



AGENDA

LIBRARY BOARD
NOVEMBER 16, 2021
5:45 PM
SOUTHSIDE LIBRARY PLAZA

SPECIAL PROCEDURES FOR LIBRARY BOARD MEETING

Attendance: In response to the State’s declaration of a Public Health Emergency, the Mayor’s Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, the Library Board meeting will be conducted virtually.

Viewing: Members of the public may join the Zoom meeting by internet or phone, as follows:

Internet: To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenmgov.zoom.us/j/91023070113?pwd=QTJrQjI3M2c3TFpCRjVaRkJYZU53UT09>.

Passcode: 141109

Attendees should use the “Raise Hand” function to be recognized by the Chair to speak at the appropriate time.

Phone: To join the Zoom meeting using a phone, use the following phone numbers and Webinar ID: **US: 1 (346) 248-7799 - Webinar ID: 910 2307 0113 - Passcode: 141109**

Phone attendees should press *9 to use the “Raise Hand” function to be recognized by the Chair to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
 - a. Approval of October 19 Minutes
5. **PUBLIC COMMENT**



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6. **DIRECTOR'S REPORT**

7. **PRESIDENT'S REPORT**

8. **NEW BUSINESS**

- a. Discussion Item: Library Board meeting scheduled December 21, 2021
Maria Tucker, Library Director
505-955-6788 / metucker@santafenm.gov
- b. Standing Item: Friends of the Library
Zella Cox, Treasurer
zella@santafelibraryfriends.org

9. **OLD BUSINESS**

- a. Library Board Vacancies
Maria Tucker, Library Director
505-955-6788 / metucker@santafenm.gov
- b. Library Annual Objectives
Maria Tucker, Library Director
505-955-6788 / metucker@santafenm.gov
- c. Library Strategic plan
Maria Tucker, Library Director
505-955-6788 / metucker@santafenm.gov

10. **NEXT MEETING: Tuesday, December 21, 2021**

11. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.



MINUTES

LIBRARY BOARD
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VIRTUAL MEETING

1. **CALL TO ORDER**
2. **ROLL CALL**

Members Present:

Member Marie Schow
Member Elizabeth Alarid
Member Sarah Jacobs
Member Rebecca Phillips

Members Excused:

Member Brecken Larson
Member Richard Ryan

Others Attending:

Maria Tucker, Library Division Director

3. **APPROVAL OF AGENDA**

MOTION: Member Phillips moved, seconded by Member Jacobs, to approve the as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Member Schow, Member Alarid, Member Jacobs, Member Phillips

Against: None

Abstain: None

4. **APPROVAL OF MINUTES**

- a. Approval of September 21st Minutes

MOTION: Member Schow moved, seconded by Member Phillips, to approve the minutes as presented.

VOTE: The motion was on the following Roll Call vote:



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For: Member Schow, Member Alarid, Member Jacobs, Member Phillips

Against: None

Abstain: None

- b. Approval of October 5th minutes– Library Board Special meeting

MOTION: Member Phillips moved, seconded by Member Alarid, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Member Schow, Member Alarid, Member Jacobs, Member Phillips

Against: None

Abstain: None

5. **PUBLIC COMMENT**

6. **DIRECTOR'S REPORT**

The Library has hired a part-time library technician at Southside Library and will be posting to hire full and part-time library tech positions as well as youth librarians. I am pleased to announce the promotion of Kristen Martinez to our library systems manager. She was a librarian at Main library and took the lead on working on our new catalog upgrade and moving our system to Koha. A recommendation has been submitted for our Southside library manager and an update will be given at the next board meeting. The Southside and La Farge libraries have received new furnishings and encouraged everyone to stop by and take a look. La Farge is continuing to serve the public through curbside, but were able to open their library to 163 Milagro Middle School students who were doing research on National History Day.

The Library has partnered with chain breakers and in September they had staff assisting people with rental assistance applications and served over 100 people.

The City has enlisted a planning group out of UNM to help with community engagement for the midtown project and have a core group of organizations that they have enlisted to help



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do broader outreach to the community. They put out an application for a grant of \$5,000.00 to have entities participate in a greater engagement process. The Library would like to be involved in this process and applied through the FOL and was granted \$4,200.00 to do community engagement work and requested it to be centered on the cultural aspects of Folgeson. There will be a block party for all the engagement partners who received funding to participate and the Library will have a table for people to come and write their ideas and vision of a library.

7. PRESIDENT'S REPORT

Marie Schow was able to meet with Councilor Jamie Cassut regarding Midtown and library staff shortages. Councilor Cassut was very aware of the staff shortages throughout the City and was very motivated to see La Farge re-open. Councilor encouraged the FOL board to host a meeting at Folgeson and discussed how City services may be a possibility at Midtown within the Library.

8. NEW BUSINESS

- a. Discussion Item – Library Board 2022 Meeting Schedule
Maria E. Tucker, Library Director
505-955-6788
metucker@santafenm.gov

MOTION: Member Schow moved, seconded by Member Jacobs, to approve the meeting information as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Member Schow, Member Alarid, Member Jacobs, Member Phillips

Against: None

Abstain: None

9. OLD BUSINESS



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VIRTUAL MEETING

- a. Library Board Vacancies Maria E. Tucker, Library Director 505-955-6789 / metucker@santafenm.gov

Santa Fe County sent over a draft announcement to review so they can proceed with the Library board County vacancies. More information will be available at the next Library Board Meeting.

- b. Library Annual Objectives Maria E. Tucker, Library Director (505) 955-6789 / metucker@santafenm.gov

Meghan McGarrity, Santa Fe Community College – Fogelson Library vision (See Attachments)

- c. Library Strategic Plan Maria E. Tucker, Library Director 505-955-6789 / metucker@santafenm.gov

10. **NEXT MEETING: November 16 2021**

11. **ADJOURN**

MOTION: moved, seconded by , to approve the as presented.

VOTE: The motion was on the following Roll Call vote:

For: None

Against: None

Abstain: None

Liaison

Chair