



AGENDA

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
FEBRUARY 02, 2022
5:00 PM
ATTEND VIRTUALLY

AMENDED

SPECIAL PROCEDURES FOR QUALITY OF LIFE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, and the need to incorporate technology and practices to re-institute in-person meetings consistent with the limitations established by the Order, the Quality of Life committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Internet: To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenm-gov.zoom.us/j/88936296328?pwd=NVDZaTlrOHVRSUFaWDJ6dGcwTU55dz09>

Passcode: 885414

Attendees should use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

Phone: To join the Zoom meeting using a phone, use the following phone numbers and Webinar ID: **US: 1 (669) 900-6833 - Webinar ID: 889 3629 6328 Passcode: 885414**

Phone attendees should press *9 to use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**



AGENDA

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
FEBRUARY 02, 2022
5:00 PM
ATTEND VIRTUALLY

4. **APPROVAL OF CONSENT AGENDA**

5. **APPROVAL OF MINUTES**

6. **PRESENTATIONS**

- a. "Alternative Response Unit Update": Kyra Ochoa, Director of Community Health and Safety; Interim Chief Paul Joye, Santa Fe Police Department; and Chief Brian Moya, Santa Fe Fire Department, and Battalion Chief Andres Mercado, Santa Fe Fire Department.
- b. "Top Arrests in 2021 and Progress on Harrison Road": Interim Chief Paul Joye and Sergeant Amanda Montano, Santa Fe Police Department.

7. **ACTION ITEMS: CONSENT**

- a. Request for Approval of Memorandum of Agreement with No Funding Attached to Establish a Formal Relationship between the City of Santa Fe Veterans Advisory Board (VAB) and the Santa Fe Veterans Alliance (SFVA). (Julie Sanchez, jjsanchez@santafenm.gov and 505-955-6678).

Committee Review:

Finance Committee: 01/31/2022

Quality of Life Committee: 02/02/2022

Governing Body: 02/09/2022

- b. CONSIDERATION OF RESOLUTION NO. 2022-___. (Mayor Webber, Councilor Cassutt, and Councilor Chavez)
A Resolution Adopting Next Steps for the Reuse and Redevelopment of the Midtown Property Including Applying for Land Use Rezoning, General Plan Amendment, and a Master Plan; Adopting a Community Development Plan; Issuing Certain Requests for Proposals; Conducting Certain Studies and Assessments; and Seeking the Acquisition of Land Located Within or Adjacent to the Midtown Site. (Rich Brown, Community and Economic Development Director: rbrown@santafenm.gov, 505-955-6625)

Committee Review:

Introduced: 01/26/2022

Quality of Life Committee: 02/02/2022



AGENDA

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
FEBRUARY 02, 2022
5:00 PM
ATTEND VIRTUALLY

Public Works and Utilities Committee: 02/07/2022
Economic Development Advisory Committee: 02/09/2022
Finance Committee: 02/14/2022
Governing Body: 02/23/2022

- c. CONSIDERATION OF RESOLUTION NO. 2022-____. (Mayor Webber)
A Resolution Establishing Additional Legislative Funding Priorities Based On The Potential Availability Of Additional Funding During The 2022 Legislative Session. (Rich Brown, Community Development Director, rdbrown@santafenm.gov, 505-955-6625)

Committee Review:

Introduced at Governing Body: 01/26/2022
Finance Committee: 01/31/2022
Quality of Life Committee: 02/02/2022
Public Works and Utilities Committee: 02/07/2022
Governing Body: 02/09/2022

- d. CONSIDERATION OF RESOLUTION NO. 2022-____. (Councilor Garcia, Councilwoman Villarreal, Councilor Cassutt, Councilor Romero-Wirth, and Councilor Rivera)
A Resolution Amending Resolution No. 2020-14 To Change The Location Of The Banners Commemorating "Hometown Heroes" Along The Cerrillos Road Corridor Between I-25 And Rodeo Road To Between I-25 And The Intersection Of St. Michaels Drive And Osage Avenue. (Jesse Guillen, Legislative Liaison: jbg Guillen@santafenm.gov)

Committee Review:

Introduced: 01/12/2022
Public Works and Utilities Committee: 01/24/2022
Finance Committee: 01/31/2022
Quality of Life Committee: 02/02/2022
Governing Body: 02/09/2022

- e. CONSIDERATION OF RESOLUTION 2022-____ (Mayor Webber)
A Resolution to Request Approval of Second Quarter Budget Amendments For Fiscal Year 2021/2022. (Andy Hopkins, Budget Analyst: ajhopkins@santafenm.gov, 505-955-6177)



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
FEBRUARY 02, 2022
5:00 PM
ATTEND VIRTUALLY

Committee Review:

Introduced: 01/31/2022 (Finance Committee)

Finance Committee: 01/31/2022

Quality of Life Committee: 02/02/2022

Public Works and Utilities Committee: 02/07/2022

Governing Body: 02/09/2022

8. **MATTERS FROM STAFF**
9. **MATTERS FROM THE COMMITTEE**
10. **MATTERS FROM THE CHAIR**
11. **NEXT MEETING: Wednesday, February 16, 2022**
12. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.

VOTE SUMMARY



Meeting Name - Finance Committee

Meeting Start Date - 01/02/2022

Meeting Committee - Finance Committee

Item Title - Request for Approval of Memorandum of Agreement with No Funding Attached to Establish a Formal Relationship between the City of Santa Fe Veterans Advisory Board (VAB) and the Santa Fe Veterans Alliance (SFVA). (Julie Sanchez, jjsanchez@santafenm.gov and 505-955-6678).

Committee Review:

Finance Committee: 1/31/22

Quality of Life Committee: 2/2/22

Governing Body: 2/9/22

Item Type - memorandum of agreement (MOA)

Item Owner - Julie Sanchez

Item Sponsor -

Item Tracking Number - 22-13425

Motion Type - Approve

Motion Mover - Jamie Cassutt

Motion Seconder - Renee Villarreal

Motion Status - approved

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Renee Villarreal, Carol Romero-Wirth, Signe Lindell, Jamie Cassutt, Chris Rivera

Vote Against Names -

Vote Abstain Names -

VOTE SUMMARY



City of Santa Fe

Vote Absent Names -

User Name -Carolynn Roibal

User Email - clroibal@santafenm.gov



City of Santa Fe, New Mexico

Memorandum



DATE: January 5, 2022

TO: Alan Webber, Mayor and City Council
Finance and Quality of Life Committee

VIA: Mary McCoy, Finance Department Director
Fran Dunaway, Chief Procurement Officer
Kyra Ochoa, Community Health and Safety Department Director ^{KO}_{KO}

FROM: Julie Sanchez, Youth and Family Services Division Director *jjs*

ITEM AND ISSUE:

Request for the Approval of Memorandum of Agreement with No Funding Attached to Establish a Formal Relationship Between the City of Santa Fe Veterans Advisory Board (VAB) and the Santa Fe Veterans Alliance (SFVA); (Julie Sanchez, jjsanchez@santafenm.gov and (505)955-6678)

BACKGROUND AND SUMMARY:

The Veterans Advisory Board (VAB) was established to address matters affecting local veterans in the City of Santa Fe and propose solutions to address the needs of local veterans and advise the governing body on strategies and solutions on such matters.

On April 3rd, 2013 the City entered into MOU 13-0302 with the State of New Mexico on the purchase and expansion of the New Mexico National Cemetery. With the City giving the land to the State, the State would have to pay the city back through a Veteran Fund check off from taxes until paid off; Funding generated from the tax check off would be allocated to local agencies addressing local veteran issues. This funding is limited and from a non-regenerating source.

In June of 2016 the VAB created a working group to explore developing its own nonprofit branch to continue supporting veteran’s scholarships, housing homeless veterans, veteran recognition and other programs currently being funded. In 2018, with approval from the city legal department the VAB moved forward with building a nonprofit which later called itself the Santa Fe Veterans Alliance (SFVA). The original MOA expired in 2021 and the VAB unanimously voted to enter into another three (3) year agreement.

The SFVA is a separate entity from the city and is charged with fundraising and supporting the activities of the VAB. There will be no impact on current allocated city funding.

To date the SFVA has raised close to \$40,000.00 to support local Santa Fe veterans in collaboration with the Veterans Advisory Board.

PROCUREMENT METHOD:

Memorandum of Agreement with no funding attached.

CONTRACT NUMBER:

The FY22 Munis contract number is 3203200__.

FUNDING SOURCE:

There is no funding source for this agreement.

ACTION REQUESTED:

The Community Health and Safety Department and Youth and Family Services Division respectfully requests your review and approval.

Signature: Kyra Ochoa
Kyra Ochoa (Jan 6, 2022 08:36 MST)

Email: krochoa@santafenm.gov



CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: Santa Fe Veterans Alliance

Procurement Title: MOA with the Santa Fe Veterans Alliance

Procurement Method: State Price Agreement Cooperative Sole Source Other

Exempt Request For Proposal (RFP) Invitation To Bid (ITB) Contract under 60K Contract over 60K

Department Requesting Community Health & Safety Staff Name Melissa Perea

Procurement Requirements:

A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees.

REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING*

YES N/A

- | | | |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Approved Procurement Checklist (by Purchasing) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Memo addressed to City Manager (under 60K) Committees/City Council (over 60K) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | State Price Agreement |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | RFP |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Evaluation Committee Report |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | ITB |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Bib Tab |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Quotes (3 valid current quotes) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Cooperative Agreement |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Sole Source Request and Determination Form |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Contractors Exempt Letter |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Purchasing Officers approval for exempt procurement |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | BAR |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | FIR |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Executed Contract, Agreement or Amendment |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Current Business Registration and CRS numbers on contract or agreement |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Summary of Contracts and Agreements form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Certificate of Insurance |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | All documentation presented to Committees |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Other: |

Melissa Perea Contracts Administrator 01/12/2022

Department Rep Printed Name (attesting that all information included) Title Date

 Chief Procurement Officer Jan 18, 2022

Purchasing Officer (attesting that all information is reviewed) Title Date

Include all other substantive documents and records of communication that pertain to the procurement and contract.



City of Santa Fe

Real Estate Summary of Contracts, Agreements, Amendments & Leases

Section to be completed by department

1. Munis Contract # 3203200

Contractor: Santa Fe Veterans Alliance

Description: Memorandum of Agreement with No Funding Attached to Establish a Formal Relationship between the City of Santa Fe Veterans Advisory Board (VAB) and the Santa Fe Veterans Alliance (SFVA)

Contract Agreement Lease / Rent Amendment

Term Start Date: 02/01/2022 Term End Date: 06/30/2025

Approved by Council Date: _____

Contract / Lease:

Amendment # _____ to the Original Contract / Lease # _____

Increase/(Decrease) Amount \$ _____

Extend Termination Date to: _____

Approved by Council Date: _____

Amendment is for:

2. **HISTORY** of Contract, Amendments & Lease / Rent - Please Elaborate (option: attach spreadsheet if multiple amendments)
In June of 2016 the VAB created a working group to explore developing its own nonprofit branch to continue supporting veteran's scholarships, housing homeless veterans, veteran recognition and other programs currently being funded. In 2018, with approval from the city legal department the VAB moved forward with building a nonprofit which later called itself the Santa Fe Veterans Alliance (SFVA). The original MOA expired in 2021 and the VAB unanimously voted to enter into another three (3) year agreement.

3. Procurement History: N/A

John Drury
Fran Drury (Jan 18, 2022 10:28 MST)

Jan 18, 2022

Purchasing Officer Review: _____

Date: _____

Comment & Exceptions: MOA/ no procurement

4. Funding Source: N/A

Andy Hopkins
Andy Hopkins (Jan 13, 2022 09:54 MST)

Org / Object: _____

Jan 13, 2022

Budget Officer Approval: _____

Date: _____

Comment & Exceptions: _____

Staff Contact who completed this form: Melissa Perea Phone # 505-955-6826

Email: maperea@santafenm.gov

To be recorded by City Clerk:

Clerk # _____

Date of Execution: _____

MEMORANDUM OF AGREEMENT
BETWEEN SANTA FE VETERANS ALLIANCE AND THE CITY OF SANTA FE
REGARDING
Formalized Relationship for Fundraising and Providing Service to Santa Fe Area Veterans

THIS MEMORANDUM OF AGREEMENT (“Memorandum”) is entered into on this ____ day of _____, 2022, by and between the City of Santa Fe, a New Mexico municipal corporation (“CITY”) and the Santa Fe Veterans Alliance, a New Mexico non-profit corporation (“ALLIANCE”).

RECITALS:

WHEREAS, the City has established and presently is operating the Veterans Advisory Board, (“SFVAB”) for the benefit of veterans living in the Santa Fe area; and

WHEREAS, the governing body of the City recognizes that it is advisable and necessary to obtain the support and cooperation of groups organized to support and assist in the successful operation of the SFVAB; and

WHEREAS, Alliance is an organization, the members of which volunteer their time to support and promote veterans living in the Santa Fe area; and

WHEREAS, the City and Alliance wish to establish the terms under which they may mutually support the activities of each other.

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES:

ARTICLE 1. PURPOSE. The City of Santa Fe Veterans Advisory Board and the Santa Fe Veterans Alliance desire to formalize the relationship between them for the benefit of Santa Fe area veterans.

ARTICLE 2. UNDERTAKING OF ALLIANCE

2.1 Scope. Alliance is organized exclusively for charitable and educational purposes within the meaning of Section 501(c) (3) of the Internal Revenue Code. Specifically the purposes of Alliance is for fundraising, providing direct support services and contributing to the needs of Santa Fe veterans, to increase the SFVAB’s resources to local veterans and veteran agencies, to advocate for the SFVAB, to stimulate the use of the SFVAB’s resources, and to encourage and support basic safety net service programs through the SFVAB. Said purposes are to be accomplished in cooperation with the City officials responsible for the SFVAB, and in a manner and for purposes consistent with the general policy directions established by such officials, including the Mayor and City Council and in immediate coordination with the Community Services Department Director (the

“Director”), SFVAB Board Liaison (the “Liaison”), and the SFVAB Board Chair (the “Chair”).

- 2.2 **Promotion and Fund-raising.** Alliance will use its best efforts to promote and assist in the development of the SFVAB’s activities, shall seek to develop broad, public, private and volunteer support for the needs of Santa Fe area veterans and develop and implement a fund-raising plan to support said needs.
- 2.3 **Donations.** Donations to the SFVAB are to be considered as donations to the Alliance for tax-deductible purposes; however, it shall be the responsibility of any individual who donates to the Alliance or to the SFVAB for transfer to the Alliance, donations will be cash, credit/debit card, check, and money order only.
- 2.4 **Deposit and Use of Funds.** Alliance agrees that the proceeds from the sale of materials and all other funds raised, including membership fees, less Alliance’ operating expenses, are to be used solely to accomplish the specific purpose of Alliance as stated in Section 1.1 above in accordance with Alliance Articles of Incorporation and By-Laws. Alliance further agrees that all funds will be accounted for and regularly deposited in accounts designated for those purposes.
- 2.5 **Funding of SFVAB Programs.** Alliance agrees to the extent it has funds available and as determined by its Board, to provide funding for various SFVAB programs and pay various SFVAB administrative expenses. In the spring of each year, the City shall provide to Alliance a list of its funding needs for the upcoming fiscal year. Needs will be based on community data and a community wide needs assessment. The parties shall then meet to discuss the list and finalize the list of programs and expenses, which will be paid by Alliance.
- 2.6 **Operational Costs.** Alliance agrees to reimburse the SFVAB for any operational costs which are paid directly by the SFVAB for their benefit. Following Memorandum of the parties, the City shall submit to Alliance invoices for payment of such costs agreed to, which shall be paid by Alliance.
- 2.7 **Not-For-Profit status.** Alliance will organize itself and its activities so as to remain a New Mexico non-profit corporation in good standing, and so as to maintain its tax-exempt status under Section 501(c) (3) of the Internal Revenue Code, as amended or renumbered, or any similar successor statute.
- 2.8 **Cooperation.** Alliance agree to work cooperatively with the SFVAB and its Liaison and/or Chair on all matters relating to the SFVAB and to recognize that Liaison and Director are employees of the City and that City process and procedure are required to be followed and Alliance agrees to comply with such processes and procedures so as to affect its purposes, *supra*. Such cooperation includes open and transparent dealings between the City and Alliance on all matters where Alliance are acting for the benefit of the SFVAB.

- 4.3 Termination for Convenience.** This Memorandum may be terminated by either party for convenience and without cause effective upon written notice to the other party at least sixty (60) days in advance.
- 4.4 Termination for Cause.** If either the City or Alliance breach any material term of this Memorandum, the other party may cause the Memorandum to be terminated by giving written notice of the termination to the other party. The notice will state the effective date of termination, which will be no sooner than thirty (30) days after written notice is given pursuant to Section 5.5 herein.
- 4.4.1** The action(s) of an individual member of the Alliance or City or SFVAB shall not constitute a material breach of this Memorandum unless the Board fails to take reasonable action to remedy the situation upon learning of such action(s).
- 4.5 On Termination.**
- 4.5.1 Accounts.** If this Memorandum is terminated and Alliance is dissolved and liquidated, all accounts of Alliance shall be transferred, subject to all requirements of the Nonprofit Corporation Act, to a successor organization(s), mutually approved by the Alliance Board and the City on or before the date of termination. In such event, the successor organization shall honor, to the maximum extent possible, the instructions of contributors and donors to Alliance. If the parties cannot agree to a successor organization, the parties shall, to the extent not inconsistent with the Nonprofit Corporation Act, submit to binding arbitration in Santa Fe, New Mexico under the New Mexico Arbitration Act. If the Memorandum is terminated and Alliance continues to exist as an organization, Alliance will continue to support the purposes listed in Section 1. This provision shall survive the termination of this Memorandum.

ARTICLE 5. MISCELLANEOUS

- 5.1 Non-profit Corporation.** Alliance agrees to continue its organizational status and activities so as to maintain its status as a New Mexico non-profit corporation in good standing and a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code.
- 5.2 Articles and Bylaws.** Upon any changes to the Bylaws, Alliance will furnish a copy of the revised Bylaws to the City.
- 5.3 Independent Status.** Alliance agrees that it is acting in a separate legal capacity and not as an agent of the City.
- 5.4 Approval Required.** This Memorandum shall not become effective or binding until approved by the Governing Body.

It is understood that no city appointed or employed agent will have voting rights but will act as an ex officio member.

ARTICLE 3. UNDERTAKINGS OF THE CITY

- 3.1 Advice to Alliance.** The SFVAB Chair, Liaison, and/or Director may periodically provide to the Alliance suggested fund-raising priorities and objectives based on a community wide needs assessment and available data which would be presented to the Alliance. All suggestions will be strongly considered by the Alliance Board, but the final decision will rest with the Alliance Board. Coordination will happen at the Alliance Board's quarterly meetings.
- 3.2 Assistance by Staff and SFVAB Members.** In consideration for the services and funding provided by Alliance pursuant to this Memorandum and upon approval of the Director, the City agrees to permit and encourage the staff liaison of the SFVAB and SFVAB Members to assist Alliance with its fund raising activities to the extent such activities are provided for the benefit of the SFVAB, are City or City-sponsored programs, or complement or support the responsibilities of the SFVAB. Alliance understands that any such assistance may be withdrawn at any time at the discretion of the Director.
- 3.3 Promotion of Alliance.** When Materials are available, the City shall provide same to Alliance in consideration for the services, marketing, and publishing provided by Alliance pursuant to this Memorandum . City will make an active effort to promote activities, events and accomplishments of the Alliance.
- 3.4 Material Procurement.** City will assist with procurement of materials for example, brochures, loaning of chairs and tables, for Alliance events at no cost or low cost to the Alliance, if available.
- 3.5 Funding.** When available the City will provide fund matching through the SFVAB fund to that of the Alliance, when SFVAB funding is available.
- 3.6 City Representative.** The Director and Liaison will administer this Memorandum on behalf of the City.

ARTICLE 4. TERM, TERMINATION AND RENEWAL.

- 4.1 Term.** This Memorandum shall be in effect upon the date of last signature by the parties hereto and shall terminate June 30, 2025, unless terminated earlier by any party pursuant to Article 4 (Termination).
- 4.2 Renewal.** This Memorandum may be renewed by mutual written Memorandum of the parties for such period or periods of time as may be agreed upon. The provisions of this Memorandum will be binding upon and inure to the benefit of the parties hereto and upon any successors and assigns.

- 5.5 Termination.** This Memorandum may be terminated by either of the parties hereto upon written notice delivered to the other party at least 30 days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination.
- 5.6 Liability.** Each party shall be solely responsible for fiscal or other sanctions occasioned as a result of its own violation of requirements applicable to the performance of the Memorandum. Each party shall be liable for its actions in accordance with this Memorandum.
- 5.7 NEW MEXICO TORT CLAIMS ACT.** Any liability incurred by the City of Santa Fe in connection with this Memorandum is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City and its “public employees” as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any limitation of liability pursuant to law. No provision in this Memorandum modifies or waives any provision of the New Mexico Tort Claims Act.
- 5.8 Third Party Beneficiaries.** By entering into this Memorandum, the parties do not intend to create any right, title or interest in or for the benefit of any person other than the City and the Alliance. No person shall claim any right, title or interest under this Memorandum or seek to enforce this Memorandum as a third party beneficiary of this Memorandum .
- 5.9 Assignment.** Neither the City nor the Alliance shall assign or transfer any interest in this MOA or assign any claims for money due or to become due under this MOA without the prior written approval of the other party.
- 5.10 Amendment.** This Memorandum shall not be altered, changed, or amended except by instrument in writing.

IN WITNESS WHEREOF, the parties set their hands.

CITY OF SANTA FE:

ALAN M. WEBBER, MAYOR

DATE

ATTEST:

KRISTINE BUSTOS MIHELICIC,
CITY CLERK

DATE

CITY ATTORNEY'S OFFICE:

Marcos Martinez

Marcos Martinez (Oct 25, 2021 10:36 NDT)

SENIOR ASSISTANT
CITY ATTORNEY

Oct 25, 2021

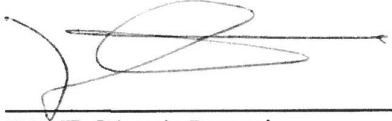
DATE

APPROVED FOR FINANCES:

MARY T. MCCOY,
FINANCE DIRECTOR

DATE

SANTA FE VETERANS ALLIANCE:



NAME, Victoria Bruneni
TITLE Chair

11/8/21

DATE



NAME, Elizabeth Martin
TITLE Program Coordinator

11/8/21

DATE



City of Santa Fe
Treasury Department
200 Lincoln Ave.
Santa Fe, New Mexico 87504-0909
505-955-6551

BUSINESS REGISTRATION

Business Name: SANTA FE VETERANS ALLIANCE

Business Location: HIGHWAY 84/285 PD 1618
MENDENALES, NM 87548

Owner: SANTA FE VETRANS ALLIANCE

License Number: BUS-000233-2019

Issued Date: October 26, 2021

Expiration Date: October 26, 2022

License Type: Business License - Renewable

Classification: Out of Jurisdiction Business License

Fees Paid: \$10.00

SANTA FE VETERANS ALLIANCE
PO BOX 321
MENDENALES, NM 87548

THIS IS NOT A CONSTRUCTION PERMIT OR SIGN PERMIT.
APPROPRIATE PERMITS MUST BE OBTAINED FROM THE CITY
OF SANTA FE BUILDING PERMIT DIVISION PRIOR TO
COMMENCEMENT OF ANY CONSTRUCTION OR THE
INSTALLATION OF ANY EXTERIOR SIGN.

THIS REGISTRATION/LICENSE IS NOT TRANSFERRABLE TO
OTHER BUSINESSES OR PREMISES.

TO BE POSTED IN A CONSPICUOUS PLACE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/16/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NUTMEG INSURANCE AGENCY INC/PHS 02025657 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78251	CONTACT NAME: PHONE (A/C, No, Ext): (866) 467-8730 FAX (A/C, No): (888) 443-6112	
	E-MAIL ADDRESS:	
INSURED Elizabeth Martin DBA Elizabeth Martin and Associates PO BOX 321 MEDANALES NM 87548-0321	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Twin City Fire Insurance Company	NAIC# 29459
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> General Liability			02 SBM AM4827	04/18/2021	04/18/2022	EACH OCCURRENCE \$500,000
	GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED: RETENTION \$						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT E.L. DISEASE -EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
A	PROFESSIONAL LIABILITY			02 SBM AM4827	04/18/2021	04/18/2022	Occurrence \$100,000 Aggregate \$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Those usual to the Insured's Operations.

CERTIFICATE HOLDER Santa Fe Veterans Alliance 223 N GUADALUPE ST STE 707 SANTA FE NM 87501	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Susan S. Castaneda</i>
--	---

© 1988-2015 ACORD CORPORATION. All rights reserved.



City of Santa Fe, New Mexico

Memorandum



Date: January 21, 2022

To: Governing Body (Introduction of Resolution) - January 26
Quality of Life Committee – February 2
Public Works/Public Utilities – February 7
Economic Development Advisory Committee (EDAC) – February 9
Finance Committee – February 14
Governing Body – February 23

From: Rich Brown, Director – Community and Economic Development *RB*

CC: Daniel Hernandez, Midtown Redevelopment Project Manager (Proyecto)

RE: Resolution: Midtown Moving Forward – Predevelopment Actions

EXECUTIVE SUMMARY:

The Resolution before the Governing Body authorizes and directs staff to proceed with specific predevelopment actions to achieve certain public policy goals for the redevelopment of the Midtown Site. These goals have been articulated in the Midtown Planning Guidelines, which were the result of public input during the Concept Phase in 2018, and pursuant to Resolution No. 2018-54, as well as confirmed through current public engagement efforts.

BACKGROUND:

The Office of Economic Development (OED) presented an action plan to the Governing Body for starting the planning and predevelopment phases of Midtown Property in a memorandum issued by the Director of Community and Economic Development, Richard Brown, dated March 26, 2021. The OED and the City's consultants held several public engagement events, planning sessions, and web and in-person surveys to obtain a broad cross-section of feedback regarding the implementation phase. The community engagement in tandem with the Midtown Planning Guidelines has solidified certain actions that can move forward to start the predevelopment phase, staff has memorialized the actions for moving forward in the attached Resolution.

ACTION REQUESTED:

Authorization and direction for staff to proceed with the following predevelopment actions:

1. Rezone, Amend the General Plan, and Adopt a Master Plan: prepare and submit an application for (i) land use zoning the Midtown Property to a C-2 District; (2) amending the General Plan; and (3) a master plan.
2. Community Development Plan: Develop a Community Development Plan to achieve an equitable and sustainable Midtown District that is informed by Resolution No. 2015-65, informally referred to in the Planning Guidelines as the "Resident Bill of Rights," and through the public engagement process. The Community Development Plan should be prepared for Governing Body approval as a Resolution and identify the public policy goals to be delivered as development occurs.

3. Request for Proposals for the Visual Arts Center: Issue a Request for Proposals (RFP) for the redevelopment and reuse of the existing buildings and barracks within the Visual Arts Center as a “local community arts and culture hub”.
4. Request for Proposals for Garson Studios: Issue an RFP for the redevelopment, expansion, and operation of the Garson Studios with the goals of creating a full-service studio for film and multimedia production, including pre- and post- production facilities; and retaining existing jobs and creating new job opportunities at various skill levels within the production industry and facilities. The criteria for selecting a proposal should include an evaluation of how a proposal addresses cooperation with local and state higher education institutions to create professional training programs that ensure the retention and enhancement of jobs in the film and multimedia industry.
5. Request for Proposals for the Garson Performance Theater: Issue an RFP for the redevelopment and reuse of the existing performance theater as a publically accessible venue for local, regional, and visiting national and international groups.
6. Fogelson Complex Reuse for a Public Library, Civic Space, and Innovation Center: Propose a plan for the redevelopment and reuse of the Fogelson Library Complex, commencing with due diligence activities related to building systems and other code requirements; planning and programming of the Complex; and identifying potential partners to facilitate these programs at the Complex.
7. Viability analysis of Government and Community Services Building: Study the viability of locating city facilities on the Midtown Property or on adjacent city-owned parcels within the broader Midtown District.
8. Metropolitan Redevelopment Act (MRA) and/or Tax Increment Development District (TIDD): Make recommendations to the Governing Body regarding the use of a MRA and/or a TIDD for the Midtown District.

Acquiring adjacent parcels of land: Proceed with all tasks and activities for a land swap of critical State-owned parcels and for the acquisition of critical federally owned parcels adjacent to the Midtown Site.

ATTACHMENTS:

- Resolution: Midtown Moving Forward – Predevelopment Actions
- Financial Impact Report

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2022-__

INTRODUCED BY:

Mayor Alan Webber

Councilor Jamie Cassutt Councilor Amanda Chavez

A RESOLUTION

ADOPTING NEXT STEPS FOR THE REUSE AND REDEVELOPMENT OF THE MIDTOWN PROPERTY INCLUDING APPLYING FOR LAND USE REZONING, GENERAL PLAN AMENDMENT, AND A MASTER PLAN; ADOPTING A COMMUNITY DEVELOPMENT PLAN; ISSUING CERTAIN REQUESTS FOR PROPOSALS; CONDUCTING CERTAIN STUDIES AND ASSESSMENTS; AND SEEKING THE ACQUISITION OF LAND LOCATED WITHIN OR ADJACENT TO THE MIDTOWN SITE.

WHEREAS, the Governing Body adopted Resolution No. 2018-54, the Midtown Planning Guidelines (Guidelines), which resulted from substantial public input regarding the 65 acre property formerly known as the College of Santa Fe and referred to as the “Midtown Property”; and

WHEREAS, the Guidelines established that the City’s public policy goals for the Midtown Property are to move forward with the planning and predevelopment for the development of an innovative, inclusive, and integrated Midtown District; and

1 **WHEREAS**, the Midtown Property is currently zoned R-1 and listed as “Institutional”
2 under the General Plan, which prevents development consistent with most of the land use incentives
3 made available in the Midtown LINC Overlay District; and

4 **WHEREAS**, the City’s public engagement partners and other City representatives have
5 been collecting, and have established plans to continue to collect, public input for creating a Master
6 Plan for the Midtown Site and for economic and development feasibility; and

7 **WHEREAS**, the Office of Economic Development (OED) presented an Action Plan to the
8 Governing Body for starting the planning and predevelopment phases of Midtown Property in a
9 memorandum issued by the Director of Community and Economic Development, Richard Brown,
10 dated March 26, 2021; and

11 **WHEREAS**, the City has retained consultants to assist with the Midtown Property’s
12 rezoning, general plan amendments, master plan, financial modeling and public engagement; and

13 **WHEREAS**, the City’s consultants and the OED held several public engagement events,
14 including a block party and planning sessions, web and in-person surveys, documented interviews,
15 as well as presentations to various civic organizations and city council meetings to obtain broad
16 community feedback on the future development of the Midtown Property; and

17 **WHEREAS**, the Guidelines identified various preferred uses, including arts, film, and a
18 library with educational uses for the Midtown Property, and the community engagement feedback
19 gathered after the Governing Body adopted the Guidelines has confirmed those prioritized uses;
20 and

21 **WHEREAS**, the Midtown Property has buildings and personal property that could
22 facilitate the arts, film, and library uses as initial projects; and

23 **WHEREAS**, the existing Garson Studios’ limited sound stages, lot area, and modern
24 facilities constrain it from attracting a broader range of film and multimedia production and limit
25 its ability to host pre- and post- production activities;

1 **WHEREAS**, in order to increase its revenue potential, create new jobs and a film training
2 program, and retain local professional film crews, Garson Studios needs to expand and modernize
3 the existing studio area to establish a competitive production campus; and

4 **WHEREAS**, the Midtown Property is abutted by key properties owned by the State,
5 federal government, and public schools that, if owned by the City, would improve the access and
6 connectivity of the Midtown Property to adjacent neighborhoods and to the rest of the city, to create
7 a more viable development project; and

8 **WHEREAS**, redevelopment of the Midtown Property will require investment of public
9 and private resources, which could include strategies such as a Metropolitan Redevelopment Area
10 and/or a Tax Increment Development District to provide development incentives and leverage other
11 financial instruments; and

12 **WHEREAS**, the City requires temporary space for City offices and services, as the City
13 undertakes analysis and predevelopment activities regarding the feasibility of a government facility
14 to replace the existing dilapidated and outdated city hall structure;

15 **WHEREAS**, the Midtown Property has certain buildings that may be occupied on a
16 temporary basis for city offices and services until a new city hall is developed; and

17 **WHEREAS**, key items the OED proposed in the Action Plan and presented to the
18 Governing Body in monthly progress reports require Governing Body’s direction.

19 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
20 **CITY OF SANTA FE** that the City Manager is authorized and directed to proceed with the
21 following predevelopment actions to achieve the public policy goals described above for the
22 redevelopment of the Midtown Property:

- 23 1. Rezone, Amend the General Plan, and Adopt a Master Plan: prepare and submit
24 an application for (i) land use zoning the Midtown Property to a C-2 District; (2)
25 amending the General Plan; and (3) a master plan.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

2. Community Development Plan: Develop a Community Development Plan to achieve an equitable and sustainable Midtown District that is informed by Resolution No. 2015-65, informally referred to in the Planning Guidelines as the “Resident Bill of Rights,” and through the public engagement process. The Community Development Plan should be prepared for Governing Body approval as a Resolution and identify the public policy goals to be delivered as development occurs.
3. Request for Proposals for the Visual Arts Center: Issue a Request for Proposals (RFP) for the redevelopment and reuse of the existing buildings and barracks within the Visual Arts Center as a “local community arts and culture hub”.
4. Request for Proposals for Garson Studios: Issue an RFP for the redevelopment, expansion, and operation of the Garson Studios with the goals of creating a full-service studio for film and multimedia production, including pre- and post-production facilities; and retaining existing jobs and creating new job opportunities at various skill levels within the production industry and facilities. The criteria for selecting a proposal should include an evaluation of how a proposal addresses cooperation with local and state higher education institutions to create professional training programs that ensure the retention and enhancement of jobs in the film and multimedia industry.
5. Request for Proposals for the Garson Performance Theater: Issue an RFP for the redevelopment and reuse of the existing performance theater as a publically accessible venue for local, regional, and visiting national and international groups.
6. Fogelson Complex Reuse for a Public Library, Civic Space, and Innovation Center: Propose a plan for the redevelopment and reuse of the Fogelson Library Complex, commencing with due diligence activities related to building systems

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

and other code requirements; planning and programming of the Complex; and identifying potential partners to facilitate these programs at the Complex.

7. Viability analysis of Government and Community Services Building: Study the viability of locating city facilities on the Midtown Property or on adjacent city-owned parcels within the broader Midtown District.

8. Metropolitan Redevelopment Act (MRA) and/or Tax Increment Development District (TIDD): Make recommendations to the Governing Body regarding the use of a MRA and/or a TIDD for the Midtown District.

9. Acquiring adjacent parcels of land: Proceed with all tasks and activities for a land swap of critical State-owned parcels and for the acquisition of critical federally owned parcels adjacent to the Midtown Site.

BE IT FURTHER RESOLVED that the Governing Body wishes to continue to receive Progress reports on a monthly basis, with updates on the actions listed above.


PASSED, APPROVED, and ADOPTED this _____ day of _____, 2021.

ALAN WEBBER, MAYOR

ATTEST:

KRISTINE MIHELICIC, CITY CLERK

APPROVED AS TO FORM:



ERIN K. McSHERRY, CITY ATTORNEY

Legislation/2022/Resolutions/Midtown

1 *Moving Forward*

FISCAL IMPACT REPORT

General Information:

(Check) Bill: _____ Resolution: _____

 Short Title(s): Midtown Moving Forward – Predevelopment Actions

 Sponsor(s): Mayor Alan Webber

 Reviewing Department(s): Office of Economic Development

 Staff Completing FIR: Rich Brown Date: 1/21/22 Phone: 955-6625

 Reviewed by City Attorney:  Date: Jan 21, 2022

 Reviewed by Finance Director:  Date: Jan 21, 2022
Summary:

Pursuant to Resolution No. 2018-54 approved by the City of Santa Fe Governing, and the Midtown Planning Guidelines, which describes a vision, priority land uses, as well as public and community development policy objectives, which are to be based on the Resident Bill of Rights (Resolution 2015-65), the Office of Economic Development is proceeding with specific actions identified in these previously approved Resolutions. The Office of Economic Development has identified predevelopment action items that were developed in the Concept Phase undertaken in 2018, and confirmed in the current Planning Phase of predevelopment. These predevelopment actions were developed through public engagement and input, City staff reviews, and in consultation and advice from the City's consultant planning team. In addition, the predevelopment action items were included in various public presentations to the Governing Body based on a Memorandum to the Governing Body from the Office of Economic Development dated March 26, 2021.

Departments Affected:

Primarily: Office of Economic Development; Public Works Department; Land Use Department; Legal Department In collaboration with: Arts & Culture Department; Finance Department; Community Services Department with Libraries

Consequences of Not Enacting Legislation:

With the City of Santa Fe as the owner of the Midtown Site, the redevelopment of Site is a public priority since assuming full responsibility of the property in May 2018 when the previous lessee, Laureate Education Inc., with the Santa Fe University of Art & Design, and its parent company, ceased operations. The City's responsibility includes paying operating expenses, which were previously paid through lease payments. Presently, income from temporary leases equals approximately \$750,000 per year, to pay operating expenses including payment of outstanding debt payments related to an existing bond secured to purchase the property, which total approximately \$5,000,000 per year. In addition, based on Resolution No. 2018-54, as well as Resolution No. 2017-78, public input and the Governing Body directed the City Manager to undertake a series of actions to ensure that the future of Midtown include: educational uses; film industry expansion; affordable and workforce housing development; 21st century public library at Fogelson Library; inclusive public engagement; coordination with adjacent landowners; work with local businesses; reduce impact of operating expenses; explore governance models for the operation of Midtown to achieve a shared public vision. Not enacting the predevelopment action items in this Resolution further delays the City's ability to achieve these public policies that have been articulated in previous Resolutions identified herein.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

This Resolution, is directly related to, builds primarily on, the following key Resolutions: Resolution No. 2017-78 and Resolution No. 2018-54.

Performance and Administrative Implications:

None for the time being because the Office of Economic Development is hiring an Assistant Development Manager for Midtown. Additionally, we have extend the contracts for both Development Project Management (Proyecto) and Land Economics/Urban Planning (Strategic Economics)

Fiscal Implications:

If the City does not undertake these predevelopment actions, proceeding with vertical real estate development will be significantly stalled, which will negatively impact residual land value of the Midtown Site and mitigate the ability of the Site to be redeveloped. Vacant under-utilized public land will have negative economics on adjacent properties, as well. In addition, the potential for creating jobs, tax revenues, land values through public dispositions, as well as creating opportunities for development on adjacent parcels and Opportunity Zone Investments, are greatly diminished.

Fiscal Impact

_____ Check here if no fiscal impact



City of Santa Fe, New Mexico

Memorandum



Date: January 22, 2022

To: Governing Body

From: Rich Brown, Community Development Director ^{RB}
Regina Wheeler, Public Works Director ^{RW}
Kyra Ochoa, Public Health & Safety Director ^{KO}

CC: John Blair, City Manager

RE: Establishing additional 2022 Legislative Funding Priorities based on the potential availability of additional funding

EXECUTIVE SUMMARY:

The 2022 New Mexico Legislature has additional funding for local appropriations. With this resolution, the City establishes additional funding priorities to submit to the 2022 Legislature. These additional requests address critical community needs resulting from the COVID pandemic and subsequent economic downturn from March 2020 through the present. The recommended additional funding priorities total \$135,000,000 and are presented below in the proposed order of priority

- \$30,000,000 Airport Expansion Phase II and new access road
- \$30,000,000 for construction of a Food Innovation, Cannabis and Bioscience Manufacturing HUB Center at proposed South Meadows Crossing
- \$20,000,000 for Guarantee Income Program for Job Training and Workforce Development
- \$20,000,000 for Supportive, Permanent and Workforce Housing Development
- \$5,000,000 for Early Childcare Services and Workforce Development
- \$20,000,000 for Santa Fe Garson Film Studios Infrastructure Expansion Project
- \$5,000,000 for Small Business and Local Tourism Recovery and Resiliency Programs
- \$5,000,000 for COVID Testing/Vaccination Kits and PPE Materials for affected Communities

BACKGROUND:

The Governing Body adopted and submitted its 2023-2027 Infrastructure and Capital Improvement Plan (ICIP) and Legislative Priorities Resolution to the 2022 New Mexico Legislature requesting priorities. The City has other urgent funding needs that qualify as “urgent economic recovery projects” under the State and Local Fiscal Recovery Fund (“SLFRF”), a program under the American Rescue Plan Act (“ARPA”).



City of Santa Fe, New Mexico

Memorandum



ACTION REQUESTED:

Approval of Resolution No. 2022_ to establish additional legislative funding priorities based on the potential availability of additional funding from the State's America Rescue Plan Act (ARPA) funding.

ATTACHMENTS:

Resolution No 2022_
FIR - Additional Legislative Funding Priorities Worksheet

Signature: *Richard Brown*

Email: rdbrown@ci.santa-fe.nm.us

Signature: 

Email: rawheeler@ci.santa-fe.nm.us

Signature: 
Kyra Ochoa (Jan 24, 2022 08:19 MST)

Email: krochoa@ci.santa-fe.nm.us

CITY OF SANTA FE, NEW MEXICO
PROPOSED AMENDMENT(S) TO RESOLUTION NO. 2022-__
Supplemental Legislative Funding Priorities

Mayor and Members of the City Council:

I propose the following amendment(s) to Resolution No. 2022-__:

1. On page 3, line 4 *insert* the following new paragraph:

“7. \$8,000,000 for City Council district-led programs to address recovery and resiliency goals at the local level; including pathways to job training, neighborhood quality of life, return to work, and business productivity initiatives for residents and businesses who have been adversely affected by the COVID pandemic and subsequent economic downturn.”

*** Editor’s Note: Renumber the succeeding paragraphs accordingly**

Respectfully submitted,

Signe I. Lindell, Councilor

Approved as to Form:



Erin K. McSherry, City Attorney

ADOPTED: _____

NOT ADOPTED: _____

DATE: _____

Kristine Mihelcic, City Clerk

CITY OF SANTA FE, NEW MEXICO
PROPOSED AMENDMENT(S) TO RESOLUTION NO. 2022-__
Supplemental Legislative Funding Priorities

Mayor and Members of the City Council:

I propose the following amendment(s) to Resolution No. 2022-__:

1. On page 2, line 22 after the closed quotation marks *strike* the remainder of the sentence.

Respectfully submitted,

Chris Rivera, Councilor

Approved as to Form:



Erin K. McSherry, City Attorney

ADOPTED: _____

NOT ADOPTED: _____

DATE: _____

Kristine Mihelcic, City Clerk

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2022-__

INTRODUCED BY:

Mayor Alan Webber

A RESOLUTION

ESTABLISHING ADDITIONAL LEGISLATIVE FUNDING PRIORITIES BASED ON THE POTENTIAL AVAILABILITY OF ADDITIONAL FUNDING DURING THE 2022 LEGISLATIVE SESSION.

WHEREAS, the Governing Body has adopted and submitted its 2023-2027 Infrastructure Capital Improvement Plan (ICIP) to the New Mexico Department of Finance and Administration as required to seek funding from the 2022 legislative session for any of the 56 projects on the ICIP;

WHEREAS, the Governing Body adopted its Legislative Priorities Resolution for the 2022 New Mexico Legislative Session on October 27, 2021 and has shared that with the legislative delegation; and

WHEREAS, the capital priorities established by the Resolution are, in order of priority:

1. \$11,000,000 for the Santa Fe Regional Airport terminal expansion;
2. \$3,500,000 for Phase II improvements of SWAN Park;
3. \$10,000,000 for infrastructure improvements at the Midtown Santa Fe property;

- 1 4. \$3,000,000 for citywide median beautification safety improvements; and
2 5. \$9,380,000 for the construction of Fire Station #2; and
3 6. \$4,414,005 for bicycle and pedestrian infrastructure improvements in each
4 city council district; and

5 **WHEREAS**, the City has other urgent funding needs that qualify as “urgent economic
6 recovery projects” under the State and Local Fiscal Recovery Fund (“SLFRF”), a program under
7 the American Rescue Plan Act (“ARPA”); and

8 **WHEREAS**, in addition to SLFRF funds, the State of New Mexico is also projected to
9 have unprecedented levels of funding available for capital projects across the state, providing the
10 City with a rare opportunity to receive additional funding for needed projects; and

11 **WHEREAS**, the City has additional priorities for which supplemental funding would be
12 used if received.

13 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
14 **CITY OF SANTA FE** that the Governing Body hereby establishes additional funding priorities
15 for consideration by the New Mexico Legislature during the 2022 Legislative Session:

- 16 1. \$30,000,000 for Santa Fe Airport expansion and access road
17 development;
18 2. \$20,000,000 for Midtown District predevelopment, including horizontal
19 land development infrastructure, transportation access, and s
20 remediation;
21 3. \$30,000,000 for construction of a “Food Innovation, Cannabis and
22 Bioscience Manufacturing HUB Center” at proposed South Meadows
23 Crossing;
24 4. \$50,000,000 for a “Guarantee Income Program” for job training and
25 workforce development;

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

- 5. \$50,000,000 for supportive, permanent, and workforce housing development;
- 6. \$5,000,000 for early childcare services and workforce development;
- 7. \$20,000,000 for Santa Fe Garson Film Studios infrastructure expansion project;
- 8. \$5,000,000 for small business and local tourism recovery and resiliency programs; and
- 9. \$5,000,000 for COVID testing/vaccination kits and personal protective equipment for affected Communities.

BE IT FURTHER RESOLVED that a copy of this Resolution be transmitted to Governor Michelle Lujan Grisham, the House and Senate leadership of the New Mexico Legislature, and the Santa Fe legislative delegation.

PASSED, APPROVED, and ADOPTED this _____ day of _____, 2022.

ALAN WEBBER, MAYOR

ATTEST:

KRISTINE MIHELICIC, CITY CLERK

APPROVED AS TO FORM:



ERIN K. McSHERRY, CITY ATTORNEY

Legislation/2022/Resolutions/Supplement Funding Priorities

FISCAL IMPACT REPORT

General Information:

 (Check) Bill: _____ Resolution: X

 Short Title(s): Additional Legislative Funding Priorities

 Sponsor(s): Mayor Alan Webber

 Reviewing Department(s): Community Development, Public Works, Public Health & Safety

 Staff Completing FIR: Rich Brown Date: 1/19/2022 Phone: 955-6625

 Reviewed by City Attorney: *Eric McElroy* Date: Jan 21, 2022

 Reviewed by Finance Director: *Mary McElroy* Date: Jan 23, 2022
Summary:

The Governing Body adopted its Infrastructure Legislative Priorities Resolution for the 2022 New Mexico Legislative Session on October 27, 2021 with established capital outlay priorities. This Resolution recognizes that the City has other urgent funding needs that qualify as “urgent economic recovery projects” under the State and Local Fiscal Recovery Fund (“SLFRF”), a program under the American Rescue Plan Act (“ARPA”).

Departments Affected:
Community Development, Public Works, and Public Health & Safety
Consequences of Not Enacting Legislation:

Not enacting this legislative could forgo the opportunity to increase the allocation of funds to the City of Santa Fe in the 2022 Legislative Session. Additional State funding would allow the City to enhance and reach a larger target resident affected by the ongoing health pandemic and subsequent economic downturn.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

This resolution complements the resolutions adopting the 2023-2027 ICIP and the resolution adopting the Governing Body’s priorities for the 2023 legislative session, Resolutions 2021-53 and 2021-59. Additional funding priorities in this resolution either enhance current priorities or are new, non-capital intensive priorities.

Performance and Administrative Implications:

Should funding be awarded by the legislature, additional resources will be required to deploy the projects and funds. Those additional resources can be funded by the grant.

Fiscal Implications:

Adoption of the resolution will not have fiscal impacts, but adopting it provides the greater potential for significant additional revenue to the City to meet community needs and greater associated costs of managing the revenue.

Fiscal Impact

x Check here if no fiscal impact

Expenditures

Expenditure Type	FYE 22	FYE 23	FYE 24	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
<u>Personnel and Benefits*</u>	\$ _____	\$ _____	\$ _____	—	—		
<u>Capital Outlay</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Contractual/</u>	\$ _____	\$ _____	\$ _____		_____	_____	
<u>Professional Services</u>							
<u>Operating</u>	\$ _____	\$ _____	\$ _____		_____	_____	\$ _____
<u>Total:</u>	\$ _____	\$ _____	\$ _____				\$ _____

* This includes all staff time associated with executing the job functions of the proposed legislation.

Expenditure Narrative:

.

Revenue

Revenue Type	FYE 22	FYE 23	FYE 24	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other (State ARPA)			\$ _____	—	—
Total	\$ _____	\$ _____	\$ _____		

Revenue Narrative:



City of Santa Fe, New Mexico

Memorandum



Date: January 22, 2022

To: Governing Body

From: Rich Brown, Community Development Director ^{RB}
Regina Wheeler, Public Works Director
Kyra Ochoa, Public Health & Safety Director

CC: John Blair, City Manager

RE: Establishing additional 2022 Legislative Funding Priorities based on the potential availability of additional funding

EXECUTIVE SUMMARY:

The 2022 New Mexico Legislature has additional funding for local appropriations. With this resolution, the City establishes additional funding priorities to submit to the 2022 Legislature. These additional requests address critical community needs resulting from the COVID pandemic and subsequent economic downturn from March 2020 through the present. The recommended additional funding priorities total \$135,000,000 and are presented below in the proposed order of priority

- \$30,000,000 Airport Expansion Phase II and new access road
- \$30,000,000 for construction of a Food Innovation, Cannabis and Bioscience Manufacturing HUB Center at proposed South Meadows Crossing
- \$20,000,000 for Guarantee Income Program for Job Training and Workforce Development
- \$20,000,000 for Supportive, Permanent and Workforce Housing Development
- \$5,000,000 for Early Childcare Services and Workforce Development
- \$20,000,000 for Santa Fe Garson Film Studios Infrastructure Expansion Project
- \$5,000,000 for Small Business and Local Tourism Recovery and Resiliency Programs
- \$5,000,000 for COVID Testing/Vaccination Kits and PPE Materials for affected Communities

BACKGROUND:

The Governing Body adopted and submitted its 2023-2027 Infrastructure and Capital Improvement Plan (ICIP) and Legislative Priorities Resolution to the 2022 New Mexico Legislature requesting priorities. The City has other urgent funding needs that qualify as “urgent economic recovery projects” under the State and Local Fiscal Recovery Fund (“SLFRF”), a program under the American Rescue Plan Act (“ARPA”).



City of Santa Fe, New Mexico

Memorandum



ACTION REQUESTED:

Approval of Resolution No. 2022_ to establish additional legislative funding priorities based on the potential availability of additional funding from the State's America Rescue Plan Act (ARPA) funding.

ATTACHMENTS:

Resolution No 2022_
FIR - Additional Legislative Funding Priorities Worksheet

Signature: *Richard Brown*

Email: rdbrown@ci.santa-fe.nm.us

Signature:

Email: rawheeler@ci.santa-fe.nm.us

Signature:

Email: krochoa@ci.santa-fe.nm.us

Supplemental Legislative Funding Priorities (For Signature)

Interim Agreement Report









2022-01-24


Created:	2022-01-22
By:	Jeff Norris (jtnorris@ci.santa-fe.nm.us)
Status:	Out for Signature
Transaction ID:	CBJCHBCAABAASjdL7uF6LO78cp8DcKeHu4s4Yv___IKX

Agreement History

Agreement history is the list of the events that have impacted the status of the agreement prior to the final signature. A final audit report will be generated when the agreement is complete.

"Supplemental Legislative Funding Priorities (For Signature)" History


-  Document created by Jeff Norris (jtnorris@ci.santa-fe.nm.us)
2022-01-22 - 0:38:22 AM GMT- IP address: 73.98.2.224
-  Document emailed to Erin Mcsherry (ekmcsherry@ci.santa-fe.nm.us) for signature
2022-01-22 - 0:40:24 AM GMT
-  Email viewed by Erin Mcsherry (ekmcsherry@ci.santa-fe.nm.us)
2022-01-22 - 1:04:56 AM GMT- IP address: 104.47.64.254
-  Document e-signed by Erin Mcsherry (ekmcsherry@ci.santa-fe.nm.us)
Signature Date: 2022-01-22 - 1:06:02 AM GMT - Time Source: server- IP address: 63.232.20.2
-  Document emailed to Richard Brown (rdbrown@ci.santa-fe.nm.us) for signature
2022-01-22 - 1:06:04 AM GMT
-  Email viewed by Richard Brown (rdbrown@ci.santa-fe.nm.us)
2022-01-22 - 1:57:28 AM GMT- IP address: 71.228.116.134
-  Document e-signed by Richard Brown (rdbrown@ci.santa-fe.nm.us)
Signature Date: 2022-01-22 - 1:57:44 AM GMT - Time Source: server- IP address: 71.228.116.134
-  Document emailed to Mary Mccoy (mtmccoy@ci.santa-fe.nm.us) for signature
2022-01-22 - 1:57:45 AM GMT

 Email viewed by Mary Mccoy (mtmccoy@ci.santa-fe.nm.us)

2022-01-23 - 8:15:29 PM GMT- IP address: 104.47.65.254

 Document e-signed by Mary Mccoy (mtmccoy@ci.santa-fe.nm.us)

Signature Date: 2022-01-24 - 0:27:59 AM GMT - Time Source: server- IP address: 63.232.20.2

 Document emailed to Regina Wheeler (rawheeler@ci.santa-fe.nm.us) for signature

2022-01-24 - 0:28:01 AM GMT

FISCAL IMPACT REPORT

General Information:

 (Check) Bill: _____ Resolution: X

 Short Title(s): Additional Legislative Funding Priorities

 Sponsor(s): Mayor Alan Webber

 Reviewing Department(s): Community Development, Public Works, Public Health & Safety

 Staff Completing FIR: Rich Brown Date: 1/19/2022 Phone: 955-6625

 Reviewed by City Attorney: *Eric McElroy* Date: Jan 21, 2022

 Reviewed by Finance Director: *Mary McElroy* Date: Jan 23, 2022
Summary:

The Governing Body adopted its Infrastructure Legislative Priorities Resolution for the 2022 New Mexico Legislative Session on October 27, 2021 with established capital outlay priorities. This Resolution recognizes that the City has other urgent funding needs that qualify as “urgent economic recovery projects” under the State and Local Fiscal Recovery Fund (“SLFRF”), a program under the American Rescue Plan Act (“ARPA”).

Departments Affected:
Community Development, Public Works, and Public Health & Safety
Consequences of Not Enacting Legislation:

Not enacting this legislative could forgo the opportunity to increase the allocation of funds to the City of Santa Fe in the 2022 Legislative Session. Additional State funding would allow the City to enhance and reach a larger target resident affected by the ongoing health pandemic and subsequent economic downturn.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

This resolution complements the resolutions adopting the 2023-2027 ICIP and the resolution adopting the Governing Body’s priorities for the 2023 legislative session, Resolutions 2021-53 and 2021-59. Additional funding priorities in this resolution either enhance current priorities or are new, non-capital intensive priorities.

Performance and Administrative Implications:

Should funding be awarded by the legislature, additional resources will be required to deploy the projects and funds. Those additional resources can be funded by the grant.

Fiscal Implications:

Adoption of the resolution will not have fiscal impacts, but adopting it provides the greater potential for significant additional revenue to the City to meet community needs and greater associated costs of managing the revenue.

Fiscal Impact

x Check here if no fiscal impact

Expenditures

Expenditure Type	FYE 22	FYE 23	FYE 24	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
Personnel and Benefits*	\$ _____	\$ _____	\$ _____	—	—		
Capital Outlay	\$ _____	\$ _____	\$ _____	_____	_____	_____	
Contractual/	\$ _____	\$ _____	\$ _____		_____	_____	
Professional Services							
Operating	\$ _____	\$ _____	\$ _____		_____	_____	\$ _____
Total:	\$ _____	\$ _____	\$ _____				\$ _____

* This includes all staff time associated with executing the job functions of the proposed legislation.

Expenditure Narrative:

.

Revenue

Revenue Type	FYE 22	FYE 23	FYE 24	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other (State ARPA)			\$ _____	—	—
Total	\$ _____	\$ _____	\$ _____		

Revenue Narrative:

VOTE SUMMARY



Meeting Name - Finance Committee

Meeting Start Date - 01/02/2022

Meeting Committee - Finance Committee

Item Title - CONSIDERATION OF RESOLUTION NO. 2022-____. (Mayor Webber)
A Resolution Establishing Additional Legislative Funding Priorities Based On The
Potential Availability Of Additional Funding During The 2022 Legislative Session.
(Rich Brown, Community Development Director, rdbrown@santafenm.gov, 505-955-
6625)

Committee Review:

Introduced at Governing Body: 01/26/2022

Finance Committee: 01/31/2022

Quality of Life Committee: 02/02/2022

Public Works and Utilities Committee: 02/07/2022

Governing Body: 02/09/2022

Item Type - resolution

Item Owner - Alan Webber

Item Sponsor -

Item Tracking Number - 22-13478

Motion Type - Approve

Motion Mover - Signe Lindell

Motion Seconder - Carol Romero-Wirth

Motion Status - approved

Vote For Count - 4

Vote Against Count - 0

Vote Abstain Count - 1

Vote Absent Count - 0

Vote For Names - Carol Romero-Wirth, Signe Lindell, Jamie Cassutt, Chris Rivera

VOTE SUMMARY



City of Santa Fe

Vote Against Names -

Vote Abstain Names - Renee Villarreal

Vote Absent Names -

User Name -Carolynn Roibal

User Email - clroibal@santafenm.gov




City of Santa Fe New Mexico

Memorandum



Date: January 24, 2022

To: Santa Fe City Council

Via: Erin McSherry, City Attorney 

From: Jeff Norris, Legislative Services

RE: Veterans Banners on Cerillos Road

EXECUTIVE SUMMARY:

The proposed Resolution amends Resolution No. 2020-14 to extend the location of banners commemorating “Hometown Heroes” from along the Cerillos Road corridor between I-25 and Rodeo Road to between I-25 and the intersection of St. Michael’s Drive and Osage Avenue.

BACKGROUND:

The Hometown Heroes program displays banners commemorating active, retired, and honorably discharged United States Military veterans each year between Memorial Day and Veterans Day. The Governing Body has previously adopted three Resolutions approving the banners for this program. The most recent Resolution, Resolution No. 2020-14 permits the display of banners along Cerrillos Road between I-25 and Rodeo Road every year between Memorial Day and Veterans Day.

ACTION REQUESTED:

Adopt the Resolution as presented.

ATTACHMENTS:

Resolution
Fiscal Impact Report

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2022-__

INTRODUCED BY:

Councilor Michael Garcia

Councilor Jamie Cassutt Councilor Carol Romero-Wirth

Councilor Renee Villarreal Councilor Chris Rivera

A RESOLUTION

UPDATING THE TERMS OF APPROVAL INCLUDED IN RESOLUTION NO. 2020-14 TO EXPAND THE DESIGNATED LOCATION OF BANNERS COMMEMORATING “HOMETOWN HEROES” ALONG THE CERILLOS ROAD CORRIDOR FROM BETWEEN I-25 AND RODEO ROAD TO BETWEEN I-25 AND THE INTERSECTION OF ST. MICHAEL’S DRIVE AND OSAGE AVENUE.

WHEREAS, Santa Fe City Code Section 14-8.10 allows for the installation of banners to identify the geographic location associated with local business groups, neighborhoods, or community groups; the dates associated with important civic milestones, activities, or holidays; or a sense of place and community that are erected by the City of Santa Fe (“City”) or its permittee, if approved by the Governing Body via Resolution; and

WHEREAS, “Banner” is defined as “a *temporary sign* no larger than eighteen (18) square feet made of flexible material (cloth, paper, vinyl, or other lightweight, non-rigid material) on which information relating to an event, function, or activity is painted or printed, which projects from, hangs from, or is affixed to a city-owned support structure.”

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

between I-25 and St. Michael’s Drive existing light poles.

Number: As many banners may be displayed as there are light poles along the approved location, provided the banners are evenly and artfully displayed.

Design Approval Process: The design of the banners has been approved by the Land Use Director and City Attorney as conforming to all applicable requirements and restrictions.

Installation: The American Legion Post 12 will be responsible for the installation of the banners associated with this request.

Maintenance: Banners that become damaged, defaced, or are in any form of disrepair shall be replaced immediately at the expense of the American Legion Post 12. The City reserves the right to remove any banners the City deems in disrepair prior to their scheduled removal date.

Cost Allocation: The American Legion Post 12 shall be responsible for all costs associated with the purchasing, installation, and removal of the banners.

BE IT FURTHER RESOLVED that, prior to installation, the American Legion Post 12

1 shall secure approval from the New Mexico Department of Transportation for the display of the
2 banners in the additional stretch of Cerillos Road right-of-way.

3 PASSED, APPROVED, and ADOPTED this _____ day of _____, 2021.

4

5

6

7

ALAN WEBBER, MAYOR

8 ATTEST:

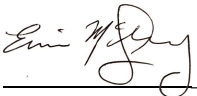
9

10

11 KRISTINE MIHELICIC, CITY CLERK

12 APPROVED AS TO FORM:

13



14

15 ERIN K. McSHERRY, CITY ATTORNEY

16

17

18

19

20

21

22

23

24

25 *Legislation/2022/Resolutions/Veterans Banners on Cerrillos Road*

VOTE SUMMARY



Meeting Name - Public Works and Utilities Committee

Meeting Start Date - 25/01/2022

Meeting Committee - Public Works and Utilities Committee

Item Title - CONSIDERATION OF RESOLUTION NO. 2022-___. (Councilor Garcia)
A Resolution Amending Resolution No. 2020-14 To Change The Location Of The Banners Commemorating "Hometown Heroes" Along The Cerrillos Road Corridor Between I-25 And Rodeo Road To Between I-25 And The Intersection Of St. Michaels Drive And Osage Avenue. (Jesse Guillen, Legislative Liaison, jbg Guillen@santafenm.gov)

Committee Review:

Governing Body: 01/12/2022 (Introduced)

Public Works & Utilities: 01/24/2022

Governing Body: 01/26/2022

Item Type - resolution

Item Owner -

Item Sponsor - Michael Garcia

Item Tracking Number - 22-13435

Motion Type - Approve

Motion Mover - Michael Garcia

Motion Seconder - Amanda Chavez

Motion Status - approved

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Chris Rivera, Michael Garcia, Carol Romero-Wirth, Lee Garcia, Amanda Chavez

Vote Against Names -

VOTE SUMMARY



City of Santa Fe

Vote Abstain Names -

Vote Absent Names -

User Name - Jamie-Rae Diaz

User Email - jldiaz@santafenm.gov

VOTE SUMMARY



Meeting Name - Finance Committee

Meeting Start Date - 01/02/2022

Meeting Committee - Finance Committee

Item Title - CONSIDERATION OF RESOLUTION NO. 2022-___. (Councilor Garcia, Councilor Villarreal, Councilor Cassutt, Councilor Romero-Wirth)
A Resolution Amending Resolution No. 2020-14 To Change The Location Of The Banners Commemorating "Hometown Heroes" Along The Cerrillos Road Corridor Between I-25 And Rodeo Road To Between I-25 And The Intersection Of St. Michaels Drive And Osage Avenue. (Jesse Guillen, Legislative Liaison, jbg Guillen@santafenm.gov)

Committee Review:

Governing Body: 01/12/2022 (Introduced)

Public Works & Utilities: 01/24/2022

Governing Body: 01/26/2022

Finance Committee: 01/31/2022

Quality of Life: 02/2/2022

Governing Body: 02/09/2022

Item Type - resolution

Item Owner -

Item Sponsor - Michael Garcia

Item Tracking Number - 22-13435

Motion Type - Approve

Motion Mover - Jamie Cassutt

Motion Seconder - Renee Villarreal

Motion Status - approved

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

VOTE SUMMARY



City of Santa Fe

Vote Absent Count - 0

Vote For Names - Renee Villarreal, Carol Romero-Wirth, Signe Lindell, Jamie Cassutt, Chris Rivera

Vote Against Names -

Vote Abstain Names -

Vote Absent Names -

User Name -Carolynn Roibal

User Email - clroibal@santafenm.gov

VOTE SUMMARY



Meeting Name - Finance Committee

Meeting Start Date - 01/02/2022

Meeting Committee - Finance Committee

Item Title - CONSIDERATION OF RESOLUTION NO. 2022-___. (Councilor Garcia, Councilor Villarreal, Councilor Cassutt, Councilor Romero-Wirth)
A Resolution Amending Resolution No. 2020-14 To Change The Location Of The Banners Commemorating "Hometown Heroes" Along The Cerrillos Road Corridor Between I-25 And Rodeo Road To Between I-25 And The Intersection Of St. Michaels Drive And Osage Avenue. (Jesse Guillen, Legislative Liaison, jbg Guillen@santafenm.gov)

Committee Review:

Governing Body: 01/12/2022 (Introduced)

Public Works & Utilities: 01/24/2022

Governing Body: 01/26/2022

Finance Committee: 01/31/2022

Quality of Life: 02/2/2022

Governing Body: 02/09/2022

Item Type - resolution

Item Owner -

Item Sponsor - Michael Garcia

Item Tracking Number - 22-13435

Motion Type - Approve

Motion Mover - Jamie Cassutt

Motion Seconder - Renee Villarreal

Motion Status - approved

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

VOTE SUMMARY



City of Santa Fe

Vote Absent Count - 0

Vote For Names - Renee Villarreal, Carol Romero-Wirth, Signe Lindell, Jamie Cassutt, Chris Rivera

Vote Against Names -

Vote Abstain Names -

Vote Absent Names -

User Name -Carolynn Roibal

User Email - clroibal@santafenm.gov

FISCAL IMPACT REPORT

General Information:

(Check) Bill: _____ Resolution: x

Short Title(s): Veterans Banners Along Cerrillos Road

Sponsor(s): Council Michael Garcia

Reviewing Department(s): Legislative Services

Staff Completing FIR: Jeff Norris Date: 1/6/21 Phone: 505-922-6692

Reviewed by City Attorney: *Eric W. Day* Date: Jan 24, 2022

Reviewed by Finance Director: *Mary McCay* Date: Jan 24, 2022

Summary:

 This Resolution permits the additional installation of banners along Cerrillos Road, to extend the installation from between I-25 and Rodeo to between I-25 and Osage Avenue/St. Michael's Drive on an annual basis between Memorial Day and Veterans Day. The Resolution specifies the dates, location, number, design approval process, installation, maintenance, and cost allocation related to the banners. It also specifies the required approvals, permits, surety, and release of liability.

Departments Affected:

 None identified.

Consequences of Not Enacting Legislation:

 The City will not authorize the additional display of banners along Cerrillos Road from I-25 to the intersection of Osage Avenue and St. Michaels Drive on an annual basis.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

 The Bill relates to section 14-8.10(A)(2)(b)(4) that establishes the process for the Governing Body to approve the display of banners in the City.

Performance and Administrative Implications:

 None identified. The banner design was previously approved and the installation and removal of the banners is performed by a contractor working with the Hometown Heroes organization.

Fiscal Implications:

 None identified.

Fiscal Impact

 X Check here if no fiscal impact

Expenditures

Expenditure Type	FYE __	FYE __	FYE __	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
<u>Personnel and</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Benefits*</u>							
<u>Capital Outlay</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Contractual/</u>	\$ _____	\$ _____	\$ _____		_____	_____	
<u>Professional Services</u>							
<u>Operating</u>	\$ _____	\$ _____	\$ _____		_____	_____	\$ _____
<u>Total:</u>	\$ _____	\$ _____	\$ _____				\$ _____

* This includes all staff time associated with executing the job functions of the proposed legislation.

Expenditure Narrative:

Revenue

Revenue Type	FYE	FYE	FYE	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other	\$ _____	\$ _____	\$ _____	_____	_____
Total	\$ _____	\$ _____	\$ _____		

Revenue Narrative:

ACTION SHEET
PUBLIC WORKS AND UTILITES COMMITTEE MEETING OF 01/24/2022

ISSUSE NO. 7d

CONSIDERATION OF RESOLUTION NO. 2022-___. (Councilor Garcia, Councilor Villarreal, Councilor Cassutt, Councilor Romero-Wirth)

A Resolution Amending Resolution No. 2020-14 To Change The Location Of The Banners Commemorating "Hometown Heroes" Along The Cerrillos Road Corridor Between I-25 And Rodeo Road To Between I-25 And The Intersection Of St. Michaels Drive And Osage Avenue. (Jesse Guillen, Legislative Liaison, jbg Guillen@santafenm.gov)

Committee Review:

Governing Body: 01/12/2022 (Introduced)
 Public Works & Utilities: 01/24/2022
 Governing Body: 01/26/2022

PUBLIC WORKS AND UTILITES COMMITTEE ACTION: Approved on consent agenda to forward to 01/26/2022 Governing Body

SPECIAL CONDITIONS OR AMENDMENTS

STAFF FOLLOW UP:

VOTE:	FOR	AGAINST	ABSTAIN
COUNCILOR RIVERA, CHAIR	X		
COUNCILOR ROMERO-WIRTH	X		
COUNCILOR MICHAEL GARCIA	X		
COUNCILOR CHAVEZ	X		
COUNCILOR LEE GARCIA	X		

VOTE SUMMARY



Meeting Name - Finance Committee

Meeting Start Date - 01/02/2022

Meeting Committee - Finance Committee

Item Title - CONSIDERATION OF RESOLUTION 2022-___ (Mayor Webber)
A Resolution to Request Approval of Second Quarter Budget Amendments For
Fiscal Year 2021/2022. (Andy Hopkins, Budget Analyst, ajhopkins@santafenm.gov,
505-955-6177)

Committee Review:

Finance Committee: 01/31/22

Quality of Life Committee: 2/2/2022

Public Works/Utilities Committee: 2/7/2022

Governing Body: 2/9/22

Item Type - resolution

Item Owner -

Item Sponsor - Alan Webber

Item Tracking Number - 22-13494

Motion Type - Approve

Motion Mover - Jamie Cassutt

Motion Seconder - Renee Villarreal

Motion Status - approved

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Renee Villarreal, Carol Romero-Wirth, Signe Lindell, Jamie Cassutt, Chris Rivera

Vote Against Names -

VOTE SUMMARY



City of Santa Fe

Vote Abstain Names -

Vote Absent Names -

User Name - Carolynn Roibal

User Email - croibal@santafenm.gov

VOTE SUMMARY



Meeting Name - Finance Committee

Meeting Start Date - 01/02/2022

Meeting Committee - Finance Committee

Item Title - CONSIDERATION OF RESOLUTION 2022-___ (Mayor Webber)
A Resolution to Request Approval of Second Quarter Budget Amendments For
Fiscal Year 2021/2022. (Andy Hopkins, Budget Analyst, ajhopkins@santafenm.gov,
505-955-6177)

Committee Review:

Finance Committee: 01/31/22

Quality of Life Committee: 2/2/2022

Public Works/Utilities Committee: 2/7/2022

Governing Body: 2/9/22

Item Type - resolution

Item Owner -

Item Sponsor - Alan Webber

Item Tracking Number - 22-13494

Motion Type - Approve

Motion Mover - Jamie Cassutt

Motion Seconder - Renee Villarreal

Motion Status - approved

Vote For Count - 5

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Renee Villarreal, Carol Romero-Wirth, Signe Lindell, Jamie Cassutt, Chris Rivera

Vote Against Names -

VOTE SUMMARY



City of Santa Fe

Vote Abstain Names -

Vote Absent Names -

User Name - Carolynn Roibal

User Email - croibal@santafenm.gov



City of Santa Fe, New Mexico

200 Lincoln Avenue, P.O. Box 909, Santa Fe, N.M. 87504-0909

www.santafenm.gov

Alan Webber, Mayor

Councilors:

Signe I. Lindell, Mayor Pro Tem, District 1

Renee Villarreal, District 1

Michael J. Garcia, District 2

Carol Romero-Wirth, District 2

Lee Garcia, District 3

Chris Rivera, District 3

Jamie Cassutt, District 4

Amanda Chavez, District 4

DATE: January 13, 2022

TO: Finance Committee

VIA: Mary T. McCoy 
Finance Director

FROM: Andy Hopkins
Budget Officer

ITEM AND ISSUE:

Request for Approval of a Budget Amendment Resolution for the Quarter Ending December 31, 2021 (Second Quarter)

BACKGROUND AND SUMMARY:

Attached is a Resolution listing increases/decreases to the FY 2021/22 operating and CIP budget. All of these amendments are included in this amendment Resolution because they result in a net increase or decrease to the various funds affected, and thus require DFA/LGD approval as part of the quarterly budget Resolution. The schedule of detail supporting these increases/decreases is presented in four sections:

- A. Amendments to FY 2021/22 Budget That Have Previously Been Approved by City Council: these budget amendments have been previously approved by the Governing Body, and reflect amendments that exceed \$60,000 and that result in a net increase or decrease to any funds (and do not represent re-appropriations of unspent budget amounts from the prior year); per City ordinance, such amendments require Governing Body approval. They are included in this Resolution for the purpose of summarizing all quarterly budget amendments on a single resolution to provide to the New Mexico Department of Finance and Administration/Local Government Division (DFA/LGD) for their review and approval. Presentation of these amendments on a single resolution in this way is much more efficient than the alternative of presenting a revised resolution to DFA/LGD for each and every individual budget amendment approved by City Council.

- B. Amendments to FY 2021/22 Budget That Have Not Previously Been Approved by City Council: these amendments were approved by and executed under the authority of the Finance Director (if the net budgetary change to any fund was under \$5,000) or the City Manager (if the net budgetary change was between \$5,000 and \$60,000), as per City ordinance. Also included are purely technical corrections and re-appropriations of unspent prior year budget amounts (including amounts over \$60,000), which, per City ordinance, are approved and entered based on the prior year's City Council-approved budget authority, and subsequently submitted on a quarterly basis for City Council review and approval.
- C. Joint Operations (Buckman Direct Diversion & Santa Fe Solid Waste Management Agency) – Board-Approved Amendments to FY 2021/22 Budget: as the title of this section attests, these amendments reflect net changes to the Buckman Direct Diversion (BDD) and SF Solid Waste Management Agency (SFSWMA) joint operations budgets, approved and entered under the authority of the governing boards of those entities. Like the amendments outlined above, these budgetary changes are included in this Resolution for the purpose of presenting all quarterly net budgetary fund changes to DFA/LGD for their approval as required.
- D. Summary of All Quarterly Amendments to FY 2021/22 Budget by Fund: this section summarizes the net changes to all City funds detailed in the previous three sections (A-C). As shown at the bottom of this section, these amendments result in a net increase to the City's overall expenditure budget of \$55,994,323 and a net increase to the overall revenue budget of \$29,193,478. The resulting net expenditure increase of \$26,800,845 (over and above additional revenue) is supported by current budgeted revenues and/or available fund balances.

The Budget Office submits all amendments resulting in net budgetary fund changes on a quarterly basis for Finance Committee consideration and City Council approval, and subsequently submits said amendments to DFA/LGD after approval by the Governing Body.

ACTION RECOMMENDED:

Recommend these amendments to the Governing Body for approval. After City Council approval, the Resolution will be forwarded to DFA/LGD for their approval as required.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2022-__

INTRODUCED BY:

Mayor Alan Webber

A RESOLUTION

REQUESTING APPROVAL OF SECOND QUARTER BUDGET AMENDMENTS FOR FISCAL YEAR 2021/2022.

WHEREAS, a Second Quarter Review of the Fiscal Year 2021/2022 Budget shows a need to address significant priorities.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that the Governing Body requests authorization for budget amendments as detailed on the attached Resolution Detail by Fund (see Attachment), hereby incorporated as part of this resolution.

BE IT FURTHER RESOLVED that it is respectfully requested that authorization to implement the Second Quarter Budget Amendments be granted by the Local Government Division of the New Mexico Department of Finance and Administration.

PASSED, APPROVED, and ADOPTED the __ day of _____, 2022.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

ALAN WEBBER, MAYOR

ATTEST:

KRISTINE MIHELICIC, CITY CLERK

APPROVED AS TO FORM:


ERIN K. MCSHERRY, CITY ATTORNEY

LOCAL GOVERNMENT DIVISION
N.M. DEPARTMENT OF FINANCE
AND ADMINISTRATION

FIR No. 10379

FISCAL IMPACT REPORT

General Information:

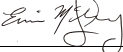
(Check) Bill: _____ Resolution: X _____

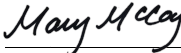
Short Title(s): Second Quarter Budget Amendments, Fiscal Year 2021/2022

Sponsor(s): Mayor Alan Webber

Reviewing Department(s): Finance

Staff Completing FIR: Andy Hopkins Date: 1/13/2022 Phone: 955-6177

Reviewed by City Attorney:  Date: Jan 27, 2022

Reviewed by Finance Director:  Date: Jan 28, 2022

Summary:

The purpose of the Resolution is to make 2nd Quarter FY 2021/2022 budget amendments, increases and decreases to various funds, including adjustments for department priorities, grant adjustments, prior year encumbrances and increases supported by available revenue.

Departments Affected:

Various.

Consequences of Not Enacting Legislation:

The budget will not sufficiently reflect actual revenues and expenditures. Necessary adjustments cannot be submitted for NM DFA approval as required by the State.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

None.

Performance and Administrative Implications:

None; staff have already performed necessary actions to comport with the purpose of the budget amendments.

Fiscal Implications:

See Resolution attachments – Resolution Detail by Fund

Fiscal Impact

_____ Check here if no fiscal impact

Signature:

Email: ajhopkins@santafenm.gov

Expenditures

Expenditure Type	FYE 22	FYE 23	FYE 24	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
Personnel and Benefits*	\$ †	\$ 0	\$ 0	N	NR	†	
Capital Outlay	\$ †	\$ 0	\$ 0	N	NR	†	
Contractual/Professional Services	\$ †	\$ 0	\$ 0			†	
Operating	\$ †	\$ 0	\$ 0			†	
Total:	\$ †	\$ 0	\$ 0			†	\$ †

Commented [GJB1]: Why not for every Expenditure Type?

* This includes all staff time associated with executing the job functions of the proposed legislation.

Expenditure Narrative:

City Council approval is required for all of the previous quarter's changes to budgeted expenditures and transfers out.

Revenue

Revenue Type	FYE 22	FYE 23	FYE 24	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ †	\$ 0	\$ 0	NR	†
Special Revenue	\$ †	\$ 0	\$ 0	NR	†
CIP	\$ †	\$ 0	\$ 0	NR	†
Enterprise	\$ †	\$ 0	\$ 0	NR	†
Internal Service	\$ †	\$ 0	\$ 0	NR	†
Trust & Agency	\$ †	\$ 0	\$ 0	NR	†
Federal	\$ †	\$ 0	\$ 0	NR	†
Other	\$ †	\$ 0	\$ 0	NR	†
Total	\$ †	\$ 0	\$ 0		

Revenue Narrative:

City Council approval is required for all of the previous quarter's changes to budgeted revenues and transfers in.

† See Attachments – Resolution Detail by Fund

CITY OF SANTA FE

2ND QUARTER FY 2021/22

~ ~ ~

SUB-SECTION [A]

**AMENDMENTS TO FY 2021/22 BUDGET
THAT HAVE PREVIOUSLY BEEN
APPROVED BY CITY COUNCIL**

CITY OF SANTA FE - SECOND QUARTER FY 2021/2022
SUB-SECTION [A]: BUDGET AMENDMENTS PREVIOUSLY APPROVED BY CITY COUNCIL

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
<u>Council-Approved Capital Improvements Program (CIP) Budget Amendments:</u>					
100	General Fund	Appropriation from FY21 GRT earned in excess of budgeted estimates to provide sufficient funding for the Airport Terminal and Parking Facility CIP projects [CC apvd. 10/13/21, #11-d]	\$ 8,382,747	\$ -	\$ (8,382,747)
216	Gross Receipts Tax Fund	Appropriation from FY21 GRT earned in excess of budgeted estimates to fund the Bicentennial Pool Facility Repairs CIP project [CC apvd. 10/13/21, #10-e]	2,337,957	-	(2,337,957)
216	Gross Receipts Tax Fund	Appropriation from FY21 GRT earned in excess of budgeted estimates to fund the Railyard Train Depot interior CIP project [CC apvd. 10/13/21, #10-f]	600,000	-	(600,000)
232	Impact Fees Fund	Allocation of Parks Impact Fees to the Water St. Public Restrooms CIP Project [CC apvd. 12/8/21, #10-ae]	350,000	-	(350,000)
320	CIP Facilities	Appropriation from FY21 GRT earned in excess of budgeted estimates to fund the Bicentennial Pool Facility Repairs CIP project [CC apvd. 10/13/21, #10-e]	2,337,957	2,337,957	-
320	CIP Facilities	Appropriations from FY21 GRT earned in excess of budgeted estimates and Parks Impact Fees for the Water St. Public Restrooms CIP Project [CC apvd. 12/8/21, #10-ae]	475,770	475,770	-
330	CIP Streets & Roadways	Appropriation of NM DOT grant for the Agua Fria/S. Meadows Rd. Intersection Improvements project [CC apvd. 11/10/21, #11-c]	1,615,000	1,615,000	-
330	CIP Streets & Roadways	Appropriation of NMDOT grant for the St. Michael's Rail Trail Pedestrian Crossing project [CC apvd. 11/10/21, #10-i]	784,438	784,438	-
330	CIP Streets & Roadways	Appropriation of NMDOT grant for the Bishop's Lodge Road Reconstruction CIP project [CC apvd. 11/10/21, #11-e]	760,000	760,000	-
330	CIP Streets & Roadways	Appropriation of NMDOT grant for the Paseo del Sol Extension CIP project [CC apvd. 11/10/21, #11-g]	760,000	760,000	-
330	CIP Streets & Roadways	Appropriation of NMDOT grant for the Henry Lynch Road Reconstruction CIP project [CC apvd. 11/10/21, #11-i]	427,500	427,500	-
345	CIP Community Development	Adjustment reflecting correction to Seniors revenue/expense/ grant match budgets resulting from incorrect grant revenue estimates [CC apvd. 12/8/21, #10-u]	2,843,717	2,843,717	-
345	CIP Community Development	Appropriation of NM DFA Severance Tax Bond grant to support the Kitchen Angels project [CC apvd. 12/8/21, #10-i]	100,000	100,000	-
365	½% GRT Income Fund	Appropriation from FY21 GRT earned in excess of budgeted estimates to provide sufficient funding for the Airport Terminal and Parking Facility CIP projects [CC apvd. 10/13/21, #11-d]	4,000,000	-	(4,000,000)
320	CIP Facilities	Appropriation from FY21 GRT earned in excess of budgeted estimates for the Water St. Public Restrooms CIP Project [CC apvd. 12/8/21, #10-ae]	125,770	-	(125,770)
500	Waste Water Management	Appropriations for various ongoing Wastewater CIP projects [CC apvd. 10/27/21, #10-f]	4,350,805	-	(4,350,805)
500	Waste Water Management	Appropriation from available balance for emergency on-call Wastewater system repairs [CC apvd. 10/13/21, #10-j]	297,930	-	(297,930)

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
505	Water Management	Appropriation from available balance for ongoing Water CIP projects [CC apvd. 10/27/21, #10-e]	1,206,395	-	(1,206,395)
505	Water Management	Appropriation from available balance for on-call project engineering assistance services [CC apvd. 10/13/21, #10-a]	542,188	-	(542,188)
515	Railyard Properties	Appropriation from FY21 GRT earned in excess of budgeted estimates to fund the Railyard Train Depot interior CIP project [CC apvd. 10/13/21, #10-f]	600,000	600,000	-
545	Airport	Appropriation from FY21 GRT earned in excess of budgeted estimates to provide sufficient funding for the Airport Terminal and Parking Facility CIP projects [CC apvd. 10/13/21, #11-d]	12,382,747	12,382,747	-
Subtotal - Council-Approved Capital Improvements Program (CIP) Budget Amendments			\$ 45,280,921	\$ 23,087,129	\$ (22,193,792)
<u>Other Council-Approved Budget Amendments:</u>					
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund employee retention and recruitment incentives in Human Resources [CC apvd. 12/8/21, #10-r]	\$ 2,700,000	\$ 2,700,000	\$ -
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund corrections to Seniors revenue/expense/grant match budgets resulting from incorrect grant revenue estimates [CC apvd. 12/8/21, #10-u]	602,413	602,413	-
100	General Fund	Appropriation of revenue and associated legal services costs per settlement agreement with NM Taxation & Revenue Dept. regarding incorrect tax revenue distributions from NM TRD [CC apvd. 11/10/21, #10-m]	292,336	292,336	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund Parks Division operating/capital needs [CC apvd. 12/28/21, #7-a]	242,804	242,804	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund position increases, 1 new Engineer position and 1 frozen position in Planning & Land Use [CC apvd. 12/8/21, #11-a]	231,623	231,623	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund 4.5 FTEs and associated costs for the Mobile Hygiene Unit program in Community Services [CC apvd. 12/8/21, #10-t]	205,000	205,000	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund 4 frozen Finance positions [CC apvd. 12/8/21, #10-v]	190,680	190,680	-
100	General Fund	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	149,862	-	(149,862)
100	General Fund	Appropriation of NM DOT overtime reimbursement grant for the End Driving While Impaired, Click it or Ticket, and Selective Traffic Enforcement Programs [CC apvd. 11/10/21, #10-d]	89,303	89,303	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund 3 frozen Municipal Court positions [CC apvd. 12/8/21, #10-y]	84,411	84,411	-

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund Streets position increases [CC apvd. 12/8/21, #10-ab]	70,806	70,806	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund new IPRA Manager position in City Attorney's Office and transfer 2 positions from Community Engagement to City Attorney [CC apvd. 12/8/21, #10-w]	58,510	58,510	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund 1 new Human Resources Recruitment Specialist position [CC apvd. 12/8/21, #10-z]	54,362	54,362	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund/reclass frozen Broadband Manager position in Economic Development [CC apvd. 12/8/21, #10-s]	38,310	38,310	-
212	Economic Development	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund/reclass frozen Broadband Manager position in Economic Development [CC apvd. 12/8/21, #10-s]	66,938	66,938	-
212	Economic Development	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	2,712	2,712	-
213	Lodgers' Tax Fund	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	13,950	13,950	-
216	Gross Receipts Tax Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund Transit position increases [CC apvd. 12/8/21, #10-ad]	96,187	96,187	-
216	Gross Receipts Tax Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund a frozen MRC position and support MRC operating/capital needs [CC apvd. 12/28/21, #7-b]	94,334	94,334	-
216	Gross Receipts Tax Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund 2 frozen Parking positions [CC apvd. 12/8/21, #10-aa]	74,123	74,123	-
222	Fire Environmental Services	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	2,982	2,982	-
231	City Drainage Fund	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	10,418	10,418	-
233	Transportation Grants	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	8,601	8,601	-
233	Transportation Grants	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	1,949	1,949	-
240	Community Development	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	1,150	1,150	-

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
241	Senior Citizen Grants/Programs	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund corrections to Seniors revenue/expense/grant match budgets resulting from incorrect grant revenue estimates [CC apvd. 12/8/21, #10-u]	(2,843,717)	(2,894,376)	(50,659)
241	Senior Citizen Grants/Programs	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	77,026	77,026	-
241	Senior Citizen Grants/Programs	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	17,493	17,493	-
251	Library Fund	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	14,745	14,745	-
251	Library Fund	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	1,743	1,743	-
254	Public Facilities Fund	Adjustment to re-budget remaining portion of NMDOT Safe Routes to Schools grant [CC apvd. 10/27/21, #10-c]	262,464	293,006	30,542
256	Youth/Recreation Programs	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	2,843	2,843	-
330	CIP Streets & Roadways	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund Streets position increases [CC apvd. 12/8/21, #10-ab]	49,627	49,627	-
330	CIP Streets & Roadways	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	19,856	19,856	-
365	½% GRT Income Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund Parks Division operating/capital needs [CC apvd. 12/28/21, #7-a]	212,804	212,804	-
365	½% GRT Income Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund Streets position increases [CC apvd. 12/8/21, #10-ab]	120,433	120,433	-
365	½% GRT Income Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund a frozen MRC position and support MRC operating/capital needs [CC apvd. 12/28/21, #7-b]	110,000	110,000	-
365	½% GRT Income Fund	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	46,388	46,388	-
500	Waste Water Management	Appropriation from available balance to fund frozen WW Field Operator positions and new WW Operator Lead position [CC apvd. 10/13/21, #10-b]	153,303	-	(153,303)
500	Waste Water Management	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	71,914	71,914	-
505	Water Management	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	132,840	132,840	-

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
505	Water Management	Adjustments reflecting transfer and reclassification of position from Utility Customer Service to Water and reclassification of Water position [CC apvd. 11/10/21, #10-l]	131,698	-	(131,698)
505	Water Management	Appropriation of funding from available balance to fund frozen Pipefitter position [CC apvd. 10/13/21, #10-b]	47,848	-	(47,848)
510	Environmental Services	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	108,025	108,025	-
511	Utilities Administration	Adjustments reflecting transfer and reclassification of position from Utility Customer Service to Water and reclassification of Water position [CC apvd. 11/10/21, #10-l]	(58,985)	-	58,985
511	Utilities Administration	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	54,693	54,693	-
515	Railyard Properties	Appropriation of Railyard property sale revenue earned in FY21 for deferred safety/maintenance projects at the Railyard [CC apvd. 12/8/21, #11-d]	175,000	-	(175,000)
515	Railyard Properties	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	3,091	3,091	-
515	Railyard Properties	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	1,353	1,353	-
520	Santa Fe Convention Center	Appropriation from available reserve for replacement of Convention Center air handler units [CC apvd. 11/10/21, #10-b]	663,225	-	(663,225)
520	Santa Fe Convention Center	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	18,533	18,533	-
530	Municipal Recreation Complex	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund a frozen MRC position and support MRC operating/capital needs [CC apvd. 12/28/21, #7-b]	204,334	204,334	-
530	Municipal Recreation Complex	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	6,204	6,204	-
530	Municipal Recreation Complex	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	2,590	2,590	-
535	Parking	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund 2 frozen Parking positions [CC apvd. 12/8/21, #10-aa]	74,123	74,123	-
535	Parking	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	33,046	33,046	-
535	Parking	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	12,475	12,475	-

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
540	Transit Bus System	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	118,129	118,129	-
540	Transit Bus System	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund Transit position increases [CC apvd. 12/8/21, #10-ad]	96,187	96,187	-
540	Transit Bus System	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	5,648	5,648	-
545	Airport	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	10,328	10,328	-
545	Airport	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	2,605	2,605	-
550	Genoveva Chavez Community Ctr	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	34,819	34,819	-
550	Genoveva Chavez Community Ctr	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	10,710	10,710	-
620	Services to Other Departments	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	71,620	71,620	-
Subtotal - Other Council-Approved Budget Amendments			\$ 5,660,825	\$ 4,378,757	\$ (1,282,068)
TOTAL - Budget Amendments Previously Approved by City Council			\$ 50,941,746	\$ 27,465,886	\$ (23,475,860)

CITY OF SANTA FE

2ND QUARTER FY 2021/22

~ ~ ~

SUB-SECTION [B]

**AMENDMENTS TO FY 2021/22 BUDGET
THAT HAVE NOT PREVIOUSLY BEEN
APPROVED BY CITY COUNCIL**

CITY OF SANTA FE - SECOND QUARTER FY 2021/2022
SUB-SECTION [B]: BUDGET AMENDMENTS NOT PREVIOUSLY APPROVED BY CITY COUNCIL

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
100	General Fund	Appropriation from FY22 General Fund GRT earned in excess of budgeted estimates for contracted audit assistance	\$ 60,000	\$ 60,000	\$ -
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund frozen Safety Admin Specialist position in Safety Division	28,137	28,137	-
100	General Fund	Allocation of Finance Department vacancy savings to ITT for purchase of laptops and phones for new Finance employees	1,829	1,829	-
100	General Fund	Transfer from Emergency Services Fund for an adjustment of ITT internal service charges to Emergency Management for mobile phone communications charges	405	405	-
222	Fire Environmental Services	Adjustment to re-budget remaining portion of wildland fire reimbursement grant	119,287	-	(119,287)
223	Law Enforcement	Adjustment to re-budget remaining portion of prior year NM Law Enforcement Protection Fund grant for Police staff training	53,353	53,353	-
232	Impact Fees Fund	Appropriation to fund reclassification of a position to an Impact Fee Planner	6,105	-	(6,105)
335	CIP Bond Acquisition	Re-appropriation of unspent prior year budget for the ongoing Multimodal Transitional Plan CIP project	17,695	-	(17,695)
350	CIP Arts and Culture	Re-appropriation of unspent prior year budget for ongoing Art in Public Places CIP projects	119,305	-	(119,305)
500	Waste Water Management	Appropriations for replacement of a vehicle and repair of Wastewater system equipment	56,284	-	(56,284)
500	Waste Water Management	Appropriation for financial services costs incurred in FY21 for which invoices were received past the year-end deadline	477	-	(477)
505	Water Management	Re-appropriation of unspent prior year budget for ongoing water CIP projects	147,971	-	(147,971)
505	Water Management	Appropriation for contracted legal services for the Water Division	60,000	-	(60,000)
505	Water Management	Appropriation for architectural design services for ADA improvements to the San Mateo Road Public Utilities facility	50,963	-	(50,963)
505	Water Management	Appropriation for financial services costs incurred in FY21 for which invoices were received past the year-end deadline	18,510	-	(18,510)
505	Water Management	Appropriation of salary/benefits increase for a Water Operator Advanced position to bring the position's salary into line with other equivalent positions	7,475	-	(7,475)
510	Environmental Services	Appropriation for financial services costs incurred in FY21 for which invoices were received past the year-end deadline	13,673	-	(13,673)
511	Utilities Administration	Appropriations in Utility Customer Service to cover postage, billing system maintenance and HVAC system service	53,421	-	(53,421)
511	Utilities Administration	Appropriations in Utility Customer Service to cover salary increases for an Admin Assistant and Collections Specialist, and for reclassification of an Account Specialist	7,853	-	(7,853)
520	Santa Fe Convention Center	Adjustment to re-budget remaining portion of prior year NM Tourism Dept. grant to support business generation in Santa Fe	300,000	-	(300,000)
530	Municipal Recreation Complex	Adjustment to re-budget remaining portion of NM DFA grant to support the ongoing MRC Soccer Valley Improvements project	237,855	238,006	151

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
530	Municipal Recreation Complex	Transfer from unfunded Engineering General Fund position to fund vacant Golf Course Manager position	18,752	18,752	-
540	Transit Bus System	Re-appropriation of unspent prior year budget for the ongoing Southside Roundabout CIP project	882,108	-	(882,108)
600	Risk Management	Appropriation from FY22 General Fund GRT earned in excess of budgeted estimates to fund frozen Safety Admin Specialist position in Safety Division	28,137	28,137	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Finance for computer hardware/mobile phone purchases	30,180	30,180	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Parks Division for computer hardware purchases	7,059	7,059	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Streets Division for mobile phone purchases	3,200	3,200	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Economic Development for computer hardware purchases	2,660	2,660	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Constituent Services Division for mobile phone purchase/communications charges	800	800	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Genoveva Chavez Community Center for mobile phone purchases	800	800	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Emergency Management for mobile phone communications charges	405	405	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Planning & Land Use for mobile phone communication charges	360	360	-
TOTAL - Budget Amendments <u>Not</u> Previously Approved by City Council			\$ 2,335,059	\$ 474,083	\$ (1,860,976)

CITY OF SANTA FE

2ND QUARTER FY 2021/22

~ ~ ~

SUB-SECTION [C]

**JOINT OPERATIONS
(BUCKMAN DIRECT DIVERSION & SF SOLID
WASTE MANAGEMENT AGENCY) –
BOARD-APPROVED AMENDMENTS TO
FY 2021/22 BUDGET**

CITY OF SANTA FE - SECOND QUARTER FY 2021/2022
SUB-SECTION [C]: JOINT OPERATIONS - BOARD-APPROVED BUDGET AMENDMENTS

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
810	SF Solid Waste Mgmt Agency	Appropriation from SWMA Equipment Reserve for purchase of a waste handler dozer	\$ 947,420	\$ 947,420	\$ -
810	SF Solid Waste Mgmt Agency	Appropriation from SWMA Equipment Reserve for purchase of a roll-off truck	189,419	189,419	-
810	SF Solid Waste Mgmt Agency	Appropriation for household hazardous waste collection services	140,000	-	(140,000)
810	SF Solid Waste Mgmt Agency	Appropriation for landfill gas system operations & maintenance	116,670	116,670	-
810	SF Solid Waste Mgmt Agency	Appropriation for contracted SWMA managed IT services	60,000	-	(60,000)
810	SF Solid Waste Mgmt Agency	Appropriation for contracted SWMA employee medical services	10,500	-	(10,500)
811	SWMA Equip Replacement Fund	Appropriation from SWMA Equipment Reserve for purchase of a waste handler dozer	947,420	-	(947,420)
812	SWMA Gas Collection Reserve	Appropriation for landfill gas system operations & maintenance	116,670	-	(116,670)
TOTAL - Joint Operations - Board Approved Budget Amendments			\$ 2,717,518	\$ 1,253,509	\$ (1,464,009)

CITY OF SANTA FE

2ND QUARTER FY 2021/22

~ ~ ~

SUB-SECTION [D]

**SUMMARY OF ALL QUARTERLY
AMENDMENTS TO FY 2021/22 BUDGET BY
FUND**

CITY OF SANTA FE - SECOND QUARTER FY 2021/2022
SUB-SECTION [D]: TOTAL QUARTERLY AMENDMENTS BY FUND

<i>Fund</i>	<i>Fund Title</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
100	General Fund	\$ 13,483,538	\$ 4,950,929	\$ (8,532,609)
212	Economic Development	69,650	69,650	-
213	Lodgers' Tax Fund	13,950	13,950	-
216	Gross Receipts Tax Fund	3,202,601	264,644	(2,937,957)
222	Fire Environmental Services	122,269	2,982	(119,287)
223	Law Enforcement	53,353	53,353	-
231	City Drainage Fund	10,418	10,418	-
232	Impact Fees Fund	356,105	-	(356,105)
233	Transportation Grants	10,550	10,550	-
240	Community Development	1,150	1,150	-
241	Senior Citizen Grants/Programs	(2,749,198)	(2,799,857)	(50,659)
251	Library Fund	16,488	16,488	-
254	Public Facilities Fund	262,464	293,006	30,542
256	Youth/Recreation Programs	2,843	2,843	-
320	CIP Facilities	2,813,727	2,813,727	-
330	CIP Streets & Roadways	4,416,421	4,416,421	-
335	CIP Bond Acquisition	17,695	-	(17,695)
345	CIP Community Development	2,943,717	2,943,717	-
350	CIP Arts and Culture	119,305	-	(119,305)
365	½% GRT Income Fund	4,615,395	489,625	(4,125,770)
500	Waste Water Management	4,930,713	71,914	(4,858,799)
505	Water Management	2,345,888	132,840	(2,213,048)
510	Environmental Services	121,698	108,025	(13,673)
511	Utilities Administration	56,982	54,693	(2,289)
515	Railyard Properties	779,444	604,444	(175,000)
520	Santa Fe Convention Center	981,758	18,533	(963,225)
530	Municipal Recreation Complex	469,735	469,886	151
535	Parking	119,644	119,644	-
540	Transit Bus System	1,102,072	219,964	(882,108)
545	Airport	12,395,680	12,395,680	-
550	Genoveva Chavez Community Ctr	45,529	45,529	-
600	Risk Management	28,137	28,137	-
620	Services to Other Departments	117,084	117,084	-
810	SF Solid Waste Mgmt Agency	1,464,009	1,253,509	(210,500)
811	SWMA Equip Replacement Fund	1,136,839	-	(1,136,839)
812	SWMA Gas Collection Reserve	116,670	-	(116,670)
QUARTERLY TOTAL - ALL FUNDS		\$ 55,994,323	\$ 29,193,478	\$ (26,800,845)



City of Santa Fe, New Mexico

200 Lincoln Avenue, P.O. Box 909, Santa Fe, N.M. 87504-0909

www.santafenm.gov

Alan Webber, Mayor

Councilors:

Signe I. Lindell, Mayor Pro Tem, District 1

Renee Villarreal, District 1

Michael J. Garcia, District 2

Carol Romero-Wirth, District 2

Lee Garcia, District 3

Chris Rivera, District 3

Jamie Cassutt, District 4

Amanda Chavez, District 4

DATE: January 13, 2022

TO: Finance Committee

VIA: Mary T. McCoy
Finance Director

FROM: Andy Hopkins *AJH*
Budget Officer

ITEM AND ISSUE:

Request for Approval of a Budget Amendment Resolution for the Quarter Ending December 31, 2021 (Second Quarter)

BACKGROUND AND SUMMARY:

Attached is a Resolution listing increases/decreases to the FY 2021/22 operating and CIP budget. All of these amendments are included in this amendment Resolution because they result in a net increase or decrease to the various funds affected, and thus require DFA/LGD approval as part of the quarterly budget Resolution. The schedule of detail supporting these increases/decreases is presented in four sections:

- A. Amendments to FY 2021/22 Budget That Have Previously Been Approved by City Council: these budget amendments have been previously approved by the Governing Body, and reflect amendments that exceed \$60,000 and that result in a net increase or decrease to any funds (and do not represent re-appropriations of unspent budget amounts from the prior year); per City ordinance, such amendments require Governing Body approval. They are included in this Resolution for the purpose of summarizing all quarterly budget amendments on a single resolution to provide to the New Mexico Department of Finance and Administration/Local Government Division (DFA/LGD) for their review and approval. Presentation of these amendments on a single resolution in this way is much more efficient than the alternative of presenting a revised resolution to DFA/LGD for each and every individual budget amendment approved by City Council.

- B. Amendments to FY 2021/22 Budget That Have Not Previously Been Approved by City Council: these amendments were approved by and executed under the authority of the Finance Director (if the net budgetary change to any fund was under \$5,000) or the City Manager (if the net budgetary change was between \$5,000 and \$60,000), as per City ordinance. Also included are purely technical corrections and re-appropriations of unspent prior year budget amounts (including amounts over \$60,000), which, per City ordinance, are approved and entered based on the prior year's City Council-approved budget authority, and subsequently submitted on a quarterly basis for City Council review and approval.
- C. Joint Operations (Buckman Direct Diversion & Santa Fe Solid Waste Management Agency) – Board-Approved Amendments to FY 2021/22 Budget: as the title of this section attests, these amendments reflect net changes to the Buckman Direct Diversion (BDD) and SF Solid Waste Management Agency (SFSWMA) joint operations budgets, approved and entered under the authority of the governing boards of those entities. Like the amendments outlined above, these budgetary changes are included in this Resolution for the purpose of presenting all quarterly net budgetary fund changes to DFA/LGD for their approval as required.
- D. Summary of All Quarterly Amendments to FY 2021/22 Budget by Fund: this section summarizes the net changes to all City funds detailed in the previous three sections (A-C). As shown at the bottom of this section, these amendments result in a net increase to the City's overall expenditure budget of \$55,994,323 and a net increase to the overall revenue budget of \$29,193,478. The resulting net expenditure increase of \$26,800,845 (over and above additional revenue) is supported by current budgeted revenues and/or available fund balances.

The Budget Office submits all amendments resulting in net budgetary fund changes on a quarterly basis for Finance Committee consideration and City Council approval, and subsequently submits said amendments to DFA/LGD after approval by the Governing Body.

ACTION RECOMMENDED:

Recommend these amendments to the Governing Body for approval. After City Council approval, the Resolution will be forwarded to DFA/LGD for their approval as required.

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2022-**

3 **INTRODUCED BY:**

4
5 Mayor Alan Webber

6
7
8
9
10
11 **A RESOLUTION**

12 **RELATING TO A REQUEST FOR APPROVAL OF SECOND QUARTER BUDGET**

13 **AMENDMENTS FOR FISCAL YEAR 2021/2022.**

14 **WHEREAS**, a Second Quarter Review of the Fiscal Year 2021/2022 Budget shows a need to
15 address significant priorities.

16 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
17 **CITY OF SANTA FE** that the Governing Body does request authorization for budget amendments
18 as detailed on the attached Resolution Detail by Fund (see Attachment), hereby incorporated as part
19 of this resolution.

20 **BE IT FURTHER RESOLVED** that it is respectfully requested that authorization to
21 implement the Second Quarter Budget Amendments be granted by the Local Government Division of
22 the New Mexico Department of Finance and Administration.

23
24
25

1 PASSED, APPROVED and ADOPTED the 9th day of February, 2022.

2

3

4

ALAN WEBBER, MAYOR

5

ATTEST:

6

7

8

KRISTINE BUSTOS-MIHELICIC, CITY CLERK

9

10

APPROVED AS TO FORM:

11

12

13

ERIN K. MCSHERRY, CITY ATTORNEY

14

15

16

LOCAL GOVERNMENT DIVISION

17

N.M. DEPARTMENT OF FINANCE

18

AND ADMINISTRATION

19

20

21

22

23

24

25

CITY OF SANTA FE

2ND QUARTER FY 2021/22

~ ~ ~

SUB-SECTION [A]

**AMENDMENTS TO FY 2021/22 BUDGET
THAT HAVE PREVIOUSLY BEEN
APPROVED BY CITY COUNCIL**

CITY OF SANTA FE - SECOND QUARTER FY 2021/2022
SUB-SECTION [A]: BUDGET AMENDMENTS PREVIOUSLY APPROVED BY CITY COUNCIL

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
<u>Council-Approved Capital Improvements Program (CIP) Budget Amendments:</u>					
100	General Fund	Appropriation from FY21 GRT earned in excess of budgeted estimates to provide sufficient funding for the Airport Terminal and Parking Facility CIP projects [CC apvd. 10/13/21, #11-d]	\$ 8,382,747	\$ -	\$ (8,382,747)
216	Gross Receipts Tax Fund	Appropriation from FY21 GRT earned in excess of budgeted estimates to fund the Bicentennial Pool Facility Repairs CIP project [CC apvd. 10/13/21, #10-e]	2,337,957	-	(2,337,957)
216	Gross Receipts Tax Fund	Appropriation from FY21 GRT earned in excess of budgeted estimates to fund the Railyard Train Depot interior CIP project [CC apvd. 10/13/21, #10-f]	600,000	-	(600,000)
232	Impact Fees Fund	Allocation of Parks Impact Fees to the Water St. Public Restrooms CIP Project [CC apvd. 12/8/21, #10-ae]	350,000	-	(350,000)
320	CIP Facilities	Appropriation from FY21 GRT earned in excess of budgeted estimates to fund the Bicentennial Pool Facility Repairs CIP project [CC apvd. 10/13/21, #10-e]	2,337,957	2,337,957	-
320	CIP Facilities	Appropriations from FY21 GRT earned in excess of budgeted estimates and Parks Impact Fees for the Water St. Public Restrooms CIP Project [CC apvd. 12/8/21, #10-ae]	475,770	475,770	-
330	CIP Streets & Roadways	Appropriation of NM DOT grant for the Agua Fria/S. Meadows Rd. Intersection Improvements project [CC apvd. 11/10/21, #11-c]	1,615,000	1,615,000	-
330	CIP Streets & Roadways	Appropriation of NMDOT grant for the St. Michael's Rail Trail Pedestrian Crossing project [CC apvd. 11/10/21, #10-i]	784,438	784,438	-
330	CIP Streets & Roadways	Appropriation of NMDOT grant for the Bishop's Lodge Road Reconstruction CIP project [CC apvd. 11/10/21, #11-e]	760,000	760,000	-
330	CIP Streets & Roadways	Appropriation of NMDOT grant for the Paseo del Sol Extension CIP project [CC apvd. 11/10/21, #11-g]	760,000	760,000	-
330	CIP Streets & Roadways	Appropriation of NMDOT grant for the Henry Lynch Road Reconstruction CIP project [CC apvd. 11/10/21, #11-i]	427,500	427,500	-
345	CIP Community Development	Adjustment reflecting correction to Seniors revenue/expense/ grant match budgets resulting from incorrect grant revenue estimates [CC apvd. 12/8/21, #10-u]	2,843,717	2,843,717	-
345	CIP Community Development	Appropriation of NM DFA Severance Tax Bond grant to support the Kitchen Angels project [CC apvd. 12/8/21, #10-i]	100,000	100,000	-
365	½% GRT Income Fund	Appropriation from FY21 GRT earned in excess of budgeted estimates to provide sufficient funding for the Airport Terminal and Parking Facility CIP projects [CC apvd. 10/13/21, #11-d]	4,000,000	-	(4,000,000)
320	CIP Facilities	Appropriation from FY21 GRT earned in excess of budgeted estimates for the Water St. Public Restrooms CIP Project [CC apvd. 12/8/21, #10-ae]	125,770	-	(125,770)
500	Waste Water Management	Appropriations for various ongoing Wastewater CIP projects [CC apvd. 10/27/21, #10-f]	4,350,805	-	(4,350,805)
500	Waste Water Management	Appropriation from available balance for emergency on-call Wastewater system repairs [CC apvd. 10/13/21, #10-j]	297,930	-	(297,930)

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
505	Water Management	Appropriation from available balance for ongoing Water CIP projects [CC apvd. 10/27/21, #10-e]	1,206,395	-	(1,206,395)
505	Water Management	Appropriation from available balance for on-call project engineering assistance services [CC apvd. 10/13/21, #10-a]	542,188	-	(542,188)
515	Railyard Properties	Appropriation from FY21 GRT earned in excess of budgeted estimates to fund the Railyard Train Depot interior CIP project [CC apvd. 10/13/21, #10-f]	600,000	600,000	-
545	Airport	Appropriation from FY21 GRT earned in excess of budgeted estimates to provide sufficient funding for the Airport Terminal and Parking Facility CIP projects [CC apvd. 10/13/21, #11-d]	12,382,747	12,382,747	-
Subtotal - Council-Approved Capital Improvements Program (CIP) Budget Amendments			\$ 45,280,921	\$ 23,087,129	\$ (22,193,792)
<u>Other Council-Approved Budget Amendments:</u>					
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund employee retention and recruitment incentives in Human Resources [CC apvd. 12/8/21, #10-r]	\$ 2,700,000	\$ 2,700,000	\$ -
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund corrections to Seniors revenue/expense/grant match budgets resulting from incorrect grant revenue estimates [CC apvd. 12/8/21, #10-u]	602,413	602,413	-
100	General Fund	Appropriation of revenue and associated legal services costs per settlement agreement with NM Taxation & Revenue Dept. regarding incorrect tax revenue distributions from NM TRD [CC apvd. 11/10/21, #10-m]	292,336	292,336	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund Parks Division operating/capital needs [CC apvd. 12/28/21, #7-a]	242,804	242,804	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund position increases, 1 new Engineer position and 1 frozen position in Planning & Land Use [CC apvd. 12/8/21, #11-a]	231,623	231,623	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund 4.5 FTEs and associated costs for the Mobile Hygiene Unit program in Community Services [CC apvd. 12/8/21, #10-t]	205,000	205,000	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund 4 frozen Finance positions [CC apvd. 12/8/21, #10-v]	190,680	190,680	-
100	General Fund	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	149,862	-	(149,862)
100	General Fund	Appropriation of NM DOT overtime reimbursement grant for the End Driving While Impaired, Click it or Ticket, and Selective Traffic Enforcement Programs [CC apvd. 11/10/21, #10-d]	89,303	89,303	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund 3 frozen Municipal Court positions [CC apvd. 12/8/21, #10-y]	84,411	84,411	-

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund Streets position increases [CC apvd. 12/8/21, #10-ab]	70,806	70,806	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund new IPRA Manager position in City Attorney's Office and transfer 2 positions from Community Engagement to City Attorney [CC apvd. 12/8/21, #10-w]	58,510	58,510	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund 1 new Human Resources Recruitment Specialist position [CC apvd. 12/8/21, #10-z]	54,362	54,362	-
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund/reclass frozen Broadband Manager position in Economic Development [CC apvd. 12/8/21, #10-s]	38,310	38,310	-
212	Economic Development	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund/reclass frozen Broadband Manager position in Economic Development [CC apvd. 12/8/21, #10-s]	66,938	66,938	-
212	Economic Development	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	2,712	2,712	-
213	Lodgers' Tax Fund	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	13,950	13,950	-
216	Gross Receipts Tax Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund Transit position increases [CC apvd. 12/8/21, #10-ad]	96,187	96,187	-
216	Gross Receipts Tax Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund a frozen MRC position and support MRC operating/capital needs [CC apvd. 12/28/21, #7-b]	94,334	94,334	-
216	Gross Receipts Tax Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund 2 frozen Parking positions [CC apvd. 12/8/21, #10-aa]	74,123	74,123	-
222	Fire Environmental Services	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	2,982	2,982	-
231	City Drainage Fund	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	10,418	10,418	-
233	Transportation Grants	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	8,601	8,601	-
233	Transportation Grants	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	1,949	1,949	-
240	Community Development	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	1,150	1,150	-

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
241	Senior Citizen Grants/Programs	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund corrections to Seniors revenue/expense/grant match budgets resulting from incorrect grant revenue estimates [CC apvd. 12/8/21, #10-u]	(2,843,717)	(2,894,376)	(50,659)
241	Senior Citizen Grants/Programs	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	77,026	77,026	-
241	Senior Citizen Grants/Programs	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	17,493	17,493	-
251	Library Fund	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	14,745	14,745	-
251	Library Fund	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	1,743	1,743	-
254	Public Facilities Fund	Adjustment to re-budget remaining portion of NMDOT Safe Routes to Schools grant [CC apvd. 10/27/21, #10-c]	262,464	293,006	30,542
256	Youth/Recreation Programs	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	2,843	2,843	-
330	CIP Streets & Roadways	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund Streets position increases [CC apvd. 12/8/21, #10-ab]	49,627	49,627	-
330	CIP Streets & Roadways	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	19,856	19,856	-
365	½% GRT Income Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund Parks Division operating/capital needs [CC apvd. 12/28/21, #7-a]	212,804	212,804	-
365	½% GRT Income Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund Streets position increases [CC apvd. 12/8/21, #10-ab]	120,433	120,433	-
365	½% GRT Income Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund a frozen MRC position and support MRC operating/capital needs [CC apvd. 12/28/21, #7-b]	110,000	110,000	-
365	½% GRT Income Fund	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	46,388	46,388	-
500	Waste Water Management	Appropriation from available balance to fund frozen WW Field Operator positions and new WW Operator Lead position [CC apvd. 10/13/21, #10-b]	153,303	-	(153,303)
500	Waste Water Management	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	71,914	71,914	-
505	Water Management	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	132,840	132,840	-

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
505	Water Management	Adjustments reflecting transfer and reclassification of position from Utility Customer Service to Water and reclassification of Water position [CC apvd. 11/10/21, #10-l]	131,698	-	(131,698)
505	Water Management	Appropriation of funding from available balance to fund frozen Pipefitter position [CC apvd. 10/13/21, #10-b]	47,848	-	(47,848)
510	Environmental Services	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	108,025	108,025	-
511	Utilities Administration	Adjustments reflecting transfer and reclassification of position from Utility Customer Service to Water and reclassification of Water position [CC apvd. 11/10/21, #10-l]	(58,985)	-	58,985
511	Utilities Administration	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	54,693	54,693	-
515	Railyard Properties	Appropriation of Railyard property sale revenue earned in FY21 for deferred safety/maintenance projects at the Railyard [CC apvd. 12/8/21, #11-d]	175,000	-	(175,000)
515	Railyard Properties	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	3,091	3,091	-
515	Railyard Properties	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	1,353	1,353	-
520	Santa Fe Convention Center	Appropriation from available reserve for replacement of Convention Center air handler units [CC apvd. 11/10/21, #10-b]	663,225	-	(663,225)
520	Santa Fe Convention Center	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	18,533	18,533	-
530	Municipal Recreation Complex	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund a frozen MRC position and support MRC operating/capital needs [CC apvd. 12/28/21, #7-b]	204,334	204,334	-
530	Municipal Recreation Complex	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	6,204	6,204	-
530	Municipal Recreation Complex	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	2,590	2,590	-
535	Parking	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund 2 frozen Parking positions [CC apvd. 12/8/21, #10-aa]	74,123	74,123	-
535	Parking	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	33,046	33,046	-
535	Parking	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	12,475	12,475	-

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
540	Transit Bus System	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	118,129	118,129	-
540	Transit Bus System	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund Transit position increases [CC apvd. 12/8/21, #10-ad]	96,187	96,187	-
540	Transit Bus System	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	5,648	5,648	-
545	Airport	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	10,328	10,328	-
545	Airport	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	2,605	2,605	-
550	Genoveva Chavez Community Ctr	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	34,819	34,819	-
550	Genoveva Chavez Community Ctr	Appropriation from FY21 General Fund GRT earned in excess of budgeted estimates to fund an increase in the City's minimum wage to \$15 per hour [CC apvd. 10/27/21, #10-g]	10,710	10,710	-
620	Services to Other Departments	Allocation of 4% increase for AFSCME employees to various City Divisions per approved union disbursement and Council-approved FY22 budget [CC apvd. 4/28/21, #20-a]	71,620	71,620	-
Subtotal - Other Council-Approved Budget Amendments			\$ 5,660,825	\$ 4,378,757	\$ (1,282,068)
TOTAL - Budget Amendments Previously Approved by City Council			\$ 50,941,746	\$ 27,465,886	\$ (23,475,860)

CITY OF SANTA FE

2ND QUARTER FY 2021/22

~ ~ ~

SUB-SECTION [B]

**AMENDMENTS TO FY 2021/22 BUDGET
THAT HAVE NOT PREVIOUSLY BEEN
APPROVED BY CITY COUNCIL**

CITY OF SANTA FE - SECOND QUARTER FY 2021/2022
SUB-SECTION [B]: BUDGET AMENDMENTS NOT PREVIOUSLY APPROVED BY CITY COUNCIL

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
100	General Fund	Appropriation from FY22 General Fund GRT earned in excess of budgeted estimates for contracted audit assistance	\$ 60,000	\$ 60,000	\$ -
100	General Fund	Appropriation from FY22 GRT earned in excess of budgeted estimates to fund frozen Safety Admin Specialist position in Safety Division	28,137	28,137	-
100	General Fund	Allocation of Finance Department vacancy savings to ITT for purchase of laptops and phones for new Finance employees	1,829	1,829	-
100	General Fund	Transfer from Emergency Services Fund for an adjustment of ITT internal service charges to Emergency Management for mobile phone communications charges	405	405	-
222	Fire Environmental Services	Adjustment to re-budget remaining portion of wildland fire reimbursement grant	119,287	-	(119,287)
223	Law Enforcement	Adjustment to re-budget remaining portion of prior year NM Law Enforcement Protection Fund grant for Police staff training	53,353	53,353	-
232	Impact Fees Fund	Appropriation to fund reclassification of a position to an Impact Fee Planner	6,105	-	(6,105)
335	CIP Bond Acquisition	Re-appropriation of unspent prior year budget for the ongoing Multimodal Transitional Plan CIP project	17,695	-	(17,695)
350	CIP Arts and Culture	Re-appropriation of unspent prior year budget for ongoing Art in Public Places CIP projects	119,305	-	(119,305)
500	Waste Water Management	Appropriations for replacement of a vehicle and repair of Wastewater system equipment	56,284	-	(56,284)
500	Waste Water Management	Appropriation for financial services costs incurred in FY21 for which invoices were received past the year-end deadline	477	-	(477)
505	Water Management	Re-appropriation of unspent prior year budget for ongoing water CIP projects	147,971	-	(147,971)
505	Water Management	Appropriation for contracted legal services for the Water Division	60,000	-	(60,000)
505	Water Management	Appropriation for architectural design services for ADA improvements to the San Mateo Road Public Utilities facility	50,963	-	(50,963)
505	Water Management	Appropriation for financial services costs incurred in FY21 for which invoices were received past the year-end deadline	18,510	-	(18,510)
505	Water Management	Appropriation of salary/benefits increase for a Water Operator Advanced position to bring the position's salary into line with other equivalent positions	7,475	-	(7,475)
510	Environmental Services	Appropriation for financial services costs incurred in FY21 for which invoices were received past the year-end deadline	13,673	-	(13,673)
511	Utilities Administration	Appropriations in Utility Customer Service to cover postage, billing system maintenance and HVAC system service	53,421	-	(53,421)
511	Utilities Administration	Appropriations in Utility Customer Service to cover salary increases for an Admin Assistant and Collections Specialist, and for reclassification of an Account Specialist	7,853	-	(7,853)
520	Santa Fe Convention Center	Adjustment to re-budget remaining portion of prior year NM Tourism Dept. grant to support business generation in Santa Fe	300,000	-	(300,000)
530	Municipal Recreation Complex	Adjustment to re-budget remaining portion of NM DFA grant to support the ongoing MRC Soccer Valley Improvements project	237,855	238,006	151

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
530	Municipal Recreation Complex	Transfer from unfunded Engineering General Fund position to fund vacant Golf Course Manager position	18,752	18,752	-
540	Transit Bus System	Re-appropriation of unspent prior year budget for the ongoing Southside Roundabout CIP project	882,108	-	(882,108)
600	Risk Management	Appropriation from FY22 General Fund GRT earned in excess of budgeted estimates to fund frozen Safety Admin Specialist position in Safety Division	28,137	28,137	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Finance for computer hardware/mobile phone purchases	30,180	30,180	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Parks Division for computer hardware purchases	7,059	7,059	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Streets Division for mobile phone purchases	3,200	3,200	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Economic Development for computer hardware purchases	2,660	2,660	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Constituent Services Division for mobile phone purchase/communications charges	800	800	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Genoveva Chavez Community Center for mobile phone purchases	800	800	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Emergency Management for mobile phone communications charges	405	405	-
620	Services to Other Departments	Adjustment of ITT internal service charges to Planning & Land Use for mobile phone communication charges	360	360	-
TOTAL - Budget Amendments <u>Not</u> Previously Approved by City Council			\$ 2,335,059	\$ 474,083	\$ (1,860,976)

CITY OF SANTA FE

2ND QUARTER FY 2021/22

~ ~ ~

SUB-SECTION [C]

**JOINT OPERATIONS
(BUCKMAN DIRECT DIVERSION & SF SOLID
WASTE MANAGEMENT AGENCY) –
BOARD-APPROVED AMENDMENTS TO
FY 2021/22 BUDGET**

CITY OF SANTA FE - SECOND QUARTER FY 2021/2022
SUB-SECTION [C]: JOINT OPERATIONS - BOARD-APPROVED BUDGET AMENDMENTS

<i>Fund</i>	<i>Fund Title</i>	<i>Amendment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
810	SF Solid Waste Mgmt Agency	Appropriation from SWMA Equipment Reserve for purchase of a waste handler dozer	\$ 947,420	\$ 947,420	\$ -
810	SF Solid Waste Mgmt Agency	Appropriation from SWMA Equipment Reserve for purchase of a roll-off truck	189,419	189,419	-
810	SF Solid Waste Mgmt Agency	Appropriation for household hazardous waste collection services	140,000	-	(140,000)
810	SF Solid Waste Mgmt Agency	Appropriation for landfill gas system operations & maintenance	116,670	116,670	-
810	SF Solid Waste Mgmt Agency	Appropriation for contracted SWMA managed IT services	60,000	-	(60,000)
810	SF Solid Waste Mgmt Agency	Appropriation for contracted SWMA employee medical services	10,500	-	(10,500)
811	SWMA Equip Replacement Fund	Appropriation from SWMA Equipment Reserve for purchase of a waste handler dozer	947,420	-	(947,420)
812	SWMA Gas Collection Reserve	Appropriation for landfill gas system operations & maintenance	116,670	-	(116,670)
TOTAL - Joint Operations - Board Approved Budget Amendments			\$ 2,717,518	\$ 1,253,509	\$ (1,464,009)

CITY OF SANTA FE

2ND QUARTER FY 2021/22

~ ~ ~

SUB-SECTION [D]

**SUMMARY OF ALL QUARTERLY
AMENDMENTS TO FY 2021/22 BUDGET BY
FUND**

CITY OF SANTA FE - SECOND QUARTER FY 2021/2022
SUB-SECTION [D]: TOTAL QUARTERLY AMENDMENTS BY FUND

<i>Fund</i>	<i>Fund Title</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
100	General Fund	\$ 13,483,538	\$ 4,950,929	\$ (8,532,609)
212	Economic Development	69,650	69,650	-
213	Lodgers' Tax Fund	13,950	13,950	-
216	Gross Receipts Tax Fund	3,202,601	264,644	(2,937,957)
222	Fire Environmental Services	122,269	2,982	(119,287)
223	Law Enforcement	53,353	53,353	-
231	City Drainage Fund	10,418	10,418	-
232	Impact Fees Fund	356,105	-	(356,105)
233	Transportation Grants	10,550	10,550	-
240	Community Development	1,150	1,150	-
241	Senior Citizen Grants/Programs	(2,749,198)	(2,799,857)	(50,659)
251	Library Fund	16,488	16,488	-
254	Public Facilities Fund	262,464	293,006	30,542
256	Youth/Recreation Programs	2,843	2,843	-
320	CIP Facilities	2,813,727	2,813,727	-
330	CIP Streets & Roadways	4,416,421	4,416,421	-
335	CIP Bond Acquisition	17,695	-	(17,695)
345	CIP Community Development	2,943,717	2,943,717	-
350	CIP Arts and Culture	119,305	-	(119,305)
365	½% GRT Income Fund	4,615,395	489,625	(4,125,770)
500	Waste Water Management	4,930,713	71,914	(4,858,799)
505	Water Management	2,345,888	132,840	(2,213,048)
510	Environmental Services	121,698	108,025	(13,673)
511	Utilities Administration	56,982	54,693	(2,289)
515	Railyard Properties	779,444	604,444	(175,000)
520	Santa Fe Convention Center	981,758	18,533	(963,225)
530	Municipal Recreation Complex	469,735	469,886	151
535	Parking	119,644	119,644	-
540	Transit Bus System	1,102,072	219,964	(882,108)
545	Airport	12,395,680	12,395,680	-
550	Genoveva Chavez Community Ctr	45,529	45,529	-
600	Risk Management	28,137	28,137	-
620	Services to Other Departments	117,084	117,084	-
810	SF Solid Waste Mgmt Agency	1,464,009	1,253,509	(210,500)
811	SWMA Equip Replacement Fund	1,136,839	-	(1,136,839)
812	SWMA Gas Collection Reserve	116,670	-	(116,670)
QUARTERLY TOTAL - ALL FUNDS		\$ 55,994,323	\$ 29,193,478	\$ (26,800,845)

FISCAL IMPACT REPORT

General Information:

(Check) Bill: _____ Resolution: X

Short Title(s): Second Quarter Budget Amendments, Fiscal Year 2021/2022

Sponsor(s): Mayor Alan Webber

Reviewing Department(s): Finance

Staff Completing FIR: Andy Hopkins Date: 1/13/2022 Phone: 955-6177

Reviewed by City Attorney: _____ Date: _____

Reviewed by Finance Director: _____ Date: _____

Summary:

 The purpose of the Resolution is to make 2nd Quarter FY 2021/2022 budget amendments, increases and decreases to various funds, including adjustments for department priorities, grant adjustments, prior year encumbrances and increases supported by available revenue.

Departments Affected:

 Various.

Consequences of Not Enacting Legislation:

 The budget will not sufficiently reflect actual revenues and expenditures. Necessary adjustments cannot be submitted for NM DFA approval as required by the State.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

 None.

Performance and Administrative Implications:

 None; staff have already performed necessary actions to comport with the purpose of the budget amendments.

Fiscal Implications:

 See Resolution attachments – Resolution Detail by Fund

Fiscal Impact

 Check here if no fiscal impact

Expenditures

Expenditure Type	FYE 22	FYE 23	FYE 24	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
Personnel and	\$ †	\$ 0	\$ 0	N	NR	†	
Benefits*							
Capital Outlay	\$ †	\$ 0	\$ 0	N	NR	†	
Contractual/	\$ †	\$ 0	\$ 0			†	
Professional Services							
Operating	\$ †	\$ 0	\$ 0			†	
Total:	\$ †	\$ 0	\$ 0			†	\$ †

* This includes all staff time associated with executing the job functions of the proposed legislation.

Expenditure Narrative:

City Council approval is required for all of the previous quarter's changes to budgeted expenditures and transfers out.

Revenue

Revenue Type	FYE 22	FYE 23	FYE 24	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ †	\$ 0	\$ 0	NR	†
Special Revenue	\$ †	\$ 0	\$ 0	NR	†
CIP	\$ †	\$ 0	\$ 0	NR	†
Enterprise	\$ †	\$ 0	\$ 0	NR	†
Internal Service	\$ †	\$ 0	\$ 0	NR	†
Trust & Agency	\$ †	\$ 0	\$ 0	NR	†
Federal	\$ †	\$ 0	\$ 0	NR	†
Other	\$ †	\$ 0	\$ 0	NR	†
Total	\$ †	\$ 0	\$ 0		

Revenue Narrative:

City Council approval is required for all of the previous quarter's changes to budgeted revenues and transfers in.

† See Attachments – Resolution Detail by Fund