



AGENDA

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
OCTOBER 06, 2021
5:00 PM
ATTEND VIRTUALLY

SPECIAL PROCEDURES FOR QUALITY OF LIFE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, the Quality of Life Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Internet: To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenm-gov.zoom.us/j/87972383553?pwd=enFITkNmOSSttd2k0OEtiWitUdGZHQT09>.

Passcode: 277621

Attendees should use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

Phone: To join the Zoom meeting using a phone, use the following phone numbers and Webinar ID: **US: 1 (346) 248-7799 - Webinar ID: 879 7238 3553 - Passcode: 277621**

Phone attendees should press *9 to use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **APPROVAL OF MINUTES**



AGENDA

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
OCTOBER 06, 2021
5:00 PM
ATTEND VIRTUALLY

- a. Approval of September 15, 2021 Minutes.

6. ACTION ITEMS: CONSENT

- a. CONSIDERATION OF RESOLUTION NO. 2021-___. (Mayor Webber)
A Resolution Extending the Timeline for the Community Conversations on Santa Fe's Cultures, Histories, Arts, Reconciliation, and Truth Established in Resolution No. 2021-6. (Pauline Kamiyama, Arts and Culture Department Director: pkkamiyama@santafenm.gov; Kristine Mihelcic, Community Engagement Department Director: kmmihelcic@santafenm.gov, 955-6846)

Committee Review:

Quality of Life Committee: 10/06/21
Governing Body: 10/13/21

- b. CONSIDERATION OF BILL NO. 2021-23. (Councilor Garcia)
An Ordinance Amending Section 9-1.7 SFCC 1987 Regarding Ranked Choice Voting to Amend How a Tie Vote Between Two Candidates is Resolved. (Marcos Martinez, Senior Assistant City Attorney: mdmartinez@santafenm.gov, 955-6502 and Kristine Mihelcic, City Clerk: kmmihelcic@santafenm.gov, 955-6846)

Committee Review:

Introduced: 09/20/21 (Finance Committee)
Ethics and Campaign Review Board: 09/28/21
Governing Body (Request to Publish): 09/29/21
Quality of Life Committee: 10/06/21
Finance Committee: 10/18/21
Governing Body (Public Hearing): 10/27/21

- c. Request for the Approval of 2022 Employee Calendar. (Bernadette Salazar, HR Director, bjsalazar@santafenm.gov 505-955-6591)
- d. Request to approve the Acceptance of Award Terms and Conditions for the American Rescue Plan Act (ARPA) Fiscal Recovery Funds. (Mary McCoy, Finance Director, mtmccoy@santafenm.gov, 505-955-6171; Rich Brown, Community Development Director, rdbrown@santafenm.gov,



AGENDA

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
OCTOBER 06, 2021
5:00 PM
ATTEND VIRTUALLY

505-955-6625; Kyra Ochoa, Community Health and Safety Director,
kyrochoa@santafenm.gov, 505-955-6603)

Committee Review:

Finance Committee –10/04/2021

Quality of Life Committee – 10/6/2021

Public Utilities and Public Works Committee –10/12/2021

Governing Body – 10/13/2021

- e. CONSIDERATION OF BILL NO. 2021-___. (Councilor Lindell and Councilor Abeyta)

An Ordinance Relating to the City of Santa Fe Uniform Traffic Ordinance (“UTO”); Amending Section 12-10-1.10 to Insert a Clause Stating That a Person Who Violates a Provision of Section 12-10-1.10 of the UTO is Guilty of a Penalty Assessment Misdemeanor; and to Add and Increase Penalties in Schedule A, the Traffic Violation Penalty Assessment Schedule. (Kyle Hiber, City Prosecutor: kjhibner@santafenm.gov, 955-

Committee Review:

Introduced: 09/29/21

Quality of Life Committee: 10/06/21

Governing Body (request to publish): 10/13/21

Finance Committee: 10/18/21

Public Safety Committee: 10/19/21

Governing Body (public hearing): 11/10/21

- f. CONSIDERATION OF A RESOLUTION NO. 2021-___. (Mayor Webber, Councilor Lindell, Councilor Romero-Wirth, and Councilor Abeyta)

A Resolution Supporting Offering at Least a Wage of Fifteen Dollars per Hour for Employees of the City of Santa Fe and Directing the City Manager to Offer Hourly Wage Increases for All Full-Time, Non-Probationary City employees Paid Less Than Fifteen Dollars per Hour. (Mary McCoy, Finance Director: mtmccoy@santafenm.gov, 505-955-6171; Bernadette Salazar, Human Resources Director: bjsalazar@santafenm.gov, 505-955-6591)

1) Request for Approval of Budget Amendment Resolution in the Total Amount of \$216,449 to increase salaries to \$15 per hour.

Committee Review:

Introduced: 09/18/21

Finance Committee: 10/04/21



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
OCTOBER 06, 2021
5:00 PM
ATTEND VIRTUALLY

Quality of Life Committee: 10/06/21
Public Works and Utilities Committee: 10/12/21
Governing Body: 10/13/21

7. **MATTERS FROM STAFF**
8. **MATTERS FROM THE COMMITTEE**
9. **MATTERS FROM THE CHAIR**
10. **NEXT MEETING: Wednesday, October 20, 2021**
11. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
SEPTEMBER 15, 2021
5:00 PM
VIRTUAL MEETING

1. **CALL TO ORDER**

Meeting started at 5:02pm.

2. **ROLL CALL**

Members Present:

Councilor Jamie Cassutt
Councilor Michael Garcia
Councilor Chris Rivera
Councilor Renee Villarreal
Councilor Carol Romero-Wirth

Members Excused:

Others Attending:

Jamie-Rae Diaz, Clerk
Erin McSherry, Attendee
Andrea Salazar, Attendee
Jason Kluck, Attendee
Julie Sanchez, Attendee
Rich Brown, Attendee
Noah Berke, Attendee

3. **APPROVAL OF AGENDA**

MOTION: Councilor Villarreal moved, seconded by Councilor Cassutt, to approve the as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
SEPTEMBER 15, 2021
5:00 PM
VIRTUAL MEETING

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

Item P was pulled by Councilor Garcia and Councilor Women Villarreal and Cassutt.

5. APPROVAL OF MINUTES

- a. Approval of Minutes from the September 1, 2021 meeting.

MOTION: Councilor Garcia moved, seconded by Councilor Villarreal, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
SEPTEMBER 15, 2021
5:00 PM
VIRTUAL MEETING

6. ACTION ITEMS: CONSENT

- a. Request for the Approval of a Professional Services Agreement in the Total Amount of \$417,685.00 for Behavioral Health Direction in FYs 22, 23, 24 and 25; Therapeutic Solutions Consulting, LLC.; Andres J. Mercado, ajmercado@santafenm.gov, (505)629-6255.

COMMITTEE REVIEW:

Quality of Life Committee: 09/15/2021
Finance Committee: 09/20/2021
Governing Body: 09/29/2021

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the professional services agreement (PSA) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- b. Request for approval of Amendment No. 2 to contract #19-0591 for Coming Home Connection to increase compensation an additional \$75,000.00 for FY22 Navigation and Safety-Net Services for a contract total of \$225,000.00 (Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov, 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 9/15/21
Finance Committee: 9/20/21
Governing Body: 9/29/21



MINUTES

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- c. Request for approval of Amendment No. 2 to contract #19-0589 for Esperanza Shelter to increase compensation an additional \$43,000.00 for FY22 Navigation and Safety-Net Services for a contract total of \$129,000.00 (Julie Sanchez, Youth and Family Services Division Director, jjssanchez@santafenm.gov, 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 9/15/21

Finance Committee: 9/20/21

Governing Body: 9/29/21

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- d. Request for approval of Amendment No. 2 to contract #19-0586 for the Food Depot to increase compensation an additional \$57,000.00 for FY22 Navigation and Safety-Net Services for a contract total of \$171,000.00



MINUTES

(Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov, 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 9/15/21

Finance Committee: 9/20/21

Governing Body: 9/29/21

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- e. Request for approval of Amendment No. 2 to contract #19-0593 for Interfaith Community Shelter to increase compensation an additional \$150,000.00 for FY22 Navigation and Safety-Net Services for a contract total of \$450,000.00 (Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov, 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 9/15/21

Finance Committee: 9/20/21

Governing Body: 9/29/21

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:



MINUTES

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- f. Request for approval of Amendment No. 2 to contract #19-0590 for Kitchen Angels to increase compensation an additional \$50,000.00 for FY22 Navigation and Safety-Net Services for a contract total of \$150,000.00 (Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov, 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 9/15/21

Finance Committee: 9/20/21

Governing Body: 9/29/21

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- g. Request for approval of Amendment No. 2 to contract #19-0587 for La Familia Medical Center to increase compensation an additional \$75,000.00 for FY22 Safety-Net Services for a contract total of \$225,000.00 (Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov, 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 9/15/21



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
SEPTEMBER 15, 2021
5:00 PM
VIRTUAL MEETING

Finance Committee: 9/20/21
Governing Body: 9/29/21

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- h. Request for approval of Amendment No. 2 to contract #19-0592 for the LifeLink to increase compensation an additional \$70,000.00 for FY22 Navigation and Safety-Net Services for a contract total of \$210,000.00 (Julie Sanchez, Youth and Family Services Division Director, jjssanchez@santafenm.gov, 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 9/15/21
Finance Committee: 9/20/21
Governing Body: 9/29/21

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None



MINUTES

- i. Request for approval of Amendment No. 2 to contract #19-0594 for New Mexico Immigrant Law Center to increase compensation an additional \$50,000.00 for FY22 Safety-Net Services for a contract total of \$150,000.00 (Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov, 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 9/15/21

Finance Committee: 9/20/21

Governing Body: 9/29/21

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- j. Request for approval of Amendment No. 2 to contract #19-0585 for Santa Fe Dreamers Project to increase compensation an additional \$40,000.00 for FY22 Safety-Net Services for a contract total of \$120,000.00 (Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov, 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 9/15/21

Finance Committee: 9/20/21

Governing Body: 9/29/21

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
SEPTEMBER 15, 2021
5:00 PM
VIRTUAL MEETING

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera,
Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- k. Request for approval of Amendment No. 2 to contract #19-0584 for St. Elizabeth Shelter to increase compensation an additional \$100,000.00 for FY22 Navigation and Safety-Net Services for a contract total of \$300,000.00 (Julie Sanchez, Youth and Family Services Division Director, jjssanchez@santafenm.gov, 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 9/15/21

Finance Committee: 9/20/21

Governing Body: 9/29/21

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera,
Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- i. Request for approval of Amendment No. 2 to contract #19-0588 for Literacy Volunteers of Santa Fe to increase compensation an additional \$60,000.00 for FY22 Navigation and Safety-Net Services for a contract total of \$180,000.00 (Julie Sanchez, Youth and Family Services Division Director, jjssanchez@santafenm.gov, 955-6678)



MINUTES

COMMITTEE REVIEW:

Quality of Life Committee: 9/15/21

Finance Committee: 9/20/21

Governing Body: 9/29/21

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- m. Request for approval of Amendment No. 2 to contract #19-0582 for YouthWorks to increase compensation an additional \$50,000.00 for FY22 Navigation and Safety-Net Services for a contract total of \$150,000.00 (Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov, 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 9/15/21

Finance Committee: 9/20/21

Governing Body: 9/29/21

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
SEPTEMBER 15, 2021
5:00 PM
VIRTUAL MEETING

Against: None

Abstain: None

- n. Request for approval of a professional services contract for a total amount of \$376,000.00 for a four (4) year contract to Aspen Solutions, LLC to provide program evaluation using a Results Based Accountability framework for the grantees of the Human Services Committee and Children and Youth Commission (Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov, 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 9/15/21

Finance Committee: 9/20/21

Governing Body: 9/29/21

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- o. Request for approval of a Memorandum of Agreement between the City of Santa Fe, Santa Fe County and the Santa Fe Community Foundation (SFCF) for SFCF to serve as fiscal sponsor for a CONNECT Wellness Fund, no funds attached. (Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov, 955-6678)

COMMITTEE REVIEW:

Quality of Life Committee: 9/15/21

Finance Committee: 9/20/21

Governing Body: 9/29/21



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
SEPTEMBER 15, 2021
5:00 PM
VIRTUAL MEETING

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the memorandum of agreement (MOA) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

p. **CONSIDERATION OF BILL 2021-19. ADOPTION OF ORDINANCE 2021-**

_____.

An Ordinance Amending the Land Development Code, Chapter 14 FCC 1987, to Address Zoning Issues Related to Cannabis; Amending Table 14-6.1-1, Table of Permitted Uses, to Clarify Zoning Districts for Various Types of Cannabis Establishments, and to Adopt Operating Times, Density Limitations, and a Minimum Distance Between Cannabis Retail Establishments and Schools or Daycare Centers; Amending Subsection 14-6.2(H), Agricultural Uses, to Address Cannabis Production; Adding a New Subsection 14-6.2(I) to Adopt Use-Specific Standards for Cannabis Establishments, Including Operating Times, Density Limitations, and a Minimum Distance Between Cannabis Retail Establishments and Schools or Daycare Centers; Amending Subsection 14-6.3(B)(2) to Prohibit Commercial Cannabis Establishments as Accessory Uses or Structures on Residentially Zoned Property; Amending Subsection 14-6.3(D)(2) to Prohibit the Conduct of a Cannabis Establishment as a Home Occupation; Amending Section 14-12.1 to Add Definitions for Various Types of Cannabis Establishments; Establishing an Effective Date; and Making Such Other Changes as are Necessary to Carry Out the Purpose of this Ordinance. (Andrea Salazar, Assistant City Attorney: asalazar@santafenm.gov, 955-6303 and Noah Berke, Current Planning Manager: nlberke@santafenm.gov, 955-6647)

Committee Review:

Planning Commission: 08/19/21



MINUTES

Planning Commission: 09/02/21
Public Works and Utilities Committee: 09/07/21
Economic Development Advisory Committee: 09/08/21
Governing Body (Request to Publish): 09/08/21
Quality of Life Committee: 09/15/21
Finance Committee: 09/20/21
Public Works and Utilities Committee: 09/27/21
Governing Body (Public Hearing): 09/29/21

MOTION: Councilor Rivera moved, seconded by Councilor Villarreal, to approve the bill as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: Councilor Garcia

- q. CONSIDERATION OF RESOLUTION 2021-__: (Councilor Abeyta, Councilor Rivera, and Councilor Vigil Coppler)
A Resolution Adopting the 2023-2027 Senior Infrastructure Capital Improvements Plan (“ICIP”) for the Division of Senior Services, Community Health and Safety Department. (Kyra Ochoa, Community Health and Safety Director, [krochoa@santafenm.gov](mailto: krochoa@santafenm.gov), 505-955-6603; Gino Rinaldi, Division of Senior Services Director, [earinaldi@santfenm.gov](mailto: earinaldi@santfenm.gov), 505-955-4710)

Committee Review:

Introduced: 09/08/21
Quality of Life: 09/15/21
Finance Committee: 09/20/21
Public Works and Utilities Committee: 09/27/21
Governing Body: 09/29/21



City of Santa Fe

MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
SEPTEMBER 15, 2021
5:00 PM
VIRTUAL MEETING

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

7. **PRESENTATION**

a. STIR Labs Update (Liz Camacho and UNM Team)

8. **MATTERS FROM STAFF**

9. **MATTERS FROM THE COMMITTEE**

10. **MATTERS FROM THE CHAIR**

11. **NEXT MEETING: Wednesday, October 6, 2021**

12. **ADJOURN**

Liaison

Chair



City of Santa Fe, New Mexico

Memorandum



Date: September 15, 2021

To: Quality of Life Committee and Governing Body

From: Kristine Mihelcic, City Clerk/Community Engagement Department Director *KM*
Pauline Kamiyama, Arts and Culture Department Director *pkk*

RE: Extending the CHART deadline

EXECUTIVE SUMMARY:

The proposed Resolution extends the deadline for the completion of work outlined in Resolution No. 2021-6 from December 30, 2021 to August 31, 2022. The extension will align the completion timeline with the approved CHART facilitation contract.

BACKGROUND:

The Governing Body adopted Resolution 2021-6 on January 13, 2021. The Resolution established a process to engage the public to address the political and cultural divisions in Santa Fe that were manifested in the destruction of the Soldier's Monument, the removal of the Don Diego de Vargas statue, and the boarding up of the Kit Carson memorial.

The Governing Body approved the selection of Artful Life, LLC as the facilitation team on July 14, 2021. There is a need to extend the timeline established in Resolution No. 2021-6 for completion of the CHART process.

ACTION REQUESTED:

Approve the resolution as presented.

ATTACHMENTS:

Resolution
Fiscal Impact Report

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2021-__

INTRODUCED BY:

Mayor Alan Webber

A RESOLUTION

EXTENDING THE TIMELINE FOR THE COMMUNITY CONVERSATIONS ON SANTA FE'S CULTURES, HISTORIES, ART, RECONCILIATION, AND TRUTH ESTABLISHED IN RESOLUTION NO. 2021-6.

WHEREAS, the City of Santa Fe ("City") still understands there is an urgent call to action by city residents, diverse stakeholders, and the Governing Body to discuss the City's cultural histories and current viewpoints to seek solutions for a future of peace, tolerance, racial equity, social justice, healing, and reconciliation; and

WHEREAS, a City project team was created by Resolution No. 2021-6 to provide sufficient organizational and logistics support for a community-centered process; and

WHEREAS, the City contract with a facilitation team with experience in cultural competency and community-centered processes, including community outreach and engagement expertise was adopted by the Governing Body on July 14, 2021; and

WHEREAS, the Governing body will be provided, at a minimum, quarterly progress reports to be informed about participation levels and activities that have been undertaken; and

1 **WHEREAS**, Resolution No. 2021-6 described completion of the process of community
2 discussions and the work of a Community Solutions Table by December 30, 2021.

3 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
4 **CITY OF SANTA FE** that the anticipated timeline for completion of the work of the City project
5 team and facilitators managing the community conversations on Santa Fe’s Cultures, Histories, Art,
6 Reconciliation, and Truth be extended is extended to August 31, 2022.

7 PASSED, APPROVED, and ADOPTED this _____day of _____, 2021.

8
9
10 _____
11 ALAN WEBBER, MAYOR

12 ATTEST:

13
14 _____
15 KRISTIN MIHELICIC, CITY CLERK

16 APPROVED AS TO FORM:

17 
18 _____
19 ERIN K. McSHERFY, CITY ATTORNEY

20
21
22
23
24
25 *Legislation/2021/Resolutions/Extending CHART Deadline*

FISCAL IMPACT REPORT

General Information:

(Check) Bill: _____ Resolution: X

Short Title(s): Extending CHART Deadline

Sponsor(s): Mayor Webber

Reviewing Department(s): Community Engagement, Arts and Culture Department

Staff Completing FIR: Kristine Mihelcic Date: 8/25/21 Phone: 955-6846

Reviewed by City Attorney:  Date: Sep 15, 2021

Reviewed by Finance Director:  Date: Sep 15, 2021

Summary:

The proposed Resolution extends the anticipated timeline for completion of the CHART process from December 30, 2021 to August 31, 2022 to align the timeline with the CHART facilitation contract.

Departments Affected:

Community Engagement, Arts and Culture Department.

Consequences of Not Enacting Legislation:

The facilitation team would not have sufficient time to execute the item outlined in the resolution. There would be an unrealistic timeline in which to complete a process that requires extensive community outreach and engagement.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

Relates to Resolution No. 2021-6 which established the CHART process.

Performance and Administrative Implications:

All aspects of the CHART process contained in Resolution No. 2021-6 remain unchanged, with the exception of the extension of the timeline.

Fiscal Implications:

None identified. The expenditures associated with the facilitation team were contained in the Fiscal Impact Report associated with Resolution No. 2021-6.

Fiscal Impact

 X Check here if no fiscal impact

Expenditures

Expenditure Type	FYE __	FYE __	FYE __	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
<u>Personnel and</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Benefits*</u>							
<u>Capital Outlay</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Contractual/</u>	\$ _____	\$ _____	\$ _____		_____	_____	
<u>Professional Services</u>							
<u>Operating</u>	\$ _____	\$ _____	\$ _____		_____	_____	\$ _____
<u>Total:</u>	\$ _____	\$ _____	\$ _____				\$ _____


* This includes all staff time associated with executing the job functions of the proposed legislation.

Expenditure Narrative:

Revenue

Revenue Type	FYE __	FYE __	FYE __	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other	\$ _____	\$ _____	\$ _____	_____	_____
Total	\$ _____	\$ _____	\$ _____		

Revenue Narrative:

Signature: 
Pauline Kamiyama (Sep 15, 2021 14:40 MDT)
Email: pkkamiyama@santafenm.gov

Signature: 
Kristine Mihelcic (Sep 16, 2021 13:56 MDT)
Email: kmmihelcic@santafenm.gov



City of Santa Fe, New Mexico

Memorandum



Date: September 15, 2021

To: Ethics and Campaign Review Board, Quality of Life, and Governing Body

From: Kristine Mihelcic, City Clerk ^{KM}
Marcos Martinez, Senior Assistant City Attorney ^{MM}

RE: Ranked Choice Voting Tie Votes

EXECUTIVE SUMMARY:

Current City Code states that in the event of a tie for the fewest number of votes during any round of ranked choice voting, the candidate to be eliminated shall be chosen by lot. The proposed Bill changes the process by resolving the tie in favor of the candidate who received the greatest number of combined first choice votes and transferred votes during the previous state of tabulation.

The proposed bill would make the City's Code consistent with the Secretary of State's Administrative Rules on resolving ties for ranked choice voting elections. The State Rule on tie votes is codified at 1.10.14.10(B) NMAC.

ACTION REQUESTED:

Staff requests approval of the Bill as presented.

ATTACHMENTS:

Bill
Fiscal Impact Report



City of Santa Fe

VOTE SUMMARY

Meeting Name - Governing Body - Regular Meeting

Meeting State - Final

Meeting Start Date - 29/09/2021

Meeting End Date - Click or tap to enter a date.

Meeting Committee - Governing Body

Meeting Custom Tracking Number -

Item Title - **Request to Publish Notice of Public Hearing on October 27, 2021.**

Consideration of Bill No. 2021-23. An Ordinance Amending Section 9-1.7 SFCC 1987 Regarding Ranked Choice Voting to Amend How a Tie Vote Between Two Candidates is Resolved. (Councilor Garcia) (Marcos Martinez, Senior Assistant City Attorney: mdmartinez@santafenm.gov, 955-6502 and Kristine Mihelcic, City Clerk: kmmihelcic@santafenm.gov, 955-6846)

Committee Review:

Introduced: 09/20/21 (Finance Committee)

Ethics and Campaign Review Board: 09/28/21

Governing Body (Request to Publish): 09/29/21

Quality of Life Committee: 10/06/21

Finance Committee: 10/18/21

Governing Body (Public Hearing): 10/27/21

Item Type - bill

Item Owner - Marcos Martinez

Item Background -

Item Sponsor - Michael Garcia

Item Tracking Number - 21-12373

Motion Type - Approve

Motion Mover - Jamie Cassutt

Motion Seconder - Renee Villarreal

Motion Status - approved

Motion Time Stamp - 29/09/2021

Vote For Count - 9

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Roman Abeyta, Jamie Cassutt, Michael Garcia, Signe Lindell, Chris Rivera, Carol Romero-Wirth, JoAnne Vigil Coppler, Renee Villarreal, Alan Webber

Vote Against Names -

Vote Abstain Names -

Vote Absent Names -

Voting Date Time = 29/09/2021 17:32:45

User First Name - Jesse

User Last Name- Guillen

User Middle Name-

User Full Name - Jesse Guillen

User Email - jbg Guillen@santafenm.gov



City of Santa Fe

VOTE SUMMARY

Meeting Name - Governing Body - Regular Meeting

Meeting State - Final

Meeting Start Date - 29/09/2021

Meeting End Date - Click or tap to enter a date.

Meeting Committee - Governing Body

Meeting Custom Tracking Number -

Item Title - **Request to Publish Notice of Public Hearing on October 27, 2021.**
Consideration of Bill No. 2021-23. An Ordinance Amending Section 9-1.7 SFCC 1987 Regarding Ranked Choice Voting to Amend How a Tie Vote Between Two Candidates is Resolved. (Councilor Garcia) (Marcos Martinez, Senior Assistant City Attorney: mdmartinez@santafenm.gov, 955-6502 and Kristine Mihelcic, City Clerk: kmmihelcic@santafenm.gov, 955-6846)

Committee Review:

Introduced: 09/20/21 (Finance Committee)

Ethics and Campaign Review Board: 09/28/21

Governing Body (Request to Publish): 09/29/21

Quality of Life Committee: 10/06/21

Finance Committee: 10/18/21

Governing Body (Public Hearing): 10/27/21

Item Type - bill

Item Owner - Marcos Martinez

Item Background -

Item Sponsor - Michael Garcia

Item Tracking Number - 21-12373

Motion Type - Approve

Motion Mover - Jamie Cassutt

Motion Seconder - Renee Villarreal

Motion Status - approved

Motion Time Stamp - 29/09/2021

Vote For Count - 9

Vote Against Count - 0

Vote Abstain Count - 0

Vote Absent Count - 0

Vote For Names - Roman Abeyta, Jamie Cassutt, Michael Garcia, Signe Lindell, Chris Rivera, Carol Romero-Wirth, JoAnne Vigil Coppler, Renee Villarreal, Alan Webber

Vote Against Names -

Vote Abstain Names -

Vote Absent Names -

Voting Date Time = 29/09/2021 16:32:44

User First Name - Jesse

User Last Name- Guillen

User Middle Name-

User Full Name - Jesse Guillen

User Email - jbg Guillen@santafenm.gov

underscored material = new
[bracketed material] = delete

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CITY OF SANTA FE, NEW MEXICO

BILL NO. 2021-__

INTRODUCED BY:

Councilor Michael J. Garcia

AN ORDINANCE

**AMENDING SECTION 9-1.7 SFCC 1987 REGARDING RANKED CHOICE VOTING TO
AMEND HOW A TIE VOTE BETWEEN TWO CANDIDATES IS RESOLVED.**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:

**Section 1. Section 9-1.7 of SFCC 1987 (being Ord. No. 2017-26, § 1, as amended)
is amended to read:**

9-1.7 Ranked Choice Voting.

A. *Authority.* The city has the authority to enact this section under all powers possible for a city to have under the constitution and laws of New Mexico by virtue of its enactment of its charter pursuant to the provisions of Article X, Section 6 of the New Mexico Constitution, and pursuant to the New Mexico Municipal Charter Act including all implied powers and all powers necessary to implement all express powers of the city, as if each and every one of the city's implied powers were fully, completely and expressly enumerated in its charter.

B. *Definitions.* As used in this section, the following terms have the following meanings:

1 (1) *Choice* means an indication on a ballot of a voter's assigned ranking of
2 candidates (i.e., first choice, second choice, third choice) for any single office according
3 to the voter's preference.

4 (2) *Continuing ballot* means a ballot that counts towards a continuing
5 candidate.

6 (3) *Continuing candidate* means a candidate that has not been eliminated.

7 (4) *Duplicate ranking* means a voter has ranked the same candidate at
8 multiple rankings for the office being counted. The highest ranking for the candidate is
9 valid and any lower rankings of that candidate shall be ignored.

10 (5) *Exhausted ballot* means a ballot that cannot be advanced because no
11 further continuing candidates are ranked on that ballot.

12 (6) *Incorrectly marked ballot* means a ballot showing an overvote,
13 undervote, duplicate ranking, skipped ranking, or unused ranking, and shall be rejected
14 with an error message. A person who accidentally spoils or erroneously prepares the
15 ballot may return the spoiled or erroneously prepared ballot to the election judge and
16 receive a new ballot.

17 (7) *Majority of votes* means fifty (50) percent plus one (1) of the votes cast
18 for a continuing candidate.

19 (8) *Next ranked* means the highest ranked choice for a continuing candidate.

20 (9) *Overvote* means a voter has ranked more than one candidate at the same
21 ranking. If a voter gives the same ranking to more than one (1) candidate, the voter's
22 rankings shall be counted in order of preference, stopping at the point where the ballot
23 contains the same ranking for more than one (1) candidate.

24 (10) *Ranked choice voting* means an election system in which voters rank the
25 candidates for office in order of preference, and the ballots are counted in rounds that

1 simulate a series of runoffs until one candidate receives a majority of votes. Ranked
2 choice voting is also known as "instant runoff voting."

3 (11) *Round of counting or round* means a step in the counting process during
4 which votes for all continuing candidates are tabulated for the purpose of determining
5 whether a candidate has achieved a majority of the votes cast for a particular office and,
6 absent a majority, which candidate or candidates must be eliminated.

7 (12) *Skipped ranking* means a voter has left a ranking blank and ranks a
8 candidate in a subsequent ranking. If a voter skips a numerical ranking, the skipped
9 ranking will be ignored and the next indicated ranking on that ballot will be valid.

10 (13) *Undervote* means a voter did not rank any candidates for an office.

11 (14) *Unused ranking* means the voter has ranked at least one (1), but not all,
12 candidates.

13 (15) *Vote* means a ballot choice that is counted toward the election of a
14 candidate. During each round of counting, each continuing ballot contains one vote. All
15 first choices are votes and lower ranked choices are potential runoff votes that may, in
16 accordance with the requirements of this section, become votes and subsequently
17 credited for a continuing candidate.

18 C. *General Provisions.*

19 (1) Ranked choice voting elections for the offices of mayor, councilor and
20 municipal judge shall be conducted according to the procedures in this section.

21 (2) Ranked choice voting shall commence with the 2018 regular municipal
22 election and continue for all regular municipal elections thereafter unless later repealed
23 or invalidated by a subsequent federal, state or city law, statute, rule, regulation, or
24 ordinance.

25 (3) The New Mexico secretary of state must certify the software prior to the

1 use of ranked choice voting.

2 D. *Ballot.* The ranked choice voting ballot shall allow voters to rank all choices.

3 E. *Tabulation.* The ballots shall be counted in rounds.

4 (1) In the first round, every ballot shall count as a vote towards the first
5 choice candidate.

6 (2) After any round, if any candidate receives a majority of votes, that
7 candidate shall be declared the winner.

8 (3) If no candidate receives a majority of votes, the candidate receiving the
9 fewest number of votes shall be eliminated.

10 (4) Every ballot counting towards the eliminated candidate shall be
11 transferred to the next ranked continuing candidate. All the continuing ballots for all
12 continuing candidates shall be counted again in a new round.

13 F. *Ties.* ~~[In the event that two (2) or more candidates tie for the fewest number of~~
14 ~~votes, the candidate to eliminate shall be chosen by lot]~~ If a tie between candidates occurs at any
15 stage in the tabulation, the tie shall be resolved in favor of the candidate who received the greatest
16 number of combined first choice votes and transferred votes at the previous stage of tabulation.
17 If the first round tabulation results in a tie between candidates, the tie shall be resolved against
18 the candidate who received the least number of combined second choice votes.

19 G. *Severability.* The requirements and provisions of this section and their parts,
20 subparts and clauses are severable. In the event that any requirement, provision, part, subpart or
21 clause of this section, or the application thereof to any person or circumstance, is determined to
22 be impossible of performance, or held to be invalid or unenforceable by a court of competent
23 jurisdiction, it is the intent of the governing body that the remainder of the section be enforced
24 to the maximum extent possible consistent with the governing body's purpose of this Campaign
25 Code.

1 APPROVED AS TO FORM:

2



3

4 ERIN K. MCSHERRY, CITY ATTORNEY

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25 *Legislation/2021/Bills/Ranked Choice Tie Votes*

FISCAL IMPACT REPORT

General Information:

(Check) Bill: X Resolution: _____

Short Title(s): Ranked Choice Tie Votes

Sponsor(s): Councilor Garcia

Reviewing Department(s): Community Development/Planning and Land Use, Finance

Staff Completing FIR: Kristine Mihelcic/Marcos Martinez Date: 9/15/21 Phone: 955-6846/955-6502

Reviewed by City Attorney: *Eric McGeary* Date: Sep 15, 2021

Reviewed by Finance Director: *Mary McGeary* Date: Sep 20, 2021

Summary:

This Bill amends the Election Code, Section 9-1.7 SFCC 1987, to revise how tie votes are resolved for candidates in a given round. The current method is to choose the candidate to be eliminated by lot. The amendments change the method to one in which the tie is resolved in favor of the candidate who receives the greatest number of combined first choice and transferred votes from the previous round.

Departments Affected:

City Clerk and City Attorney

Consequences of Not Enacting Legislation:

The current method of resolving tie votes will remain, a method that relies entirely on chance and does not take into account first choice or transferred votes from previous rounds.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

None identified.

Performance and Administrative Implications:

In the event of a tie, the City Clerk will no longer have to conduct a drawing of lots to determine which candidate is eliminated.

Fiscal Implications:

None identified.

Fiscal Impact

 X Check here if no fiscal impact

Expenditures

Expenditure Type	FYE __	FYE __	FYE __	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
<u>Personnel and</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Benefits*</u>							
<u>Capital Outlay</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Contractual/</u>	\$ _____	\$ _____	\$ _____		_____	_____	
<u>Professional Services</u>							
<u>Operating</u>	\$ _____	\$ _____	\$ _____		_____	_____	\$ _____
<u>Total:</u>	\$ _____	\$ _____	\$ _____				\$ _____

* This includes all staff time associated with executing the job functions of the proposed legislation.

Expenditure Narrative:

Revenue

Revenue Type	FYE __	FYE __	FYE __	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other	\$ _____	\$ _____	\$ _____	_____	_____
Total	\$ _____	\$ _____	\$ _____		

Revenue Narrative:

Signature: Marcos Martinez
Marcos Martinez (Sep 15, 2021 16:31 MDT)

Email: mdmartinez@santafenm.gov

Signature: Kristine Mihelcic
Kristine Mihelcic (Sep 16, 2021 13:19 MDT)

Email: kmihelcic@santafenm.gov

11. **DISCUSSION/ACTION ITEMS**

c. **Request to Publish Notice of Public Hearing on October 27, 2021.**

Consideration of Bill No. 2021-23. An Ordinance Amending Section 9-1.7 SFCC 1987 Regarding Ranked Choice Voting to Amend How a Tie Vote Between Two Candidates is Resolved. (Councilor Garcia) (Marcos Martinez, Senior Assistant City Attorney: mdmartinez@santafenm.gov, 955-6502 and Kristine Mihelcic, City Clerk: kmmihelcic@santafenm.gov, 955-6846)

Committee Review:

Introduced: 09/20/21 (Finance Committee)

Ethics and Campaign Review Board: 09/28/21

Governing Body (Request to Publish): 09/29/21

Quality of Life Committee: 10/06/21

Finance Committee: 10/18/21

Governing Body (Public Hearing): 10/27/21

Name: Stefanie Beninato

Comment - 09/29/2021 08:59 AM: (For)


Good




MEMORANDUM

Date: September 28, 2021

To: Alan Webber, Mayor
City Council, Finance Committee, Quality of Life Committee

Via: Jarel LaPan Hill, City Manager 

From: Bernadette Salazar, HR Director 

Re: 2022 Holiday Calendar

Background:

In accordance with Rule 6.50, A., of the City of Santa Fe Personnel Rules and Regulations, attached is the proposed 2022 Holiday Calendar. The holidays listed below comply with the Personnel Rules as well as the current collective bargaining agreements between the City of Santa Fe, the POA, SFFA, and AFSCME. If approved, the calendar will be published for all City of Santa Fe Employees.

Holidays	Actual Date	Observed Date
New Year's Day	Saturday, January 1, 2022	Friday, December 31, 2021
Martin Luther King Day	Monday, January 17, 2022	Monday, January 17, 2022
Presidents' Day	Monday, February 21, 2022	Friday, November 25, 2022
Memorial Day	Monday, May 30, 2022	Monday, May 30, 2022
Independence Day	Monday, July 4, 2022	Monday, July 4, 2022
Labor Day	Monday, September 5, 2022	Monday, September 5, 2022
Santa Fe Fiesta (1/2 day)	Friday, September 9, 2022	Friday, September 9, 2022
Indigenous Peoples' Day	Monday, October 10, 2022	Monday, October 10, 2022
Armistice Day/Veterans Day	Friday, November 11, 2022	Friday, November 11, 2022
Thanksgiving Day	Thursday, November 24, 2022	Thursday, November 24, 2022
Christmas Day	Sunday, December 25, 2022	Monday, December 26, 2022

Action Requested:

Through this memo, I respectfully request that the 2022 Holiday Calendar be approved.

Signature: 
Jarel LaPan Hill (Sep 30, 2021 11:15 MDT)

Email: jlapanhill@santafenm.gov

Signature: 
Bernadette Salazar (Sep 30, 2021 11:22 MDT)

Email: bjasalazar@santafenm.gov









2022 Employee Calendar

Final Audit Report

2021-09-30

Created:	2021-09-30
By:	Jeff Norris (jtnorris@ci.santa-fe.nm.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAVFX9a0CfOHSptpQPsOQkZNELRWqINFv7

"2022 Employee Calendar" History

-  Document created by Jeff Norris (jtnorris@ci.santa-fe.nm.us)
2021-09-30 - 2:12:30 PM GMT- IP address: 73.98.2.224
-  Document emailed to Jarel LaPan Hill (jlapanhill@santafenm.gov) for signature
2021-09-30 - 2:13:15 PM GMT
-  Email viewed by Jarel LaPan Hill (jlapanhill@santafenm.gov)
2021-09-30 - 2:45:21 PM GMT- IP address: 104.47.65.254
-  Document e-signed by Jarel LaPan Hill (jlapanhill@santafenm.gov)
Signature Date: 2021-09-30 - 5:15:18 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Document emailed to Bernadette Salazar (bjsalazar@santafenm.gov) for signature
2021-09-30 - 5:15:20 PM GMT
-  Email viewed by Bernadette Salazar (bjsalazar@santafenm.gov)
2021-09-30 - 5:21:09 PM GMT- IP address: 104.47.65.254
-  Document e-signed by Bernadette Salazar (bjsalazar@santafenm.gov)
Signature Date: 2021-09-30 - 5:22:41 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Agreement completed.
2021-09-30 - 5:22:41 PM GMT



City of Santa Fe, New Mexico

Memorandum



DATE: September 13, 2021

TO: Governing Body

VIA: Jarel Lapan Hill, City Manager
Mary McCoy, Finance Department Director
Fran Dunaway, Chief Procurement Officer

FROM: Alexis Lotero, Assistant Finance Director

ITEM AND ISSUE:

Approval of the award from the U.S. Department of the Treasury Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund. The City has received OMB Approved No. 1505-0271. The estimated award amount is \$15M.

Sections 602(b)(2) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorizes the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

BACKGROUND AND SUMMARY:

The City of Santa Fe was awarded a grant from the U.S. Department of the Treasury Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund (OMB Approved No. 1505-0271).

The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

The City of Santa Fe submitted a request for the allocation of Coronavirus State and Local Fiscal Recovery Funds through the Treasury Submission Portal from the U.S. Department of Treasury. The estimated amount to be awarded to the City is \$15M.

ACTION REQUESTED:

Please accept the award for the U.S. Department of the Treasury from the Coronavirus Recovery Funds. The money will be budgeted into the appropriate fund, business unit and line item.

COMMITTEE REVIEW

9/20/21 - Finance Committee

9/27/21 - Public Utilities and Public Works Committee

9/29/21 - Governing Body

OMB Approved No. 1505-0271
Expiration Date: 11/30/2021

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS STATE FISCAL RECOVERY FUND

Recipient name and address: City of Santa Fe 200 Lincoln Avenue Santa Fe, New Mexico 87504	DUNS Number: 069420818 Taxpayer Identification Number: 856000168 Assistance Listing Number and Title: 21.027
---	--

Sections 602(b)(2) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorizes the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipients hereby agrees, as a condition to receiving such payment from Treasury, agrees to the terms attached hereto.

Recipient:


Authorized Representative Signature (above)

Authorized Representative Name: Alan Webber

Authorized Representative Title: Mayor

Date Signed: _____

U.S. Department of the Treasury:



Authorized Representative Signature (above)

Authorized Representative Name: Jacob Leibenluft

Authorized Representative Title: Chief Recovery Officer, Office of Recovery Programs

Date Signed: _____

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS STATE FISCAL RECOVERY FUND
AWARD TERMS AND CONDITIONS

1. Use of Funds.

- a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with sections 602(c) and 603(c) of the Social Security Act (the Act) and Treasury's regulations implementing that section and guidance.
- b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.

2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021 and ends on December 31, 2024.

3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury, as it relates to this award.

4. Maintenance of and Access to Records

- a. Recipient shall maintain records and financial documents sufficient to evidence compliance with sections 602(c) and 603(c), Treasury's regulations implementing those sections, and guidance regarding the eligible uses of funds.
- b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.
- c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.

5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.

6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.

7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.

8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. Compliance with Applicable Law and Regulations.

- a. Recipient agrees to comply with the requirements of sections 602 and 603 of the Act, regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
- b. Federal regulations applicable to this award include, without limitation, the following:
 - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
 - ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
 - iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
 - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.

- v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
 - vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
 - vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
 - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
 - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award, include, without limitation, the following:
- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury’s implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
 - ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
 - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
 - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury’s implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
 - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

10. Remedial Actions. In the event of Recipient’s noncompliance with sections 602 and 603 of the Act, other applicable laws, Treasury’s implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of sections 602(c) or 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in sections 602(e) and 603(e) of the Act.

11. Hatch Act. Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.

12. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

13. Publications. Any publications produced with funds from this award must display the following language: “This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to City of Santa Fe by the U.S. Department of the Treasury.”

14. Debts Owed the Federal Government.

- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to sections 602(e) and 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
- b. Any debts determined to be owed the federal government must be paid promptly by Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury’s initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

15. Disclaimer.

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

16. Protections for Whistleblowers.

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
 - i. A member of Congress or a representative of a committee of Congress;
 - ii. An Inspector General;
 - iii. The Government Accountability Office;
 - iv. A Treasury employee responsible for contract or grant oversight or management;
 - v. An authorized official of the Department of Justice or other law enforcement agency;
 - vi. A court or grand jury; or
 - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

ASSURANCE OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS

ASSURANCE OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

As a condition of receipt of federal financial assistance from the Department of the Treasury, the City of Santa Fe (hereinafter referred to as “the Recipient”) provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the recipient’s beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits. This assurance applies to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of this assurance apply to all of the recipient’s programs, services and activities, so long as any portion of the recipient’s program(s) is federally assisted in the manner proscribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal funds, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166; directives; circulars; policies; memoranda and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency,” seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury’s implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury’s directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient’s programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons during development of applicable budgets and when conducting programs, services and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on LEP, please visit <http://www.lep.gov>.
4. Recipient acknowledges and agrees that compliance with this assurance constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient’s successors, transferees and assignees for the period in which such assistance is provided.
5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient’s sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with “Limited English Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any

personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property;

7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. That is, the Recipient shall comply with information requests, on-site compliance reviews, and reporting requirements.
8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.
9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.
10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that he/she has read and understood its obligations as herein described, that any information submitted in conjunction with this assurance document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

Recipient

Date

Signature of Authorized Official:

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

CITY OF SANTA FE SIGNATURE PAGE

OMB Approved No. 1505-0271

Expiration Date: 11/30/2021

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS STATE FISCAL RECOVERY FUND

CITY OF SANTA FE:

ALAN WEBBER, MAYOR

DATE: _____

ATTEST:

KRISTINE M. MIHELICIC, CITY CLERK

CITY ATTORNEY'S OFFICE:

Marcos Martinez

Marcos Martinez (Sep 13, 2021 13:32 MST)

SENIOR ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

MARY MCCOY, FINANCE DIRECTOR



City of Santa Fe

~~Real Estate~~ Summary of Contracts, Agreements, Amendments & Leases

Section to be completed by department

1. Munis Contract # _____

Contractor: US Department of the Treasury

Description: Coronavirus State Fiscal Recovery Fund

Contract Agreement Lease / Rent Amendment

Term Start Date: March 3, 2021 Term End Date: December 31, 2024

Approved by Council Date: _____

Contract / Lease:

Amendment # _____ to the Original Contract / Lease # _____

Increase/(Decrease) Amount \$ _____

Extend Termination Date to: _____

Approved by Council Date: _____

Amendment is for:

2. **HISTORY of Contract, Amendments & Lease / Rent - Please Elaborate** (option: attach spreadsheet if multiple amendments)

3. Procurement History: _____

Fran D'Amico
Fran D'Amico (Sep 14, 2021 12:49 MDT)

Purchasing Officer Review:
Comment & Exceptions: acceptance of Grant funding

Sep 14, 2021
Date:

4. Funding Source: _____ Org / Object: _____

Andy Hopkins
Andy Hopkins (Sep 14, 2021 10:13 MDT)

Budget Officer Approval:
Comment & Exceptions: _____

Sep 14, 2021
Date:

Staff Contact who completed this form: Alexis Lotero Phone # 955-6137

Email: aclotero@santafenm.gov

To be recorded by City Clerk:

Clerk # _____

Date of Execution: _____



MEMORANDUM

TO: Governing Body Members

VIA: Jarel LaPan Hill, City Manager

FROM: Mary McCoy, Finance Director
Rich Brown, Community Development Director
Kyra Ochoa, Community Health and Safety Director

RE: American Rescue Plan Act - Coronavirus Local Fiscal Recovery Funds

DATE: September 30, 2021

The COVID-19 public health crisis and resulting economic crisis have put state, local, territorial, and Tribal governments under unprecedented strain. As a response American Rescue Plan Act (ARPA) established the Coronavirus State Fiscal Recovery Fund (CSFRF) and Coronavirus Local Fiscal Recovery Fund (CLFRF), which provide a combined \$350 billion in federal assistance to eligible state, local, territorial, and Tribal governments to support the public health response, address its economic fallout, and lay the foundation for a strong and equitable recovery.

The COVID-19 pandemic and the corresponding economic crisis have devastated businesses and families in our Santa Fe community. From food insecurity and housing insecurity to businesses that have closed or are struggling to keep their doors open, the pandemic has magnified the persistence of inequity and injustice in our economy and healthcare system.

We are requesting approval of the Acceptance of Award Terms and Conditions for the American Rescue Plan Act (ARPA) Fiscal Recovery Funds. This agreement outlines the terms and conditions for the direct allocation from the federal Coronavirus Local Fiscal Recovery Fund (CLFRF) including:

- Use of award funds to cover eligible costs incurred during the period that begins on March 3, 2021 and ends on December 31, 2024, as set forth in Treasury's implementing regulations.
- Compliance with reporting obligations established by Treasury, as it relates to this award.

The direct allocation from CLFRF to the City of Santa Fe totaling \$15 million will provide a substantial infusion of one-time, non-recurring, financial resources to the City to help address economic fallout and lay the foundation for the recovery. As defined in the federal Act, the funding is intended to be used for the following objectives:

- To support urgent COVID-19 response efforts to continue decreasing the spread of the virus and bring the pandemic under control.
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs.
- Support immediate economic stabilization for households and businesses.
- Address systemic public health and economic challenges that have been impacted because of

the pandemic.

To address needs that have been exacerbated by the COVID-19 pandemic and needs that meet the usage and spending timeframe requirements of the ARPA legislation, the City's will solicit input from the public for three main policy umbrellas:

- Economic Resiliency- Targeted programs and assistance for businesses and workers
- Community Resiliency- Targeted programs and assistance for organizations and individuals
- City Resiliency- Targeted programs and assistance to support City operations

Community members can provide feedback on priorities for these funds. The City's public comment period will begin October 11th. A survey will be conducted between October 11th and October 31st and a virtual public meeting will be held October 19th. Finally, a public hearing will also be conducted at Governing Body meeting on October 27th. The City will also schedule a presentation to the Governing Body on public input received by the City on November 10th and will recommend a budget plan for the ARPA funds to the Finance Committee on November 29th and the Finance Committee will present a recommendation to the full governing body on December 8th.

Milestone	Date/Time
Public Comment Period via Survey (3 weeks)	October 11 th – October 31 st
Public Meeting	October 19 th , Evening Session
Governing Body Public Hearing	October 27 th
Governing Body Review of Public Comment, Summary report of findings	November 10 th
Finance Committee Budget Hearing & Vote, more detailed report of findings	November 29 th
Governing Body Vote	December 8 th

Requested Action

Request to approve the Acceptance of Award Terms and Conditions for the American Rescue Plan Act (ARPA) Fiscal Recovery Funds. (Mary McCoy, Finance Director, mtmccoy@santafenm.gov, 505-955-6171; Rich Brown, Community Development Director, rdbrown@santafenm.gov, 505-955-6625; Kyra Ochoa, Community Health and Safety Director, krochoa@santafenm.gov, 505-955-6603)

- 10/04/21 - Finance Committee
- 10/06/21 – Quality of Life Committee
- 10/12/21 – Public Works/Public Utilities Committee
- 10/13/21 - Governing Body

OMB Approved No. 1505-0271
Expiration Date: 11/30/2021

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS STATE FISCAL RECOVERY FUND

Recipient name and address: City of Santa Fe 200 Lincoln Avenue Santa Fe, New Mexico 87504	DUNS Number: 069420818 Taxpayer Identification Number: 856000168 Assistance Listing Number and Title: 21.027
---	--

Sections 602(b)(2) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorizes the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipients hereby agrees, as a condition to receiving such payment from Treasury, agrees to the terms attached hereto.

Recipient:

Authorized Representative Signature (above)

Authorized Representative Name: Alan Webber
Authorized Representative Title: Mayor
Date Signed: _____

U.S. Department of the Treasury:



Authorized Representative Signature (above)

Authorized Representative Name: Jacob Leibenluft
Authorized Representative Title: Chief Recovery Officer, Office of Recovery Programs
Date Signed: _____

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS STATE FISCAL RECOVERY FUND
AWARD TERMS AND CONDITIONS

1. Use of Funds.

- a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with sections 602(c) and 603(c) of the Social Security Act (the Act) and Treasury's regulations implementing that section and guidance.
- b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.

2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021 and ends on December 31, 2024.

3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury, as it relates to this award.

4. Maintenance of and Access to Records

- a. Recipient shall maintain records and financial documents sufficient to evidence compliance with sections 602(c) and 603(c), Treasury's regulations implementing those sections, and guidance regarding the eligible uses of funds.
- b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.
- c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.

5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.

6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.

7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.

8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. Compliance with Applicable Law and Regulations.

- a. Recipient agrees to comply with the requirements of sections 602 and 603 of the Act, regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
- b. Federal regulations applicable to this award include, without limitation, the following:
 - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
 - ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
 - iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
 - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.

- v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
 - vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
 - vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
 - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
 - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award, include, without limitation, the following:
- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
 - ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
 - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
 - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
 - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

10. Remedial Actions. In the event of Recipient's noncompliance with sections 602 and 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of sections 602(c) or 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in sections 602(e) and 603(e) of the Act.

11. Hatch Act. Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.

12. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

13. Publications. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to City of Santa Fe by the U.S. Department of the Treasury."

14. Debts Owed the Federal Government.

- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to sections 602(e) and 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
- b. Any debts determined to be owed the federal government must be paid promptly by Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

15. Disclaimer.

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

16. Protections for Whistleblowers.

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
 - i. A member of Congress or a representative of a committee of Congress;
 - ii. An Inspector General;
 - iii. The Government Accountability Office;
 - iv. A Treasury employee responsible for contract or grant oversight or management;
 - v. An authorized official of the Department of Justice or other law enforcement agency;
 - vi. A court or grand jury; or
 - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

ASSURANCE OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS

ASSURANCE OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

As a condition of receipt of federal financial assistance from the Department of the Treasury, the City of Santa Fe (hereinafter referred to as “the Recipient”) provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the recipient’s beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits. This assurance applies to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of this assurance apply to all of the recipient’s programs, services and activities, so long as any portion of the recipient’s program(s) is federally assisted in the manner proscribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal funds, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166; directives; circulars; policies; memoranda and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency,” seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury’s implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury’s directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient’s programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons during development of applicable budgets and when conducting programs, services and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on LEP, please visit <http://www.lep.gov>.
4. Recipient acknowledges and agrees that compliance with this assurance constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient’s successors, transferees and assignees for the period in which such assistance is provided.
5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient’s sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with “Limited English Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any

personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property;

7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. That is, the Recipient shall comply with information requests, on-site compliance reviews, and reporting requirements.
8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.
9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.
10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that he/she has read and understood its obligations as herein described, that any information submitted in conjunction with this assurance document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

Recipient

Date

Signature of Authorized Official:

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

CITY OF SANTA FE SIGNATURE PAGE

OMB Approved No. 1505-0271

Expiration Date: 11/30/2021

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS STATE FISCAL RECOVERY FUND

CITY OF SANTA FE:

ALAN WEBBER, MAYOR

DATE: _____

ATTEST:

KRISTINE M. MIHELICIC, CITY CLERK

CITY ATTORNEY'S OFFICE:

Marcos Martinez

Marcos Martinez (Sep 13, 2021 12:52 PM)

SENIOR ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

MARY MCCOY, FINANCE DIRECTOR



City of Santa Fe

~~Real Estate~~ Summary of Contracts, Agreements, Amendments & Leases

Section to be completed by department

1. Munis Contract # _____

Contractor: US Department of the Treasury

Description: Coronavirus State Fiscal Recovery Fund

Contract Agreement Lease / Rent Amendment

Term Start Date: March 3, 2021 Term End Date: December 31, 2024

Approved by Council Date: _____

Contract / Lease:

Amendment # _____ to the Original Contract / Lease # _____

Increase/(Decrease) Amount \$ _____

Extend Termination Date to: _____

Approved by Council Date: _____

Amendment is for:

2. **HISTORY of Contract, Amendments & Lease / Rent - Please Elaborate** (option: attach spreadsheet if multiple amendments)

3. Procurement History: _____

Jim Deary
Jim Deary (Sep 14, 2021 12:49 MDT)

Purchasing Officer Review:
Comment & Exceptions: acceptance of Grant funding

Sep 14, 2021
Date:

4. Funding Source: _____ Org / Object: _____

Andy Hopkins
Andy Hopkins (Sep 14, 2021 10:13 MDT)

Budget Officer Approval:
Comment & Exceptions: _____

Sep 14, 2021
Date:

Staff Contact who completed this form: Alexis Lotero Phone # 955-6137

Email: aclotero@santafenm.gov

To be recorded by City Clerk:

Clerk # _____

Date of Execution: _____




City of Santa Fe, New Mexico


Memorandum



Date: September 29, 2021

To: Public Safety Committee, Quality of Life Committee, Finance Committee, and Governing Body

Via: Erin K. McSherry, City Attorney 

From: Kyle Hibner, Assistant City Attorney/City Prosecutor 

RE: Noise Violation Penalties

EXECUTIVE SUMMARY:

The proposed bill adds to the Muffler Ordinance, Santa Fe Uniform Traffic Ordinance (“UTO”) 12-10-1.10, the clarification that a violation of the section is a penalty assessment misdemeanor. The primary purpose of the proposed bill is to amend the penalty assessment section with respect to violation of the Muffler Ordinance to increase the fine from \$25 to \$100 for a first-time offense. Also increases the fine to \$200 for a second offense and \$300 for a third or subsequent offense.

BACKGROUND:

The City of Santa Fe has a similar provision to state statute (NMSA 1978, Section 66-3-844) requiring vehicles to be equipped with a muffler. The City’s Ordinance is Section 12-10-1.10 of the UTO. Section 12-10-1.10 requires mufflers to prevent excessive or unusual noise, and to prevent the escape of excessive fumes or smoke. This proposed bill changes the fine structure for violation of this ordinance. First, a provision is entered specifying that violation of Ordinance 12-10-1.10 is a penalty assessment misdemeanor.

The second change modifies the penalty assessment section of the City’s Uniform Traffic Ordinance. This proposed bill also creates an increase in fines for subsequent violations. For a first offense, the fine is increased to \$100. A second offense will increase the fine to \$200. Finally, a third or subsequent offense will increase the fine to \$300.

ACTION REQUESTED:

Adopt the Bill as presented.

ATTACHMENTS:

Bill
Fiscal Impact Report

[bracketed material] = delete

underscoring material = new

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CITY OF SANTA FE, NEW MEXICO

BILL NO. 2020-__

INTRODUCED BY:

Councilor Signe I. Lindell
Councilor Roman “Tiger” Abeyta

AN ORDINANCE

**RELATING TO THE CITY OF SANTA FE UNIFORM TRAFFIC ORDINANCE (“UTO”);
AMENDING SECTION 12-10-1.10 TO INSERT A CLAUSE STATING THAT A PERSON
WHO VIOLATES A PROVISION OF SECTION 12-10-1.10 OF THE UTO IS GUILTY OF
A PENALTY ASSESSMENT MISDEMEANOR AND TO ADD AND INCREASE
PENALTIES IN SCHEDULE A OF THE TRAFFIC VIOLATION PENALTY
ASSESSMENT SCHEDULE.**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:

**Section 1. Section 12-10-1.10 of SFCC 1987 (being Ord. No. 2011-4, as amended)
is amended to read:**

**12-10-1.10 MUFFLERS--PREVENTION OF NOISE--EMISSION CONTROL
DEVICES.**

A. Every motor vehicle shall at all times be equipped with a muffler in good
working order and in constant operation to prevent excessive or unusual noise, and no
person shall use a muffler cutout, bypass, or similar device upon a motor vehicle on a street

1 in this municipality; and

2 B. The muffler, emission control equipment or device, engine and power
3 mechanism of every motor vehicle shall be so equipped and adjusted as to prevent the
4 escape of excessive fumes or smoke; and

5 C. Every registered gasoline-fueled motor vehicle manufactured or assembled,
6 commencing with the 1968 models, shall at all times be equipped and maintained in good
7 working order with the factory-installed devices and equipment or their replacements
8 designed to prevent, reduce or control exhaust emissions or air pollution. (66-3-844 NMSA
9 1978)

10 D. A person who violates the provisions of this section is guilty of a penalty
11 assessment misdemeanor.

12 **Section 2. Section 2 of Schedule A of the Uniform Traffic Ordinance (being**
13 **Ord. No. 2011-4, as amended) is amended to read:**

14
15
16
17
18 **[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY]**

19
20
21
22
23
24
25 **SCHEDULE A**

1 **TRAFFIC VIOLATION PENALTY ASSESSMENT SCHEDULE**

2 **SECTION 2.**

3 "Penalty assessment misdemeanor" means violation of the following listed sections of the city of
4 Santa Fe Uniform Traffic Code for which the listed penalty assessment is established. The term
5 "penalty assessment misdemeanor" does not include any violation which has caused or contributed
6 to the cause of an accident resulting in injury or death to any person. When an alleged violator of a
7 penalty assessment misdemeanor elects to accept a notice to appear in lieu of a notice of penalty
8 assessment, the fine imposed upon later conviction shall not exceed the penalty assessment
9 established for the particular penalty assessment misdemeanor and probation imposed upon a
10 suspended or deferred sentence shall not exceed ninety days.

11

12 COMMON NAME OF OFFENSE	13 SECTION VIOLATED	14 PENALTY ASSESSMENT
15 Obedience To Traffic-Control Devices/Failure To Stop	12-5-3	\$25.00
16 Red Light	12-5-6	\$25.00
17 Pedestrian Controls	12-5-7	\$25.00
18 Flashing Signals	12-5-8	\$25.00
19 Display of Unauthorized Signs, Signals, or Markings	12-5-10	\$25.00
20 Basic (Speeding) Rule	12-6-1.1	\$25.00
21 Speed Limits	12-6-1.2	
22 <i>A. The following apply outside a school zone:</i>		
Up to and including 10 miles an hour over speed limit		\$15.00
From 11 up to and including 15 miles an hour over speed limit		\$30.00

24

25

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

From 16 up to and including 20 miles an hour over speed limit		\$65.00
From 21 up to and including 25 miles an hour over speed limit		\$100.00
From 26 up to and including 30 miles an hour over the speed limit		\$125.00
From 31 up to and including 35 miles an hour over the speed limit		\$150.00
More than 35 miles an hour over the speed limit		\$200.00
<i>B. In a school zone</i>	12-6-1.2A	\$171.00
<i>C. In a construction zone:</i> The penalty assessment for speeding in violation of Section 12-6-1.2 (4) of the city of Santa Fe traffic ordinance is twice the penalty assessment established in subsection A above for the equivalent miles per hour over the speed limit		
<i>D. In a pedestrian zone.</i> The penalty assessment for speeding in violation of the posted speed limit in a designated pedestrian zone is twice the penalty assessment established in subsection A. above for the equivalent miles per hour over the speed limit.		
Minimum Speed Regulations	12-6-1.5	\$25.00
Driving On Right Side Of Street	12-6-2.1	\$25.00
Overtaking A Vehicle On The Left	12-6-2.3	\$25.00
Limitations On Overtaking On The Left	12-6-2.4	\$25.00
Overtaking A Vehicle On The Right	12-6-2.6	\$25.00
No Passing Zones/Restrictions On Passing	12-6-2.7	\$25.00
Streets Laned For Traffic	12-6-2.12	\$25.00
Following Too Closely	12-6-2.13	\$25.00
Driving On Divided Streets	12-6-2.14	\$25.00
Driving Vehicle On Or Across Bicycle Lane Or Path.	12-6-2.17	\$25.00
Turning Left At Intersection	12-6-4.2	\$25.00
Entering Stop/Yield Intersection/Failure To Yield	12-6-4.3	\$25.00
Required Position/Method of Turning/Improper Turn	12-6-5.1	\$25.00
Obedience To No-Turn Signs	12-6-5.4	\$25.00
Limitations On Turning Around/Illegal U-Turn	12-6-5.5	\$25.00
Starting A Parked Vehicle	12-6-5.7	\$25.00
Turn/Stop Movements	12-6-5.8	\$25.00
Failure To Signal	12-6-5.9	\$25.00
Motorist Turning Across Bicycle Lane.	12-6-5.11	\$25.00
Stopping, Standing, Parking	12-6-6	See Exhibit B
Special Stops Required	12-6-7 (Excluding 12-6-7.3, 12-6-7.4, 12-6-7.5 and 12-6-7.7)	\$25.00
Stopping For School Bus	12-6-7.3	\$100.00
Failure To Stop At Railroad Crossing	12-6-7.5 and 12-6-7.7	\$150.00

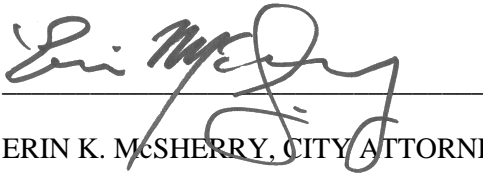
1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

Operators and Chauffeurs Must Be Licensed	12-6-12.5	\$25.00
Driving While License Suspended/Administratively Suspended	12-6-12.6 and 12-6-12.6A	\$25.00
Driving While License Revoked	12-6-12.6B	\$300-\$500
Unattended Motor Vehicle	12-6-12.8	\$25.00
Limitations On Backing	12-6-12.9	\$25.00
Restriction On Use of Video In Motor Vehicles	12-6-12.11	\$25.00
Coasting Prohibited	12-6-12.12	\$25.00
Prohibited Activities While Driving (including hand held mobile communication device use)	12-6-12.18	\$200.00
Mobile communication device use while driving in a school zone	12-6-12.18	\$300.00
Permitting Unauthorized Persons To Drive	12-6-12.23	\$25.00
Destructive Material On Roadway/Failure To Secure Load	12-6-13.5	\$100.00
Improper Opening Of Doors	12-6-13.8	\$25.00
Child Restraint Device Or Safety Belt	12-6-13.12	\$100.00
Mandatory Use Of Seat Belts	12-6-13.13	\$100.00
Open Container, 1 st Offense	12-6-13.14	\$100.00
For Subsequent Violations		mandatory court appearance
Littering	12-6-13.15	\$300.00
Jaywalking	12-6-14.1 through 12-6-14.8	\$25.00
Windshield	12-10-1.12	\$25.00
When Lighted Lamps Are Required	12-10-1.3	\$25.00
Headlamps On Vehicles	12-10-1.5	\$25.00
Dimming Of Lights	12-10-1.6	\$25.00
Tail Lamps	12-10-1.7, except 12-10-1.7C	\$25.00
Plate Light Required	12-10-1.7C.	\$10.00
Stop Lamps/Brake Lamps	12-10-1.9	\$25.00
Mufflers, Prevention of Noise, 1 st offense	12-10-1.10	[\$25.00] \$100.00
2 nd Offense		\$200.00
For Subsequent Offenses		\$300.00
Lamp Or Flag On Projecting Load	12-10-1.11	\$25.00
Windshield Must Be Unobstructed and Equipped with Wipers and Windows Must Be Transparent	12-10-1.12	\$25.00
Tinted Windows	12-10-1.12A	\$25.00
Unsafe Equipment (Brakes)	12-10-1.16	\$25.00
Display of Current Valid Registration Plate	12-10-4	\$25.00

1 APPROVED AS TO FORM:

2

3



A handwritten signature in black ink, appearing to read "Erin K. McSherry", is written over a horizontal line. The signature is cursive and somewhat stylized.

4

ERIN K. MCSHERRY, CITY ATTORNEY

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

Legislation/2020/Bills/Noise Violation Penalties

FISCAL IMPACT REPORT**General Information:**(Check) Bill: X Resolution: _____Short Title(s): Noise Violation PenaltiesSponsor(s): Councilors Lindell and AbeytaReviewing Department(s): City Attorney's OfficeStaff Completing FIR: Kyle Hibner Date: 09/13/2021 Phone: 955-5195Reviewed by City Attorney:  Date: Sep 29, 2021Reviewed by Finance Director:  Date: Sep 30, 2021**Summary:**

The proposed Bill increases the penalty for violation of the muffler ordinance from \$25 to \$100 for a first offense. This proposed Bill would also increase the fine amount based on subsequent offenses. A second offense would be punishable by a fine of \$200, and a third or subsequent offense would be punishable by a fine of \$300. The Bill also specifies that violation of the muffler ordinance, Section 12-10-1.10 of the Uniform Traffic Ordinance ("UTO") is a penalty assessment misdemeanor.

Departments Affected:City Attorney's Office, Police Department, Municipal Court.**Consequences of Not Enacting Legislation:**

The fine for violation of the muffler ordinance will remain at \$25, and there will not be increases in fines for subsequent violations.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

State statutes contain a similar provision in NMSA 1987, Section 66-3-844. However, the fines would be an increase from the fines in State statute. Additionally, the changes would enact an increase in fines for subsequent offenses, which is also different from the State statute.

Performance and Administrative Implications:

The substantive text of the UTO will not change. This amendment should not change how the Police Department would enforce this section. Still, all of the affected Departments will need to be aware of the changes if they are approved. Municipal Court especially will need to be aware of the changes as it will process the citations.

Fiscal Implications:

From 2018 to 2021 there have been 79 citations issued by police officers. In 2018, one citation was issued. In 2019, one citation was issued. There were 54 citations issued in 2020. Finally, there have been 23 citations issued so far in 2021. There have been 53 convictions and 20 dismissals processed through Municipal Court. Six citations are still pending. During this time, the Municipal Court has collected \$750 in fines and \$1837 in fees for a total of \$2587. That means that the average total fines and fees per conviction under this ordinance is \$48.81 per conviction. There have been an average of about 20 citations per year. Assuming similar numbers, the average fine would come closer to at least \$100. Currently, the City Ordinance does not distinguish between first or subsequent offenses. Therefore, with these changes, the average fines may surpass \$100. The fees would not be expected to change as they are set at \$56.

Fiscal Impact

_____ Check here if no fiscal impact

Expenditures

Expenditure Type	FYE __	FYE __	FYE __	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
Personnel and	\$ _____	\$ _____	\$ _____	_____	_____	_____	
Benefits*							
Capital Outlay	\$ _____	\$ _____	\$ _____	_____	_____	_____	
Contractual/	\$ _____	\$ _____	\$ _____		_____	_____	
Professional Services							
Operating	\$ _____	\$ _____	\$ _____		_____	_____	\$ _____
Total:	\$ _____	\$ _____	\$ _____				\$ _____

* This includes all staff time associated with executing the job functions of the proposed legislation.

Expenditure Narrative:


No additional expenditure associated with this Bill.

Revenue

Revenue Type	FYE __	FYE 23	FYE 24	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other	\$1560	\$3120	\$3120	R	_____
Total	\$1560	\$3120	\$3120		

Revenue Narrative:

Assuming an average of 20 citations a year, expected revenue from the fines (\$2000) and associated court fees (\$1120) would be \$3120. This estimate is assuming all citations are first offenses and don't trigger an escalation in the fines associated with a second, third, or subsequent fine.

Signature:  _____

Email: kjhibner@santafenm.gov



MEMORANDUM

TO: Governing Body
VIA: Jarel LaPan Hill, City Manager *JLH*
FROM: Mary McCoy, Finance Director *MM*
Bernadette Salazar, HR Director
RE: City of Santa Fe - \$15 Minimum Wage – Resolution and BAR
DATE: 09/30/2021

ITEM AND ISSUE:

Request for the Approval of Resolution to offer at least \$15 per hour to employees who are full-time and non-probationary and Budget Adjustments in the Total Amount of \$185,219 to increase salaries to \$15 per hour. (Mary McCoy, Finance Director, mtmccoy@santafenm.gov, 505-955-6171; Bernadette Salazar, HR Director, bjsalazar@santafenm.gov, 505-955-6591)

BACKGROUND AND SUMMARY:

Since the enactment of the federal minimum wage in the Fair Labor Standards Act in 1938, the minimum wage pay rate has increased 22 times by 12 different presidents; however, the federal minimum wage hasn't been raised since July 2009, when it was increased to \$7.25 per hour.

The City of Santa Fe follows the living wage ordinance which was adopted to establish minimum hourly wages for all businesses in Santa Fe. Currently, the City pays its employees, including part-time and temporary employees, an hourly minimum wage of \$12.32 per hour.

Previously, City workers received the following wage adjustments for competitiveness:

- In 2019 to address retention in our police force the City provided \$600 thousand in retention incentives for police officers.
- In 2019 to address vacancy rates for transit, paratransit and transit shuttle operators AFSCME employees in bus drivers received approximately \$120,000 in a retention incentive program.
- As a result of the 2018 classification and compensation study 290 AFSCME employees (43%) who were paid below the market rate received an average of an 8% raise in FY20.
- In FY20 the City increased the starting wage for cadets from \$19.11 per hour to \$21 an hour and provided a hiring incentive for new officers with experience in an effort to fill vacant positions.
- In FY21 and FY22 the City also offered \$15,000 signing bonus for police officers moving

laterally from another law enforcement agency.

For all City of Santa Fe government employees we are proposing to raise the minimum wage floor to \$15 per hour, more than double the federal minimum wage. Providing a wage for our employees is fair and has a positive impact on our community. Raising the minimum wage to \$15 would help ensure:

- City workers are paid enough to cover their financial needs,
- the City is competitive in the current job market in order to retain our current employees and attract new employees, and
- the City is staffed up to provide our community with the highest quality of services.

FISCAL IMPACT:

The Budget Office has summarized the fiscal impact of this change for all filled positions below \$15 per hour on the various City funds in FY22. The impact for the remainder of the current fiscal year totals \$210 thousand and the total full year cost is \$288 thousand. The cost estimate includes increases to both salaries and salary-dependent benefits (such as employee retirement/PERA). Because some of these costs will be absorbed by vacancy savings within the affected areas, the net increase to the budget for the current fiscal year is \$185 thousand.

Increases Covered by General Fund Reserves			
		Total Cost -	
		Remainder of FY	Total Cost -
Fund	Fund Title	(19 pay periods)	Full Year
100	General Fund	112,835	154,406
233	Transportation Grants	2,468	3,377
241	Senior Citizen Grants/Programs	21,067	28,829
251	Library	4,623	6,326
515	Railyard Properties	1,714	2,345
530	Municipal Recreation Complex	3,279	4,487
535	Parking	14,692	20,105
540	Transit Bus System	7,152	9,787
545	Airport	4,389	6,006
550	Genoveva Chavez Community Ctr	13,000	17,789
TOTAL		185,219	253,458
Increases Covered by TBARs from Vacancy Savings In the Same Fund/Division			
		Total Cost -	
		Remainder of FY	Total Cost -
Fund	Fund Title	(19 pay periods)	Full Year
505	Water Management	3,000	4,105
511	Utilities Administration	1,921	2,629
TOTAL		4,921	6,734

**Includes salary/benefits budget amounts for affected cost centers (orgs) only*

Increases Covered by Vacancy Savings Within Affected Org/No Adj Needed			
		Total Cost -	
		Remainder of FY	Total Cost -
Fund	Fund Title	(19 pay periods)	Full Year
213	Lodgers' Tax Fund	1,637	2,240
365	1/2% GRT Income Fund	2,736	3,744
500	Waste Water Management	252	345
505	Water Management	1,099	1,504
511	Utilities Administration	1,921	2,629
520	Santa Fe Convention Center	12,567	17,197
TOTAL		20,212	27,659

**Includes salary/benefits budget amounts for affected cost centers (orgs) only*

ACTION REQUESTED:

We respectfully request your review and approval. The resolution, informational packet and BARs will be presented through the governing body process.

- October 4, 2021 - Finance Committee
- October 6, 2021- Quality of Life Committee
- October 12, 2021- Public Works and Public Utilities Committee
- October 13, 2021- Governing Body

ATTACHMENTS:

Resolution
 Budget Adjustment Resolution
 Fiscal Impact Report

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2021-__

INTRODUCED BY:

Mayor Alan Webber

Councilor Signe I. Lindell

Councilor Carol Romero-Wirth

Councilor Roman “Tiger” Abeyta

A RESOLUTION

SUPPORTING OFFERING AT LEAST A WAGE OF FIFTEEN DOLLARS PER HOUR FOR EMPLOYEES OF THE CITY OF SANTA FE AND DIRECTING THE CITY MANAGER TO OFFER HOURLY WAGE INCREASES FOR ALL FULL-TIME, NON-PROBATIONARY CITY EMPLOYEES PAID LESS THAN FIFTEEN DOLLARS PER HOUR.

WHEREAS, since the enactment of the federal minimum wage in the Fair Labor Standards Act in 1938, the federal minimum pay rate has been increased 22 times, by 12 different U.S. presidents, but it hasn’t been raised since July 2009, when it was increased to \$7.25 per hour; and

WHEREAS, the City pays its employees, including part-time and temporary employees, no less than the hourly wage established by the Living Wage Ordinance (SFCC 1987, Section 28-1); and

WHEREAS, the Living Wage in the City of Santa Fe is \$12.32 currently; and

WHEREAS, raising the City’s lowest offered wage to fifteen dollars per hour for all City

1 of Santa Fe employees, including part-time and temporary employees, would be more than
2 double the federal minimum wage; and

3 **WHEREAS**, other than for employees for whom a wage increase could cause a benefits
4 cliff, a fifteen dollar wage would help City workers who work and live in Santa Fe to meet their
5 financial needs, as well as keep the City competitive in the current competitive job market; and

6 **WHEREAS**, Rule 6 of the City’s Rules, Regulations, and Policies, regarding the Pay
7 Plan of the City, includes Rule 6.21, which provides for the City Manager to provide salary
8 increases “to any rate in the salary range for the emergency retention of employees, except those
9 in temporary status, who have completed at least six (6) months continuous service”; and

10 **WHEREAS**, 217 positions (190 filled, 27 vacant) are currently paid less than fifteen
11 dollars per hour and the positions span nine City departments and 29 job classifications; and

12 **WHEREAS**, the 217 positions include positions impact non-union, AFSCME and Fire
13 Unions.

14 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
15 **CITY OF SANTA FE** that the Governing Body finds that offering salary increases to a rate of
16 fifteen dollars per hour is an emergency retention strategy for employees who have completed at
17 least six (6) months continuous service and supports the City Manager offering an hourly wage of
18 at least fifteen dollars per hour for all of the City’s employees.

19 **BE IT FURTHER RESOLVED** that the City Manager shall offer increases to the pay
20 for all City employees who do not currently make fifteen dollars per hour.

21 PASSED, APPROVED, and ADOPTED this _____ day of _____, 2021.
22
23
24
25

1 APPROVED AS TO FORM:

2

3

4 ERIN K. McSHERRY, CITY ATTORNEY

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25 *Legislation/2021/Resolutions/Increasing the City's Minimum Wage Offered*

Log # {Finance use <u>only</u> }:	
Journal # {Finance use <u>only</u> }:	

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Finance Department	DATE 9/29/2021
--	-------------------

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
City Clerk / Salaries	1000214	500110		1,473	
City Clerk / FICA	1000214	503100		113	
City Clerk / PERA	1000214	503150		306	
City Clerk / Retiree Health Care	1000214	503250		29	
Library / Salaries	1000102	500110		3,558	
Library / FICA	1000102	503100		272	
Library / PERA	1000102	503150		740	
Library / Retiree Health Care	1000102	503250		71	
Library / Salaries	1000103	500110		3,764	
Library / FICA	1000103	503100		287	
Library / PERA	1000103	503150		773	
Library / Retiree Health Care	1000103	503250		74	
Library / Salaries	1000105	500110		1,255	
Library / FICA	1000105	503100		96	
Library / PERA	1000105	503150		261	
Library / Retiree Health Care	1000105	503250		25	
Library / Salaries	2510104	500110		3,545	
Library / FICA	2510104	503100		271	
Library / PERA	2510104	503150		737	
Library / Retiree Health Care	2510104	503250		70	
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ 17,720	\$ -

Use of General Fund GRT revenue earned in the previous fiscal year (FY21) over and above budgeted estimates to cover salary/benefits increases resulting from an increase to the City's minimum wage to \$15 per hour. Includes increases for affected employees both in the General Fund and other funds that require a subsidy from the General Fund for this purpose.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
100	(185,219)
TOTAL:	(185,219)

Andy Hopkins Prepared By <i>{print name}</i> Date: 9/29/2021	{Use this form for Finance Committee/ City Council agenda items ONLY}	Alexis Lotero Alexis Lotero (Sep 30, 2021 13:19 MDT) Budget Officer Date:
N/A Division Director Signature <i>{optional}</i> Date:	CITY COUNCIL APPROVAL City Council Approval Date:	N/A Finance Director {≤ \$5,000} Date:
Mary McElroy Department Director Signature Date:	Agenda Item #:	N/A City Manager {≤ \$60,000} Date:

Log # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)
Journal # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Finance Department	DATE 9/29/2021
--	-------------------

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
Seniors / Salaries	2410111	500110		1,245	
Seniors / FICA	2410111	503100		95	
Seniors / PERA	2410111	503150		259	
Seniors / Retiree Health Care	2410111	503250		25	
Seniors / Salaries	2410114	500110		14,909	
Seniors / FICA	2410114	503100		1,140	
Seniors / PERA	2410114	503150		3,097	
Seniors / Retiree Health Care	2410114	503250		297	
Fire Operations / Salaries	1000021	500110		2,125	
Fire Operations / FICA	1000021	503100		30	
Fire Operations / PERA	1000021	503150		678	
Fire Operations / Retiree Health Care	1000021	503250		50	
Municipal Court / Salaries	1002700	500110		3,585	
Municipal Court / FICA	1002700	503100		275	
Municipal Court / PERA	1002700	503150		746	
Municipal Court / Retiree Health Care	1002700	503250		71	
Police Admin / Salaries	1000310	500110		5,765	
Police Admin / FICA	1000310	503100		443	
Police Admin / PERA	1000310	503150		1,198	
Police Admin / Retiree Health Care	1000310	503250		117	
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ 36,150	\$ -

Use of General Fund GRT revenue earned in the previous fiscal year (FY21) over and above budgeted estimates to cover salary/benefits increases resulting from an increase to the City's minimum wage to \$15 per hour. Includes increases for affected employees both in the General Fund and other funds that require a subsidy from the General Fund for this purpose.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
100	(185,219)
TOTAL:	(185,219)

Andy Hopkins Prepared By {print name}	9/29/2021 Date	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	[see BAR p. 1 for signatures] Budget Officer
N/A Division Director Signature {optional}	Date	CITY COUNCIL APPROVAL City Council Approval Date: <input style="width: 100px; height: 20px;" type="text"/>	N/A Finance Director {≤ \$5,000}
[see BAR p. 1 for signatures] Department Director Signature	Date	Agenda Item #: <input style="width: 100px; height: 20px;" type="text"/>	N/A City Manager {≤ \$60,000}

Log # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)
Journal # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Finance Department	DATE 9/29/2021
--	-------------------

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
Airport / Salaries	5456050	500110		3,365	
Airport / FICA	5456050	503100		258	
Airport / PERA	5456050	503150		699	
Airport / Retiree Health Care	5456050	503250		67	
Facilities / Salaries	1000434	500110		25,057	
Facilities / FICA	1000434	503100		1,921	
Facilities / PERA	1000434	503150		5,205	
Facilities / Retiree Health Care	1000434	503250		498	
Municipal Recreation Complex / Salaries	5300271	500110		2,514	
Municipal Recreation Complex / FICA	5300271	503100		193	
Municipal Recreation Complex / PERA	5300271	503150		522	
Municipal Recreation Complex / Retiree Health Care	5300271	503250		50	
Parking / Salaries	5350452	500110		1,892	
Parking / FICA	5350452	503100		145	
Parking / PERA	5350452	503150		393	
Parking / Retiree Health Care	5350452	503250		38	
Parking / Salaries	5350453	500110		4,116	
Parking / FICA	5350453	503100		314	
Parking / PERA	5350453	503150		855	
Parking / Retiree Health Care	5350453	503250		82	
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ 48,184	\$ -

Use of General Fund GRT revenue earned in the previous fiscal year (FY21) over and above budgeted estimates to cover salary/benefits increases resulting from an increase to the City's minimum wage to \$15 per hour. Includes increases for affected employees both in the General Fund and other funds that require a subsidy from the General Fund for this purpose.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
100	(185,219)
TOTAL:	(185,219)

Andy Hopkins	9/29/2021	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	
Prepared By <i>{print name}</i>	Date	CITY COUNCIL APPROVAL	<i>{see BAR p. 1 for signatures}</i>
		City Council	Budget Officer
N/A		Approval Date	Date
Division Director Signature <i>{optional}</i>	Date	Agenda Item #:	N/A
			Finance Director {≤ \$5,000}
<i>{see BAR p. 1 for signatures}</i>			Date
Department Director Signature	Date		N/A
			City Manager {≤ \$60,000}
			Date

Log # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)
Journal # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Finance Department	DATE 9/29/2021
--	-------------------

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
Parking / Salaries	5350454	500110		1,892	
Parking / FICA	5350454	503100		145	
Parking / PERA	5350454	503150		393	
Parking / Retiree Health Care	5350454	503250		38	
Parking / Salaries	5350456	500110		3,365	
Parking / FICA	5350456	503100		258	
Parking / PERA	5350456	503150		699	
Parking / Retiree Health Care	5350456	503250		67	
Parks / Salaries	1004150	500110		29,021	
Parks / FICA	1004150	503100		2,225	
Parks / PERA	1004150	503150		6,029	
Parks / Retiree Health Care	1004150	503250		577	
Parks / Salaries	5154150	500110		1,314	
Parks / FICA	5154150	503100		101	
Parks / PERA	5154150	503150		273	
Parks / Retiree Health Care	5154150	503250		26	
Streets / Salaries	1000086	500110		1,892	
Streets / FICA	1000086	503100		145	
Streets / PERA	1000086	503150		393	
Streets / Retiree Health Care	1000086	503250		38	
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ 48,891	\$ -

Use of General Fund GRT revenue earned in the previous fiscal year (FY21) over and above budgeted estimates to cover salary/benefits increases resulting from an increase to the City's minimum wage to \$15 per hour. Includes increases for affected employees both in the General Fund and other funds that require a subsidy from the General Fund for this purpose.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
100	(185,219)
TOTAL:	(185,219)

Andy Hopkins	9/29/2021	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	
Prepared By <i>{print name}</i>	Date		<i>[see BAR p. 1 for signatures]</i>
		CITY COUNCIL APPROVAL	Budget Officer
N/A		City Council	N/A
Division Director Signature <i>{optional}</i>	Date	Approval Date	Finance Director <i>{≤ \$5,000}</i>
		Agenda Item #:	N/A
<i>[see BAR p. 1 for signatures]</i>			City Manager <i>{≤ \$60,000}</i>
Department Director Signature	Date		Date

Log # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)
Journal # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Finance Department	DATE 9/29/2021
--	-------------------

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
Transit / Salaries	2330491	500110		1,892	
Transit / FICA	2330491	503100		145	
Transit / PERA	2330491	503150		393	
Transit / Retiree Health Care	2330491	503250		38	
Transit / Salaries	5400091	500110		1,307	
Transit / FICA	5400091	503100		100	
Transit / PERA	5400091	503150		272	
Transit / Retiree Health Care	5400091	503250		26	
Transit / Salaries	5400093	500110		1,892	
Transit / FICA	5400093	503100		145	
Transit / PERA	5400093	503150		393	
Transit / Retiree Health Care	5400093	503250		38	
Transit / Salaries	5400094	500110		2,284	
Transit / FICA	5400094	503100		175	
Transit / PERA	5400094	503150		475	
Transit / Retiree Health Care	5400094	503250		45	
GCCC / Salaries	5500261	500110		2,696	
GCCC / FICA	5500261	503100		206	
GCCC / PERA	5500261	503150		561	
GCCC / Retiree Health Care	5500261	503250		54	
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ 13,137	\$ -

Use of General Fund GRT revenue earned in the previous fiscal year (FY21) over and above budgeted estimates to cover salary/benefits increases resulting from an increase to the City's minimum wage to \$15 per hour. Includes increases for affected employees both in the General Fund and other funds that require a subsidy from the General Fund for this purpose.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
100	(185,219)
TOTAL:	(185,219)

Andy Hopkins	9/29/2021	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	
Prepared By <i>{print name}</i>	Date	CITY COUNCIL APPROVAL	<i>[see BAR p. 1 for signatures]</i>
N/A		City Council	N/A
Division Director Signature <i>{optional}</i>	Date	Approval Date	Finance Director <i>{≤ \$5,000}</i>
<i>[see BAR p. 1 for signatures]</i>		Agenda Item #:	N/A
Department Director Signature	Date		City Manager <i>{≤ \$60,000}</i>

Log # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)
Journal # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Finance Department	DATE 9/29/2021
--	-------------------

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
GCCC / Salaries	5500263	500110		2,715	
GCCC / FICA	5500263	503100		208	
GCCC / PERA	5500263	503150		563	
GCCC / Retiree Health Care	5500263	503250		53	
GCCC / Salaries	5500265	500110		4,557	
GCCC / FICA	5500265	503100		348	
GCCC / PERA	5500265	503150		948	
GCCC / Retiree Health Care	5500265	503250		91	
Recreation / Salaries	1004200	500110		8,935	
Recreation / FICA	1004200	503100		684	
Recreation / PERA	1004200	503150		1,856	
Recreation / Retiree Health Care	1004200	503250		179	
Library (General Fund) / Operating Transfer to Southside Library	1000101	750251		4,623	
Seniors (General Fund) / Operating Transfer to Seniors (Special Revenue Fund)	1000111	750241		21,067	
Airport (General Fund) / Operating Transfer to Airport (Enterprise Fund)	1006050	750545		4,389	
REVENUES				<i>{enter as negative #}</i>	<i>{enter as positive #}</i>
Southside Library / Operating Transfer from Library (General Fund)	2510104	650100		(4,623)	
Senior Center Programs / Operating Transfer from Seniors (General Fund)	2410111	650100		(1,624)	
Senior Nutrition Programs / Operating Transfer from Seniors (General Fund)	2410114	650100		(19,443)	
Airport (Enterprise Fund) / Operating Transfer from Airport (General Fund)	5456050	650100		(4,389)	
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ 21,137	\$ -

Use of General Fund GRT revenue earned in the previous fiscal year (FY21) over and above budgeted estimates to cover salary/benefits increases resulting from an increase to the City's minimum wage to \$15 per hour. Includes increases for affected employees both in the General Fund and other funds that require a subsidy from the General Fund for this purpose.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
100	(185,219)
TOTAL:	(185,219)

Andy Hopkins	9/29/2021	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	
Prepared By <i>{print name}</i>	Date	CITY COUNCIL APPROVAL	<i>[see BAR p. 1 for signatures]</i>
		City Council	Budget Officer
N/A		Approval Date	Date
Division Director Signature <i>{optional}</i>	Date	Agenda Item #:	N/A
<i>[see BAR p. 1 for signatures]</i>			Finance Director <i>{≤ \$5,000}</i>
Department Director Signature	Date		Date
			City Manager <i>{≤ \$60,000}</i>

Log # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)
Journal # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Finance Department	DATE 9/29/2021
--	-------------------

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
MRC (General Fund) / Operating Transfer to MRC (Enterprise Fund)	1000272	750530		3,279	
Public Works Admin (General Fund) / Operating Transfer to Parking Enterprise Fund	1006001	750535		14,692	
Parks (General Fund) / Operating Transfer to Railyard Park (Enterprise Fund)	1004150	750515		1,714	
Public Works Admin (General Fund) / Operating Transfer to Transit (Transportation Grants Fund)	1006001	750233		2,468	
Public Works Admin (General Fund) / Operating Transfer to Transit Enterprise Fund	1006001	750540		7,152	
Recreation (General Fund) / Operating Transfer to GCCC (Enterprise Fund)	1004200	750550		13,000	
REVENUES				<i>{enter as negative #}</i>	<i>{enter as positive #}</i>
MRC (Enterprise Fund) / Operating Transfer from MRC (General Fund)	5300271	650100		(3,279)	
Parking-Accounting (Enterprise Fund) / Operating Transfer from Public Works Admin (General Fund)	5350452	650100		(2,468)	
Parking-Enforcement (Enterprise Fund) / Operating Transfer from Public Works Admin (General Fund)	5350453	650100		(5,367)	
Parking-Collections (Enterprise Fund) / Operating Transfer from Public Works Admin (General Fund)	5350454	650100		(2,468)	
Parking-Maintenance (Enterprise Fund) / Operating Transfer from Public Works Admin (General Fund)	5350456	650100		(4,389)	
Railyard Park (Enterprise Fund) / Operating Transfer from Parks (General Fund)	5154150	650100		(1,714)	
Transit (Transportation Grants Fund) / Operating Transfer from Public Works Admin (General Fund)	2330491	650100		(2,468)	
Transit Admin (Enterprise Fund) / Operating Transfer from Public Works Admin (General Fund)	5400091	650100		(1,705)	
Transit Maintenance (Enterprise Fund) / Operating Transfer from Public Works Admin (General Fund)	5400093	650100		(2,468)	
Paratransit Operations (Enterprise Fund) / Operating Transfer from Public Works Admin (General Fund)	5400094	650100		(2,979)	
GCCC Admin (Enterprise Fund) / Operating Transfer from Recreation (General Fund)	5500261	650100		(3,517)	
GCCC Center Ops (Enterprise Fund) / Operating Transfer from Recreation (General Fund)	5500263	650100		(3,539)	
GCCC Ice Arena Ops (Enterprise Fund) / Operating Transfer from Recreation (General Fund)	5500265	650100		(5,944)	
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ -	\$ -

Use of General Fund GRT revenue earned in the previous fiscal year (FY21) over and above budgeted estimates to cover salary/benefits increases resulting from an increase to the City's minimum wage to \$15 per hour. Includes increases for affected employees both in the General Fund and other funds that require a subsidy from the General Fund for this purpose.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
100	(185,219)
TOTAL:	(185,219)

Andy Hopkins	9/29/2021	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	
Prepared By <i>{print name}</i>	Date	CITY COUNCIL APPROVAL	<i>{see BAR p. 1 for signatures}</i>
N/A		City Council Approval Date	Budget Officer
Division Director Signature <i>{optional}</i>	Date	Approval Date	Date
<i>{see BAR p. 1 for signatures}</i>		Agenda Item #:	N/A
Department Director Signature	Date		Finance Director <i>{≤ \$5,000}</i>
			Date
			City Manager <i>{≤ \$60,000}</i>
			Date

FISCAL IMPACT REPORT

General Information:

(Check) Bill: _____ Resolution: X

Short Title(s): Increasing the City's Minimum Wage Offered

Sponsor(s): Mayor Alan Webber, Councilor Signe I. Lindell, Councilor Roman "Tiger" Abeyta, Councilor Carol Romero-Wirth

Reviewing Department(s): Finance Department and Human Resources Department

Staff Completing FIR: Andy Hopkins Date: 9/15/2021 Phone: 955-6177

Reviewed by City Attorney: _____ Date: _____

Reviewed by Finance Director: *Mary McCay* Date: Oct 1, 2021

Summary:

The resolution states the Governing Body supports an hourly wage of at least fifteen dollars per hour for all of the City's employees and directs the City Manager to take the steps necessary to implement increases to the pay for all City employees who do not currently make fifteen dollars per hour. Raising the minimum wage to \$15 per hour, , more than double the federal minimum wage, for all City of Santa Fe government employees will provide a wage for our employees that is fair and has a positive impact on our community. Raising the minimum wage to \$15 would help ensure City workers are paid enough to cover their financial needs; the City is competitive in the current job market in order to retain our current employees and attract new employees, and the City is staffed up to provide our community with the highest quality of services.

Departments Affected:

Multiple Departments

Consequences of Not Enacting Legislation:

146 positions will continue to be budgeted under \$15 per hour.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

There is no conflict, duplication, companion or relation to any other legislation.

Performance and Administrative Implications:

The City of Santa Fe Payroll Division and Human Resources Department will work together to ensure all HR actions to implement the \$15 per hour wage is implemented for all impacted positions.

Fiscal Implications:

The fiscal impact of this change for the remainder of the current fiscal year totals \$216 thousand and the total full year cost is \$291 thousand. The cost estimate includes increases to both salaries and salary-dependent benefits (such as employee retirement/PERA). Because some of these costs will be absorbed by vacancy savings within the affected areas, the net increase to the budget for the current fiscal year is \$185 thousand.

Fiscal Impact

_____ Check here if no fiscal impact

Expenditures

Expenditure Type	FYE-22	FYE-23	FYE-24	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
Personnel and	\$185,219	\$253,458	\$253,458	Y	R	Multiple	
Benefits*							
Capital Outlay	\$	\$	\$				
Contractual/	\$	\$	\$				
Professional Services							
Operating	\$	\$	\$				\$
Total:	\$185,219	\$253,458	\$253,458				\$692,135

* This includes all staff time associated with executing the job functions of the proposed legislation.

Expenditure Narrative:

Revenue

Revenue Type	FYE __	FYE __	FYE __	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$	\$	\$	Y	100
Special Revenue	\$	\$	\$		
CIP	\$	\$	\$		
Enterprise	\$	\$	\$		
Internal Service	\$	\$	\$		
Trust and Agency	\$	\$	\$		
Federal	\$	\$	\$		
Other	\$	\$	\$		
Total	\$	\$	\$		

Revenue Narrative:

Signature: Jarel LaPan Hill
Jarel LaPan Hill (Oct 1, 2021 12:57 MDT)

Email: jlpanhill@santafenm.gov

Signature:

Email: bjsalazar@santafenm.gov



MEMORANDUM

TO: Governing Body
VIA: Jarel LaPan Hill, City Manager *JLH*
FROM: Mary McCoy, Finance Director *MM*
Bernadette Salazar, HR Director *Bjs*
RE: City of Santa Fe - \$15 Minimum Wage – Resolution and BAR
DATE: 09/30/2021

ITEM AND ISSUE:

Request for the Approval of Resolution to offer at least \$15 per hour to employees who are full-time and non-probationary and Budget Adjustments in the Total Amount of \$185,219 to increase salaries to \$15 per hour. (Mary McCoy, Finance Director, mtmccoy@santafenm.gov, 505-955-6171; Bernadette Salazar, HR Director, bjsalazar@santafenm.gov, 505-955-6591)

BACKGROUND AND SUMMARY:

Since the enactment of the federal minimum wage in the Fair Labor Standards Act in 1938, the minimum wage pay rate has increased 22 times by 12 different presidents; however, the federal minimum wage hasn't been raised since July 2009, when it was increased to \$7.25 per hour.

The City of Santa Fe follows the living wage ordinance which was adopted to establish minimum hourly wages for all businesses in Santa Fe. Currently, the City pays its employees, including part-time and temporary employees, an hourly minimum wage of \$12.32 per hour.

Previously, City workers received the following wage adjustments for competitiveness:

- In 2019 to address retention in our police force the City provided \$600 thousand in retention incentives for police officers.
- In 2019 to address vacancy rates for transit, paratransit and transit shuttle operators AFSCME employees in bus drivers received approximately \$120,000 in a retention incentive program.
- As a result of the 2018 classification and compensation study 290 AFSCME employees (43%) who were paid below the market rate received an average of an 8% raise in FY20.
- In FY20 the City increased the starting wage for cadets from \$19.11 per hour to \$21 an hour and provided a hiring incentive for new officers with experience in an effort to fill vacant positions.
- In FY21 and FY22 the City also offered \$15,000 signing bonus for police officers moving

laterally from another law enforcement agency.

For all City of Santa Fe government employees we are proposing to raise the minimum wage floor to \$15 per hour, more than double the federal minimum wage. Providing a wage for our employees is fair and has a positive impact on our community. Raising the minimum wage to \$15 would help ensure:

- City workers are paid enough to cover their financial needs,
- the City is competitive in the current job market in order to retain our current employees and attract new employees, and
- the City is staffed up to provide our community with the highest quality of services.

FISCAL IMPACT:

The Budget Office has summarized the fiscal impact of this change for all filled positions below \$15 per hour on the various City funds in FY22. The impact for the remainder of the current fiscal year totals \$210 thousand and the total full year cost is \$288 thousand. The cost estimate includes increases to both salaries and salary-dependent benefits (such as employee retirement/PERA). Because some of these costs will be absorbed by vacancy savings within the affected areas, the net increase to the budget for the current fiscal year is \$185 thousand.

Increases Covered by General Fund Reserves			
		Total Cost -	
		Remainder of FY	Total Cost -
Fund	Fund Title	(19 pay periods)	Full Year
100	General Fund	112,835	154,406
233	Transportation Grants	2,468	3,377
241	Senior Citizen Grants/Programs	21,067	28,829
251	Library	4,623	6,326
515	Railyard Properties	1,714	2,345
530	Municipal Recreation Complex	3,279	4,487
535	Parking	14,692	20,105
540	Transit Bus System	7,152	9,787
545	Airport	4,389	6,006
550	Genoveva Chavez Community Ctr	13,000	17,789
TOTAL		185,219	253,458
Increases Covered by TBARs from Vacancy Savings In the Same Fund/Division			
		Total Cost -	
		Remainder of FY	Total Cost -
Fund	Fund Title	(19 pay periods)	Full Year
505	Water Management	3,000	4,105
511	Utilities Administration	1,921	2,629
TOTAL		4,921	6,734

**Includes salary/benefits budget amounts for affected cost centers (orgs) only*

Increases Covered by Vacancy Savings Within Affected Org/No Adj Needed			
		Total Cost -	
		Remainder of FY	Total Cost -
Fund	Fund Title	(19 pay periods)	Full Year
213	Lodgers' Tax Fund	1,637	2,240
365	1/2% GRT Income Fund	2,736	3,744
500	Waste Water Management	252	345
505	Water Management	1,099	1,504
511	Utilities Administration	1,921	2,629
520	Santa Fe Convention Center	12,567	17,197
TOTAL		20,212	27,659

**Includes salary/benefits budget amounts for affected cost centers (orgs) only*

ACTION REQUESTED:

We respectfully request your review and approval. The resolution, informational packet and BARs will be presented through the governing body process.

- October 4, 2021 - Finance Committee
- October 6, 2021- Quality of Life Committee
- October 12, 2021- Public Works and Public Utilities Committee
- October 13, 2021- Governing Body

ATTACHMENTS:

Resolution
 Budget Adjustment Resolution
 Fiscal Impact Report

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2021-__

INTRODUCED BY:

Mayor Alan Webber

Councilor Signe I. Lindell

Councilor Carol Romero-Wirth

Councilor Roman “Tiger” Abeyta

A RESOLUTION

SUPPORTING OFFERING AT LEAST A WAGE OF FIFTEEN DOLLARS PER HOUR FOR EMPLOYEES OF THE CITY OF SANTA FE AND DIRECTING THE CITY MANAGER TO OFFER HOURLY WAGE INCREASES FOR ALL FULL-TIME, NON-PROBATIONARY CITY EMPLOYEES PAID LESS THAN FIFTEEN DOLLARS PER HOUR.

WHEREAS, since the enactment of the federal minimum wage in the Fair Labor Standards Act in 1938, the federal minimum pay rate has been increased 22 times, by 12 different U.S. presidents, but it hasn’t been raised since July 2009, when it was increased to \$7.25 per hour; and

WHEREAS, the City pays its employees, including part-time and temporary employees, no less than the hourly wage established by the Living Wage Ordinance (SFCC 1987, Section 28-1); and

WHEREAS, the Living Wage in the City of Santa Fe is \$12.32 currently; and

WHEREAS, raising the City’s lowest offered wage to fifteen dollars per hour for all City

1 of Santa Fe employees, including part-time and temporary employees, would be more than
2 double the federal minimum wage; and

3 **WHEREAS**, other than for employees for whom a wage increase could cause a benefits
4 cliff, a fifteen dollar wage would help City workers who work and live in Santa Fe to meet their
5 financial needs, as well as keep the City competitive in the current competitive job market; and

6 **WHEREAS**, Rule 6 of the City’s Rules, Regulations, and Policies, regarding the Pay
7 Plan of the City, includes Rule 6.21, which provides for the City Manager to provide salary
8 increases “to any rate in the salary range for the emergency retention of employees, except those
9 in temporary status, who have completed at least six (6) months continuous service”; and

10 **WHEREAS**, 217 positions (190 filled, 27 vacant) are currently paid less than fifteen
11 dollars per hour and the positions span nine City departments and 29 job classifications; and

12 **WHEREAS**, the 217 positions include positions impact non-union, AFSCME and Fire
13 Unions.

14 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
15 **CITY OF SANTA FE** that the Governing Body finds that offering salary increases to a rate of
16 fifteen dollars per hour is an emergency retention strategy for employees who have completed at
17 least six (6) months continuous service and supports the City Manager offering an hourly wage of
18 at least fifteen dollars per hour for all of the City’s employees.

19 **BE IT FURTHER RESOLVED** that the City Manager shall offer increases to the pay
20 for all City employees who do not currently make fifteen dollars per hour.

21 PASSED, APPROVED, and ADOPTED this _____ day of _____, 2021.
22
23
24
25

1 APPROVED AS TO FORM:

2



3

4 ERIN K. McSHERRY, CITY ATTORNEY

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25 *Legislation/2021/Resolutions/Increasing the City's Minimum Wage Offered*

Log # {Finance use <u>only</u> }:	
Journal # {Finance use <u>only</u> }:	

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Finance Department	DATE 9/29/2021
--	-------------------

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
City Clerk / Salaries	1000214	500110		1,473	
City Clerk / FICA	1000214	503100		113	
City Clerk / PERA	1000214	503150		306	
City Clerk / Retiree Health Care	1000214	503250		29	
Library / Salaries	1000102	500110		3,558	
Library / FICA	1000102	503100		272	
Library / PERA	1000102	503150		740	
Library / Retiree Health Care	1000102	503250		71	
Library / Salaries	1000103	500110		3,764	
Library / FICA	1000103	503100		287	
Library / PERA	1000103	503150		773	
Library / Retiree Health Care	1000103	503250		74	
Library / Salaries	1000105	500110		1,255	
Library / FICA	1000105	503100		96	
Library / PERA	1000105	503150		261	
Library / Retiree Health Care	1000105	503250		25	
Library / Salaries	2510104	500110		3,545	
Library / FICA	2510104	503100		271	
Library / PERA	2510104	503150		737	
Library / Retiree Health Care	2510104	503250		70	
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ 17,720	\$ -

Use of General Fund GRT revenue earned in the previous fiscal year (FY21) over and above budgeted estimates to cover salary/benefits increases resulting from an increase to the City's minimum wage to \$15 per hour. Includes increases for affected employees both in the General Fund and other funds that require a subsidy from the General Fund for this purpose.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
100	(185,219)
TOTAL:	(185,219)

Andy Hopkins Prepared By <i>{print name}</i> Date: 9/29/2021	{Use this form for Finance Committee/ City Council agenda items ONLY}	Alexis Lotero Alexis Lotero (Sep 30, 2021 13:19 MDT) Budget Officer Date:
N/A Division Director Signature <i>{optional}</i> Date:	CITY COUNCIL APPROVAL City Council Approval Date:	N/A Finance Director {≤ \$5,000} Date:
Mary McElroy Department Director Signature Date:	Agenda Item #:	N/A City Manager {≤ \$60,000} Date:

Log # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)
Journal # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Finance Department	DATE 9/29/2021
--	-------------------

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
Seniors / Salaries	2410111	500110		1,245	
Seniors / FICA	2410111	503100		95	
Seniors / PERA	2410111	503150		259	
Seniors / Retiree Health Care	2410111	503250		25	
Seniors / Salaries	2410114	500110		14,909	
Seniors / FICA	2410114	503100		1,140	
Seniors / PERA	2410114	503150		3,097	
Seniors / Retiree Health Care	2410114	503250		297	
Fire Operations / Salaries	1000021	500110		2,125	
Fire Operations / FICA	1000021	503100		30	
Fire Operations / PERA	1000021	503150		678	
Fire Operations / Retiree Health Care	1000021	503250		50	
Municipal Court / Salaries	1002700	500110		3,585	
Municipal Court / FICA	1002700	503100		275	
Municipal Court / PERA	1002700	503150		746	
Municipal Court / Retiree Health Care	1002700	503250		71	
Police Admin / Salaries	1000310	500110		5,765	
Police Admin / FICA	1000310	503100		443	
Police Admin / PERA	1000310	503150		1,198	
Police Admin / Retiree Health Care	1000310	503250		117	
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ 36,150	\$ -

Use of General Fund GRT revenue earned in the previous fiscal year (FY21) over and above budgeted estimates to cover salary/benefits increases resulting from an increase to the City's minimum wage to \$15 per hour. Includes increases for affected employees both in the General Fund and other funds that require a subsidy from the General Fund for this purpose.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
100	(185,219)
TOTAL:	(185,219)

Andy Hopkins	9/29/2021	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	
Prepared By <i>{print name}</i>	Date	CITY COUNCIL APPROVAL	<i>{see BAR p. 1 for signatures}</i>
		City Council	Budget Officer
N/A		Approval Date	Date
Division Director Signature <i>{optional}</i>	Date	Agenda Item #:	N/A
			Finance Director <i>{≤ \$5,000}</i>
<i>{see BAR p. 1 for signatures}</i>			Date
Department Director Signature	Date		City Manager <i>{≤ \$60,000}</i>
			Date

Log # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)
Journal # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Finance Department	DATE 9/29/2021
--	-------------------

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
Airport / Salaries	5456050	500110		3,365	
Airport / FICA	5456050	503100		258	
Airport / PERA	5456050	503150		699	
Airport / Retiree Health Care	5456050	503250		67	
Facilities / Salaries	1000434	500110		25,057	
Facilities / FICA	1000434	503100		1,921	
Facilities / PERA	1000434	503150		5,205	
Facilities / Retiree Health Care	1000434	503250		498	
Municipal Recreation Complex / Salaries	5300271	500110		2,514	
Municipal Recreation Complex / FICA	5300271	503100		193	
Municipal Recreation Complex / PERA	5300271	503150		522	
Municipal Recreation Complex / Retiree Health Care	5300271	503250		50	
Parking / Salaries	5350452	500110		1,892	
Parking / FICA	5350452	503100		145	
Parking / PERA	5350452	503150		393	
Parking / Retiree Health Care	5350452	503250		38	
Parking / Salaries	5350453	500110		4,116	
Parking / FICA	5350453	503100		314	
Parking / PERA	5350453	503150		855	
Parking / Retiree Health Care	5350453	503250		82	
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ 48,184	\$ -

Use of General Fund GRT revenue earned in the previous fiscal year (FY21) over and above budgeted estimates to cover salary/benefits increases resulting from an increase to the City's minimum wage to \$15 per hour. Includes increases for affected employees both in the General Fund and other funds that require a subsidy from the General Fund for this purpose.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
100	(185,219)
TOTAL:	(185,219)

Andy Hopkins	9/29/2021	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	
Prepared By <i>{print name}</i>	Date	CITY COUNCIL APPROVAL	<i>[see BAR p. 1 for signatures]</i>
		City Council	Budget Officer
N/A		Approval Date	Date
Division Director Signature <i>{optional}</i>	Date	Agenda Item #:	N/A
			Finance Director {≤ \$5,000}
<i>[see BAR p. 1 for signatures]</i>			Date
Department Director Signature	Date		City Manager {≤ \$60,000}
			Date

Log # {Finance use <u>only</u> };	(see BAR p. 1 for log/journal)
Journal # {Finance use <u>only</u> };	(see BAR p. 1 for log/journal)

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Finance Department	DATE 9/29/2021
--	-------------------

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
Parking / Salaries	5350454	500110		1,892	
Parking / FICA	5350454	503100		145	
Parking / PERA	5350454	503150		393	
Parking / Retiree Health Care	5350454	503250		38	
Parking / Salaries	5350456	500110		3,365	
Parking / FICA	5350456	503100		258	
Parking / PERA	5350456	503150		699	
Parking / Retiree Health Care	5350456	503250		67	
Parks / Salaries	1004150	500110		29,021	
Parks / FICA	1004150	503100		2,225	
Parks / PERA	1004150	503150		6,029	
Parks / Retiree Health Care	1004150	503250		577	
Parks / Salaries	5154150	500110		1,314	
Parks / FICA	5154150	503100		101	
Parks / PERA	5154150	503150		273	
Parks / Retiree Health Care	5154150	503250		26	
Streets / Salaries	1000086	500110		1,892	
Streets / FICA	1000086	503100		145	
Streets / PERA	1000086	503150		393	
Streets / Retiree Health Care	1000086	503250		38	
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ 48,891	\$ -

Use of General Fund GRT revenue earned in the previous fiscal year (FY21) over and above budgeted estimates to cover salary/benefits increases resulting from an increase to the City's minimum wage to \$15 per hour. Includes increases for affected employees both in the General Fund and other funds that require a subsidy from the General Fund for this purpose.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
100	(185,219)
TOTAL:	(185,219)

Andy Hopkins	9/29/2021	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	
Prepared By <i>{print name}</i>	Date	CITY COUNCIL APPROVAL	<i>[see BAR p. 1 for signatures]</i>
N/A		City Council	N/A
Division Director Signature <i>{optional}</i>	Date	Approval Date	Finance Director <i>{≤ \$5,000}</i>
<i>[see BAR p. 1 for signatures]</i>		Agenda Item #:	N/A
Department Director Signature	Date		City Manager <i>{≤ \$60,000}</i>

Log # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)
Journal # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Finance Department	DATE 9/29/2021
--	-------------------

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
Transit / Salaries	2330491	500110		1,892	
Transit / FICA	2330491	503100		145	
Transit / PERA	2330491	503150		393	
Transit / Retiree Health Care	2330491	503250		38	
Transit / Salaries	5400091	500110		1,307	
Transit / FICA	5400091	503100		100	
Transit / PERA	5400091	503150		272	
Transit / Retiree Health Care	5400091	503250		26	
Transit / Salaries	5400093	500110		1,892	
Transit / FICA	5400093	503100		145	
Transit / PERA	5400093	503150		393	
Transit / Retiree Health Care	5400093	503250		38	
Transit / Salaries	5400094	500110		2,284	
Transit / FICA	5400094	503100		175	
Transit / PERA	5400094	503150		475	
Transit / Retiree Health Care	5400094	503250		45	
GCCC / Salaries	5500261	500110		2,696	
GCCC / FICA	5500261	503100		206	
GCCC / PERA	5500261	503150		561	
GCCC / Retiree Health Care	5500261	503250		54	
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ 13,137	\$ -

Use of General Fund GRT revenue earned in the previous fiscal year (FY21) over and above budgeted estimates to cover salary/benefits increases resulting from an increase to the City's minimum wage to \$15 per hour. Includes increases for affected employees both in the General Fund and other funds that require a subsidy from the General Fund for this purpose.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
100	(185,219)
TOTAL:	(185,219)

Andy Hopkins	9/29/2021	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	
Prepared By <i>{print name}</i>	Date	CITY COUNCIL APPROVAL	<i>[see BAR p. 1 for signatures]</i>
N/A		City Council	N/A
Division Director Signature <i>{optional}</i>	Date	Approval Date	Finance Director <i>{≤ \$5,000}</i>
<i>[see BAR p. 1 for signatures]</i>		Agenda Item #:	N/A
Department Director Signature	Date		City Manager <i>{≤ \$60,000}</i>

Log # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)
Journal # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Finance Department	DATE 9/29/2021
--	-------------------

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
GCCC / Salaries	5500263	500110		2,715	
GCCC / FICA	5500263	503100		208	
GCCC / PERA	5500263	503150		563	
GCCC / Retiree Health Care	5500263	503250		53	
GCCC / Salaries	5500265	500110		4,557	
GCCC / FICA	5500265	503100		348	
GCCC / PERA	5500265	503150		948	
GCCC / Retiree Health Care	5500265	503250		91	
Recreation / Salaries	1004200	500110		8,935	
Recreation / FICA	1004200	503100		684	
Recreation / PERA	1004200	503150		1,856	
Recreation / Retiree Health Care	1004200	503250		179	
Library (General Fund) / Operating Transfer to Southside Library	1000101	750251		4,623	
Seniors (General Fund) / Operating Transfer to Seniors (Special Revenue Fund)	1000111	750241		21,067	
Airport (General Fund) / Operating Transfer to Airport (Enterprise Fund)	1006050	750545		4,389	
REVENUES				<i>{enter as negative #}</i>	<i>{enter as positive #}</i>
Southside Library / Operating Transfer from Library (General Fund)	2510104	650100		(4,623)	
Senior Center Programs / Operating Transfer from Seniors (General Fund)	2410111	650100		(1,624)	
Senior Nutrition Programs / Operating Transfer from Seniors (General Fund)	2410114	650100		(19,443)	
Airport (Enterprise Fund) / Operating Transfer from Airport (General Fund)	5456050	650100		(4,389)	
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ 21,137	\$ -

Use of General Fund GRT revenue earned in the previous fiscal year (FY21) over and above budgeted estimates to cover salary/benefits increases resulting from an increase to the City's minimum wage to \$15 per hour. Includes increases for affected employees both in the General Fund and other funds that require a subsidy from the General Fund for this purpose.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
100	(185,219)
TOTAL:	(185,219)

Andy Hopkins	9/29/2021	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	
Prepared By <i>{print name}</i>	Date	CITY COUNCIL APPROVAL	<i>{see BAR p. 1 for signatures}</i>
		City Council	Budget Officer
N/A	Date	Approval Date	Date
Division Director Signature <i>{optional}</i>		Agenda Item #:	N/A
<i>{see BAR p. 1 for signatures}</i>	Date		Finance Director <i>{≤ \$5,000}</i>
Department Director Signature			Date
			City Manager <i>{≤ \$60,000}</i>
			Date

Log # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)
Journal # {Finance use <u>only</u> }:	(see BAR p. 1 for log/journal)

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Finance Department	DATE 9/29/2021
---	--------------------------

ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
MRC (General Fund) / Operating Transfer to MRC (Enterprise Fund)	1000272	750530		3,279	
Public Works Admin (General Fund) / Operating Transfer to Parking Enterprise Fund	1006001	750535		14,692	
Parks (General Fund) / Operating Transfer to Railyard Park (Enterprise Fund)	1004150	750515		1,714	
Public Works Admin (General Fund) / Operating Transfer to Transit (Transportation Grants Fund)	1006001	750233		2,468	
Public Works Admin (General Fund) / Operating Transfer to Transit Enterprise Fund	1006001	750540		7,152	
Recreation (General Fund) / Operating Transfer to GCCC (Enterprise Fund)	1004200	750550		13,000	
REVENUES				<i>{enter as negative #}</i>	<i>{enter as positive #}</i>
MRC (Enterprise Fund) / Operating Transfer from MRC (General Fund)	5300271	650100		(3,279)	
Parking-Accounting (Enterprise Fund) / Operating Transfer from Public Works Admin (General Fund)	5350452	650100		(2,468)	
Parking-Enforcement (Enterprise Fund) / Operating Transfer from Public Works Admin (General Fund)	5350453	650100		(5,367)	
Parking-Collections (Enterprise Fund) / Operating Transfer from Public Works Admin (General Fund)	5350454	650100		(2,468)	
Parking-Maintenance (Enterprise Fund) / Operating Transfer from Public Works Admin (General Fund)	5350456	650100		(4,389)	
Railyard Park (Enterprise Fund) / Operating Transfer from Parks (General Fund)	5154150	650100		(1,714)	
Transit (Transportation Grants Fund) / Operating Transfer from Public Works Admin (General Fund)	2330491	650100		(2,468)	
Transit Admin (Enterprise Fund) / Operating Transfer from Public Works Admin (General Fund)	5400091	650100		(1,705)	
Transit Maintenance (Enterprise Fund) / Operating Transfer from Public Works Admin (General Fund)	5400093	650100		(2,468)	
Paratransit Operations (Enterprise Fund) / Operating Transfer from Public Works Admin (General Fund)	5400094	650100		(2,979)	
GCCC Admin (Enterprise Fund) / Operating Transfer from Recreation (General Fund)	5500261	650100		(3,517)	
GCCC Center Ops (Enterprise Fund) / Operating Transfer from Recreation (General Fund)	5500263	650100		(3,539)	
GCCC Ice Arena Ops (Enterprise Fund) / Operating Transfer from Recreation (General Fund)	5500265	650100		(5,944)	
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ -	\$ -

Use of General Fund GRT revenue earned in the previous fiscal year (FY21) over and above budgeted estimates to cover salary/benefits increases resulting from an increase to the City's minimum wage to \$15 per hour. Includes increases for affected employees both in the General Fund and other funds that require a subsidy from the General Fund for this purpose.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance
Fund(s) Affected	Increase/(Decrease)
100	(185,219)
TOTAL:	(185,219)

Andy Hopkins	9/29/2021	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	
Prepared By <i>{print name}</i>	Date	CITY COUNCIL APPROVAL	<i>{see BAR p. 1 for signatures}</i>
N/A		City Council	N/A
Division Director Signature <i>{optional}</i>	Date	Approval Date	Finance Director <i>{≤ \$5,000}</i>
		Agenda Item #:	N/A
<i>{see BAR p. 1 for signatures}</i>			City Manager <i>{≤ \$60,000}</i>
Department Director Signature	Date		Date

FISCAL IMPACT REPORT

General Information:

(Check) Bill: _____ Resolution: X

Short Title(s): Increasing the City's Minimum Wage Offered

Sponsor(s): Mayor Alan Webber, Councilor Signe I. Lindell, Councilor Roman "Tiger" Abeyta, Councilor Carol Romero-Wirth

Reviewing Department(s): Finance Department and Human Resources Department

Staff Completing FIR: Andy Hopkins Date: 9/15/2021 Phone: 955-6177

Reviewed by City Attorney:  Date: Oct 1, 2021

Reviewed by Finance Director:  Date: Oct 1, 2021

Summary:

The resolution states the Governing Body supports an hourly wage of at least fifteen dollars per hour for all of the City's employees and directs the City Manager to take the steps necessary to implement increases to the pay for all City employees who do not currently make fifteen dollars per hour. Raising the minimum wage to \$15 per hour, , more than double the federal minimum wage, for all City of Santa Fe government employees will provide a wage for our employees that is fair and has a positive impact on our community. Raising the minimum wage to \$15 would help ensure City workers are paid enough to cover their financial needs; the City is competitive in the current job market in order to retain our current employees and attract new employees, and the City is staffed up to provide our community with the highest quality of services.

Departments Affected:

Multiple Departments

Consequences of Not Enacting Legislation:

146 positions will continue to be budgeted under \$15 per hour.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

There is no conflict, duplication, companion or relation to any other legislation.

Performance and Administrative Implications:

The City of Santa Fe Payroll Division and Human Resources Department will work together to ensure all HR actions to implement the \$15 per hour wage is implemented for all impacted positions.

Fiscal Implications:

The fiscal impact of this change for the remainder of the current fiscal year totals \$216 thousand and the total full year cost is \$291 thousand. The cost estimate includes increases to both salaries and salary-dependent benefits (such as employee retirement/PERA). Because some of these costs will be absorbed by vacancy savings within the affected areas, the net increase to the budget for the current fiscal year is \$185 thousand.

Fiscal Impact

_____ Check here if no fiscal impact

Expenditures

Expenditure Type	FYE-22	FYE-23	FYE-24	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
Personnel and	\$185,219	\$253,458	\$253,458	Y	R	Multiple	
Benefits*							
Capital Outlay	\$	\$	\$				
Contractual/	\$	\$	\$				
Professional Services							
Operating	\$	\$	\$				\$
Total:	\$185,219	\$253,458	\$253,458				\$692,135

* This includes all staff time associated with executing the job functions of the proposed legislation.

Expenditure Narrative:

Revenue

Revenue Type	FYE __	FYE __	FYE __	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$	\$	\$	Y	100
Special Revenue	\$	\$	\$		
CIP	\$	\$	\$		
Enterprise	\$	\$	\$		
Internal Service	\$	\$	\$		
Trust and Agency	\$	\$	\$		
Federal	\$	\$	\$		
Other	\$	\$	\$		
Total	\$	\$	\$		

Revenue Narrative:

Signature: Jarel LaPan Hill
Jarel LaPan Hill (Oct 1, 2021 12:57 MDT)

Email: jlpanhill@santafenm.gov

Signature: Bernadette Salazar
Bernadette Salazar (Oct 1, 2021 14:22 MDT)

Email: bjsalazar@santafenm.gov