



# MINUTES

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
AUGUST 16, 2021  
5:00 PM

---

## SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at [santafe.primegov.com/portal/search](http://santafe.primegov.com/portal/search).

### 1. CALL TO ORDER

Meeting started 5:00 pm.

### 2. ROLL CALL

#### **Members Present:**

Councilor Roman Abeyta  
Councilor Renee Villarreal  
Councilor Carol Romero-Wirth  
Councilor Signe Lindell  
Councilor Jamie Cassutt

#### **Members Excused:**



# MINUTES

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
AUGUST 16, 2021  
5:00 PM

---

## Others Attending:

Mary McCoy, Finance Department Director  
Carolynn Roibal, Administrative Manager  
Andy Hopkins, Attendee

### 3. APPROVAL OF AGENDA

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the agenda as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

**Against:** None

**Abstain:** None

### 4. APPROVAL OF CONSENT AGENDA

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Cassutt, to approve the consent agenda as amended. Item b pulled for discussion by Councilor Villarreal.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

**Against:** None

**Abstain:** None



# MINUTES

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
AUGUST 16, 2021  
5:00 PM

---

## 5. APPROVAL OF MINUTES

- a. Regular Finance Committee – August 2, 2021

**MOTION:** Councilor Lindell moved, seconded by Councilor Villarreal, to approve the minutes as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

**Against:** None

**Abstain:** None

## 6. ACTION ITEMS: CONSENT

- a. Request for the Approval of the Oregon Cities Master Price Agreement for the purpose of procurement method to expend funds awarded to the Fire Department through the State of New Mexico Department of Finance and Administration Fund 89200 Capital Appropriation Project. (Brian Moya, Assistant Fire Chief, [bjmoya@santafenm.gov](mailto:bjmoya@santafenm.gov), (505)955-3111)
  - 1) Request for Approval of Budget Amendment Resolutions

**Committee Review:**

Public Works & Utilities Committee: 08/09/2021

Finance Committee: 08/16/2021

Governing Body Committee: 08/25/2021

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Cassutt, to approve the purchase as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt



# MINUTES

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
AUGUST 16, 2021  
5:00 PM

**Against:** None

**Abstain:** None

- b. Request for the Approval of MOA in the Total Amount of \$485,000 for funding support of the Santa Fe Film office over a four year term beginning FY22, ending June 30, 2025: Contractor: Santa Fe County; (Randy Randall, TSF Executive Director, rrandall@santafenm.gov, 505-955-6209).

**Committee Review:**

Public Works and Utilities Committee: 8/9/2021

Finance Committee: 8/16/2021

Governing Body: 8/25/2021

**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the memorandum of agreement (MOA) as presented on discussion.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

**Against:** None

**Abstain:** None

- Councilor Villarreal request staff to forward a breakdown of the budget.
- c. Request for the Approval of Memorandum of Agreement with Presbyterian Medical Services, No financial responsibility, Volunteer Station Agreement for the Foster Grandparent Program. Santa Fe Public Schools; Anya Alarid, Volunteer Program Manager: email [aalarid@santafenm.gov](mailto:aalarid@santafenm.gov), 505-955-4744.

**Committee Review:**

Finance Committee-08/16/20021

Quality of Life Committee-08/18/2021



# MINUTES

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
AUGUST 16, 2021  
5:00 PM

Governing Body-08/25/2021

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Cassutt, to approve the memorandum of agreement (MOA) as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

**Against:** None

**Abstain:** None

- d. CONSIDERATION OF RESOLUTION NO. 2021-\_\_\_. (Councilor Cassutt)  
A Resolution Finding the Building and Premises Located at 3003 Calle Caballero to be Ruined, Damaged, and Dilapidated and a Menace to the Public Comfort, Health, Peace, and Safety; Ordering the Owner of Record of 3003 Calle Caballero to Remove the Building, Rubbish, and Debris from the Municipality; and Providing that if the Owner of Record of 3003 Calle Caballero Does not Remove the Building Rubbish, and Debris, the City of Santa Fe Shall Remove the Building, Rubbish, and Debris and Place a Lien on the Property in an Amount of the Cost of the City's Clean-Up Efforts. (Mike Prinz, Assistant City Attorney; mnprinz@santafenm.gov, 955-6554)

**Committee Review:**

Introduced: 08/02/21

Finance Committee: 08/16/21

Public Works and Utilities Committee: 08/23/21

Governing Body: 08/25/21

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Cassutt, to approve the resolution as presented.

**VOTE:** The motion was approved on the following Roll Call vote:



# MINUTES

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
AUGUST 16, 2021  
5:00 PM

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

**Against:** None

**Abstain:** None

- e. CONSIDERATION OF BILL NO. 2021-18: (Mayor Webber)  
An Ordinance Removing Section 20-6 Relating to Marijuana and Marijuana Paraphernalia Possession. (Kyle Hibner, City Prosecutor: kjhibner@santafenm.gov, 955-5195)

**Committee Review:**

Introduced: 07/28/21

Governing Body (request to publish): 8/11/21

Finance Committee: 08/16/21

Public Safety Committee: 08/17/21

Quality of Life Committee: 08/18/21

Governing Body (public hearing): 09/08/21

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Cassutt, to approve the bill as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

**Against:** None

**Abstain:** None

- f. Request for Approval of Professional Services Agreement with AECOM Technical Services Inc. in the amount of \$1,069,436.23 including NMGRT to provide Engineering Design services to CIP #501 St. Michael's Drive – Rail Trail Underpass project. (Romella Glorioso-Moss, PW Project Administrator, rsglorioso-moss@santafenm.gov, 505-955-6623)



# MINUTES

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
AUGUST 16, 2021  
5:00 PM

---

**Committee Review:**

PW&U Committee – 08/09/2021  
Finance Committee – 08/16/2021  
Governing Body – 08/25/2021

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Cassutt, to approve the professional services agreement (PSA) as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt

**Against:** None

**Abstain:** None

7. **MATTERS FROM STAFF**
8. **MATTERS FROM THE COMMITTEE**
9. **MATTERS FROM THE CHAIR**
10. **NEXT MEETING: Monday, August 30, 2021**
11. **ADJOURN**

Meeting ended 5:09 pm.

---

*Carolynn Roibal*  
Carolynn Roibal (Aug 31, 2021 12:22 MDT)

Liaison

---

*Roman Tiger Abeyta*  
Roman Tiger Abeyta (Sep 3, 2021 14:24 MDT)

Chair









# Finance Committee Minutes\_8.16.21

Final Audit Report

2021-09-03

Created:	2021-08-31
By:	Carolynn Roibal (cloibal@ci.santa-fe.nm.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAb9zW09qZN0Av--cNM589swV3NfK4zsEA

## "Finance Committee Minutes\_8.16.21" History

-  Document created by Carolynn Roibal (cloibal@ci.santa-fe.nm.us)  
2021-08-31 - 6:20:24 PM GMT- IP address: 63.232.20.2
-  Document emailed to Carolynn Roibal (cloibal@santafenm.gov) for signature  
2021-08-31 - 6:21:38 PM GMT
-  Email viewed by Carolynn Roibal (cloibal@santafenm.gov)  
2021-08-31 - 6:22:09 PM GMT- IP address: 63.232.20.2
-  Document e-signed by Carolynn Roibal (cloibal@santafenm.gov)  
Signature Date: 2021-08-31 - 6:22:42 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Document emailed to Roman Tiger Abeyta (rrabeyta@santafenm.gov) for signature  
2021-08-31 - 6:22:44 PM GMT
-  Email viewed by Roman Tiger Abeyta (rrabeyta@santafenm.gov)  
2021-09-03 - 8:23:57 PM GMT- IP address: 104.47.64.254
-  Document e-signed by Roman Tiger Abeyta (rrabeyta@santafenm.gov)  
Signature Date: 2021-09-03 - 8:24:20 PM GMT - Time Source: server- IP address: 96.64.150.38
-  Agreement completed.  
2021-09-03 - 8:24:20 PM GMT