE ACCESSORIES	20.00%
163	Motorola	ASTRO_SYSTEMS_DROPSHIP	708	Computers & Monitors	Computers & Monitors	10.00%
164	Motorola	ASTRO_SYSTEMS_INFRA	729	INFRASTRUCTURE UPGRADE	CONV FLASHPORT INFRA	20.00%

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165	Motorola	ASTRO_SYSTEMS_CONSOLES	735	Avtec Product	Avtec Product	5.00%
166	Motorola	ASTRO_SUA	738	Avtec Scoutcare	Avtec Scoutcare	0.00%
167	Motorola	ASTRO_SUA	739	Astro SW Maint	ASTRO SUA Completed Contract	0.00%
168	Motorola	ASTRO_SYSTEMS_CONSOLES	740	Outsourced Consoles	MIP 5000	10.00%
169	Motorola	ASTRO_SUA	741	Astro SW Maint	ASTRO SUA Upgrade Operations Completed Contract	0.00%
170	Motorola	A&E_OTHER_ACCY	742	TWO WAY TRADITIONAL (Elgin DC)	PORTABLE AUDIO ACCESSORIES	20.00%
171	Motorola	ASTRO_SYSTEMS_INFRA	743	QUANTAR_QUANTRO DIG	ASTRO RECEIVERS	15.00%
172	Motorola	HW_MAINTENANCE	744	REPLACEMENT PARTS 2-WAY	MISC SUBSCRIBER INFRASTRUCTURE	0.00%
173	Motorola	ASTRO_SUA	745	Astro SW Maint	ASTRO SUA Field Services Completed Contract	0.00%
174	Motorola	HW_MAINTENANCE	746	Services (Non-SI) Training	SUA TRAINING Completed Contract	0.00%
175	Motorola	HW_MAINTENANCE	753	Devices Tech Support	Devices Tech Support	0.00%
176	Motorola	ASTRO_SYSTEMS_CONSOLES	754	Outsourced Consoles	Console Peripherals	10.00%
177	Motorola	APX_PORTABLE	755	APX6000 Basic	APX6000 BASIC	27.00%
178	Motorola	APX_PORTABLE	756	APX6000XE	APX6000XE	27.00%
179	Motorola	APX_MOBILE	757	APX4500 Li	APX4500 Li	27.00%
180	Motorola	APX_MOBILE	761	APX7500	APX 7500 CONSOLETTTE	27.00%
181	Motorola	HW_MAINTENANCE	769	Field Services	Preventive Maintenance	0.00%
182	Motorola	ASTRO_SUA	771	Devices and Accessories SMA	Devices and Accessories SMA	0.00%
183	Motorola	HW_MAINTENANCE	772	Infrastructure Tech Support	Astro Infrastructure Tech Support	0.00%
184	Motorola	XTS_XTL_OTHER	775	MANTARAY EXPRESS LOW TIER MOBILE	XTL1500 7 800	0.00%
185	Motorola	A&E_OTHER_ACCY	785	TWO WAY TRADITIONAL (Elgin DC)	CHARGERS RECONDITIONERS	20.00%
186	Motorola	ASTRO_SYSTEMS_INFRA	786	D - Infrastructure	AIR TIME ACCUMULATOR	0.00%
187	Motorola	A&E_OTHER_ACCY	795	TWO WAY TRADITIONAL (Elgin DC)	GP P110 ACCESSORIES	20.00%
188	Motorola	A&E_OTHER_ACCY	796	TWO WAY TRADITIONAL	VISAR ACCESSORIES MT PL	0.00%
189	Motorola	A&E_BATTERIES	798	REPL BATTERIES	ABC BATTERY PROGRAM	0.00%
190	Motorola	ASTRO_SYSTEMS_DROPSHIP	800	Cambium Backhaul Equipment	WIRELESS VALLEY MAINTENANCE	10.00%
191	Motorola	HW_MAINTENANCE	813	Devices Essential	Accessories SFS Comprehensive	0.00%
192	Motorola	HW_MAINTENANCE	814	Security Services	Astro CyberSecurity	0.00%
193	Motorola	HW_MAINTENANCE	816	Devices Essential	Accessories Essential	0.00%
194	Motorola	ASTRO_SUA	823	Astro SW Maint	Astro SUA & SMA	0.00%
195	Motorola	ASTRO_SYSTEMS_INFRA	824	SUA POC	SUA POC	0.00%
196	Motorola	ASTRO_POC	833	G&PS Astro SI POC OLD	SI SITE CONSTRUCTION	0.00%
197	Motorola	APX_PORTABLE	837	APX1000	APX1000	27.00%
198	Motorola	ASTRO_SYSTEMS_DROPSHIP	856	Buildings & Sites on Wheels	MOTOROLA ALTERNATIVE BUILDING	10.00%
199	Motorola	EMERGING_SOLUTIONS	870	PD_IRRIGATION	IRRIGATION PRODUCTS	10.00%
200	Motorola	ASTRO_SI	872	SI ET&S Vendors	SI ET&S VENDORS	0.00%
201	Motorola	ASTRO_SI	874	SI Third Party Vendors	SI THIRD PARTY VENDORS	0.00%
202	Motorola	ASTRO_SYSTEMS_INFRA	877	Master Site Astro SW	MASTER SITE ASTRO SW	18.50%
203	Motorola	ASTRO_SYSTEMS_DROPSHIP	881	Cambium Backhaul Equipment	POWERLINE LV	10.00%
204	Motorola	HW_MAINTENANCE	882	Field Services	On-site Field Services	0.00%

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205	Motorola	HW_MAINTENANCE	900	Infrastructure Repair Services	T&M System Repair	0.00%
206	Motorola	A&E_OTHER_ACCY	903	BUSINESS LIGHT ACCY	RBR ACCY	0.00%
207	Motorola	ASTRO_SYSTEMS_DROPSHIP	904	Cambium Backhaul Equipment	Point to Multipoint	10.00%
208	Motorola	ASTRO_SYSTEMS_DROPSHIP	906	MW Backhaul & Channel Banks & Freq Std	Time and Frequency Systems	10.00%
209	Motorola	ASTRO_SYSTEMS_DROPSHIP	908	Cambium Backhaul Equipment	DROPSHIP LICENSE POINT TO POIN	10.00%
210	Motorola	HW_MAINTENANCE	929	Infrastructure Repair Services	ASTRO Repair	0.00%
211	Motorola	HW_MAINTENANCE	943	Services (Non-SI) Training	Training	0.00%
212	Motorola	ASTRO_SYSTEMS_DROPSHIP	947	Cambium Backhaul Equipment	RAD	10.00%
213	Motorola	HW_MAINTENANCE	948	Infrastructure Repair Services	Local System Repair	0.00%
214	Motorola	ASTRO_SYSTEMS_DROPSHIP	963	Cambium Backhaul Equipment	TUT	10.00%
215	Motorola	HW_MAINTENANCE	964	PCR System Essential & Advanced	PCR System Essential	0.00%
216	Motorola	ASTRO_SYSTEMS_INFRA	967	D - Infrastructure	PRIV SYS INTLNOC RELEASE	0.00%
217	Motorola	HW_MAINTENANCE	969	Security Services	Astro SUS Patching	0.00%
218	Motorola	HW_MAINTENANCE	972	PERFORMANCE SERVICES	ASTRO Network Performance	0.00%
219	Motorola	HW_MAINTENANCE	978	Demand and Local Device Repair	T&M Device Repair	0.00%
220	Motorola	ASTRO_SYSTEMS_DROPSHIP	980	Computers & Monitors	Third Party Astro Data Applications	0.00%
221	Motorola	HW_MAINTENANCE	984	Infrastructure Tech Support	Software Installs	0.00%
222	Motorola	HW_MAINTENANCE	986	REPLACEMENT PARTS 2-WAY	LEGACY SUBSCRIBER	0.00%
223	Motorola	HW_MAINTENANCE	988	Infrastructure Repair Services	Non-MSI Serviceable Item	0.00%

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BID PRICING RESPONSE FORM

I. Minimum Percentage Discount (%) off Manufacturer's Retail Price (MSRP)

**Additional rows and /or pages may be added to accommodate the Bidder's list of bidding information; please number pages and rows accordingly.*

No.	Manufacturer	Product Category	APC	Item	Short Description	MSRP % Discount
1.	Motorola	Radio	007	EVX-S24	EVX-S24	25%-30%
2.	Motorola	TRBO	018	CP Portfolio	CP Portfolio	25%-30%
3.	Motorola	TRBO	019	PM/CM Portfolio	PM/CM Portfolio	25%-30%
4.	Motorola	Portable Radios	037	TRBO Radio Portfolio	TRBO Radio Portfolio	25%-30%
5.	Motorola	Mobile Stations	038	MotoTRBO	MotoTRBO	25%-30%
6.	Motorola	LTE Systems Dropship	055	LTE Switch Routers	LTE Switch Routers	10%
7.	Motorola	Portable Radios	087	TRBO Radio Portables	TRBO Radio Portables	25%-30%
8.	Motorola	Pagers/Receivers	136	Minitor Products	Minitor Products	15%
9.	Motorola	Portable Radios TRBO	158	TRBO Radio CP Portfolio	TRBO Radio CP Portfolio	25%-30%
10.	Motorola	Portable Radios APX Accessories	187	APX Portable Accessories	APX Portable Accessories	27%
11.	Motorola	Mobiles	189	Mobile Accessories	Mobile Accessories	20%
12.	Motorola	MotoTRBO	421	Application Partner Programs	Application Partner Programs	0%
13.	Motorola	MotoTRBO	422	Infrastructure	Infrastructure	10%-15%
14.	Motorola	MotoTRBO	433	MotoTRBO High Tier Repeater	MotoTRBO High Tier Repeater	15%-30%
15.	Motorola	Professional Commercial Radio	435	Capacity Max Hardware	Capacity Max Hardware	20%
16.	Motorola	Professional Commercial Radio	449	Capacity Max Software License	Capacity Max Software License	20%
17.	Motorola	Pagers/Receivers	452	Pagers	Pagers	15%
18.	Motorola	Dispatch	454	Audio Accessories	Audio Accessories	15%
19.	Motorola	Fixed Station	457	Infrastructure Antennas	Infrastructure Antennas	20%
20.	Motorola	Professional Commercial Radio	475	MotoTRBO Trunking Mobile	MotoTRBO Trunking Mobile	25%-30%
21.	Motorola	MotoTRBO	478	MotoTRBo Mid Tier Repeater	MotoTRBo Mid Tier Repeater	15%-30%
22.	Motorola	Mobiles	484	MotoTRBO	MotoTRBO	25%-30%
23.	Motorola	Dispatch	520	Wave Technology	Wave Technology	0%
24.	Motorola	MotoTRBO	521	MotoTRBO Low Tier Repeater	MotoTRBO Low Tier Repeater	15%-30%
25.	Motorola	Accessories	271	Carry Cases	Carry Cases	15%
26.	Motorola	Fixed Station	273	Analog Comparator	Analog Comparator	10%

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27.	Motorola	Accessories	291	Mobile Dropship	Mobile Dropship	10%
28.	Motorola	Vertex	301	Vertex Parts	Vertex Parts	10%
29.	Motorola	Wave PTT	336	Wave on Cloud 3 rd Party Services - Recurring	Wave on Cloud 3 rd Party Services - Recurring	0%
30.	Motorola	Professional Commercial Radio	345	Low Tier Business Radio	Low Tier Business Radio	25%-30%
31.	Motorola	MotoTRBO	356	MotorTRBO Anywhere Gateway	MotorTRBO Anywhere Gateway	10%
32.	Motorola	MotoTRBO	346	MotorTRBO Anywhere License	MotorTRBO Anywhere License	10%
33.	Motorola	Pagers/Receivers	361	Paging	Paging	15%
34.	Motorola	Accessories	372	Speaker Microphones	Speaker Microphones	27%
35.	Motorola	Professional Commercial Radios	401	Digital Portable	Digital Portable	25%-30%
36.	Motorola	Wave PTT Wave on Cloud Product	583	Wave on Cloud 3 rd Party Hardware and Software	Wave on Cloud 3 rd Party Hardware and Software	0%
37.	Motorola	Portable Radios	626	TRBO Radio PR Portfolio	TRBO Radio PR Portfolio	25%-30%
38.	Motorola	Wave PTT	642	Wave on Cloud MSI Hardware	Wave on Cloud MSI Hardware	10%
39.	Motorola	MotoTRBO Radios	777	Portables	Portables	25%-30%
40.	Motorola	Portable Radios – Misc Accessories	785	APX Accessories	APX Accessories	27%
41.	Motorola	LTE	790	LTE LEX 11	LTE LEX 11	0%
42.	Motorola	Professional Commercial Radio	794	Professional Fixed Equipment	Professional Fixed Equipment	15%
43.	Motorola	Portable Radios	795	Misc APX Accessories	Misc APX Accessories	27%
44.	Motorola	Portable Radios	798	Misc APX Accessories	Misc APX Accessories	27%
45.	Motorola	Professional Commercial radio	807	Subscribers	Subscribers	25%-30%
46.	Motorola	Professional Commercial radio	819	VX-261	VX-261	25%-30%
47.	Motorola	Professional Commercial radio	821	Limited Display Keypad Subscriber	Limited Display Keypad Subscriber	25%-30%
48.	Motorola	Portable Radios	837	Misc APX Accessories	Misc APX Accessories	27%
49.	Motorola	Accessories	849	Other Consumer Accessories	Other Consumer Accessories	15%-27%
50.	Motorola	Professional Commercial radio	871	Full Display Keypad Subscriber	Full Display Keypad Subscriber	25%-30%
51.	Motorola	Dispatch	892	Wave Technology	Wave Technology	0%

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52.	Motorola	Mobiles	922		CM200/300	25%-30%



City of Santa Fe, New Mexico

Memorandum



DATE: February 15, 2022

TO: Governing Body

VIA: Regina Wheeler, Public Works Department Director *RW*
 Erick Aune, AICP, Acting Land Use Planning Manager/SFMPO Officer *EA*

FROM: Romella Glorioso-Moss, Public Works Senior Project Administrator *RGM*
 Melissa McDonald, Parks and Open Space Division Director

ACTION

Approve a resolution to amend the *Impact Fees Capital Improvement Plan FY 2021-2027* and replace Tables 80 and 81 listing Planned Road Improvements and Parks and Trails Improvements as recommended by the Capital Improvements Advisory Committee; Romella Glorioso-Moss, rsglorioso-moss@santafenm.gov, 505-955-6623; and Melissa McDonald, mamcdonald@santafenm.gov, 505-955-6840

BACKGROUND

The *Impact Fees Capital Improvement Plan FY 2021-2027* was adopted by the Governing Body via Resolution 2020-50 on December 9, 2020. Like any capital infrastructure plan, it must be updated periodically to reflect current funding opportunities, costs, needs and priorities. The Capital Improvements Advisory Committee, at its February 10, 2022 meeting, approved the changes to Tables 80 and 81 shown below. These tables list projects eligible for Roadway and Parks impact fee funding.

Amend IFCIP Appendix G: Capital Facility Plans Tables 80 and 81 read as follows (changes shown in red):

Table 80 Planned Major Road Improvements, 2022-2027

A. Roadway Improvements

	PROJECT NAME	LOCATION	COST ESTIMATE
1)	<i>Arroyo Chamiso Crossing</i>	Cerrillos to Rodeo	\$10,000,000
2)	<i>Beckner Road</i>	Los Soleras to Richards	\$7,000,000
3)	<i>Bike Lanes/Sidewalks*</i>	Reconstruction/Expansion	\$4,000,000
4)	<i>Bishop's Lodge Road Reconstruction</i>	<i>Paseo de Peralta to Circle Drive</i>	<i>\$6,000,000</i>
5)	<i>Calle Po Ae Pi Extension</i>	Airport to Rufina	\$1,000,000
6)	<i>Southside Transit Center (Addl.)/ Camino Entrada Roundabout</i>	Valdes Industrial Park/ East/West Camino Entrada	\$2,300,000
7)	<i>Jaguar Drive Extension</i>	NM599 to Municipal Airport	\$9,000,000
8)	<i>Governor Miles Reconstruction</i>	Richards to Nizhoni	\$2,750,000
9)	<i>Guadalupe Bridge Rehabilitation</i>	<i>Guadalupe St/West Alameda St</i>	<i>\$1,000,000</i>
10)	<i>Guadalupe St. Reconstruction*</i>	Agua Fria to Paseo de Peralta	\$8,000,000
11)	<i>Henry Lynch Reconstruction</i>	Rufina to Agua Fria	\$3,100,000
12)	<i>Lopez Lane</i>	<i>Lopez Ln to Caja del Oro Grant Rd</i>	<i>\$5,000,000</i>
13)	<i>Pacheco St Bike and Ped Improvements</i>	<i>W San Mateo Rd to Alta Vista St</i>	<i>\$1,000,000</i>
14)	<i>Paseo del Sol Extension</i>	Jaguar to Jaguar	\$9,000,000
15)	<i>Rufina</i>	Harrison to Camino Carlos Rey	\$750,000
16)	<i>San Felipe Road Reconstruction</i>	Agua Fria to Airport Road	\$2,000,000
17)	<i>SWAN Park Road</i>	<i>Tierra Contenta</i>	<i>\$1,000,000</i>
18)	<i>St. Michael's Drive-Rail Trail Underpass</i>	<i>St. Michael's Drive/ Rail Trail</i>	<i>\$8,700,000</i>
19)	<i>St. Michael's Drive Reconstruction</i>	<i>St. Francis to Cerrillos Road</i>	<i>\$23,000,000</i>
20)	<i>West Alameda Reconstruction*</i>	Calle Nopal to Siler	\$7,000,000
	Total, Road Improvements		\$110,600,000

B. Intersection/Signalization Improvements

	PROJECT NAME/INTERSECTION	COST ESTIMATE
1)	Agua Fria/South Meadows	\$3,150,000
2)	Cerrillos/Sandoval/Manhattan	\$2,000,000
3)	Grant/Griffin	\$260,000
4)	Sandoval/Montezuma	\$850,000
5)	Agua Fria/Cottonwood	\$2,000,000
6)	Airport Road/Calle Po Ae Pi	\$500,000
7)	Galisteo/Rodeo	\$500,000
8)	Paseo de Peralta/Acequia Madre	\$500,000
9)	Rail Trail/Paseo de Peralta, 2nd St, Siringo Rd, Rodeo Rd	\$1,500,000
10)	Rufina/Lopez Lane	\$2,500,000
11)	Beckner/Richards	\$2,000,000
	Total, Intersection/Signalization Improvements	\$15,760,000

C. Bicycle and Pedestrian Trails

	PROJECT NAME	LOCATION	COST ESTIMATE
1)	Acequia Trail Extension	Otowi to La Cieneguita	\$1,650,000
2)	Acequia Trail Extension	Rufina St to San Felipe Rd	\$3,400,000
3)	Arroyo Chamisos Extension	East Zia to West Zia	\$1,000,000
4)	Bicycle and Pedestrian Wayfinding	Various	\$200,000
5)	Canada Rincon Trail	Calle Mejia to Camino Francisca	\$2,500,000
6)	Midtown Campus Trail	Siringo to St. Michael's Drive	\$1,500,000
7)	NM Central Trail	Pinon Elementary School to Pueblos del Sol Trail	\$1,650,000
8)	River Trail Extension	Cottonwood to South Meadows	\$1,650,000
9)	Tierra Contenta Trail Extension	Buffalo Grass to South Meadows	\$2,200,000
10)	Tierra Contenta Arroyo Chamiso Trail	South Meadows to Camino Entrada	\$2,500,000
	Total, Trails		\$18,250,000
Total, All Road and Trails Projects			\$145,610,000

Table 81 Planned Park/Trails Improvements, 2022-2027

A. Planned Park Improvements

	PROJECT NAME	COST ESTIMATE
1)	Las Soleras Park/Open Space/Trails	\$8,250,000
2)	Nava Ade Park Development	\$2,115,000
3)	SW Activity Node (SWAN - Tierra Contenta) Ph 2-4	\$20,000,000
4)	Small Park-neighborhood & community parks	\$2,000,000
5)	Play Equipment	\$2,000,000
6)	Exercise Equipment	\$650,000
7)	Picnic Area, Shade Structures, Miscellaneous Equipment	\$500,000
8)	Restrooms	\$1,950,000
9)	Tennis/Pickle Ball Courts	\$1,000,000
10)	Fitness Courts	\$600,000
	Total, Park Improvements	\$39,065,000

B. Planned Parks Trail Improvements

	PROJECT NAME	COST ESTIMATE
1)	Natural Surface Trail Construction	\$300,000
2)	Park and Trail Wayfinding Signage	\$350,000
3)	Las Soleras Trail	\$1,000,000
4)	River Trail Extension & Restoration: Caja del Oro Grant to San Felipe	\$10,000,000
5)	Northwest Quadrant Trails	\$300,000
	Total, Trail Improvements	\$11,950,000

Total, All Parks Projects	\$51,015,000
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ATTACHMENTS

IFCIP FY2021-2027

Resolution 2020-50

VOTE SUMMARY



Meeting Name - Quality of Life Committee

Meeting Start Date - 03/16/2022

Meeting Committee - Quality of Life Committee

Item Title - CONSIDERATION OF RESOLUTION 2022-___ (Councilor Rivera, Councilor Cassutt) to Approve Amending Impact Fees Capital Improvement Plan FY2021-2027 and Replace Tables 80 and 81 Listing Planned Road Improvements and Parks and Trails Improvements as Recommended by the Capital Improvements Advisory Committee. (Romella Glorioso-Moss, Projects Administrator: rsglorioso-moss@santafenm.gov, 505-955-6623; and Melissa McDonald, Parks Director: mamcdonald@santafenm.gov, 505-955-6840)

Committee Review:

Governing Body (Introduced): 03/09/2022

Quality of Life Committee: 03/16/2022

Public Works and Utilities Committee: 03/28/2022

Finance Committee: 04/04/2022

Governing Body: 04/13/2022

Item Type - resolution

Item Owner - Romella Glorioso-Moss

Item Sponsor - Chris Rivera

Item Tracking Number - 22-13856

Motion Type - Approve

Motion Mover - Michael Garcia

Motion Secunder - Amanda Chavez

Motion Status -

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

VOTE SUMMARY



City of Santa Fe

Vote For Names - Jamie Cassutt, Michael Garcia, Renee Villarreal, Lee Garcia, Amanda Chavez

Vote Against Names -

Vote Abstain Names -

Vote Absent Names -

User Name - Elizabeth Martin

User Email - max4martin@yahoo.com

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2022-__**

3 **INTRODUCED BY:**

4
5 Councilor Chris Rivera

6 Councilor Jamie Cassutt

7
8
9
10 **A RESOLUTION**

11 **AMENDING APPENDIX G OF THE IMPACT FEES CAPITAL IMPROVEMENT PLAN**
12 **(“IFCIP”) FY 2021-2027 TO REPLACE TABLES 80 AND 81 LISTING PLANNED ROAD**
13 **IMPROVEMENTS AND PARKS AND TRAILS IMPROVEMENTS AS RECOMMENDED**
14 **BY THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE.**

15
16 **WHEREAS**, the State of New Mexico enacted the Development Fees Act, NMSA 1978,
17 Sections 5-8-1 to -43 (“Act”), to enable local governments to adopt local development impact fees;
18 and

19 **WHEREAS**, the Act requires periodic updates of the impact fee land use assumptions and
20 capital improvement plan at least every five (5) years; and

21 **WHEREAS**, on August 27, 2014, in accordance with the Act, the Governing Body adopted
22 Resolution No. 2014-71, which approved the “Impact Fee Capital Improvements Plan 2020 for
23 Roads, Parks, Fire/EMS and Police,” and Ordinance No. 2014-28, which amended the Impact Fee
24 Ordinance in SFCC 1987, Section 14-8.14; and

25 **WHEREAS**, the City of Santa Fe has added capital improvements to its roads, parks,

1 fire/EMS, and police amenities and it has experienced inflated costs of providing capital
2 improvements since 2014; and

3 **WHEREAS**, the Governing Body adopted the IFCIP 2021-2027 via Resolution No. 2020-
4 50 on December 9, 2020; and

5 **WHEREAS**, the Capital Improvements Advisory Committee approved recommended
6 changes to Tables 80 and 81, which list projects eligible for Roadway and Parks Impact Fee
7 funding.

8 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
9 **CITY OF SANTA FE** that IFCIP 2021-2027 Appendix G: Capital Facility Plans Tables 80 and
10 81 is amended in accordance with the recommendations made by the Capital Improvements
11 Advisory Committee.

12 **BE IT FURTHER RESOLVED** that the changes recommended by the Capital
13 Improvements Advisory Committee include the addition of the following projects:

- 14 1. Bishop's Lodge Road Reconstruction \$6,000,000;
- 15 2. Guadalupe Bridge construction \$1,000,000;
- 16 3. Lopez Lane \$5,000,000;
- 17 4. Pacheco St Bike and Trail Improvements \$1,000,000;
- 18 5. Swan Park Road \$1,000,000;
- 19 6. St. Michael's Drive Rail Trail Underpass \$8,700,000;
- 20 7. St. Michael's Drive reconstruction \$23,000,000;
- 21 8. Rail Trail/Paseo de Peralta, Second Street, Siringo Rd, Rodeo Rd \$1,500,000;
- 22 9. Arroyo Chamisos Extension \$1,000,000;
- 23 10. Midtown Campus Trail \$1,500,000;
- 24 11. NM Central Trail \$1,650,000;
- 25 12. Tierra Contenta Arroyo Chamiso Trail \$2,500,000; and

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13. River Trail Extension & Restoration: Caja del Oro Grant to San Felipe \$10,000,000.

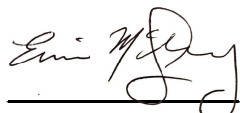
PASSED, APPROVED, and ADOPTED this _____ day of _____, 2022.

ALAN WEBBER, MAYOR

ATTEST:

KRISTINE MIHELICIC, CITY CLERK

APPROVED AS TO FORM:



ERIN K. McSHERRY, CITY ATTORNEY

FISCAL IMPACT REPORT

General Information:

(Check) Bill: _____ Resolution: X

Short Title(s): A Resolution Amending the Impact Fee Capital Improvement Plan Tables 80 and 81

Sponsor(s): Councilor Christopher Rivera

Reviewing Department(s): Public Works, Land Use

Staff Completing FIR: Regina Wheeler Date: 03/02/2022 Phone: X6620

Reviewed by City Attorney: *Emi Kelly* Date: Mar 4, 2022

Reviewed by Finance Director: *Mary McCay* Date: Mar 8, 2022

Summary:

The Governing Body adopted the Impact Fees Capital Improvement Plan FY 2021-2027 via Resolution 2020-50 on December 9, 2020. Like any capital infrastructure plan, it must be updated periodically to reflect current funding opportunities, costs, needs and priorities. The Capital Improvements Advisory Committee, at its February 10, 2022 meeting, approved the changes to Tables 80 and 81 shown below. These tables list projects eligible for Roadway and Parks impact fee funding.

Departments Affected:

Public Works Department

Consequences of Not Enacting Legislation:

If the Resolution does not pass, then priority parks and road projects may not be eligible for impact fee funding.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

None identified.

Performance and Administrative Implications:

Having an updated list of priority projects will result in a safer and healthier community because roads and parks are improved and constructed to meet demands of growth.

Fiscal Implications:

Having an updated list of projects helps City to fully leverage NMDOT, legislative, and other capital funding as impact fees fill funding gaps and ensure project progress and to better utilize impact fees for community demands and Governing Body priorities.

Fiscal Impact

 X Check here if no fiscal impact

Expenditures

Expenditure Type	FYE __	FYE __	FYE __	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
Personnel and Benefits*	\$ _____	\$ _____	\$ _____	_____	_____	_____	
Capital Outlay	\$ _____	\$ _____	\$ _____	_____	_____	_____	
Contractual/ Professional Services	\$ _____	\$ _____	\$ _____				
Operating	\$ _____	\$ _____	\$ _____				\$ _____
Total:	\$ _____	\$ _____	\$ _____				\$ _____

* This includes all staff time associated with executing the job functions of the proposed legislation.

Expenditure Narrative:

Updating the tables allows for utilization of impact fees on priority projects. This resolution does not require additional staff work or funding beyond the use of collected impact fees for their designated purpose.

Revenue

Revenue Type	FYE __	FYE __	FYE __	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other	\$ _____	\$ _____	\$ _____	_____	_____
Total	\$ _____	\$ _____	\$ _____		

Revenue Narrative:

This resolution does not change impact fee revenue.

Signature: 

Email: rawheeler@ci.santa-fe.nm.us

Signature: Erick Aune
Erick Aune (Mar 4, 2022 09:38 MST)

Email: ejaune@santafenm.gov




City of Santa Fe, New Mexico

Memorandum



Date: March 4, 2022

To: Quality of Life and Governing Body

From: Kristine Mihelcic, City Clerk 
KM

RE: SITE Santa Fe annual benefit alcohol approval

EXECUTIVE SUMMARY:

SITE Santa Fe is requesting approval to serve wine and beer at its annual benefit and concert on Thursday, June 23, 2022, at the Performance Green at the Railyard Park

BACKGROUND:

Section 23-6.2 SFCC 1987 requires the adoption of a Resolution for the sale and consumption of alcohol for locations on City property that are not specifically stated in 23-6.2(A). The proposed Resolution states the event, date, hours, location, number of expected attendees, type of alcohol to be served, required permits, and insurance as required by City Code.

ACTION REQUESTED:

Approve the Resolution as requested.

ATTACHMENTS:

Resolution
Fiscal Impact Report
SFRCC Letter of Support

VOTE SUMMARY



Meeting Name - Quality of Life Committee

Meeting Start Date - 03/16/2022

Meeting Committee - Quality of Life Committee

Item Title - CONSIDERATION OF RESOLUTION 2022-___ (Councilor Lindell, Councilwoman Villarreal) Authorizing the Sale and Consumption of Alcohol During the Off the Rails: SITE Santa Fe Annual Benefit and Concert on City Property on Thursday, June 23, 2022, Pursuant to Subsection 23-6.2(C) SFCC 1987. (Kristine Mihelcic, Community Engagement Director and City Clerk: kmmihelcic@santafenm.gov, 505-955-6846)

Committee Review:

Quality of Life Committee: 03/16/2022

Finance Committee: 03/21/2022

Governing Body: 03/30/2022

Item Type - introduction of legislation

Item Owner - Kristine Mihelcic

Item Sponsor -

Item Tracking Number - 22-13789

Motion Type - Approve

Motion Mover - Michael Garcia

Motion Seconder - Amanda Chavez

Motion Status -

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Jamie Cassutt, Michael Garcia, Renee Villarreal, Lee Garcia, Amanda Chavez

Vote Against Names -

VOTE SUMMARY



City of Santa Fe

Vote Abstain Names -

Vote Absent Names -

User Name - Elizabeth Martin

User Email - max4martin@yahoo.com

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CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2022-__

INTRODUCED BY:

Councilor Signe I. Lindell

Councilor Renee Villarreal

A RESOLUTION

AUTHORIZING THE SALE AND CONSUMPTION OF ALCOHOL DURING "OFF THE RAILS: SITE SANTA FE ANNUAL BENEFIT AND CONCERT" ON CITY PROPERTY ON THURSDAY, JUNE 23, 2022, PURSUANT TO SUBSECTION 23-6.2(C) SFCC 1987.

WHEREAS, the Governing Body adopted Ordinance No. 2017-3 on March 8, 2017, which created a new process for approving the consumption of alcohol on city property which is codified as Section 23-6.2; and

WHEREAS, for locations not specifically mentioned in Section 23-6.2(A) SFCC 1987, the ordinance requires the Governing Body approve a resolution that specifies the event, date, hours, location, number of expected attendees, type of alcohol to be served, permits, and insurance, at least thirty days prior to the event; and

WHEREAS, SITE Santa Fe seeks to nurture innovation, discovery, and inspiration through the art of today; and

WHEREAS, SITE Santa Fe was founded in 1995 to establish the first international contemporary art biennial in the United States and is committed to supporting new developments

1 in contemporary art, encouraging artistic exploration, and expanding traditional museum
2 experiences; and

3 **WHEREAS**, since its launch, SITE Santa Fe has presented 11 international biennials, more
4 than 90 contemporary art exhibitions, and work by hundreds of emerging and established artists
5 from around the world and right here in New Mexico; and

6 **WHEREAS**, SITE Santa Fe also presents a wide range of public and educational programs
7 that include conversations with artists and curators, performances, film screenings, concerts, hands-
8 on workshops, and collaborations with dozens of local schools and community organizations; and

9 **WHEREAS**, the building that houses SITE Santa Fe was extensively renovated and
10 expanded in 2016/2017, creating a space that reinvents the institution and brings a distinctive
11 building to Santa Fe's landscape; and

12 **WHEREAS**, SITE Santa Fe is partnering with AMP Concerts to produce a concert in
13 conjunction with its annual benefit; and

14 **WHEREAS**, SITE Santa Fe requests permission to provide alcohol service for a tasting
15 event limited to wine and beer and adhering to all regulations required in Section 23-6.3 SFCC
16 1987.

17 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
18 **CITY OF SANTA FE** that alcohol service for the following event is hereby approved.

19 Event: OFF THE RAILS: SITE Santa Fe Annual Benefit and
20 Concert

21 Date: June 23, 2022.

22 Hours: 6:30 p.m. – 10:30 p.m.

23 Location: Performance Green at the Railyard Park

24 Number of expected attendees: 1,050 (800 standard tickets, 250 VIP tickets)

25 Type of alcohol to be served: Wine and beer

1 Permit(s): Public Celebration and Private Celebration permits
2 Required insurance: Liquor liability insurance in the amount of \$1,050,000.00
3 PASSED, APPROVED, and ADOPTED this ___ day of _____, 2022.

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ALAN WEBBER, MAYOR

8 ATTEST:

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11 KRISTINE MIHELICIC, CITY CLERK

12 APPROVED AS TO FORM:

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15 ERIN K. McSHERRY, CITY ATTORNEY

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25 *Legislation/2022/Resolutions/SITE Santa Fe Alcohol Approval*

FISCAL IMPACT REPORT

General Information:

Bill: _____ Resolution: X

Short Title(s): SITE Santa Fe Alcohol Approval

Sponsor(s): Councilor Lindell and Councilor Villarreal

Reviewing Department(s): City Clerk's Office

Staff Completing FIR: Kristine Mihelcic Date: 2/16/22 Phone: 955-6846

Reviewed by City Attorney: *Emi McDay* Date: Mar 4, 2022

Reviewed by Finance Director: *Mary McDay* Date: Mar 4, 2022

Summary:

The proposed Resolution authorizes the sale and consumption of alcohol at SITE Santa Fe's annual benefit and concert to be held on the Performance Green at the Railyard Park on June 23, 2022. The request is pursuant to Section 23-6.2 SFCC 1987 that requires adoption of a Resolution for events on public property not specifically stated in Paragraph A of that Section.

Departments Affected:

City Clerk's Office, Fire Marshal.

Consequences of Not Enacting Legislation:

SITE Santa Fe will not be permitted to serve alcohol during the event on June 23, 2022.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

The proposed Resolution is presented pursuant to Section 23-6.2(C).

Performance and Administrative Implications:

SITE Santa Fe is required to obtain public celebration and private celebration permits for the event.

Fiscal Implications:

Fiscal Impact

x _____ Check here if no fiscal impact

Expenditures

Expenditure Type	FYE __	FYE __	FYE __	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
<u>Personnel and Benefits*</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Capital Outlay</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Contractual/</u>	\$ _____	\$ _____	\$ _____		_____	_____	
<u>Professional Services</u>							
<u>Operating</u>	\$ _____	\$ _____	\$ _____		_____	_____	\$ _____
<u>Total:</u>	\$ _____	\$ _____	\$ _____				\$ _____

* This includes all staff time associated with executing the job functions of the proposed legislation.

Expenditure Narrative:

Revenue

Revenue Type	FYE	FYE	FYE	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other	\$ _____	\$ _____	\$ _____	_____	_____
Total	\$ _____	\$ _____	\$ _____		

Revenue Narrative:

Signature: 

Email: kmmihelcic@ci.santa-fe.nm.us

**THE SANTA FE
RAILYARD
COMMUNITY CORPORATION**

February 18, 2022

City of Santa Fe
City Clerk Kristine Mihelcic

Ms. Mihelcic -

We write to share our support of SITE Santa Fe's request for an alcohol serving license in the Railyard Park during their fundraiser event on June 23, 2022. We're delighted to be working with SITE on this significant event with such outstanding talent to be presented to the general public in addition to long-time SITE patrons. We have been working with the SITE team for some months in planning and permitting this event, including all required meetings with your office and the City Fire Marshall, and our license will be predicated on their adherence to all State of New Mexico and City of Santa Fe requirements.

Please note that the Railyard Amended and Restated Deed of Conservation Easement (April 2018) states under Paragraph 4 Specific Allowed Uses ...*(h)...**the Park shall remain open to the public 365 days a year although certain areas may be fenced and secured within the Park as required for alcohol-related events, special ticketed seating areas, or as needed for maintenance and repairs as approved by Grantor.*

Thank you for your assistance in this matter.

Sincerely,



Sandra Brice
Director/Events & Marketing
Santa Fe Railyard Community Corporation

Signature:

Email: kmmihelcic@ci.santa-fe.nm.us

VOTE SUMMARY



Meeting Name - Quality of Life Committee

Meeting Start Date - 03/16/2022

Meeting Committee - Quality of Life Committee

Item Title - Request for the Approval of Memorandum of Agreement for FY22-26 for Santa Fe Community College Scholarships for Area Veterans and their Spouses, Children and Grandchildren between the City of Santa Fe Veterans Advisory Board (VAB) and the Santa Fe Community College Foundation (SFCCF) for a total amount of \$72,000.00; (Julie Sanchez, jjsanchez@santafenm.gov and (505) 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 03/16/2022

Finance Committee: 03/21/2022

Governing Body: 03/30/2022

Item Type - memorandum of agreement (MOA)

Item Owner - Julie Sanchez

Item Sponsor -

Item Tracking Number - 22-13967

Motion Type - Approve

Motion Mover - Michael Garcia

Motion Secunder - Amanda Chavez

Motion Status -

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Jamie Cassutt, Michael Garcia, Renee Villarreal, Lee Garcia, Amanda Chavez

Vote Against Names -

Vote Abstain Names -

VOTE SUMMARY



City of Santa Fe

Vote Absent Names -

User Name - Elizabeth Martin

User Email - max4martin@yahoo.com



City of Santa Fe, New Mexico

Memorandum



DATE: February 18, 2022

TO: Alan Webber, Mayor and City Council
Finance and Quality of Life Committee

VIA: Mary McCoy, Finance Department Director
Fran Dunaway, Chief Procurement Officer
Kyra Ochoa, Community Health and Safety Department Director *KO*
KO

FROM: Julie Sanchez, Youth and Family Services Division Director *jjs*

ITEM AND ISSUE:

Request for the Approval of Memorandum of Agreement for FY22-26 for Santa Fe Community College Scholarships for Area Veterans and their Spouses, Children and Grandchildren between the City of Santa Fe Veterans Advisory Board (VAB) and the Santa Fe Community College Foundation (SFCCF) for a total amount of \$72,000.00; (Julie Sanchez, jjsanchez@santafenm.gov and (505)955-6678)

BACKGROUND AND SUMMARY:

The Veterans Advisory Board (VAB) was established to address matters affecting local veterans in the City of Santa Fe and propose solutions to address the needs of local veterans and advise the governing body on strategies and solutions on such matters.

In December of 2015 the City Council unanimously voted to approve Veteran Scholarships through the VAB.

On June 16, 2021, the City of Santa Fe Veterans Advisory Board met and discussed redrafting the now expired MOA with SFCCF to clarify the agreement and to fund a 1:1 match between the SFCCF and the VAB in the amount of \$18,000 (\$10,000 for Veterans and \$8,000 for veterans' spouses, children and grandchildren).

The previous MOA expired June 30, 2021.

PROCUREMENT METHOD:

Memorandum of Agreement with funding attached.

CONTRACT NUMBER:

The FY22 Munis contract number is 3203246.

FUNDING SOURCE:

The funding will be administered through the Youth and Family Services Division.

The funding source is:

Fund Name/Number: Veterans Programs/240 *Att*
Munis Org Name/Number: Veteran Programs/2400121 *AH*
Munis Object Name/Number: Grants and Services/510400

ACTION REQUESTED:

The Community Health and Safety Department and Youth and Family Services Division respectfully requests your review and approval.

Signature: Kyra Ochoa
Kyra Ochoa (Feb 22, 2022 14:01 MST)

Email: krochoa@santafenm.gov



CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: Santa Fe Community College Foundation

Procurement Title: Memorandum of Agreement

Procurement Method: State Price Agreement Cooperative Sole Source Other

Exempt Request For Proposal (RFP) Invitation To Bid (ITB) Contract under 60K Contract over 60K

Department Requesting Community Services Staff Name Melissa Perea

Procurement Requirements:

A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees.

REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING*

YES N/A

- | | | |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Approved Procurement Checklist (by Purchasing) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Memo addressed to City Manager (under 60K) Committees/City Council (over 60K) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | State Price Agreement |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | RFP |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Evaluation Committee Report |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | ITB |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Bib Tab |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Quotes (3 valid current quotes) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Cooperative Agreement |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Sole Source Request and Determination Form |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Contractors Exempt Letter |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Purchasing Officers approval for exempt procurement |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | BAR |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | FIR |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Executed Contract, Agreement or Amendment |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Current Business Registration and CRS numbers on contract or agreement |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Summary of Contracts and Agreements form |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Certificate of Insurance |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | All documentation presented to Committees |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Other: |

Melissa Perea Contracts Administrator 02/22/2022

Department Rep Printed Name (attesting that all information included) Title Date

 Chief Procurement Officer Mar 7, 2022

Purchasing Officer (attesting that all information is reviewed) Title Date

Include all other substantive documents and records of communication that pertain to the procurement and contract.



City of Santa Fe

Real Estate Summary of Contracts, Agreements, Amendments & Leases

Section to be completed by department

1. Munis Contract # 3203246

Contractor: Santa Fe Community College Foundation

Description: Memorandum of Agreement with \$72,000.00 of funding attached for Santa Fe Community College Scholarships for Area Veterans and their spouses, children and grandchildren.

Contract Agreement Lease / Rent Amendment

Term Start Date: April 1, 2022 Term End Date: June 30, 2026

Approved by Council Date: _____

Contract / Lease: Memorandum of Agreement

Amendment # _____ to the Original Contract / Lease # _____

Increase/(Decrease) Amount \$ _____

Extend Termination Date to: _____

Approved by Council Date: _____

Amendment is for:

2. **HISTORY of Contract, Amendments & Lease / Rent - Please Elaborate** (option: attach spreadsheet if multiple amendments)
Memorandum of Understanding 05/25/2016
Amendment No. 1 05/25/2016

3. Procurement History: Memorandum of Agreement

Fran D'Amico
Fran D'Amico (Mar 7, 2022 11:08 AMST)

Mar 7, 2022

Purchasing Officer Review: _____

Date: _____

Comment & Exceptions: MOA is not a Procurement - nor is it an exemption from the Procurement Code.

4. Funding Source: Veterans Programs

Org / Object: 2400121/510400

Andy Hopkins
Andy Hopkins (Feb 24, 2022 13:45 MST)

Feb 24, 2022

Budget Officer Approval: _____

Date: _____

Comment & Exceptions: _____

Staff Contact who completed this form: Melissa Perea Phone # (505) 955-6826

Email: maperea@santafenm.gov

To be recorded by City Clerk:

Clerk # _____

Date of Execution: _____

MEMORANDUM OF AGREEMENT
BETWEEN SANTA FE COMMUNITY COLLEGE FOUNDATION AND THE CITY OF
SANTA FE REGARDING
A Shared Scholarship Opportunity for Veterans and their Spouses, Children and Grandchildren

THIS MEMORANDUM OF AGREEMENT (“Memorandum”) is entered into on this ___ day of _____, 2022, by and between SANTA FE COMMUNITY COLLEGE FOUNDATION (“SFCCF”) and the CITY OF SANTA FE, a municipal corporation (“CITY”).

RECITALS:

WHEREAS, the City of Santa Fe Veterans Advisory Board (“SFVAB”) was created in recognition of the service of veterans and in an effort to meet the needs of veterans in this community, and to advise the Governing Body on veteran affairs and streamline Santa Fe’s veteran services; and

WHEREAS, on June 16, 2021, the City of Santa Fe Veterans Advisory Board met and discussed redrafting the MOA with SFCC to clarify the agreement in effect since June 2016 to fund a 1:1 match between the SFCCF and the SFVAB in the amount of \$18,000 (\$10,000 for Veterans and \$8,000 for veterans’ spouses, children and grandchildren); and

WHEREAS, on March 23, 2021, the SFVAB made a recommendation and unanimously voted to enter into a MOA and continue to allocate \$18,000 per each fiscal year 2022 thru 2026, based on applications, to be equally matched dollar for dollar through the SFCCF.

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES:

1. PURPOSE. The City and SFCCF desire to update their 2016 Memorandum of Understanding and formalize an annual scholarship fund in the total amount of thirty six thousand dollars (\$36,000) to be administered through the SFCCF with annual allocations for veterans and their spouses, children, and grandchildren.

2. SCOPE. The purpose of the Memorandum is to outline the roles and expectations of the City and the SFCCF in the management of this scholarship.

A. SFCCF will provide the following general services:

- 1) Will provide eighteen thousand dollars (\$18,000) annually to match the SFVAB contribution for the SFVAB Scholarship fund.
- 2) Management, oversight, and disbursement of the SFVAB scholarship money in the amount of thirty six thousand dollars (\$36,000) annually for veterans and their spouses, children and grandchildren to be administered through the SFCCF, making every reasonable effort to utilize the full amount of scholarship money allocated.
- 3) Marketing, outreach, advertising, and communication with the veterans’ community shall be the responsibility of SFCCF, with assistance from the SFVAB members.
- 4) Abide by the following when determining fund allocation, recipient selection, and eligibility:

- a) Scholarship criteria for full time and part time students (*minimum of 12 credit hours qualifies for full-time scholarship award of \$2,000; minimum of 6 credit hours qualifies for part-time scholarship award of \$1,000*):
- i. Veteran or family member, to include spouse, child, grandchild
 - ii. New Mexico resident
 - iii. Continuing students - cumulative GPA of 2.50 or higher; new students – waived GPA criteria
 - iv. Declared an eligible major
 - v. May not be receiving other Veteran’s education benefits or education benefits for Veterans’ dependents (VA education benefits)
 - vi. Applied for any applicable “Credit for Prior Learning” <https://www.sfcc.edu/get-started/apply-and-register/credit-prior-learning/> to include:
 1. Transfer of Credit from Another Institution
 2. College Level Examination Program (CLEP) Test Credit
 3. DSST Exam Credit
 4. AP Test Credit
 5. Military Training Credit
 6. Portfolios for Credit
 - vii. Submitted a Free Application for Federal Student Aid (FAFSA)
 - viii. Submitted a current degree plan
 - ix. Submitted a copy of the veteran’s DD214
 - x. Submitted a 300-500 word essay describing academic goals and how the scholarship funds will be utilized.
- b) A new category of scholarship eligibility will be established in 2021 for student veterans enrolled in less than 6 credit hours per semester. This category is created for career enhancement or personal enrichment for veterans only (excluding spouses, children and grandchildren). The criteria for a current degree plan is waived and no eligible degree major need be declared or degree plan submitted. The amount of the scholarship award will be equal to ½ of the total cost of course tuition and fees. The following criteria apply:
- i. Veteran
 - ii. New Mexico resident
 - iii. Continuing students - cumulative GPA of 2.50 or higher; new students – waived GPA criteria
 - iv. May not be receiving other Veteran’s education benefits (VA education benefits)
 - v. Submitted a Free Application for Federal Student Aid (FAFSA)
 - vi. Submitted a copy of the veteran’s DD214
 - vii. Submitted a 300-500 word essay describing academic goals and how the scholarship funds will be utilized.
- c) Full time and part time scholarship recipients must complete their program of study within a maximum number of 90 credit hours. Courses dropped during the drop/add period are excluded from calculations. Repeat courses, incompletes, audits and withdrawals, are included in the maximum number of attempted credit hours. Once a scholarship recipient reaches the maximum number of credit hours, they are no longer eligible for the SFVAB

Scholarship. Scholarship recipients are no longer eligible once they reach the maximum number of attempted credit hours or they graduate from their program; whichever comes first.

- d) Students who have unforeseen circumstances that could not reasonably have been planned for have a one-time opportunity to appeal the suspension of the SFVAB Scholarship. A written appeal must be submitted to the financial aid office stating the reasons for not maintaining eligibility. The appeal and all supporting documents will be reviewed by the Financial Aid Appeals Committee. The Committee will notify the student of its decision in writing. Students whose appeal is approved will have their scholarship reinstated for the upcoming term. This term will be called Probation as their continuing eligibility will be determined after their Probationary term is over.
- 5) Invoicing submitted by SFCCF will be tied to reporting and will be done once per semester. When SFCCF has awarded the scholarships for the semester, a Report will be prepared using the provided SFVAB reporting form and submitted to the City along with the invoice.
- 6) SFCCF will make a presentation to the SFVAB each year during the April meeting to report on the scholarship partnership and discuss with the SFVAB any improvements needed to the process or implementation of the SFVAB Scholarship program. The SFCC Veterans Resource Center director will also be invited to attend the April SFVAB meeting during the SFCCF presentation.
- 7) Information will be updated on the SFCC website with information on the SFVAB scholarship: <https://www.sfcc.edu/paying-for-school/scholarships-grants/scholarships/>

B. The City of Santa Fe Youth and Family Services Division and the SFVAB will provide the following general services:

- 1) Will provide a total of eighteen thousand dollars (\$18,000) annually to match the SFCCF contribution for the SFVAB scholarship fund as requested.
- 2) Members of the SFVAB may collaborate with the SFCCF and assist in the marketing effort.
- 3) Upon receipt of the SFCCF Invoice and Report, the SFVAB City staff will acknowledge receipt of the required documentation, request payment, and serve as the Point of Contact for the SFCCF.

3. TERM. This Memorandum shall be in effect upon the date of last signature by the parties hereto and shall terminate June 30, 2026, unless terminated earlier by any party pursuant to Article 4 (Termination).

4. TERMINATION. This Memorandum may be terminated by either of the parties hereto upon written notice delivered to the other party at least 30 days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination.

5. LIABILITY. Each party shall be solely responsible for fiscal or other sanctions occasioned as a result of its own violation of requirements applicable to the performance of the Agreement. Each party shall be liable for its actions in accordance with this Agreement.

6. NEW MEXICO TORT CLAIMS ACT. Any liability incurred by the City of Santa Fe in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims

Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act.

7. THIRD PARTY BENEFICIARIES. By entering into this Agreement, the parties do not intend to create any right, title or interest in or for the benefit of any person other than the City and the Contractor. No person shall claim any right, title or interest under this Agreement or seek to enforce this Agreement as a third party beneficiary of this Agreement.

8. ASSIGNMENT. Neither the City nor the Authority shall assign or transfer any interest in this MOA or assign any claims for money due or to become due under this MOA without the prior written approval of the other party.

9. AMENDMENT. This Memorandum of Understanding shall not be altered, changed, or amended except by instrument in writing.

IN WITNESS WHEREOF, the parties set their hands.

CITY OF SANTA FE:

ALAN M. WEBBER, MAYOR

DATE

ATTEST:

KRISTINE BUSTOS MIHELICIC, CITY CLERK

DATE

CITY ATTORNEY'S OFFICE:

Marcos Martinez

SENIOR ASSISTANT CITY ATTORNEY

Feb 23, 2022

DATE

APPROVED FOR FINANCES:

MARY T. MCCOY, FINANCE DIRECTOR

DATE

SANTA FE COMMUNITY COLLEGE FOUNDATION:



Deborah Boldt ,
Executive Director, SFCC Foundation

March 8, 2022

DATE