



MINUTES

REGULAR MEETING OF
THE MAYOR'S COMMITTEE
ON DISABILITY
NOVEMBER 18, 2021
10:00 AM
VIRTUAL MEETING

1. **CALL TO ORDER**

10:01 AM

2. **ROLL CALL**

Members Present:

Member Aurore Bleck
Member Hope Reed
Member Kendra Garcia
Member Kathlyne Gish
Member Angelique Montoya-Chavez
Member Meriam Jawhar
Member Jose "Eli" Fresquez

Members Excused:

Member Victor Hughes
Member Pam Parfitt

Others Attending:

Tom Graham, ADA Coordinator

3. **APPROVAL OF AGENDA**

MOTION: Member Bleck moved, seconded by Member Garcia, to approve the Agenda as amended to move Item 7(b) in front of Item 7(a).

VOTE: The motion was approved on the following Roll Call vote:

For: Member Bleck, Member Reed, Member Garcia, Member Gish, Member Montoya-Chavez, Member Fresquez

Against: None

Abstain: None

4. **APPROVAL OF MINUTES**



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- a. October 21, 2021 Meeting Minutes

MOTION: Member Reed moved, seconded by Member Garcia, to approve the Minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Member Bleck, Member Reed, Member Garcia, Member Gish, Member Montoya-Chavez, Member Fresquez

Against: None

Abstain: None

5. PUBLIC COMMENTS (15 MINUTES TOTAL)

- a. Public Comments from website.
No Public Comments were recorded on the website, or hands were raised during the meeting.

6. PRESENTATIONS

- a. Review and discussion of needs to better support MCD meetings - deadlines for agenda item submission, trainings, policy review, Zoom accessibility issues/needs, rules for public attendees, etc. (Kathlyne Gish)

Chair Gish discussed the need to submit the materials for the packet along with agenda requests a minimum of eight (8) days prior to any next scheduled meeting desired to include agenda items for discussion.

Also discussed was a previous item concerning the need for trainings and how to best include them for the benefit of the MCD. Member Fresquez also mentioned the possibility of using internal subject matter experts to share their knowledge with the MCD members, as well as looking into a way to distribute trainings to other staff members who could also benefit from exposure to trainings. In addition to ADA trainings, it was also voiced by Chair Gish, Vice-Chair Garcia, Member Bleck and Member Jawhar, that there is a need for orientation training to the MCD (which is offered to other municipalities) with specific emphasis on the Open Meetings Act (OMA). Member Fresquez suggested that the MCD reach out to the Attorney General for an overview (at minimum) of OMA as relating to the MCD.



MINUTES

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Member Fresquez mentioned that the MCD would benefit from the inclusion of a staff attorney to ensure that procedures are being monitored to be in compliance with OMA. The MCD previously had a Stenographer (Elizabeth Martin) who had vast experience with Public Meetings and was very helpful to identify when something needed to be done differently to be in compliance with OMA. Chair Gish suggested that the MCD should add an item to the December meeting agenda in order to express the needs of the MCD not being addressed by the current situation. Member Bleck suggested that the MCD could request either an attorney present at the meetings or the return of the stenographer (Ms. Martin) to the MCD.

Chair Gish also mentioned that Zoom provides no aural notifications when a hand is raised for people with vision impairments and requested that panelists speak up during the conversation, if not identified in a timely manner. Mr. Graham proposed to help identify raised hands to the Chair. Chair Gish also invited attendees to raise their hands if having comments to specific items being discussed, so as to not limit the public comment to the prescribed Public Comment period designated on the agenda.

7. ACTION ITEMS: DISCUSSION

- a. Discussion of letter regarding AFN Emergency Communication Kits (Eli Fresquez, Kendra Garcia, Kathlyne Gish)

Member Bleck's and Chair Gish's edits were identified to modify the document. Chair Gish to modify the document and initial the final version with the amended edits prior to distribution.

MOTION: Member Bleck moved, seconded by Member Garcia, to approve the AFN Emergency Communication Kits letter as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Member Bleck, Member Reed, Member Garcia, Member Gish, Member Montoya-Chavez, Member Jawhar, Member Fresquez

Against: None

Abstain: None

- b. Further discussion of edits to support letter for developing notification system for vehicles carrying people with disabilities/special needs - (Aurore Bleck and Angelique Montoya-Chavez)



MINUTES

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ON DISABILITY
NOVEMBER 18, 2021
10:00 AM
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Chair Gish expressed her appreciation of the edits which resulted in a clear expression of the thoughts and questions, but also suggested one last edit in the 3rd paragraph, to which Member Bleck suggested changing the language from "With an eye to being movable," to be "With an ability to be moved,". This edit was accepted for the final version. Member Montoya-Chavez also displayed stickers she had created for the same sort of purpose and was requested to provide Chair Gish with photos to include as attachments to the letter, along with the prototypes developed by Members Bleck and Montoya-Chavez.

Before excusing himself from the meeting, Member Fresquez introduced Kristy Brusso, who was listening in as a member of the public and also agreed to join the Core Advisory Group (CAG) subcommittee. Ms. Brusso is a member of the American Red Cross and is the Regional Lead for Disability Integration in the States of New Mexico and Arizona. The CAG will be tapping into her extreme knowledge of emergency management and she is welcomed to Santa Fe, the MCD and the CAG subcommittee.

MOTION: Member Bleck moved, seconded by Member Garcia, to approve the letter of support for mobile alert notification system as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Member Bleck, Member Reed, Member Garcia, Member Gish, Member Montoya-Chavez, Member Jawhar, Member Fresquez

Against: None

Abstain: None

- c. Reviewing 2019-2020 MCD Priorities and beginning process to update priorities for 2022 - (Kathlyne Gish)

Priorities from past lists were discussed to determine which items had been carried over between lists, resolved, not yet addressed or are ongoing priorities of the MCD. Members were asked to individually Email their specific items of concern to Chair Gish or Mr. Graham in order to create a more organized, comprehensive list for further discussion at the next meeting in December.

Public member Susan Sattell suggested (via chat message) putting the Committee's priorities on a spotlight format for tracking purposes and offered her help if needed. Ms. Sattell also requested



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information about the City's ADA Coordinator. Chair Gish and Mr. Graham identified Tom Graham as the ADA Coordinator for Title II at the City of Santa Fe, who could be contacted by Email at tmgraham@santafenm.gov or by phone at (505) 955-6654.

Mr. Graham stated that any questions about the progress or completion of past priorities can be submitted in the form of an Email and he will (as the Liaison to the MCD) forward the questions on to the appropriate personnel at the City for their response.

MOTION: Member Bleck moved, seconded by Member Montoya-Chavez, to approve an extension of the meeting for fifteen (15) minutes maximum past the current 12:00PM scheduled meeting.

VOTE: The motion was approved on the following Roll Call vote:

For: Member Bleck, Member Gish, Member Montoya-Chavez, Member Jawhar

Against: Member Reed, Member Garcia

Abstain: None

d. Mayor's Committee on Disability (MCD) webpage - review and update content - (Kathlyne Gish)

MOTION: Member Bleck moved, seconded by Member Montoya-Chavez, to postpone item 7d until the next meeting in December.

VOTE: The motion was tabled on the following Roll Call vote:

For: Member Bleck, Member Gish, Member Montoya-Chavez, Member Jawhar

Against: None

Abstain: None

8. OLD BUSINESS

A. MCD Sub-Committee Reports



MINUTES

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Chair Gish read a statement from Member Parfitt: "The focus of the subcommittee on hearing education and accessibility for the coming year will be centered on gathering data to show the need for enforcement of the current noise ordinance, with an eye on an update in the future, and educating residents about how loud and sustained noise can cause hearing loss and what the safe and unsafe limits are."

Mr. Graham identified this as an item to add to the priorities requested.

9. MATTERS FROM STAFF

- a. A link to the video recording of this meeting will be added to the Meeting Minutes for this meeting. A video recording of this meeting is available at:

https://santafenm.gov.zoom.us/rec/share/6AtwkGIKqLj_kIaDGvBG8_YsIbpYEC7X6FJgBjpyK1u5ExU27JvKIL5b5BDz2Lu.fB8CI-eKxhr0ftXH

Passcode: c=p4i8.5

10. MATTERS FROM THE COMMITTEE

11. NEXT MEETING: December 16 2021

12. ADJOURN

This venue is equipped with closed captions. Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.

Adjourned at 12:08 PM.

Liaison

Chair