

a. Finance Committee – January 3, 2022



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
JANUARY 03, 2022
5:00 PM

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at santafe.primegov.com/portal/search.

1. CALL TO ORDER

Meeting started 5:14 pm

2. ROLL CALL

Members Present:

Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt
Voting Member Chris Rivera

Members Excused:

None



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Others Attending:

Bradley Fluetsch, Cash and Investment Manager
Fran Dunaway, Chief Procurement Officer
Mary McCoy, Finance Department Director
Carolynn Roibal, Administrative Manager
Alexis Lotero, Attendee
Andy Hopkins, Attendee

3. APPROVAL OF AGENDA

MOTION: Councilor Villarreal moved, seconded by Voting Member Rivera, to approve the agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Voting Member Rivera

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Villarreal moved, seconded by Voting Member Rivera, to approve the consent agenda as amended. Items F, I and add Councilor Villarreal as co-sponsor to item H.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Voting Member Rivera

Against: None

Abstain: None

5. APPROVAL OF MINUTES



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- a. Finance Committee – November 29, 2021

MOTION: Councilor Lindell moved, seconded by Councilor Villarreal, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

Against: None

Abstain: Voting Member Rivera

6. ACTION ITEMS: CONSENT

- a. Request for Approval to Purchase Two Automated Side Load Collection Vehicles for Residential Recycling Waste Collection Services with Bruckners Truck Sales, Inc. via the Cooperative Education Services in the total amount of \$879,068. (Lawrence Garcia, ESD Maintenance Manager, imgarcia@santafenm.gov)

1) Request for Approval of a Budget Adjustment Resolution (BAR) in the amount of \$131,790 from Fund 510 Cash Balance for the purchase of two Residential Collection Vehicles.

Committee Review:

Public Works and Utilities Committee: 11/08/2021

Finance Committee: 01/03/2022

Governing Body: 01/12/2022

MOTION: Voting Member Rivera moved, seconded by Councilor Cassutt, to approve the purchase as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Voting Member Rivera

Against: None



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Abstain: None

- b. Request Approval of Contract Amendment #1 to Extend the Term for the Approval of Service Agreement with Pluma LLC in the Total Amount of \$334,873.00 for Roof, HVAC, and Employee Parking Security Measures; Caryn Grosse, 505-955-5938, clgrosse@santafenm.gov

COMMITTEE SCHEDULE:

Public Works/Utilities Committee 12/13/2021

Finance Committee 1/3/2022

Governing Body 1/12/2022

MOTION: Voting Member Rivera moved, seconded by Councilor Cassutt, to approve the contract amendment as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Voting Member Rivera

Against: None

Abstain: None

- c. Request for Approval of Library 2020 GO BOND in the Amount of \$171,276.71 (Maria Tucker, Library Division Director, 505.955.6678, metucker@santafenm.gov)

1) Request for Approval of Budget Amendment Resolution (BAR) – Budget 2020 GO BOND

Committee Review:

Finance Committee: 01/03/2022

Public Works and Utilities Committee: 01/10/2022

Governing Body: 01/12/2022

MOTION: Voting Member Rivera moved, seconded by Councilor Cassutt, to approve the budget adjustment resolution (BAR) as presented on consent.



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VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Voting Member Rivera

Against: None

Abstain: None

- d. Request Approval of a Construction Services Contract with CES/HELLAS Construction Inc. for On-Call Construction Services in an Amount not to Exceed \$2,500,000 Inclusive of New Mexico Gross Receipts Tax (NMGRT). (Melissa McDonald, Interim Parks Division Director, mamcdonald@santafenm.gov, 505-303-9502).

Committee Review:

Finance Committee: 01/03/2022

Public Works & Utilities Committee: 01/10/2022

Governing Body: 01/12/2022

MOTION: Voting Member Rivera moved, seconded by Councilor Cassutt, to approve the contract as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Voting Member Rivera

Against: None

Abstain: None

- e. Request for the Approval of the Agreement with B&D Industries for the Installation of Soccer Field Lighting at the Municipal Recreation Complex in the Total Amount of \$666,342.43 Including New Mexico Gross Receipts Tax. (Melissa A. McDonald, Parks Division Director, mamcdonald@santafenm.gov, 505-303-9502).



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1) Request for Approval of Budget Amendment Resolution (BAR) to allocate \$500,000 from the Santa Fe County Match Funds per MOU 19-0792 into budget for this project.

Committee Review

Finance Committee: 01/03/2022

Public Works: 01/10/2022

City Council: 01/12/2022

MOTION: Voting Member Rivera moved, seconded by Councilor Cassutt, to approve the contract as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Voting Member Rivera

Against: None

Abstain: None

f. Consideration of Resolution No. 2022-___. (Councilor Lindell and Councilor Cassutt)

A Joint Resolution Recognizing the Existence of Open Items Related to Annexation and Establishing Negotiating Teams to Develop Non-Binding Proposals to Resolve Those Items. (Pat Feghali, Assistant City Attorney: pfeghali@santafenm.gov)

Committee Review:

Introduced: 12/08/21

Finance Committee: 01/03/22

Public Works and Utilities Committee: 01/10/22

Governing Body: 01/12/22

MOTION: Councilor Villarreal moved, seconded by Councilor Cassutt, to approve the resolution as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Voting Member Rivera

Against: None

Abstain: None

- g. CONSIDERATION OF RESOLUTION NO. 2022-___. (Mayor Webber)
A Resolution Rescinding Resolution No. 2021-3 Relating to the Open Meetings Act; and Adopting Annual Notice Requirements for 2022. (Kristine Mihelcic, City Clerk: kmmihelcic@santafenm.gov, 955-6846)

Committee Review:

Introduced: 12/08/21

Finance Committee: 01/03/22

Public Works and Utilities Committee: 01/10/22

Governing Body: 01/12/22

MOTION: Voting Member Rivera moved, seconded by Councilor Cassutt, to approve the resolution as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Voting Member Rivera

Against: None

Abstain: None

- h. CONSIDERATION OF RESOLUTION NO. 2022-___. (Councilor Rivera)
A Resolution Supporting the Application and Response to the Request for Proposals Issued by the North Central New Mexico Economic Development District, Non-Metro New Mexico Area Agency on Aging for Continuation of Services for the Senior Citizens of the City of Santa Fe. (Anya Alarid, Project Administrator: aalarid@santafenm.gov, 955-4744)

Committee Review:

Introduced: 12/08/21



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Finance Committee: 01/03/22
Governing Body: 01/12/22

Councilor Villarreal request she be added as a co-sponsor.

MOTION: Voting Member Rivera moved, seconded by Councilor Cassutt, to approve the resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Voting Member Rivera

Against: None

Abstain: None

- i. CONSIDERATION OF BILL NO. 2022-___. (Councilor Romero-Wirth and Councilor Cassutt)
An Ordinance Amending Section 2-1.13 SFCC 1987 to Establish that the Mayor Pro Tempore Shall Serve on One City Council Standing Committee, Which Shall be the Finance Committee. (Jesse Guillen, Legislative Liaison: jbg Guillen@santafenm.gov, 955-6518)

Committee Review:

Introduced: 12/08/21
Finance Committee: 01/03/22
Public Works and Utilities Committee: 01/10/22
Governing Body (request to publish): 01/12/22
Quality of Life Committee: 01/17/22
Governing Body (public hearing): 02/09/22

MOTION: Councilor Villarreal moved, seconded by Councilor Cassutt, to approve the bill as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt, Voting Member Rivera



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Against: None

Abstain: None

Councilor Villarreal requested language changes.

7. **MATTERS FROM STAFF**
8. **MATTERS FROM THE COMMITTEE**
9. **MATTERS FROM THE CHAIR**
10. **NEXT MEETING: January 18 2022**

Meeting adjourned 6:53 pm.

11. **ADJOURN**

Carolynn Roibal
Carolynn Roibal (Jan 31, 2022 07:57 MST)

Liaison

Carol Romero-Wirth
Carol Romero-Wirth (Jan 30, 2022 08:20 MST)

Chair









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Final Audit Report

2022-01-31

Created:	2022-01-19
By:	Carolynn Roibal (cloibal@ci.santa-fe.nm.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAxA9OVwrTsifoaShyESM_gaJNxapHR_Lp

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