



# MINUTES

REGULAR MEETING OF  
THE MAYOR'S COMMITTEE  
ON DISABILITY  
DECEMBER 16, 2021  
10:00 AM  
VIRTUAL MEETING

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1. **CALL TO ORDER**

10:05 AM

2. **ROLL CALL**

**Members Present:**

Member Aurore Bleck  
Member Hope Reed  
Member Kendra Garcia  
Member Kathlyne Gish  
Member Pam Parfitt  
Member Meriam Jawhar  
Member Jose "Eli" Fresquez

**Members Excused:**

Member Victor Hughes  
Member Angelique Montoya-Chavez

**Others Attending:**

Jeff Norris, Assistant Legislative Liaison  
Tom Graham, ADA Coordinator

3. **APPROVAL OF AGENDA**

**MOTION:** Member Reed moved, seconded by Member Bleck, to approve the agenda as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Bleck, Member Reed, Member Garcia, Member Gish, Member Parfitt, Member Jawhar, Member Fresquez

**Against:** None

**Abstain:** None

4. **APPROVAL OF MINUTES**



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- a. November 18, 2021 Meeting Minutes

**MOTION:** Member Garcia moved, seconded by Member Reed, to approve the minutes as amended (corrected 1 letter of 1 word in Section 7b, 2<sup>nd</sup> paragraph).

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Bleck, Member Reed, Member Garcia, Member Gish, Member Parfitt, Member Jawhar, Member Fresquez

**Against:** None

**Abstain:** None

## 5. PUBLIC COMMENTS (15 MINUTES TOTAL)

- a. Public Comments from Website  
No Public Comments were received on the website.
- b. All Public Attendees should sign in on chat for the record to be able to reflect their attendance at this meeting and if you wish to speak, please raise your virtual hand and you will be recognized and allowed to speak.  
Public Attendees for this meeting were:

Gina Marie Opalescent

Kristy Brusso

Gina Maria Opalescent of 6332 Entrada De Milagro #311 in Santa Fe stated that she is a wheelchair user and finds it difficult to pump gas at gas stations. She said that in Santa Fe, there are no phone numbers listed at the pumps for a person with a mobility disability to call for assistance.

While this is not a Title II issue where the City has jurisdiction, Member Reed mentioned that she thought the Governor's Commission on Disability (GCD) had enacted some sort of statute or ordinance requiring that gas stations provide this service. She suggested that Mr. Graham reach out to



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the GCD about this. Mr. Graham contacted the GCD to ask about this and informed them of the need voiced by Ms. Opalescent.

Member Fresquez mentioned that the U.S. Department of Justice (DOJ) provides technical assistance for this Title III issue. He provided the website [www.ada.gov/gasserve.htm](http://www.ada.gov/gasserve.htm), which states:

The Americans with Disabilities Act (ADA) requires self-serve gas stations to provide equal access to their customers with disabilities. If necessary to provide access, gas stations must:

- Provide refueling assistance upon the request of an individual with a disability. A service station or convenience store is not required to provide such service at any time that it is operating on a remote control basis with a single employee, but is encouraged to do so, if feasible.
- Let patrons know (e.g., through appropriate signs) that customers with disabilities can obtain refueling assistance by either honking or otherwise signaling an employee.
- Provide the refueling assistance without any charge beyond the self-serve price.

## 6. PRESENTATIONS

- a. None

## 7. ACTION ITEMS: DISCUSSION

- a. Continuation reviewing 2019-2020 MCD Priorities and beginning process to update priorities for 2022 - (Kathlyne Gish)

Chair Gish presented a list of subcommittees for identification of name and purpose as well as who is responsible as the Chair of each subcommittee. Then the MCD priorities list can be associated with the subcommittee in order to organize who would be focusing on the items and ultimately make them actionable as a subcommittee. The 2020 Action list was determined to be included in the 2020 Priorities list and thus in determining the current priorities, revisions were discussed and made to this list during the meeting (which is included attached to these minutes). Chair Gish requested any new items wished to be added or removed to the 2022-2023 MCD Priorities list should be Emailed to her for the next meeting discussion. Mr. Graham will send the revised list as discussed during the meeting to the MCD members in advance of the next meeting, so they have ample time to review and suggest desired changes for the next meeting discussion in January.



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- b. Mayor's Committee on Disability (MCD) webpage - review and update content - (Kathlyne Gish)

Chair Gish and the MCD discussed the need to update the webpage with new people friendly language and better explanation of what the MCD really does. Member Fresquez discussed the Web Content Accessibility Guidelines that should be included with the update. Chair Gish requested the members to think about the webpage and bring their suggestions to the next meeting for what to add and how to make the page and the MCD more inviting and accessible to the public. This item will be added to the January agenda for further discussion and finalization.

- c. Discussion for best method to request representation for the Open Meetings Act (OMA) needs of the MCD not being addressed by the current situation without legal attendance - (Kathlyne Gish)

Chair Gish reached out to the State's Attorney General's (AG) Office to see if they would be interested in providing a training to the MCD, but she received no response, yet. Member Fresquez volunteered to reach out to the the AG Office to follow up on their availability and willingness to train the MCD.

Chair Gish expressed the need for a stenographer to provide detailed minutes or a transcript of the meetings for them to be accessible. Member Fresquez suggested requesting a reasonable accommodation to the ADA Coordinator (Mr. Graham). Chair Gish will put together the request based on the language provided by Member Fresquez during the meeting.

## 8. OLD BUSINESS

- a. MCD Sub-Committee Reports

Member Parfitt expressed the urgency of making herself accessible to the community as the Chair of her subcommittee to address the common need to speak about concerns over the Noise Ordinance not being enforced and the damage produced and needs to the community. She requested adding an item to the January agenda for discussing Noise Ordinance issues in certain parts of town. Chair Gish mentioned the effect on Behavioral Health impacts. Member Parfitt to include Ordinance language and suggestions for solutions with the packet for next month.



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Member Reed discussed the plan review and the construction update of the New Public Restrooms on Water Street. Also mentioned was the sidewalk review of Harrison Street project and some obstacles that may be encountered during construction.

Chair Gish discussed the dissemination of updates and information pertaining to subcommittee projects. She or Mr. Graham will only be able to pass information along to the subcommittee Chair in order to avoid a rolling quorum.

Mr. Graham provided update to letter sent regarding AFN Communication Kits, stating that he was contacted by Brian Williams, Director of Emergency Management and Safety, who discussed the value and needs for the City. He was currently in process of determining how many kits were needed and where they would be housed if purchased. Mr. Graham also provided Mr. Williams with the contact information of Mr. DeAzevedo from the State Department of Health for any further questions. Member Fresquez expressed his frustration with a delayed response from the Mayor or City officials who should be addressing the MCD on such an important issue. Mr. Graham suggested that Member Fresquez reach out to the parties on behalf of the subcommittee that he chairs to follow up in official capacity for the MCD.

Chair Gish shared positive reply Email from the Police Chief, Paul Joye stating:

I think Chief Moya would be better apt to answer this regarding an EMS response preference. As far as placement though, my thought would be either on the top or bottom left (driver's side) corner of the rear windshield, or bottom left (driver's side) corner of the front windshield, near the area of the VIN number of the vehicle. This should ideally allow for the placement not to be obstructive for the driver's view of the roadway.

· Once a standardized placement decision has been made, I think roll call training needs to be conducted for all first responders, so they can be aware of what to look for, and what it means."

## 9. MATTERS FROM STAFF

- a. A link to the video recording of this meeting will be added to the Meeting Minutes for this meeting.



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[https://santafenm.gov.zoom.us/rec/share/8HN7uWkN0JaCH3lDo4740JLp4esr5Z\\_OnE7cY5pZ1anfRXUXiWbCNA3ZSNRjcr0g.lzExTM5l88Kok9Zo](https://santafenm.gov.zoom.us/rec/share/8HN7uWkN0JaCH3lDo4740JLp4esr5Z_OnE7cY5pZ1anfRXUXiWbCNA3ZSNRjcr0g.lzExTM5l88Kok9Zo)

Passcode: gX5=%S9V

## 10. MATTERS FROM THE COMMITTEE

Member Bleck and Chair Gish announced that they received her COVID-19 booster shot from the Drive-through at the County Fairgrounds. The process was very well organized. Mr. Graham got his from Albertsons and Member Fresquez got his from Walmart. They both experienced quick in and out with their experiences.

Member Fresquez announced that Desert Sage is providing vaccines for children ages 5-12 and is mostly accessible. A very good experience and "hats off to the City of Santa Fe for hosting it for our kids".

Member Fresquez also provided a "heads up" that the New Mexico Children's, Youth and Families Department and the Department of Health and a few other State and non-profit agencies are considering doing another Town Hall specific to children with disabilities and vaccines, providing information and dispelling misinformation. Updates will be forthcoming concerning the timing.

## 11. NEXT MEETING: January 20 2022

## 12. ADJOURN

**This venue is equipped with closed captions. Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**

Meeting adjourned at 12:05 PM

Liaison

Chair

Subcommittee list:

Core Advisory Group (CAG) (Eli)

Dave McQuarie Memorial Subcommittee (Hope)

Hearing Education Subcommittee (Pam)

Housing Subcommittee (Kathlyne)

Integrated Pest Management Subcommittee (??)

Plan Review Subcommittee (Hope)

Post-Traumatic Stress Subcommittee (Victor)

Transportation Subcommittee (Aurore)

Other – Unknown:

Parks –

# 2019 Priorities

## Mayor's Committee on Disability

- ❖ **Recruit and hire a new ADA Coordinator:** The MCD is very pleased to have Dave Chapman assigned to support the Committee and serve as the temporary ADA Coordinator, but it is unfair to have any employee try to fulfill the requirements for two jobs. *done!*
- ❖ **Housing Subcommittee**
  - Housing discrimination: Landlords currently do not have to accept all legitimate types of income to evaluate potential tenants. This is particularly a problem for people who are disabled, veterans, and seniors. Other cities have fixed this with an ordinance.
  - Housing affordability: The housing shortage adversely affects all Santa Feans.
  - Housing accessibility: It's easier to incorporate accessibility features into new construction. Ensuring that new multi-unit housing has accessibility features and a certain number of wheelchair friendly units would help. Funds are currently available to help retrofit older housing so that people can adapt to health changes and/or age in place.
  - Homelessness: Persons with physical and mental health problems are disproportionately represented in the homeless population. Housing first can help put these folks on the road to getting better health care and an enormously improved quality of life.
- ❖ **Transportation Subcommittee**
  - Inaccessible bus stop in front of Indian Hospital: The last update was that the project to fix the bus stop was awaiting BIA approval of the land use.
  - Sidewalk repair: The stretch of Pacheco between the Ventana de Vida senior center and St. Michael's Drive has no existing sidewalk, thus impeding access to the local shopping. This is a high priority and expected to be addressed next after some work on Agua Fria, but the city has a huge prioritized list of sidewalk repairs that could benefit from a share of a gastax or other funding mechanism.
  - 24/7 public transportation: This is needed for safety and medical reasons. Poor people and abuse victims are most vulnerable to transportation challenges. A poor person with a sick child might delay medical care because there is no transportation. City of Santa Fe activities and SFCC classes end at 10:00pm, but Transit has ended operations.
  - Bus accessibility: Older residents and those who can't stand long have difficulty using bus stops without benches.
  - Help with transportation costs for paratransit users: Economical bus passes are available to all Santa Feans, but for persons who must use paratransit for all transportation, there are no programs that would help income-qualified people with these expenses.

- Explore possible permanent dashboard display of disability parking placard for those with memory issues.

#### ❖ Post-Traumatic Stress Subcommittee

- The PTS Spectrum: The Subcommittee on Post-Traumatic Stress (PTS) wants to introduce a new framework—the PTS Spectrum—to facilitate a more civil, inclusive, and productive discourse around PTS issues. PTS is not considered a disorder in current parlance, and it's counterproductive to refer to it that way. PTS is a condition that exists on a spectrum. On one end of the spectrum exists a state of being that afflicts us all, by virtue of our births—PTS. On the other end of the spectrum exists a disabling state of being that afflicts some, by virtue of the intensity, frequency, and/or duration of exposure to trauma inducing events—disabling PTS. In between these two ends of the spectrum exists another state of being, where functionality may be impaired or limited, and aspects of personal and professional life may be adversely affected—problematic PTS.
- Susceptibility to problematic and disabling PTS: Certain populations in our community are more susceptible to problematic and disabling PTS by virtue of their circumstances. Populations highly susceptible to problematic and disabling PTS include, but are not limited to: food insecure; homeless; immigrant; incarcerated; LGBTQ+; minority; physically, sexually, and/or psychologically abused; substance abuse; unemployed; and veterans. The subcommittee on PTS will conduct research and gather data to better understand problematic and disabling PTS in these and other highly susceptible populations, and report our findings to the City of Santa Fe.
- Services available to those with problematic and disabling PTS: There are a multitude of local services available to those with problematic or disabling PTS; the Subcommittee will compile and maintain a comprehensive list of these services, conduct an assessment to determine the efficacy of these services in addressing problematic and disabling PTS, and research other effective treatment solutions not currently offered that would be of benefit to our community in order to reduce negative individual, social and economic consequences of problematic and disabling PTS in Santa Fe. These findings will be reported to the City.
- PTS Spectrum Public Hearing: The Subcommittee on PTS will organize a public hearing to introduce the PTS Spectrum framework, invite all relevant stakeholders to attend and offer comments, and report our findings to the City of Santa Fe.
- PTS Spectrum Research Funding. The Subcommittee on PTS will complete and submit a SBIR grant request to fund PTS Spectrum research operations.

#### ❖ Plan Review Subcommittee

- The MCD Plan Review Subcommittee has been reviewing city plans since 1985. The Subcommittee provides ADA accessibility review of public works project for new or remodeled public use projects such as; buildings, streets/sidewalks, parks, transportation stations/stops, and similar facilities. Through the use of required federal,

state, and local accessibility laws and codes, as well as existing guidelines and best practices, the Subcommittee seeks the best solution to serve the greatest number of people with disabilities. In addition, the Subcommittee is also available to provide accessibility recommendations to other entities upon their request.

❖ **Integrated Pest Management**

- o The City of Santa Fe can be a model city for the entire State of New Mexico by banning the use of pesticides and herbicides on all city owned and managed parks, recreation sites, road medians, and buildings.
- o This can be accomplished by hiring an Integrated Pest Management coordinator and strictly following the Integrated Pest Management Resolution adopted by the City Council in 2001.

# Mayor's Committee on Disability

## City of Santa Fe

November 26, 2019

To: Mayor Alan Webber, City Councilors, and City Manager

From: Mayor's Committee on Disability 

Subject: 2020 Priorities and Action List

Attached are a 2020 City Action List, which has projects that are within the purview of various city agencies, and a 2020 Priorities List, which incorporates additional projects that need to be further developed by the Committee.

The Committee hopes to coordinate its priority lists with the city budget cycle, and we welcome suggestions on the best timing to point out the needs of residents with disabilities.

### Attachments

cc: Regina Wheeler,

John Romero

Carol Johnson

Kyle Mason

Richard Thompson

John Munoz

Keith Wilson

Thomas Martinez

Kyra Ochoa

Alexandra Ladd

Michael Rodriguez

Greg Gurule

Greg Smith

# City of Santa Fe

## Mayor's Committee on Disability

### 2020 CITY ACTION LIST

#### ■ Public Safety

- ~~Safe relationships with authorities for community members with special needs, including alert systems such as window and door stickers and phone apps that can aid in communication with non-verbal residents~~
- ~~24/7 public transportation resources for residents without access to private transportation~~
- ~~Emergency evacuation plans for paratransit users and seniors~~
- ~~During Sheridan bus station revision, have an accessible route from the temporary bus station to the Plaza, clearly marked with signage in both directions~~
- ~~Have an accessible wheelchair route between Santa Fe Place and the new Southside bus station~~
- ~~Maintain pathways between parking lots and city property entrances~~

#### ■ Public Accommodation

- ~~New bus stop at Cerillos and Second Street (service to Indian Hospital)~~
- ~~Availability of hearing loops in all locations where the City Council meets and a new city ordinance that requires loop installation in new construction and remodels of public venues~~
- ~~Update play areas in city parks to allow wheelchair access (phase out and replace wood chips and add inclusive play equipment)~~
- ~~Add benches where possible to bus stops that serve the elderly and mobility challenged, such as outside of medical service providers~~
- ~~Transition housing for people coming out of jail~~
- ~~Assistance with transportation costs for income qualified paratransit users (low cost and free bus transportation is already available for people able to use the bus)~~
- ~~Ongoing sidewalk improvements in all four districts, including sidewalks from Ventana de Vida along Pacheco to St. Michael's and Henry Lynch between Agua Fria and Rufina, and update of PROW list as projects are completed (20-year time frame unless more funding obtained)~~
- ~~Explain process and benefits of accepting housing vouchers on the City website and include PSA by Ms. Ochoa, who has had housing voucher tenants and had a good experience (other cities have examples we can examine)~~
- ~~Continue budgeting for spring labor force to control weeds to obviate need for toxic pesticides and enforce ordinances that require land owners to control weeds (with assistance to the elderly and poor as needed)~~
- ~~Fix pedestrian bridge and pathways in Fort Marcy Park to make them accessible to wheelchairs and scooters; install temporary signage with directions to accessible route until repairs done~~
- ~~Review the Transition Plan to see what outstanding upgrades are needed to public buildings~~

# City of Santa Fe

## Mayor's Committee on Disability

### 2020 PRIORITIES

- **Public Safety**

*Safety*

- Safe relationships with authorities for community members with special needs, including alert systems such as window and door stickers and phone apps that can aid in communication with non-verbal residents
- 24/7 public transportation resources for residents without access to private transportation
- Emergency evacuation plans for paratransit users and seniors
- During Sheridan bus station revision, have an accessible route from the temporary bus station to the Plaza, clearly marked with Signage in both directions
- Have an accessible wheelchair route between Santa Fe Place and the new Southside bus station
- "Captions Always On" ordinance for TV and information screens in public places *done!*
- Maintain pathways between parking lots and city property entrances

*ACCESS*

- **Public Accommodation**

*Restroom Access*

- New bus stop at Cerillos and Second Street (service to Indian Hospital)
- Availability of hearing loops in all locations where the City Council meets and a new city ordinance that requires loop installation in new construction and remodels of public venues
- Educational campaign to encourage installation of adult changing tables in public and commercial facilities. Ask Chamber of Commerce and City to recognize these efforts and produce a map/app of available facilities.
- Review of city construction and remodeling projects by plan Review Subcommittee for adherence to ADA guidelines
- Revision of the ordinance governing noise levels during outside events in the Plaza and public parks
- Update play areas in city parks to allow wheelchair access (phase out and replace wood chips and add inclusive play equipment)
- Add benches where possible to bus stops that serve the elderly and mobility challenged, such as outside of medical service providers
- Transition housing for people coming out of jail
- Assistance with transportation costs for income-qualified paratransit users (low-cost and free bus transportation is already available for people able to use the bus)
- Ongoing sidewalk improvements in all four districts, including sidewalks from Ventana de Vida along Pacheco to St. Michael's and Henry Lynch between Agua Fria and Rufina, and update of PROW list as projects are completed (20-year time frame unless more funding obtained)
- Encourage city policies that promote multi-unit housing construction with some accessible apartments and condos

*Parks*

*access*

- o Promote updated city ordinance that requires landlords to accept legitimate income sources from potential tenants (but the landlord still has discretion when someone has a bad history of on-time payment, etc.)
- o Explain process and benefits of accepting housing vouchers on the City website and include PSA by Ms. Ochoa, who has had housing-voucher tenants and had a good experience (other cities have examples we can examine)
- o Continue budgeting for spring labor force to control weeds to obviate need for toxic pesticides and enforce ordinances that require land owners to control weeds (with assistance to the elderly and poor as needed)
- o Fix pedestrian bridge and pathways in Fort Marcy Park to make them accessible to wheelchairs and scooters; install temporary Signage with directions to accessible route until repairs done
- o Review the Transition Plan to see what outstanding upgrades are needed to public buildings

*Parks*  
*Transition Plan*

■ **Culture of Kindness**

- o ✓ Business Brochure *done*
- o ✓ Best of Santa Fe categories
- o ~~o~~ Santa Fe Public Schools cartoon contest for website

■ **Information Sharing**

- o ~~o~~ Committee representative to participate on new Community Health Council *- need to ask?*
- o ✓ Local social services brochure, with PTS resources added
- o ✓ Educational and career development resources brochure