



AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
NOVEMBER 01, 2021
5:00 PM
ATTEND VIRTUALLY

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Attending virtually: <https://santafenm-gov.zoom.us/j/83213610737?pwd=UTRQTWxvZ055ai9Wbkdxbit5bnl6QT09>

Passcode: 774364

By phone: 346 248 7799 **Webinar ID: 832 1361 0737 – Passcode: 774364**

Agenda: The agenda for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **APPROVAL OF MINUTES**



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- a. Regular Finance Committee – October 4, 2021
- b. Regular Finance Committee – October 18, 2021

6. ACTION ITEMS: CONSENT

- a. CONSIDERATION OF BILL NO. 2021-___. (Councilor Lindell and Councilor Abeyta)
An Ordinance Relating to the City of Santa Fe Uniform Traffic Ordinance (“UTO”); Amending Section 12-10-1.10 to Insert a Clause Stating That a Person Who Violates a Provision of Section 12-10-1.10 of the UTO is Guilty of a Penalty Assessment Misdemeanor; and to Add and Increase Penalties in Schedule A, the Traffic Violation Penalty Assessment Schedule. (Kyle Hiber, City Prosecutor: kjhibner@santafenm.gov, 955-

Committee Review:

Introduced: 09/29/21

Quality of Life Committee: 10/06/21

Public Safety Committee: 10/19/21

Quality of Life Committee: 10/20/21

Governing Body (Request to Publish): 10/27/21

Finance Committee: 11/01/21

Governing Body (Public Hearing): 12/8/21

- b. CONSIDERATION OF RESOLUTION NO 2021-___. (Mayor Webber)
A Resolution Approving First Quarter Budget Amendments for Fiscal Year 2021-2022. (Andy Hopkins, Acting Budget Officer: ajhopkins@santafenm.gov, 505-955-6177)

Committee Review:

Introduced: 10/27/21

Finance Committee: 11/01/21

Public Works and Utilities Committee: 11/8/21

Governing Body: 11/10/21

- c. Request for Approval for a Lease Agreement for Telecommunications Facilities at Buckman Booster Station No. 4 for Verizon Communications. (Terry Lease, Asset Development Manager: tjlease@santafenm.gov; Marcos Martinez, Senior Assistant City Attorney:



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mdmartinez@santafenm.gov, 955-6502; Rich Brown, Community and Economic Development Director: rdbrown@santafenm.gov, 955-6625)

Committee Review:

Public Works and Utilities Committee: 09/27/21

Finance Committee: 11/01/21

Governing Body: 11/10/21

- d. Request for Approval for Lease Amendment No. 1 to Sandoval Parking Garage Antenna Site Lease for Verizon Communications. (Terry Lease, Asset Development Manager: tjlease@santafenm.gov; Marcos Martinez, Senior Assistant City Attorney: mdmartinez@santafenm.gov, 955-6502; Rich Brown, Community and Economic Development: rdbrown@santafenm.gov, 955-6625)

Committee Review:

Public Works and Utilities Committee: 09/27/21

Finance Committee: 11/01/21

Governing Body: 11/10/21

- e. Request the Approval of NMDOT Funding Agreements as Per Ordinance #2020-33, Section 2-4.6.B and Budget Amendment Resolution funding. (Romella Glorioso-Moss, PW Project Administrator Sr. rglorioso-moss@santafenm.gov; 955-6623)

1) Ratify Contract Amendments to NMDOT Contract No. D15509, Project No. S100460 Guadalupe St. Reconstruction Project extending termination date from 09/15/2021 to 03/15/2022. Approved by the City Manager on 09/13/2021.

2) Ratify Contract Amendments to NMDOT Contract No. D18446, Project No. S100470 St. Michael's Drive/Rail Trail Underpass increasing design funding from \$284,999 to \$1,069,437; and extending termination date from 03/31/2022 to 01/25/2024. Approved by the City Manager on 09/17/2021.

3) Approve Budget Adjustment Resolution (BAR) of \$784,438 to Project ID# ENG18330E; Org./Obj. 3309980.572960.

Committee Review:

Finance Committee – 11/01/2021



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Public Works & Utilities Committee – 11/08/2021
Governing Body – 11/10/2021

- f. Request for approval of a Professional Services Contract for Workers Comp & General Liability Third Party Administrative Services in the amount of \$768,434.23; Cannon Cochran Management Services. (Bradley Fluetsch, CFA, Planning and Investment Officer
(O) 505-955-6885 (M) 505-231-8753, bjfluetsch@santafenm.gov)

Committee Review

Finance Committee: 11/01/2021
Public Works and Utilities Committee: 11/08/2021
Governing Body: 11/10/2021

- g. Request for approval of a Professional Service Contract for Comprehensive Insurance Claims Administrative Broker Services in the amount of \$271,936.00; Arthur J. Gallagher. (Bradley Fluetsch, CFA, Planning and Investment Officer
(O) 505-955-6885 (M) 505-231-8753, bjfluetsch@santafenm.gov)

Committee Review

Finance Committee: 11/01/2021
Public Works and Utilities Committee: 11/08/2021
Governing Body: 11/10/2021

- h. Request for Approval of a Budget Adjustment Resolution (BAR) in the amount of \$131,698 to fund the reclassification of two positions. (Jonathan Montoya, Source of Supply Operations Manager, jmmontoya@santafenm.gov, 955-4373)

1) Reclassify a Source of Supply Water Operator Entry position to a Water Operator Advanced position, an increase amount of \$42,788;

2) Reclassify and transfer Utility Customer Service Meter Reader position to the Water Division SOS Water Operator Advanced position, an increase of \$88,910.

Committee Review:

Public Works and Utilities Committee: 10/25/2021
Finance Committee: 11/01/2021
Governing Body: 11/10/2021



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- i. Request for approval of the New Mexico Department of Transportation Agreement for the funding of projects: End Driving While Impaired (ENDWI), Buckle Up (BKLUP)/ Click it or Ticket (CIOT), and Selective Traffic Enforcement Program (STEP) in the Total Project Amount of \$89,303. (Paul Joye, Deputy Chief of Police, pmjoye@santafenm.gov, (505) 955-5355 / Anthony Tapia, Santa Fe Police Captain, matapia@santafenm.gov, (505) 955-5286).

Committee Review:

Finance Committee: 11/01/2021

Quality of Life Committee 11/03/2021

Governing Body Committee: 11/10/2021

- j. Request for approval of a Memorandum Of Understanding (MOU) – Region III Drug Task Force Agreement between the Department of Public Safety and City of Santa Fe Police Department as a sub-recipient of the Region III High Intensity Drug Trafficking Areas Funding in the amount of \$18,649. (Paul Joye, Deputy Chief of Police, pmjoye@santafenm.gov, (505)955-5355) / David Webb, Lt. Police Department, dwebb@santafenm.gov, (505) 955-5257.

Committee Review:

Finance Committee: 11/01/2021

Quality of Life Committee: 11/03/2021

Governing Board Committee: 11/10/2021

- k. Santa Fe Community Convention Center Air-Handler (IntelliPak) Replacement Project; Request for approval of a Professional Goods and Services Agreement in total amount of \$663,224.72 for a twelve (12) month term; Trane U.S. Inc. dba Trane 47QSWA20D0021 / SPA 00-00000-20-00099; (Randy Randall, TOURISM Director, rRANDALL@santafenm.gov, 505-955-6209).

Committee Review

Public Works and Utilities Committee: 10/25/2021

Finance Committee: 11/01/2021

Governing Body – 11/10/2021



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- I. Request for approval of Budget Adjustment Resolution (BAR) in the amount \$663,224.72 for the Santa Fe Community Convention Center Air-Handler (IntelliPak) Replacement Project for a twelve (12) month term; Trane U.S. Inc. dba Trane 47QSWA20D0021 / SPA 00-00000-20-00099. (Randy Randall, TOURISM Director, rrandall@santafenm.gov, 505-955-6209).

Committee Review

Finance Committee – 11/1/2021

Public Works and Utilities Committee: 11/08/2021

Governing Body – 11/10/2021

- m. Request for the Approval of a Software Contract in the Total Amount of three hundred fifty-four thousand seven hundred fifty-five dollars and ninety-eight cents (\$354,755.98) for a Comprehensive and Integrated Software Platform for Santa Fe Fire Department in Fiscal Years '22, '23, '24 and '25; ImageTrend, Inc.; Andres J. Mercado, (ajmercado@santafenm.gov, (505)629-6255).

Committee Review:

Finance Committee: 11/01/2021

Quality of Life Committee: 11/03/2021

Governing Body Committee: 11/10/2021

- n. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of Two Hundred Ninety-Two Thousand, Three Hundred Thirty-Six Dollars (\$292,336) to Pay for the Legal Services provided by Gallagher & Kennedy, P.A., Pursuant to Settlement Agreement between the City of Santa Fe and the New Mexico Department of Taxation and Revenue Department in 2021. (Erin McSherry, City Attorney, ekmcsberry@santafenm.gov, 955.6961)

Committee Review:

Finance Committee: 11/1/2021

Quality of Life Committee: 11/3/2021

Governing Body: 11/10/2021

- o. CONSIDERATION OF RESOLUTION NO. 2021-____. (Councilor Rivera and Councilor Villarreal)
A Resolution Updating the Terms of Resolution No. 2021-17 to Extend the Community Health and Safety Task Force's Term Through the End of



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Calendar Year 2022. (Jesse Guillen, Legislative Liaison:
jbguillen@santafenm.gov, 955-6518)

Committee Review:

Introduced: 10/27/21

Finance Committee: 11/01/21

Quality of Life Committee: 11/03/21

Governing Body: 11/10/21

- p. Request for Approval of the Assignment of Santa Fe Regional Airport Lease Agreement (Item #18-0188) from "Gate 13, LLC," to "Gate 13 Hangar Condominium Association. (Mark Baca, Airport Manager: mdbaca@santafenm.gov, 955-2901)

Committee Review:

Finance Committee: 11/1/21

Public Works and Utilities: 11/8/21

Governing Body: 11/10/2021

7. **MATTERS FROM STAFF**
8. **MATTERS FROM THE COMMITTEE**
9. **MATTERS FROM THE CHAIR**
10. **NEXT MEETING: Monday, November 29, 2021**
11. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.



VOTE SUMMARY

Meeting Name - Public Works and Utilities Committee

Meeting State - Final

Meeting Start Date - 27/09/2021

Meeting End Date - 28/09/2021

Meeting Committee - Public Works and Utilities Committee

Meeting Custom Tracking Number -

Item Title - Request for Approval for a Lease Agreement for Telecommunications Facilities at Buckman Booster Station No. 4 for Verizon Communications. (Terry Lease, Asset Development Manager: tjlease@santafenm.gov; Marcos Martinez, Senior Assistant City Attorney: mdmartinez@santafenm.gov, 955-6502; Rich Brown, Community and Economic Development Director: rdbrown@santafenm.gov, 955-6625)

Committee Review:

Public Works and Utilities Committee: 09/27/21

Finance Committee: 10/04/21

Governing Body: 10/13/21

Item Type - lease

Item Owner - Terry Lease

Item Background -

Item Sponsor -

Item Tracking Number - 21-12387

Motion Type - Approve

Motion Mover - Signe Lindell

Motion Seconder - JoAnne Vigil Coppler

Motion Status - approved

Motion Time Stamp - 27/09/2021

Vote For Count - 4

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 1

Vote For Names - Chris Rivera, Roman Abeyta, Signe Lindell, JoAnne Vigil Coppler

Vote Against Names -

Vote Abstain Names -

Vote Absent Names - Michael Garcia

Voting Date Time = 12/10/2021 18:33:09

User First Name - Jamie-Rae

User Last Name- Diaz

User Middle Name-

User Full Name - Jamie-Rae Diaz

User Email - jldiaz@santafenm.gov



City of Santa Fe

VOTE SUMMARY

Meeting Name - Public Works and Utilities Committee

Meeting State - Final

Meeting Start Date - 27/09/2021

Meeting End Date - 28/09/2021

Meeting Committee - Public Works and Utilities Committee

Meeting Custom Tracking Number -

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Committee Review:

Public Works and Utilities Committee: 09/27/21

Finance Committee: 10/04/21

Governing Body: 10/13/21

Item Type - lease amendment

Item Owner - Terry Lease

Item Background -

Item Sponsor -

Item Tracking Number - 21-12388

Motion Type - Approve

Motion Mover - Signe Lindell

Motion Seconder - JoAnne Vigil Coppler

Motion Status - approved

Motion Time Stamp - 27/09/2021

Vote For Count - 4

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 1

Vote For Names - Chris Rivera, Roman Abeyta, Signe Lindell, JoAnne Vigil Coppler

Vote Against Names -

Vote Abstain Names -

Vote Absent Names - Michael Garcia

Voting Date Time = 12/10/2021 18:33:22

User First Name - Jamie-Rae

User Last Name- Diaz

User Middle Name-

User Full Name - Jamie-Rae Diaz

User Email - jldiaz@santafenm.gov