



AGENDA

COMMUNITY DEVELOPMENT
COMMISSION
DECEMBER 03, 2021 AT 3:30
PM
ATTEND VIRTUALLY

SPECIAL PROCEDURES FOR COMMUNITY DEVELOPMENT COMMISSION MEETING

Attendance: In response to the State’s declaration of a Public Health Emergency, the Mayor’s Proclamation of Emergency, the ban on public gatherings in excess of those permitted in the current Public Health Order, and the need to incorporate technology and practices to re-institute in-person meetings consistent with the limitations established by the Order, the Community Development Commission meeting will be conducted virtually.

Viewing: Members of the public may join the Zoom meeting by internet or phone, as follows:

Internet: To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenm.gov.zoom.us/j/88946155923>

Attendees should use the “Raise Hand” function to be recognized by the Chair to speak at the appropriate time.

Phone: To join the Zoom meeting using a phone, use the following phone number and Webinar ID: **US: 1 (346) 248-7799 Webinar ID: 889 4615 5923**

Phone attendees should press *9 to use the “Raise Hand” function to be recognized by the Chair to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**



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COMMUNITY DEVELOPMENT
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DECEMBER 03, 2021 AT 3:30
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ATTEND VIRTUALLY

10/20/2021 Amended Minutes

11/17/2021 Minutes

5. **EXECUTIVE SESSION**

Evaluation of Responses to RFA #22/01/R - Request for Applications for Affordable Housing Trust Funds (AHTF), Total Amount Available: \$3,000,000

Executive Session Action Item: Make Funding Recommendations for AHTF as Proposed in Responses to RFA #22/01/R (Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov).

6. **MATTERS FROM STAFF**

7. **MATTERS FROM THE COMMITTEE**

8. **MATTERS FROM THE CHAIR**

9. **NEXT MEETING: Wednesday, December 15, 2021**

10. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.



AMENDED MINUTES

COMMUNITY DEVELOPMENT
COMMISSION
OCTOBER 20, 2021 AT 3:00
PM
VIRTUAL MEETING

1. CALL TO ORDER

Start Time: 3:02 PM

2. ROLL CALL

Members Present:

Councilwoman, Chair Renee Villarreal
Member Paul Goblet
Member Ken Hughes
Member Carla Lopez
Member John Padilla
Member Rosario Torres

Members Excused:

None

Others Attending:

Alexandra Ladd, Director - Office of Affordable Housing
Toniette Candelaria-Martinez, Attendee
Terry Lease, Attendee

3. APPROVAL OF AGENDA

MOTION: Member Padilla moved, seconded by Member Torres, to Approve the Agenda.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilwoman Villarreal, Member Goblet, Member Hughes, Member Lopez, Member Padilla, Member Torres

Against: None

Abstain: None



AMENDED MINUTES

COMMUNITY DEVELOPMENT
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PM
VIRTUAL MEETING

4. APPROVAL OF MINUTES

9/01/2021 Mintutes

MOTION: Member Hughes moved, seconded by Member Torres, to Approve the minutes as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilwoman Villarreal, Member Hughes, Member Lopez, Member Padilla, Member Torres

Against: None

Abstain: Member Goblet

5. DISCUSSION AGENDA

- a. Approval of 2022 Meeting Calendar; Toniette Candelaria-Martinez, Project Specialist, Office of Affordable Housing, tocandelariamartinez@santafenm.gov, [505-316-4634](tel:505-316-4634).

MOTION: Member Goblet moved, seconded by Member Torres, to approve the Calendar as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Member Goblet, Member Hughes, Member Lopez, Member Padilla, Member Torres

Against: None

Abstain: None



AMENDED MINUTES

COMMUNITY DEVELOPMENT
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VIRTUAL MEETING

- b. Update on Current Year Reprogramming (Coming Home Connection, \$20,000); Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov 505-303-9868.

MOTION: Member Hughes moved, seconded by Member Torres, to approve the Motion to bring Adelante, Interfaith Women's Shelter and Youth Services Cold Weather Shelter up to the amount they originally requested and add the remaining two thousand dollars to Adelante.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Member Goblet, Member Hughes, Member Lopez, Member Padilla, Member Torres

Against: None

Abstain: None

EXECUTIVE SESSION

Review of Request for Qualifications (RFQ) and Recommendation for Disposition of City-owned Property Located at 635 Alto Street; Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov 505-303-9868.

No decision was made. Item will be added to the Discussion on 11/17/2021 CDC Meeting. CDC Members will vote then.

Executive session start time: 3:22 PM

Executive session end time: 4:32 PM

MOTION: Member Goblet moved, seconded by Member Torres, to approve the motion to enter executive session.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Villarreal, Member Goblet, Member Hughes, Member Lopez, Member Padilla, Member Torres

Against: None

Abstain: None

MOTION: Member Padilla moved, seconded by Member Lopez, to approve the motion to exit executive session.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Member Goblet, Member Hughes, Member Lopez, Member Padilla, Member Torres

Against: None

Abstain: None

6. MATTERS FROM STAFF

Director Ladd will create the evaluation worksheet and distribute to Commissioners; set up 11/17/2021 Agenda to include an Executive Session and also include an item in the Discussion enabling the Commission to vote on a decision. Director Ladd announced she should be receiving a list of eligible applicants for the Office of Affordable (OAH) Housing Grant Manager position. This is the person who will take over the direct administration of all housing funds. This position is under the direction of the OAH Director and supported by program staff. The second position to be filled is the Senior Planner position which will help more on the inclusionary zoning side. Director Ladd will send out the listing once that is available and share with the Commission for distribution to their networks as well. Other news is the Request for Applications for Affordable Housing is open. OAH will be doing a mid-year allocation this year. We will also have the regular application cycle coming up in January/February. We will get some funding commitments out prior to that.



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7. MATTERS FROM THE COMMITTEE

Commissioner Paul Goblet announced he will be formally resigning and will send a letter to the Mayor and to Chair Villarreal. Commissioner Goblet expressed what an honor and privilege it's been working with and serving on this Commission. Chair Villarreal along with the Commissioners and Director Ladd each expressed their gratitude in working with Mr. Goblet and thanked him for his service. Mr. Goblet said he will wait for direction from Director Ladd and the CDC as far as an appropriate time to officially resign.

Commissioner John Padilla commented in reference to the list of interested candidates for the positions on the CDC that they are quite a high quality group of individuals and diversity of experience and desire and willingness to want to step onto this Commission. Mr. Padilla asked for confirmation that the CDC should respond to Chair Villarreal with (1): their desire to continue on the Commission if that is their wish; and (2): provide a priority list ranking the candidates of who they recommend are qualified from 1 to end. Chair Villarreal said: yes, definitely desire if you want to continue and Chair Villarreal opened it for the opportunity to hear from the CDC but the CDC is not required to do this. Ultimately, the way it's structured is that Director Ladd and Chair Villarreal will pass on the recommendations to the Mayor who ultimately puts it on as appointments on the Agenda for Governing Body to vote to approve. Chair Villarreal said if you want to prioritize the candidates or pick the top three since there are two vacancies. A deadline was set to submit the list to Chair Villarreal and copy Director Ladd by 10/29/2021.



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8. **MATTERS FROM THE CHAIR**
9. **NEXT MEETING: November 17 2021**
10. **ADJOURN**

End time: 4:48 PM

Toniette Candelaria-Martinez

Toniette Candelaria-Martinez,
Office of Affordable Housing

Chair Renee Villarreal, Councilwoman