



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
AUGUST 09, 2021 AT 5:00 PM
VIRTUAL MEETING

1. **CALL TO ORDER**
2. **ROLL CALL**

Members Present:

Councilor Chris Rivera
Councilor Michael Garcia
Councilor Roman Abeyta
Councilor Signe Lindell
Councilor JoAnne Vigil Coppler

Members Excused:

None

Others Attending:

Jamie-Rae Diaz, Administrative Manager
Regina Wheeler, Public Works Department Director
Shannon Jones, Public Utilities Department Director
Jennifer Faubion, Attendee
Romella Glorioso-Moss, Attendee
Thomas Martinez, Attendee
Tom Graham, Attendee
Zoe Isaacson, Attendee
Alexandra Ladd, Attendee
Brian Moya, Attendee
Randy Randall, Attendee

3. **APPROVAL OF AGENDA**

MOTION: Councilor Abeyta moved, seconded by Councilor Lindell, to approve the as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
AUGUST 09, 2021 AT 5:00 PM
VIRTUAL MEETING

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Lindell moved, seconded by Councilor Abeyta, to approve the as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

5. APPROVAL OF MINUTES

- a. Approval of Minutes from the July 26, 2021 Public Works and Utilities Committee.

MOTION: Councilor Lindell moved, seconded by Councilor Garcia, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

6. PRESENTATION



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
AUGUST 09, 2021 AT 5:00 PM
VIRTUAL MEETING

- a. Update on Public Utilities Employee Training for the FY 21 4th Quarter. (Shannon Jones, Public Utilities Department Director, swjones@santafenm.gov, 955-4267)
- b. The Santa Fe Data Platform (Jennifer Faubion, Council Liaison: jrfaubion@santafenm.gov, 505-955-6033)

7. ACTION ITEMS: CONSENT

- a. CONSIDERATION OF BILL NO. 2021-17. ADOPTION OF ORDINANCE 2021-____. (Mayor Webber)
An Ordinance Authorizing the City of Santa Fe (“Borrower”) to Enter into a Loan Agreement with the New Mexico Environment Department (“NMED”) for the Purpose of Obtaining Project Loan Funds up to the Amount of \$4,000,000 Plus Accrued Interest and Loan Subsidy Grant Funds in the Amount of \$180,000 for Total Funded Amount not to Exceed \$4,180,000; Designating the Use of the Funds for the Purpose Defined in the Most Current Project Description Form as Approved by NMED; Declaring the Necessity for the Loan; Providing that the Loan Will be Payable and Collectible Solely from the Borrower’s Pledged Revenues Defined Below; and Prescribing Other Details Concerning the Loan and the Security Therefore. (Melissa McDonald, Acting Parks Division Director: mdmcdonald@santafenm.gov, 955-6840)

Committee Review:

Introduced: 07/14/21

Finance Committee: 08/02/21

Public Works and Utilities Committee: 08/09/21

Governing Body (request to publish): 08/11/21

Governing Body (public hearing): 09/08/21

MOTION: Councilor Lindell moved, seconded by Councilor Abeyta, to approve the bill as presented to forward to 8/11/2021 Governing Body

VOTE: The motion was on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
AUGUST 09, 2021 AT 5:00 PM
VIRTUAL MEETING

Against: None

Abstain: None

- b. CONSIDERATION OF RESOLUTION NO.2021-___. (Mayor Webber)
A Resolution Authorizing the Assignment of Authorized Officer(s) and Agent(s) for Project Number CWSRF 088. (Melissa McDonald, Acting Parks Division Director: mdmcdonald@santafenm.gov, 955-6840)

Committee Review:

Introduced: 07/14/21

Finance Committee: 08/02/21

Public Works and Utilities Committee: 08/09/21

Governing Body: 08/11/21

MOTION: Councilor Lindell moved, seconded by Councilor Abeyta, to approve the bill as presented to forward to 8/11/2021 Governing Body.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- c. Request for Approval of Memorandum of Agreement between Santa Fe Public Schools and the City of Santa Fe in the Amount of \$195,000 for School Cross Guard Program for Four (4) School Years; Santa Fe Public Schools. (Regina Wheeler, Public Works Director, rawheeler@santafenm.gov, 955-6622)

Committee Review:

Finance Committee: 08/02/2021

Public Works & Utilities Committee: 08/09/2021



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
AUGUST 09, 2021 AT 5:00 PM
VIRTUAL MEETING

Governing Body: 08/11/2021

MOTION: Councilor Lindell moved, seconded by Councilor Abeyta, to approve the memorandum of agreement (MOA) as presented to forward to 8/11/2021 Governing Body.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- d. Request Approval of Amendment No. 2 to the 2019 Annual Action Plan, Required by the U.S. Department of HUD that Describes Proposed Uses of CARES Act Funding in the Amount of \$581,333. (Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov, 505-303-9868) **Committee Review:**
Finance Committee: 08/02/2021
Quality of Life Committee: 08/04/2021
Public Works Committee: 08/09/2021
Governing Body: 08/11/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the action plan as presented to forward to 8/11/2021 Governing Body

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
AUGUST 09, 2021 AT 5:00 PM
VIRTUAL MEETING

- e. Request for Approval of Resolution, Cooperative Agreements, and Budget Adjustment Request (BAR) for CIP 853C Agua Fria / South Meadows Intersection Improvements Project Funding. (Thomas Graham, ADA Coordinator, tmgraham@santafenm.gov, 955-6654)
1. CONSIDERATION OF RESOLUTION NO. 2021-___. (Councilor Rivera and Councilor Abeyta)
A Resolution Accepting A Municipal Arterial Program (“MAP”) Cooperative Agreement Identified as Control Number L500473; and Accepting a Local Government Road Fund (“LGRF”) Cooperative Agreement Identified as Control Number L500444 from the New Mexico Department of Transportation (“NMDOT”) for the Planning, Design, Construction, Reconstruction, Pavement Rehabilitation, Construction Management, Drainage, Traffic Signal Improvements, and Miscellaneous Improvements of CIP 853C – Agua Fria and South Meadows Road Intersection Improvements Project.
 2. Request for Approval of a Municipal Arterial Program Cooperative Agreement (Munis Contract # 3202845) with the NMDOT in the Amount of \$124,444 for Planning, Design, Construction, Reconstruction, Pavement Rehabilitation, Construction Management, Drainage and Miscellaneous Improvements of CIP 853C – Agua Fria and South Meadows Road Intersection Improvements Project.
 3. Request for Approval of a Local Government Road Fund Cooperative Agreement (Munis Contract #3202844) with the NMDOT in the Amount of \$75,833 for the Reconstruction, Pavement Rehabilitation/Improvements, Traffic Signal Improvements and Miscellaneous Improvements of CIP 853C – Agua Fria and South Meadows Road Intersection Improvements Project.
 4. Request for Approval of Budget Adjustment Request (BAR) to Budget NMDOT Grant Funding Into WIP Construction (ORG / OBJ - 3309980.572970) in the Amount of \$150,208.

Committee Review:

Finance Committee: 08/02/2021

Public Works and Utilities Committee: 08/09/2021

Governing Body: 08/11/2021



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
AUGUST 09, 2021 AT 5:00 PM
VIRTUAL MEETING

MOTION: Councilor Lindell moved, seconded by Councilor Abeyta, to approve the resolution as presented to forward to 8/11/2021 Governing Body

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- f. Request for the Approval of the Oregon Cities Master Price Agreement for the purpose of procurement method to expend funds awarded to the Fire Department through the State of New Mexico Department of Finance and Administration Fund 89200 Capital Appropriation Project. (Brian Moya, Assistant Fire Chief, bjmoya@santafenm.gov, (505)955-3111)
- 1) Request for Approval of Budget Amendment Resolutions

Committee Review:

Public Works & Utilities Committee: 08/09/2021

Finance Committee: 08/16/2021

Governing Body Committee: 08/25/2021

MOTION: Councilor Lindell moved, seconded by Councilor Abeyta, to approve the purchase as presented to forward to 8/16/2021 Finance Committee.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
AUGUST 09, 2021 AT 5:00 PM
VIRTUAL MEETING

- g. Request for the Approval of MOA in the Total Amount of \$485,000 for funding support of the Santa Fe Film office over a four year term beginning FY22, ending June 30, 2025: Contractor: Santa Fe County; (Randy Randall, TSF Executive Director, rrandall@santafenm.gov, 505-955-6209).

Committee Review:

Public Works and Utilities Committee: 8/9/2021

Finance Committee: 8/16/2021

Governing Body: 8/25/2021

MOTION: Councilor Lindell moved, seconded by Councilor Abeyta, to approve the memorandum of agreement (MOA) as presented to forward to 8/16/2021 Finance Committee

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- h. CONSIDERATION OF RESOLUTION NO. 2021-___. (Councilor Cassutt and Councilor Lindell)

A Resolution Approving the Design and Installation Plan for Banners Supporting the Food Depot's Tenth Annual "Neighbor to Neighbor Fund Drive". (Jesse Guillen, Legislative Liaison; jbg Guillen@santafenm.gov, 955-6518)

Committee Review:

Introduced: 07/28/21

Quality of Life Committee: 08/04/21

Public Works and Utilities Committee: 08/09/21

Governing Body: 08/11/21

MOTION: Councilor Lindell moved, seconded by Councilor Abeyta, to approve the resolution as presented 8/11/2021 Governing Body



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
AUGUST 09, 2021 AT 5:00 PM
VIRTUAL MEETING

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- i. Request for Approval of Budget Adjustment Request (BAR) in the Amount of \$136,059 for the Dawson Park Project. (Melissa McDonald, Interim Parks Division Director, mamcdonald@santafenm.gov, 303-9502)

Committee Review:

Public Works & Utilities: 08/09/2021

Governing Body: 08/11/2021

MOTION: Councilor Lindell moved, seconded by Councilor Abeyta, to approve the budget adjustment resolution (BAR) as presented to forward o 8/11/2021 Governing Body

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- j. Request for Approval of Professional Services Agreement with AECOM Technical Services Inc. in the amount of \$1,069,436.23 including NMGRT to provide Engineering Design services to CIP #501 St. Michael's Drive – Rail Trail Underpass project. (Romella Glorioso-Moss, PW Project Administrator, rsglorioso-moss@santafenm.gov, 505-955-6623)

Committee Review:

PW&U Committee – 08/09/2021



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
AUGUST 09, 2021 AT 5:00 PM
VIRTUAL MEETING

Finance Committee – 08/16/2021
Governing Body – 08/25/2021

MOTION: Councilor Lindell moved, seconded by Councilor Abeyta, to approve the professional services agreement (PSA) as presented to forward to 8/16/2021 Finance Committee.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- k. Request Approval of Budget Adjustment Request (BAR) in the Amount of \$750,000 to Purchase a Plow and Sweeper to Maintain Cerrillos Road and St. Michael's Drive for which the City Assumed Maintenance Responsibilities in August 2021. (Thomas Martinez, Acting Streets Division Director, tamartinez@santafenm.gov, 955- 2006)

Committee Review:

Governing Body: 08/11/2021

MOTION: Councilor Lindell moved, seconded by Councilor Abeyta, to approve the budget adjustment resolution (BAR) as presented to forwards to 8/11/2021 Governing Body.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
AUGUST 09, 2021 AT 5:00 PM
VIRTUAL MEETING

8. ACTION ITEMS: DISCUSSION

- a. Approval of Two (2) Easement Agreements Between Santa Fe County and the City of Santa Fe; for Permanent Trail, Open Space and Flood Control Within a Portion of the Richards Avenue Extension Right-of-Way and for Photovoltaic Facilities for Buckman Booster Station #4. (Zoe Isaacson, Project Administrator, zrisaacson@santafenm.gov, 955-6853 and Caryn Grosse, Project Administrator, clgrosse@santafenm.gov, 955-5938)

Committee Review:

Public Works & Utilities Committee: 08/09/2021

Governing Body: 08/11/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the lease as presented to forward to 8/11/2021 Governing Body

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

9. EXECUTIVE SESSION

10. MATTERS FROM STAFF

11. MATTERS FROM THE COMMITTEE

12. MATTERS FROM THE CHAIR

13. NEXT MEETING: August 23 2021

14. ADJOURN



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
AUGUST 09, 2021 AT 5:00 PM
VIRTUAL MEETING

Liaison

Chair