



The mission of the North Central Regional Transit District is to provide safe, secure and effective public transportation within North Central New Mexico in order to enhance the quality of life of our citizens by providing mobility options and spur economic development throughout the region.

**Daniel R. Barrone**  
Chair  
Town of Taos

**Dennis Tim Salazar**  
Vice Chair  
City of Española

**Scott Flury**  
Secretary/Treasurer  
Village of Chama

**Anthony J. Mortillaro**  
Executive Director  
NCRTD

**Governmental  
Board of Directors**

- Village of Chama
- Town of Edgewood
- City of Española
- County of Los Alamos
- Nambé Pueblo
- Ohkay Owingeh
- Pueblo of Pojoaque
- Village of Questa
- County of Rio Arriba
- Pueblo de San Ildefonso
- Santa Clara Pueblo
- City of Santa Fe
- County of Santa Fe
- County of Taos
- Town of Taos
- Village of Taos Ski Valley
- Pueblo of Tesuque

**NORTH CENTRAL REGIONAL TRANSIT DISTRICT  
BOARD MEETING AGENDA**

**October 8, 2021  
9:00 AM – 1:00 PM  
Telephonically via Zoom**

**CALL TO ORDER**

1. ROLL CALL
2. INTRODUCTIONS
3. PLEDGE OF ALLEGIANCE
4. MOMENT OF SILENCE
5. APPROVAL OF AGENDA
6. APPROVAL OF MINUTES – September 10, 2021
7. PUBLIC COMMENTS

**PRESENTATION ITEMS**

- A. Above and Beyond, Years of Service and Safe Driver Program, Quarterly Awards Presentation**  
*Sponsor: Chair Daniel R. Barrone and Anthony J. Mortillaro, Executive Director*
- B. Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting Fiscal Year 2020**  
*Sponsor: Chair Daniel R. Barrone and Anthony J. Mortillaro, Executive Director*

**PUBLIC HEARINGS**

**None**

**ACTION ITEMS**

- C. Discussion and Consideration of the Memorandum of Agreement’s (MOA) between North Central Regional Transit District (NCRTD) and Member Pueblos and Jicarilla Apache Nation for Federal Fiscal Year (FFY) 2021 Tribal Transit Program (TTP) §5311(c) Funds, Coronavirus Aid, Relief, and Economic Security (CARES) Act, Corona Virus Response and Relief Supplemental Appropriation Act (CRRSAA) and American Rescue Plan Act (ARPA)**  
*Sponsor: Anthony J. Mortillaro, Executive Director*  
*Attachment*
- D. Discussion and Consideration of a Proposed Paid Time Off Program**  
*Sponsor: Anthony J. Mortillaro, Executive Director and Adam Leonard, Human Resources Director*  
*Attachment*
- E. Discussion and Consideration of Amendments to the District’s Personnel Rules**  
*Sponsor: Anthony J. Mortillaro, Executive Director and Adam Leonard, Human Resources Director*  
*Attachment*
- F. Discussion and Consideration of Resolution No. 2021-27 Certifying the Physical Inventory of Movable Chattels and Assets Costing More Than \$5,000**  
*Sponsors: Anthony J. Mortillaro, Executive Director and Tim Mildren, Finance Director*  
*Attachment*
- G. Discussion and Consideration of a Resolution No. 2021-28 Amending Finance Policy - 01**  
*Sponsor: Anthony J. Mortillaro, Executive Director*  
*Attachment*
- H. Discussion and Consideration of Resolution No. 2021-29 Authorizing the Executive Director and Finance Director to Sign a Grant Agreement for \$396,500.00 and to Sign Requests for Payment and for Such Other Purposes as may be Reasonably Required by the State of New Mexico Department of Finance Administration in Order to Obtain the Capital Grant Appropriation**  
*Sponsor: Anthony J. Mortillaro, Executive Director and Tim Mildren, Executive Director*  
*Attachment*
- I. Discussion and Consideration of Resolution No. 2021-30 Authorizing the North Central Regional Transit District (NCRTD) Staff to Apply for Federal Funding Through the Federal Fiscal Year (FFY) 2021 Section 5339(b) Grant Program for the Renovation and Expansion of the Jim West Regional Transit Center**  
*Sponsor: Anthony J. Mortillaro, Executive Director and Bryce Gibson, Planning and Projects Manager*  
*Attachment*
- J. Discussion and Consideration of Resolution No. 2021-31 Authorizing the North Central Regional Transit District (NCRTD) Staff to Apply for Federal Funding Through the Federal Fiscal Year (FFY) 2021 Section 5339(b) Grant Program to Procure and Install Onboard Transit Vehicle Air Purification Systems and Operator Protective Barriers**  
*Sponsor: Anthony J. Mortillaro, Executive Director and Delilah Garcia, Operations Director*  
*Attachment*

- K. Discussion and Consideration of Release of Claims against Los Alamos County relating to No. D-202-CV-2018-08036, City of Albuquerque, et al v. Stephanie Schardin Clarke and New Mexico Taxation and Revenue Department, in the Second Judicial District Court of New Mexico**  
*Sponsor: Anthony J. Mortillaro, Executive Director and Peter Dwyer, Legal Counsel*

## **DISCUSSION ITEMS**

**L. Review of July 2021 Financial Summary**

*Sponsor: Anthony J. Mortillaro, Executive Director and Tim Mildren, Finance Director*  
*Attachment*

**M. Finance Subcommittee Report**

*Sponsors: Chair Hank Hughes and Anthony J. Mortillaro, Executive Director*  
*Subcommittee Approved Minutes From April 23, 2021*  
*Next Meeting: Friday, September 24, 2021 (Tentative)*

**N. Tribal Subcommittee Report**

*Sponsors: Chair Christy Ladd and Anthony J. Mortillaro, Executive Director*  
*Next Meeting: Thursday, October 7, 2021*

**O. Sustainability Committee Report**

*Sponsors: Chair Colin Messer, Anthony J. Mortillaro, Executive Director and Delilah Garcia, Operations Director*  
*Subcommittee Approved Minutes From April 22, 2021*  
*Next Meeting: Thursday, October 21, 2021*

**P. Executive Report and Comments from the Executive Director**

- a. Executive Report August 2021
- b. Performance Measures for July 2021
- c. Ridership Report for July 2021

## **MATTERS FROM THE BOARD**

## **MISCELLANEOUS**

## **ADJOURN**

**NEXT BOARD MEETING: Friday, October 8, 2021, at 9:00 a.m.**

If you are an individual with a disability in need of a reader, amplifier, qualified Sign Language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing of the meeting, please contact the NCRTD Executive Assistant at (505) 629-4702 at least one week prior to the meeting, or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.