



AGENDA

COMMUNITY DEVELOPMENT
COMMISSION
DECEMBER 15, 2021 AT 3:00
PM
ATTEND VIRTUALLY

SPECIAL PROCEDURES FOR COMMUNITY DEVELOPMENT COMMISSION MEETING

Attendance: In response to the State’s declaration of a Public Health Emergency, the Mayor’s Proclamation of Emergency, the ban on public gatherings in excess of those permitted in the current Public Health Order, and the need to incorporate technology and practices to re-institute in-person meetings consistent with the limitations established by the Order, the Community Development Commission meeting will be conducted virtually.

Viewing: Members of the public may join the Zoom meeting by internet or phone, as follows:

Internet: To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenm.gov.zoom.us/j/88691733006>

Attendees should use the “Raise Hand” function to be recognized by the Chair to speak at the appropriate time.

Phone: To join the Zoom meeting using a phone, use the following phone number and Webinar ID: **US: 1 (253) 215- 8782- Webinar ID: 886 9173 3006**

Phone attendees should press *9 to use the “Raise Hand” function to be recognized by the Chair to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**



AGENDA

COMMUNITY DEVELOPMENT
COMMISSION
DECEMBER 15, 2021 AT 3:00
PM
ATTEND VIRTUALLY

4. **APPROVAL OF MINUTES**

- a. 11/17/2021 Amended Minutes
- b. 12/03/2021 Minutes

5. **EXECUTIVE SESSION**

Evaluation of Responses to RFA #22/01/R - Request for Applications for Affordable Housing Trust Funds (AHTF), Total Amount Available: \$3,000,000

- a. Executive Session Action Item: Make Funding Recommendations for AHTF as Proposed in Responses to RFA #22/01/R (Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov).

6. **MATTERS FROM STAFF**

7. **MATTERS FROM THE COMMITTEE**

8. **MATTERS FROM THE CHAIR**

9. **NEXT MEETING: Wednesday, January 19, 2022**

10. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.



AMENDED MINUTES

COMMUNITY DEVELOPMENT
COMMISSION
November 17, 2021 AT 3:30
PM
VIRTUAL MEETING

1. CALL TO ORDER

Start Time: 3:34 PM

2. ROLL CALL

Members Present:

Councilwoman, Chair Renee Villarreal
Member Ken Hughes
Member John Padilla
Member Rosario Torres
Member Rachel Thompson
Member Gabriela Marquez

Members Excused:

Member Carla Lopez

Others Attending:

Alexandra Ladd, Director - Office of Affordable Housing
Toniette Candelaria-Martinez, Office of Affordable Housing Staff
Daniel Werwath, Attendee

3. APPROVAL OF AGENDA

MOTION: Member Torres moved, seconded by Member Thompson, to Approve the Agenda as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilwoman Villarreal, Member Hughes, Member Padilla, Member Padilla, Member Torres, Member Thompson, Member Marquez

Against: None

Abstain: None



AMENDED MINUTES

COMMUNITY DEVELOPMENT
COMMISSION
NOVEMBER 17, 2021 AT 3:30
PM
VIRTUAL MEETING

4. APPROVAL OF MINUTES

October 20, 2021 Amended Minutes

MOTION: Member Hughes moved, seconded by Member Padilla, to Approve the minutes as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilwoman Villarreal, Member Hughes, Member Padilla, Member Torres, Member Thompson, Member Marquez

Against: None

Abstain: None

5. DISCUSSION AGENDA

- a. Discussion of Community Development Block Grant (CDBG and Affordable Housing Trust Fund (AHTF) 2022-2023 funding priorities. (Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov).
- a. Review of Funding History
- b. Priorities for 2022-2023 Program Year
- c. Review of Request for Proposals (RFP) Scoring Criteria

NOTES:

An overview of the funding history priority for CDBG was shared via screen share by Director Ladd. The updated funding history spreadsheet will be attached to the meeting minutes. Director Ladd also gave an overview of the HUD priorities. Member Villegas Marquez requested info on AMI breakdown in terms of dollar amount per family size. Director Ladd provided overview of current AMI and will share AMI info with the New Members during New Committee Member Orientation which will soon be arranged and offered by



AMENDED MINUTES

COMMUNITY DEVELOPMENT
COMMISSION
NOVEMBER 17, 2021 AT 3:30
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VIRTUAL MEETING

NOTES CONTINUED...

Office of Affordable Housing Staff. Chair Villarreal said it would be nice for all CDC members to have that same info. Chair Villarreal recommends moving construction of affordable homes to a priority. Member Padilla asked: (1) Is this a priority type Medium or High? and (2) How do we want to be engaged with the priority (one house or more houses with individuals). Chair Villarreal added she was thinking it was more leveraging funds from the Commission and also private sector or non-profit sector. Director Ladd provided a leveraging explanation. Member Hughes added he thinks this is a high priority and he thinks it's housing units, rather than individual houses. Member Thompson asked (1) Is this the three-million dollars and (2) If leveraging is moved up as a priority; are there partners who are able to do the kind of leveraging that's required for those dollars? Director Ladd provided explanation RE: the AHTF & CDBG Scoring Criteria. Director Ladd will send these out and Members can provide comments/feedback. Member Padilla commented that the forms which now include the Pass/Fail have worked well and thinks they should continue to use these forms in the next session.

b. CONSIDERATION OF RESOLUTION NO. 2021-____. (Councilor Lindell) A Resolution Allocating An Additional 4.7 Acre Feed of Available Water From the City's Existing Water Supply to Siler Yard, Located at 1218 Siler Road. (Alexandra Ladd, Office of Affordable Housing Director, agladd@santafenm.gov, 955-6346)

Committee Review:

Community Development Commission: 11/17/21

Finance Committee: 11/29/21

Quality of Life Committee: 12/01/21

Governing Body: 12/08/21

MOTION: Member Hughes moved, seconded by Member Torres, that the Community Development Commission's recommendation for approval move forward to the Governing Body for approval of this resolution.

VOTE: The motion was approved on the following Roll Call vote:



AMENDED MINUTES

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COMMISSION
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For: Councilwoman Villarreal, Member Hughes, Member Padilla, Member Torres, Member Thompson, Member Marquez

Against: None

Abstain: None

NOTES:

Director Ladd provided brief description of the Siler Yard project and the uses of the property. Daniel Werwath provided additional details on how the water rights transfer waiver ordinance is written. One of the things Mr. Werwath recommends to the City Councilor is to encourage the Governing Body to revisit this Ordinance and to clarify this language, something along the lines of how the permit and fee waivers work for Land Use and gave the following example: "You have a percentage of affordability. If you're 100% affordable, 100% of your impact fees and permit fees are waived. If you're 50% affordable, 50% of them are waived. It seems like we could move to a similar logic for water rights and get away from the dwelling unit language.

6. EXECUTIVE SESSION

Discussion of Disposition of City-owned Property Located at 635 Alto Street.

Executive session start time: 4:48 PM

Executive session end time: 5:28 PM

MOTION: Member Padilla moved, seconded by Member Torres, to approve the motion to enter executive session.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilwoman Villarreal, Member Hughes, Member Padilla, Member Torres, Member Thompson, Member Marquez

Against: None

Abstain: None



AMENDED MINUTES

COMMUNITY DEVELOPMENT
COMMISSION
NOVEMBER 17, 2021 AT 3:30
PM
VIRTUAL MEETING

MOTION: Member Padilla moved, seconded by Member Torres, to approve the motion to exit executive session.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilwoman Villarreal, Member Hughes, Member Padilla, Member Torres, Member Thompson, Member Marquez

Against: None

Abstain: None

- a. Executive Session Action Item: Make recommendation for Disposition of City-owned Property located at 635 Alto Street (Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov).

MOTION: Member Hughes moved, seconded by Member Torres, that the Community Development Commission recommend that the nonprofit Santa Fe Habitat for Humanity develop the land at 635 Alto Street.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilwoman Villarreal, Member Hughes, Member Padilla, Member Torres

Against: None

Abstain: Member Thompson, Member Marquez



AMENDED MINUTES

COMMUNITY DEVELOPMENT
COMMISSION
NOVEMBER 17, 2021 AT 3:30
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VIRTUAL MEETING

7. MATTERS FROM STAFF

Director Ladd announced the Office of Affordable Housing collected affordable housing trust fund applications. The Commission can either look at these at the regular December 15, 2021 meeting or the Commission can review the applications and determine if presentations are necessary, or a meeting can be scheduled to take a look at the applications prior to the December meeting date. Director Ladd will send out meeting dates where the Commission will review the applications.

8. MATTERS FROM THE COMMITTEE

9. MATTERS FROM THE CHAIR

10. NEXT MEETING: December 03, 2021

11. ADJOURN

End time 5:28 PM

Toniette Candelaria-Martinez

Toniette Candelaria-Martinez,
Office of Affordable Housing

Chair Renee Villarreal, Councilwoman



City of Santa Fe

MINUTES

COMMUNITY DEVELOPMENT
COMMISSION
DECEMBER 03, 2021 AT 3:30 PM
VIRTUAL MEETING

1. CALL TO ORDER

Start time: 3:35 PM

2. ROLL CALL

Members Present:

Councilor Renee Villarreal
Member Ken Hughes
Member Carla Lopez
Member John Padilla
Member Rosario Torres
Member Rachel Thompson
Member Gabriela Marquez Villegas

Others Attending:

Alexandra Ladd, Director - Office of Affordable Housing
Toniette Candelaria-Martinez, Office of Affordable Housing Staff

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES

10/20/2021 Amended Minutes

MOTION: Member Padilla moved, seconded by Member Thompson, to approve the amended minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:



City of Santa Fe

MINUTES

COMMUNITY DEVELOPMENT
COMMISSION
DECEMBER 03, 2021 AT 3:30 PM
VIRTUAL MEETING

For: Councilwoman Villarreal, Member Hughes, Member Lopez, Member Padilla, Member Torres, Member Thompson, Member Marquez Villegas

Against: None

Abstain: None

11/17/2021 Minutes

MOTION: Member Padilla moved, seconded by Member Thompson, to postpone the minutes until the 12/15/2021 3:00 PM Community Development Commission committee meeting.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilwoman Villarreal, Member Hughes, Member Lopez, Member Padilla, Member Torres, Member Thompson, Member Marquez Villegas

Against: None

Abstain: None

5. EXECUTIVE SESSION

Evaluation of Responses to RFA #22/01/R - Request for Applications for Affordable Housing Trust Funds (AHTF), Total Amount Available: \$3,000,000

Executive session start time: 3:46 PM

Executive session end time: 5:24 PM

MOTION: Member Lopez moved, seconded by Member Padilla, to approve the motion to enter executive session.



City of Santa Fe

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COMMUNITY DEVELOPMENT
COMMISSION
DECEMBER 03, 2021 AT 3:30 PM
VIRTUAL MEETING

VOTE: The motion was approved on the following Roll Call vote:

For: Councilwoman Villarreal, Member Hughes, Member Padilla, Member Torres, Member Thompson, Member Marquez

Against: None

Abstain: None

MOTION: Member Hughes moved, seconded by Member Torres, to approve the motion to exit executive session.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilwoman Villarreal, Member Hughes, Member Padilla, Member Torres, Member Thompson, Member Marquez

Against: None

Abstain: None

Executive Session Action Item: Make Funding Recommendations for AHTF as Proposed in Responses to RFA #22/01/R (Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov).

NOTES:

Not taking action yet on this item, there are no funding recommendations yet. Some of the applicants will be asked to make presentations 12/15/2021 at 3:00PM Community Development Commission committee meeting. Director Ladd will notify how this will be structured and provide material to CDC in preparation of the 12/15/2021 CDC committee meeting.



City of Santa Fe

MINUTES

COMMUNITY DEVELOPMENT
COMMISSION
DECEMBER 03, 2021 AT 3:30 PM
VIRTUAL MEETING

6. MATTERS FROM STAFF
7. MATTERS FROM THE COMMITTEE
8. MATTERS FROM THE CHAIR
9. NEXT MEETING: December 15 2021
10. ADJOURN

End time: 5:25 PM

Toniette Candelaria-Martinez

Toniette Candelaria-Martinez,
Office of Affordable Housing Staff

Chair Renee Villarreal, Councilwoman