



AGENDA

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
AUGUST 04, 2021
5:00 PM
ATTEND VIRTUALLY

SPECIAL PROCEDURES FOR QUALITY OF LIFE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, the Quality of Life Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **APPROVAL OF MINUTES**
 - a. Approval of the July 21, 2021 Quality of Life Committee Meeting Minutes.
6. **ACTION ITEMS: CONSENT**
 - a. Request for the Approval of Budget Amendment Resolution and Memorandum of Understanding (MOU)- Agreement between Santa Fe County and the City of Santa Fe for the Local DWI Grant Fund in the Total Amount of \$40,000. (Santa Fe County); (Thomas Grundler, Lieutenant: tjgrundler@santafenm.gov, 505-955-5359)

Committee Review:

Finance Committee: 08/02/2021

Quality of Life Committee: 08/04/2021

Governing Body Committee: 08/11/2021



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
AUGUST 04, 2021
5:00 PM
ATTEND VIRTUALLY

- b. Request for Approval of a Professional Services Agreement for a Total Amount of \$252,478.00 for a four (4) Year Sole Source contract to United Way of Central New Mexico to Operate a 2-1-1 Call Center in Santa Fe City and County. (Julie Sanchez, Youth and Family Service Division Director, jjsanchez@santafenm.gov; 505-955-6678)

Committee Review:

Finance Committee: 08/2/2021

Quality of Life Committee: 08/4/2021

Governing Body: 08/11/2021

- c. CONSIDERATION OF BILL NO. 2021-16. (Councilor Romero-Wirth and Councilor Garcia)

An Ordinance Relating to the Campaign Code; Amending Section 9-2.3 SFCC 1987 to Amend the Definition of a "Political Committee" to Include a Threshold Amount for Reporting Contributions; Amending Section 9-2.6 to Increase the Aggregate Expenditure Amount Requiring Reporting to Five Hundred Dollars and to Exempt Aggregate Contribution Amounts of Less Than Twenty-Five Dollars From Separate Reporting Requirements; Amending Section 9-2.7 to Make Necessary Changes Regarding References to a "Political Committee"; and Amending Section 9-2.11 to Exempt Aggregate Contribution Amounts of Less Than Twenty-Five Dollars From Separate Reporting Requirements. (Marcos Martinez, Senior Assistant City Attorney: mdmartinez@santafenm.gov, 955-6502)

Committee Review:

Introduced: 06/30/21

Governing Body (Request to Publish): 07/28/21

Finance Committee: 08/02/21

Quality of Life Committee: 08/4/21

Governing Body (Public Hearing): 08/25/21

- d. Request Approval of Amendment #2 to the 2019 Annual Action Plan, required by the U.S. Department of HUD that describes proposed uses of CARES Act funding in the amount of \$581,333. Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov, 505-303-9868 (remote phone). **Committee Review:**
Finance Committee 08/02/2021



City of Santa Fe

AGENDA

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
AUGUST 04, 2021
5:00 PM
ATTEND VIRTUALLY

Quality of Life Committee 08/04/2021
Public Works Committee 08/09/2021
Governing Body 08/11/2021

- e. Request for Approval of FY22 Police Vehicle Purchase Request in the Total Amount of \$1,155,371.32 for the vehicles, equipment, and labor costs associated with each vehicle. (Ben Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov, 505-955-5040)

Committee Review:

Finance Committee: 8/02/2021
Quality of Life Committee: 8/04/2021
Governing Body Committee: 8/11/2021

- f. CONSIDERATION OF RESOLUTION NO. 2021-___. (Councilor Rivera, Councilor Vigil Coppler, Councilor Romero-Wirth)
A Resolution Proclaiming Severe or Extreme Drought Conditions Exist in the City of Santa Fe; Imposing Fire Restrictions From August 11, 2021 to September 9, 2021; Restricting the Sale or Use of Fireworks Within the City of Santa Fe and Prohibiting Other Fire Hazard Activities. (Geronimo Griego, AIC Fire Marshal; gggriego@santafenm.gov, 955-3317)

Committee Review:

Introduced: 07/28/21
Quality of Life Committee: 08/04/21
Governing Body: 08/11/21

- g. CONSIDERATION OF RESOLUTION NO. 2021-___. (Councilor Cassutt and Councilor Lindell)
A Resolution Approving the Design and Installation Plan for Banners Supporting the Food Depot's Tenth Annual "Neighbor to Neighbor Fund Drive". (Jesse Guillen, Legislative Liaison; jbg Guillen@santafenm.gov, 955-6518)

Committee Review:

Introduced: 07/28/21
Quality of Life Committee: 08/04/21
Public Works and Utilities Committee: 08/09/21
Governing Body: 09/11/21



AGENDA

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
AUGUST 04, 2021
5:00 PM
ATTEND VIRTUALLY

- h. Request for Approval of Amendment No. 2 to Professional Services Agreement in the Amount of \$150,000.00 to Provide Services to Examine Internal Controls; REDW LLC.; (Alexis Lotero, Assistant Finance Director, aclotero@santafenm.gov, 955.6137)

Committee Review:

Finance Committee: 8/2/2021

Quality of Life Committee: 8/4/2021

Governing Body: 8/11/2021

7. PRESENTATIONS

- a. Wildfire Preparedness (Porfirio Chavarria, Wildland Urban Interface Specialist: pnychavarria@santafenm.gov, 505-955-3119; and Brian Williams, Emergency Management Specialist: bgwilliams@santafenm.gov, 505-955-6537)
- b. The Santa Fe Data Platform (Jennifer Faubion, Council Liaison: jrfaubion@santafenm.gov, 505-955-6033)

8. MATTERS FROM STAFF

9. MATTERS FROM THE COMMITTEE

10. MATTERS FROM THE CHAIR

11. NEXT MEETING: Wednesday, August 18, 2021

12. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
JULY 21, 2021
5:00 PM
VIRTUAL MEETING

1. **CALL TO ORDER**

Start Time: 5:01 PM

2. **ROLL CALL**

Members Present:

Councilor Jamie Cassutt
Councilor Michael Garcia
Councilor Chris Rivera
Councilor Renee Villarreal
Councilor Carol Romero-Wirth

Members Excused:

Others Attending:

Jennifer Faubion, Council Liaison
Jesse Guillen, Legislative Liaison
Kyra Ochoa, Community Services Department Director
Andrew Padilla, Chief of Police
Rich Brown, Attendee
Jason Kluck, Attendee

Emily Kaltenbach and Jon Mertz were also in attendance.

3. **APPROVAL OF AGENDA**

Item 6g was removed from the agenda by staff.

MOTION: Councilor Cassutt moved, seconded by Councilor Rivera, to approve the agenda as amended.

VOTE: The motion was approved on the following Roll Call vote:



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
JULY 21, 2021
5:00 PM
VIRTUAL MEETING

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

Councilor Garcia moved item 6d from the consent agenda to the discussion agenda in order to recuse himself due to a professional conflict of interest.

Councilor Villarreal moved item 6f from the consent agenda to the discussion agenda.

MOTION: Councilor Cassutt moved, seconded by Councilor Rivera, to approve the consent agenda as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

5. APPROVAL OF MINUTES

a. Approval of July 7, 2021 Quality of Life Committee Meeting Minutes.

MOTION: Councilor Villarreal moved, seconded by Councilor Garcia, to approve the minutes as presented.



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
JULY 21, 2021
5:00 PM
VIRTUAL MEETING

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

6. ACTION ITEMS: CONSENT

- a. Request for Approval of Amendment No. 1 to the Santa Fe Civic Housing Authority's Country Club Apartments Rehabilitation Project to Extend the Term of Performance through June 30, 2022. (Alexandra Ladd, Director of Office of Affordable Housing; agladd@santafenm.gov, 505-303-9868).

Committee Review:

Finance Committee: 07/19/2021

Quality of Life Committee: 07/21/2021

Public Works and Utilities Committee: 07/26/2021

Governing Body: 07/28/2021

MOTION: Councilor Cassutt moved, seconded by Councilor Rivera, to approve the item as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- b. Request for Approval of Contract Amendment No. 1 to the New Mexico Coalition to End Homelessness – Early Intervention Project Contract to Extend the Term of Performance through June 30, 2022 and Increase the Amount of Compensation by \$250,000 for a Total Contract Amount of



City of Santa Fe

MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
JULY 21, 2021
5:00 PM
VIRTUAL MEETING

\$430,000. (Alexandra Ladd, Director of Office of Affordable Housing; agladd@santafenm, 505-303-9868). **Committee Review:**
Finance Committee: 07/19/2021
Quality of Life Committee: 07/21/2021
Public Works and Utilities Committee: 07/26/2021
Governing Body: 07/28/2021

MOTION: Councilor Cassutt moved, seconded by Councilor Rivera, to approve the item as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- c. Request for Approval of Emergency Procurement of Consuelo's Place/NMCEH Midtown Shelter in the Amount of \$965,000 to Cover 12 Months of Operations through June 30, 2022. (Alexandra Ladd, Director of Office Of Affordable Housing; agladd@santafenm.gov, 505-303-9868) **Committee Review:**

Finance Committee: 07/19/2021
Quality of Life Committee: 07/21/2021
Public Works and Utilities Committee: 07/26/2021
Governing Body: 07/28/2021

MOTION: Councilor Cassutt moved, seconded by Councilor Rivera, to approve the item as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
JULY 21, 2021
5:00 PM
VIRTUAL MEETING

Against: None

Abstain: None

- d. Request for Approval of Fiscal Year 2022 Grant Contract in the Total Amount of \$81,902 for the Foster Grandparent and Retired Senior Volunteer Programs; Corporation for National and Community Service. (Anya Alarid, Volunteer Program Manager; aalarid@santafenm.gov, 955-4744)

Committee Review:

Finance Committee: 07/19/2021

Quality of Life: 07/21/2021

Governing Body: 07/28/2021

Councilor Garcia moved this item from the consent agenda to the discussion agenda in order to recuse himself due to a professional conflict of interest.

MOTION: Councilor Cassutt moved, seconded by Councilor Villarreal, to approve the grants as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Cassutt, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- e. CONSIDERATION OF RESOLUTION NO. 2021-____. (Councilwoman Villarreal)
A Resolution Authorizing the Sale and Consumption of Beer and Wine at the Montezuma Pocket Park for the Sky Railway Grand Opening on September 3 and 4, 2021, Pursuant to Section 23.6.2(A) SFCC 1987. (Geraldyn Cardenas, Assistant City Clerk: gfcardenas@santafenm.gov, 955-6519)

Committee Review:



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
JULY 21, 2021
5:00 PM
VIRTUAL MEETING

Introduced: 07/14/21
Finance Committee: 07/19/21
Quality of Life Committee: 07/21/21
Governing Body: 07/28/21

MOTION: Councilor Cassutt moved, seconded by Councilor Rivera, to approve the item as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

- f. CONSIDERATION OF RESOLUTION NO. 2021-___. (Councilor Lindell)
A Resolution Authorizing the Consumption of Alcohol During a Wine Tasting Event Produced by the Santa Fe Wine and Chile Fiesta, a Non-Profit Organization, on City Property During a Friday in September, for the Years 2021-2024, Pursuant to Subsection 23-6.2(C) SFCC 1987. (Jesse Guillen, Legislative Liaison: jbg Guillen@santafenm.gov, 955-6518)

Committee Review:

Introduced: 07/14/21
Finance Committee: 07/19/21
Quality of Life Committee: 07/21/21
Governing Body: 07/28/21

Amendment: remove Ft. Marcy from the agreement.

MOTION: Councilor Rivera moved, seconded by Councilor Villarreal, to approve the item as amended.

VOTE: The motion was approved on the following Roll Call vote:



MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
JULY 21, 2021
5:00 PM
VIRTUAL MEETING

For: Councilor Cassutt, Councilor Garcia, Councilor Rivera, Councilor Villarreal, Councilor Romero-Wirth

Against: None

Abstain: None

g. **Request to Publish Notice of Public Hearing on August 25, 2021.**

Consideration of Bill No. 2021-16. An Ordinance Relating to the Campaign Code; Amending Section 9-2.3 SFCC 1987 to Amend the Definition of a “Political Committee” to Include a Threshold Amount for Reporting Contributions; Amending Section 9-2.6 to Increase the Aggregate Expenditure Amount Requiring Reporting to Five Hundred Dollars and to Exempt Aggregate Contribution Amounts of Less Than Twenty-Five Dollars From Separate Reporting Requirements; Amending Section 9-2.7 to Make Necessary Changes Regarding References to a “Political Committee”; and Amending Section 9-2.11 to Exempt Aggregate Contribution Amounts of Less Than Twenty-Five Dollars From Separate Reporting Requirements. (Councilor Romero-Wirth and Councilor Garcia) (Marcos Martinez, Senior Assistant City Attorney: mdmartinez@santafenm.gov, 955-6502)

Committee Review:

Introduced: 06/30/21

Governing Body (Request to Publish): 07/28/21

Finance Committee: 08/02/21

Quality of Life Committee: 08/4/21

Governing Body (Public Hearing): 08/25/21

This item was removed from the agenda by staff.

7. PRESENTATION

a. Cannabis Industry Update

a. Drug Policy Alliance Study – (Kyra Ochoa, Community Health and Safety Department Director: krochoa@santafenm.gov, 505-955-6603; and Emily Kaltenbach, Drug Policy Alliance Member)



City of Santa Fe

MINUTES

REGULAR MEETING OF
THE QUALITY OF LIFE
COMMITTEE
JULY 21, 2021
5:00 PM
VIRTUAL MEETING

-
- b. City Permitting Issues – Noah Berke, Planning Manager: nlberke@santafenm.gov, 505-490-5930)
 - c. Entrepreneurial Opportunities – Rich Brown, Community Development Director: rdbrown@santafenm.gov, 505-955-6625; and Santa Fe Innovates)

- 8. **MATTERS FROM STAFF**
- 9. **MATTERS FROM THE COMMITTEE**
- 10. **MATTERS FROM THE CHAIR**
- 11. **NEXT MEETING: Wednesday, August 4, 2021**
- 12. **ADJOURN**

End Time: 7:24 PM

Liaison

Chair



City of Santa Fe, New Mexico

Memorandum

DATE: July 6, 2021

TO: Governing Body
Finance Committee
Quality of Life Committee
Public Safety Committee

VIA: Jarel LaPan Hill, City Manager
Mary McCoy, Finance Department Director
Fran Dunaway, Chief Procurement Officer
Andrew Padilla, Chief of Police *(7/7/21)*
Paul Joye, Deputy Chief of Police *7/6/21*
Anthony Tapia, Captain *7/6/21*

FROM: Thomas Grundler, Lieutenant *7-6-21*

ITEM AND ISSUE:

Request for the Approval of a Memorandum of Understanding (MOU) – Agreement between Santa Fe County and the City of Santa Fe for the Local DWI Grant Funds. There is no cost to the Santa Fe Police Department, and any costs and expenses associated with staffing DWI Checkpoints, Saturation Patrols, Shoulder Tap and Over Service Operations paid pursuant to this MOU/Agreement is reimbursed through the grant funding for a total of \$40,000 inclusive of inclusive of NMGRT. Term is 1 year. (Santa Fe County); (Thomas Grundler, tgrundler@santafenm.gov, ext. 5359)

BACKGROUND AND SUMMARY:

The attached MOU/Agreement is a renewal for the existing MOU/Agreement that is already in place. The Santa Fe Police Department continues its commitment to making Santa Fe safer and continuing with DWI enforcement efforts, by conducting operations focused on prevention/reduction of DWI incidents, over service and sales to minors.

CONTRACT NUMBER:

The FY22 Munis contract number is 3202808.

ACTION REQUESTED:

The Police Department respectfully requests your review and approval.



CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: Santa Fe County

Procurement Title: Local DWI Grant Fund Reimbursement

Procurement Method: State Price Agreement Cooperative Sole Source Other Grant Agreement

Exempt Request For Proposal (RFP) Invitation To Bid (ITB) Contract under 60K Contract over 60K


Department Requesting: Santa Fe Police Department Staff Name: Lieutenant Thomas Grundler


Procurement Requirements:

A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees. .

REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING*

YES	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved Procurement Checklist (by Purchasing)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Memo addressed to City Manager (under 60K) Committees/City Council (over 60K)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	State Price Agreement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	RFP
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Evaluation Committee Report
<input type="checkbox"/>	<input checked="" type="checkbox"/>	ITB
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bib Tab
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Quotes (3 valid current quotes)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cooperative Agreement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sole Source Request and Determination Form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Contractors Exempt Letter
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchasing Officers approval for exempt procurement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	BAR
<input type="checkbox"/>	<input checked="" type="checkbox"/>	FIR
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Executed Contract, Agreement or Amendment
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Current Business Registration and CRS numbers on contract or agreement
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Summary of Contracts and Agreements form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certificate of Insurance
<input type="checkbox"/>	<input checked="" type="checkbox"/>	All documentation presented to Committees
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other:

Thomas Grundler  Lieutenant 7/06/21
 Department Rep Printed Name (attesting that all information included) Title Date

Fran Dunaway  Purchasing Officer (attesting that all information is reviewed) Title Date
Fran Dunaway (Jul 12, 2021 09:30 MDT)

Include all other substantive documents and records of communication that pertain to the procurement and any resulting contract.

City of Santa Fe, New Mexico

memo

DATE: July 6, 2021

TO: Fran Dunaway, Chief Procurement Officer

FROM: AnnaMarie Bowen, Fiscal Administrator *AMB*

SUBJECT: Exemption Determination Request

Police Department respectfully request exempt determination to be approved by the City's CPO, Fran Dunaway. The Memo of Understanding PSA is between the Santa Fe County and City of Santa Fe Police Department for the Local DWI Grant Funding reimbursements.

City of Santa Fe follows the New Mexico State Procurement code.

State Procurement Exemption: 13-1-98-A – procurement of items of tangible personal property or services by a state agency or a local public body from a state agency, a local public body or external procurement unit except as otherwise provided in Sections 13-1-135 through 13-1-137 NMSA 1978;

Agency: Santa Fe County
Amount: No cost for City of Santa Fe – Grant Reimburse
Term: July 1, 2020 to June 30, 2021

Approved Exemption:


Fran Dunaway (Jul 12, 2021 10:30 MDT)

Fran Dunaway, Chief Procurement Officer



City of Santa Fe

Real Estate Summary of Contracts, Agreements, Amendments & Leases

Section to be completed by department

1. Munis Contract # 3020808

Contractor: Santa Fe County

Description: **Agreement (MOU) between Santa Fe County and the City of Santa Fe (SFPD) regarding the Local DWI Grant Funds. Reimbursements for DWI Enforcement Operations. (\$40,000 inclusive of GRT)**

Contract Agreement Lease / Rent Amendment

Term Start Date: 07/01/21 Term End Date: 06/30/22

Approved by Council Date: _____

Contract / Lease:

Amendment # _____ to the Original Contract / Lease # _____

Increase/(Decrease) Amount \$ _____

Extend Termination Date to: _____

Approved by Council Date: _____

Amendment is for:

2. **HISTORY of Contract, Amendments & Lease / Rent - Please Elaborate** (option: attach spreadsheet if multiple amendments)
MOU - Agreement for participant (MOU) City of Santa Fe (SFPD) regarding Local DWI Grant Funding Reimbursements.

3. Procurement History:

Fran Dunaway
Fran Dunaway (Jul 12, 2021 09:30 MDT)

Purchasing Officer Review:

Jul 12, 2021

Date:

Comment & Exceptions: Exemption: 13-1-98A entity to entity MOU

4. Funding Source:

Andy Hopkins
Andy Hopkins (Jul 9, 2021 15:34 MDT)

Budget Officer Approval:

Org / Object: 1000001/491010

Jul 9, 2021

Date:

Comment & Exceptions: Grants - MOU Agreement

Staff Contact who completed this form: AnnaMarie Bowen Phone # x5122

Email: acb Bowen@santafenm.gov

To be recorded by City Clerk:

Clerk # _____

Date of Execution: _____

**MEMORANDUM OF AGREEMENT
BETWEEN SANTA FE COUNTY AND
THE CITY OF SANTA FE
REGARDING USE OF DWI GRANT FUNDS**

THIS MEMORANDUM OF AGREEMENT (hereinafter "Agreement") is entered on this _____ day of _____ 2021, between Santa Fe County (hereinafter the "County"), a political subdivision of the state of New Mexico, and the City of Santa Fe, New Mexico (hereinafter the "City").

WHEREAS, driving while intoxicated (DWI) or driving under the influence of intoxicating drugs or alcohol (DUI) poses a serious risk to the public health, safety, and welfare of the citizens of the City and the County; and

WHEREAS, increasing law enforcement activities pertaining to the prevention of DWI and DUI is an evidence-based approach to reduce the incidents of DWI, alcohol involved crashes and alcohol related crash fatalities; and

WHEREAS, the County's anti-DWI program is the recipient of grant funds through the Local DWI Grant in FY 2022 to apply towards the operating costs of the Santa Fe County DWI Program; and

WHEREAS, the County wishes to transfer a portion of its DWI grant funds to the City for use by the City in conducting DWI Checkpoints, Saturation Patrols, Shoulder Tap, and Over Services Operations.

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES as follows:

1. DUTIES OF THE PARTIES

a. The County shall:

- 1) Serve as a fiscal agent for the expenditure of the Local DWI Grant funds identified in this Agreement.
- 2) Transfer and make available to the City on a reimbursement basis, \$40,000.00 for expenditure in FY 2022 to conduct DWI checkpoints, saturation patrols, shoulder tap and over service operations.
- 3) Reimburse the City for costs and expenses associated with staffing the above-described anti-DWI and anti-DUI operations. Reimbursement by the County shall be made within 30 days following receipt from the City of a statement or itemized invoice requesting reimbursement for costs incurred by the City.

b. The City shall:

- 1) Conduct operations and programs focused on or prevention or decrease of DWI, DUI, over service and sales to minors.
- 2) Provide a comprehensive report describing the anti-DWI and anti-DUI operations performed by the City with an invoice to the County every 30 days.
- 3) Attend court hearings for DWI or DUI offenders and testify as necessary for cases resulting from the anti-DWI and anti-DUI law enforcement activities described in this Agreement.

2. REIMBURSEMENT; COMPENSATION

Reimbursement by the County to the City for costs incurred for the purposes under this Agreement shall not exceed \$40,000.00, inclusive of NM GRT.

3. TERM

This Agreement shall be effective upon the date of last signature by the parties hereto (the Effective Date). The term of this Agreement is from the Effective Date to June 30, 2022, unless earlier terminated pursuant to paragraph 4 below.

4. TERMINATION

This Agreement may be terminated by either party upon delivery of a written notice to other party at least 30 days prior to the intended date of termination. By such termination, neither party may nullify nor void any obligations incurred prior to the date of termination. The County may not by such termination avoid its obligation to reimburse the City for costs to which the City was obligated prior to the termination date by the County. The City will request reimbursement for such costs in accordance with Paragraph 1.b.2) above.

5. LIABILITY

Neither party shall responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred by the parties in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, § 41-4-1, et seq., NMSA 1978.

6. AMENDMENT

This Agreement shall not be altered, changed or amended except by an instrument in writing executed by the parties.

7. APPROPRIATIONS

Performance of this Agreement by the County is contingent upon sufficient appropriations and authorization being made by the Legislature of the State of New Mexico and/or the Santa Fe County Board of County Commissioners. If sufficient appropriations and authorizations are not made, this Agreement shall terminate upon written notice being given by the County to the City. The County's decision as to whether sufficient appropriations are available shall be accepted by the City and shall be final.

8. GOVERNING LAW

This Agreement shall be governed by, and constructed in accordance with, the laws of the state of New Mexico.

9. ACCOUNTABILITY

During the term of this Agreement and for a period of three years thereafter, each of the parties will maintain accurate and complete records of all disbursements made and monies received by each under this Agreement; and, upon receipt of reasonable written request, each shall make such records available to the other party and to the public, including federal, state or local authority during regular business hours.

10. NO THIRD PARTY BENEFICIARIES

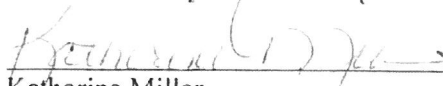
Nothing in this Agreement, express or implied, is intended to confer any rights, remedies, claims or interests upon a person not a party to this Agreement.

11. ENTIRE AGREEMENT

This Agreement represents the entire understanding between the City and County and supersedes any prior agreements or understandings with respect to the subject of this Agreement. No changes, amendments or alterations to this Agreement will be effective until in writing and signed by the parties.

IN WITNESS WHEREOF the parties have duly executed this Agreement as of the date of last date by the parties hereto.

SANTA FE COUNTY


Katherine Miller
Santa Fe County Manager


Date

Approved as to form:


Roberta D. Joe for G.S.S.

Gregory S. Shaffer
Santa Fe County Attorney

May 18, 2021

Date

Finance Division:



Yvonne S. Herrera
Finance Director

5/22/2021

Date

CITY OF SANTA FE

Jarel LaPan Hill
City Manager

Date

Attestation:

Yolanda Y. Vigil
City Clerk

Date

Approved as to form:

Erin K. McSherry
City Attorney

Date

Approved:

Mary McCoy, Director of Finance

Date

Business Unit No.

CITY OF SANTA FE:

ALAN WEBBER, MAYOR

ATTEST:

KRISTINE M. MIHELICIC, CITY CLERK

CITY ATTORNEY'S OFFICE:

Marcos Martinez
Marcos Martinez (Jul 2, 2021 13:27 MDT)

SENIOR ASSISTANT CITY ATTORNEY

APPROVED FOR BUDGET:

MARY MCCOY, FINANCE DIRECTOR

Signature: Alexis Lotero
Alexis Lotero (Jul 13, 2021 14:16 MDT)

Email: aclotero@santafenm.gov

ACTION SHEET
/ITEM FROM FINANCE COMMITTEE MEETING OF 08/02/21
FOR CITY COUNCIL MEETING OF 08/11/21

Request for the Approval of Budget Amendment Resolution and Memorandum of Understanding (MOU)- Agreement between Santa Fe County and the City of Santa Fe for the Local DWI Grant Fund in the Total Amount of \$40,000. (Santa Fe County); (Thomas Grundler, Lieutenant: tgrundler@santafenm.gov, 505-955-5359)

Committee	Review:
Finance Committee:	08/02/2021
Quality of Life Committee:	08/04/2021
Governing Body Committee: 08/11/2021	

FINANCE COMMITTEE ACTION:
Approved on Consent

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR ABEYTA	X		
COUNCILOR CASSUTT	X		
COUNCILOR LINDELL	X		
COUNCILOR ROMERO-WIRTH	X		
CHAIRPERSON VILLARREAL	X		

01/13/21



City of Santa Fe, New Mexico

Memorandum



DATE: July 7, 2021

TO: Alan Webber, Mayor and Governing Body
Quality of Life and Finance Committee

VIA: Mary McCoy, Finance Department Director
Fran Dunaway, Chief Procurement Officer
Kyra Ochoa, Community Health and Safety Department Director

FROM: Julie Sanchez, Youth and Family Services Division Director *jjs*


Kyra Ochoa (Jul 9, 2021 17:11 MDT)

ITEM AND ISSUE:

Request for approval of a professional services agreement for a total amount of \$252,478.00 for a four (4) year sole source contract to United Way of Central New Mexico to operate a 2-1-1 Call Center in Santa Fe City and County. (Julie Sanchez, Youth and Family Service Division Director, jjsanchez@santafenm.gov; 505-955-6678)

BACKGROUND AND SUMMARY:

CONNECT is a network of navigators at clinics, community service organizations and city and county programs that link people to the services and resources they need to address social determinants of health. The vision of CONNECT is for all residents of Santa Fe City and County, regardless of income, to have access to high-quality health care and are linked to the resources they need for health and well-being. The City of Santa Fe Community Services Department and Santa Fe County Community Services Department formalized their partnership on CONNECT, on November 10th, 2020 through City MOU #20-0629 or County Agreement No. 2020-0239-CSD/MM. Santa Fe County is currently the direct contractor with the CONNECT data system, Unite Us, and has invested over \$329,000.00 to start up, provide initial licensing, and fund ongoing support. While the City initially paid for licensing its grantees, due to the change in fee structure in which non-profits no longer need to pay the annual licensing fee, the County is now providing a majority of the backbone data system support.

There is no centralized phone number for people needing resources to call either in Santa Fe City or County. CONNECT links people to services and resources via an on-line platform used by navigators at community organizations throughout the City and County, however access to CONNECT is either through self-referrals via the City or County website or by locating a navigator in existing CONNECT network organizations. CONNECT lacks a centralized phone number to serve as the portal to the network for people who can't access the on-line self-referral option. 2-1-1 is a powerful brand, and information and referral tool used to connect people with resources and services.

By integrating 2-1-1 with CONNECT, people will have access to consistent, reliable, well-trained staff, appropriate wait- and response-time, an accurate and relevant database of services and contacts based on caller needs. This will promote seamless service access and delivery within the City and County. United Way of Central New Mexico provides operational support for 2-1-1 services in counties south of Santa Fe and has agreed to expand service to Santa Fe City and County.

PROCUREMENT METHOD:

On May 5, 2021 a sole source determination was granted. A professional services agreement will be executed by July 1, 2021.

CONTRACT NUMBER:

The FY22 Munis contract number is 3202820.

The contract will end June 30th 2025.

FUNDING SOURCE:

The funding source is:

Fund Name/Number: Comm Svs Admin/Fund 100

Munis Org Name/Number: Comm Svs Admin/1001001

Munis Object Name/Number: Grants and Services/510310

ACTION REQUESTED:

The Community Health and Safety Department and the Youth and Family Services Division respectfully request your review and approval.

CITY OF SANTA FE

PROFESSIONAL SERVICES CONTRACT

THIS AGREEMENT is made and entered into by and between the City of Santa Fe, New Mexico, hereinafter referred to as the “City,” and **UNITED WAY OF CENTRAL NEW MEXICO (UWCNM)**, hereinafter referred to as the “Contractor,” and is effective as of the date set forth below upon which it is executed by the Parties.

IT IS AGREED BETWEEN THE PARTIES:

1. Scope of Work.

A. The Contractor shall provide 2-1-1 call center services to serve the Santa Fe area, and offer the following:

- 1) Hire, onboard, train and supervise a CONNECT 2-1-1 Coordinator at 0.75 FTE (32 hours per week, including salary, benefits, taxes and fees) to field live calls maintaining the database, data reporting, and community outreach (including volunteer recruitment, training, and management); a preferred qualification is bilingual, English and Spanish.
- 2) The performance of all agents who staff the live phone line are consistently monitored for the quality of interactions and referrals; agents will be given feedback on their performance, and if needed coaching and guidance on how to improve.
- 3) Calls are regularly monitored for metrics such as wait time, call completion, average call time, etc., to determine whether improvement is needed.
- 4) Call and website volume and referral data are reported correctly and monitored for accuracy, and staff are given timely guidance and feedback to address issues or concerns.
- 5) Call metrics will be used to inform future staffing and hours for call center operations.
- 6) Callers who might benefit from warm hand-offs are transferred to appropriate resources such as CONNECT.
- 7) Provide resource data base, hardware, telephony and internet capabilities.
- 8) Use the Unite Us on-line referral management platform.
- 9) The coordinator will do all of the following depending on the caller’s level of need: 1) provide callers with resources 2) assist with enrolling in CONNECT using the on-line self-referral portal; 3) screen for unmet social determinants of health (SDOH) using the CONNECT networks screening and evaluation tools; and 4) enroll and refer using Unite Us to link callers to resources and services.
- 10) Attend meetings with City staff and community stakeholders, as needed.

Deliverables.

A. 2-1-1- Call Center staffed at 32 hours per week.

- B. Agent is available to respond to calls between the hours of 8:30 am to 4:30 pm Monday through Friday.
- C. Coordinator is trained to use the Unite Us on-line referral management system to screen for unmet social determinant of health needs using a screening tool determined by the City, make referrals, and/or assist callers to self-refer into CONNECT.
- D. After hours and on weekends, calls are addressed by UWCNM's call center's automated Interactive Voice Response (IVR) system. Voicemails are responded to by a live agent the next business day.
- E. Reports on call volume, wait time, call completion, average call time, resources provided, SDOH screens and referrals made in the Unite Us platform and other agreed upon metrics are submitted with invoices on a quarterly basis.

2. Compensation.

A. The City shall pay to the Contractor in full payment for services satisfactorily performed based upon DELIVERABLES, such compensation is not to (\$252,478.00) including gross receipts tax. **The total amount payable to the Contractor under this Agreement, including gross receipts tax and expenses, shall not exceed (\$252,478.00). This amount is a maximum and not a guarantee that the work assigned to be performed by Contractor under this Agreement shall equal the amount stated herein. The parties do not intend for the Contractor to continue to provide services without compensation when the total compensation amount is reached. Contractor is responsible for notifying the City when the services provided under this Agreement reach the total compensation amount. In no event will the Contractor be paid for services provided in excess of the total compensation amount without this Agreement being amended in writing prior to those services in excess of the total compensation amount being provided.**

1) The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work at the rate of (\$70,021.00) including gross receipts tax in (FY22).

2) The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work at the rate of (\$60,819.00) including gross receipts tax in (FY23).

3) The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work at the rate of (\$60,819.00) including gross receipts tax in (FY24).

4) The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work at the rate of (\$60,819.00) including gross receipts tax in (FY25).

B. Payment is subject to availability of funds pursuant to the Appropriations Paragraph set forth below and to any negotiations between the parties from year to year pursuant to Paragraph 1, Scope of Work, and to approval by the City. All invoices **MUST BE** received by the City no later than thirty (30) days after the termination of the Fiscal Year in which the services were delivered. Invoices received after such date **WILL NOT BE PAID.**

C. Contractor must submit a detailed statement accounting for all services performed and expenses incurred. If the City finds that the services are not acceptable, within thirty days after the date of receipt of written notice from the Contractor that payment is requested, it shall provide the Contractor a letter of exception explaining the defect or objection to the services, and outlining steps the Contractor may take to provide remedial action. Upon certification by the City that the services have been received and accepted, payment shall be tendered to the Contractor within thirty days after the date of acceptance. If payment is made by mail, the payment shall be deemed tendered on the date it is postmarked. However, the City shall not incur late charges, interest, or penalties for failure to make payment within the time specified herein.

3. Term.

THIS AGREEMENT SHALL NOT BECOME EFFECTIVE UNTIL APPROVED BY THE CITY. This Agreement shall terminate on **JUNE 30, 2025** unless terminated pursuant to paragraph 4 (Termination), or paragraph 5 (Appropriations). In accordance with Section 13-1-150 NMSA 1978, no contract term for a professional services contract, including extensions and renewals, shall exceed four years, except as set forth in Section 13-1-150 NMSA 1978.

4. Termination.

A. Termination. This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination. Except as otherwise allowed or provided under this Agreement, the City's sole liability upon such termination shall be to pay for acceptable work performed prior to the Contractor's receipt of the notice of termination, if the City is the terminating party, or the Contractor's sending of the notice of termination, if the Contractor is the terminating party; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Contractor shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Contractor if the Contractor becomes unable to perform the services contracted for, as determined by the City or if, during the term of this Agreement, the Contractor or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of City funds or due to the Appropriations paragraph herein. *THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE City's OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE CONTRACTOR'S DEFAULT/BREACH OF THIS AGREEMENT.*

B. Termination Management. Immediately upon receipt by either the City or the Contractor of notice of termination of this Agreement, the Contractor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the City; 2) comply with all directives issued by the City in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the City shall direct for the protection, preservation, retention or transfer of all property titled to the City and records generated under this Agreement. Any non-expendable personal property or equipment provided to or purchased by the Contractor with contract funds shall become property of the City upon termination and shall be submitted to the City as soon as practicable.

5. Appropriations.

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the City Council for the performance of this Agreement. If sufficient appropriations and authorization are not made by the City Council, this Agreement shall terminate immediately upon written notice being given by the City to the Contractor. The City's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. If the City proposes an amendment to the Agreement to unilaterally reduce funding, the Contractor shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

6. Status of Contractor.

The Contractor and its agents and employees are independent contractors performing professional services for the City and are not employees of the City. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of City vehicles, or any other benefits afforded to employees of the City as a result of this Agreement. The Contractor acknowledges that all sums received hereunder are reportable by the Contractor for tax purposes, including without limitation, self-employment and business income tax. The Contractor agrees not to purport to bind the City unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

7. Assignment.

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the City.

8. Subcontracting.

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the City. No such subcontract shall relieve the primary Contractor from its obligations and liabilities under this Agreement, nor shall any subcontract obligate direct payment from the City.

9. Release.

Final payment of the amounts due under this Agreement shall operate as a release of the City, its officers and employees from all liabilities, claims and obligations whatsoever arising from or under this Agreement.

10. Confidentiality.

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the City.

11. Product of Service -- Copyright.

All materials developed or acquired by the Contractor under this Agreement shall become the property of the City and shall be delivered to the City no later than the termination date of this Agreement. Nothing developed or produced, in whole or in part, by the Contractor under this

Agreement shall be the subject of an application for copyright or other claim of ownership by or on behalf of the Contractor.

12. Conflict of Interest; Governmental Conduct Act.

A. The Contractor represents and warrants that it presently has no interest and, during the term of this Agreement, shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement.

B. The Contractor further represents and warrants that it has complied with, and, during the term of this Agreement, will continue to comply with, and that this Agreement complies with all applicable provisions of the Governmental Conduct Act, Chapter 10, Article 16 NMSA 1978.

C. Contractor's representations and warranties in Paragraphs A and B of this Article 12 are material representations of fact upon which the City relied when this Agreement was entered into by the parties. Contractor shall provide immediate written notice to the City if, at any time during the term of this Agreement, Contractor learns that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances. If it is later determined that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances, in addition to other remedies available to the City and notwithstanding anything in the Agreement to the contrary, the City may immediately terminate the Agreement.

D. All terms defined in the Governmental Conduct Act have the same meaning in this section.

13. Amendment.

A. This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto and all other required signatories.

B. If the City proposes an amendment to the Agreement to unilaterally reduce funding due to budget or other considerations, the Contractor shall, within thirty (30) days of receipt of the proposed Amendment, have the option to terminate the Agreement, pursuant to the termination provisions as set forth in Article 4 herein, or to agree to the reduced funding.

14. Entire Agreement.

This Agreement, together with any other documents incorporated herein by reference and all related Exhibits and Schedules constitutes the sole and entire agreement of the Parties with respect to the subject matter of this Agreement, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to the subject matter. In the event of any inconsistency between the statements in the body of this Agreement, and the related Exhibits and Schedules, the statements in the body of this Agreement shall control.

15. Penalties for violation of law.

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

16. Equal Opportunity Compliance.

The Contractor agrees to abide by all federal and state laws and rules and regulations, and Santa Fe City Code, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Contractor assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

17. Applicable Law.

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with Section 38-3-1 (G) NMSA 1978. By execution of this Agreement, Contractor acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement.

18. Workers Compensation.

The Contractor agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the Contractor fails to comply with the Workers Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the City.

19. Professional Liability Insurance.

Contractor shall maintain professional liability insurance throughout the term of this Agreement providing a minimum coverage in the amount required under the New Mexico Tort Claims Act. The Contractor shall furnish the City with proof of insurance of Contractor's compliance with the provisions of this section as a condition prior to performing services under this Agreement.

20. Other Insurance

If the services contemplated under this Agreement will be performed on or in City facilities or property, Contractor shall maintain in force during the entire term of this Agreement, the following insurance coverage(s), naming the City as additional insured.

A. Commercial General Liability insurance shall be written on an occurrence basis and be a broad as ISO Form CG 00 01 with limits not less than \$2,000,000 per occurrence and \$2,000,000 in the aggregate for claims against bodily injury, personal and advertising injury, and property damage. Said policy shall include broad form Contractual Liability coverage and be

endorsed to name the City of Santa Fe their officials, officers, employees, and agents as additional insureds.

B. Business Automobile Liability insurance for all owned, non-owned automobiles, with a combined single limit not less than \$1,000,000 per accident.

C. Broader Coverage and Limits. The insurance requirements under this Agreement shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the Named Insured. It is agreed that these insurance requirements shall not in any way act to reduce coverage that is broader or that includes higher limits than the minimums required herein. No representation is made that the minimum insurance requirements of this Agreement are sufficient to cover the obligations of Contractor hereunder.

D. Contractor shall maintain the above insurance for the term of this Agreement and name the City as an additional insured and provide for 30 days cancellation notice on any Certificate of Insurance form furnished by Contractor. Such certificate shall also specifically state the coverage provided under the policy is primary over any other valid and collectible insurance and provide a waiver of subrogation.

21. Records and Financial Audit.

The Contractor shall maintain detailed time and expenditure records that indicate the date; time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by the City. The City shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the City to recover excessive or illegal payments

22. Indemnification.

The Contractor shall defend, indemnify and hold harmless the City from all actions, proceeding, claims, demands, costs, damages, attorneys' fees and all other liabilities and expenses of any kind from any source which may arise out of the performance of this Agreement, caused by the negligent act or failure to act of the Contractor, its officers, employees, servants, subcontractors or agents, or if caused by the actions of any client of the Contractor resulting in injury or damage to persons or property during the time when the Contractor or any officer, agent, employee, servant or subcontractor thereof has or is performing services pursuant to this Agreement. In the event that any action, suit or proceeding related to the services performed by the Contractor or any officer, agent, employee, servant or subcontractor under this Agreement is brought against the Contractor, the Contractor shall, as soon as practicable but no later than two (2) days after it receives notice thereof, notify the legal counsel of the City.

23. New Mexico Tort Claims Act

Any liability incurred by the City of Santa Fe in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any

limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act.

24. Invalid Term or Condition.

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

25. Enforcement of Agreement.

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

26. Notices.

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To the City: [Julie Sanchez, jjsanchez@santafenm.gov Youth and Family Services Division, Po Box 909, Santa Fe NM 87504,].

To the Contractor: [UNITED WAY OF CENTRAL NEW MEXICO, 2340 Alamo Ave SE Ste. 200, Albuquerque, NM 87106 Rodney.Prunty@uwcnm.org].

27. Authority.

If Contractor is other than a natural person, the individual(s) signing this Agreement on behalf of Contractor represents and warrants that he or she has the power and authority to bind Contractor, and that no further action, resolution, or approval from Contractor is necessary to enter into a binding contract.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date of the signature by the required approval authorities below.

CITY OF SANTA FE:

CONTRACTOR:

United Way of Central New Mexico



ALAN WEBBER, MAYOR

NAME

President & CEO

DATE: _____

TITLE

DATE: 7/7/21

CRS# _____

Registration# 230339

**MEMORANDUM OF AGREEMENT
BETWEEN SANTA FE COUNTY AND THE CITY OF SANTA FE
REGARDING "CONNECT", AN ACCOUNTABLE HEALTH COMMUNITY**

THIS MEMORANDUM OF AGREEMENT is entered into on this 10th day of November, 2020, by and between the CITY OF SANTA FE, a municipal corporation ("CITY"), and SANTA FE COUNTY, a political subdivision of the state of New Mexico ("COUNTY").

RECITALS

WHEREAS, the City of Santa Fe and Santa Fe County Community Services Departments share a common vision of connecting all residents of the City and County, especially the most in need, with the resources key to improving health and wellbeing; and

WHEREAS, a quality health and wellbeing system promotes a healthy community by improving the health of populations, improving the patient system of care, and reducing the per capita cost of health care, and no single government or non-government entity is accountable for achieving a healthy community;¹ and

WHEREAS, the City and Santa Fe County are dedicated to achieving a healthy community by promoting an Accountable Health Community model, which is a structured, cross-sectoral alliance of healthcare, public health, social services and other organizations that plan and implement strategies to improve population health and health equity for all its residents; and

WHEREAS, the model is designed to strategically leverage resources across sectors, presenting opportunities to improve population health, reduce costs, and enhance access to and quality of care;² and

WHEREAS, the City and the County define population health as the health outcomes of all people in Santa Fe County and recognize that population health outcomes are the product of multiple *determinants* of health, including policies, clinical and public health care, genetics, behaviors (e.g., smoking, diet, and treatment adherence), social factors (e.g., housing, employment, education, and poverty), environmental factors (e.g., occupational, food, and water safety), and the distribution of disparities in the population;³ and

WHEREAS, the City and the County's governing bodies endorse the Accountable Health Community model and seek to improve health, improve behavioral health, improve safety, and promote more equitable access to opportunities for realizing the full potential of all people in Santa Fe County; and

¹ Institute for Healthcare Improvement, Triple Aim: <http://www.ihf.org/Engage/Initiatives/TripleAim/Pages/default.aspx>.

² Prevention Institute, Accountable Communities for Health: <https://www.preventioninstitute.org/projects/accountable-communities-health-ach>

³ Association of State and Territorial Health Organizations: <https://www.astho.org/Health-Systems-Transformation/Medicaid-and-Public-Health-Partnerships/Learning-Series/Public-Health-and-Population-Health-101/>

WHEREAS, the City's Community Services Department provides and coordinates services with Santa Fe County's Community Services Department, and both coordinate with state and other partners to address the determinants of health in order to promote a healthy community; and

WHEREAS, the County's and the City's Community Services Departments have both embarked on creating a single network of providers connected by "navigators", professionals who screen for social needs which impact health and wellbeing including access to housing, food, transportation, utilities, and interpersonal safety and who work to connect clients with needed resources; and

WHEREAS, a key feature of creating this network of better-connected health and human services providers in the community is to connect residents with needed resources; and

WHEREAS, there exists a need for a common tool whereby aggregate data on those residents screened and navigated through the health and human services system and the activities of those agencies serving them can be tracked to establish the scope of social needs and impact of services rendered to mitigate those needs; and

WHEREAS, the City of Santa Fe Community Services Department, via its Human Services Committee, Children and Youth Commission, and other City of Santa Fe funding boards, contracts with many of the same providers with which Santa Fe County contracts in order to provide both safety net and navigation services; and

WHEREAS, both departments seek to create a better-connected network of health and human service providers in Santa Fe so that residents can access resources such as housing, food, transportation, utilities, interpersonal safety, education, childcare and employment; and

WHEREAS, both departments envision the network they create in Santa Fe County growing throughout the state and acting as a model for other communities in New Mexico seeking to improve the health and wellbeing of their residents; and

WHEREAS, the City and Santa Fe County desire to formalize an agreement to effect a coordinated network of health and human services providers providing "navigation" to residents of the City and County, the purpose of which is to help residents access resources related to health care, housing, food, transportation, utilities, interpersonal safety, and other social determinants of health to be known as "Connect"; and

WHEREAS, the City and County desire to name this network "Connect".

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES:

1. PURPOSE. The City of Santa Fe Community Services Department and the Santa Fe County Community Services Department (collectively the "Departments") agree to jointly create and support Connect, the network of health and human services providers who collectively serve the most vulnerable people in the City and County with a goal of enacting a model of care coordination that may be supported by state, federal, and private funders and replicated statewide.

2. **SCOPE.** The Departments agree to coordinate on: 1) collecting data via the same tool, a software system to assess the aggregate number of residents served by internal programs and community partner grantees and the impact of navigation and referrals on health outcomes, as well as which social needs go unmet in the County; 2) a communication strategy about Connect for the navigator network, funded agencies, current and potential partners, and the public; 3) strategies for growing the network and developing state and other funding sources for Connect.

3. **TERM.** This Memorandum of Agreement (“Agreement”) shall remain in effect until terminated by either party pursuant to Article 4 below.

4. **TERMINATION.** This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least 30 days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination.

5. **LIABILITY.** Each party shall be solely responsible for fiscal or other sanctions occasioned as a result of its own violation of requirements applicable to the performance of this Agreement.

6. **NEW MEXICO TORT CLAIMS ACT.** Any liability incurred by the City or the County in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City and the County and their “public employees” as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act.

7. **THIRD PARTY BENEFICIARIES.** By entering into this Agreement, the parties do not intend to create any right, title or interest in or for the benefit of any person other than the City and the County. No person shall claim any right, title or interest under this Agreement or seek to enforce this Agreement as a third party beneficiary of this Agreement.

8. **ASSIGNMENT.** Neither the City nor the County shall assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the other party.

9. **AMENDMENT.** This Agreement shall not be altered, changed, or amended except by instrument in writing.

IN WITNESS WHEREOF, the parties set their hands.

CITY OF SANTA FE:



ALAN M. WEBBER, MAYOR

Nov 17, 2020

DATE

ATTEST:

Yolanda Y. Nigie
YOLANDA Y. NIGIE
CITY CLERK

11-17-2020
DATE

GB Mtg 11/10/2020 GC
GC

CITY ATTORNEY'S OFFICE:

Marcos Martinez
Marcos Martinez | Jun 8, 2020 09:04 AM
SENIOR
ASSISTANT
CITY ATTORNEY

Jun 8, 2020
DATE

APPROVED FOR FINANCES:

Mary McCoy
MARY M. MCCOY
FINANCE DIRECTOR

Nov 17, 2020
DATE

SANTA FE COUNTY:

Katherine Miller
Katherine Miller
Santa Fe County Manager

5.28.2020
Date

Approved as to form:

Roberta D. Joe for G.S.S.
Gregory S. Shaffer
Santa Fe County Attorney

May 26, 2020
Date

Finance Department:

Yvonne S. Herrera
Yvonne S. Herrera
Finance Director

5/27/2020
Date



City of Santa Fe, New Mexico



SOLE SOURCE REQUEST AND DETERMINATION FORM

This sole source request form **must** be submitted to the City of Santa, Purchasing Division for authorization, determination and processing by the Chief Procurement Officer (CPO).

Please ensure to complete this form in its entirety - () must be completed.*

*Date: 5/3/2021

*Prepared By: Elizabeth Peterson

*Title: Children and Youth Program Manager

*Vendor Name: United Way of Central New Mexico

*Address: 2340 Alamo Ave SE

*City: Albuquerque

*State: NM

*Zip Code: 87106

*Description of Goods/Service to be procured: 2-1-1 Call Center for CONNECT

*Estimated Cost: \$252,478.00

Term of Contract: One (1) to Four (4) year from award 4 year award

*Sole Source Request Justification Questions 1-3.

1. Explain the purpose/need of purchase. Ensure to include a thorough scope of work for the services, construction or items of tangible personal property (if this is an amendment request to an existing contract, attach current contract).

There is no centralized phone number for people needing resources to call either in Santa Fe City or County. CONNECT links people to services and resources via an on-line platform used by navigators at community organizations throughout the City and County, however access to CONNECT is either through self-referrals via the City or County website or by locating a navigator in existing CONNECT network organizations. CONNECT lacks a centralized phone number to serve as the portal to the network for people who can't access the on-line self-referral option. 2-1-1 is a powerful brand and information and referral tool used to connect people with resources and services.

By integrating 2-1-1 with CONNECT, people will have access to consistent, reliable, well-trained staff, appropriate wait- and response-time, an accurate and relevant database of services and contacts based on caller needs. This will promote seamless service access and delivery within the City and County. United Way of Central New Mexico provides operational support for 2-1-1 services in counties south of Santa Fe and has agreed to expand service to Santa Fe City and County.



City of Santa Fe, New Mexico

2. Provide a detailed explanation of the criteria developed and specified by the department as necessary to perform and/or fulfill the contract.

The contractor has affirmed sole source for the services, construction or items of tangible personal property (*Attach memo from vendor*). Provide documentation of due diligence for other possible vendors/contractors to provide the requested services/goods proved unsuccessful; or

Other: explanation of the reasons, qualifications, proprietary rights or unique capabilities (*unique and how this uniqueness is substantially related to the intended purpose of the contract*) of the prospective contractor that makes the prospective contractor *the one source* capable of providing the required professional service, service, construction or item(s) of tangible personal property. (Please do not state the source is the “best” source or the “least costly” source. Those factors do not justify a “sole source.”) *Unique and how this uniqueness is substantially related to the intended purpose of the contract.*

3. Explain why other similar professional services, services, construction or item(s) of tangible personal property *cannot* meet the intended purpose of the contract.

There are no other call centers in our geographic area that can offer this type of service.



City of Santa Fe, New Mexico



***Approvals:**

Based on the above facts, the City of Santa Fe Purchasing Officer has made the determination that the justification for a Sole Source procurement is in accordance with the State Procurement Code, Section 13-1-126 Sole source procurement., NMSA 1978 and shall be posted for a 30-day period prior to award.



Fran Dunaway (May 5, 2021 9:04 MDT)

May 5, 2021

Fran Dunaway, CPO
Purchasing Officer for the
City of Santa Fe

Date

Pursuant to the State Procurement Code, Section 13-1-126 Sole source procurement., NMSA 1978, the 30-day posting period of the Notice of Intent to Award this Sole Source request was met and no obligation to the award to the above referenced contractor were received. *This Sole Source determination will be valid for a period of one (1) year from the date of the award.*



Fran Dunaway (Jul 15, 2021 9:52 MDT)

Jul 15, 2021

Fran Dunaway, CPO
Purchasing Officer for the
City of Santa Fe

Date

***Required Attachments:**

- *Letter from Contractor acknowledging they are the only source (on their business letterhead and signed by the head of business or financial operations),***
- *Quote from sole source Contractor***
- *Agenda Item to be presented to City Council if over \$60,000 for Professional Services and \$60,000 for Goods and Non-Professional Services***

United Way
of Central New Mexico



2340 Alamo Ave. SE, 2nd Floor
Albuquerque, NM 87106
Phone (505) 247-3671
Fax (505) 242-3576

www.uwcnm.org
LIVE UNITED™
HELPING OTHERS SINCE 1934

Thank you for your interest in United Way of Central New Mexico 211!

211 is a community referral service that connects community members with needed human and social services. For more than 20 years, United Way of Central New Mexico and 211 have provided connections to local resources within the Central New Mexico area. The 211 service is provided through the United Way of Central New Mexico. As it has been developed and delivered by United Way of Central New Mexico, we are the sole vendor/supplier/distributor/provider of our service.

This letter is to confirm that United Way of Central New Mexico's 211 is a sole source product created and performed exclusively by United Way of Central New Mexico, 2340 Alamo Ave SE Ste. 200, Albuquerque, NM 87106. If you have any questions, please feel free to call us at (505) 247-3671.

A handwritten signature in black ink that reads "William Newell". The signature is written in a cursive style.

William Newell
Chief Financial Officer
United Way of Central New Mexico



City of Santa Fe

Treasury Department
200 Lincoln Ave.
Santa Fe, New Mexico 87504-0909
505-955-6551

BUSINESS REGISTRATION

Business Name: UNITED WAY OF CENTRAL NEW MEXICO, INC.
DBA: UNITED WAY OF CENTRAL NEW MEXICO

Business Location: 2340 ALAMO AVE NE
ALBUQUERQUE, NM 87106

Owner: William Newell

License Number: 230339

Issued Date: May 07, 2021

Expiration Date: May 07, 2022

Description: NON-PROFIT

License Type: Business License - Renewable

Classification: Out of Jurisdiction Business License

Fees Paid: \$10.00

UNITED WAY OF CENTRAL NEW MEXICO, INC.
2340 ALAMO AVE NE 200
ALBUQUERQUE, NM 87106

THIS IS NOT A CONSTRUCTION PERMIT OR SIGN PERMIT. APPROPRIATE PERMITS MUST BE OBTAINED FROM THE CITY OF SANTA FE BUILDING PERMIT DIVISION PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION OR THE INSTALLATION OF ANY EXTERIOR SIGN.

THIS REGISTRATION/LICENSE IS NOT TRANSFERRABLE TO OTHER BUSINESSES OR PREMISES.

TO BE POSTED IN A CONSPICUOUS PLACE



City of Santa Fe

Real Estate Summary of Contracts, Agreements, Amendments & Leases

Section to be completed by department

1. Munis Contract # 3202820

Contractor: United Way of Northern New Mexico

Description: 2-1-1 Call Center operations

Contract Agreement Lease / Rent Amendment

Term Start Date: July 1, 2021 Term End Date: June 30, 2025

Approved by Council Date: _____

Contract / Lease: 2-1-1 Call Center

Amendment # _____ to the Original Contract / Lease # _____

Increase/(Decrease) Amount \$ n/a

Extend Termination Date to: n/a

Approved by Council Date: _____

Amendment is for:

2. **HISTORY of Contract, Amendments & Lease / Rent - Please Elaborate** (option: attach spreadsheet if multiple amendments)

3. **Procurement History:** Sole Source

Fran Doherty
Fran Doherty (Jul 15, 2021 9:52 MDT)

Jul 15, 2021

Purchasing Officer Review: _____ Date: _____

Comment & Exceptions: _____

4. **Funding Source:** COMM. SERVICES ADMIN FUND 100

Org / Object: 1001001.510310

Andy Hopkins
Andy Hopkins (Jul 12, 2021 16:49 MDT)

Jul 12, 2021

Budget Officer Approval: _____ Date: _____

Comment & Exceptions: SOLE SOURCE PROCUREMENT

Staff Contact who completed this form: Julie Sanchez Phone # 505-955-6678

Email: jjsanchez@santafenm.gov

To be recorded by City Clerk:

Clerk # _____

Date of Execution: _____



CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: UNITED WAY OF CENTRAL NEW MEXICO

Procurement Title: 2-1-1 Call Center

Procurement Method: State Price Agreement Cooperative Sole Source Other

Exempt Request For Proposal (RFP) Invitation To Bid (ITB) Contract under 60K Contract over 60K

Department Requesting: Community Health and Safety Department Staff Name Julie Sanchez

Procurement Requirements:

A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees. .

REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING*

YES	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved Procurement Checklist (by Purchasing)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Memo addressed to City Manager (under 60K) Committees/City Council (over 60K)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	State Price Agreement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	RFP
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Evaluation Committee Report
<input type="checkbox"/>	<input checked="" type="checkbox"/>	ITB
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bib Tab
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Quotes (3 valid current quotes)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cooperative Agreement
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sole Source Request and Determination Form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Contractors Exempt Letter
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Purchasing Officers approval for exempt procurement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	BAR
<input type="checkbox"/>	<input checked="" type="checkbox"/>	FIR
<input type="checkbox"/>	<input type="checkbox"/>	Executed Contract, Agreement or Amendment
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Current Business Registration and CRS numbers on contract or agreement
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Summary of Contracts and Agreements form
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certificate of Insurance
<input checked="" type="checkbox"/>	<input type="checkbox"/>	All documentation presented to Committees
<input type="checkbox"/>	<input type="checkbox"/>	Other: _____

Julie Sanchez Children and Family Services Division Director 7/7/2021

Department Rep Printed Name (attesting that all information included) Title Date

Fran Dunaway Chief Procurement Officer Jul 15, 2021

Purchasing Officer (attesting that all information is reviewed) Title Date

Include all other substantive documents and records of communication that pertain to the procurement and any resulting contract.

*

ACTION SHEET
/ITEM FROM FINANCE COMMITTEE MEETING OF 08/02/21
FOR CITY COUNCIL MEETING OF 08/11/21

Request for Approval of a Professional Services Agreement for a Total Amount of \$252,478.00 for a four (4) Year Sole Source contract to United Way of Central New Mexico to Operate a 2-1-1 Call Center in Santa Fe City and County. (Julie Sanchez, Youth and Family Service Division Director, jjssanchez@santafenm.gov; 505-955-6678)

Committee		Review:
Finance	Committee:	08/2/2021
Quality of Life	Committee:	08/4/2021
Governing Body: 08/11/2021		

FINANCE COMMITTEE ACTION:

Approved on Discussion

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR ABEYTA	X		
COUNCILOR CASSUTT	X		
COUNCILOR LINDELL	X		
COUNCILOR ROMERO-WIRTH	X		
CHAIRPERSON VILLARREAL	X		

01/13/21




City of Santa Fe New Mexico

Memorandum



Date: July 16, 2021

To: Quality of Life Committee, Finance Committee, and Governing Body

From: Marcos D. Martinez, Senior Assistant City Attorney 

RE: Political Committees and Campaign Spending Bill

EXECUTIVE SUMMARY:

The Bill makes the following changes to four sections of the Campaign Code, SFCC 1987 Section 9-2:

1. Amends the definition of “political committee” to include the requirement that an entity has expended \$5,000 or more during a single election to trigger PAC reporting requirements;
2. Increases the aggregate expenditure amount limit for Independent Sponsored Campaign Contributions from \$250 to \$500;
3. Requires separate reporting of contributions only after contributions exceed \$25 from a contributor;
4. Strikes the requirements to include specific information regarding contributions and expenditures in Section 9-2.6(C) and (D); and
5. Clarifies when a political committee files a statement of organization with the City Clerk.

BACKGROUND:

The proposed changes to this Ordinance would make the City’s expenditure threshold for political committees the same as the State’s threshold for political committees. NMSA 1978, sec. 1-19-26(Q). Additionally, the bill proposes to raise the threshold for independent sponsored campaign contributions from \$250 to \$500. Although the State’s limit for similar independent expenditures is set at \$1000, the ECRB recommended a lower threshold. Finally, donors who make small contributions, under \$25, would not have to separately report their contributions. Together, these changes reduce the reporting requirements of individuals who, and entities that support or oppose candidates and ballot measures.

ACTION REQUESTED:

Approve the Bill as presented.

ATTACHMENTS:

Bill
Fiscal Impact Report

[bracketed material] = delete

underscored material = new

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CITY OF SANTA FE, NEW MEXICO

BILL NO. 2021-16

INTRODUCED BY:

Councilor Carol Romero-Wirth

Councilor Michael J. Garcia

AN ORDINANCE

RELATING TO THE CAMPAIGN CODE; AMENDING SECTION 9-2.3 SFCC 1987 TO AMEND THE DEFINITION OF A “POLITICAL COMMITTEE” TO INCLUDE A THRESHOLD AMOUNT FOR REPORTING CONTRIBUTIONS; AMENDING SECTION 9-2.6 TO INCREASE THE AGGREGATE EXPENDITURE AMOUNT REQUIRING REPORTING TO FIVE HUNDRED DOLLARS AND TO EXEMPT AGGREGATE CONTRIBUTION AMOUNTS OF LESS THAN TWENTY-FIVE DOLLARS FROM SEPARATE REPORTING REQUIREMENTS; AMENDING SECTION 9-2.7 TO MAKE NECESSARY CHANGES REGARDING REFERENCES TO A “POLITICAL COMMITTEE”; AND AMENDING SECTION 9-2.11 TO EXEMPT AGGREGATE CONTRIBUTION AMOUNTS OF LESS THAN TWENTY-FIVE DOLLARS FROM SEPARATE REPORTING REQUIREMENTS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:

Section 1. Section 9-2.3 SFCC 1987 (being Ord. No. 1998-41, § 3, as amended) is amended to read:

1 **9-2.3 Definitions.**

2 As used in the Campaign Code:

3 A. *Anonymous contribution* means a contribution for which any of the information
4 required to be recorded or reported by the Campaign Code is unknown to the persons who are
5 required to record or report it.

6 B. *Ballot proposition* means any measure, amendment or other question submitted to,
7 or proposed for submission to, a popular vote at a Santa Fe election

8 C. *Campaign depository* means a bank, mutual savings bank, savings and loan
9 association or credit union doing business in this state under which a campaign account or accounts
10 are maintained.

11 D. *Campaign finance statement* means a report of all contributions received and
12 expenditures made according to a form prescribed by the city clerk which, when completed and
13 filed, provides the information required in the sections to follow.

14 E. *Campaign materials* means any published communication, electronic or otherwise,
15 disseminated to more than one hundred (100) persons that either supports the election or defeat of
16 any identifiable candidate or candidates or supports the approval or defeat of a ballot proposal,
17 other than communications to, or editorials, reports, or commentary by news media.

18 F. *Campaign treasurer and deputy campaign treasurer* means the individual who is
19 responsible for keeping the financial records of the political committee or candidate (the candidate
20 may be their own campaign treasurer or deputy campaign treasurer).

21 G. *Candidate* means any individual who seeks election to a Santa Fe municipal office.

22 An individual shall be a candidate when they:

23 (1) Announce publicly;

24 (2) File for office;

25 (3) When contributions are accepted or expenditures made; or

1 (4) Any activity is held to promote an election campaign of an individual if
2 that activity is endorsed or supported by that person or if the benefits of such activity are
3 later accepted by such person.

4 H. *Charity* means an organization that is exempted from federal taxation by Title 26
5 United States Code, section 501(c)(3).

6 I. *Contribution* means a loan, loan guarantee, gift, advance, pledge, contract,
7 agreement or promise of money or anything of value or other obligation, whether or not these items
8 are legally enforceable, made directly or indirectly, to a candidate or political committee, or to a
9 person obligated to file a report under Subsection 9-2.6 SFCC 1987, for the purpose of supporting
10 the election or defeat of any identifiable candidate or the approval or defeat of a ballot proposition.

11 (1) The term "contribution" includes:

12 (a) The transfer of funds or anything of value between political
13 committees

14 (b) The transfer of anything of value for less than full consideration;

15 (c) Interest, dividends or other income derived from the investment
16 of campaign funds;

17 (d) The payment for the services of an individual serving on behalf of
18 a candidate or political committee, which payments are made by a third party;

19 (e) The purchase of tickets for fundraising events such as dinners,
20 rallies, raffles, etc. and the proceeds of collections at fundraising events; and

21 (f) A coordinated expenditure.

22 (2) The term "contribution" does not include a volunteer's personal services
23 provided without compensation or the travel or personal expenses of such a campaign
24 worker.

25 J. *Contributor* means:

1 (1) *Individual contributor* means an individual who makes a contribution
2 from their personal assets which are not those of a business, corporation, partnership, labor
3 organization, unincorporated association or political committee.

4 (2) *Business or organizational contributor* means an individual who uses the
5 assets of a business, corporation, partnership, labor organization, unincorporated
6 association or political committee as a contribution, or any business, corporation,
7 partnership, labor organization, unincorporated association or political committee which
8 makes a contribution.

9 K. *Coordinated expenditure* means an expenditure made:

10 (1) By an individual or entity other than a candidate or the candidate's
11 political committee; and

12 (2) In cooperation, consultation or concert with, or at the request or suggestion
13 of, a candidate, his/her representatives or agents or the candidate's political committee,
14 including but not limited to, the following examples in 9-2.3(K)(2)(a)-(d):

15 (a) There has been substantial discussion between the individual or
16 entity making the expenditure and the candidate, candidate's political committee,
17 or his/her representatives or agents. Substantial discussion includes, but is not
18 limited to, an exchange of campaign strategies, polling information, voter lists or
19 any other similar information that would facilitate the election or defeat of a
20 candidate.

21 (b) An entity making the expenditure is directly or indirectly formed
22 or established by or at the request or suggestion of, or with the encouragement of
23 the candidate, candidate's political committee, or his/her representatives or agents;

24 (c) The candidate, candidate's political committee or his/her
25 representatives or agents has solicited funds or engaged in other fundraising

1 activities on behalf of the person or entity making the expenditure during the
2 twelve-month (12) period preceding the date of the expenditure. Fundraising
3 activities include, but are not limited to, exchanging names of potential donors or
4 other lists to be used in engaging in fundraising activity, regardless of whether or
5 not the individual or entity pays fair market value for the names or lists provided;
6 or being a featured guest or speaker at a fundraising event for the benefit of the
7 entity making the expenditure.

8 (d) If the individual or entity making the expenditure has employed,
9 has in a leadership position, or has accepted a donation of the campaign related
10 professional services of any person, who, during the twelve-month (12) period
11 preceding the date of the expenditure, has been an employee of, has advised, or
12 provided or is providing services to the candidate or candidate's political
13 committee. These services include, but are not limited to, any services in support
14 of the candidate's or candidate's political committee's campaign activities, such
15 as advertising, message, strategy or policy services, polling, allocation of
16 resources, fundraising or campaign operations.

17 (e) An expenditure is not a coordinated expenditure solely because:

18 (i) The individual or entity and a candidate or candidate's
19 political committee use The same vendor to provide polling services,
20 printing or distribution services or physical space, provided that the vendor
21 has in place prior to the expenditure a firewall to ensure that there is no
22 exchange of information between the individual or entity and the candidate
23 or campaign committee. Evidence of an adequate firewall is a vendor's
24 formal written policy or a contractual agreement with the vendor
25 prohibiting the exchange of information between the individual or entity

1 and the candidate or candidate's political committee, which policy or
2 contract is distributed to all relevant employees, consultants, and clients
3 affected by the policy or contract. The firewall shall be designed and
4 implemented to prohibit the flow of information between employees and
5 consultants providing services to the individual and entity and to those
6 currently or previously providing services to the candidate or candidate's
7 political committee. Coordination will be presumed in the absence of such
8 a firewall; or

9 (ii) The individual or entity making the expenditure
10 interviews a candidate; has endorsed a candidate; has obtained from the
11 candidate a biography of the candidate or a position paper, press release,
12 or similar material about the candidate; has invited the candidate to make
13 an appearance before the person's members, employees or shareholders;
14 or has shared space with a candidate or candidate's political committee for
15 one or more single events of limited duration.

16 L. *Election* means any regular or special Santa Fe municipal election.

17 M. *Expenditure* means a payment or transfer of anything of value in exchange for
18 goods, services, property, facilities or anything of value for the purpose of supporting or opposing
19 the election or defeat of any identifiable candidate or the approval or defeat of a ballot proposition.
20 This includes contributions, subscriptions, distributions, loans, advances, deposits, or gifts of
21 money or anything of value, and includes a contract, a promise or agreement, whether or not legally
22 enforceable, to make an expenditure. The term "expenditure" also means the transfer of funds or
23 anything of value between political committees.

24 N. *Political committee* means any entity that:

25 (1) Is formed for the principal purpose of:

1 [(4)](a) Raising or collecting, and expending or contributing money or
2 anything of value for supporting the election or defeat of any identifiable candidate
3 or candidates or for supporting the approval or defeat of ballot propositions; or

4 [(2)](b) Coordinating or cooperating in efforts to support the election or
5 defeat of any identifiable candidates or of supporting the approval or defeat of any
6 ballot proposition; and

7 (2) Expends five thousand dollars (\$5,000.00) or more in the aggregate for these
8 principle purposes during a single election.

9 **Section 2. Section 9-2.6 SFCC 1987 (being Ord. No. 2005-14, § 29, as amended) is**
10 **amended to read:**

11 **9-2.6 Independently Sponsored Campaign Communications and Reporting.**

12 A. Any person or entity that makes expenditures of [~~two hundred fifty dollars~~
13 ~~(\$250.00)] five hundred dollars (\$500.00) or more in the aggregate during a single election to pay
14 for any form of public communication including print, broadcast, cable or electronic advertising,
15 billboards, signs, pamphlets, mass mailers, mass electronic mail, recorded phone messages,
16 organized phone-banking or organized precinct-walking, that is disseminated to one hundred (100)
17 or more eligible voters, and that either expressly advocates the election or defeat of a candidate, or
18 the approval or defeat of a ballot proposition; or refers to a clearly identifiable candidate or ballot
19 proposition within sixty (60) days before an election at which the candidate or proposition is on the
20 ballot, shall thereafter, on each of the days prescribed for the filing of campaign finance statements,
21 file with the city clerk a report of all such expenditures made and all contributions received for the
22 purpose of paying for such expenditures on or before the date of the report [~~and~~] which have not
23 been previously reported and which are not exempted from reporting by paragraph D of this
24 subsection.~~

25 B. Each report shall be submitted on a form prescribed by the city clerk. The name

1 and address of the reporting person or entity and the name of its president, chief executive officer,
2 or equivalent position shall be stated in the report.

3 C. Contributions shall be specified by date, amount of contribution, name, address
4 and occupation of the person or entity from whom the contribution was [~~made~~] received. No
5 contribution shall be reported in the name of a person who is not the actual contributor or who has
6 been or will be reimbursed or compensated for the contribution by another person. The [~~president,~~
7 ~~chief executive officer or equivalent position~~] reporting person or entity shall certify on the filing
8 that its expenditures were or were not made in cooperation, consultation or concert with, or at the
9 request or suggestion of, a candidate, his/her representatives or agents or the candidate's political
10 committee.

11 D. A contribution received from a contributor whose aggregate contributions to the
12 reporting person or entity for the purpose of paying for the expenditures covered by Paragraph A
13 of this Section are less than twenty-five dollars (\$25.00) need not be separately reported, but the
14 amount thereof shall be included in the reported cumulative total of contributions received by the
15 reporting person or entity during the period covered by the report. Where such a contributor makes
16 subsequent contributions that increase the contributor's aggregate total of such contributions to
17 twenty-five dollars (\$25.00) or more, all such contributions from the contributor, regardless of their
18 amount, shall thereafter be separately reported for the reporting period during which they are
19 received.

20 E. Expenditures shall be specified by date, the amount of the expenditure, the name
21 and address of the person or entity where an expenditure was made and the purpose of the
22 expenditure. No report is required under this subsection for expenditures made exclusively for
23 communications to the news media, editorials, reports or commentary by the news media, impartial
24 candidate forums or debates or the announcements thereof, or for impartial voter guides allowed
25 by the Internal Revenue Code for Section 501(c)(3) organizations or a communication by a

1 membership organization or corporation to its current members, stockholders or executive or
2 administrative personnel unless the membership organization or corporation is a campaign
3 committee or a political committee.

4 ~~[B.]F.~~ Any person or entity that has to file under this subsection and receives
5 contributions from another entity that does not have to disclose its contributors to the city clerk,
6 shall place the following visible disclosure on its campaign materials: "This campaign material is
7 supported in part by donations from an organization that is not required to disclose its contributors
8 to the Santa Fe city clerk."

9 ~~[C. — Contributions shall be specified by date, amount of contribution, name, address
10 and occupation of the person or entity from whom the contribution was made. The name of the
11 president, chief executive officer or equivalent position and the address of the entity shall be stated
12 in the report.~~

13 ~~D. — Expenditures shall be specified by date, the amount of the expenditure, the name and
14 address of the person or entity where an expenditure was made and the purpose of the expenditure.
15 The name of the president, chief executive officer or equivalent position and the address of the
16 entity shall be stated in the report.]~~

17 **Section 3. Section 9-2.7 SFCC 1987 (being Ord. No. 1998-41, § 5, as amended) is**
18 **amended to read:**

19 **9-2.7 Statement of Political Committee Organization**

20 A. Every political committee shall file a statement of organization with the city clerk
21 within ten (10) days of ~~[the earlier of the following, but in no event later than the date on which a
22 political committee contracts for or initiates the dissemination of any campaign materials:~~

23 (1) ~~— Its organization; or~~

24 (2) ~~— The date on which it receives or has information which causes it to
25 anticipate that it will receive contributions or will make expenditures in any election~~

1 ~~campaign]~~ becoming a political committee as defined in Subsection 9-2.3(N) SFCC 1987.

2 B. The statement of organization shall include but not be limited to:

3 (1) The name, street address, city, county, state, zip code and telephone
4 number of the political committee;

5 (2) The full name, street address, city, county, state and telephone number of
6 each firm, association, partnership, business trust, corporation, company, committee, and
7 other organization or group of individuals with which the political committee is affiliated
8 or connected or with which it coordinated or cooperated in its efforts to support the election
9 or defeat of any identifiable candidate;

10 (3) The names, addresses and titles of its officers; or if it has no officers, the
11 names, addresses and titles of its responsible leaders;

12 (4) The full names, addresses and telephone number (home and business) of
13 its campaign treasurer and campaign depository;

14 (5) The full name of each candidate whom the political committee is
15 supporting or opposing;

16 (6) The ballot proposition concerned, if any, and whether the political
17 committee is in favor of or opposed to such proposition; and

18 (7) What distribution of surplus funds will be made upon dissolution.

19 C. Any material change in information previously submitted to the city clerk shall be
20 reported to the city clerk within ten (10) days of such change.

21 **Section 4. Section 9-2.11 SFCC 1987 (being Ord. No. 1998-41, § 10, as amended) is**
22 **amended to read:**

23 **9-2.11 Campaign Finance Statement; Contents.**

24 A. Each campaign finance statement shall be filed in accordance with subsection 9-
25 2.10 SFCC 1987. The initial statement shall begin with the date of the first contribution or

1 expenditure. Subsequent statements shall begin on the day after the end date of the previous
2 reporting period. Statements shall contain the following information:

3 (1) The funds on hand at the beginning of the period. This shall include the
4 cumulative total amount of all contributions and expenditures. This includes, but is not
5 limited to, contributions and expenditures in aid of, or in opposition to, candidates or ballot
6 propositions before they qualify for the ballot and contributions and expenditures following
7 the election;

8 (2) The full name, home address, occupation, name of employer, date of
9 receipt and amount of each contribution received from each individual contributor from
10 whom a contribution in money, goods, materials, services, facilities or anything of value
11 has been received and whether the contribution was received in cash, by check, by credit
12 card, by electronic transfer or otherwise. No contribution shall be reported in the name of
13 a person who is not the actual contributor, or who has been or will be reimbursed or
14 compensated for the contribution by another person.

15 (3) The full name, type of business, physical address, date of receipt and
16 amount of each contribution for each business or organizational contributor, from whom a
17 contribution in money, goods, materials, services, facilities or anything of value has been
18 received, and whether the contribution was received in cash, by check, by credit card, by
19 electronic transfer or otherwise. No contribution shall be reported in the name of a person
20 who is not the actual contributor, or who has been or will be reimbursed or compensated
21 for the contribution by another person.

22 (4) The date of receipt and amount of any anonymous contribution received
23 by the campaign treasurer or deputy campaign treasurer and the disposition that was made of each
24 such contribution pursuant to subsection 9-2.9C SFCC 1987, including the date when it was
25 donated to the city or to a charity and the identity of the recipient of the donation.

1 (5) The full name and complete mailing address of each individual or business
2 to whom an expenditure has been made, the purpose of each campaign expenditure and the date
3 each expenditure was made. This report shall be itemized with the total amount paid to each
4 individual or business for the goods, services or facilities provided;

5 (6) The full name of the candidate or political committee and the full name
6 and complete address of the campaign treasurer or deputy campaign treasurer; and

7 (7) For each contributor, the cumulative total of all contributions made~~[; and]~~.

8 (8) Where goods, materials, services, facilities or anything of value other than
9 money is contributed or expended, the monetary value thereof shall be reported at the fair market
10 value.

11 (9) A contribution received from a contributor whose aggregate contributions
12 to the candidate or committee are less than twenty-five dollars (\$25.00) need not be separately
13 reported, but the amount thereof shall be included in the reported cumulative total of all
14 contributions received during the period covered by the report. Where such a contributor makes
15 subsequent contributions that increase the contributor's aggregate total to twenty-five dollars
16 (\$25.00) or more, all contributions from the contributor, regardless of their amount, shall thereafter
17 be separately reported for the reporting period during which they are received.

18 B. Loans of money, property or other things made to a candidate or political
19 committee during the period covered by the campaign finance statement shall be reported
20 separately in the statement, with the following information:

21 (1) The total value of all loans received during the period covered by the
22 campaign finance statement;

23 (2) The cumulative total value of all loans received; and


24 (3) The total amount of loans remaining unpaid.

25 C. If a loan has been forgiven or paid by a third person, it shall be reported pursuant

1 to this section.

2 D. Investments made with campaign funds under subsection 9-2.9 SFCC 1987 and
3 interest, dividends and/or other income received shall be reported separately in the statement.

4 APPROVED AS TO FORM:

5 
6 _____
7 ERIN K. McSHERRY, CITY ATTORNEY

8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

FISCAL IMPACT REPORT**General Information:**(Check) Bill: X Resolution: _____Short Title(s): Political Committees and Campaign SpendingSponsor(s): Councilors Romero-Wirth and GarciaReviewing Department(s): City Clerk's Office and the City Attorney's OfficeStaff Completing FIR: Marcos Martinez Date: 7/9/21 Phone: x6502Reviewed by City Attorney:  Date: Jul 16, 2021Reviewed by Finance Director:  Date: Jul 23, 2021Alexis Lotero, Assistant Finance Director
Alexis Lotero, Assistant Finance Director (Jul 23, 2021 16:47 MDT)**Summary:****The Bill makes various changes to Section 9-2, the Campaign Code. The changes include:**

- 1. Amends the definition of "political committee" to require than an entity has expended \$5,000 or more during a single election, before triggering reporting requirements.**
- 2. Increases the threshold for independently sponsored campaign communications that requires reporting to \$500**
- 3. Creates a provision that requires separate reporting of contributions only after contributions exceed \$25 from a contributor.**
- 4. Strikes the requirements to include specific information regarding contributions and expenditures.**
- 5. Clarifies when a political committee files a statement of organization with the City Clerk.**

Departments Affected:City Clerk and City Attorney.**Consequences of Not Enacting Legislation:****Failure to establish a threshold for PAC reporting requirements could violate the First Amendment because case law has determined that at low dollar amounts, the informational interests in disclosure are outweighed by the burden reporting imposes on the First Amendment rights of the speakers. Similarly, having a higher threshold for independently sponsored campaign contributions will reduce the reporting requirements for small independent donors.****Conflict, Duplication, Companionship, or Relationship to Other Legislation:**None identified.**Performance and Administrative Implications:****Increasing the reporting threshold for individual contributions and eliminating the requirement for candidates to provide certain information may slightly reduce workload for City Clerk and City Attorney staff.****Fiscal Implications:****There are no fiscal changes associated with this Bill.****Fiscal Impact** X Check here if no fiscal impact

Expenditures

Expenditure Type	FYE __	FYE __	FYE __	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
Personnel and	\$ _____	\$ _____	\$ _____	_____	_____	_____	
Benefits*							
Capital Outlay	\$ _____	\$ _____	\$ _____	_____	_____	_____	
Contractual/	\$ _____	\$ _____	\$ _____		_____	_____	
Professional Services							
Operating	\$ _____	\$ _____	\$ _____		_____	_____	\$ _____
Total:	\$ 0 _____	\$ _____	\$ _____				\$ 0 _____

* This includes all staff time associated with executing the job functions of the proposed legislation.

Expenditure Narrative:

None identified.

Revenue

Revenue Type	FYE __	FYE __	FYE __	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other	\$ _____	\$ _____	\$ _____	_____	_____
Total	\$ 0 _____	\$ 0 _____	\$ 0 _____		

Revenue Narrative:

None identified.

Signature: Marcos Martinez
Marcos Martinez (Jul 16, 2021 15:52 MDT)

Email: mdmartinez@santafenm.gov

ACTION SHEET
/ITEM FROM FINANCE COMMITTEE MEETING OF 08/02/21
FOR CITY COUNCIL MEETING OF 08/11/21

CONSIDERATION OF BILL NO. 2021-16. (Councilor Romero-Wirth and Councilor Garcia) An Ordinance Relating to the Campaign Code; Amending Section 9-2.3 SFCC 1987 to Amend the Definition of a “Political Committee” to Include a Threshold Amount for Reporting Contributions; Amending Section 9-2.6 to Increase the Aggregate Expenditure Amount Requiring Reporting to Five Hundred Dollars and to Exempt Aggregate Contribution Amounts of Less Than Twenty-Five Dollars From Separate Reporting Requirements; Amending Section 9-2.7 to Make Necessary Changes Regarding References to a “Political Committee”; and Amending Section 9-2.11 to Exempt Aggregate Contribution Amounts of Less Than Twenty-Five Dollars From Separate Reporting Requirements. (Marcos Martinez, Senior Assistant City Attorney: mdmartinez@santafenm.gov, 955-6502)

Committee	Review:
Introduced:	06/30/21
Governing Body (Request to Publish):	07/28/21
Finance Committee:	08/02/21
Quality of Life Committee:	08/4/21
Governing Body (Public Hearing): 08/25/21	

FINANCE COMMITTEE ACTION:
Move Bill Forward-No Recommendation

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

Direction to staff for additional information

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR ABEYTA	X		
COUNCILOR CASSUTT	X		
COUNCILOR LINDELL	X		
COUNCILOR ROMERO-WIRTH	X		
CHAIRPERSON VILLARREAL	X		

City of Santa Fe, New Mexico

memo

Date: July 21, 2021

To: Community Development Commission (July 28)
Finance Committee (Aug 2)
Quality of Life Committee (Aug 4)
Public Works Committee (Aug 9)
Governing Body (Aug 11) – public hearing

From: Alexandra Ladd, Director, Office of Affordable Housing

Re: Request Approval of Amendment #2 to the 2019 Annual Action Plan

ACTION REQUESTED:

Approve Amendment #2 to the 2019 Annual Action Plan.

BACKGROUND:

In late 2020, HUD entitled the City to receive additional funds in the amount of \$581,333 from the federal CARES Act for the purposes of addressing health and housing impacts from the COVID-19 pandemic. In order to deploy the funds, the City must amend its current year Action Plan or the Plan that was current when the funds were awarded. This amendment represents the second award of CARES Act funding and the second amendment to the 2019 Annual Action Plan. The first award (\$361,227) was used to continue operations at the Midtown Shelter where the City converted dormitory rooms and campus apartments into housing at the outset of the pandemic for people experiencing homelessness or without a safe place for quarantine or social distancing.

ITEM and ISSUE:

The second Amendment proposes to use funds to further offset acquisition costs related to the conversion of the Santa Fe Suites property into long-term permanent supportive housing. The funds will be directly deployed for rent subsidy and to augment on-site supportive services for those who otherwise would not be safely housed, particularly for the duration of the pandemic.

For the purposes of expediting the disbursement of the CARES Act funding, HUD has reduced its normal 30-day public comment requirement to 5-days. Our proposed comment period will span 9 days, August 2 – August 11, 2021. The process for reviewing the amendment and submitting comments is advertised in two public notices – the request to publish for a public hearing on August 11 and the notice of the public comment period. Additionally, the plan is made available on the City's website: www.santafenm.gov/hudrequiredreportingandplans. Paper copies or translation can be provided upon request.

=====

AMENDMENT #2

ANNUAL ACTION PLAN

JULY 1, 2019 - JUNE 30, 2020

=====



SUBMITTED BY:

City of Santa Fe
Office of Affordable Housing
P.O. Box 909
200 Lincoln Avenue, Room 314
Santa Fe, New Mexico 87504
Phone # (505) 955-6607

The 2019 annual Action Plan for the City of Santa Fe is amended to describe proposed uses of CARES Act funding in the amount of \$581,333.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2019 Annual Action Plan for the City of Santa Fe is proposed for amendment to describe proposed uses of CARES Act funding in the amount of \$581,333. These funds are intended to address health impacts from the COVID-19 pandemic and to complement earlier rounds of Cares Act funding (in the amount of \$361,227) which represents a cumulative total of \$942,560.

An Annual Action Plan is required of any city, county or state that receives federal block grant dollars for housing and community development funding from the U.S. Department of Housing and Urban Development (HUD). There are four types of HUD block grant housing and community development programs: the Community Development Block Grant (CDBG), the HOME Investment Partnerships Program (HOME), the Emergency Solutions Grant (ESG) and the Housing Opportunities for People with AIDS (HOPWA) program. The City of Santa Fe receives approximately \$700,000 in CDBG dollars each year directly from HUD.

There are three components required by HUD to be submitted on an annual basis:

- 1) Consultation and Citizen Participation: the process through which the grantee engages the community in developing and reviewing the plan as well as consulting with partner stakeholders in the implementation of programs. This process is required annually as part of the Annual Action Plan.
- 3) Annual Action Plan: submitted to HUD at the beginning of each funding cycle, the AAP provides a concise summary of the actions, activities, and specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified in the Consolidated Plan.
- 4) Consolidated Annual Performance and Evaluation Report (CAPER): the annual report submitted to HUD in which grantees report accomplishments and progress toward meeting Consolidated Plan goals in the prior year.

2. Summarize the objectives and outcomes identified in the Plan

The City of Santa Fe's focus over the next year is to improve and sustain affordable housing, rental, homeownership, and economic opportunities for low- to moderate-income households in Santa Fe, as well as address the needs of those experiencing homelessness or at risk of becoming homeless. The City will accomplish this by administering program funds to service providers, supporting collaboration and strategically applying resources to community needs.

HUD identifies three sets of planning objectives and three sets of activity outcomes to guide the Consolidated Plan planning process. All goals are expected to relate directly to these objectives and outcomes as illustrated in the following Goals Table. Objectives include:

- 1) Creating Suitable Living Environments (SL) – relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment. This objective relates to activities that are intended to address a wide range of issues faced by low- and moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services.
- 2) Providing Decent Housing (DH) – covers the wide range of housing activities that could be undertaken with CDBG funds. This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.
- 3) Creating Economic Opportunities (EO) – applies to activities related to economic development, commercial revitalization, or job creation.

HUD-mandated outcomes include:

- 1) Availability/Accessibility – applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low- and moderate-income (LMI) people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to LMI people where they live.
- 2) Affordability – applies to activities that provide affordability in a variety of ways to LMI people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. (For instance, a low interest loan program might make loans available to low- and moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Another example might be a subsidized day care program that provides services to low- and moderate-income persons/families at lower cost than unsubsidized day care.)
- 3) Sustainability – applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low- and moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods

3. Evaluation of past performance

The following bullets outline progress in meeting goals identified in the 2018-2022 Consolidated Plan, almost all of which were met, or exceeded. These achievements are a testament to the strong partnerships the City supports with its nonprofit partners and subrecipient contractors.

- The City's goal for rental housing as stated in the 2018-2022 Consolidated plan was to serve renters earning less than 60 percent of Santa Fe's Area Median Income (AMI). For the 2018-2019 program year, the City allocated the Affordable Housing Trust Fund (AHTF) and Community Development Block Grant (CDBG) funds to rental facility improvements as well as to support services focused on the homeless, those in danger of becoming homeless, and very low-income renters
- City's goal for home ownership housing as outlined in the 2018-2022 Consolidated Plan was to provide comprehensive assistance to low-to-moderate-income homebuyers in the form of mortgage principal reduction assistance to an average of 10 households annually. From 2018-2019, and due to additional program income funds, (22) households were served through end of Q3 (17-Homewise, 5-Housing Trust) with CDBG-funded mortgage principal reduction assistance.

The City's goal for emergency shelters and permanent supported rental housing as outlined in the 2018-2022 Consolidated Plan was to provide {33 permanent beds and/or longer-term units per year.} Approximately 100 shelter beds were provided and 40 transitional living beds were provided.} In 2018-2019 program year, CDBG funds were proposed for services including the Interfaith Women's Summer Safe Haven for a minimum of 180 women (As of Q3: 124 served.) Youth Shelters and Family Services (YSFS) provided services through the Emergency Shelter for children and youth, with 12 beds and an addition of the Cold Weather Shelter with 8 beds. (As of Q3: TLP and Cold Weather Shelter served 128.) The YSFS Street Outreach Program's goal was to serve an approximate minimum of 600 identified youth who utilize the Drop in Center (As of Q3: 244 served.) The Santa Fe Recovery Center, Life Link, SFPS Adelante and YouthWorks provided rental vouchers and emergency utility assistance. (167 served through the Affordable Housing Trust Fund for ELI individuals experiencing homelessness or at risk of homelessness in the community.)

Facilities improvements investments from CDBG funds 2018-2019 totaled \$105,000 (\$10,000 YSFS Security, \$40,000 PMS River Early Head Start, \$55,000 Hopewell Mann Community Clinic). Public Services funding from CDBG funds 2018-2019 totaled \$75,000.

4. Summary of Citizen Participation Process and consultation process

This Amendment #2 to the 2019 Annual Action Plan represents additional funds from the federal Coronavirus Aid Relief, and Economic Security Act (CARES) signed into law on March 27, 2020. Because of the nature of the public health crisis, HUD created waivers to public participation

processes including a reduced public comment period (5 days) and the allowable use of virtual meetings. *Please note that the City has implemented amended public participation processes, according to HUD's allowances, while still focusing on meaningful engagement of residents and stakeholders representing local organizations and coalitions.

The public will have from August 2 – August 11, 2021 to review and comment on the amendment, in addition to four (4) public meetings and one (1) public hearing. The meetings will be held on July 28 (Community Development Commission), August 2 (Finance Committee, 5pm), August 4 (Quality of Life Committee, 5pm), August 9 (Public Works Committee, 5pm) and August 11 (City Council, public hearing, 7pm).

The City of Santa Fe's community participation process focuses upon meaningful engagement of residents and stakeholders representing local organizations and coalitions.

Paper copies of the draft *2019-2020 Annual Action Plan* were placed at all City of Santa Fe Public Library branches; Genoveva Chavez Community Center; Mary Esther Gonzales Senior Center, City Hall (March 22, 2019 to April 24, 2019) for public review complying with the 30-day review period listed in the City's Citizen Participation Plan as adopted by HUD. Advertisements were placed in the *Santa Fe New Mexican* announcing the public review and comment period. The ads stated where the copies are available for review as well as contact information for submitting comments. A press release was issued through the City's Public Information Office with additional information for the public on the availability of the plan and how to submit a comment. One public meetings and one public hearing, as well as a City wide survey on the plan were made available to the public: Community Development Commission public meeting (March 20, 2019); Public Works Committee public meeting (March 25, 2019); Finance Committee public meeting (April 1, 2019); MetroQuest Annual Plan Survey open period (March 22-April 24, 2019); The Santa Fe City Council public hearing (April 24, 2019)

These meetings are open to the public and agendas are available on the City's website. The meetings are conveniently timed and located to encourage participation. The meeting can be made accessible to people with disabilities, including sign language interpretation with prior notice to the City Clerk's office. The meetings are also publicized in languages other than English.

5. Summary of public comments

The majority of public comments regarding affordable housing needs in the City referred to the challenging increase in short-term rentals for tourism, resulting in a decrease in rental units available for residents. A number of verbal and written comments were made regarding the need for more centralized housing development. Additionally, most of the votes cast during CommUNITY days were placed toward an increase in affordable rental development with access to economic centers and public services funding. Topics of comments were addressed in the following plan, where applicable. However, short-term rental regulation is an on-going discussion that is newly on the radar for potential regulatory

change. Though ripe for consideration in the future, more research is required to understand the complex ramifications of the increase in short-term rentals upon tourism, economic development, as well as housing, and best practices in policy regulations to mitigate challenges in this area. Therefore, strategies for addressing this concern are not a part of the Consolidated Plan at this time

Public comments were limited to two speakers at the June 24, 2020 City Council meeting, in addition to comments made by elected officials. No written comments concerning the amended Action Plan, nor comments submitted via telephone were received. Comments focused on general support of the City's efforts to end homelessness and concern that the site at the Midtown Property where the funds will be used isn't an appropriate long term location. Because the City is currently negotiating a Development Disposition Agreement for redevelopment of the site, short term use is the only option. For this reason, the comments were not relevant to changing the City's proposal for using the funds.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted and where applicable addressed in the Action Plan.

7. Summary

Amendment #2 to the 2019 Annual Action Plan enables the City of Santa Fe to ensure that its most vulnerable are safely housed and quarantined for the initial stages of the coronavirus pandemic. This effort will further the Office of Affordable Housing's efforts to prevent City residents from falling into cycles of poverty and chronic homelessness, to target low income "at risk" neighborhoods with comprehensive programming interventions, and to work with the larger community to identify ways that community needs can be more effectively and efficiently identified and met with limited community resources.

Over the next program year, the Office of Affordable Housing will continue to work on strategies that prevent the most vulnerable City residents from falling into cycles of poverty and chronic homelessness, target low income "at risk" neighborhoods with comprehensive programming interventions, and work with the larger community to identify ways that community needs can be more effectively and efficiently identified and met with limited community resources.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SANTA FE	
CDBG Administrator	SANTA FE	Office of Affordable Housing/City of Santa Fe
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The City of Santa Fe’s Office of Affordable Housing Division administers the Community Development Block Grant (CDBG), the Affordable Housing Trust Fund (AHTF), and other local funds to support housing and community development activities in Santa Fe.

Consolidated Plan Public Contact Information

Alexandra Ladd
Director
Office of Affordable Housing
City of Santa Fe
505-955-6346 / agladd@santafenm.gov

Toniette Candelaria Martinez
Project Specialist
Office of Affordable Housing
City of Santa Fe
505-316-4634 / tocandelariamartinez@santafenm.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Because of the City's partnerships with community-based organizations, much of the consultation about the Annual Action Plan happens within the context of strategic planning, participation in regional collaborations, and within City's organization itself. The City's Community Services Department funds several programs through its Youth and Family Services Division that provide emergency housing, healthcare and social services programs. The Office of Affordable Housing funds programs through CDBG and local funds to support the housing component that is aligned with the human services programming. Both City divisions rely on Strategic Plans to guide funding decisions and ensure that needs are identified and met in a comprehensive manner. All of the City's housing and human services providers work closely with other governmental agencies and health providers to ensure that the provision of housing services is provided hand in hand with wrap around health and social services.

Amendment #1: The City's partner for this proposed project is the NM Coalition to End Homelessness (NMCEH). Because its member agencies are the community's main providers of emergency shelter and supportive services for homeless people, NMCEH is uniquely situated to act as the City's fiscal agent for the disbursement of these funds and will provide ongoing consultation on behalf of its membership. NMCEH will be able to ensure that the services and case management provided at the shelter comprehensively meet the needs of the people staying there. More importantly, NMCEH can assist the City with designing and implementing a longer term system of support services and shelter with the eventual goal of connecting shelter residents with permanent housing.

Amendment #2: The City's partners for the Santa Fe Suites are St Elizabeth Shelter and Community Solutions, a national nonprofit dedicated to ending homelessness. St Elizabeth Shelter is an established local provider of shelter services and operates two shelters: the main shelter (for men) and Casa Familia which houses women and children. Additionally, the organization owns and operates several permanent supportive housing facilities for families and individuals transitioning out of homelessness. Community Solutions is the initial owner of the property and has used its resources to capitalize and finance the purchase of the property. Once stabilized, the ownership of the property will transfer to St. Elizabeth.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City's Youth and Family Services Division funds emergency housing and community development programs, social services and supports a juvenile justice program which provides program planning, service integration, data analysis, and program evaluation to ensure that youth are provided alternatives to detention and referral to support services, including housing, as appropriate. The City's partner organizations, YouthWorks, Adelante, and Youth Shelters and Family Services, have provided several

programs to integrate disconnected youth with mainstream educational opportunities, job training and internships, reunification with families, and referral to other support services. Life Link, another City nonprofit partner, provides intake, referral and on-site social services to people with mental illness who are homeless or at risk of becoming homeless. The agency works closely with other governmental, private and nonprofit providers of services, as well as hospitals and correctional institutions to ensure that services are continuous. The City's CDBG allocation, its economic development fund and other local funds have supported several of these initiatives. Some beneficiaries of this funding also are recipients of public housing services. The City's CDBG sub-recipients strive to coordinate with the Santa Fe Civic Housing Authority so that outreach activities and some programming are located at housing authority sites.

Through the NMCEH's efforts to coordinate housing grants and HMIS, and the collaboration of partner agencies that receive funding from the City of Santa Fe's Human Services and Children and Youth funding programs, the vulnerability of discharged patients to becoming homeless is greatly reduced. In September 2017, the City Council approved a resolution establishing a Homeless Task Force that considered specifically these coordinated efforts. The Office of Affordable Housing participated on this task force to ensure that CDBG and other local housing funds are deployed in ways that prevent homelessness.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Through the NMCEH's efforts to coordinate housing grants and HMIS, and the collaboration of partner agencies that receive funding from the City of Santa Fe's Human Services and Children and Youth funding programs, the vulnerability of discharged patients to becoming homeless is greatly reduced.

NMCEH operates a statewide system of coordinated assessment where every homeless family and individual is given an assessment based on the nationally recognized VI/SPDAT (Vulnerability Index/Service Prioritization Assessment Tool). The results of the assessment are used to refer homeless people to the type of housing that best fits their needs and the assessment is used to create a prioritized list with chronically homeless people at the top of the list for permanent supportive housing.

In addition to HUD funds, the City's local funds are used to support Life Link, St. Elizabeth Shelter, and the Interfaith Shelter to provide shelter to homeless people and help them make the transition to permanent housing. Additionally, the City directly supports Youth and Family Shelters through local administrative contracts to provide services to assist unaccompanied youth with securing housing, counseling, job training, and family re-unification when possible. CDBG funds will be used in the upcoming program year to provide expanded hours for the Youth Shelters Drop-in Center which provides food, case management and referral for disconnected youth.

In 2015 City Mayor Javier Gonzales signed on to the Mayor's Challenge to End Veteran Homelessness. Local nonprofits have been meeting monthly with the VA to go over the by-name list of homeless veterans and make sure they are all on their way to permanent housing. In 2016 the City met the requirements of the challenge and has continued to maintain the system that helps any newly homeless veterans quickly access housing through VA, state funded or Continuum of Care resources.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The organizations within CoC that receive ESG funding are The Interfaith Community Shelter and St. Elizabeth Shelters & Supportive Housing. Both organizations work extensively with numerous other service groups in providing assistance to the homeless. Linkage to services include, yet are not limited to Healthcare for the Homeless (medical issues), The Lifelink (housing & counseling), Goodwill (employment and veteran housing), the New Mexico Human Services Department (Medicaid, SNAP and TANF) and the Santa Fe Recovery Center (drug and alcohol treatment). Consumers entering either organization are met with a case manager who assess their needs and assist them in the development of an Individual Service Plan, outlining the goals they wish to accomplish as a client. The case manager then refers them to the appropriate agency(ies) which will best serve their needs. The Interfaith Community Shelter (ICS) is the only minimal barrier shelter in Northern New Mexico and, as such, accepts everyone, regardless of condition or circumstance, including their pets. ICS operates in accordance with US Department of Health and Human Services' strategic action plan and provides Resource Days every Tuesday, Wednesday and Friday, year-round. By creating a "one-stop shop" ICS has incorporated within its design a delivery system that will afford those who are chronically homeless the best opportunities to make the transition from homelessness to stable housing. Resource Partner Providers include those listed above as well as the VA Administration, the Food Depot, Youth Shelters Street Outreach, Street Homeless Animal Project, Upaya Zen Center, Santa Fe Desert Chorale Choir, Legal Clinic, and Homeless Court.

Also, in an attempt to help create systemic change, the Interfaith Community Shelter and St. Elizabeth follow policies and procedures that prioritize work with numerous innovative City and County programs designed to stabilize those individuals who are high utilizers of emergency, police and hospital services. Staff works closely with the CHRISTUS St. Vincent's HUGS program and the Santa Fe Fire Department's Mobile Integrated Health Office (MIHO), proactive approaches for addressing repeat users of the 911 system through a referral/linkage to services process that provides for the mental health and social needs of the consumer that opens the access doors to these needed services on site and in real time.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	SANTA FE CIVIC HOUSING AUTHORITY
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The sections of the 2019 AAP are highlighted and the information is emailed for verification or update. Since their organization deals with these issues on a daily basis, accurate and precise data is anticipated. The SFCHA has received a completed copy of the document for review.
2	Agency/Group/Organization	THE LIFE LINK
	Agency/Group/Organization Type	Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The sections of the 2019 AAP for the upcoming year are highlighted and emailed for verification or update. Since these organizations deal with these issues on a daily basis, accurate and precise data is provided to inform this plan.
3	Agency/Group/Organization	ST. ELIZABETH SHELTER
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with HIV/AIDS Services - Victims

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The sections of the 2019 AAP for the upcoming year are highlighted and emailed for verification or update. Since these organizations deal with these issues on a daily basis, accurate and precise data is provided to inform this plan.
4	Agency/Group/Organization	The Housing Trust
	Agency/Group/Organization Type	Housing Service-Fair Housing Business and Civic Leaders Community Development Financial Institution
	What section of the Plan was addressed by Consultation?	Housing Need Assessment HOPWA Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The sections of the 2019 AAP for the upcoming year are highlighted and emailed for verification or update. Since these organizations deal with these issues on a daily basis, accurate and precise data is provided to inform this plan. The City of Santa Fe has worked with the Santa Fe Community Housing Trust to develop three apartment communities where 25% of the units are set aside for people exiting homelessness. The City has contributed financially in various ways to each of these projects.
5	Agency/Group/Organization	NEW MEXICO COALITION TO END HOMELESSNESS
	Agency/Group/Organization Type	Services-homeless Regional organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City also works with NMCEH to reduce the length of time all families and individuals remain homeless. Reducing the amount of time was one of the goals of the 2012 Santa Fe Mayor's Task Force on Homelessness. NMCEH now has good tools to measure the length of time people remain homeless and this will be a focus of the newly convened City Roundtable on homelessness this fall. In July of 2018, an update to the plan was presented for City Council approval.
6	Agency/Group/Organization	SANTA FE COUNTY
	Agency/Group/Organization Type	Housing PHA Services - Housing Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	In addition to reviewing the Plan, County staff worked with the City to convene groups of stakeholders to design a strategy for increasing the inventory of rental housing affordable to low-income renters.

Identify any Agency Types not consulted and provide rationale for not consulting

While the City supports the dissemination of fair housing information (primarily through distribution of the "Tino the Tenant" novella, and the City's website, Office of Affordable Housing page), there is not capacity to actively develop fair housing materials and distribute them and/or consult regularly with fair housing advocacy providers. All of the City's fair housing partners are subject to fair housing law and provide notices as applicable. In the event that a resident of Santa Fe reports a fair housing violation, City staff takes appropriate action to ensure that they are referred to an appropriate agency or HUD's fair housing complaint system. Furthermore the City did not consult directly with the State of NM Department of Health regarding lead exposure because Santa Fe has low risk factors. 9.6% of its housing stock was built before 1950 and in 2011, 0 children in Santa Fe County tested positively for elevated blood levels. More recent studies by the NMDOH identified Santa Fe County as having "low levels" of lead exposure, as cited in the NM Epidemiology Report, April 2017. The Office of Affordable Housing also conducts environmental reviews on all CDBG-funded activities. In cases where individual homes are older than 1978 and may have lead based paint, the subrecipient is required to follow all applicable law to assess the presence of lead and remediate it, if necessary.

Amendment #1: This project is in direct response to a public health emergency. Because of the need to provide immediate relief and support for those experiencing homelessness during the pandemic, the City did not consult with other agencies. However, with the advent of the CONNECT network, the City and County are working closely to mitigate the public health impacts from the pandemic. Likewise, local health providers and the city's homeless shelters are involved with the Midtown Shelter so their input was considered when setting it up.

Amendment #2: This project is a continued response to an ongoing public health emergency. While the initial impacts from the pandemic are subsiding, with the emergence of new variants of the virus, people experiencing homelessness or who are not stably housed continue to be the most vulnerable to getting infected and spreading infection. Additionally, Santa Fe Suites provides an ideal property for housing people who are leaving hotel stays or other emergency housing.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	New Mexico Coalition to End Homelessness	Seeks to provide comprehensive support services aligned with housing.
5 Year Strategic Housing Plan	City of Santa Fe	Provides a needs assessment and housing affordability regarding unit inventory and demand; provides basis to shape policy and funding decisions. This document was finalized in January 2017.
PHA 5-Year and Annual Plan	Santa Fe Civic Housing Authority	Many of the goals are incorporated into this plan.
Five Year Plan to End Homelessness (2012)	New Mexico Coalition to End Homelessness	Staff from the Office of Affordable Housing and the Division of Health and Human Services participated on the task force to update the Plan for 2018.
2012-2017 CIP Plan	City of Santa Fe	Project priorities help shape the funding priorities in this plan.
Transportation Improvement Program	Santa Fe Metropolitan Planning Organization	Includes transportation projects for all modes expected to be funded.
Sustainable Land Use Code	City of Santa Fe	SLDC regulates the development and construction of affordable housing units.
Analysis of Impediments	City of Santa Fe	The AI evaluates barriers to fair housing and recommends strategies for mitigating them which is closely related to housing services for low-income people. In 2017, the City submitted the Assessment of Fair Housing which looks at housing through the lens of opportunity.
Fair Housing Assessment 2017	City of Santa Fe	The Fair Housing Assessment evaluates needs and recommends strategies for increasing access to housing.
Office of Emergency Management 2018 - 22 Strategic	City of Santa Fe	The plan outlines how the City will support vulnerable residents before, during and after emergencies and disasters.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City solicits comments from local service providers (housing, human services, children and youth) and relies on them to outreach directly to their clientele and/or represent the needs of their clientele. Alternate avenues of public outreach were pursued in the 2016 Analysis of Impediments and the 2017 Assessment of Fair Housing. The City updated its Citizen Participation Plan during the 2018-2022 Consolidated Plan planning process with careful consideration of how to conduct more relevant public outreach that brings voices to the discussion that are not always heard to include online surveys and partnering with outside organization events related to specific geographic areas. Polling in the online survey on project's impact on the community and those individuals using the services or in close geographic location, with ties to others who benefited from the subject projects showed a resounding favorability for funding of the 2019 AAP CDBG related activities outlined in the Projects Summary of this year's plan (AP-35).

For the amendment, an additional plan was added for consultation - the Office of Emergency Management's Strategic Plan - on the basis that the pandemic requires an emergency response.

AP-12 Participation – 91.105, 91.200(c)

- 1. Summary of citizen participation process/Efforts made to broaden citizen participation (Note this table will be updated prior to the submittal of the Plan).**

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL if applicable
1	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Newspaper ad in New Mexican (Mar 20, 2019): no response	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL if applicable
2	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Community Development Committee Meeting for Project applicant presentations: February 20, 2019. (24) Presenters, (7) Community Development Commissioners	N/A	N/A	
3	Internet Outreach	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	City of Santa Fe Website and Facebook Page, 2019: No response	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL if applicable
4	MetroQuest Online Survey	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	MetroQuest Survey Mar 22-April 24, 2019, 230 Survey participants: 69 Comments (see attached).	Comments ranged a great deal in topic and recommendations for future spending and focus (see attached).	All comments were accepted from the survey and included as an attachment to the 2019 AAP.	
5	Press Release	Non-targeted/broad community	Press Release Mar 29, 2019: No response	N/A	N/A	
6	Paper Copy of Plan	Non-targeted/broad community	Distribution of 2019 AAP to five public facility locations (GCCC, Main and Southside Libraries, City Hall, Office of Affordable Housing) Mar 22-April 24, 2019: No Response/N/A	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL if applicable
7	Public Hearing	Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Public Hearing April 24, 2019 at Governing Body meeting: No comments made	n/A	N/A	
8	Newspaper Ad	Non-targeted/broad community	Newspaper ad: June 12, 2020.	No comments received.	No comments received.	
9	Press Release	Non-targeted/broad community	n/a	No comments were received	n/a	
10	Internet Outreach	Non-targeted/broad community	City of Santa Fe Website and Facebook Page and link to copy of amendment to Action Plan posted on City's website	No comments received.	No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL if applicable
11	Public Meeting	Non-targeted/broad community	Community Development Commission (June 3, 2020). Quorum of committee members in attendance via Zoom call. Public did not attend.	Commission recommended approval of amended Action Plan and proposed use of CARES funds	All comments of Commission members were accepted as applicable.	
12	Public Meeting	Non-targeted/broad community	Finance Committee (June 15, 2020). Quorum of committee members in attendance via Zoom call. Meeting also broadcast on City's YouTube channel.	Committee recommended approval of amended Action Plan and proposed use of CARES funds	All comments of Committee members were accepted as applicable.	
13	Public Meeting	Non-targeted/broad community	Quality of Life Committee (June 17, 2020). Quorum of committee members in attendance via Zoom call. Meeting also broadcast on City's YouTube channel.	Committee recommended approval of amended Action Plan and proposed use of CARES funds	Item passed on consent calendar	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL if applicable
14	Public Meeting	Non-targeted/broad community	Public Works Committee (June 22, 2020). Quorum of committee members in attendance via Zoom call. Meeting also broadcast on City's YouTube channel.	Committee recommended approval of amended Action Plan and proposed use of CARES funds	Item passed on consent calendar	
15	Public Hearing	Non-targeted/broad community	City Council public hearing (June 24, 2020); eight City Councilors, Mayor in attendance via Zoom call. Meeting also broadcast on City's YouTube channel.	Two members of the public spoke in general support of the City's efforts to end homelessness. Concern was expressed regarding how long the location at Midtown could be used to house homeless people.	Given the City's impending disposition of the property, it will not be used longer than the proposed use of funds describes.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2) - Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	659,051	200,000	0	859,051	2,938,227	An anticipated amount of approximately \$1,977,000 is increased by \$942,560 of CARES Act funding. The remainder anticipated amount includes program income of approximately \$200K/annually, resulting in an estimated amount of \$600K for the next three years, totaling approximately \$3,519,560 through the end of the 2018-2022 ConPlan.
Other	public - federal	Public Services	361,227	0	0	361,227	361,227	An anticipated amount of approximately \$1,977,000 is increased by \$361,227 of CARES Act funding. (Amendment #1) and \$581,333 (Amendment #2)

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City requires that subrecipients match CDBG funds \$1:\$1 with organizational resources or funds leveraged from private investment or other State and local grantors.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

All of the property on which public housing facilities are situated is owned by the City and used by the Santa Fe Civic Housing Authority under long-term leases. The units are rented to income-qualified renters, many of them very low-income seniors. At any time during the year if the City determines that donating and/or using City-owned property will benefit a proposed project that will serve the priority needs and funding objectives outlined in this plan, the City will do so, as allowed under the NM Affordable Housing Act.

In the current fiscal year, the City expects to donate a 5-acre portion of a City-owned parcel on Siler Road. This donation will support the construction of 65 units of affordable live/work housing targeted to “creatives” – technology entrepreneurs, visual and performance artists, craft manufacturers, self-employed, etc. A shared resource center will be included with a performance and display space, retail areas and other workshops. The project, called the “Siler Yard” is proposed to be developed by the New Mexico Interfaith Housing Coalition and Creative Santa Fe, two local nonprofit organizations. Low Income Housing Tax Credit (LIHTC) funds were secured providing over \$10M of equity. An application will be resubmitted for the 2019 LIHTC funding cycle. Additionally, the City is beginning a public outreach process and study of other City-owned parcels to prioritize several for future affordable housing development.

Amendment #1: The shelter is located at 1600 St Michael’s Drive, the site of the former Santa Fe University of Art and Design (and before that, the College of Santa Fe). The campus is owned by the City so this proposed use of funds will be 100% supported by the use of publicly-owned facilities. Furthermore, the shelter is currently staffed by City staff (who will continue working there for at least the next 6 months) and many related support services (security, maintenance, utilities) are paid by the City.

Discussion

The City is committed to using all of its resources to maximize the leverage potential of federal funds.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase Opportunities for At-Risk Populations	2019	2020	Affordable Housing Public Housing Homeless	Citywide	Emergency Shelter Support Services for Homeless and At Risk Rental Units & Support Services Fair Housing Outreach AFH Factor: High Housing Costs AFH Factor: Aging Housing Stock AFH Factor: Work opportunities for disabled people AFH Factor: Accessible Housing for Disabled AFH Factor: Access to Schools & Transportation AFH Factor: Fair Housing Information and Resources	CDBG: \$361,227	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Rehabilitated: 0 Household Housing Unit Homeless Person Overnight Shelter: 150 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Increase Affordable Rental Housing Opportunities	2019	2020	Affordable Housing	Citywide	Rental Units & Support Services	CDBG: \$581,3330	Rental units rehabilitated: 120 household housing unit. Public service activities for Low/Moderate Income Housing Benefit: 40 Households Assisted
3	Increase Affordable Homeowner Opportunities	2019	2020	Affordable Housing	Citywide		CDBG: \$0	Direct Financial Assistance to Homebuyers: 0 Households Assisted
4	Align Housing Opportunities with Emerging Needs	2019	2020	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	Citywide	Emergency Shelter Support Services for Homeless and At Risk Fair Housing Outreach Diversity of Housing Types AFH Factor: High Housing Costs AFH Factor: Aging Housing Stock AFH Factor: Work opportunities for disabled people AFH Factor: Accessible Housing for Disabled AFH Factor: Access to Schools & Transportation AFH Factor: Fair Housing Information and Resources	CDBG: \$361,227	Homeless Person Overnight Shelter: 150 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	AFH Goal1: Create more affordable, quality housing	2019	2020	Affordable Housing	Citywide	Rental Units & Support Services	CDBG: \$581,333	Rental units rehabilitated: 120 household housing unit. Public service activities for Low/Moderate Income Housing Benefit: 40 Households Assisted
6	AFH Goal 2: Preserve and Improve Existing Housing	2019	2020	Affordable Housing	Citywide		CDBG: \$0	
7	AFH Goal 3: Cont. to work to improve econ. opport.	2019	2020	Non-Homeless Special Needs	Citywide		CDBG: \$0	
8	AFH Goal 4: Create more access., afford. qual. hou	2019	2020	Affordable Housing Non-Homeless Special Needs	Citywide	Rental Units & Support Services	CDBG: \$581,333	Rental units rehabilitated: 120 household housing unit. Public service activities for Low/Moderate Income Housing Benefit: 40 Households Assisted
9	AFH Goal 5: Improve access to high quality schools	2019	2020	Non-Housing Community Development	Citywide		CDBG: \$0	
10	AFH Goal 6: Strengthen access to fair housing	2019	2020	Fair Housing & Renter's Rights	Citywide		CDBG: \$0	

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Increase Opportunities for At-Risk Populations
	Goal Description	<p>Increased Opportunities for At Risk Population-Reduced Rate of Households with cost burden: Preventing homelessness through rental vouchers, emergency assistance, support services expanding rental choices for households earning less than 30% AMI, providing rehab services for rental properties serving very low income renters, improving outreach efforts to mono-lingual Spanish speakers.</p> <p>This goal incorporates actions from the following AFH Goals:</p> <ol style="list-style-type: none"> 1. Create more affordable, quality housing, that is equitably distributed throughout the City 2. Preserve and improve existing housing occupied by low and moderate income renters and owners 6. Strengthen access to fair housing and knowledge of fair housing among residents and landlords
2	Goal Name	Increase Affordable Rental Housing Opportunities
	Goal Description	<p>Increased Affordable Rental Housing Opportunities- Inventory of very low income rental units and vouchers is expanded to meet increased demand: Supporting LIHTC projects and the provision or retention of permanent, subsidized rental units, rental units reserved for persons transitioning out of homelessness, rehabilitating existing rentals to expand choice and housing quality, identifying additional funding sources and/or creating revenue streams to fund local rental vouchers.</p> <p>This goal incorporates actions from the following AFH Goals:</p> <ol style="list-style-type: none"> 1. Create more affordable, quality housing, that is equitably distributed throughout the City 2. Preserve and improve existing housing occupied by low and moderate income renters and owners 4. Create more accessible, affordable, quality housing, to accommodate persons with disabilities 6. Strengthen access to fair housing and knowledge of fair housing among residents and landlords

3	Goal Name	Increase Affordable Homeowner Opportunities
	Goal Description	<p>Increase of Affordable Homeownership Opportunities-Increased homeownership opportunities and support for long term affordability and accessibility for current homeowners: Continuing mortgage principal reduction loans, homebuyer counseling and training services, production of affordably-priced homes, supporting partnerships with nonprofits, for-profit builders and other housing providers, considering acquisition/rehab programs to absorb existing market supply, funding energy efficiency upgrades, continuing foreclosure prevention and legal aid and refinancing services for existing homeowners, offering accessibility improvements to help “age in place” and multi-generational transfers.</p> <p>This goal incorporates actions from the following AFH Goals:</p> <ol style="list-style-type: none"> 1. Create more affordable, quality housing, that is equitably distributed throughout the City 2. Preserve and improve existing housing occupied by low and moderate income renters and owners 4. Create more accessible, affordable, quality housing, to accommodate persons with disabilities 6. Strengthen access to fair housing and knowledge of fair housing among residents and landlords
4	Goal Name	Align Housing Opportunities with Emerging Needs
	Goal Description	<p>Address Emerging and Current Needs and Changing Demographics-Housing opportunities reflect emerging needs, changing demographics and are aligned with redevelopment objectives and sustainability goals: Supporting non-traditional housing types and live/work housing, including housing as a required component of redevelopment projects, prioritizing housing that is located in transit corridors, has access to community facilities, accommodates live/work or other flexible scenarios, is aimed at the “creative” worker, can accommodate needs of aging residents, achieving high standards of sustainability through green building, design, and alternative energy sources.</p> <p>This goal incorporates actions from the following AFH Goals:</p> <ol style="list-style-type: none"> 1. Create more affordable, quality housing, that is equitably distributed throughout the City 3. Continue to work to improve economic conditions of persons with disabilities 5. Improve access to high quality schools and public transportation
5	Goal Name	AFH Goal1: Create more affordable, quality housing
	Goal Description	<p>This AFH goal corresponds to Consolidated Plan goals: 1, 2, 3, 4. The following milestones and metrics are established in the AFH to guide the achievement of this goal: support 60 rental units (min); revise SFCC 26-1 to require <50%AMI units in LIHTC (15 units); dedicate local funding to rental assistance to support 40 renter HH; DPA + homebuyer support services to 30 HH; revise SFCC 26-1 to create menu of compliance options to support inclusion of 100 rent-restricted units in market rate projects.</p>

6	Goal Name	AFH Goal 2: Preserve and Improve Existing Housing
	Goal Description	<i>This goal corresponds with Consolidated Plan Goals: 1, 2, 3.</i>
7	Goal Name	AFH Goal 3: Cont. to work to improve econ. opport.
	Goal Description	The metrics and milestones associated with this AFH goal are to establish and expand job creation opportunities for under-employed workers with disabilities. This work would be supported by the City's Office of Affordable Housing but is carried out primarily by other City divisions, government agencies and nonprofit partners. None of the funding would be housing-related. CARES Act funds will not be deployed in support of this goal as they are oriented to keeping vulnerable people safe from infection and to prevent the spread of infection via the homeless shelter population.
8	Goal Name	AFH Goal 4: Create more access., afford. qual. hou
	Goal Description	This AFH goal correponds with Consolidated Plan Goals: 2, 3.
9	Goal Name	AFH Goal 5: Improve access to high quality schools
	Goal Description	This AFH goal does not have a Consolidated Plan equivalent because it is not directly related to housing; however, it establishes the following metrics and milestones: align housing resources with efforts serving young people at risk of being homeless; align housing resources with school based social services and workforce training/support program; align housing resources with transit planning to expand services and improve access. This goal is not achieved directly through the proposed expenditure of CARES funds.
10	Goal Name	AFH Goal 6: Strengthen access to fair housing
	Goal Description	This AFH Goal corresponds with all Consolidated Planning Goals; however it is directly related to the City's obligation to further fair housing. This goal is not directly achieved through the proposed expenditure of CARES Act funds.

Projects

AP-35 Projects – 91.220(d)

Introduction

Projects funded for FY 19-20 reflect a variety of programs, facilities improvements and public services in addition to programs focused upon increasing affordable housing to include rental and homeowner rehabilitation and mortgage principal reduction for homebuyers for low-to moderate income households as well as soft costs for affordable housing rental unit development. Additionally, the City operates a local affordable housing trust fund (AHTF) that is funded through developer fees, pay off of City-held affordability liens, and land sales revenues from City-held mortgages. When a funding balance is accrued to support an allocation of local funds, the City disburses them in alignment with CDBG funds. The trust funds are monitored by the NM Mortgage Finance Authority for compliance with the NM Affordable Housing Act which allows funds to be used for beneficiaries earning up to 120% AMI (area median income). This enables the subrecipients to serve a full range of incomes as CDBG funds are used for those at 80% AMI and below and the AHTF can be used for those at 81-120% AMI. Additionally, program income provides additional revenue for eligible programs. In the past, PI has been used for mortgage principal reduction loans and home repair loans. For the upcoming program year, the City anticipates that \$200,000 will be generated and used for mortgage principal reduction loans (via CDBG agreements for PY 19 - 20).

Amendment #1: In March of 2020, the State of NM issued a stay at home order for New Mexico residents to stem the tide of the coronavirus. In response, the City dedicated dormitory beds and apartments at the Midtown campus property to house people who did not have homes or safe places to shelter in place. A primary goal for the City's creation of the Midtown shelter was to reduce the potential for an outbreak among unhoused people by reducing the population density at local shelters and coordinating testing and isolation for those people who would otherwise be on the streets. Another objective was to relieve hospitals by creating a place where vulnerable patients and/or those with positive COVID tests could be discharged, as well as sheltering people leaving detox/recovery programs or detention centers.

This Action Plan Amendment proposes to use CARES Act funding to supplement the City's operation of the Midtown Shelter. The New Mexico Coalition to End Homelessness will act as the City's fiscal agent to hire staff and ensure that health care and programming is comprehensive and relevant to the people housed at the campus.

This second Amendment proposes to use CARES Act funding to reimburse acquisition costs related to the purchase of Santa Fe Suites, such as appraisal, financing, and legal and transactional services. As cash entered into the project, the funds will then support the implementation of extended services

and partial subsidy of units occupied by residents whose rent is not currently subsidized.

Projects

#	Project Name
1	Homewise Mortgage Principal Reduction
2	Santa Fe Habitat Home Repair
3	Santa Fe Civic Housing Authority Calle La Resolana LIHTC
4	Santa Fe Civic Housing Authority Villa Consuelo Rehabilitation
5	Youth Shelters and Family Services TLP/Cold Weather Shelter Security System
6	SFPS Adelante Expanded School Liaison Project
7	Coming Home Connection-Casa Cielo
8	Interfaith Women's Summer Safe Haven Shelter
9	Youth Shelters and Family Services Street Outreach Program
10	Project Administration
11	Housing Trust Principal Reduction
12	Midtown Shelter - CV
13	Santa Fe Suites - CV

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Ten (10) of the community projects under subrecipient professional service agreement contracts with the City, were selected for presented strategies that address the highest and immediate needs in the community, to include organizational effectiveness, the ability of the organization to leverage funding for the projects, and to positively and sustainably impact the most individuals in need. The Housing Trust, though not selected in this year's funding proposals, will remain active as a result of anticipated Program Income generation from previous year CDBG funding. Allocations for projects reflect approximately 15% usage of the CDBG grant for public service projects, 3% for public facilities improvements, 29% for mortgage reduction assistance, 19% for home repairs, 14% for soft costs in the development of affordable rentals as well as rehabilitation of affordable rentals, and 20% for project management and administration.

Amendment #1: The Midtown Shelter project will directly address the highest and immediate need in the community which is to protect public health as related to the COVID-19 pandemic. Another goal is to improve the individual health outcomes of individuals and families experiencing homelessness who do not have a home or a safe place to be quarantined and remain socially distant. A longer term goal is to connect these shelter residents to supportive services and permanent housing. NMCEH was selected as the City's partner because of its organizational effectiveness, its ability to leverage funding for the

project, and to positively and sustainably impact the most individuals in need.

Amendment #2: The current amendment proposes to partially reimburse Community Solutions for transactional costs related to the purchase of Santa Fe Suites. These include appraisal fees, due diligence services, financing charges, and legal services fees required by the funding and closing on the purchase of the property. In turn, these funds will be added directly to the project's current operating budget allowing them to supplement services provided at the property as well as directly subsidizing rental and other housing costs as needed.

AP-38 Project Summary

Project Summary Information

1	Project Name	Homewise Mortgage Principal Reduction
	Target Area	Citywide
	Goals Supported	Increase Affordable Homeowner Opportunities Align Housing Opportunities with Emerging Needs AFH Goal1: Create more affordable, quality housing AFH Goal 4: Create more access., afford. qual. hou AFH Goal 6: Strengthen access to fair housing
	Needs Addressed	Mortgage Principal Reduction Homebuyer Training and Counseling Fair Housing Outreach
	Funding	CDBG: \$338,000
	Description	Mortgage principal reduction assistance for households under 80% AMI. 10-15 Households: \$20K limit per h/h. Organizational Mission: To help create successful homeowners so that they improve their financial well being and contribute to the vitality of the community. Project Services: Assist 10-15 homeowners earning below 80% AMI in the City of Santa Fe to establish home ownership through mortgage reduction assistance services. This project addresses the following goals from the AFH:1. Create more affordable, quality housing that is equitably distributed throughout the City. Create more accessible, affordable, quality housing, to accommodate persons with disabilities. Strengthen access to fair housing and knowledge of fair housing among residents and landlords. Of the \$330,000: \$188,000 sourced from CDBG 2019 funding and estimated \$150,000 from anticipated Program Income.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Mortgage principal reduction assistance for households under 80% AMI. 10-15 Households: \$20K limit per h/h.
	Location Description	1301 Siler Rd., Santa Fe, NM 87507
	Planned Activities	Homewise will provide mortgage principal reduction assistance to homebuyers who qualify and have completed educational requirements for eligibility.
2	Project Name	Santa Fe Habitat Home Repair
	Target Area	Citywide

	Goals Supported	Increase Opportunities for At-Risk Populations Increase Affordable Homeowner Opportunities AFH Goal1: Create more affordable, quality housing AFH Goal 2: Preserve and Improve Existing Housing AFH Goal 4: Create more access., afford. qual. hou AFH Goal 6: Strengthen access to fair housing
	Needs Addressed	Homeowner Rehab, Upgrades and Retrofits AFH Factor: High Housing Costs AFH Factor: Aging Housing Stock AFH Factor: Accessible Housing for Disabled AFH Factor: Fair Housing Information and Resources
	Funding	CDBG: \$124,715
	Description	Emergency repairs for homeowners earning below below 60% AMI (CDBG). Limit of \$10K per h/h. Organizational Mission: Santa Fe Habitat for Humanity promotes affordable home ownership for Santa Fe area residents by constructing simple, adequate and safe houses through the cooperative efforts of volunteers, partner families, donors and staff. Project Service: Will provide home repairs for 20-29 households earning less than 60% AMI. This project addresses the following AFH goals: 1. Create more affordable, quality housing that is equitably distributed throughout the City. Preserve and improve existing housing occupied by low and moderate income renters and owners. Create more accessible, affordable, quality housing, to accommodate persons with disabilities. Strengthen access to fair housing and knowledge of fair housing among residents and landlords.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	30 Households earning less than 60% AMI. (Historically this program serves majority of elderly homeowners earning less than 50% AMI).
	Location Description	2520 Camino Entrada Ste. A, Santa Fe, NM 87507
	Planned Activities	Habitat for Humanity will provide emergency home repair for homeowners who qualify for the assistance.
3	Project Name	Santa Fe Civic Housing Authority Calle La Resolana LIHTC
	Target Area	
	Goals Supported	Increase Opportunities for At-Risk Populations Increase Affordable Rental Housing Opportunities Align Housing Opportunities with Emerging Needs AFH Goal1: Create more affordable, quality housing AFH Goal 4: Create more access., afford. qual. hou AFH Goal 6: Strengthen access to fair housing

	Needs Addressed	Rental Units & Support Services AFH Factor: High Housing Costs AFH Factor: Fair Housing Information and Resources
	Funding	CDBG: \$47,100
	Description	Predevelopment, acquisition and soft costs for (45) Affordable rental unit development. Organizational Mission: To improve the living environment of low to moderate income families served by creating and sustaining safe, decent and affordable housing that fosters stability and increased self-sufficiency. The agency promotes personal, economic and social upward mobility by providing individuals and families the opportunity to make the transition from subsidized to non-subsidized housing. The mission emphasizes the efficient and successful management of resources in today's time of transition. Over the past twenty years, the SFCHA has collaborated with local non-profit agencies to make significant progress toward this mission. Project Service: The Santa Fe Civic Housing Authority will develop an affordable townhouse unit style on Calle La Resolana. The development will provide housing for 45 households earning below 80% AMI.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	45 households earning less than 80% of AMI will be served to include (11) ELI and (34) LI.
	Location Description	1115 Calle La Resolana, Santa Fe, NM 87507
	Planned Activities	Santa Fe Civic Housing Authority will provide pre-development activities for affordable rental development comprised of 45 units.
4	Project Name	Santa Fe Civic Housing Authority Villa Consuelo Rehabilitation
	Target Area	Citywide
	Goals Supported	Increase Opportunities for At-Risk Populations Increase Affordable Rental Housing Opportunities Align Housing Opportunities with Emerging Needs AFH Goal1: Create more affordable, quality housing AFH Goal 2: Preserve and Improve Existing Housing AFH Goal 4: Create more access., afford. qual. hou AFH Goal 6: Strengthen access to fair housing
	Needs Addressed	Rental Rehabilitation AFH Factor: High Housing Costs AFH Factor: Aging Housing Stock AFH Factor: Accessible Housing for Disabled AFH Factor: Fair Housing Information and Resources
	Funding	CDBG: \$47,100

	Description	Villa Consuelo offers 100 Infill Rental Units and Support Services for Low Income households at or below 50% AMI. Funds will be used for soft costs associated with rehabilitation of 100 units to replace HVAC, windows, floor coverings, bathrooms and kitchens and bring each unit into 100% ADA compliance. Organizational Mission: To improve the living environment of low to moderate income families served by creating and sustaining safe, decent and affordable housing that fosters stability and increased self-sufficiency. The agency promotes personal, economic and social upward mobility by providing individuals and families the opportunity to make the transition from subsidized to non-subsidized housing. The mission emphasizes the efficient and successful management of resources in today's time of transition. Over the past twenty years, the SFCHA has collaborated with local non-profit agencies to make significant progress toward this mission. Project Service: The Santa Fe Civic Housing Authority will rehabilitate the affordable units at Villa Consuelo which are inhabited by individuals earning at or below 50% AMI.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	A minimum of (100) households earning less ELI-MLI, mainly seniors, will benefit from the rehabilitation of the rental units.
	Location Description	1200 Camino Consuelo, Santa Fe, NM 87507
	Planned Activities	Santa Fe Civic Housing Authority will rehabilitate 100 affordable rental units.
5	Project Name	Youth Shelters and Family Services TLP/Cold Weather Shelter Security System
	Target Area	Citywide
	Goals Supported	Increase Opportunities for At-Risk Populations Align Housing Opportunities with Emerging Needs AFH Goal 2: Preserve and Improve Existing Housing AFH Goal 6: Strengthen access to fair housing
	Needs Addressed	Emergency Shelter
	Funding	CDBG: \$21,660

	Description	Security system expansion for the TLP/Cold Weather Shelter serving (30) ELI-LI youth ages 17-21. Organizational Mission: Youth Shelters and Family Services (YSFS) delivers life-changing solutions to homeless, runaway and in-crisis youth by providing shelter and addressing health, safety, education and workforce opportunities so they can achieve lifetime independence. Project Service: YSFS will install an expanded security system for the Youth Emergency Shelter and Transitional Living Program/Cold Weather Shelter in order to increase mitigation of unauthorized resident contact with non-residents, flight of minors, co-mingling, and provide security for on-site staff.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	An estimated minimum of (30) individuals ages 17-21 will benefit from the proposed project. The Youth Emergency is a 24-hour safe haven for youth in crisis ages 10-17. The Transitional Living Program is a supervised home and apartment setting for youth ages 17-21 attending school, job training, or working as youth transitioning to independence. The Cold Weather Shelter is a winter emergency shelter with 8 beds where youth can stay nightly during the coldest months.
	Location Description	4435 Airport Rd., Santa Fe, NM 87507
	Planned Activities	Youth Shelters and Family Services will expand the security system for the TLP and the Cold Weather Shelter.
6	Project Name	SFPS Adelante Expanded School Liaison Project
	Target Area	Citywide
	Goals Supported	Increase Opportunities for At-Risk Populations Align Housing Opportunities with Emerging Needs AFH Goal 4: Create more access., afford. qual. hou AFH Goal 5: Improve access to high quality schools AFH Goal 6: Strengthen access to fair housing
	Needs Addressed	Support Services for Homeless and At Risk Fair Housing Outreach AFH Factor: High Housing Costs AFH Factor: Access to Schools & Transportation AFH Factor: Fair Housing Information and Resources
	Funding	CDBG: \$32,970

	Description	<p>The liaison project links Adelante parents, their children K-12. Organizational Mission: The Santa Fe Public School (SFPS) Adelante Program works to strengthen opportunities for the academic achievement and life success of Santa Fe children and youth who are experiencing homelessness. Based on the federal McKinney-Vento Homeless Assistance Act, SFPS Adelante Program is part of the Santa Fe Public Schools and a fiscal project of Santa Fe Partners in Education Foundation. Services are bilingual and include advocacy, tutoring, evening programs, case management and providing material aid such as school supplies and clothing. Project Services: SFPS Adelante will provide staffing for multi-level, bilingual services to students and their families. The increased staffing will facilitate and expand access to long term, stable housing for a minimum of eight hundred and fifty (950) children, youth and their families experiencing homelessness. Children ages birth through five years of age, receive appropriate support in order to be prepared for Kindergarten. School age children experiencing homelessness receive the appropriate support to succeed in school. School age youth that are disconnected from school and experiencing homelessness will receive support to re-engage with school or attend an alternative program with career pathways. This project incorporates actions from the following AFH Goals: 6. Strengthen access to fair housing and knowledge of fair housing among residents and landlords.</p>
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	An estimated minimum of (950) youth and ELI/and or Homeless families will benefit from the proposed activities.
	Location Description	1300 Camino Sierra Vista, Santa fe, NM 87505
	Planned Activities	SFPS Adelante will provide housing and educational support services to youth and their families qualifying as homeless through McKinney-Vento.
7	Project Name	Coming Home Connection-Casa Cielo
	Target Area	Citywide
	Goals Supported	Increase Opportunities for At-Risk Populations AFH Goal 4: Create more access., afford. qual. hou
	Needs Addressed	Support Services for Homeless and At Risk AFH Factor: Accessible Housing for Disabled
	Funding	CDBG: \$18,856

	Description	Staffing for End of life home and services for 15 Homeless, ELI and LI individuals. Organization Mission: For over ten years Coming Home Connection has provided skilled and compassionate in-home care to those in need in Santa Fe and the surrounding counties. They provide unique volunteer-hybrid model combines free and low-cost care, administering services to a wide range of people regardless of their ability to pay. Caregivers, all of whom are trained and background checked, are committed to honoring the dignity and privacy of each care recipient, and providing the highest quality of care. Project Goals: Casa Cielo will provide staffing specializing in care for the end-of-life and hospice support, for (15) elderly, indigent and ELI-LMI individuals facing end of life housing and care needs.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	An estimated minimum of (15) homeless, ELI-LMI individuals facing the end of their life will benefit from the proposed activities.
	Location Description	418 Cerrillos Rd. #27, Santa Fe, NM 87501
	Planned Activities	Coming Home-Casa Cielo will provide end of life services and housing for individuals facing terminal illness and/or are at the end of their life stage.
8	Project Name	Interfaith Women's Summer Safe Haven Shelter
	Target Area	Citywide
	Goals Supported	Increase Opportunities for At-Risk Populations
	Needs Addressed	Emergency Shelter Support Services for Homeless and At Risk AFH Factor: Fair Housing Information and Resources
	Funding	CDBG: \$28,000
	Description	Staffing for Support Services/Emergency Shelter: WSSH will provide safety, security and community for 160 women and their children from May through October 2019. Organizational Mission: Interfaith Community Shelter offers hope and a safe place for anyone who is homeless or vulnerable as they overcome adversity, providing short-term survival services and long-term services in collaboration with other local service provider partners. Project Service: Interfaith will increase staffing for the Women's Summer Safe Haven (WSSH). This project incorporates actions from the following AFH Goals: 1. Create more affordable, quality housing that is equitably distributed throughout the City. Create more accessible, affordable, quality housing to accommodate persons with disabilities. Strengthen access to fair housing and knowledge of fair housing among residents and landlords

	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	An estimated minimum of (160) homeless/at risk for homelessness ELI to LI women and their children will benefit from the proposed activities.
	Location Description	2801 Cerrillos Rd., Santa Fe, NM 87505
	Planned Activities	Interfaith Shelters will provide shelter services for women and their children who are homeless or at risk for homelessness from May-October in 2019 and May-June in 2020.
9	Project Name	Youth Shelters and Family Services Street Outreach Program
	Target Area	Citywide
	Goals Supported	Increase Opportunities for At-Risk Populations Align Housing Opportunities with Emerging Needs
	Needs Addressed	Support Services for Homeless and At Risk AFH Factor: Fair Housing Information and Resources
	Funding	CDBG: \$18,840
	Description	Funding will provide staff for outreach services at the Interfaith Community Shelter during the Winter season and during year-round Resource Center hours. Additional relief staff hours will continue at the drop in center to ensure shifts are covered. Organizational Mission: Youth Shelters and Family Services (YSFS) delivers life-changing solutions to homeless, runaway and in-crisis youth by providing shelter and addressing health, safety, education and workforce opportunities so they can achieve lifetime independence. Project Service: YSFS will provide staffing for street-based critical services such as food, water, clothing emergency aid supplies, tents, backpacks, sleeping bags and blankets to six hundred and fifty (400) ELI youth up to age 21. The Street Outreach Program also has a Drop-in Center where youth who do not have a safe place to live can shower, do laundry and receive case management support services. This project incorporates actions from the following AFH Goals: 1. Create more affordable, quality housing that is equitably distributed throughout the City. Strengthen access to fair housing and knowledge of fair housing among residents and landlords.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	An estimated minimum number of (400) homeless/ELI-LI individuals will benefit from the proposed activities.
	Location Description	402 S. St. Francis Dr., Santa Fe, NM 87501

	Planned Activities	Youth Shelters and Family Services will provide outreach and linkage to housing services to youth and young adults who are homeless or at risk for homelessness.
1 0	Project Name	Project Administration
	Target Area	Citywide
	Goals Supported	Increase Opportunities for At-Risk Populations Increase Affordable Rental Housing Opportunities Increase Affordable Homeowner Opportunities Align Housing Opportunities with Emerging Needs AFH Goal1: Create more affordable, quality housing AFH Goal 2: Preserve and Improve Existing Housing AFH Goal 4: Create more access., afford. qual. hou AFH Goal 6: Strengthen access to fair housing
	Needs Addressed	Emergency Shelter Support Services for Homeless and At Risk Rental Units & Support Services Rental Rehabilitation Mortgage Principal Reduction Homebuyer Training and Counseling Homeowner Rehab, Upgrades and Retrofits Diversity of Housing Types AFH Factor: High Housing Costs AFH Factor: Aging Housing Stock AFH Factor: Work opportunities for disabled people AFH Factor: Accessible Housing for Disabled AFH Factor: Access to Schools & Transportation AFH Factor: Fair Housing Information and Resources
	Funding	CDBG: \$131,810
	Description	Administrative and staff activities associated with CDBG projects and services.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	An estimated total number of (1,700) ELI-MI individuals and households to benefit from the proposed CDBG projects.
	Location Description	500 Market Street, Suite 200, Santa Fe, NM 87501
	Planned Activities	Administration of 2019-20 CDBG projects.
1 1	Project Name	Housing Trust Principal Reduction
	Target Area	Citywide

	Goals Supported	Increase Affordable Homeowner Opportunities Align Housing Opportunities with Emerging Needs AFH Goal1: Create more affordable, quality housing AFH Goal 4: Create more access., afford. qual. hou AFH Goal 6: Strengthen access to fair housing
	Needs Addressed	Mortgage Principal Reduction AFH Factor: High Housing Costs
	Funding	CDBG: \$50,000
	Description	Provide mortgage reduction assistance for homeowners 80% AMI and below through Program Income. Of the \$50,000 expected in resources, 100% will be Program Income.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that approximately three households will benefit from this mortgage reduction assistance activity funded through the generation of Program Income.
	Location Description	1111 Agua Fria St., Santa Fe, NM 87501
	Planned Activities	Mortgage reduction assistance provided for up to three households earning 80% or less of AMI.
1 2	Project Name	Amendment #1: Midtown Shelter - CV
	Target Area	Citywide
	Goals Supported	Increase Opportunities for At-Risk Populations Align Housing Opportunities with Emerging Needs
	Needs Addressed	Emergency Shelter Support Services for Homeless and At Risk
	Funding	CDBG - CV: \$361,227
	Description	The City will dedicate dormitory rooms and student housing facilities to house a total 150 homeless people. The objective is to prevent infection, address health needs for infected people and reduce the likelihood of an outbreak among homeless people. CARES funds will be used to support coordinated case management services and shelter staffing in response to the COVID-19 pandemic, as well as basic operating costs for the shelter, including meals, linen services, office supplies, insurance, cleaning and disinfecting services and personal health care/hygiene items for guests.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that 150 homeless people will be housed at the Midtown Shelter.

	Location Description	1600 St Michael's Drive, Midtown Property (formerly the Santa Fe University of Art and Design)
	Planned Activities	Most of the people housed at Midtown are homeless or without a safe place to be quarantined or to maintain social distancing. As such they are highly vulnerable to infection from COVID-19 and also likely to spread the virus if living on the streets or in a shelter. Other case management needs are also provided. For those who are COVID positive or awaiting test results, medical support will be coordinated to ensure proper quarantining protocols, in addition to referral to more intensive medical care if needed. Residents are provided a single occupancy room with a TV and three meals per day. The shelter also provides a safe place for people discharged from the hospital (either post treatment or for other reasons), recovery programs and detention facilities. Also important, is that converting this facility to house homeless people reduces the population density at the area shelters, enabling them to observe social distancing guidelines. The shelter also provides a safe place for people, either infected or vulnerable to infection to be discharged from hospitals and other institutions.
1 3	Project Name	Santa Fe Suites – Acquisition, Operations, Subsidy
	Target Area	Citywide
	Goals Supported	Increase Opportunities for At-Risk Populations Increase Affordable Rental Housing Opportunities Align Housing Opportunities with Emerging Needs AFH Goal1: Create more affordable, quality housing AFH Goal 2: Preserve and Improve Existing Housing AFH Goal 4: Create more access., afford. qual. hou AFH Goal 6: Strengthen access to fair housing
	Needs Addressed	Acquisition and Rehabilitation AFH Factor: High Housing Costs AFH Factor: Accessible Housing for Disabled AFH Factor: Fair Housing Information and Resources
	Funding	CDBG: \$581,333
	Description	Santa Fe Suites offers 122 studio apartments for three different income ranges: workforce renters (below 120% AMI), very low income renters (below 60%AMI) and individuals and families transitioning out of homelessness (below 30%AMI). Put into service in late 2020, the property is owned by a national nonprofit, Community Solutions, and operated by St Elizabeth Shelter as a permanent supportive housing option for people transitioning out of homelessness. Support services are offered on site and several renters are subsidized with rental assistance from other state and federal sources. Programming continues to be developed as needs emerge.

	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	A minimum of (40) households earning less ELI-MLI, mainly households transitioning from living in hotel stays and local shelters, will benefit from enhanced support services and rental subsidy.
	Location Description	3007 S Saint Francis Dr, Santa Fe, NM 87505
	Planned Activities	Use reimbursement funds to directly infuse cash into the property's operating budget to further support services provided on site and partial rental subsidy.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The Community Development Commission placed the highest funding priority on affordable housing and provided related services citywide, rather than focusing on a specific area or neighborhood. Though it is desired to utilize CDBG towards rental units such as the Soleras Station project and additional rental developments in the Midtown Campus Qualified Census Tract, the developer expense of constructing these is challenging in the absence of Low Income Housing Tax Credits. One LIHTC project (Calle La Resolana) chosen this year will be developed along the main corridor of the City near Cerrillos Rd and will serve a growing area of need. The LIHTC application and award timeline does not often synchronize with that of CDBG; however, if future projects of this type are awarded and CDBG funding becomes available later in the year, it can be used towards them, such as in the case of Stage Coach Apartments in previous years.

The final high priority of the CDC is funding public facilities that most closely serve households transitioning out of homelessness as well as funding public services that help very low income individuals and households to transition out of homelessness. Again, because of Santa Fe's relatively compact geography, funds are not prioritized for a particular area as all facilities serve city-wide residents.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

All programs for the 2019 CDBG program year will serve extremely low to moderate-income residents throughout the City as the City of Santa Fe does not have priorities for allocating resources geographically.

Discussion

The City's policy of city-wide distribution of resources is due in part because the population of low income/minority residents is not substantial enough relative to specific areas of concentration in Santa Fe. In contrast, a larger urban area with more population is more likely to have higher numbers of low income/minority residents living in concentrated areas which makes geographic priorities more feasible and effective. In Santa Fe, eligibility is defined based on household (income) versus the location of the project or program. For example the City allocates funding programs for mortgage principal reduction assistance which is dependent on the household income versus the location of the home, which is also

the same standard for home improvement funds. Likewise, public service programs that serve at risk youth, for example, focus on serving citywide residents versus those coming from a specific geographic area.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Santa Fe's expenditure of funds - federal and local - supports projects and programming that serve the spectrum of housing needs from the homeless to the homeowner. The City identifies needs and evaluates existing housing gaps to ensure that programs and projects increase and improve the City's housing opportunities. Reflecting that objective, the funded projects in this plan serve the homeless both through public services that provide support and referral to housing as well as end of life needs for homeless and/or ELI-LMI individuals. The public service projects are Adelante School Liaison, Youth Shelters Outreach and Drop In, Interfaith Shelter's Women Safe Haven, Coming Home Connection-Casa Cielo. Installation of an expanded security system for the Youth Shelters and Family Services TLP/Cold Weather Shelter is a facility improvement project to serve homeless youth to young adults. Maintenance of homes and energy efficiency upgrades with home repair assistance and affordable rental rehabilitation projects include Habitat for Humanity Home Repair and the Santa Fe Civic Housing Authority-Villa Consuelo Apartments rehab. An additional development project of affordable rental units with an emphasis on sustainable design is the Santa Fe Civic Housing Authority-Calle La Resolana which are also included in 2019-2020 funding. Finally, home ownership opportunities are increased for LMI households through the Homewise-Mortgage Principal Reduction Assistance project. Delivery of these services is provided through the City's network of nonprofit partners which ensures they are effective, responsive and timely.

One Year Goals for the Number of Households to be Supported	
Homeless	150
Non-Homeless	158
Special-Needs	0
Total	308

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	45
Rehab of Existing Units	130
Acquisition of Existing Units	0
Total	175

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Households shown above to be supported through CDBG funded affordable housing in 2019-20 include

estimates of (158) households receiving support through downpayment assistance and affordable rental developments. Calle Resolana will provide (45) new units, Habitat for Humanity and Villa Consuelo projects will provide (130) rehabbed units. The total projects addressing homelessness for the 2019-20 fiscal year will serve the following through public service and shelters: 950 households served through Adelante; 160 women provided shelter at the Women's Safe Haven; 400 youth households reached through outreach and other services; 3 through the Coming Home Connection End of Life services; and 30 through the Youth Shelters and Family Services TLP/Cold Weather Shelter security system expansion. Non-homeless households include: 30 households provided home repair and energy efficiency upgrade assistance; 100 households served with rehabbed, affordable apartment rental units; 45 households served with new affordable rental units; 12 individuals provided with end of life services through Coming Home Connection-Casa Cielo and 12 households provided with homeownership opportunities through mortgage principal reduction assistance with Homewise. The 2019-2020 projects listed also address the fair housing goals outlined in the City's AFH Plan.

In addition to the above stated CDBG funded projects, a LITHC mixed-use development proposal was approved for 65 units at the Siler Yard to be completed in 2020.

Amendment #1: This amendment proposes directly addressing the shelter and services needs of 150 individuals and families, who are currently unhoused during the COVID-19 pandemic. The dual purpose of this project is to reduce the potential for an outbreak among unhoused people by reducing the population density at local shelters and coordinating testing and isolation for those people who would otherwise be on the streets. Another objective is to relieve hospitals by creating a place where vulnerable patients and/or those with positive COVID tests can be discharged, as well as sheltering people leaving detox/recovery programs or detention centers who would otherwise be vulnerable to infection.

Amendment #2: The second amendment proposes to use CARES Act funds to further subsidize the operations and rental costs for 40 residents/units at the Santa Fe Suites property. Importantly, these funds will support the development of robust, on site programming for people transitioning out of homelessness, or temporary housing situations deployed to meet pandemic-related housing needs such as long term hotel stays or the Midtown Shelter.

AP-60 Public Housing – 91.220(h)

Introduction

This section describes how the City and the local housing authorities will work together to address the needs of residents of public housing, Housing Choice Voucher holders and other extremely low income residents.

The Santa Fe Civic Housing Authority (SFCHA) is the primary public housing agency in Santa Fe. It oversees 490 units of public housing, and manages 670 housing choice vouchers in Santa Fe. There are a total of 369 units for seniors and 121 units for families. Currently, 269 people are on the public housing waiting list for a housing authority apartment unit, and approximately 171 people on the Section 8 waiting list for Santa Fe. SFCHA receives approximately 35 applications per month for public housing. The wait for a unit is between 18 and 24 months; however, the waiting list is only open on a lottery basis at designated times during the year.

Santa Fe County also manages 200 units of public housing and administers 241 housing choice vouchers (44 VASH). Some vouchers are used within city limits.

Actions planned during the next year to address the needs to public housing

Maintenance of aging units is a continuous effort so the housing authority is systematically converting its units under the Rental Assistance Demonstration (RAD) project. For the upcoming year, funds will be used to rehabilitate public housing units to bring them up to current code requirements, improve energy efficiency, and update other quality of life amenities.

As noted in the project list, the Santa Fe Civic Housing Authority, will update 100 units at Villa Consuelo and were granted CDBG rehab funding for soft costs associated with this project.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Both PHAs provide a Family Self-Sufficiency Program which supports self-sufficiency with the eventual goal of becoming viable homeowners. The family enters into a five-year Contract of Participation with the Housing Authority and sets specific goals to be achieved over the term of the Contract. As part of the Contract, the Housing Authority opens an escrow account for each participating family and any time there is an increase to the family's earned income during the term of the Contract, money is deposited into the family's escrow account. Upon successful completion of the Program, the family receives the balance in their escrow account to use for home ownership and educational goals.

If the PHA is designated as troubled, describe the manner in which financial assistance will be

provided or other assistance

The PHAs are not designated as troubled.

Discussion

As an active developer of LIHTC projects, the Santa Fe Civic Housing Authority is considered a partner of the City of Santa Fe's in the provision of affordable rental housing beyond the typical housing authority functions. The City has to subordinate and amend its lease agreements with the housing authority every time a funding application is submitted. During the program year, the City expects to put out for RFP the donation of another parcel of City-owned land and anticipates that the housing authority will submit a proposal to develop approximately 60 units of affordable rental housing.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City works in partnership with many non-profit organizations who provide a wide range of services to prevent “at-risk” populations such as unaccompanied youth, families with children, veterans, battered families, people with disabilities and seniors from becoming homeless. Another objective is to help existing homeless populations obtain safe, affordable and sustainable housing opportunities as well as needed services such as health care, transportation and counseling.

These activities necessarily run along a continuum of housing program options that range from emergency shelter services to transitional housing and permanent supportive housing services to the new construction of mixed income and mixed use affordable rental development projects. Currently the City has in place emergency and transitional housing programs for homeless individuals, families with children, veterans, and unaccompanied youth.

The City has incorporated the mission of "Built for Zero" (BFZ) to address chronic homelessness in 2019. The BFZ project is a national, evidence based model used to end homelessness: <https://www.community.solutions/what-we-do/built-for-zero>. The first step to the model is to identify those who are homeless by August 2019, within the community, by name, followed by a strategic, coordinated outreach and networking system of linking homeless individuals and families to services as well as housing. The goal indicator for the BFZ program is a significant reduction (30%) in homelessness by January 2020. Service prioritization is made through the development of a simplified VI-SPDAT (Vulnerability Index-Service Prioritization Decision Assistance Tool). Finance consultants at Community solutions, the umbrella organization for the BFZ program identify innovative funding structures that will allow Santa Fe to expand its stock of affordable and supportive housing that will remain tied to the coordinated entry system providing a continuous housing supply for those in need.

Those who are facing homelessness or special needs are now able to benefit from long range transportation for access to VA services in Albuquerque and SOAR model benefits application assistance through YSFS, Life Link and Adelante. These are added services that are currently provided by organizations throughout the City and greatly contribute expanding access for consumers.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

All of the city’s nonprofit partners who work with homeless persons have extensive outreach activities and the City will be working to better coordinate outreach to make sure we are reaching everyone. The Resource Center called Pete’s Place, is part of the existing Interfaith Shelter and offers emergency beds in winter, meals and clothing. Most importantly, the organization brings together outreach coordinators to provide information about available services. Medical care, job counseling, meals, clothing,

transportation are a few of the services provided at Pete's Place, which is partially funded through local funds allocated through the City's Human Services Division. In response to direct community need, Interfaith proposed the Women's Summer Safe Haven when shelter staff and first responders noted that women were particularly vulnerable on the streets during summer months when the shelter is closed for the season. For the 2019-20 program year, the City allocated CDBG funds to provide safe shelter for women and expect to serve up to 160 women and their children.

The City of Santa Fe works closely with the New Mexico Coalition to End Homelessness to coordinate services for homeless individuals and families. NMCEH operates a statewide system of coordinated entry where every homeless family and individual is given an assessment based on the nationally recognized VI/SPDAT (Vulnerability Index/Service Prioritization Assessment Tool). The results of the assessment are used to refer homeless people to the type of housing that best fits their needs and the permanent supportive housing. As previously stated, the City recently signed up to be part of Built for Zero, a national movement to end chronic and veteran homelessness in participating communities. Since Santa Fe has met the federal benchmarks for effectively ending veteran homelessness, current efforts will concentrate on housing all of those in the City who are chronically homeless. The coordinated entry system will be used to create a regularly updated by-name list of those who are homeless, and the City is working with its nonprofit partners to develop more permanent supportive housing to meet the needs of the approximately 100 individuals who are currently chronically homeless in Santa Fe.

Addressing the emergency shelter and transitional housing needs of homeless persons

St. Elizabeth operates two emergency shelters and three longer-term supportive housing programs. Its Men's Emergency Shelter has 28 year-round beds along with a library, TV room, laundry, showers and intensive case management. *Casa Familia* has 10 beds for single women, eight rooms for individual families, and can accommodate up to 30 people, depending on family size. It also has a TV/play room, dining room, laundry and donations room where clothing and toys are available for guests. These shelters provide respite care for those who are in need of a place to recover from illnesses and behavioral health issues and both have a program manager, case managers and supervisory staff. *Casa Cerrillos* is a permanent housing program with 28 apartments for adults with disabilities, many with co-occurring substance abuse problems. Siringo Apartment is a permanent housing program with eight apartments for seniors. *Sonrisa Family Shelter* is a transitional housing program with eight apartments for families with children. It has a two-year stay limit within which time families are expected to have overcome the issues leading to their becoming homeless and have saved enough funds to successfully move in to housing of their own. All three supportive housing programs have on-site program/case managers that work closely with each guest and monitor their progress.

Interfaith Community Shelter is a largely volunteer agency consisting of 40+ faith and community groups and nearly 2,000 active volunteers. ICS provides shelter and services to men, women and children who are experiencing homelessness in Santa Fe, and provides a point of entry to the other services necessary to make the transition from homelessness to stable housing. As a minimal barrier shelter, the three

components of programming are the Seasonal Night Shelter; the Day Services Program; and the Women's Summer Safe Haven. Resource Days operate three days a week, year round, with 12 partner provider agencies.

Life Link, established in 1987 in a motel, has evolved into a highly effective behavioral health and supportive housing center. At *La Luz*, 24 apartment units and an additional 74 City wide scattered-site units are provided to people with mental illness and other co-occurring disorders, based on the permanent supportive housing model. Life Link provides extensive outpatient treatment, psycho-social rehabilitation, homeless prevention and rental assistance, peer support services and onsite healthcare screening.

Esperanza is a full service organization offering advocacy, counseling, case management and legal advocacy for survivors of domestic violence. It operates a 24/7 Crisis hotline 1-800-473-5220, as well as, a shelter that can house up to 32 people. The organization also offers comprehensive non-residential counseling services.

Youth Shelters and Family Services. Youth Shelters and Family Services helps hundreds of homeless, runaway, and at-risk youth each year. The organization annually provides thousands of bed nights for youth through its emergency shelter, cold weather shelter, transitional living, and rapid rehousing programs. In addition, services are provided through the organization's drop-in center, street outreach, counseling center, pregnant and parenting initiative, youth appropriate referrals, case management, skill building services and activities geared toward self-sufficiency and readiness for adulthood. Youth ages 10-17 can stay at the emergency shelter for 1 - 90 days, youth ages 17-21 can stay in the transitional, apartment-style living units for up to 18 months, and youth ages 18-24 can stay in the scattered site rapid rehousing apartments for up to 2 years.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City relies on its network of community partners to facilitate coordination of services and ensure that those vulnerable to homelessness don't "fall through the cracks". A newly formed Homeless Task Force began meeting in October of 2017 to analyze and provide recommendations to the Governing Body "to ensure that homelessness is prevented whenever possible or is otherwise a rare, brief and non-recurring experience." The task force reported back to the Governing Body and these recommendations shaped the 2018-2022 Consolidated Plan planning process. Also, the NMCEH continues to implement systems for ensuring that homeless who seek services are tracked through HMIS through a statewide system of coordinated assessment. Every homeless family and individual is

given an assessment based on the nationally recognized VI/SPDAT (Vulnerability Index/Service Prioritization Assessment Tool). The results of the assessment are used to refer homeless people to the type of housing that best fits their needs and the assessment is used to create a prioritized list. Chronically homeless people are placed at the top of the list for permanent supportive housing.

The City of Santa Fe has worked closely with the Santa Fe Community Housing Trust to develop three apartment communities - Village Sage (60 units), Stagecoach Apartments (60 units) and the soon-to-be finished Las Soleras Station (87 units) where 25% of the units are set aside for people exiting homelessness. On-site support services and referral to other service providers is also provided. The City has contributed financially in various ways to each of these projects. During the 2019-20 program year, the City proposes to use \$47,100 of funds to support the rehabilitation of Villa Consuelo Apartments, a 100-unit property that provides housing for at risk populations earning at or less than 50% AMI. The Coming Home Connection-Casa Cielo program will provide hospice beds for a minimum of 3 homeless individuals and 12 ELI-LMI at risk for homelessness individuals facing end of life needs.

Amendment #1: An important component to the shelter provided at Midtown is matching residents with the necessary social services to meet and improve the other social determinants of health. Another piece is to streamline outreach with connecting people to shelter. The City anticipates that the Midtown Shelter will provide the basis for better data collection (understanding who is homeless and who needs help) and integrating them into a coordinated system of social services.

Amendment #2: The 40 units at Santa Fe Suites dedicated to residents who are transitioning out of homelessness and temporary housing situations address a major gap in Santa Fe's efforts to end homelessness. The city's homeless services providers have ample capacity to provide emergency housing but there is a deficit of long-term units in the affordable housing market place. For people whose stays in shelters have been recurring, having a permanent home is truly life-changing in that other social services, mental health and medical needs are simultaneously addressed.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City's CDBG entitlement funds and local funds will be used to support those with special needs through Adelante, Life Link, the Interfaith Shelter programs which will provide services to homeless, veterans, and people with special needs in order to help them in the area of their specific need(s) and/or to make the transition to permanent housing. The City's Family and Youth Services Office funds numerous transitional homeless programs including: Youth Shelters (outreach, transitional living, and emergency shelter for youth with special needs and/or at risk of homelessness), Interfaith (Women's

and Community Shelter for women with special needs and/or at risk for homelessness). In addition, these programs work with the Veterans Advisory Board which funds a veteran support worker through the Veterans Integration Center (VIC) and rental space at Interfaith for a Homeless Veterans Coordinator through the Veterans Administration. The City also funds Adelante school based program and Communities in Schools to identify and work with homeless students in Santa Fe Public Schools. CDBG funds are being used to provide enhanced security for homeless youth (Youth Shelters and Family Services TLP/Cold Weather Shelter), as well as the funding necessary to support an outreach coordinator for the Drop In Center run by Youth Shelters. Casa Cielo is a new program funded through CDBG for 2019-2020 and will address the needs of elderly and/or terminally ill individuals facing end of life transitions. Apart from HUD funding, the City also supports the Santa Fe Recovery Center to provide housing for individuals who have graduated from their addiction recovery program.

The City has set aside funding for supplementation of rental assistance programs provided by a collaboration of at-risk-for-homelessness-serving organizations (LifeLink, SFPS Adelante Program, YouthWorks and the Santa Fe Recovery Center) These organizations have joined forces to address the gap in housing availability and homelessness for young adults to seniors and those starting a new chapter toward addiction recovery within the community. It was formed from a working group of concerned organizations that work daily to serve the populations with the highest-needs in Santa Fe. In addition to the rental assistance, the organizations will work together to provide a coordinated system of entry, wraparound services, staff and administrative support and interagency referrals for optimal placement of residents.

The City works closely with its network of housing partners to ensure that the needs of those discharged from institutions are also being met. Many women have entered Casa Familia after giving birth once discharged from the hospital. Likewise, Youthworks receives many referrals from juvenile corrections systems.

Amendment #1: A primary focus for the project proposed in this amendment is to streamline the placement into housing of people being discharged from institutions, detention centers and recovery programs. Without a safe and socially distant place to stay, many of these people would be even more vulnerable to infection than the average person.

Amendment #2: This second amendment proposes to support the next step for serving the residents of Midtown and long term hotel stays, as well as those transitioning from immediate homelessness. Importantly, the Santa Fe Suites will provide a long term housing option for those who would otherwise be most at risk of Covid infection and spread.

Discussion

See above.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Typically, those who are most heavily cost-burdened, have the lowest incomes. The City of Santa Fe reviewed its policies and practices to mitigate barriers to housing development--particularly affordable housing development—as part of the 2011 Analysis of Impediments (AI) to Fair Housing Choice and has submitted the 2016 AI update which was made available for public review with its successor, the City's 2017 Assessment of Fair Housing (AFH). HUD required both documents to be submitted in consecutive years, though the 2016 AI contains much of the framework as required by the AFH, per the new federal rule to Affirmatively Further Fair Housing. This update provides an in-depth review of city housing policies and land use and zoning regulations and also incorporates elements of the successor study as required by HUD. This study examines in further depth any groups or individual citizens not captured in the 2016 AI participation, especially such persons who reside in areas identified as Racially or Ethnically-Concentrated Areas of Poverty (R/ECAP's), Limited English Proficient (LEP) persons, and persons with disabilities. Some of the barriers or impediments to affordable housing identified in the 2011 AI still exist according to the 2016 analysis and mitigation steps are incorporated in the 2018-22 Consolidated Plan as well as the 2019 Annual Action Plan.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

1. Lack of affordable housing; efforts are being made to introduce an ADU ordinance which will ease restrictive Land Use codes for building accessory dwellings, and therefore, provide incentive for infill development and increased accessory dwelling housing throughout the City.
2. Some residents lack equal access to opportunity due to lower performing schools in high-poverty neighborhoods, and the lack of public transportation; CDBG projects funded through the RFP process are scored based upon livability and sustainability to include higher scoring for walkability to services, transportation and quality schools.
3. Lack of fair housing information and supportive services; The City's Fair Housing Assessment is accessible to the public on the City website and is updated every few years. The Annual Action Plan and projects chosen for the year are largely influenced by the needs outlined in the FHA.
4. Stakeholders continue to view neighborhood resistance or NIMBYism (Not-In-My-Backyard mentality) as a barrier to fair housing choice; one quarter of these survey respondents identified this as a “very serious” contributing factor; The public engagement survey application of MetroQuest, will be incorporated into the outreach plan and used to provide an online venue, accessible through the City's website and social media. The application will be utilized to attract a more demographically diverse representation in voices and opinions to be shared throughout the City.

The City works with Spanish speaking fair housing advocates that actively meet with approximately 75 local small businesses and non-profit organizations that distribute fair housing literature published by the City and describe tenant rights.

The City of Santa Fe has been exploring efforts to potentially redevelop several of its underused corridors that have infrastructure and could support rental housing, and which wouldn't have existing residential neighbors concerned about higher density housing developments, while also providing easy access to transportation. These include the Siler Road corridor and the Midtown Local Innovation Corridor District, or Midtown LINC, at St. Michael's Drive.

Currently in place, an amendment to the City's Chapter 26 of the city's code which governs the Santa Fe Homes Program and allows multi-family developers of rental housing to pay a fee-in-lieu by right, rather than incorporating subsidized units on-site. Fees are established on an "affordability gap" basis, estimating the difference between an affordable rent, averaged over three income tiers, and HUD's Fair Market Rent. In the upcoming year, the code will sunset and will be amended to appropriately charge fee amounts, provide incentives and flexible options for the purpose of encouraging development that meets the community's current needs. The objective is to generate enough revenue to fund a rental assistance program for tenants that can be used citywide and does not have high requirements for eligibility. The assistance could be used for a variety of needs - rent, utilities, rental/utility arrears, rental deposits, etc. Another objective is to remove a financing barrier for multi-family housing with the expectation that the development of multi-family units will also loosen up some of the demand for existing units, stemming rising rental rates but also providing more options for voucher holders to use their subsidies. As with any revenue generated or earmarked for affordable housing, use of the funds is dictated by city code and must be compliant with the NM Affordable Housing Act.

Discussion:

The most recent data shows a current occupancy of almost 98 percent for all rental housing in Santa Fe. In the furtherance of planned actions to ameliorate barriers, the City has researched development proposals with the Land Use department, affordable housing service providers and with the County and as a result, provides general information on developments in this section. The Office of Affordable Housing is tracking the following apartment development proposals that have come up within the past year which are in varying stages:

Rodeo Village: a proposed 188-unit market-rate apartment project located on Rodeo Road, just west of St. Francis Drive and adjacent to the railroad tracks. The site area is just over eight acres, and the project will include multiple buildings of two and three stories, plus amenities to include a fitness center and pool. Construction is anticipated to commence by the end of 2019.

Gerhart Apartments: A 258-unit apartment complex proposed for an approximate 11-12-acre site on South Meadows Road in SW Santa Fe. It has not received development approvals, but was recently awarded an upgrade in zoning from R-1 to R-21. All units would be available at market rent (no income-

restricted) and would target a mid-price apartment tenant. At this time, an affordable housing payment fee-in-lieu has been discussed.

Madera Apartments: A 355-proposed apartment complex that is currently seeking land use approvals for a zoning change to accommodate higher density use. Located near Gerhardt and with easy access to the bypass route, the units could provide much needed workforce housing for those commuting downtown or even to Albuquerque.

Markana Apartments: A 188-unit project in the development approval process that is proposed for a 7-acre site near Home Depot. The units will be rented at moderate rents and residents will have easy access via transit to Santa Fe's main commercial areas.

Turquesa Apartments: A 240 unit apartment project that has received final approvals from the Planning Commission. Located near the Santa Fe Place Mall, the site offers great access to shopping, transit, other amenities and the Arroyo Chamiso bike trail.

Vizcaya III: the final phase of an existing rental property, this project will offer 52 units, with a mix of 1 and 2 bedroom sizes. The site is located near shopping areas, transit and a trail connection to the Arroyo Chamiso trail.

Capital Flats: this project is located in a redeveloping mid-town area near the Capital Station Railrunner Station and will provide 139 studio, 1BR and 2BR units. The property is within walking distance of several retail centers and the Rail Trail which connects to the Acequia Trail and the Arroyo Chamiso trail for bicycle and pedestrian connectivity.

Acequia Lofts: this multifamily community is planned for site off Agua Fria road, in a transition area between single family neighborhoods and the more commercial and mixed use areas near the intersection with Siler Road. 120 units will be built in a combination of 1BR and 2BR sizes. The site is located near the River Trail and easy biking distance of downtown, shopping areas, and community amenities.

AP-85 Other Actions – 91.220(k)

Introduction:

This section describes additional efforts to address obstacles to meeting underserved needs, promote efforts to coordinate and facilitate the many elements related to housing, create suitable living environments, and promote economic development for low and moderate income persons.

Having a roof over one's head is one of our essential needs as human beings, as important as eating, sleeping, and receiving medical care. Yet, too often, the poor, the disabled, the elderly and even many in the workforce are not able to afford a house that meets their needs. A lack of high quality housing directly affects one's ability to build wealth, participate in civic activities, enjoy leisure time, and most of all, to have a decent and safe place to live. The overall health and vitality of a community suffers directly when its residents aren't housed adequately.

In Santa Fe, this situation is compounded by the fact that as a tourist destination, the city has attracted people from all over the world to live here, driving up the value of real estate beyond the ability of many locals to afford housing. As noted earlier, the recession helped to level out skyrocketing appreciation, which has made homeownership more affordable for those with moderate incomes. However, those earning low incomes, mostly renters, are even more hard-pressed to attain affordable housing.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting underserved needs is the lack of available resources. With continuing reductions in the available resources, the number of people and the extent to which they can be served is declining. The local economic environment is generally positive. Unemployment is low and the community has seen some commercial growth. However, recovery from the damage that was done to the financial status of many households, especially low and moderate income households, is still slow; for many, recovery has not happened. The City remains committed to using its limited financial resources in the most effective and efficient manner possible and to collaborate with other agencies and programs to address the community's needs.

Even before the economic downturn, a common obstacle to the underserved need of homeownership for Santa Fe residents was lack of credit worthiness and the inability to save a down payment for a home. Several of the City's partner organizations offer assistance in the rebuilding of credit history, as well as homebuyer education programs.

A focus in 2018 as well as 2019, has been on the development of new, sustainable (in location, as well as efficiency) affordable units and sustainable rehabilitation of existing units in order to maintain affordable rent and housing stock as well as increase the availability of affordable housing. The City of Santa Fe's 25-Year Sustainability Plan was adopted in December 2018 and is focused upon taking the necessary steps to become carbon neutral by 2040, while increasing ecological resilience, economic

vitality, quality of life and social equity for Santa Feans. Increasingly, interdisciplinary efforts are being made throughout the City to address the triple bottom line needs outlined in the 25-Year Plan for resiliency and sustainability through scaling and scoring each project's impact in environmental, economic and social health giving preference to the projects that will provide the most positive impact(s).

Actions planned to foster and maintain affordable housing

The City of Santa Fe is committed to providing funding that supports innovative and sustainable housing solutions that result in permanently affordable and sustainable housing for residents who live and/or work in Santa Fe. It will continue to prioritize the use of CDBG and the Affordable Housing Trust Fund allocations to support mortgage principal reduction assistance, home repair and rental assistance. The City also provides administrative funding to nonprofit partners to provide housing and/or housing-related services. The Youth and Family Services Division funds several programs that serve homeless and those with special needs and the City's Office of Affordable Housing provides funding to support homebuyer training and counseling and support for existing homeowners through home repair, refinancing, and Home Equity Conversion Mortgages (HECM).

The City's inclusionary zoning program requires all residential developments to provide a percentage of the total units as affordable, 20% for homeownership units and 15% for rental units. As mentioned in AP-75, an ordinance amendment allows for a fee in lieu to be paid, by right, for multi-family rental development. The fee is calculated using an "affordability gap" basis: the subsidized rent amount subtracted from the area's fair market rent. Fees paid support the Affordable Housing Trust Fund, which, in turn, can fund rental assistance throughout the City as well as down payment assistance. The incentives for this program are a 15% density bonus, fee reductions for water and wastewater connections and fee waivers for development review and permit fees. The affordability of homes created through the SFHP is controlled by the placement of a lien on the property that constitutes the difference between the appraised value of the home and the subsidized/effective sales price paid by the income-qualified buyer. If the unit is sold, the lien is either transferred to the new affordable buyer who is income qualified or repaid into the City's Affordable Housing Trust Fund (AHTF).

Actions planned to reduce lead-based paint hazards

According to the State of NM Department of Health, Santa Fe has low risk factors for lead exposure in children. 9.6% of its housing stock was built before 1950 and in 2011, 0 children in Santa Fe County tested positively for elevated blood levels. More recent studies by the NMDOH identified Santa Fe County as having "low levels" of lead exposure, as cited in the NM Epidemiology Report, April 2017. The Office of Affordable Housing also conducts environmental reviews on all CDBG-funded activities. In cases where individual homes are older than 1978 and may have lead based paint, the subrecipient is

required to follow all applicable law to assess the presence of lead and remediate it, if necessary.

Additionally, the City of Santa Fe's housing partners - Habitat for Humanity, The Housing Trust and Homewise - must notify homeowners of any potential lead-based paint issues as part of every home-buying transaction. If a homebuyer purchases an already existing home with financial assistance from the Housing Trust or Homewise, they are given a lead-based paint disclosure form that must be signed. If a home is purchased that was built before 1978, the EPA lead-based paint pamphlet entitled "Protect Your Family from Lead in Your Home" is also given to the homeowner. All federally funded home-repair activities are also subject to stringent guidelines for lead-based paint assessment and remediation. Both Habitat and Homewise are experienced in addressing the presence of lead-based paint in their home rehabilitation programs. Any presence of lead-based paint is remediated by a certified professional.

Actions planned to reduce the number of poverty-level families

As part of an anti-poverty strategy, the City will work toward implementing the following:

- Establish priorities for allocating federal tax credits to mixed income rental developments where at least 30% of the rental units will be affordable to households earning less than 50% of the AMI; (The Soleras Station project funded through CDBG initiated this strategy. The Siler Yard and Calle Resolana projects breaking ground in 2019-2020 will provide continuity in 2019 for this focus.)
- Fund a local housing voucher program to provide assistance to the homeless and near homeless; (Local funds will support a voucher program administered through Life Link.)
- Modify the Santa Fe Homes Program (SFHP) so that the rental requirement is relevant to the housing needs in the community. (Underway)
- Work with for-profit and non-profit organizations to develop one new multi-family, mixed income rental property. Total units not to exceed 100 per project (Support for the Siler Yard is ongoing);
- Identify all existing affordable rentals and develop a preservation plan as needed. (Underway as part of the revitalization of the Midtown Campus project.)

Given the city's high rate of cost burden, even for homeowners, it is apparent that continued focus on rehabilitation, home repair, and other support services is essential to alleviating poverty in Santa Fe.

Specific programs that reduce the number of poverty level families are:

- Conserve and maintain Santa Fe's existing housing stock and residential neighborhoods.
- Continue to support rehabilitation loan programs targeted toward low to moderate income homeowners (50%-80% AMI), which includes home renovations, emergency repairs and energy conservation measures including the purchase of new appliances, retrofits, and solar water

heaters.

- Support the SFCHA's ongoing RAD conversion projects to renovate public housing units, building new units when feasible.

Actions planned to develop institutional structure

During the current program year, the City will continue the successful institutional delivery efforts and, when needs arise, work with partners to address those challenges with program delivery.

The biggest challenge for the City of Santa Fe over the next five years will be to continue to address the increasing demands of housing needs with limited financial resources. The City of Santa Fe's model of service delivery is to pass through most federal funds to sub-grantees and enter into administrative contracts with service providers who provide the services. This ensures that services are provided in the most efficient and relevant manner as possible. The sub-grantees are then able to leverage additional programming and project funds, including LIHTC, HOME, ESG, CDFI, as well as funds allocated through the state's Mortgage Finance Authority.

The main strengths of the current institutional delivery system is the wide range of services provided by the City or the funding of Non-profit organizations to offer an array of services to low to moderate income residents. The City of Santa Fe will carry out the priorities in the Consolidated Plan and subsequently, the 2019 Annual Action Plan, by continuing to collaboratively work with our non-profit partners. The City's philosophy is to help build the capacity of our service providers, rather than increase the size of the City's bureaucracy. The City and its staff serve as advocates and coordinators for our partner non-profits. Another strength is the diversity of services provided with little overlap because of the coordination between City departments as well as between the City and the non-profit organizations. This communication and cooperation are key to ensuring that the services reach a wide range of the population who are in need, including homeless, senior citizens, low/mod income, at risk youth and people with special needs and disabilities.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Santa Fe has a long and successful history of working with the nonprofit, private, and governmental sectors to create collaborative partnerships. The City encourages partnerships with the state and federal governments to expand funding for affordable housing, especially housing for people with disabilities, seniors, minorities, female-headed populations and various special needs populations. The City acts as a convener through its use of funds to support a variety of housing services and programs related to housing security. Through its various citizen committees (Community Development Commission, Veterans Affairs Committee, the Mayor's Panel on Disability, the newly formed Mayor's Task Force on Homelessness, Built for Zero Initiative with Community Services, the Children and Youth Committee, and more efforts to network with Economic Development for the increase of affordable

workforce housing stock, etc.) the City ensures that funds are deployed to maximum benefit in the community. The Family and Youth Services Office funds numerous transitional homeless programs including: Youth Shelters (outreach, transitional living, and emergency shelter), Interfaith (Women's and Community Shelter), St Elizabeth Shelter (Men and Family shelter). In addition, the Veterans Advisory Board funds a veteran support worker through the Veterans Integration Center (VIC) and rental space at Interfaith for a Homeless Veterans Coordinator through the Veterans Administration. The City also funds Adelante school based program and Communities in Schools to identify and work with homeless families in Santa Fe Public Schools. CDBG funds are being used to provide renovation of a permanent supportive housing program (Casa Cerrillos) run by St Elizabeth Shelter, as well as the funding necessary to support an outreach coordinator for the Drop In Center run by Youth Shelters.

Specific projects that bridge economic development needs with that of housing providers and social services agencies include: redevelopment of the Midtown Campus; support of the Siler Yard live/work affordable housing project; support of the housing needs for youth participating in the Youthworks Culinary job training program; and support for low-mod homebuyers/homeowners which directly supports the local economy and the triple bottom line address of social, economic and environmental sustainability practices adoption throughout the City.

Discussion:

The most obvious gap is the reduction in funding on all levels from the federal to the local levels. Another effect of the recent economic downturn is the increase in households at risk becoming homeless or experiencing episodic homelessness. Without an increase in resources to support services and facilities, the service providers are grappling with limited capacity to meet emerging needs. In response, the Santa Fe City Council has supported an innovative combination of regulation, policy and financial support for the development, preservation and improvement of affordable housing.

The City's philosophy is to help build the capacity of community-based service providers, rather than to increase the size of its bureaucracy. This has been achieved by providing local funding to support administrative contracts in all areas of nonprofit services – affordable housing, youth programs, human services and economic development. As a result, the nonprofit network in Santa Fe is among the strongest in the state of New Mexico. Many pilot programs initiated in Santa Fe have been replicated not only statewide, but across the nation.

Another strength of the City's service delivery model is that a wide diversity of services is provided with little overlap because of the coordination between City departments as well as between the City and the non-profit organizations. This communication and cooperation are key to ensuring that services reach a those in the most need, including homeless families and individuals and those in danger of becoming homeless, veterans, senior citizens, victims of domestic violence, very-low income renters, at risk youth and people with special needs and disabilities.

Future production of new units will need to reflect the needs of emerging populations, specifically older,

smaller households; the elderly; the self-employed; and special needs groups such as veterans. Market demand for single-family suburban style housing is decreasing as more households seek housing that is close to transportation, economic centers, services and amenities and can be adapted to changing needs to allow “aging in place” and entrepreneurial activities. As a manner of addressing these needs, a new resolution to increase accessible dwelling units is in the works with Land Use and Housing partnering to create solutions to the challenge. The resolution, if adopted, will affect zoning regulations and density barriers, and proposes ADU's as age in place alternatives that will also serve to provide much needed, additional infill housing inventory throughout the City.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

This section identifies program income that is available to the City of Santa Fe for use that is included in projects to be carried out during PY2019.

Projects funded for FY2019-2020 reflect a variety of programs, facilities and services in addition to the programs that are most commonly funded by the City – down payment assistance for homebuyers and home improvement for low-to moderate-income households as well as rental rehab projects and new affordable rental development. Public services are limited to 15% of the entitlement award and for this upcoming year four projects were funded: Adelante Elementary School liaison, Youth Shelters Outreach and Drop In Center, the Womens Summer Safe Haven Shelter and Coming Home Connection-Casa Cielo. Additionally, the City operates a local affordable housing trust fund (AHTF) that is funded through developer fees, pay off of City-held affordability liens, and land sales revenues from City-held mortgages. When a funding balance is accrued to support an allocation of local funds, the City disburses them in alignment with CDBG funds. The trust funds are monitored by the NM Mortgage Finance Authority for compliance with the NM Affordable Housing Act which allows funds to be used for beneficiaries earning up to 120% AMI (area median income). This enables the subrecipients to serve a full range of incomes as CDBG funds are used for those at 80% AMI and below and the AHTF can be used for those 81-120 AMI%.

The activity proposed for funding in this amendment will not result in the generation of program income.

See above.

ACTION SHEET
/ITEM FROM FINANCE COMMITTEE MEETING OF 08/02/21
FOR CITY COUNCIL MEETING OF 08/11/21

Request Approval of Amendment #2 to the 2019 Annual Action Plan, required by the U.S. Department of HUD that describes proposed uses of CARES Act funding in the amount of \$581,333. Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov, [505-303-9868](tel:505-303-9868) (remote phone).

Committee	Review:
Finance Committee	08/02/2021
Quality of Life Committee	08/04/2021
Public Works Committee	08/09/2021
Governing Body	08/11/2021

FINANCE COMMITTEE ACTION:

Approved on Consent

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR ABEYTA	X		
COUNCILOR CASSUTT	X		
COUNCILOR LINDELL	X		
COUNCILOR ROMERO-WIRTH	X		
CHAIRPERSON VILLARREAL	X		

01/13/21



City of Santa Fe, New Mexico

Memorandum



DATE: July 19, 2021

TO: Governing Body
Finance Committee
Public Safety Committee

VIA: Jarel LaPan Hill, City Manager
Mary McCoy, Finance Department Director
Fran Dunaway, Chief Procurement Officer
Andrew Padilla, Chief of Police *BP (7-22-21)*

FROM: Ben Valdez, Deputy Chief of Police *B Valdez on 7/21/21*

ITEM AND ISSUE:

Request for the Approval of FY22 Police Vehicle Purchase Request. Total Amount is \$(1,155,371.32) for the vehicles, equipment and labor costs associated with each vehicle. Ben Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov, 505-955-5040.

BACKGROUND AND SUMMARY:

As part of the annual fleet replacement, the Santa Fe Police Department is requesting the purchase of 15 vehicles, to include the purchase of the equipment and labor costs associated with each vehicle. The following is the list of vehicles to be purchased.

VEHICLES	COSTS	ORG#	OBJ#
Ford Interceptor Utility Hybrid (12)	\$457,536.00	2230310	570950
Ford Expedition SSV (2)	\$84,206.00	2230310	570950
Ford F-250 Truck (1)	\$31,372.00	2200068	570950
Total costs for 15 vehicles:	\$573,114.00		
EQUIPMENT			COSTS
Vehicle docking mounts, laptop docking stations, printer, driver's license reader, and accessories			\$22,734.30
Panasonic Toughbooks			\$67,725.00
Vehicle emergency/safety equipment, emergency lights, radio speaker, etc.			\$376,984.45
Motorola Solutions communication and software			\$99,711.57
Kennel for Animal Services Truck			\$15,102.00
Total costs for emergency equipment, laptops and installation			\$582,257.32
Total purchase cost: Vehicles, equipment and installation			\$1,155,371.32

Additional Equipment Expenses

Additional equipment expenses to upfit the (15) vehicles includes Cradlepoint Vehicle wireless routers with accessories and the K9 Vehicle inserts for the two Expedition SSVs. The Cradlepoint devices are being purchased by the City of Santa Fe ITT Department and the K9 Vehicle insert is being purchased with funding awarded to the City of Santa Fe by the 2020 State Homeland Security Grant. The additional equipment expenses are being provided for informational purposes only.

EQUIPMENT	COSTS
Cradlepoint Vehicle wireless router, antenna and accessories	\$15,870.00
K9 Vehicle Inserts and associated equipment (2020 State Homeland Security Grant)	\$9,901.32

Ford F250 Truck

One truck will be purchased to replace an Animal Services Truck. The full size truck platform is needed to accommodate the large kennel that safely transports animals found to be running at large, injured animals for veterinary care, and deceased animals. In addition, the vehicle has to be capable of towing a horse trailer when needed to deploy for horses and livestock running at large.

The vehicle requires four wheel drive capability to complete the above tasks in inclement weather and in areas where roads are not well maintained within our jurisdiction.

The vehicle will be up fitted with the latest communication equipment including police radio, mobile data terminal, and modem to work with our Dispatch Communications System and Records Management System.

Ford Expedition SSV

Two Ford Expedition Special Service Vehicles (SSV) will be purchased for the K9 Unit. The K9 Unit initially were issued Police Interceptor Utilities and it was identified through daily use that the vehicles lacked the capacity needed for Patrol Duty equipment, K9 Equipment and personal protective equipment (PPE) used by both the handler and police service dog during tactical deployments. The full size utility platform is needed to accommodate the K9 kennel insert that safely transports the police service dog and to provide sufficient interior space to store Patrol Duty equipment, K9 Equipment and PPE. The two current Interceptor Utilities will be utilized by our newly selected K9 Officers until we are able to replace them with the (2) additional Expedition SSV or equivalent platform. At that time, the Utilities will be utilized as loaner vehicles for the K9 Unit until they are unserviceable.

The vehicle has four wheel drive capability to allow deployment during inclement weather and in areas where roads are not well maintained within our jurisdiction. The standard vehicle engine and only offering is a 3.5L EcoBoost V6 engine and a 10 speed automatic. The vehicle is not currently offered in a Hybrid powertrain.

The vehicle also provides sufficient secured storage space to accommodate communications equipment, duty equipment, and K9 equipment while also making it readily available for deployment or service when needed. The vehicle platform is also able to safely operate within the manufacturers recommended payload capacity and gross vehicle weight rating (GVWR) without causing excessive brake, tire, and transmission wear when police vehicle equipment is installed and duty equipment is loaded for duty use.

The vehicle will be up fitted with the latest communication equipment including police radio, mobile data terminal, and modem to work with our Dispatch Communications System and Records Management System.

Ford Police Interceptor Utility Hybrid

Twelve Police Interceptor Utility Hybrid vehicles will be purchased to replace the current Police Interceptor sedans and Police Interceptor Utility vehicles that are in need of replacement on Patrol. The vehicles will be up fitted with the latest communication equipment including police radios, mobile data terminals, and modems to work with our Dispatch Communications System and Records Management System.

The vehicle platform can accommodate varying sizes and compositions of officers while wearing protective and duty equipment. The ingress/egress for the vehicle does not require the officer to crouch down when entering the vehicle or to exit the vehicle from a crouched position. This can assist with minimizing issues with back pain, neck pain, and leg strain caused by entering/exiting the vehicle and also minimizes lost time due to employee injuries. This remains a challenge with large statured officers who are issued a Police Interceptor sedan or a Ford Fusion sedan and often requires them being placed in an Interceptor Utility if available.

The vehicle also provides sufficient secured storage space to accommodate communications equipment, duty equipment while also making it readily available for deployment or service when needed. The vehicle platform is also able to safely operate within the manufacturers recommended payload capacity and gross vehicle weight rating (GVWR) without causing excessive brake, tire, and transmission wear when police vehicle equipment is installed and duty equipment is loaded for duty use.

The Police Interceptor Utility as the first-ever pursuit-rated hybrid police SUV. The vehicle maintains the capability as a pursuit rated vehicle for emergency response, but with a significant potential fuel savings and reduced CO2 emissions. The on-board electrical equipment, including mobile data terminal, emergency lighting, and climate control system, can be powered using the lithium-ion hybrid battery. This allows the gasoline engine to shut off requiring it to run only intermittently to charge the battery.

With each vehicle we are anticipating a savings of approximately \$3,028 in fuel per vehicle a year if fuel is \$3.09 a gallon (*current fuel cost in Santa Fe on 7/20/21*). On our last vehicle purchase request a \$2,695 savings was estimated if fuel was \$2.75 a gallon. As the cost of fuel increased from last year, it clearly demonstrates we are prepared for any potential fuel cost increases to come. The potential overall cost savings in fuel for the 5 year service period for a Patrol vehicle is currently \$15,140 per hybrid vehicle. The total fuel savings for the 12 hybrid vehicles is \$36,336 per year and \$181,680 over their 5 year service period.

The hybrid vehicle comes standard an all-wheel drive drivetrain providing improved handling stability and traction in all driving conditions. This is well suited for our community as we see all seasons. It is also the only vehicle, worldwide, that is engineered to meet the 75-mph rear-impact crash test that provides significant officer protection during a rear impact crash. Rear impact crashes are prone to occur while conducting traffic enforcement on roadways while a vehicle is parked on or alongside the roadway.

The Department plans to continue transitioning all Patrol and Administrative vehicles to a hybrid vehicle fleet as vehicles are identified for replacement. This is an effort to maximize the fuel savings for our Department, to lower the impact of emissions caused by our vehicles, and also maintain an operational fleet with emergency response capability that is suitable to stand up to the rigorous work environment for law enforcement vehicles.

PROCUREMENT METHOD:

The procurement method is the NM Statewide Price Agreement [Chalmers Ford] # 00-00000-20-00121 which expires on November 12, 2021.

The procurement method is the NM Statewide Price Agreement [MHQ of NM] # 60-000-15-00032 which expires on March 22, 2022.

The procurement method is the NM Statewide Price Agreement [Enchanted Technology Solutions, LLC] # 10-00000-20-00048 which expires on November 17, 2022.

The procurement method is the NM Statewide Price Agreement [Motorola Solutions] # 10-00000-20-00048 which expires on November 17, 2022.

The procurement method is a quote [Jackson Creek Manufacturing] for the Kennel.

FUNDING SOURCE:

The funding source is:

Fund Name/Number: Animal Services/Fund 220
Munis Org Name/Number: POL Animal Services/2200068
Munis Object Name/Number: Vehicles/570950

Fund Name/Number: Law Enforcement/Fund 223
Munis Org Name/Number: Police Admin (Spec Rev)/2230310
Munis Object Name/Number: Vehicles/570950

Fund Name/Number: General Fund/Fund 100
Munis Org Name/Number: Police Administration GF /1000310
Munis Object Name/Number: Vehicles/570950

Fund Name/Number: Law Enforcement/Fund 223
Munis Org Name/Number: Police Admin (Spec Rev)/2230310
Munis Object Name/Number: Inventory Exempt Equipment/572400

Fund Name/Number: General Fund/Fund100
Munis Org Name/Number: Police Administration GF/1000310
Munis Object Name/Number: Data Processing/570800/572800

ACTION REQUESTED:

The Santa Fe Police Department respectfully requests your review and approval.



CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: Chalmers Ford, ETS, Motorola Solutions, MHQ

Procurement Title: State Price Agreement

Procurement Method: State Price Agreement Cooperative Sole Source Other

Exempt Request For Proposal (RFP) Invitation To Bid (ITB) Contract under 60K Contract over 60K

Department Requesting: Police Department Staff Name: Deputy Chief Ben Valdez

Procurement Requirements:

A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees. .

REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING*

YES	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved Procurement Checklist (by Purchasing)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Memo addressed to City Manager (under 60K) Committees/City Council (over 60K)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	State Price Agreement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	RFP
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Evaluation Committee Report
<input type="checkbox"/>	<input checked="" type="checkbox"/>	ITB
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bib Tab
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Quotes (3 valid current quotes)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cooperative Agreement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sole Source Request and Determination Form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Contractors Exempt Letter
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Purchasing Officers approval for exempt procurement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	BAR
<input type="checkbox"/>	<input checked="" type="checkbox"/>	FIR
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Executed Contract, Agreement or Amendment
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Current Business Registration and CRS numbers on contract or agreement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Summary of Contracts and Agreements form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certificate of Insurance
<input checked="" type="checkbox"/>	<input type="checkbox"/>	All documentation presented to Committees
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other: _____

Ben Valdez Deputy Chief 07/21/21

Department Rep Printed Name (attesting that all information included) Title Date

Gran Duranway Chief Procurement Officer Jul 28, 2021

Purchasing Officer (attesting that all information is reviewed) Title Date

Include all other substantive documents and records of communication that pertain to the procurement and any resulting contract.

*

CHALMERS

Real Value. Real People. Real Simple.



PROPOSAL

2500 Rio Rancho Blvd
Rio Rancho, NM 87124

(505) 554-6447

QUOTE TO: **City of Santa Fe**
Police Department
Eric Sanchez

QUOTE NUMBER 062321-4
QUOTE DATE June 30, 2021
MEMBER PO #
CES PO#
TERMS Due on Receipt
SALES REP Mike Michnuk
SHIPPED VIA Pick UP
F.O.B. Dealership
PREPAID or COLLECT

SHIPPED TO:

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	New Mexico State Price Agreement Number: 00-00000-20-00121		
12	Item #4 Utility Vehicle, Mid-Size, Four Door, All Wheel Drive (Police Pursuit Rated) Ford Explorer	36,139.00	\$433,668.00
	Item #4 Options:		
12	L: Hybrid	485.00	\$5,820.00
12	AB: Window Tinting Darker than MFG Standard	199.00	\$2,388.00
12	AI: Hidden Door Lock Plunger w/ In-op.	195.00	\$2,340.00
12	AK: Remote Keyless Entry Fobs - Factory	425.00	\$5,100.00
12	AV: Police Engine Idle Feature	290.00	3,480.00
12	AW: Reverse Sensing	395.00	4,740.00
	Features Included: Rear Aux Air, Bluetooth / Hands Free, Front Headlamp Housing, LED Spot Light, Tail Light Housing, Dark Car Feature		
Order Units		SUBTOTAL	457,536.00
<i>Proposal Valid for 60Days</i>		TAX	0.00
		FREIGHT	
			\$457,536.00
DIRECT ALL INQUIRIES TO: Mike Michnuk (505) 554-6447			PAY THIS AMOUNT

email: mmichnuk@chalmersford.com

CHALMERS

Real Value. Real People. Real Simple.



PROPOSAL

2500 Rio Rancho Blvd
Rio Rancho, NM 87124

(505) 554-6447

QUOTE TO: City of Santa Fe
Police Department
Eric Sanchez

QUOTE NUMBER 062321-5
QUOTE DATE June 30, 2021
MEMBER PO #.
CES PO#

SHIPPED TO: Ford Expeditor 4x4 SSV

TERMS Due on Receipt
SALES REP Mike Michnuk
SHIPPED VIA Pick UP
F.O.B. Dealership
PREPAID or COLLECT

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	New Mexico State Wide Price Agreement # 00-00000-20-00121		
2	Item 5: Utility Vehicle, Full-Size, Four Door, Two Wheel Drive Police Pursuit Rated / SSV Item 5 Options:	33,353.00	66,706.00
2	A: All / Four Wheel Drive	3,980.00	7,960.00
2	S: Remote Keyless Entry	650.00	1,300.00
2	T: Skid Plates 4WD only	190.00	380.00
2	Y: Trailer Tow Package With Trailer Brakes	1,970.00	3,940.00
2	AB: Window Tinting 20%	350.00	700.00
2	AS: BUS - Blind Spot Monitoring w/cross traffic alert	695.00	1,390.00
2	AU: Reverse Sensing	240.00	480.00
2	AV: Running Boards - Platform Style	675.00	1,350.00
Order Units		SUBTOTAL	84,206.00
<i>Proposal Valid for 60 Days</i>		TAX	0.00
		FREIGHT	
			\$84,206.00
DIRECT ALL INQUIRIES TO: Mike Michnuk			PAY THIS AMOUNT

(505) 554-6447
email: mmichnuk@chalmersford.com



PROPOSAL

2500 Rio Rancho Blvd
Rio Rancho, NM 87124

(505) 554-6447

QUOTE TO: **City of Santa Fe**
Police Department
Eric Sanchez

QUOTE NUMBER 062321-6
QUOTE DATE June 30, 2021
MEMBER PO #.
CES PO#
TERMS Due on Receipt
SALES REP Mike Michnuk
SHIPPED VIA Pick UP
F.O.B. Dealership
PREPAID or COLLECT

SHIPPED TO: Animal Control

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	New Mexico State Price Agreement Number: 00-00000-20-00121		
1	Item #8 Truck, Three Quarter Ton, Crew Cab, Short Wheel Base, Four Wheel Drive, Ford F250 6.2L V8 Gas	28,242.00	28,242.00
	Item #8 Options:		
1	C: Bed Delete	(100.00)	(100.00)
1	G: Cab, Regular	(1,000.00)	(1,000.00)
1	X: Locking Rear Differential	590.00	590.00
1	Y: Mirriors, Trailer Tow, Power	650.00	650.00
1	AF: Remote Keyless Entry	650.00	650.00
1	AG: Running Boards	850.00	850.00
1	AK: Spot Light - Halogen	495.00	495.00
1	AR: Trailer Tow Package, Less Trailer Brakes	995.00	995.00
	Ford F250 4x4 Regular Cab Bed Delete		
Order Units		SUBTOTAL	31,372.00
<i>Proposal Valid for 60 Days</i>		TAX	0.00
		FREIGHT	
			\$31,372.00
			PAY THIS AMOUNT

DIRECT ALL INQUIRIES TO:
Mike Michnuk
(505) 554-6447

email: mmichnuk@chalmersford.com



ENCHANTED
TECHNOLOGY
SOLUTIONS, LLC

Quote

Santa Fe Police Department
2515 Camino Entrada
SANTA FE NM 87507

Date
Jul 20, 2021

Expiry
Sep 30, 2021

Quote Number
QU-210159v2

Reference
SFPD - Toughbook 33 &
Brother Mobile Solutions
Qty. 15

Enchanted Technology
Solutions
6615 Sujeto Rd. NW
Albuquerque, NM 87120
Contact: Jeff Gallegos
(505) 946-8219
jeffg@ets.us.com

Item	Description	Quantity	Unit Price	Amount USD
CF-33RZ-0BVM	<p>PANASONIC TOUGHBOOK 33 Public Sector Specific, WIN10 PRO, INTEL CORE I5-10310U 1.7GHZ (4.4GHZ), VPRO, 12.0" QHD Gloved Multi Touch+Digitizer, 16GB, 512GB OPAL SSD, INTEL WI-FI 6, Bluetooth, 4G LTE BAND 14 (EM7511), DGPS, Dual Pass (CH1:WWAN/CH2:DGPS), INFRARED WEBCAM, 8MP Rear Camera, Contactless Smartcard, Standard Batteries (2), TPM 2.0, FLAT. -CF-SVCPDEP3Y - Toughbook Toughp0ad Premier Deployment - Includes Imaging, Customer Portal Access, MultiLocation Shipping and Disk Image Management at the Panasonic National Service Center (YEARS 1,2,3) -FZ-SVC512SSD3Y - 512GB SSD - Toughpad No Return of Defective Drive. (YEARS 1,2, 3) -FZ-SVCTPNF3YR - Protection Plus Warranty - Tablet PC (YEARS 1, 2, 3) -CF-SVCBIOS1 - NSC CUSTOM BIOS POST SALE ENTITLEMENT. -CF-SVCADDP12B - ABSOLUTE RESILIENCE - 12 Month Term - Panasonic PS Bundled Sled Customer Only. MSRP: \$4,797.00 *NM State Contract Price is 10% off MSRP: \$4,317.30</p>	15.00	3,725.00	55,875.00
CF-VEK333LMP	<p>Premium Keyboard for CF-33 Mk1, Mk2. New Improved, 3X Brighter Out-of-the-Box. Emissive Red Backlit (3 Levels). Handle/Kickstand - Display can be opened to any angle. Compatible with tablet, 33 Laptop Vehicle Dock, and 33 Desktop Dock. Ethernet, SDXC (Full Size), HDMI, VGA, USB 2.0, USB 3.0 (2), SERIAL (USB), Power, Docking Connector, Kensington Lock, Tablet Release with Lock/Unlock, Latch ARM. Forward or Reverse-Dockable to Convertible Mode. MSRP: \$670.00 *NM State Contract Price is 10% off MSRP: \$603.00</p>	15.00	495.00	7,425.00

Item	Description	Quantity	Unit Price	Amount USD
FZ-SVCTPEXT2Y	Extended Warranty - Tablet PC (Years 4 &5) Models supported: CF-33, FZ-M1, FZ-A2, FZ-B2, FZ-G1, FZ-Q2 MSRP: \$295 *NM State Contract Price: \$295	15.00	295.00	4,425.00
GJ-33-LVD0	Panasonic Gamber-Johnson laptop vehicle dock (no pass) for the Panasonic CF-33. USB 2.0 (4), USB 3.0 (2), Serial, Ethernet (2), HDMI, VGA, Docking Connector, Power, Release Lever, Lock (Keyed alike). Features two front USB ports for easy access. Requires Premium Keyboard (sold separately). MSRP: \$1536.00 *NM State Contract Price is 10% off MSRP: \$1,382.40	15.00	859.00	12,885.00
GBJ-7110-1214	Gamber Johnson Screen Support for Panasonic CF-33 Laptop Docking Station MSRP: \$53.00 *NM State Contract Price is 30% off MSRP: \$37.10	15.00	37.10	556.50
CF-LNDDC120	Lind 120 Watt 12-32 Volt Input Car Charger for CF-30, CF-31,CF-33, 4K Mk1, Mk2 (UT-M/FZ-Y1), CF-53 Mk4, CF-54, CF-SX2, CF-F9, CF-19, CF-20, CF-C2, CF-H2, CF-U1, FZ-G1 MSRP: \$144.95 *NM State Contract Price is 10% off MSRP: \$130.46	15.00	130.46	1,956.90
CF-LNDBRK120	Lind Mounting Bracket for CF-LNDDC120 (Mfg No: ASMTL-00332) MSRP: \$10.95 *NM State Contract Price is 10% off MSRP: \$9.86	15.00	9.86	147.90
PJ722	Brother Mobile Solutions: PocketJet 7, 200dpi Full Page Thermal Printer with USB (Only includes the printer. Requires power, USB Cable, and printing supplies) MSRP: 384.00 *NM State Contract Price is 5% off MSRP: \$364.80	15.00	339.00	5,085.00
LB3602	Brother Mobile Solutions: USB Cable - 6 foot length MSRP: \$14.00 *NM State Contract Price is 5% off MSRP: \$13.30	15.00	13.30	199.50
LB3692	Brother Mobile Solutions: PocketJet PocketJet 3, 3 Plus, 6, 6 Plus, RuggedJet 4030, 4040 Car Adapter - Wired - 14 Foot Length MSRP: \$24.10 *NM State Contract Price is 5% off MSRP: \$22.90	15.00	22.90	343.50
LBX028	BROTHER MOBILE SOLUTIONS : In-Vehicle Mount / used with roll paper for PocketJet 7 series and PocketJet 6 units, replaces LB3810 EXCEPT FOR PJ673 MSRP: \$110.00 *NM State Contract Price is \$5% off MSRP: \$104.50	15.00	104.00	1,560.00
			Subtotal	90,459.30
			TOTAL USD	90,459.30

MHQ of New Mexico
5601 Balloon Fiesta Pkwy
Suite C
Albuquerque, NM 87113



Quote

Date	Estimate #
6/21/2021	12159
This quote expires in 90 days	



Name / Address
City of Santa Fe Police Department 2515 Camino Entrada Santa Fe, NM 87505

Ship To
City of Santa Fe P.D. ATTN: ITT Tech Center 301 Montezuma Santa Fe, NM 87504

Phone	Cell	Email	Visit our Website	Project		
(505) 821-0667	(505) 249-3180	gtrujillo@mhqwest.com	www.mhqwest.com	2018 Ford Animal Control F-250 (x2)		
Item	MFG	Description	Qty	Price	Total	
ENFLBS1254	Sound Off	**Parts Sale Only** Customer: Eric Sanchez Phone: 505-955-5036 Email Address: iesanchez@ci.santa-fe.nm.us ***QTY 1 FORD F-250 ANIMAL CONTROLS*** State Contract# 60-000-15-00032	1	1,730.19	1,730.19	
EMPS2STS2A	Sound Off	54" nForce SoundOff Lightbar Dual Color mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Amber Grille Lights	1	100.20	100.20	
EMPS2STS2B	Sound Off	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Blue Grille Lights	1	100.20	100.20	
EMPS2STS4M	Sound Off	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Dual Color - Blue/Amber * Rear Lights *	4	117.60	470.40	
EL3D08A0LA-24	Sound Off	Sound Off Signal UltraLITE™ 8 Module Exterior LED Lightbar, 10-30v, Universal L-Brackets & 50 ft cable - Amber	1	491.99	491.99	
425-6010	Jotto	9 Inch Police Equipment Console - Short Stack	1	136.24	136.24	
425-6077	Jotto	SW300/400 Faceplate	1	0.00	0.00	
425-6095	Jotto	Arrow Stick Controller ETS WDA S01 Faceplate	1	0.00	0.00	
			Subtotal			
			Sales Tax (7.5%)			
			Total			

MHQ of New Mexico
5601 Balloon Fiesta Pkwy
Suite C
Albuquerque, NM 87113



Quote

Date	Estimate #
6/21/2021	12159
This quote expires in 90 days	



Name / Address
City of Santa Fe Police Department 2515 Camino Entrada Santa Fe, NM 87505

Ship To
City of Santa Fe P.D. ATTN: ITT Tech Center 301 Montezuma Santa Fe, NM 87504

Phone	Cell	Email	Visit our Website	Project
(505) 821-0667	(505) 249-3180	gtrujillo@mhqwest.com	www.mhqwest.com	2018 Ford Animal Control F-250 (x2)

Item	MFG	Description	Qty	Price	Total
425-6295		XTL5000 O5 (REMOTE, HEAD)/APX 7500 O5, HEAD/APX6500/4500 (REMOTE HEAD) Faceplate	1	0.00	0.00
SW300-B	Federal Signal	6-Switch Box with Bail bracket auxiliary Functions	1	130.35	130.35
ETSWDAS01	Sound Off	Directional Arrow Switch (DAS) - 10-30v, compatible with APEX, Pinnacle (EPL9000)	1	94.80	94.80
C-HDM-203	Havis	12" Heavy Duty Telescoping Pole, Short Handle	1	124.22	124.22
C-HDM-401	Havis	Heavy Duty Stability Side Support Arm, Mounts To OEM Frame Under Passenger Glove Box Door	1	47.78	47.78
C-HDM-185	Havis	Heavy Duty Vehicle Mount for 2017-2018 F-250, 350, 450 Pickup and F-450 and 550 Cab Chassis, 2018 Ford Expedition & 2015-2018 Ford F-150	1	84.78	84.78
C-MD-112	Havis	New Design Swing Arm WITH Motion Adapter.	1	231.45	231.45
C-ADP-101	Havis	Universal Adapter Plate	1	34.02	34.02
2-1414939-2	Tyco	Super Relay - Automotive 12V - 120A	1	43.31	43.31
7170-0683-00	Gamber John...	Panasonic Toughbook 33 Laptop Docking Station NO RF with LIND Auto Power Adapter	1	1,336.80	1,336.80
PJ-722	Brothers	Brother PocketJet 6 Plus Printer - USB PJ-722	1	345.51	345.51
LB3692-003	Brother	Power cable red/black Brother Car Adapter 14ft.	1	21.69	21.69
14332	Gamber John...	USB Cable for Brother PocketJet Printers	1	10.50	10.50
SHOP SUPPLIES LV1	MHQ of New...	Shop Supplies - includes relays, fuses, wire, connectors, loom, nuts, bolts, screws, heat shrink and ground studs.	1	100.00	100.00

Subtotal

Sales Tax (7.5%)

Total

MHQ of New Mexico
5601 Balloon Fiesta Pkwy
Suite C
Albuquerque, NM 87113



Quote

Date	Estimate #
6/21/2021	12159
This quote expires in 90 days	



Name / Address
City of Santa Fe Police Department 2515 Camino Entrada Santa Fe, NM 87505

Ship To
City of Santa Fe P.D. ATTN: ITT Tech Center 301 Montezuma Santa Fe, NM 87504

Phone	Cell	Email	Visit our Website	Project		
(505) 821-0667	(505) 249-3180	gtrujillo@mhqwest.com	www.mhqwest.com	2018 Ford Animal Control F-250 (x2)		
Item	MFG	Description	Qty	Price	Total	
DVM800 5 year warranty	Digital Ally	DVM-800 in car Video System - includes integrated front facing and driver compartment camera, external 12X zoom camera, and external "backseat" camera w/IR. 5 year Advanced Exchange Warranty*. Includes View Link	1	4,490.02	4,490.02	
Labor NM	MHQ of New...	Installation Labor with customer supplied kennel insert	25	80.00	2,000.00T	
GRAPHICS LEVEL 4	MHQ Graphics	Graphics price made from materials	1	619.98	619.98	
Labor GR	MHQ Graphics	Graphics Installation	7	72.00	504.00T	
Shipping		Shipping	1	75.00	75.00	
Subtotal					\$13,323.43	
Sales Tax (7.5%)					\$187.80	
Total					\$13,511.23	

MHQ of New Mexico
5601 Balloon Fiesta Pkwy
Suite C
Albuquerque, NM 87113



Quote

Date	Estimate #
6/21/2021	12156
This quote expires in 90 days	

Name / Address
City of Santa Fe Police Department Eric Sanchez 2515 Camino Entrada Santa Fe, NM 87505 505-412-5730 iesanchez@ci.santa-fe.nm.us

Ship To

Rep	Phone	Fax	Email	Visit our Website	Project
	(505) 821-0667	(505) 821-3530	drottman@mhqnm.com	www.mhqwest.com	2020 Ford Utility Pa...
Item	Mfg.	Description	Qty	Price	Total
Parts Sale Only		**Parts Sale Only** Customer: Eric Sanchez Phone: 231-0619 Email Address: iesanchez@ci.santa-fe.nm.us QTY 12 Patrol 2020 P.I. Utilities State Contract 60-000-15-00032		0.00	0.00
EMPLBSS148	Soundoff Si...	*** mPower Package Kit Includes Controller *** mPower 48" LED lightbar, Dual color front Red/White Blue/White with 180 degree front scene light and rear amber arrow.	12	2,718.05	32,616.60
ETSA481RSP	Soundoff Si...	nERGY™ 400 Series Remote Siren, 10-16v - 100w single speaker *** Included ***	12	0.00	0.00
5344-4L51	Go Rhino	2020 Ford P.I. Utility Push Bumper with 4-Light - Soundoff Signal nForce - Light Not included	12	411.41	4,936.92
ENFRMS3D	Soundoff Si...	Enforce 12 Led Red White *** Front Push Bumper Lights ***	24	94.20	2,260.80
ENFRMS3E	Soundoff Si...	Enforce 12 Led Blue White *** Front Push Bumper Lights ***	24	94.20	2,260.80
ENT3B3D	Soundoff Si...	Intersector Surface Mount Light, Black Housing, 18 LEDs, Dual Color - Red/White *** Side Push Bumper Driver light ***	24	178.80	4,291.20
ES100C	Federal Signal	DynaMax 100W High output speaker. Class A.	12	177.10	2,125.20
ESB-U	Federal Signal	Universal ES100C speaker bracket.	12	22.00	264.00
ETSKLF100	Soundoff Si...	LF Aftershock Siren System, includes: 100 Watt Speaker, 200 Watt Amplifier and Universal Bracket	12	461.40	5,536.80
CC-UV20-L-20	Troy	2020 PI Utility 20" L-Shape Console, 8" Slope, 12" Level	12	402.00	4,824.00
				Subtotal	
				Sales Tax (7.875%)	
				Total	

MHQ of New Mexico
5601 Balloon Fiesta Pkwy
Suite C
Albuquerque, NM 87113



Quote

Date	Estimate #
6/21/2021	12156
This quote expires in 90 days	

Name / Address
City of Santa Fe Police Department Eric Sanchez 2515 Camino Entrada Santa Fe, NM 87505 505-412-5730 iesanchez@ci.santa-fe.nm.us

Ship To

Rep	Phone	Fax	Email	Visit our Website	Project
	(505) 821-0667	(505) 821-3530	drottman@mhqnm.com	www.mhqwest.com	2020 Ford Utility Pa...
Item	Mfg.	Description	Qty	Price	Total
FP-MXTL2500	Troy	XTL2500 & 5000, APX 6500/7500 05 Head Remote 2.03" x 7.03 x 1.0"	12	0.00	0.00
FP-MXTL5000	Troy	Motorola XTL5000/2500, APX 6500/7500 05 Dash Mount 2.04" x 7.06" x 5.0"	12	0.00	0.00
FP-ETSA481	Troy	Face Plate for a ETSA480 Series Soundoff Remote Mount	12	0.00	0.00
FP-USB-2DC	Troy	2" face plate pre-punched w/ holes for (2) DC outlets & (1) dual-port USB module	12	53.25	639.00
AC-INBHG	Troy	4" internal dual beverage holder. Remove top and use it as 4" open storage compartment.	12	41.25	495.00
AC-PENPRTR-FP	Troy	Printer arm rest with 3x9 pad, bolts to floor plate (AC-ARM-BASE, AC-ARM-PED-XL, AC-PENPRTR, AC-FOAM-93)	12	318.00	3,816.00
CM-SDMT-SL-LED	Troy	Console side ht. adj. mount w/slide arm for docking station	12	378.00	4,536.00
GK11211B1USSCA... 35-20045	Setina Westin	Dual T-Rail Mount 1 1082E Blac-Rac, 1 Universal XL 2020 Ford Utility Front Defender Partition	12 12	1,015.20 941.29	12,182.40 11,295.48
TP-20-FDUV-FX	Troy	2020 PI Utility rear partition, square-hole window, driver-side fire ext. compartment	12	465.00	5,580.00
WG-20-FDUV-SET	Troy	2020 PI Utility driver/passenger side window guards, welded bars, vertical design.	12	210.00	2,520.00
AC-20-UV-HATCH	Troy	2020 PI Utility hatch window screen; Square-hole punched	12	111.00	1,332.00
PDU-18.5-42-18-001	OPS	Aluminum Pursuit 2-Tier Drawer Unit c/w PDU-12.5-42-18-001 and PDU-6-42-18-001	12	1,130.50	13,566.00
PDU-FIU-8-BR2020	OPS	8" High Mounting Bracket for 2020 Ford Interceptor pursuit box	12	161.50	1,938.00
ENFTCDGS1206	Soundoff Si...	Rear Light Bar Dual Color 6 Module Red/Amber Blue/Amber	12	642.60	7,711.20
EMPS2STS2B	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Blue	12	100.20	1,202.40
				Subtotal	
				Sales Tax (7.875%)	
				Total	

MHQ of New Mexico
5601 Balloon Fiesta Pkwy
Suite C
Albuquerque, NM 87113



Quote

Date	Estimate #
6/21/2021	12156
This quote expires in 90 days	

Name / Address
City of Santa Fe Police Department Eric Sanchez 2515 Camino Entrada Santa Fe, NM 87505 505-412-5730 iesanchez@ci.santa-fe.nm.us

Ship To

Rep	Phone	Fax	Email	Visit our Website	Project
	(505) 821-0667	(505) 821-3530	drottman@mhqnm.com	www.mhqwest.com	2020 Ford Utility Pa...
Item	Mfg.	Description	Qty	Price	Total
EMPS2STS2R	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Red	12	100.20	1,202.40
PMP2BRK2LPV	Soundoff Si...	Stud Mount License Plate Bracket Vertical mount for 4 inch	12	24.00	288.00
EMPS2STS5RBW	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White *** Side Rear Window Lights ***	24	130.20	3,124.80
PMP2WSSSB	Soundoff Si...	Adjustable 25 to 90 Degrees Window Stud Mount Light 4 Inch Black	24	15.00	360.00
ETFBSANFL	Soundoff Si...	Flashback Tail Flasher	12	54.60	655.20
CH15.1.20	911 Harness	Ch15 with Single Stage Timer, and 20' Outputs	12	608.00	7,296.00
BEE-III	MPH Inc	BEE III is the most compact radar available. It has the smallest detachable display, while retaining larger multicolored windows. BEE III is also waterproof and has the smallest antenna. Both pieces can be mounted anywhere in the patrol vehicle	12	2,495.00	29,940.00
DVM800 5 year war...	Digital Ally	DVM-800 in car Video System - includes integrated front facing and driver compartment camera, external 12X zoom camera, and external "backseat" camera w/IR. 5 year Advanced Exchange Warranty*.	12	4,490.00	53,880.00
4910LR-152-LTRK	L-Tron	Imaging Scanner	12	432.08	5,184.96
Shipping		Shipping	12	175.00	2,100.00
GRAPHICS LEVEL 4	MHQ Grap...	Graphics patrol No white on vehicle	12	440.00	5,280.00
Labor GR	MHQ Grap...	Graphics Installation (4 hrs) per Utility	48	72.00	3,456.00T
AngArm-00339	Angel Armor	Ballistic Panel, Level IIIA. Fits Ford PI Utility 2020 Driver Side	12	999.00	11,988.00
				Subtotal	
				Sales Tax (7.875%)	
				Total	

MHQ of New Mexico
5601 Balloon Fiesta Pkwy
Suite C
Albuquerque, NM 87113



Quote

Date	Estimate #
6/21/2021	12156
This quote expires in 90 days	

Name / Address
City of Santa Fe Police Department Eric Sanchez 2515 Camino Entrada Santa Fe, NM 87505 505-412-5730 iesanchez@ci.santa-fe.nm.us

Ship To

Rep	Phone	Fax	Email	Visit our Website	Project
	(505) 821-0667	(505) 821-3530	drottman@mhqnm.com	www.mhqwest.com	2020 Ford Utility Pa...
Item	Mfg.	Description	Qty	Price	Total
AngArm-00340	Angel Armor	Ballistic Panel, Level IIIA. Fits Ford PI Utility 2020 Passenger Side	12	999.00	11,988.00
SHOP SUPPLIES L...	MHQ of Ne...	Shop Supplies - includes relays, fuses, wire, connectors, loom, nuts, bolts, screws, heat shrink and ground studs.	12	50.00	600.00
Labor NM	MHQ of Ne...	Installation Labor (36 Hours per unit)	432	80.00	34,560.00T
				Subtotal	\$297,833.16
				Sales Tax (7.875%)	\$2,993.76
				Total	\$300,826.92

MHQ of New Mexico
5601 Balloon Fiesta Pkwy
Suite C
Albuquerque, NM 87113



Quote

Date	Estimate #
6/21/2021	11652
This quote expires in 90 days	

Name / Address
City of Santa Fe Police Department Eric Sanchez 2515 Camino Entrada Santa Fe, NM 87505 505-412-5730 iesanchez@ci.santa-fe.nm.us

Ship To

Rep	Phone	Fax	Email	Visit our Website	Project
	(505) 821-0667	(505) 821-3530	drottman@mhqnm.com	www.mhqwest.com	2021 Ford Expeditio...
Item	Mfg.	Description	Qty	Price	Total
Build	Build	Customer: Eric Sanchez Phone: 231-0619 Email Address: iesanchez@ci.santa-fe.nm.us QTY 2 Ford Expedition K9 Units W/O Inserts State Contract 60-000-15-00032		0.00	0.00T
EMPLBSS155	SoundOff Si...	*** mPower Package Kit Includes Controller *** 55" LED lightbar, Dual color front Red/White Blue/White with 180 degree front scene light and rear amber arrow.	2	2,948.50	5,897.00
ETSA481RSP	Soundoff Si...	nERGY™ 400 Series Remote Siren, 10-16v - 100w single speaker *** Included ***	2	0.00	0.00
BK0983EPD18	Setina	PB450L6 2018+ Ford Expedition 4 light channel with side lights Soundoff Red/White & Blue/White mPower Lights	2	992.15	1,984.30
ENT3B3D	Soundoff Si...	Intersector Surface Mount Light, Black Housing, 18 LEDs, Dual Color - Red/White *** Side Push Bumper Driver light ***	4	178.80	715.20
PMP2BKUMB2-D	SoundOff Si...	Under Mirror Mount Bracket Kit (each) for installation on Ford F-150 2015 - 2020 for use with mpower® 3" and 4" Stud or Quick Mount - Driver Side only MSRP \$25.00 State Contract 40% = \$15.00	2	15.00	30.00
PMP2BKUMB2-P	SoundOff Si...	Under Mirror Mount Bracket Kit (each) for installation on Ford F-150 2015 - 2020, for use with mpower® 3" and 4" Stud or Quick Mount - Passenger side Only MSRP \$25.00 State Contract 40% = \$15.00	2	15.00	30.00
				Subtotal	
				Sales Tax (7.875%)	
				Total	

MHQ of New Mexico
5601 Balloon Fiesta Pkwy
Suite C
Albuquerque, NM 87113



Quote

Date	Estimate #
6/21/2021	11652
This quote expires in 90 days	

Name / Address
City of Santa Fe Police Department Eric Sanchez 2515 Camino Entrada Santa Fe, NM 87505 505-412-5730 iesanchez@ci.santa-fe.nm.us

Ship To

Rep	Phone	Fax	Email	Visit our Website	Project
	(505) 821-0667	(505) 821-3530	drottman@mhqnm.com	www.mhqwest.com	2021 Ford Expeditio...
Item	Mfg.	Description	Qty	Price	Total
EMPS2STS5RBW	SoundOff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White *** Under Mirror Lights *** MSRP \$217.00 State Contract 40% off = \$130.20	4	130.20	520.80
ES100C	Federal Signal	DynaMax 100W High output speaker. Class A.	2	177.10	354.20
ESB-U	Federal Signal	Universal ES100C speaker bracket.	2	22.00	44.00
ETSKLF100	Soundoff Si...	LF Aftershock Siren System, includes: 100 Watt Speaker, 200 Watt Amplifier and Universal Bracket	2	461.40	922.80
CC-WBOS-16	Troy	Universal SUV/truck 16" Wide-body open-storage console; 8" slope 8" level MSRP \$680.00 State Contract 25% off = \$510.00	2	510.00	1,020.00
FP-MXTL2500	Troy	XTL2500 & 5000, APX 6500/7500 05 Head Remote 2.03" x 7.03 x 1.0"	2	0.00	0.00
FP-MXTL5000	Troy	Motorola XTL5000/2500, APX 6500/7500 05 Dash Mount 2.04" x 7.06" x 5.0"	2	0.00	0.00
FP-ETSA481	Troy	Face Plate for a ETSA480 Series Soundoff Remote Mount	2	0.00	0.00
FP-USB-2DC	Troy	2" face plate pre-punched w/ holes for (2) DC outlets & (1) dual-port USB module	2	53.25	106.50
AC-INBHG	Troy	4" internal dual beverage holder. Remove top and use it as 4" open storage compartment.	2	41.25	82.50
AC-PENPRTR-FP	Troy	Printer arm rest with 3x9 pad, bolts to floor plate (AC-ARM-BASE, AC-ARM-PED-XL, AC-PENPRTR, AC-FOAM-93)	2	318.00	636.00
CM-SDMT-SL-LED	Troy	Console side ht. adj. mount w/slide arm for docking station	2	378.005	756.01
GK0068E	Setina	Single T-Rail Mount 1080E Blac-Rac	2	463.20	926.40
				Subtotal	
				Sales Tax (7.875%)	
				Total	

MHQ of New Mexico
5601 Balloon Fiesta Pkwy
Suite C
Albuquerque, NM 87113



Quote

Date	Estimate #
6/21/2021	11652
This quote expires in 90 days	

Name / Address
City of Santa Fe Police Department Eric Sanchez 2515 Camino Entrada Santa Fe, NM 87505 505-412-5730 iesanchez@ci.santa-fe.nm.us

Ship To

Rep	Phone	Fax	Email	Visit our Website	Project
	(505) 821-0667	(505) 821-3530	drottman@mhqnm.com	www.mhqwest.com	2021 Ford Expeditio...

Item	Mfg.	Description	Qty	Price	Total
GK10271UHKSSC...	Setina	Single T-Rail Mount Universal XL Handcuff Override. For Sedans or mid size SUV Vehicles.	2	263.20	526.40
FE-0000-18	OPS / EZ St...	MOUNTING PLATFORM FOR 2018 FORD EXPEDITION - STANDARD BODY (2018+ MODEL)	2	616.79	1,233.58
OP-CTU-26-47-28-0...	OPS	FORD EXPEDITION UNIT 26"H X 47"W X 28"D WITH STACKED DRAWER CONFIGURATION C/W TOP DRAWER 6.5": - 200LBS DRAWER SLIDES - KEY LOCK CYLINDER - 2 SIDE-TO-SIDE DIVIDERS - RUBBER MATTING BOTTOM DRAWER 16.5": - 2X 200LBS DRAWER SLIDES - 2 SIDE-TO-SIDE DIVIDERS RUBBER MATTING CABINET: - 1.5" CARGO RAIL AROUND SIDES AND BACK - MOUNTING BRACKETS INCLUDED - ALUMINUM CONSTRUCTION 40101007-OPTION B 2 \$0.00 /EA \$0.00 OPTION B: POWDERCOAT BLACK TOP PANEL & DRAWER FACES	2	3,395.74	6,791.48
AC-EXP18-HATCH EMPAK	Troy Soundoff Si...	2018-21 Expedition hatch window screen; Square-hole punched Rear 6 Module spoiler lights Rear Red/Amber/White & Blue/Amber/White	2	138.00	276.00
EMPS2STS2B	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Blue	2	100.20	200.40

Subtotal

Sales Tax (7.875%)

Total

MHQ of New Mexico
5601 Balloon Fiesta Pkwy
Suite C
Albuquerque, NM 87113



Quote

Date	Estimate #
6/21/2021	11652
This quote expires in 90 days	

Name / Address
City of Santa Fe Police Department Eric Sanchez 2515 Camino Entrada Santa Fe, NM 87505 505-412-5730 iesanchez@ci.santa-fe.nm.us

Ship To

Rep	Phone	Fax	Email	Visit our Website	Project
	(505) 821-0667	(505) 821-3530	drottman@mhqnm.com	www.mhqwest.com	2021 Ford Expeditio...
Item	Mfg.	Description	Qty	Price	Total
EMPS2STS2R	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Red	2	100.20	200.40
PMP2BRK2LPV	Soundoff Si...	Stud Mount License Plate Bracket Vertical mount for 4 inch	2	24.00	48.00
EMPS2STS5RBW	Soundoff Si...	mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White *** Side Rear Window Lights ***	4	130.20	520.80
PMP2WSSSB	Soundoff Si...	Adjustable 25 to 90 Degrees Window Stud Mount Light 4 Inch Black	4	15.00	60.00
ETHFSS-SP-ISO	Sound Off S...	SS HL Flasher Select-A-Pattern Isolation	2	50.40	100.80
ETFBSANFL	Soundoff Si...	Flashback Tail Flasher	2	54.60	109.20
CH27.1.20	911 Circuits	Ch27 Harness with Single Stage Smart Start Timer and 20' Outputs	2	840.00	1,680.00
BEE-III	MPH Inc	BEE III is the most compact radar available. It has the smallest detachable display, while retaining larger multicolored windows. BEE III is also waterproof and has the smallest antenna. Both pieces can be mounted anywhere in the patrol vehicle	2	2,495.00	4,990.00
DVM800 5 year war...	Digital Ally	DVM-800 in car Video System - includes integrated front facing and driver compartment camera, external 12X zoom camera, and external "backseat" camera w/IR. 5 year Advanced Exchange Warranty*.	2	4,490.005	8,980.01
4910LR-152-LTRK	L-Tron	Imaging Scanner	2	432.08	864.16
Shipping		Shipping	2	500.00	1,000.00
GRAPHICS LEVEL 4	MHQ Grap...	Graphics patrol No white on vehicle	2	440.00	880.00
Labor GR	MHQ Grap...	Graphics Installation (4 hrs) per Utility	8	72.00	576.00T
				Subtotal	
				Sales Tax (7.875%)	
				Total	

MHQ of New Mexico
5601 Balloon Fiesta Pkwy
Suite C
Albuquerque, NM 87113



Quote

Date	Estimate #
6/21/2021	11652
This quote expires in 90 days	

Name / Address
City of Santa Fe Police Department Eric Sanchez 2515 Camino Entrada Santa Fe, NM 87505 505-412-5730 iesanchez@ci.santa-fe.nm.us

Ship To

Rep	Phone	Fax	Email	Visit our Website	Project
	(505) 821-0667	(505) 821-3530	drottman@mhqnm.com	www.mhqwest.com	2021 Ford Expeditio...
Item	Mfg.	Description	Qty	Price	Total
AngArm-00043	Angel Armor	Ballistic Shield 15 + F-150 Crew Cab, Expedition Passenger, NIJ 0108.01 Level IIIA.	2	999.00	1,998.00
AngArm-00044	Angel Armor	Ballistic Shield 15 + F-150 Crew Cab, Expedition Driver, NIJ 0108.01 Level IIIA.	2	999.00	1,998.00
SHOP SUPPLIES L...	MHQ of Ne...	Shop Supplies - includes relays, fuses, wire, connectors, loom, nuts, bolts, screws, heat shrink and ground studs.	2	125.00	250.00
Labor NM	MHQ of Ne...	Installation Labor (76 Hours per unit)	152	80.00	12,160.00T
				Subtotal	\$61,643.34
				Sales Tax (7.875%)	\$1,002.96
				Total	\$62,646.30

Billing Address:
 SANTA FE, CITY OF
 200 LINCOLN AVE
 SANTA FE, NM 87504
 US

Quote Date:07/13/2021
 Expiration Date:10/11/2021
 Quote Created By:
 Manny Barreras
 manny.barreras@
 motorolasolutions.com

End Customer:
 SANTA FE, CITY OF
 Ryan Campion
 racampion@santafenm.gov
 +1.505.827.3931

Line #	Item Number	Description	Qty	List Price	Disc \$	Sale Price	Ext. Sale Price
	APX™ 6500 / Enh Series	ENHANCEDAPX6500					
1	M25URS9PW1BN	APX6500 ENHANCED 7/800 MHZ MOBILE	14	\$2,957.00	\$971.08	\$1,985.92	\$27,802.88
1a	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	14	\$0.00	\$0.00	\$0.00	\$0.00
1b	G51AU	ENH: SMARTZONE OPERATION APX6500	14	\$1,200.00	\$394.08	\$805.92	\$11,282.88
1c	G67DT	ADD: REMOTE MOUNT E5 APXM	14	\$297.00	\$97.53	\$199.47	\$2,792.58
1d	G78AT	ENH: 3 YEAR ESSENTIAL SVC	14	\$176.00	\$0.00	\$176.00	\$2,464.00
1e	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	14	\$60.00	\$19.70	\$40.30	\$564.20
1f	G89AC	ADD: NO RF ANTENNA NEEDED	14	\$0.00	\$0.00	\$0.00	\$0.00
1g	G444AH	ADD: APX CONTROL HEAD SOFTWARE	14	\$0.00	\$0.00	\$0.00	\$0.00
1h	G806BL	ENH: ASTRO DIGITAL CAI OP APX	14	\$515.00	\$169.13	\$345.87	\$4,842.18
1i	GA01670AA	ADD: APX E5 CONTROL HEAD	14	\$572.00	\$187.84	\$384.16	\$5,378.24



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Disc \$	Sale Price	Ext. Sale Price
1j	W22BA	ADD: STD PALM MICROPHONE APX	14	\$72.00	\$23.64	\$48.36	\$677.04
1k	G193AK	ADD: ADP ONLY (NON- P25 CAP COMPLIANT) (US ONLY)	14	\$0.00	\$0.00	\$0.00	\$0.00
1l	G361AH	ENH: P25 TRUNKING SOFTWARE APX	14	\$300.00	\$98.52	\$201.48	\$2,820.72
1m	GA00580AA	ADD: TDMA OPERATION	14	\$450.00	\$147.78	\$302.22	\$4,231.08
1n	GA01767AG	ADD: RADIO AUTHENTICATION	14	\$100.00	\$32.84	\$67.16	\$940.24
APX™ 4500 Enhanced							
2	M22KSS9PW1BN	APX4500 ENHANCED VHF MOBILE	14	\$1,851.00	\$607.87	\$1,243.13	\$17,403.82
2a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	14	\$145.00	\$0.00	\$145.00	\$2,030.00
2b	GA00804AA	ADD: APX O2 CH (GREY)	14	\$492.00	\$161.57	\$330.43	\$4,626.02
2c	G296AD	ADD: 1/4 WAVE WHIP ROOF TOP 136-144	14	\$13.50	\$4.43	\$9.07	\$126.98
2d	G444AH	ADD: APX CONTROL HEAD SOFTWARE	14	\$0.00	\$0.00	\$0.00	\$0.00
2e	G66BF	ADD: DASH MOUNT O2 APXM	14	\$125.00	\$41.05	\$83.95	\$1,175.30
2f	W22BA	ADD: STD PALM MICROPHONE APX	14	\$72.00	\$23.64	\$48.36	\$677.04
2g	G193AK	ADD: ADP ONLY (NON- P25 CAP COMPLIANT) (US ONLY)	14	\$0.00	\$0.00	\$0.00	\$0.00
2h	Q811BU	ADD: SOFTWARE P25 CONVENTIONAL	14	\$650.00	\$213.46	\$436.54	\$6,111.56
2i	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	14	\$0.00	\$0.00	\$0.00	\$0.00
2j	G142AD	ADD: NO SPEAKER APX	14	\$0.00	\$0.00	\$0.00	\$0.00
3	HAF4017A	ADD: ANT 3DB COLLINEAR 762-870MHZ	15	\$40.75	\$10.76	\$29.99	\$449.85

APX™ 4500 Enhanced



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Disc \$	Sale Price	Ext. Sale Price
4	M22URS9PW1BN	APX4500 ENHANCED 7/800 MHZ MOBILE	1	\$1,851.00	\$607.87	\$1,243.13	\$1,243.13
4a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	1	\$145.00	\$0.00	\$145.00	\$145.00
4b	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	1	\$0.00	\$0.00	\$0.00	\$0.00
4c	G66BF	ADD: DASH MOUNT O2 APXM	1	\$125.00	\$41.05	\$83.95	\$83.95
4d	GA00580AA	ADD: TDMA OPERATION	1	\$450.00	\$147.78	\$302.22	\$302.22
4e	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	1	\$1,570.00	\$515.59	\$1,054.41	\$1,054.41
4f	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	1	\$60.00	\$19.70	\$40.30	\$40.30
4g	GA00804AA	ADD: APX O2 CH (GREY)	1	\$492.00	\$161.57	\$330.43	\$330.43
4h	G89AC	ADD: NO RF ANTENNA NEEDED	1	\$0.00	\$0.00	\$0.00	\$0.00
4i	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	\$0.00	\$0.00
4j	GA01767AG	ADD: RADIO AUTHENTICATION	1	\$100.00	\$32.84	\$67.16	\$67.16
4k	W22BA	ADD: STD PALM MICROPHONE APX	1	\$72.00	\$23.64	\$48.36	\$48.36
4l	G193AK	ADD: ADP ONLY (NON- P25 CAP COMPLIANT) (US ONLY)	1	\$0.00	\$0.00	\$0.00	\$0.00

Subtotal	\$146,141.25
Total Discount Amount	\$46,429.68
Grand Total	\$99,711.57(USD)

Notes:

- This quote contains items with approved price exceptions applied against them.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc., 500 West Monroe, United States - 60661 - #: 36-1115800

Jackson Creek Manufacturing Inc.

Quote

P.O. Box 37
 318 Klopman Mill Rd.
 Denton, NC 27239-7795

Date	Quote #
6/21/2021	13667

Name / Address
City of Santa Fe Animal Control 2515 Camina Entrada Santa Fe, NM 87508

Ship To
MHQ of New Mexico 5601 Balloon Fiesta Parkway Albuquerque, New Mexico 87113 PH# 505-821-0667

Terms	Rep	Project
Net 30	WB	

Item	Description	Qty	Cost	Total
CM17L	DIAMOND DELUXE Chassis Mount Animal Control Unit for Long Bed, Full Size Truck, 56" Cab to Axle; ***Requires Factory Rear Camera to meet Federal Standards****	1	11,400.00	11,400.00T
SafetyDoor	Safety Door (entire unit)	1	1,060.00	1,060.00T
Fresh Air Delivery...	Fresh Air Delivery System	1	700.00	700.00T
Misc. Custom Sales	Repeat Customer Discount	1	-658.00	-658.00T
Shipping	Shipping Charges to either a business with a forklift or a close terminal	1	2,600.00	2,600.00T
	Quote is Valid for 30 (Thirty) Days* ***Delivery 120 - 150 (One Hundred Twenty- One Hundred Fifty) Days ARO**** Jackson Creek Mfg., Inc. P.O. Box 37 Denton, NC 27239 PH# 888.221.7823 FAX# 336.859.4562 Contact: Warren Brown, wbrown@jacksoncreekmfg.com *****Jackson Creek Mfg., Inc. is a NATM certified trailer manufacturer***** *****All Truck Body Installations Meet FMVSS 111 Requirements*****			
	Out-of-state sale, exempt from sales tax		0.00%	0.00
			Total	\$15,102.00



**State of New Mexico
General Services Department
REVISED
Statewide Price Agreement**

Awarded Vendor:
8 Awarded Vendors (See page 6-7)

Price Agreement Number: **00-00000-20-00121**

Payment Terms: **Net 30**

F.O.B.: **Destination**

Delivery: **As Requested**

Ship To:
All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.

Procurement Specialist: **Amber Sanchez** *ANS*

Telephone No.: **505-827-0554**

Email: **Amber.Sanchez2@state.nm.us**

Invoice:
As requested

Title: Police Pursuit

Term: November 13, 2020 thru November 12, 2021

This Statewide Price Agreement is made subject to the “terms and conditions” as indicated on subsequent pages.

Accepted for the State of New Mexico

Valerie Paulk

Date: 12/9/2020

Mark Hayden, New Mexico State Purchasing Agent

x This price agreement was signed on behalf of the State Purchasing Agent.

State of New Mexico
 General Services Department
 Purchasing Division
 Statewide Price Agreement #: 00-00000-20-00121

Item 4: (AC) Chalmers Ford
Utility Vehicle, Mid-Size, Four Door, All-Wheel Drive, Police Pursuit Rated

Engine:

Shall have a minimum of three hundred and fifty (350) horsepower and three hundred and fifty (350) pound/feet of torque.

Wheel Base:

Must be no less than one hundred and ten (110) inches.

Make Offered..... FORD

Model Offered..... EXPLORER POLICE INTERCEPTOR

Engine Offered..... 3.0L ECOBOOST 4V V6

HP / Torque..... 400 / 415

Base Price per Unit..... \$ 36,139.00

Bid as Options:

A) All / Four Wheel Drive Delete	Deduct:	<u>N/A</u>
B) Dark Car Feature Delete	Deduct:	<u>\$20.00</u>
C) Dual Battery	Add:	<u>N/A</u>
D) Engine, Other: <u>3.3L Hybrid</u>	Add/Deduct:	<u>\$485.00</u>
Engine, Other: <u>3.3 FFV V6</u>	Add:	<u>\$2,520.00</u>
E) Floor Covering, Carpet with Mats, Front Only	Add:	<u>\$325.00</u>
F) Floor Covering, Carpet with Mats, Front and Rear	Add:	<u>\$425.00</u>
G) Floor Covering, Rubber Mat Front and Rear	Add:	<u>\$225.00</u>
H) Four Re-Mappable Switches on Steering Wheel (Requires SYNC)	Add:	<u>STD</u>
I) Four Re-Mappable Switches on Steering Wheel (Less SYNC)	Deduct:	<u>STD</u>
J) Front License Plate Bracket, Delete	Add:	<u>\$0.00</u>
K) Interior Upgrade Package	Add:	<u>\$1,000.00</u>
L) Hybrid	Add:	<u>\$485.00</u>
M) Lockable Gas Cap and/or Door	Add:	<u>N/A</u>
N) Marked Police Package	Add:	<u>\$18,750.00</u>
O) Marked Police K-9 Package	Add:	<u>\$24,300.00</u>
P) Police Wiring Harness	Add:	<u>\$990.00</u>
Q) Power Adjustable Pedals	Deduct:	<u>N/A</u>
R) Rear Door Interior Handles Rendered Inoperable Delete	Add:	<u>\$20.00</u>
S) Remote Keyless Entry and Starting (If Available)	Add:	<u>\$455.00</u>
T) Skid Plates	Deduct:	<u>\$450.00</u>
U) Special Service Package Delete	Deduct:	<u>\$3,200.00</u>
V) Spot Light, Delete	Add:	<u>\$250.00</u>
W) Spot Light on Passenger Side	Add:	<u>\$595.00</u>
X) Trailer Brakes	Add:	<u>N/A</u>

State of New Mexico
 General Services Department
 Purchasing Division
 Statewide Price Agreement #: 00-00000-20-00121

Page-26

Item 4 (AC) Options Continued:

Y)	Trailer Tow Package, Less Trailer Brakes	Add:	<u>\$410.00</u>
Z)	Tires, Other:	Add:	<u>\$1,400.00</u>
AA)	Unmarked Police Package	Add:	<u>\$16,500.00</u>
AB)	Window Tinting Darker than MFG Standard	Add:	<u>\$199.00</u>
AC)	Engine Block Heater	Add:	<u>\$120.00</u>
AD)	Prewiring for Grill/ LED lights #GOA	Add:	<u>\$75.00</u>
AE)	Front Interior Windshield Warning Lights	Add:	<u>\$1,345.00</u>
AF)	Side Marker LED lights	Add:	<u>\$390.00</u>
AG)	Passenger-side LED Spotlight	Add:	<u>\$595.00</u>
AH)	Deflector Plate #76D	Add:	<u>\$435.00</u>
AI)	Hidden Door Lock Plunger w/ rear In-op. #52P	Add:	<u>\$195.00</u>
AJ)	Rear Door Handles In-op./Locks In-op. #68G	Add:	<u>\$115.00</u>
AK)	Remote Keyless Entry FOBS - Factory	Add:	<u>\$425.00</u>
AL)	1st and 2nd Row Carpeting #16C	Add:	<u>\$325.00</u>
AM)	2nd Row cloth seats #88F	Add:	<u>\$160.00</u>
AN)	Rear Console Plate	Add:	<u>\$65.00</u>
AO)	Ballistic Door Panels - Front Level III - Driver	Add:	<u>\$1,985.00</u>
AP)	Ballistic Door Panels - Front Level III - Driver+ Pass	Add:	<u>\$3,570.00</u>
AQ)	Ballistic Door Panels - Front Level IV - Driver	Add:	<u>\$2,715.00</u>
AR)	Ballistic Door Panels - Front Level IV - Driver+ Pass	Add:	<u>\$5,230.00</u>
AS)	BUS - Blind Spot Monitoring w/ Cross Traffic Alert	Add:	<u>\$695.00</u>
AT)	Pre-Collision Assist	Add:	<u>\$185.00</u>
AU)	Perimeter Anti-Theft Alarm	Add:	<u>\$190.00</u>
AV)	Police Engine Idle Feature - #47A	Add:	<u>\$290.00</u>
AW)	Reverse Sensing #768	Add:	<u>\$395.00</u>
AX)	Noise Suppression Kit #68F	Add:	<u>\$245.00</u>
AY)	Noise Suppression Bonds (Ground Straps)	Add:	<u>\$125.00</u>
AZ)	Amber Safety Lighting Package	Add:	<u>\$2,900.00</u>
BA)	Unmarked Build	Add:	<u>\$12,900.00</u>
BB)	Mileage charge for Delivery PER MILE	Add:	<u>\$2.00</u>
BC)	Extra Keys - without FOB	Add:	<u>\$80.00</u>
BD)	Extra Keys - with FOB	Add:	<u>\$225.00</u>
BE)	Extended Warranty 5/75 - Powertrain Only	Add:	<u>\$2,150.00</u>
BF)	Extended Warranty 5/100 - Premium - ZERO Deductible	Add:	<u>\$3,870.00</u>
BG)	Door Decals Graphics Package (Front Doors)	Add:	<u>\$850.00</u>
BH)	2-Wheel Drive	Deduct:	<u>\$500.00</u>
BI)	Wrap 4-doors WHITE	Add:	<u>\$1,327.00</u>
BJ)	Wrap 2-doors WHITE	Add:	<u>\$995.00</u>
BK)	Police Perimeter Alert - Auto-locking/Windows Rollup	Add:	<u>\$750.00</u>

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 00-00000-20-00121

Item 4 (AC) Options Continued:

BL)	Rear Camera - on demand	Add:	<u>\$290.00</u>
BM)	Drivers Side L.E.D. - Whelan Brand Upgrade	Add:	<u>\$150.00</u>
BN)	Rear - Air Delete (Credit)	Deduct:	<u>\$300.00</u>
BO)	Wheel Locks	Add:	<u>\$125.00</u>

State of New Mexico
 General Services Department
 Purchasing Division
 Statewide Price Agreement #: **00-00000-20-00121**

Item 5: (AC) Chalmers Ford
Utility Vehicle, Full-Size, Four Door, Two Wheel Drive Police Pursuit Rated / SSV

Engine:

Shall have a minimum of three hundred and fifty (350) horsepower and three hundred and eighty (380) pound/feet of torque.

Wheel Base:

Must be no less than one hundred and fifteen (115) inches.

Make Offered..... FORD

Model Offered..... EXPEDITION SPECIAL SERVICE VEHICLE (SSV) 2WD

Engine Offered..... 3.5L ECOBOOST

HP / Torque..... 375 / 470

Base Price per Unit..... \$ 33,353.00

Bid as Options:

A) All / Four Wheel Drive	Add:	<u>\$3,980.00</u>
B) Dark Car Feature Delete	Deduct:	<u>N/A</u>
C) Dual Battery	Add:	<u>N/A</u>
D) Engine, Other:	Add/Deduct:	<u>N/A</u>
E) Floor Covering, Carpet with Mats, Front Only - <u>XLT OPTION</u>	Add:	<u>\$3,800.00</u>
F) Floor Covering, Carpet with Mats, Front and Rear - <u>XLT OPTION</u>	Add:	<u>\$3,800.00</u>
G) Floor Covering, Rubber Mat Front and Rear - <u>XLT OPTION</u>	Add:	<u>\$3,800.00</u>
H) Four Re-Mappable Switches on Steering Wheel (Requires SYNC)	Add:	<u>N/A</u>
I) Four Re-Mappable Switches on Steering Wheel (Less SYNC)	Add:	<u>N/A</u>
J) Front License Plate Bracket, Delete	Deduct:	<u>\$0.00</u>
K) Hybrid	Add:	<u>N/A</u>
L) Interior Upgrade Package - <u>XLT OPTION</u>	Add:	<u>\$3,800.00</u>
M) Lockable Gas Cap and/or Door	Add:	<u>N/A</u>
N) Marked Police Package	Add:	<u>\$18,750.00</u>
O) Marked Police K-9 Package	Add:	<u>\$24,300.00</u>
P) Police Wiring Harness	Add:	<u>\$1,040.00</u>
Q) Power Adjustable Pedals	Add:	<u>\$18,000.00</u>
R) Rear Door Interior Handles Rendered Inoperable Delete	Deduct:	<u>N/A</u>
S) Remote Keyless Entry and Starting (If Available) - <u>Remote Start</u>	Add:	<u>\$650.00</u>
T) Skid Plates - <u>4WD Only</u>	Add:	<u>\$190.00</u>
U) Special Service Package Delete- <u>REGULAR LENGTH</u>	Add:	<u>\$3,000.00</u>
Special Service Package Delete - <u>MAX EL LENGTH</u>	Add:	<u>\$4,000.00</u>
V) Spot Light, Delete	Deduct:	<u>\$200.00</u>
W) Spot Light on Passenger Side	Add:	<u>\$595.00</u>
X) Trailer Brakes <u>Included H/D Trailer Tow Package</u>	Add:	<u>\$1,970.00</u>

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: **00-00000-20-00121**

Item 5 (AC) Options Continued:

Y)	Trailer Tow Package, Less Trailer Brakes <u>Brake STD on Package</u>	Add:	<u>\$1,970.00</u>
Z)	Tires, Other: <u>Multiple Options</u>	Add:	<u>\$2,400.00</u>
AA)	Unmarked Police Package	Add:	<u>\$16,500.00</u>
AB)	Window Tinting Darker than MFG Standard	Add:	<u>\$350.00</u>
AC)	MAX/EL Package	Add:	<u>\$3,300.00</u>
AD)	Aluminum Wheels	Add:	<u>\$1,995.00</u>
AE)	Black Accent Package	Add:	<u>\$1,995.00</u>
AF)	Special Edition Package	Add:	<u>\$3,995.00</u>
AG)	FX-4 Off-road Package (Requires 4x4)	Add:	<u>\$1,950.00</u>
AH)	FX-4 Package w/ 360-Degree Camera - (Requires 4x4)	Add:	<u>\$2,435.00</u>
AI)	Convenience Package	Add:	<u>\$2,470.00</u>
AJ)	Enhanced Park Assist	Add:	<u>\$500.00</u>
AK)	Navigation - Voice Activated	Add:	<u>\$940.00</u>
AL)	LED Headlamps (subject to model availability)	Add:	<u>\$940.00</u>
AM)	Power Vista Sunroof	Add:	<u>\$1,675.00</u>
AN)	Engine Block Heater	Add:	<u>\$120.00</u>
AO)	Ballistic Door Panels - Front Level III - Driver	Add:	<u>\$1,985.00</u>
AP)	Ballistic Door Panels - Front Level III - Driver+ Pass	Add:	<u>\$3,570.00</u>
AQ)	Ballistic Door Panels - Front Level IV - Driver	Add:	<u>\$2,715.00</u>
AR)	Ballistic Door Panels - Front Level IV - Driver+ Pass	Add:	<u>\$5,230.00</u>
AS)	BUS - Blind Spot Monitoring w/ Cross Traffic Alert	Add:	<u>\$695.00</u>
AT)	Engine Block Heater	Add:	<u>\$120.00</u>
AU)	Reverse Sensing	Add:	<u>\$240.00</u>
AV)	Running Boards - Platform Style	Add:	<u>\$675.00</u>
AW)	Running Boards - Tube Style/Nerf Bars	Add:	<u>\$675.00</u>
AX)	Power Deployable Running Boards - Factory	Add:	<u>\$1,295.00</u>
AY)	Power Deployable Running Boards - Local	Add:	<u>\$2,095.00</u>
AZ)	Weather Tech Mats - Front and Second Row	Add:	<u>\$365.00</u>
BA)	Amber Safety Lighting Package	Add:	<u>\$2,900.00</u>
BB)	Graphics Package	Add:	<u>\$800.00</u>
BC)	Unmarked Build	Add:	<u>\$12,900.00</u>
BD)	Mileage charge for Delivery	Add:	<u>\$2.00/mile</u>
BE)	Four Wheel Drive Option	Add:	<u>\$3,980.00</u>
BF)	Extended Warranty 5/75 - Powertrain Only	Add:	<u>\$2,150.00</u>
BG)	Extended Warranty 5/100 - Premium - ZERO Deductible	Add:	<u>\$3,870.00</u>
BH)	Third Row Seat Package	Add:	<u>\$1,005.00</u>

State of New Mexico
 General Services Department
 Purchasing Division
 Statewide Price Agreement #: 00-00000-20-00121

Item 8: (AC) Chalmers Ford
Truck, Three Quarter Ton, Crew Cab, Short Wheel Base, Four Wheel Drive

Engine:

Shall have a minimum of three hundred and fifty (350) horsepower and three hundred and eighty (380) pound/feet of torque.

Wheel Base:

Must be no less than one hundred and twenty-five (125) inches.

Make Offered.....	<u>FORD</u>
Model Offered.....	<u>F250</u>
Engine Offered.....	<u>6.2L V8</u>
HP / Torque.....	<u>385 / 430</u>
Base Price per Unit.....	\$ <u>28,242.00</u>

Bid as Options:

A) Bed Cover, Hard, Single Piece	Add:	\$2,195.00
B) Bed Cover, Hard, Tri-Fold	Add:	\$1,250.00
C) Bed, Delete	Deduct:	\$100.00
D) Bed Liner, Black, Drop-In	Add:	\$495.00
E) Bed Liner, Black, Spray-On	Add:	\$595.00
F) Bed, Long	Add:	\$1,000.00
G) Cab, Regular	Deduct:	\$1,000.00
H) Chrome Appearance Package	Add:	\$1,200.00
I) Dark Car Feature Delete	Deduct:	N/A
J) Dual Battery	Add:	\$295.00
K) Engine, Other: <u>6.7L DIESEL</u>	Add:	\$11,950.00
Engine, Other: <u>7.3L GAS</u>	Add:	\$2,945.00
L) Floor Covering, Carpet with Mats, Front Only - <u>STX w/Carpet</u>	Add:	\$2,225.00
M) Floor Covering, Carpet with Mats, Front and Rear - <u>STX w/Carpet</u>	Add:	\$2,225.00
N) Floor Covering, Rubber Mat Front and Rear - <u>MATS ONLY</u>	Add:	\$325.00
O) Four Re-Mappable Switches on Steering Wheel (Requires SYNC)	Add:	N/A
P) Four Re-Mappable Switches on Steering Wheel (Less SYNC)	Add:	N/A
Q) Gooseneck Hitch, 26,000 lbs. with 7-Way Plug and Brake Controller	Add:	\$1,925.00
R) Grill Guard	Add:	\$1,750.00
S) Heavy Duty Louvered Headache Rack	Add:	\$625.00
T) Heavy Duty Payload Package	Add:	\$2,000.00
U) Interior Upgrade Package - <u>STX PKG. w/Carpet</u>	Add:	\$2,225.00
V) Light Bar, Roof Width, 15 LED, Mounting Location to be determined by User	Add:	\$2,050.00
W) Lockable Gas Cap and/or Door - <u>PLUG STYLE</u>	Add:	\$50.00

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 00-00000-20-00121

Item 8 (AC) Options Continued:

X)	Locking Rear Differential	Add:	<u>\$590.00</u>
Y)	Mirrors, Trailer Tow, Power - <u>POWER HEATED</u>	Add:	<u>\$650.00</u>
Z)	Off Road Package	Add:	<u>\$750.00</u>
AA)	Police Wiring Harness	Add:	<u>\$940.00</u>
AB)	Power Adjustable Pedals	Add:	<u>\$250.00</u>
AC)	Power Outlet 110V	Add:	<u>\$310.00</u>
AD)	Rear Sliding Window	Add:	<u>\$450.00</u>
AE)	Rear Window Defroster	Add:	<u>\$200.00</u>
AF)	Remote Keyless Entry and Starting (If Available)	Add:	<u>\$650.00</u>
AG)	Running Boards	Add:	<u>\$850.00</u>
AH)	Side Bed Cargo Box	Add:	<u>\$950.00</u>
AI)	Skid Plates	Add:	<u>\$190.00</u>
AJ)	Special Service Package, Delete	Deduct:	<u>N/A</u>
AK)	Spot Light - <u>LED</u>	Add:	<u>\$695.00</u>
	Spot Light - <u>HALOGEN</u>	Add:	<u>\$495.00</u>
AL)	Tires, Other: <u>KEVLAR MUD & SNOW (same size as stock tires)</u>	Add:	<u>\$2,250.00</u>
AM)	Toolbox, Chest Type, Single Lid	Add:	<u>\$950.00</u>
AN)	Toolbox, Cross Saddle, Dual Lid	Add:	<u>\$995.00</u>
AO)	Toolbox, Cross Saddle, Single Lid	Add:	<u>\$950.00</u>
AP)	Trailer Back-Up Assist - <u>Max Trailer Tow w/PTBA</u>	Add:	<u>\$2,985.00</u>
AQ)	Trailer Brakes	Add:	<u>\$460.00</u>
AR)	Trailer Tow Package, Less Trailer Brakes	Add:	<u>\$995.00</u>
AS)	Two Wheel Drive In Lieu of Four	Deduct:	<u>\$2,000.00</u>
AT)	Winch, Electric, 8,000 lbs. Capacity	Add:	<u>\$2,650.00</u>
AU)	Window Tint, Darker than MFG Standard	Add:	<u>\$395.00</u>
AV)	Cab, Extended	Add:	<u>\$650.00</u>
AW)	GVWR UPGRADE - 10600 GVWR	Add:	<u>\$2,120.00</u>
AX)	GVWR UPGRADE - 14000 GVWR	Add:	<u>\$4,535.00</u>
AY)	Axle Ratio, optional ratio/e-locking	Add:	<u>\$590.00</u>
AZ)	Wheel Locks	Add:	<u>\$95.00</u>
BA)	Camper Package #471	Add:	<u>\$260.00</u>
BB)	Clearance Lights - Roof	Add:	<u>\$190.00</u>
BC)	Engine Block Heater	Add:	<u>\$120.00</u>
BD)	Chrome Package #1 7C	Add:	<u>\$1,595.00</u>
BE)	FX-4 Off-road Package	Add:	<u>\$510.00</u>
BF)	Up fitter Switches (6)	Add:	<u>\$195.00</u>
BG)	Skid Plates	Add:	<u>\$190.00</u>
BH)	Snow Plow Prep Package	Add:	<u>\$350.00</u>
BI)	Tow Command Factory Brake Controller	Add:	<u>\$370.00</u>
BJ)	Power Slider	Add:	<u>\$495.00</u>

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 00-00000-20-00121

Item 8 (AC) Options Continued:

BK)	Tailgate Step	Add:	<u>\$475.00</u>
BL)	Remote Start System - Factory	Add:	<u>\$350.00</u>
BM)	Remote Start System - Local	Add:	<u>\$650.00</u>
BN)	Bed Mat	Add:	<u>\$250.00</u>
BO)	Splash Guards - Front	Add:	<u>\$160.00</u>
BP)	Gooseneck Hitch Kit #15J	Add:	<u>\$550.00</u>
BQ)	5th Wheel Hitch Kit #15L	Add:	<u>\$1,495.00</u>
BR)	5th Wheel/ Gooseneck Hitch Prep Package	Add:	<u>\$750.00</u>
BS)	CHMSL Camera - #873	Add:	<u>\$265.00</u>
BT)	XLT Trim Package	Add:	<u>\$5,900.00</u>
BU)	Outlet 110V/400W	Add:	<u>\$275.00</u>
BV)	BLIS with Cross Traffic Alert (Requires XLT Package)	Add:	<u>\$685.00</u>
BW)	Extended Running Boards with 17C-18D- FACTORY	Add:	<u>\$950.00</u>
BX)	Panoramic Moon roof	Add:	<u>\$1,795.00</u>
BY)	Defroster with Fixed Rear Window and Privacy Glass	Add:	<u>\$90.00</u>
BZ)	Extended Running Boards #180	Add:	<u>\$540.00</u>
CA)	LED Lighting Package - Headlamps, Taillights, Fog Lights	Add:	<u>\$1,380.00</u>
CB)	STX Package	Add:	<u>\$2,025.00</u>
CC)	Carpet Flooring with STX package	Add:	<u>\$200.00</u>
CD)	Snow Plow Camper Package	Add:	<u>\$385.00</u>
CE)	SYNC3	Add:	<u>\$590.00</u>
CF)	Sirius Radio	Add:	<u>\$210.00</u>
CG)	Vehicle Safe/ Console Vault #21X	Add:	<u>\$450.00</u>
CH)	Ultimate Trailer Tow Package w/ PTBA	Add:	<u>\$1,925.00</u>
CI)	Heavy Duty Payload Package #96G	Add:	<u>\$2,000.00</u>
CJ)	Bed Step	Add:	<u>\$395.00</u>
CK)	Navigation System	Add:	<u>\$685.00</u>
CL)	Bed Cover, Hard, Single Piece	Add:	<u>\$2,120.00</u>
CM)	Bed Cover, Hard, Diamond Back Cover	Add:	<u>\$3,325.00</u>
CN)	Decked In Bed Unit	Add:	<u>\$1,950.00</u>
CO)	Gooseneck Hitch, 26,000 Lbs. With 7-Way Plug and Brake Controller	Add:	<u>\$1,925.00</u>
CP)	Grill Guard If Available- No Front Sensors or Cameras	Add:	<u>\$1,550.00</u>
CQ)	Heavy Duty Louvered Headache Rack	Add:	<u>\$690.00</u>
	Light Bar, Roof Width, 15 Led Mounting Location TBD By User - Amber W/		
CR)	Flood Capability	Add:	<u>\$2,150.00</u>
	Light Bar, Roof Width, Multifunction, Mounting Location TBD By User - Red,		
CS)	White, Blue Combo	Add:	<u>\$2,300.00</u>
CT)	Bed Side Cargo Box Per Side	Add:	<u>\$950.00</u>
CU)	Halogen Spot Light	Add:	<u>\$495.00</u>
CV)	Toolbox, Chest Type, Single Lid RKI	Add:	<u>\$900.00</u>
CW)	Toolbox, Chest Type, Single Lid Weather Guard	Add:	<u>\$950.00</u>

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 00-00000-20-00121

Page-88

Item 8 (AC) Options Continued:

CX)	Toolbox, Cross Saddle, Dual Lid RKI	Add:	<u>\$840.00</u>
CY)	Toolbox, Cross Saddle, Dual Lid Weather Guard	Add:	<u>\$980.00</u>
CZ)	Toolbox, Cross Saddle, Single Lid RKI	Add:	<u>\$910.00</u>
DA)	Toolbox, Cross Saddle, Single Lid Weather Guard	Add:	<u>\$1,070.00</u>
DB)	Trailer Brake Controller	Add:	<u>\$460.00</u>
DC)	Trailer Tow Package, Less Brake Controller Capacity	Add:	<u>\$995.00</u>
DD)	Winch, Electric, 12,000 Lbs.	Add:	<u>\$2,640.00</u>
DE)	Bed liner: Spray-on (black only)	Add:	<u>\$595.00</u>
DF)	8' Utility body SRW	Add:	<u>\$6,925.00</u>
DG)	9' Utility body SRW	Add:	<u>\$7,390.00</u>
DH)	Headache rack for utility body	Add:	<u>\$975.00</u>
DI)	Bed liner: Utility body, spray-on (black only)BODY	Add:	<u>\$850.00</u>
DJ)	Led Compartment Lights Utility	Add:	<u>\$1,250.00</u>
DK)	Mechanics Drawer Unit In Front Compartment	Add:	<u>\$2,985.00</u>
DL)	Internal bar locking system for utility body	Add:	<u>\$1,150.00</u>
DM)	Platform body: 8' for SRW with 1/8" tread plate & recessed lights for 56" for cab to axle	Add:	<u>\$3,275.00</u>
DN)	Platform body: 8' for DRW with 1/8" tread plate & recessed lights for 56" for cab to axle	Add:	<u>\$3,455.00</u>
DO)	Toolbox: 18" x 18" x 24" locking, installed under platform body (curbside)	Add:	<u>\$675.00</u>
DP)	Headboard for platform bodies 56",60",84"CA	Add:	<u>\$985.00</u>
DQ)	Headboard for platform bodies 120 CA	Add:	<u>\$1,785.00</u>
DR)	Gooseneck Hitch, 26,000 Lbs. With 7-Way Plug must take headboard option with platform	Add:	<u>\$1,640.00</u>
DS)	Re-install factory backup camera into utility or flatbed body	Add:	<u>\$300.00</u>
DT)	Overhead material rack, 1700 lb.	Add:	<u>\$1,450.00</u>
DU)	Bumper: Replace front bumper with winch mount and grill guard & SK winch	Add:	<u>\$3,400.00</u>
DV)	Bumper: Replace front bumper with winch mount and grill guard & 12K winch	Add:	<u>\$4,270.00</u>
DW)	Tire mount: Full size spare, in-bed with #3 master pad lock (agency will specify install location)	Add:	<u>\$450.00</u>
DX)	Commercial work shell with shelving	Add:	<u>\$6,395.00</u>
DY)	Snow Plow 7'6" (snow plow prep package required) Add \$400.00 for F150	Add:	<u>\$8,680.00</u>
DZ)	Snow Plow 8' (snow plow prep package required)	Add:	<u>\$8,850.00</u>
EA)	8ft 1.5yd salt spreader for 3/4 ton +	Add:	<u>\$8,550.00</u>
EB)	Perimeter Emergency Lighting, 2-front, 2-rear	Add:	<u>\$1,390.00</u>
EC)	1300 Lb. Capacity 38" Platform Pickup Box Lift gate	Add:	<u>\$3,750.00</u>
ED)	1300 Lb. Capacity 38" Platform Service Body Lift gate	Add:	<u>\$4,500.00</u>
EE)	1500 Lb. Capacity	Add:	<u>\$5,900.00</u>
EF)	1,600 Lbs. 35" Platform Lift gate For Platform Body	Add:	<u>\$4,350.00</u>

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 00-00000-20-00121

Item 8 (AC) Options Continued:

EG) Relocate Backup Camera/Sensors To Lift Gate	Add:	<u>\$400.00</u>
EH) Bumper Notching Utility Body	Add:	<u>\$350.00</u>
EI) Mileage Charge for Delivery	Add:	<u>2.00/mile</u>
EJ) Extra Key - with FOB	Add:	<u>\$295.00</u>
EK) Extra Key - without FOB	Add:	<u>\$155.00</u>
EL) 5 year/ 75000 Powertrain Extended Warranty	Add:	<u>\$2,695.00</u>
EM) 5 year/ 100,000 mile Extended Warranty	Add:	<u>\$3,985.00</u>
EN) Door Decals Graphics Package (Front Doors)	Add:	<u>\$850.00</u>
EO) Headlight/Taillight Flashers	Add:	<u>\$950.00</u>



MICHELLE LUJAN GRISHAM
GOVERNOR

KEN ORTIZ
CABINET SECRETARY

MARK HAYDEN
DIRECTOR
STATE PURCHASING DIVISION

State of New Mexico
General Services Department

ADMINISTRATIVE SERVICES DIVISION
(505) 476-1857

FACILITIES MANAGEMENT DIVISION
(505) 827-2141

PURCHASING DIVISION
(505) 827-0472

RISK MANAGEMENT DIVISION
(505) 827-2036

STATE PRINTING & GRAPHIC SERVICES BUREAU
(505) 476-1950

TRANSPORTATION SERVICES DIVISION
(505) 827-1958

January 26, 2021

TO: **Don Chalmers Ford DBA MHQ of NM**
5601 Balloon Fiesta Parkway Suite C
Albuquerque, NM 87113
jgranger@mhqnm.com

SUBJECT: **FINAL EXTENSION** of Statewide Price Agreement **Police Vehicle Equipment # 60-000-15-00032**

By mutual agreement between the New Mexico State Purchasing Agent and Don Chalmers Ford DBA MHQ of NM, we would like to extend this Price Agreement through **March 21, 2022** at the same terms, price and conditions. Be advised, signature of this form is not notice of an award. Vendor must receive a signed amendment for the extension from State Purchasing for this extension to be in effect. You are required to submit a sales report, for the past 12 months, of all sales based on this Price Agreement. The report should contain total sales per contract, description of the sale and if possible to what agency or public body of government the sales were made. We are interested in the distinction between sales to state agencies and local public bodies (like cities and counties) to evaluate to whom our contracts are most beneficial.

In order to receive notification of the new solicitation for this Price Agreement in the future, please ensure that your company is registered as a Supplier in our electronic bidding system, eProNM. If registration has already been completed, please take the time to update all contact information as well as commodity codes.

<https://solutions.sciquest.com/apps/Router/SupplierLogin?CustOrg=StateOfNewMexico>

Please respond by completing the information below. Check the proper box, fill in the requested information, including signature, scan and upload to SPD's system using the link provided in the email you received with this request.

(Please check only **one**)

I wish to extend

I do not wish to extend

Company Name, Address (if different than above) and Phone: _____

Print Name: JOHN GRANGER email: JGRANGER@MHQWEST.COM

Generic email address for procurement notifications (if applicable): _____

Signature of Authorized Representative: _____

Thank you for your continued business.

Respectfully,

Yulastuti Wulandari
Procurement Officer



State of New Mexico
General Services Department
Purchasing Division

Statewide Price Agreement Amendment

Awarded Vendor:

15 Vendors

Telephone No.:

Price Agreement Number: 60-000-15-00032

Price Agreement Amendment No.: Three

Term: March 21, 2016 through March 22, 2018

Ship To:

All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.

Procurement Specialist: Kathy Sanchez

Telephone No.: (505) 827-0487

Invoice:

As Requested


Title: **Police Vehicle Equipment**

This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from March 22, 2017 to March 22, 2018 at the same price, terms and conditions.

The provisions of the Price Agreement shall remain in full force and effect, except as modified by this amendment.

Accepted for the State of New Mexico


New Mexico State Purchasing Agent

Date: 3/29/2017

Purchasing Division, 1100 St. Francis Drive 87505, PO Box 6850, Santa Fe, NM 87502-6850 (505) 827-0472
KS

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

Item #	Approx. Quantity	Unit	Description	Prices			
1		Each	Complete Computer stand, console mounted	Price			
			AA-Advanced Comm	\$ 150.83			
			AD-Code 3 Service, LLC	\$ 396.00			
			AE-Higher Power Solutions - Havis #67107	\$ 250.00			
			AF-MHQ of New Mexico	\$ 420.00			
			AH-Grants & Technology Veterans, LLC	\$ 186.00			
			AK-New Mexico Emergency products, LLC - #CM-____-SL-LED	\$ 388.80			
			AN-West Mesa Auto Craft	\$ 433.76			
			AO-Wireless Advanced Communications	\$ 342.96			
2		Each	Sedans: Complete free standing computer stand for:	Ford	Chevrolet	Dodge	Other
			AA-Advanced Comm	\$ 663.13	\$ 644.39	\$ 626.54	
			AD-Code 3 Service, LLC	\$ 396.00	\$ 396.00	\$ 396.00	\$396.00 Impala
			AE-Higher Power Solutions - Havis #7759	\$ 600.00	\$ 600.00	\$ 600.00	\$600.00
			AF-MHQ of New Mexico	\$ 420.00	\$ 420.00	\$ 420.00	
			AH-Grants & Technology Veterans, LLC	\$ 393.00	\$ 399.00	\$ 376.20	N/A
			AK-New Mexico Emergency products, LLC, Ford, Troy #CM-PSPI-SL-LED, Chevy, Troy #CM-PSCP-SL-LED, Dodge, Troy #CM-PSCH-SL-LED	\$ 453.75	\$ 453.75	\$ 453.75	
			AN-West Mesa Auto Craft	\$ 654.62	\$ 637.53	\$ 621.25	
			AO-Wireless Advanced Communications	\$ 526.61	\$ 511.73	\$ 497.55	

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

3	Each	Utility Vehicle: Complete free standing computer stand for:	Ford	Chevrolet	Dodge	Other
		AA-Advanced Comm	\$ 644.39	\$ 668.15	\$ 644.39	
		AD-Code 3 Service, LLC	\$ 396.00	\$ 396.00	\$ 381.70	
		AE-Higher Power Solutions - Havis #7759	\$ 600.00	\$ 600.00	\$ 600.00	\$600.00
		AF-MHQ of New Mexico	\$ 420.00	\$ 420.00	\$ 420.00	
		AH-Grants & Technology Veterans, LLC-See attachment 1 for the specifications	\$ 393.00	\$ 406.80	\$ 749.40	N/A
		AK-New Mexico Emergency products, LLC, Ford, Troy #CM-PSUV-SL-LED, Chevy, Troy #CM-TH15-SL-LED	\$ 453.75	\$ 453.75		
		AN-West Mesa Auto Craft	\$ 637.53	\$ 659.20	\$ 637.53	
		AO-Wireless Advanced Communications	\$ 511.73	\$ 530.60	\$ 511.73	
4	Each	Pick-up Truck: Complete free standing computer stand for:	Ford	Chevrolet	Dodge	Other
		AA-Advanced Comm	\$ 644.39	\$ 650.05	\$ 668.15	
		AD-Code 3 Service, LLC	\$ 396.00	\$ 396.00	\$ 314.60	
		AE-Higher Power Solutions - Havis #7759	\$ 600.00	\$ 600.00	\$ 600.00	\$600.00
		AF-MHQ of New Mexico	\$ 420.00	\$ 420.00	\$ 420.00	
		AH-Grants & Technology Veterans, LLC-See attachment 1 for the specifications	\$ 379.80	\$ 406.80	\$ 409.20	N/A
		AK-New Mexico Emergency products, LLC, Ford, Troy #CM-F15-SL-LED, Chevy, Troy #CM-SILV-SL-LED, Dodge, Troy #CM-PSDR-SL-LED	\$ 453.75	\$ 453.75	\$ 453.75	
		AN-West Mesa Auto Craft	\$ 642.69	\$ 659.20	\$ 621.25	
		AO-Wireless Advanced Communications	\$ 511.73	\$ 530.60	\$ 497.55	

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

5	Each	Sedans: Console with 10" slope and 8" mounting at level area, compatible with side-mounted computer mounts, fits exactly against OEM consoles. Must be able to mount to OEM floor plate.				
		Includes: 4" faceplate for radio, 2" repeater faceplate, controller faceplate console mount, metal storage tray to be 4" with a 1.75" depth, dual external cup holders, 2" faceplate for three (3) – 12V outlets.	Ford	Chevrolet	Dodge	Other
		AA-Advanced Comm: \$356.58 additional for metal storage tray, dual cup holders, faceplates for 12V outlets, armrest, map light	\$ 367.03	\$ 525.87	\$ 325.76	
		AD-Code 3 Service, LLC	\$ 314.60	\$ 261.80	\$ 261.80	\$304.70 Impala
		AE-Higher Power Solutions	\$ 900.00	\$ 900.00	\$ 900.00	\$900.00
		AF-MHQ of New Mexico	\$ 375.00	\$ 375.00	\$ 375.00	
		AH-Grants & Technology Veterans, LLC-See attachment 1 for the specifications	\$ 648.00	\$ 657.00	\$ 661.20	N/A
		AK-New Mexico Emergency products, LLC, Ford, Troy #CC-PI-L-18, Chevy, Troy #CC-CP-E-DM-18, Dodge, Troy #CC-BPD-15	\$ 427.50	\$ 390.00	\$ 408.75	
		AN-West Mesa Auto Craft	\$ 709.76	\$ 854.58	\$ 672.13	
		AO-Wireless Advanced Communications	\$ 291.48	\$ 417.61	\$ 258.70	

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

6	Each	Utility Vehicle: Console with 12" slope, 6" mounting at level area – snaps onto OEM side panels, relocate Bluetooth option USB/Aux, works with low-profile accessories. Must be able to mount to OEM floor plate.				
		Includes: 4" faceplate for radio, 2" repeater faceplate, blanks and console mount, controller faceplate, external cup holder, metal storage tray to be 4" with a 1.75" depth, 2" faceplate for three (3) – 12V outlets Complete utility console for:				
			Ford	Chevrolet	Dodge	Other
		AA-Advanced Comm: \$356.58 additional for metal storage tray, dual cup holders, faceplates for 12V outlets, armrest, maplight	\$ 356.53	\$ 384.64	\$ 392.10	
		AD-Code 3 Service, LLC	\$ 294.80	\$ 369.00	\$ 369.60	
		AE-Higher Power Solutions	\$ 900.00	\$ 900.00	\$ 900.00	\$900.00
		AF-MHQ of New Mexico	\$ 375.00	\$ 375.00	\$ 375.00	
		AH-Grants & Technology Veterans, LLC-See attachment 1 for the specifications	\$ 648.00			
		AK-New Mexico Emergency products, LLC, Ford #CC-UV-L-18, Chevy #CC-F-THOS-22 wide body, 22"	\$ 427.50	\$ 566.25		
		AN-West Mesa Auto Craft	\$ 700.19	\$ 725.82	\$ 732.61	
		AO-Wireless Advanced Communications	\$ 283.12	\$ 305.46	\$ 311.37	

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

7	Each	Pick-up Truck: Wide body console, fills space seat to seat, 8" slope, 12" mounting at level area - Must be able to mount to OEM floor plate.				
		Includes: 4" faceplate for radio, 2" repeater faceplate, Controller faceplate, Console mount floorplate, Metal storage tray to be 4" with a 1.75" depth, Dual internal cup holders 2" faceplate for three (3) - 12V outlets Complete pick-up console for:				
			Ford	Chevrolet	Dodge	Other
		AA-Advanced Comm: \$356.58 additional for metal storage tray, dual cup holders, faceplates for 12V outlets, armrest, maplight	\$ 516.58	\$ 548.11	\$ 530.81	
		AD-Code 3 Service, LLC	\$ 369.60	\$ 369.60	\$ 258.50	
		AE-Higher Power Solutions	\$ 900.00	\$ 900.00	\$ 900.00	\$900.00
		AF-MHQ of New Mexico	\$ 487.50	\$ 487.50	\$ 487.50	
		AH-Grants & Technology Veterans, LLC-See attachment 1 for the specifications	\$ 877.20	\$ 657.00	\$1,061.40	N/A
		AK-New Mexico Emergency products, LLC, Ford #CC-WBOS-20, 20" wide body, open storage	No Bid			
		AN-West Mesa Auto Craft	\$ 846.11	\$ 859.08	\$ 850.64	
		AO-Wireless Advanced Communications	\$ 410.23	\$ 435.26	\$ 414.17	

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

8	Each	Modems:	Manufacturer:	Price
		AA-Advanced Comm	Sierra Wireless	\$ 999.00
		AD-Code 3 Service, LLC	Option International	\$ 509.00
		AE-Higher Power Solutions	Omnivations	\$ 750.00
		AF-MHQ of New Mexico		N/A
		AH-Grants & Technology Veterans, LLC	Cradlepoint, IBR600LPE-VZ or IBR600LPE-AT&T	\$ 573.00
		AK-New Mexico Emergency products, LLC	CDW-G Electronics - List	10%
		AN-West Mesa Auto Craft		No Bid
		AO-Wireless Advanced Communications		No Bid
9	Each	Antenna for modems	Price	
		AA-Advanced Comm	\$ 65.00	
		AD-Code 3 Service, LLC	No Bid	
		AE-Higher Power Solutions	\$ 120.00	
		AF-MHQ of New Mexico	\$ 425.00	
		AH-Grants & Technology Veterans, LLC - AP-CCWW-Q-S2222-RP34-BL	\$ 179.00	
		AK-New Mexico Emergency products, LLC	No Bid	
		AN-West Mesa Auto Craft	No Bid	
		AO-Wireless Advanced Communications	No Bid	

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

10	Disc	Discount off parts catalog or list price for related accessories pertaining to computer stands, consoles and modems	Discount
		AA-Advanced Comm	5%
		AD-Code 3 Service, LLC	N/A
		AE-Higher Power Solutions	20%
		AF-MHQ of New Mexico	25%
		AH-Grants & Technology Veterans, LLC : Gamber Johnson metal mounting/console products & docks	35%
		Gamber Johnson non-metal mounting accessories with electronics	5%
		Cradlepoint modems solutions & modem accessories	7%
		Cradlepoint modems warranties and software support solutions	5%
		Sierra Wireless modems solutions & modem accessories	5%
		AH-Grants & Technology Veterans, LLC : Sierra Wireless modems warranties and software support solutions	2%
		Cradlepoint & Sierra Wireless modem antenna solutions	5%
		Havis metal mounting/console products (non-electronic)	5%

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

		Havis mounting accessories and docks with electronics	15%
	AK-New Mexico Emergency products, LLC	American Aluminum	30%
		Angel Armor	10%
		Copeland	5%
		Go Rhino	25%
		Havis	20%
		Gamber Johnson	30%
		AK-New Mexico Emergency products, LLC	Laguna MFG
	Littlelight		10%
	OPS		10%
	Pelican		10%
	Premier		30%
		Setina	20%
		Streamlight	25%
		Troy	25%
		Truck Vault	10%
		Warn Industries	10%
		Weiser	30%
	AN-West Mesa Auto Craft	Whelen Engineering	38%
		Code 3	30%
		Feniex	25%
		Brooking Industries	20%
		Able 2/Sho-Me	30%
		Rigid Industries	15%
		Jotto-except Kodiak	15%
		Havis	18%
		Premier Mounting Solutions	25%
		Setina-except PB450 & PB550	20%
		Go Rhino	25%
		Pro-Gard Products	15%

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

		Truck Vault	10%
		Other Law Enforcement MFG's, Not incl camera systems, radar or radios	5%
	AO-Wireless Advanced Communications	American Aluminum	5%
		Applied Concepts	5%
		Blue Sea	30%
		Coban	5%
	AO-Wireless Advanced Communications	Code 3	5%
		Copeland	5%
		Custom Cages	5%
		D&R	20%
		Digital Ally	5%
		Federal Signal	35%
		Firecom	20%
		Gamber-Johnson	25%
		Go Rhino	15%
		GoLight	15%
		Havis	25%
		Jotto Desk	20%
		Kodiak	20%
		Kussmaul	15%
		Kustom Signal	10%
		Laguna	15%
		L-Tron	10%
		Lund	20%
		Maxxima	20%
		NM 12 Volt	5%
		Panorama Antennas	15%
		Patriot	20%
		Pro-Gard	20%
		Radiotronics	10%
		Ranch Hand	20%
		Rearview Safety	5%
		Safety Vision	9%

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

				Santa Cruz	20%		
				Setina	20%		
				SoundOff	40%		
				Stalker	5%		
				Streamlight	30%		
				Synnex	5%		
				Tomar	5%		
				Troy	25%		
				Truck Vault	10%		
				Unity	40%		
				VLCM	5%		
				Watchguard	10%		
				Weiser Solutions	25%		
				Westin	25%		
				Whelen	20%		
11		Hourly	Labor/repair & installation cost per hour	Price			
			AA-Advanced Comm	\$ 95.00			
			AD-Code 3 Service, LLC	No Bid			
			AE-Higher Power Solutions	\$ 70.00			
			AF-MHQ of New Mexico	\$ 80.00			
			AH-Grants & Technology Veterans, LLC	\$ 65.00			
			AK-New Mexico Emergency products, LLC	\$ 65.00			
			AN-West Mesa Auto Craft	\$ 50.00			
			AO-Wireless Advanced Communications	\$ 85.00			

Specifications for Visual and Audio Warning Systems, Parts, Supplies and Labor:

All items bid in this category shall conform to the Society of Automotive Engineers (SAE) or California Code Certifications, Title 13.

When an item is identified by manufacturer's name, trade name, catalog number or reference, it is the responsibility of the bidder to document brand name equals in the space provided for each item or to make changes on manufacturer's numbers on each item if the numbers have been changed.

These specifications are for vehicle-mounted roof lights, vehicle-mounted rear deck lights, LED light systems, directional light controls, sirens, and speakers. The systems must be suitable for mounting in or on high speed emergency vehicles operated by New Mexico Department of Public Safety and other New Mexico law enforcement and public safety agencies.

Acceptable Equipment:

Only **complete** equipment, consisting of the lighting system, lenses, covers, mounting brackets, and power and/or control cable will be accepted. All items offered shall be standard production models of the manufacturer and except for configuration, may not be built especially for this bid request. Repair parts must be readily available to New Mexico Department of Public Safety or user agency/entity without unreasonable delay. No additional charges will be accepted. All prices bid per unit **shall** include all delivery charges to the purchaser's place of business within the State of New Mexico. The successful bidder shall be authorized by the manufacturer and required to: offer warranty repair service when requested by the end user; stock repair parts and finished products locally in the State of New Mexico.

Specifications for Light-Emitting Diode (LED) Light Bar and LED lights:

This specification describes the minimum requirements for visual warning system for emergency vehicles. The light bar shall utilize reflector LED-based technology and reliable onboard circuitry manufacturing design. The light bar must be capable of removal without disassembly of the interior components for ease of service or repair. The light bar must be compatible with current Department of Public Safety equipment.

Light Bar:

LED heads shall consist of reflector modules utilizing most current technology. Each module shall be offset, use a compound curve and polished-reflector design and shall contain at least twelve (12) diodes, projecting downward into the reflector assemblies. Modules shall be available in red, white, blue and amber LEDs, chosen by user agency. Each light bar shall contain at least twenty-two (22) reflector modules, with a total of three hundred and twenty-four (324) most current lamp diodes. Microprocessor controls shall be utilized to provide a total of twenty-eight (28) user-selectable flash patterns, including an intersection mode and a low-power "dim" mode. The light bar must contain three (3) prioritized modes of operation with mode 3 the highest priority. Mode 3 will override mode 2 and mode 2 will override mode 1. Each of the three modes will provide preset flash patterns that can be activated for various stages of the emergency vehicle's warning light levels of operation. Modules shall be field-replaceable and shall meet SAE J595 light output, SAE 1113/41 RFI, and SAE J845 standards. No exceptions will be allowed.

Alley Lights:

Alley lights shall be integrated into the light bar. Each module shall contain at least twelve (12) diodes on the driver and passenger side. No exceptions will be allowed

Flood Lights:

Flood lights shall be 360 degrees visibility and integrated in the light bar. Each module shall contain at least six (6) diodes and be white LED. No exceptions will be allowed.

Construction:

The Light Bar shall be a single piece, polycarbonate, based on a minimum 1/8" thick extrusion that shall provide strength without excessive weight. Housing shall be molded polycarbonate for durability. Colors (clear, red, blue or amber) shall be specified by user agency. The dome shall be secured with barrel nuts and shall use "O" rings for a water proof seal.

Mounts:

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: 60-000-15-00032

Page-23

A pair of stainless steel installation brackets, vehicle specific, shall be included. The mounting brackets must allow for height and pitch adjustment. Mounting legs must be adjustable for distance to allow for differing roof lines. No exceptions will be allowed.

Dimensions:

The Light Bar must be no more than 2" in height, no less than 10" in width, and 44" in overall length. 51" overall length light bar for trucks and large SUVs with the same height and width.

Warranty:

The warranty period shall be five years parts replacement, one year labor.

Specifications for siren/light control:

This specification describes the minimum requirements for a siren/switching/public address combination for emergency vehicles. The system shall be compatible with 12 Volt DC, negative ground vehicles, two-way radios, vehicle lighting and speakers. The system shall be compatible with current department of public safety equipment.

Construction:

The control should be a programmable siren/light controller with remote mount amplifier and have a programmable illuminated push button with three position slide switch with built-in traffic control and display capability. It should have a minimum of fourteen solid state relays and external fuses. It should be capable of using a Cat5 siren controller and light bar. It shall contain directional warning capability.

Sounds:

System shall have siren sounds and non-siren sounds. The siren sounds shall include manual, wail, and yelp. Manual shall consist of a tone that rises as the vehicle's horn button or the siren's manual button is pressed. Momentary application shall produce a brief burst. Wail and yelp shall provide tones that automatically rise between 500 Hz and 1650 Hz eleven times per minute. Frequencies below 500 Hz shall be eliminated to avoid speaker damage. Non-siren sounds shall include an air-horn type sound at 1000 Hz, a choice of two high/low alternating 600 Hz and 1350 Hz sounds, and a hetro sound. The system shall offer an alarm input for K9 or burglar alarm uses.

Siren Operation:

System shall stop siren when vehicle is shifted into park, but allow continued operation of public address and lighting circuits. System shall allow either a five-second override (change of tone for five seconds when horn button or manual switch is pressed), lock (tone is changed when horn button or manual switch is pressed and changed back upon pressing again), or sweep (siren cycles through three siren sounds every six seconds upon pressing horn button or manual switch, returned to normal operation upon pressing again).

Public Address:

The public address system shall provide inputs for radio and microphone audio. The included microphone can be dedicated for P.A. or can be common between radio and P.A. system. The output power shall be 50 Watts 400 Hz to 10K Hz with less than 10% harmonic distortion. Volume shall be established with three fixed settings via two externally accessible potentiometers.

Electrical:

Total switching system capacity shall be 205 Amperes. The system shall have a slide switch with the following functions: five sequenced circuits for warning light control having a total capacity of 60 Amperes; lever positions 1 & 2 shall turn on warning lights without siren, position 3 shall activate siren also; lever position 3 shall transfer horn ring for siren control (use of external relays is unacceptable; the slide switch shall be rated at 800,000 cycle life. Accessory switches shall provide the following functions from left to right: takedown control (30 Ampere capacity), brake and backup light cutoff (two separate circuits at 30 Ampere capacity each), right and left alley light control (30 Ampere each), auxiliary control (fourth, up position, 30 Ampere capacity), gun-lock (fourth, down position) release with optional plug-in 9-second timer. Siren and accessory selector switches shall have 50,000 cycle life rating; accessory switch relays

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: 60-000-15-00032

Page-24

shall have a life rating of 500,000 cycles and be rated for 30 Amperes each. Indicator lights shall have a life rating of 100,000 flashing hours, while panel lights shall have a life rating of 16,000 hours.

Warranty:

Electronic components shall be warrantied for five years. Switches, panel lights, hardware, and non-electronic parts shall be warrantied for three years.

Specifications for rear deck warning light:

This specification describes the minimum requirements for a rear, low profile, deck warning light, capable of mounting in the rear deck of emergency vehicles. The system must be supplied with a universal mounting kit for mounting in department of public safety vehicles. The system shall be compatible with 12 Volt DC systems and current department of public safety equipment.

Construction:

The system housing shall be constructed of a durable material to withstand heavy duty activities. It must have a minimum of eight reflectors containing at least three LED Diodes. The system shall be capable of operation in temperatures from -30 degrees c to 65 degrees c and weight no more than 4.2 lbs. (shipping weight).

Electrical:

The system must draw no more than 4.68 Amperes and operate at 12.8 Volts DC. It must comply with FCC part 15, SAE 113/41 RFI, SAE J595, and SAE J2498.

Warranty:

Warranty period shall be five years parts, one year labor.

Specifications for LED Corner Inserts:

This specification describes the minimum requirements for a LED inserts consisting of at least nine LEDs per head designed for installation in existing light housings of emergency vehicles. The system must be capable of cloning other identical systems to the same configuration with a cloning cable while only one is powered to save installation time. The system shall offer a built in power supply, reverse polarity protection and the system must be water proof. Light head dimensions shall be no bigger than 1.5" in base by 1.0" in width. Equipment must be compatible with current department of public safety equipment.

Electrical:

System shall operate at full power from 12-30 Volts DC. It shall operate at reduced power from 7-12 Volts DC. The system shall require no more than 7 Amperes at 12 Volts DC and have standby current of no more than 6.5mA.

Warranty:

Product shall be warrantied for five years, except strobe tubes, which shall be warrantied for one year.

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

Item #	Approx. Quantity	Unit	Description	Manufacturer	Price
1		Each	LED Light Bar		
			AA - Advanced Comm	Whelen	\$ 2,437.00
			AB - B & G Automotive	Whelen Liberty	\$ 3,200.00
			AD-Code 3 Service, LLC	Feniex Cobra 49"	\$ 960.21
				SoundOff Signal	\$ 1,563.25
				Federal Signal	\$ 2,177.50
			AE - Higher Power Solutions	Apollo 49" Feniex #L-4950	\$ 2,280.00
				Cobra 49", Feniex #L-4910	\$ 1,181.00
				Integrity 44", Federal Signal #INTG44S	\$ 3,200.00
				Integrity 51", #INTG51S	\$ 3,500.00
			AF - MHQ of New Mexico	Federal Signal	\$ 1,450.00
				Federal Signal-Lighting pkg to include: 44" Integrity Dual Color, ES 100 Speaker w/Bracket and SSP 2000 Platinum Siren	\$ 2,406.24
				SoundOff Signal Lighting pkg 1 to include: 48" ENForce Single Color LED Bar ENFLBS1248, ETSS100N Siren speaker w/bracket, ETSA481CSR Siren amplifier	\$ 1,602.18
				SoundOff Signal Lighting pkg 2 to include: 48" ENForce Single color LED bar, ENFLBS1248CSR Siren speaker w/bracket, ETSA481CSR Siren amplifier	\$ 2,128.47
				Code 3 Lighting pkg to include: 47" LED light bar #21TRPL47A8, 3100U Siren speaker, 3892L6 Siren controller	\$ 1,823.75
				Whelen lighting pkg to include: 48" LED light bar #IX8BBRR, SA315P Siren speaker w/bracket, 295SSLSA6 Siren controller	\$ 1,897.50

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

			AG - Federal Signal Corporation	Federal Signal INTG445-NMSP	\$ 1,350.00
			AK - New Mexico Emergency products, LLC	SoundOff, N-Force 48", ENFLBS1248	\$ 1,956.00
				Federal Signal, INTG44S-NMSP	\$ 1,890.00
			AN - West Mesa Auto Craft	Whelen Engineering-44"	\$ 1,589.00
				Whelen Engineering-51"	\$ 1,769.00
			AO - Wireless Advanced Communications	Sound Off	\$ 1,500.00
				Federal Signal	\$ 1,500.00
2		Each	Siren light control	Manufacturer	Price
			AA - Advanced Comm	Whelen	\$ 894.78
			AB - B & G Automotive	Federal Signal	\$ 2,200.00
			AD - Code 3 Service, LLC	Feniex	\$ 414.96
				SoundOff Signal	\$ 669.95
				Federal Signal	\$ 1,104.35
			AE - Higher Power Solutions	Fenlex 4200 Controller	\$ 638.40
				Federal Signal Touchmaster Delta	\$ 736.00
				Federal Signal Platinum 3000	\$ 1,699.00
			AF - MHQ of New Mexico	Federal Signal	\$ 825.00
			AG - Federal Signal Corporation	Federal Signal SSP3000B	\$ 747.56
				Federal Signal LED Corner inserts 416200-44	\$ 112.20
			AK - New Mexico Emergency Products, LLC	SoundOff, ETSA481RSP	\$ 498.74
				Federal Signal, SSP300B	\$ 1,046.58
				Whelen 295SSC6 w/WPKM1	\$ 498.74
			AN - West Mesa Auto Craft	Whelen Engineering-incl speaker & Bracket	\$ 749.00
			AO - Wireless Advanced Communications	Sound Off - Blueprint	\$ 851.00

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

3	Each	Rear deck warning light	Manufacturer	Price
		AA - Advanced Comm	Whelen	\$ 506.00
		AB - B & G Automotive	Whelen	\$ 2,100.00
		AD - Code 3 Service, LLC	Feniex Cobra	\$ 518.96
			SoundOff Signal	\$ 805.35
			Federal Signal	\$ 1,130.35
		AE - Higher Power Solutions	Feniex #A1000	\$ 894.72
			Feniex #I-9000	\$ 638.72
			Federal Signal Spectralux ILS	\$ 1,000.00
		AF - MHQ of New Mexico	Federal Signal	\$ 765.60
		AG - Federal Signal Corporation	Federal Signal SLS8-A	\$ 254.80
		AK - New Mexico Emergency products, LLC	SoundOff, N-Force ENFTCDGS1206	\$ 408.96
			Federal Signal, SL8A-A	\$ 356.72
			Whelen Dominator D8RB	\$ 408.96
		AN - West Mesa Auto Craft	Whelen Engineering	\$ 429.65
		AO - Wireless Advanced Communications	Sound Off	\$ 460.00
4	Each	Siren and speaker	Manufacturer	Price
		AA - Advanced Comm	Whelen	\$ 437.85
		AB - B & G Automotive	Federal Signal	\$ 1,500.00
		AD - Code 3 Service, LLC	Feniex	\$ 188.36
			SoundOff Signal	\$ 231.40
			Federal Signal	\$ 204.10
		AE - Higher Power Solutions	Feniex C-4014	\$ 330.00
			Feniex C-4015	\$ 488.00
		AF - MHQ of New Mexico	Federal Signal	\$ 135.00
		AG - Federal Signal Corporation	Federal Signal ES100C	\$ 117.65
		AK - New Mexico Emergency products, LLC	SoundOff, ETSS100N	\$ 164.72
			Federal Signal, ES100C	\$ 164.71
			Whelen SA315P	\$ 167.72
		AN - West Mesa Auto Craft	Whelen Engineering	\$ 145.00
		AO - Wireless Advanced Communications	Whelen-bracket & speaker	\$ 190.00

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

5		Discount	Discount off parts catalog or list price for related law enforcement audio, visual warning systems	Manufacturer	Discount			
			AA - Advanced Comm	Whelen	18%			
				Code 3	18%			
				Federal Signal	18%			
				Sound Off Signal	18%			
						AB - B & G Automotive		10%
						AD - Code 3 Service, LLC		
							SoundOff Signal	35%
							Federal Signal	35%
						AE - Higher Power Solutions		20%
						AF - MHQ of New Mexico		
			Big Sky Racks	10%				
			Code 3	40%				
			Copeland Engineering	30%				
			Digital Ally	0%				
			Watch Guard	0%				
			Kustom Signals	20%				
			Brookings Ind.	30%				
			Federal Signal	45%				
			911 Circuits	20%				
			B & B Enterprises	20%				
			Rigid Industries	10%				
			Feniex Industries	30%				
			Go Light	10%				
			Sound Off Signal	40%				
			Streamlight	20%				
			Elzetta	5%				
			Pelican Products	10%				
			Tomar	30%				
Whelen	35%							
Joto Desk	25%							
Havis	30%							
Gamber Johnson	20%							
Troy Products	25%							
Westin	20%							
Setina Products	20%							
Laguna Seats	10%							
			Santa Cruz Gun Locks	20%				

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

	AF - MHQ of New Mexico	Go Rhino	25%
		Kussmaul	10%
		Pro-gard	20%
		Rtruck Vaults	10%
		Ops	15%
		D & R Manufacturer	15%
		Angel Armor	5%
		All Other Manufacturers	10%
	AG - Federal Signal Corporation		45%
	AK - New Mexico Emergency products, LLC	SoundOff Signal	40%
		Federal Signal	30%
		AOE Electrical	10%
		Code 3	30%
		ECCO	25%
		Feniex	25%
		Nova	30%
		Tomar	20%
		Unity	25%
		Patrol Power	10%
		Whelen	30%
		PSE Amber	30%
	AN - West Mesa Auto Craft	Whelen Engineering	38%
		Code 3	30%
Feniex		25%	
Brooking Industries		20%	
Able 2/Sho-Me		30%	
Rigid Industries		15%	
Jotto-except Kodiak		15%	
Havis		18%	
Premier Mounting Solutions		25%	
Setina-except PB450 & PB550		20%	
Go Rhino		25%	
Pro-Gard Products		15%	
Truck Vault		10%	
Other Law Enforcement MFG's, Not incl camera systems, radar or radios	5%		
AO - Wireless Advanced Communications		35%	

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

6		Hourly	Labor / repair & installation, Cost per hour	Price		
			AA - Advanced Comm	\$ 95.00		
			AB - B & G Automotive	\$ 88.00		
			AD - Code 3 Service, LLC	\$ 85.00		
			AE - Higher Power Solutions	\$ 65.00		
			AF - MHQ of New Mexico	\$ 80.00		
			AG - Federal Signal Corporation	No Bid		
			AK - New Mexico Emergency products, LLC	\$ 65.00		
			AN - West Mesa Auto Craft	\$ 50.00		
			AO - Wireless Advanced Communications	\$ 85.00		

Item #	Approx. Quantity	Unit	Description	MFG	Model #	Price
1		Each	In-Vehicle Camera (With wireless downloading capability)			
			AA - Advanced Comm	L3	FB3 or HD System	\$ 5,868.75
			AB - B & G Automotive	Federal Signal	DTX-KIT-Law-1	\$ 4,500.00
			AC - Coban Technologies, Inc.	Coban	_Edge SD_w/WiFi antenna	\$ 5,129.75
			AD - Code 3 Service, LLC	GeTac	Veretos	\$ 4,851.47
			AE - Higher Power Solutions	Digital Ally	DVM-800	\$ 4,500.00
			AF - MHQ of New Mexico	Coban	EdgeHD w/WiFi antenna	\$ 5,444.75
			AH - Grants & Technology Veterans, LLC	Panasonic Arbitrator	ARB-KIT-HD	\$ 5,465.00
			AI - Kustom Signals, Inc.	Kustom Signals	G3 Vision Bundled In-Car Video - See Attachment 3	\$ 4,819.00
			AJ - L3 Mobile-Vision, Inc	Variable	Variable	\$ 4,695.00
			AK - New Mexico Emergency products, LLC			No Bid
			AL - Safety Vision, LLC.	Safety Vision, LLC	ICP-KIT	\$ 3,495.00
			AM - Watch Guard	Watch Guard Video	4RE HD In-Car Video System	\$ 4,995.00
			AN - West Mesa Auto Craft			No Bid
			AO - Wireless Advanced Communications	Coban	Edge HD w/WiFi antenna	\$ 5,300.00
	60-100					

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

2		Each	In-Vehicle Camera (With-Out wireless downloading capability)	MFG	Model #	Price
60-100			AA - Advanced Comm	L3	FB3 or HD System	\$ 5,868.75
			AB - B & G Automotive			No Bid
			AC - Coban Technologies, Inc. - See Attachment 3	Coban	_Edge SD w/o WiFi antenna	\$ 4,935.00
			AD - Code 3 Service, LLC	GeTac	Veretos	\$ 4,851.47
			AE - Higher Power Solutions	Digital Ally	DVM-800	\$ 3,995.00
			AF - MHQ of New Mexico	Coban	Edge HD w/WiFi antenna	\$ 5,250.00
			AH - Grants & Technology Veterans, LLC	Panasonic Arbitrator	ARB-KIT-HD	\$ 5,312.00
			AI - Kustom Signals, Inc.	Kustom Signals	G3 Vision Bundled In-Car Video	\$ 4,569.00
			AJ - L3 Mobile-Vision, Inc			No Award
			AK - New Mexico Emergency products, LLC			No Bid
			AL - Safety Vision, LLC.	Safety Vision, LLC	ICP-KIT	\$ 3,495.00
			AM - Watch Guard	Watch Guard Video	4RE HD In-Car Video System	\$ 4,795.00
				Watch Guard Video	DV1=EOH	\$ 4,825.00
			AN - West Mesa Auto Craft			No Bid
AO - Wireless Advanced Communications	Coban	Edge HD w/o WIFI	\$ 5,100.00			
3		Discount	Discount off Parts and accessories, discount is for related cameras and equipment as described above	Additional Disc	Discount	
			AA - Advanced Comm		5%	
			AB - B & G Automotive		10%	
			AC - Coban Technologies, Inc.		5%	
			AD - Code 3 Service, LLC		10%	
			AE - Higher Power Solutions		0%	
			AF - MHQ of New Mexico		5%	
			AH - Grants & Technology Veterans, LLC:			
				% off Catalog List Price Related Equipment and Accessories	3%	
	% off Catalog List price for Warranties	5%				
	% off Catalog List price for Services	1%				

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

			% off Catalog List Price for Panasonic Body worn camera	10%	
			% off Catalog List Price for Panasonic Body worn camera accessories	5%	
			AI - Kustom Signals, Inc.	20%	
			AJ - L3 Mobile-Vision, Inc	No Award	
			AK - New Mexico Emergency products, LLC	No Bid	
			AL - Safety Vision, LLC.	0%	
			AM - Watch Guard - MSRP	20%	
			AN - West Mesa Auto Craft	No Bid	
			AO - Wireless Advanced Communications	5%	
4		Hourly	Hourly Labor rate for Installation and Repairs	Additional Rates	Price
			AA - Advanced Comm		\$ 95.00
			AB - B & G Automotive		\$ 88.00
			AC - Coban Technologies, Inc. - NMSP-DPS has already been trained on installation so no additional costs for DPS/SP to perform Installations.		\$ 445.00
			AD - Code 3 Service, LLC		\$ 85.00
			AE - Higher Power Solutions		\$ 65.00
			AF - MHQ of New Mexico		\$ 80.00
			AH - Grants & Technology Veterans, LLC		\$ 150.00
			AI - Kustom Signals, Inc.: on-site at agency's location w/minimum of 10 units - for factory repairs contact Kustom Signals Technology Support Services Center first at (800) 835-0156 or email @ videotss@kustomsignal.com	Installation	\$ 400.00
				De-installation	\$ 175.00
				Factory repairs	\$ 85.00
			AJ - L3 Mobile-Vision, Inc		No Award
			AK - New Mexico Emergency products, LLC		\$ 65.00
			AL - Safety Vision, LLC.	Flat Rate Installation	\$ 450.00
				Repairs	\$ 75.00
			AM - Watch Guard		\$ 105.00
			AN - West Mesa Auto Craft		\$ 65.00
			AO - Wireless Advanced Communications		\$ 85.00

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

5	Discount	Software (% Off Catalog Price List)	Discount		
		AA - Advanced Comm	5%		
		AB - B & G Automotive	5%		
		AC - Coban Technologies, Inc.	5%		
		AD - Code 3 Service, LLC	10%		
		AE - Higher Power Solutions	0%		
		AF - MHQ of New Mexico	5%		
		AH - Grants & Technology Veterans, LLC - % off catalog list price for Panasonic Body worn camera licenses	5%		
		AI - Kustom Signals, Inc. EDV Lite Software License (Approx %)	80%		
		EDV HQ Software License (Approx %)	15%		
		AJ - L3 Mobile-Vision, Inc	No Award		
		AK - New Mexico Emergency products, LLC	No Bid		
		AL - Safety Vision, LLC.	0%		
		AM - Watch Guard MSRP	20%		
		AN - West Mesa Auto Craft	No Bid		
		AO - Wireless Advanced Communications	5%		
6	Hourly	Support	Price		
		AA - Advanced Comm	\$ 125.00		
		AB - B & G Automotive	\$ 196.00		
		AC - Coban Technologies, Inc. -Only incurred for non-warranty support/repairs	\$ 95.00		
		AD - Code 3 Service, LLC	\$ 85.00		
		AE - Higher Power Solutions	\$ 50.00		
		AF - MHQ of New Mexico	N/A		
		AH - Grants & Technology Veterans, LLC	N/A Sold Annually (See Item 3 Services Above)		
		AI - Kustom Signals, Inc.: on-site at agency's location w/minimum of 10 units - for factory repairs contact Kustom Signals Technology Support Services Center first at (800) 835-0156 or email @ videotss@kustomsignal.com	\$ 85.00		
		AJ - L3 Mobile-Vision, Inc	No Award		
		AK - New Mexico Emergency products, LLC	No Bid		
		AL - Safety Vision, LLC.	Included		
		AM - Watch Guard	Included at N/C		
		AN - West Mesa Auto Craft	No Bid		
		AO - Wireless Advanced Communications	\$ 85.00		

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

7		Hourly	Maintenance of the in-car camera and equipment		Price	
			AA - Advanced Comm		\$ 95.00	
			AB - B & G Automotive		No Bid	
			AC - Coban Technologies, Inc. - per unit/per year		\$ 150.00	
			AD - Code 3 Service, LLC		No Bid	
			AE - Higher Power Solutions		\$ 65.00	
			AF - MHQ of New Mexico		\$ 80.00	
			AH - Grants & Technology Veterans, LLC		No Bid	
			AI - Kustom Signals, Inc.	1-9 Units		
				Year 1	\$ 787.50	
				Year 2	\$ 1,541.25	
				Year 3	\$ 1,687.50	
				Year 4	\$ 1,912.50	
				10-19 Units		
				Year 1	\$ 525.00	
				Year 2	\$ 1,027.50	
				Year 3	\$ 1,125.00	
				Year 4	\$ 1,275.00	
				20 or More Units		
				Year 1	\$ 350.00	
				Year 2	\$ 685.00	
				Year 3	\$ 750.00	
				Year 4	\$ 850.00	
				AJ - L3 Mobile-Vision, Inc		No Award
			AK - New Mexico Emergency products, LLC		\$ 65.00	
			AL - Safety Vision, LLC.		\$ 75.00	
			AM - Watch Guard			
			AN - West Mesa Auto Craft		No Bid	
			AO - Wireless Advanced Communications		\$ 85.00	

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

8	Each	Additional warranty package	Years	Price
		AA - Advanced Comm - off MSRP		5%
		AB - B & G Automotive		No Bid
		AC - Coban Technologies, Inc. - 3 year hardware warranty, 1 year maintenance and support and rear facing camera is included in purchase	Year 4	\$ 400.00
		AD - Code 3 Service, LLC	Year 5	\$ 550.00
		AE - Higher Power Solutions		\$ 250.00
		AF - MHQ of New Mexico	Year 4	N/C
			Year 5	N/C
		AH - Grants & Technology Veterans, LLC		No Bid
		AI - Kustom Signals, Inc., each year of extended warranty is individual and not inclusive of previous years.	Year 2	\$ 300.00
			Year 3	\$ 400.00
			Year 4	\$ 500.00
			Year 5	\$ 600.00
		AJ - L3 Mobile-Vision, Inc		No Award
		AK - New Mexico Emergency products, LLC		No Bid
		AL - Safety Vision, LLC.	Per System	\$ 500.00
		AM - Watch Guard		
		AN - West Mesa Auto Craft		No Bid
		AO - Wireless Advanced Communications	4 year	\$ 440.00

Vehicle Wraps and Decals

This category describes services, materials and specifications for marking police vehicles which includes: 1) designing/creating new designs and modifying existing designs, 2) furnishing and installing decals and wraps on various vehicles as required, 3) miscellaneous repairs on previously decaled or wrapped vehicles as needed.

Design Services:

Includes all services regarding creation of new designs, setup, proofing and editing of existing designs at a set hourly rate.

Standard Specifications:

Decals applied to police vehicles shall be high performance, high quality materials with a minimum manufacturer's warranty. The product thickness, color, strength, reflectivity and adhesion must be able to withstand weather and usage common to law enforcement and municipal vehicles. The product should be able to remain intact with minimal damage under conditions normally withstood by the vehicles paint and surface preparation.

Item #	Approx. Quantity	Unit	Description	Price
1		Each	Roof vehicle wrap: 3m IJ 1800CV3 – premium 2mil semi-gloss white vinyl film with air egress pressure sensitive adhesive or equivalent product	
			AA-Advanced Comm	No Bid
			AB - B & G Automotive	\$ 680.00
			AD - Code 3 Service, LLC	No Bid
			AE - Higher Power Solutions	\$ 350.00
			AF - MHQ of New Mexico	\$ 240.00
			AK - New Mexico Emergency products, LLC - per Sq Ft	\$ 14.50
			AN - West Mesa Auto Craft	\$ 300.00
2		Each	A & B pillars vehicle wrap: 3M IJ 180CV3 – premium 2mil semi-gloss white vinyl film with air egress pressure sensitive adhesive or equivalent product	
			AA-Advanced Comm	No Bid
			AB - B & G Automotive	\$ 60.00
			AD - Code 3 Service, LLC	No Bid
			AE - Higher Power Solutions	\$ 350.00
			AF - MHQ of New Mexico	\$ 156.00
			AK - New Mexico Emergency products, LLC - per Sq Ft	\$ 14.50
			AN - West Mesa Auto Craft	\$ 125.00

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

3	Each	Badges, decals – Print, laminate and contour cut: 3M680CR – premium 7mil white reflective printable vinyl with 3M8518 2mil cast gloss over-laminate or equivalent product, must meet ASTM D 4956-11A, Type 1 and NFPA 1901. 2 per unit, 16.25” x 11.63”		
		AA-Advanced Comm		No Bid
		AB - B & G Automotive	\$	135.00
		AD - Code 3 Service, LLC		No Bid
		AE - Higher Power Solutions	\$	350.00
		AF - MHQ of New Mexico	\$	192.00
		AK - New Mexico Emergency products, LLC	\$	108.00
		AN - West Mesa Auto Craft	\$	70.00
4	sets	Stripes, machine cut: 3M680CR – premium 7mil white reflective vinyl or equivalent product, must meet ASTM D 4956-11A Type 1 and NFPA 1901. 2 sets per unit, 2.25” x 60”		
		AA-Advanced Comm		No Bid
		AB - B & G Automotive	\$	175.00
		AD - Code 3 Service, LLC		No Bid
		AE - Higher Power Solutions	\$	350.00
		AF - MHQ of New Mexico	\$	72.00
		AK - New Mexico Emergency products, LLC	\$	180.00
		AN - West Mesa Auto Craft	\$	20.00
5	Sets	Lettering, machine cut: 3.3” tall Caps, Nikalite 48010P – 4.3mil premium engineering grade retro reflective vinyl or equivalent product, 3 sets of 11 letters per unit		
		AA-Advanced Comm		No Bid
		AB - B & G Automotive	\$	65.00
		AD - Code 3 Service, LLC		No Bid
		AE - Higher Power Solutions	\$	350.00
		AF - MHQ of New Mexico	\$	66.00
		AK - New Mexico Emergency products, LLC	\$	90.00
		AN - West Mesa Auto Craft	\$	45.00
6	Sets	Lettering, machine cut: 3.3” tall Caps, Nikalite 48010P – 4.3mil premium engineering grade retro reflective vinyl or equivalent product, 3 sets of more than 11 letters per unit		
		AA-Advanced Comm		No Bid
		AB - B & G Automotive	\$	65.00
		AD - Code 3 Service, LLC		No Bid
		AE - Higher Power Solutions	\$	350.00
		AF - MHQ of New Mexico	\$	66.00
		AK - New Mexico Emergency products, LLC	\$	180.00
		AN - West Mesa Auto Craft	\$	45.00

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

7		Hourly	Design services: Includes all services regarding design, setup, proofing and editing of existing designs		
			AA-Advanced Comm		No Bid
			AB - B & G Automotive	\$	89.00
			AD - Code 3 Service, LLC		No Bid
			AE - Higher Power Solutions	\$	75.00
			AF - MHQ of New Mexico	\$	72.00
			AK - New Mexico Emergency products, LLC	\$	65.00
			AN - West Mesa Auto Craft	\$	45.00
8		Hourly	Installation and vehicle prep services: includes all labor relating to prepping and installation of wraps and decals on law enforcement vehicles.		
			AA-Advanced Comm		No Bid
			AB - B & G Automotive	\$	88.00
			AD - Code 3 Service, LLC		No Bid
			AE - Higher Power Solutions	\$	75.00
			AF - MHQ of New Mexico	\$	72.00
			AK - New Mexico Emergency products, LLC	\$	65.00
			AN - West Mesa Auto Craft	\$	45.00
9		Each	License Plate: front, specialty team identification plate.		
			AA-Advanced Comm		No Bid
			AB - B & G Automotive	\$	37.00
			AD - Code 3 Service, LLC		No Bid
			AE - Higher Power Solutions	\$	75.00
			AF - MHQ of New Mexico	\$	30.00
			AK - New Mexico Emergency products, LLC	\$	31.50
			AN - West Mesa Auto Craft		No Bid
10		Discount	Discount off for all other related services not included in the specification. Discount only applies to services relating to wraps and decals.		Discount
			AA-Advanced Comm		No Bid
			AB - B & G Automotive		5%
			AD - Code 3 Service, LLC		No Bid
			AE - Higher Power Solutions		5%
			AF - MHQ of New Mexico		10%
			AK - New Mexico Emergency products, LLC		10%
			AN - West Mesa Auto Craft		0%

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

11	Discount	Discount off for all other related material not included in the specifications. Discount only applies to material relating to wraps and decals.	MFG.	Discount
		AA-Advanced Comm		No Bid
		AB - B & G Automotive		5%
		AD - Code 3 Service, LLC		No Bid
		AE - Higher Power Solutions		0%
		AF - MHQ of New Mexico		10%
		AK - New Mexico Emergency products, LLC		10%
		AN - West Mesa Auto Craft		0%
12	Discount	Discount off parts list price.	MFG	Discount
		AA-Advanced Comm		5%
		AB - B & G Automotive		10%
		AD - Code 3 Service, LLC		10-35%
			Feniex	35%
			SoundOff Signal	35%
			Federal Signal	35%
			Havis	20%
			Troy	20%
			Jotto	15%
			Whelen	35%
			GeTac	10%
			Pro-Gard	15%
			Setina	15%
			Plastix Plus	15%
		AE - Higher Power Solutions	Feniex	5%
		AF - MHQ of New Mexico		12%
		AK - New Mexico Emergency products, LLC	Kings of Wrap	10%
		AN - West Mesa Auto Craft		0%

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

2	Discount	Disc off parts catalog or list price for related accessories pertaining to push bars	MFG	Disc
		AA-Advanced Comm		5%
		AE - Higher Power Solutions		20%
		AG - Federal Signal Corporation		40%
		AK - New Mexico Emergency products, LLC	Setina	20%
			Go Rhino	20%
			Federal Signal	25%
		AN - West Mesa Auto Craft	Whelen Engineering	38%
			Code 3	30%
			Fenix	25%
			Brooking Industries	20%
			Able 2/Sho-Me	30%
			Rigid Industries	15%
			Jotto-except Kodiak	15%
			Havis	18%
			Premier Mounting Solutions	25%
			Setina-except PB450 & PB550	20%
			Go Rhino	25%
			Pro-Gard Products	15%
			Truck Vault	10%
		Other Law Enforcement MFG's, Not incl camera systems, radar or radios		5%
		AO-Wireless Advanced Communications	Westin	25%

State of New Mexico
 General Services Department
 Purchasing Division
 Price Agreement #: 60-000-15-00032

3		Hourly	Labor/repair & installation cost per hour	Price	
			AA-Advanced Comm	\$ 95.00	
			AE-Higher Power Solutions	\$ 65.00	
			Federal Signal Corporation	No Bid	
			AK-New Mexico Emergency products, LLC	No Bid	
			AN-West Mesa Auto Craft	\$ 50.00	
			AO-Wireless Advanced Communications	\$ 85.00	



State of New Mexico
General Services Department

Statewide Price Agreement

Awarded Vendor:
11 Awarded Vendors- See pages 6&7 for details

Email:
Telephone No.:

Price Agreement Number: 10-00000-20-00048

Payment Terms: Net 30

F.O.B.: Destination

Delivery: See pages 6&7

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public
bodies allowed by law.

Procurement Specialist: Raelynn Lujan *RL*

Telephone No.: 505-827-0484

Email: raelynn.lujan@state.nm.us

Invoice:
As Requested

Title: **Communications, Radio Equipment, Parts, Accessories and Related Services**

Term: **November 18, 2020 thru November 17, 2022**

This Statewide Price Agreement is made subject to the "terms and conditions" as indicated on subsequent pages.

Accepted for the State of New Mexico

Valerie Paulk

Date: 11/13/2020

Mark Hayden, New Mexico State Purchasing Agent

x **This Agreement was signed on behalf of the State Purchasing Agent**

JD

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 10-00000-20-00048

Awarded Vendors:

(AA) 0000051480
Advanced Communications and Electro
2417 Baylor Drive SE
Albuquerque, NM 87106
(505) 244-3321
lhenz@advtwoway.com

Delivery: 10 days ARO, typical
Preference: Resident

(AB) 0000116813
Code 3 Service, LLC
2323 Aztec Rd NE- STE A
Albuquerque, NM 87107
(505) 407-2310
Sales@code3service.com

Delivery: 1-6 Weeks or As Requested

(AC) 0000147342
Electro-Magwave, Inc
PO Box 2182
Fairfax, VA 22031
(216) 232-0244
mike.wienke@emwaveinc.com

Delivery: UPS Surface Pre-Pay & Add-
Free Shipping for Order Total >\$1,000.

(AD) 0000135964
Enchanted Technology Solutions, LLC
P.O. Box 29374
Santa Fe, NM 87592
(505) 946-8219
jeffg@ets.us.com

Delivery: 4-6 Weeks or as requested

(AE) 0000010372
Holzberg Communications, Inc.
PO Box 322
Totowa, NJ 07511
(800) 654-9550
holzberg@juno.com

Delivery: 15 Days ARO

(AF) 0000070398
Icom America Inc
12421 Willows Road NE
Kirkland, Washington 98034
(425) 450-6090
govsales@icomamerica.com

Delivery: 30-60 days ARO
(Large quantities: 90-120 days ARO)

(AG) 0000111558
L3Harris Technologies, Inc.
PO Box 419436
Boston, MA 02241-9436
(800) 368-3277
PSPCIDIQCONTRACTS@L3Harris.com

Delivery: As Requested

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement #: 10-00000-20-00048

Page-7

(AH) 0000013468

Motorola Solutions Inc

13096 Collections Center Dr.

Chicago, IL 60693-0000

(505) 850-8194

manny.barreras@motorolasolutions.com

Delivery: FOB

Preference: Resident

(AI) 0000086640

R.T.C., Inc.

300 E. Sunset Rd.

El Paso, TX 79922

(915) 584-6646

mercy@rtcinc.org

omar@rtcinc.org

Delivery: 1-8 weeks

(AJ) 0000137644

Southwest Customs LLC

17 HWY 82

Alamogordo, NM 88310

Office: (575) 488-1340

Cell: (650) 283-4471

collier@swcustoms.net

Delivery: As requested; at the discretion
or purchase/end user/ requisitioner

(AK) 0000046297

Specialty Corporation

PO Box 23277

Albuquerque, NM 87192

(505) 294-6100

Delivery: same day if in stock,
if not 2-8 weeks

II. Implementation Services: Software Integration, Hardware Installation and Training

No.	Service	Vendor (AA)			Vendor (AB)			Vendor (AC)			Vendor (AD)			Vendor (AE)
		MSRP % Discount	\$ Rate (indicated Hourly)		MSRP % Discount	\$ Rate (indicated Hourly)		MSRP % Discount	\$ Rate (indicated Hourly or Daily)		MSRP % Discount	\$ Rate (indicated Hourly)		MSRP % Discount
1	System Technician Technologist	0%	\$125.00		0%	\$125.00	No Bid	No Bid	No Bid	0%	\$175.00	No Bid	No Bid	No Bid
2	Standard Shop Installation	0%	\$95.00		0%	\$95.00	No Bid	No Bid	No Bid	0%	\$125.00	No Bid	No Bid	No Bid
3	Mobile Radio Installation	0%	\$105.00		0%	\$95.00	No Bid	No Bid	No Bid	0%	\$150.00	No Bid	No Bid	No Bid
4	Radio Programming	0%	\$95.00		0%	\$55.00	No Bid	No Bid	No Bid	0%	\$100.00	No Bid	No Bid	No Bid
5	Training	0%	\$125.00		0%	\$125.00	No Bid	No Bid	No Bid	0%	\$200.00	No Bid	No Bid	No Bid
6	Post-Warranty Maintenance	0%	\$105.00		0%	\$125.00	No Bid	No Bid	No Bid	0%	\$200.00	No Bid	No Bid	No Bid
7	Support Services – Implementation	0%	\$105.00		0%	\$125.00	No Bid	No Bid	No Bid	0%	\$200.00	No Bid	No Bid	No Bid
8	Support Services – Post Implementation	0%	\$105.00		0%	\$125.00	No Bid	No Bid	No Bid	0%	\$200.00	No Bid	No Bid	No Bid
9	Project Management Services	0%	\$125.00		0%	\$175.00	No Bid	No Bid	No Bid	0%	\$150.00	No Bid	No Bid	No Bid

Additional Items by Vendors:	Vendor (AB)		Vendor (AD)		
	MSRP % Discount	\$ Rate (indicate Hourly or Daily)	MSRP % Discount	\$ Rate (indicate Hourly or Daily)	
10	Design Engineering	0%	\$250.00	0%	\$250.00
11	Senior System Engineer	0%	\$300.00	0%	\$300.00
12	Consulting	0%	\$200.00	0%	\$200.00
13	Staging	0%	\$500.00	0%	\$200.00
14	Travel Per-diem	0%	\$150.00	0%	\$200.00
15	Travel Mileage	0%	\$0.55	0%	\$100.00

Vendor (AF)		Vendor (AG)		Vendor (AH)		Vendor (AI)		Vendor (AJ)		Vendor (AK)	
MSRP % Discount	\$ Rate (indicate Hourly or Daily)	MSRP % Discount	\$ Rate (indicate Hourly or Daily)	MSRP % Discount	\$ Rate (indicate Hourly or Daily)	MSRP % Discount	\$ Rate (indicated Hourly)	MSRP % Discount	\$ Rate (indicate Hourly or Daily)	MSRP % Discount	\$ Rate (indicate Hourly or Daily)
	See Appendix										
30%	—	0%	Refer to cataloge	0%	\$1,805.00 Daily Rate	0%	\$95.00	n/a	\$75.00	0%	\$85.00
30%	See Appendix	0%	Refer to cataloge	0%	\$150.00 Per hour	0%	\$95.00	n/a	\$75.00	0%	\$170.00
30%	See Appendix	0%	Refer to cataloge	0%	\$180.00-\$500.00 Per hour	0%	\$95.00	n/a	\$75.00	0%	\$170.00
30%	See Appendix	0%	Refer to cataloge	0%	\$55.00-\$125.00 per hour	0%	\$95.00	100% w/purchase	\$75.00	0%	\$30.00
30%	See Appendix	0%	Refer to cataloge		System	0%	\$95.00	100% w/purchase	\$75.00	0%	\$85.00
30%	See Appendix	0%	Refer to cataloge		System	0%	\$95.00	100% w/purchase	\$75.00	0%	\$85.00
30%	See Appendix	0%	Refer to cataloge		System	0%	\$95.00	100% w/purchase	\$75.00	0%	\$85.00
30%	See Appendix	0%	Refer to cataloge		System	0%	\$95.00	n/a	\$75.00	0%	\$85.00
No Bid	See Appendix	0%	Refer to cataloge		System	0%	\$95.00	n/a	\$75.00	0%	\$85.00

Vendor (AF)		MSRP % Discount	\$ Rate (indicate Hourly or Daily)
10	Additional Items by Vendors: Extended Warranty Options (as per specifications instructinos)	30%	See Appendix

III. Provide URL Link or Links to Communications, Radio Equipment, Parts, Accessories and Related Services Price Catalogs:

Vendor	Links
Vendor (AA)	See Appendix _
Vendor (AB)	www.code3services.com/catalogs.html Sales@code3services.com
Vendor (AC)	mike.wieke@emwaveinc.com www.emwaveinc.com www.nearson.com sales@emwaveinc.com
Vendor (AD)	
jeffg@ets.us.com Vendor (AE)	No Bid
Vendor (AF)	http://www.icomamerica.com/clientproposal
Vendor (AG)	https://premier.pspc.harris.com/infocenter/ https://www.harris.com/solution/pspc-technical-training
Vendor (AH)	http://www.motorolasolutions.com/en_xu/product-catalog-search.html
Vendor (AI)	URL Links not available. Price Catalogs are available upon request.
Vendor (AJ)	https://www.dropbox.com/s/q15ochos5cx6zo/BK%20June%202020%20Retail%20Price%20List.pdf?
dl=0 Vendor (AK)	No Bid

Vendor (AD)

State of New Mexico
General Services Department
Purchasing Division
ITB Statewide Price Agreement #: 10-00000-20-00048

Page-1

BID PRICING RESPONSE FORM**I. Minimum Percentage Discount (%) off Manufacturer's Retail Price (MSRP)**

**Additional rows and /or pages may be added to accommodate the Bidder's list of bidding information; please number pages and rows accordingly.*

No.	Manufacturer	Product Category	APC	Item	Short Description	MSRP % Discount
1.	Sierra Wireless	Wireless Mobility Systems	N/A	Current Catalog	Sierra Wireless LTE/FirstNet/WiFi Router/Gateway Hardware and Hardware Accessories	5%
2.	Sierra Wireless	Wireless Mobility Systems	N/A	Current Catalog	Sierra Wireless LTE/FirstNet/WiFi Router/Gateway Antennas	10%
3.	Sierra Wireless	Wireless Mobility Systems	N/A	Current Catalog	Sierra Wireless Software and Services	0%
4.	Cradlepoint	Wireless Mobility Systems	N/A	Current Catalog	Cradlepoint LTE/FirstNet/WiFi Router/Gateway Hardware and Hardware Accessories	5%
5.	Cradlepoint	Wireless Mobility Systems	N/A	Current Catalog	Cradlepoint Software and Services	0%
6.	Peplink	Wireless Mobility Systems	N/A	Current Catalog	Peplink Router LTE/FirstNet/WiFi Gateway Hardware and Hardware Accessories	5%
7.	Peplink	Wireless Mobility Systems	N/A	Current Catalog	Peplink Software and Services	0%
8.	Panasonic	Wireless Mobility Systems	N/A	Current Catalog	LTE/FirstNet/WiFi Rugged Tablets, Laptops, Cameras and Handheld Computers	10%
9.	Panasonic	Wireless Mobility Systems	N/A	Current Catalog	Accessories for LTE/FirstNet/WiFi Rugged Tablets, Laptops, and Handheld Computers	10%
10.	Panasonic	Wireless Mobility Systems	N/A	Current Catalog	Warranties, Software and Services	0%
11.	Nextivity	Wireless Mobility Systems	N/A	Current Catalog	Cel-Fi Cellular/4G/LTE/FirstNet/WiFi Smart Signal Boosters & Accessories	5%
12.	L-TRON	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Accessory	10%
13.	Leonardo/ELSAG	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Hardware and Accessories	10%
14.	Other	Wireless Mobility Systems	N/A	Others not listed	Other LMR Radio/LTE Accessories.	5%
15.	Brother	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Printer, Mounts and Accessories	5%
16.	Gamber Johnson	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Mounts, Docks, and Accessories	30%
17.	Havis	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Mounts, Docks, and Accessories	20%
18.	Airgain	Wireless Mobility Systems	N/A	Current Catalog	Airgain LMR/4G/LTE/5G/WiFi/GPS Antennas and Accessories	10%
19.	Panorama	Wireless Mobility Systems	N/A	Current Catalog	Airgain LMR/4G/LTE/5G/WiFi/GPS Antennas and Accessories	10%
20.	Weboost	Wireless Mobility Systems	N/A	Current Catalog	Cellular//4G/LTE/FirstNet/5G/WiFi Signal Boosters & Accessories	5%
21.	Startech.com	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Cable Accessories	15%
22.	Belkin	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Cable Accessories	20%

State of New Mexico
 General Services Department
 Purchasing Division

Vendor (AD)

ITB Statewide Price Agreement #: 10-00000-20-00048

23.	LEM Solutions	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Mounts and Accessories	5%
24.	AXON	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Mounts and Accessories	5%
25.	Lind Electronics	LMR Accessories	N/A	Current Catalog	LMR/LTE/WiFi Power Accessories	5%
26.						
27.						
28.						
29.						
30.						

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Enchanted Technology Solutions

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ C
 Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
6615 Sujeto Rd NW

6 City, state, and ZIP code
Albuquerque, NM 87120

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-				
--	--	--	---	--	--	--	--

or

Employer identification number

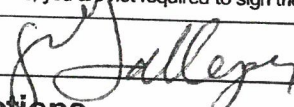
8	2	-	4	4	4	3	3	9	7
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  Date ▶ 4/22/2021

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

State of New Mexico
General Services Department
Purchasing Division

Vendor (AH)

ITB Statewide Price Agreement #: 10-00000-20-00048

Page-1

BID PRICING RESPONSE FORM

I. Minimum Percentage Discount (%) off Manufacturer's Retail Price (MSRP)

**Additional rows and /or pages may be added to accommodate the Bidder's list of bidding information; please number pages and rows accordingly.*

No.	Manufacturer	Product Category	Product Code (APC)	Item	Short Description	MSRP %
1	Motorola	HW_MAINTENANCE	3	Field Services	SITE MAINTENANCE	0.00%
2	Motorola	HW_MAINTENANCE	6	Infrastructure Tech Support	ASTRO Dispatch	0.00%
3	Motorola	XTS_XTL_OTHER	15	PC_SPECIAL APPLICATIONS	DATA SOFTWARE-FIREGROUND	20.00%
4	Motorola	ASTRO_SYSTEMS_CONSOLES	28	DATA SYSTEM DISC	DATA CARROT APC	10.00%
5	Motorola	ASTRO_SYSTEMS_CONSOLES	29	DATA SYSTEM DISC	DATA MARGIN ADJUSTMENT	10.00%
6	Motorola	ASTRO_SUA	42	Astro SW Maint	Astro SUA Upgrade Operations	0.00%
7	Motorola	ASTRO_SUA	43	Astro SW Maint	ASTRO SUA Field Services	0.00%
8	Motorola	ASTRO_SYSTEMS_DROPSHIP	76	Cambium Backhaul Equipment	WIRELESS VALLEY SERVICES	0.00%
9	Motorola	EMERGING_SOLUTIONS	85	PD_AandC PRODUCTS	SCADA	10.00%
10	Motorola	ASTRO_SI	100	SI SITE DESIGN	HSD	0.00%
11	Motorola	ASTRO_SI	101	SI PASSTHROUGH_ET&S	350W VHF GTR	0.00%
12	Motorola	ASTRO_SYSTEMS_INFRA	104	PREPAID FREIGHT	PREPAID FREIGHT	0.00%
13	Motorola	APX_PORTABLE	108	APX7000	APX7000L	27.00%
14	Motorola	ASTRO_SYSTEMS_INFRA	112	G-Series HW	G-SERIES HW	18.00%
15	Motorola	ASTRO_SYSTEMS_INFRA	112	G-Series HW	G-SERIES HW	18.00%
16	Motorola	A&E_OTHER_ACCY	115	TWO WAY TRADITIONAL (Elgin DC)	COMMPORT	10.00%
17	Motorola	ASTRO_SYSTEMS_INFRA	117	FSA SW	FSA SW	10.00%
18	Motorola	ASTRO_SI	127	SI PASSTHROUGH_ET&S	SI OUTSOURCING	0.00%
19	Motorola	ASTRO_SI	128	SI INSOURCING	SI INSOURCING	0.00%
20	Motorola	A&E_OTHER_ACCY	129	TWO WAY DROPSHIP ACCY	MISC DROPSHIP	27.00%
21	Motorola	ASTRO_SYSTEMS_DROPSHIP	131	MW Backhaul & Channel Banks & Freq Std	Microwave	10.00%
22	Motorola	ASTRO_SYSTEMS_DROPSHIP	135	FREIGHT DROPSHIP	FREIGHT DROPSHIP	0.00%
23	Motorola	ASTRO_SYSTEMS_INFRA	137	Encryption Products Astro	KMF	5.00%
24	Motorola	APX_PORTABLE	142	AMP Single Band	AMP Single Band	20.00%
25	Motorola	ASTRO_SYSTEMS_INFRA	147	IP Transport HW	IP TRANSPORT HW	10.00%
26	Motorola	ASTRO_SYSTEMS_DROPSHIP	152	PT_OUTSOURCED STATION ACCESS	PT TRUNKED INTERCON MBX	5.00%
27	Motorola	EMERGING_SOLUTIONS	160	PD_IRRIGATION	Emerging Solutions DS	10.00%
28	Motorola	ASTRO_SYSTEMS_DROPSHIP	183	AFTERMARKET SITE EQUIPMENT	Distributed Antenna Systems	10.00%
29	Motorola	HW_MAINTENANCE	185	Devices Essential	Astro Device Essential	0.00%
30	Motorola	HW_MAINTENANCE	185	Devices Essential	Astro Device Essential	0.00%
31	Motorola	A&E_OTHER_ACCY	187	TWO WAY DROPSHIP ACCY	PORTABLE ACCESSORIES DROPSHIP	27.00%
32	Motorola	A&E_OTHER_ACCY	189	TWO WAY DROPSHIP ACCY	MOBILE ACCESSORIES	19.00%
33	Motorola	ASTRO_SYSTEMS_INFRA	200	D - Infrastructure	DELIVERY	0.00%
34	Motorola	XTS_XTL_OTHER	201	KVL	KVL II	10.00%
35	Motorola	ASTRO_SYSTEMS_CONSOLES	202	CONTROL CENTERS	MCD 5000 Deskset	20.00%

State of New Mexico
General Services Department
Purchasing Division

Vendor (AH)

ITB Statewide Price Agreement #: 10-00000-20-00048

						Page-2
36	Motorola	HW_MAINTENANCE	206	Demand and Local Device Repair	Local Device Repair	0.00%
37	Motorola	ASTRO_SYSTEMS_DROPSHIP	207	Site Equipment	Site Equipment	10.00%
38	Motorola	ASTRO_SI	208	SI PROJECT MANAGEMENT LABOR	SI PROJECT MANAGEMENT LABOR	0.00%
39	Motorola	HW_MAINTENANCE	209	System Installation Services	System Installation	0.00%
40	Motorola	ASTRO_SYSTEMS_INFRA	212	Encryption Products Astro	PKI Solution	0.00%
41	Motorola	HW_MAINTENANCE	219	G&PS DEVICE & ASSET MANAGEMENT	ASSET & CONFIGURATION MGMT	0.00%
42	Motorola	ASTRO_SYSTEMS_INFRA	225	QUANTAR_QUANTRO ANAL	QTAR QTAR RCVR 6809 TRNK	0.00%
43	Motorola	ASTRO_SYSTEMS_CONSOLES	229	Console Accessories	Logging and Furniture	15.00%
44	Motorola	HW_MAINTENANCE	231	Infrastructure Tech Support	3rd Party Case Support	0.00%
45	Motorola	ASTRO_SYSTEMS_INFRA	243	D - Infrastructure	QUANTAR QUANTRO ASTRO RP	0.00%
46	Motorola	ASTRO_SYSTEMS_CONSOLES	244	CONTROL CENTERS	MCC 7500e	10.00%
47	Motorola	HW_MAINTENANCE	261	REPLACEMENT PARTS 2-WAY	SERVICE AIDS SHOP SUPPLIES	5.00%
48	Motorola	ASTRO_SYSTEMS_DROPSHIP	262	Towers	TOWERS	10.00%
49	Motorola	A&E_OTHER_ACCY	271	TWO WAY TRADITIONAL (Elgin DC)	CARRY CASES	20.00%
50	Motorola	HW_MAINTENANCE	272	REPLACEMENT PARTS 2-WAY	RNSG INFRA MANUFACTURED	0.00%
51	Motorola	ASTRO_SYSTEMS_INFRA	273	Comparators Legacy	DIGITAC COMPARATOR	0.00%
52	Motorola	ASTRO_SYSTEMS_INFRA	274	Encryption Products Astro	OEM CryptR Micro	0.00%
53	Motorola	XTS_XTL_OTHER	276	Millennium Mobile	XTL5000 CONSOLETTTE	0.00%
54	Motorola	ASTRO_SYSTEMS_INFRA	277	SmartX	SMARTX	0.00%
55	Motorola	ASTRO_SYSTEMS_INFRA	280	DATA BASE STATION SMARTZONE	SMARTZONE CONTROLLER	0.00%
56	Motorola	ASTRO_SYSTEMS_INFRA	281	DATA BASE STATION SMARTZONE	SMARTZONE MANAGER	0.00%
57	Motorola	ASTRO_SYSTEMS_DROPSHIP	282	Cambium Backhaul Equipment	HF-SSB BUY-IN PRODUCTS	10.00%
58	Motorola	ASTRO_SI	285	Astro SI Training	Infrastructure Training	0.00%
59	Motorola	ASTRO_SI	286	Astro SI Training	SI CUSTOMER TRAINING	0.00%
60	Motorola	XTS_XTL_OTHER	287	PC_SPECIAL APPLICATIONS	PAC-RTVRS	0.00%
61	Motorola	ASTRO_SYSTEMS_INFRA	288	PT_RISK	ALTERNATIVE CHANNEL ENGR SERVI	0.00%
62	Motorola	HW_MAINTENANCE	290	Local Operational Support Services	WARRANTY WRAP	0.00%
63	Motorola	A&E_OTHER_ACCY	291	TWO WAY DROPSHIP ACCY	MOBILE DROPSHIP	20.00%
64	Motorola	HW_MAINTENANCE	293	Demand and Local Device Repair	Device Diagnostics	0.00%
65	Motorola	APX_PORTABLE	305	APX4000XH	APX4000XH	27.00%
66	Motorola	ASTRO_SI	306	SI SITE DESIGN	SI SITE DESIGN	0.00%
67	Motorola	ASTRO_SI	308	SI SYSTEMS RISK	SYSTEMS INTEGRATION SYSTEM DIS	0.00%
68	Motorola	ASTRO_SI	309	SI SYSTEMS RISK	SYSTEMS INTEGRATION STANDARDIZ	0.00%
69	Motorola	ASTRO_SYSTEMS_INFRA	316	Infrastructure Pricing Adjustments	INFRASTRUCTURE SYSTEM DISC APC	0.00%
70	Motorola	ASTRO_SYSTEMS_INFRA	318	Infrastructure Pricing Adjustments	INFRASTRUCTURE MARGIN ADJ	0.00%
71	Motorola	XTS_XTL_OTHER	326	COSMO PT_ASTRO XTS	ASTRO XTS3000 TRUNKED	0.00%
72	Motorola	ASTRO_SYSTEMS_CONSOLES	328	CONTROL CENTERS	CENTRACM II ELECT SP	25.00%
73	Motorola	ASTRO_SYSTEMS_DROPSHIP	329	Buildings & Sites on Wheels	MSI Std Bldg	10.00%
74	Motorola	ASTRO_SUBS_SOFTWARE	332	PC_SOFTWARE SALES	CONV FLASHPORT SUBSCR	27.00%
75	Motorola	ASTRO_MANAGED_SERVICES	348	Astro System Premier	Astro System Premier	0.00%
76	Motorola	ASTRO_SYSTEMS_DROPSHIP	351	Site Equipment	RF Antenna and TX Line	10.00%

State of New Mexico
General Services Department
Purchasing Division

Vendor (AH)

ITB Statewide Price Agreement #: 10-00000-20-00048

Page-3

77	Motorola	ASTRO_SYSTEMS_CONSOLES	354	MotoConsole Product	MotoConsole Product	15.00%
78	Motorola	Field_Response_Reporting	357	Gridstone	Gridstone MSI Software Licenses	0.00%
79	Motorola	ASTRO_SYSTEMS_INFRA	358	IP Transport SW	IP TRANSPORT SW	10.00%
80	Motorola	ASTRO_MANAGED_SERVICES	359	MotoConsole Support Svcs	MotoConsole Support Svcs	0.00%
81	Motorola	HW_MAINTENANCE	362	REPLACEMENT PARTS 2-WAY	RPG LOW MID HIGH SRCD	0.00%
82	Motorola	HW_MAINTENANCE	371	REPLACEMENT PARTS 2-WAY	RADIO SUBSCRIPTION SOFTW	0.00%
83	Motorola	A&E_OTHER_ACCY	372	TWO WAY TRADITIONAL (Elgin DC)	SPEAKER MICROPHONES	27.00%
84	Motorola	HW_MAINTENANCE	373	Astro System Advanced	Astro System Advanced	0.00%
85	Motorola	XTS_XTL_OTHER	374	PC_ASTRO SPECTRA MOBILE	ASTRO CONSOLETTTE	0.00%
86	Motorola	ASTRO_SYSTEMS_INFRA	377	Site Controllers Legacy	MTC CONTROLLERS	0.00%
87	Motorola	ASTRO_SYSTEMS_INFRA	381	D - Infrastructure	WNG RNC SW	15.00%
88	Motorola	ASTRO_SYSTEMS_INFRA	382	NFM SW	NFM SW	10.00%
89	Motorola	HW_MAINTENANCE	386	Demand and Local Device Repair	Repair Bank	0.00%
90	Motorola	ASTRO_SI	387	Consoles SI	Consoles SI	0.00%
91	Motorola	HW_MAINTENANCE	390	Field Services	System Management	0.00%
92	Motorola	HW_MAINTENANCE	393	Field Services	Contract Administration	0.00%
93	Motorola	HW_MAINTENANCE	395	Devices Essential	ASTRO Device Comprehensive	0.00%
94	Motorola	ASTRO_SYSTEMS_INFRA	405	K Core	K Core	15.00%
95	Motorola	APX_PORTABLE	411	VX P949	VX P949	25.00%
96	Motorola	A&E_OTHER_ACCY	414	TWO WAY TRADITIONAL	VISAR ACCY	0.00%
97	Motorola	ASTRO_SYSTEMS_DROPSHIP	415	TEST EQUIPMENT	Test Equipment	10.00%
98	Motorola	ASTRO_SYSTEMS_DROPSHIP	417	AFTERMARKET SITE EQUIPMENT	RESALE FIXED ACCESS AFTMKT	10.00%
99	Motorola	ASTRO_SYSTEMS_INFRA	424	Master Site Astro HW	MASTER SITE ASTRO HW	15.00%
100	Motorola	ASTRO_SYSTEMS_INFRA	425	L Core	L Core	15.00%
101	Motorola	APX_PORTABLE	426	APX4000_APX2000	APX4000 APX2000	27.00%
102	Motorola	ASTRO_SI	427	SI PASSTHROUGH_ET&S	SI PASSTHROUGH ET S	0.00%
103	Motorola	ASTRO_SUBS_SOFTWARE	430	PC_SOFTWARE SALES	FLASHPORT SFTWR UPGRADE	27.00%
104	Motorola	HW_MAINTENANCE	431	Devices Advanced	Astro Device Management Essential	0.00%
105	Motorola	ASTRO_SI	441	SI SITE DESIGN	SPECIAL SERVICE	0.00%
106	Motorola	ASTRO_SYSTEMS_CONSOLES	443	CONTROL CENTERS	MCC 7500	15.00%
107	Motorola	ASTRO_SYSTEMS_INFRA	448	QUANTAR_QUANTRO ANAL	ANALOG QUANTAR	0.00%
108	Motorola	A&E_BATTERIES	453	REPL BATTERIES	CGISS BATTERIES	27.00%
109	Motorola	HW_MAINTENANCE	454	REPLACEMENT PARTS 2-WAY	RNSG INFRA SOURCED	0.00%
110	Motorola	HW_MAINTENANCE	456	REPLACEMENT PARTS 2-WAY	RPG LOW MID HIGH MANU	0.00%
111	Motorola	ASTRO_SYSTEMS_DROPSHIP	457	AFTERMARKET SITE EQUIPMENT	RF Conditioning & Distribution	10.00%
112	Motorola	HW_MAINTENANCE	458	Devices Essential	ASTRO Device Repair	0.00%
113	Motorola	HW_MAINTENANCE	461	Devices Installation Services	Device Installation	0.00%
114	Motorola	APX_MOBILE	466	APX1500	APX1500	27.00%
115	Motorola	ASTRO_SYSTEMS_INFRA	469	NFM HW	NFM HW	15.00%
116	Motorola	APX_PORTABLE	470	SoldierMac	SOLDIER MAC	27.00%
117	Motorola	APX_MOBILE	471	APX4500_APX2500	APX4500 APX2500	27.00%
118	Motorola	ASTRO_SYSTEMS_INFRA	474	MTR3000	MTR2000 CONV INDIRECT	0.00%
119	Motorola	A&E_OTHER_ACCY	476	TWO WAY TRADITIONAL	SCHAUMBURG DC ACCESSORIES	20.00%
120	Motorola	APX_PORTABLE	481	APX 6000 Mackinaw	APX 6000 MACKINAW	27.00%

State of New Mexico
General Services Department
Purchasing Division

Vendor (AH)

ITB Statewide Price Agreement #: 10-00000-20-00048

Page-4

121	Motorola	ASTRO_SYSTEMS_INFRA	482	PDR 8000	PDR 8000	15.00%
122	Motorola	ASTRO_SYSTEMS_DROPSHIP	490	DROPSHIP Standardization_System Discount	DROPSHIP SYSTEM DISCOUNT APC	10.00%
123	Motorola	ASTRO_SYSTEMS_INFRA	495	Astro 25 Data Solutions	PDG HARDWARE	15.00%
124	Motorola	ASTRO_SYSTEMS_DROPSHIP	501	Cambium Backhaul Equipment	MICOM-2000	10.00%
125	Motorola	A&E_OTHER_ACCY	505	TWO WAY DROPSHIP ACCY	CALLBOX	5.00%
126	Motorola	ASTRO_SYSTEMS_INFRA	509	QUANTAR_QUANTRO DIG	ASTRO QUANTAR	0.00%
127	Motorola	ASTRO_SYSTEMS_INFRA	512	MTR3000	MTR3000	0.00%
128	Motorola	ASTRO_SYSTEMS_DROPSHIP	515	Services Led Dropship	Services Led Dropship	10.00%
129	Motorola	ASTRO_SYSTEMS_INFRA	524	MOTOBRIDGE	MOTOBRIDGE	15.00%
130	Motorola	ASTRO_SYSTEMS_INFRA	525	Comparators Legacy	ASTROTAC COMPARATOR	0.00%
131	Motorola	XTS_XTL_OTHER	526	PC_ASTRO SPECTRA MOBILE	ASTRO SPECTRA PLUS	0.00%
132	Motorola	APX_MOBILE	527	APX 6500 Mobile	APX 6500 MOBILE	27.00%
133	Motorola	APX_PORTABLE	536	APX Covert Portable	APX Covert Portable	27.00%
134	Motorola	ASTRO_SYSTEMS_INFRA	537	QUANTAR_QUANTRO DIG	QTAR SZ ASTRO INTELLIRPT	0.00%
135	Motorola	APX_PORTABLE	562	APX7000XE	APX7000XE APXFIRE	27.00%
136	Motorola	XTS_XTL_OTHER	571	Astro Subs Dropship	Astro Subs Dropship	0.00%
137	Motorola	A&E_OTHER_ACCY	577	TWO WAY TRADITIONAL	WARIS ACCESSORIES	0.00%
138	Motorola	APX_PORTABLE	579	APX8000	APX8000	27.00%
139	Motorola	APX_PORTABLE	581	APX8000XE	APX8000XE	27.00%
140	Motorola	ASTRO_SYSTEMS_INFRA	593	MTR3000	MTR2000 TRNK DIRECT	0.00%
141	Motorola	ASTRO_SYSTEMS_INFRA	595	G-Series SW	G-SERIES SW	18.00%
142	Motorola	ASTRO_SUA	613	Consoles SW Maintenance	Consoles SW Maintenance	0.00%
143	Motorola	HW_MAINTENANCE	614	Consoles HW Maintenance	Consoles HW Maintenance	0.00%
144	Motorola	A&E_OTHER_ACCY	619	TWO WAY TRADITIONAL (Elgin DC)	900 DIGITAL ACCESSORIES	27.00%
145	Motorola	ASTRO_SYSTEMS_INFRA	643	Comparators Legacy	MODEMS	15.00%
146	Motorola	A&E_OTHER_ACCY	644	TWO WAY TRADITIONAL (Elgin DC)	CHARGERS/RECONDITIONERS	19.00%
147	Motorola	HW_MAINTENANCE	646	Sonoma Hardware Support	Sonoma Hardware Support	0.00%
148	Motorola	ASTRO_SYSTEMS_INFRA	647	D - Infrastructure	TRUNKED TERMINALS SOFTWA	10.00%
149	Motorola	APX_MOBILE	652	APX6500 Basic product	APX6500 Basic	27.00%
150	Motorola	A&E_OTHER_ACCY	653	MISC ACCY	MISC	0.00%
151	Motorola	APX_PORTABLE	655	APX7000	APX7000	27.00%
152	Motorola	APX_MOBILE	656	APX7500	APX7500	27.00%
153	Motorola	XTS_XTL_OTHER	671	PT_DSKTP PHASEOUT	SUBSCRIBER MARGIN ADJUSTMENT	0.00%
154	Motorola	APX_PORTABLE	673	APX8000H	APX8000H	27.00%
155	Motorola	ASTRO_SYSTEMS_INFRA	675	D-Series Base Radio HW	D-Series Base Radio HW	0.00%
156	Motorola	HW_MAINTENANCE	676	HW Maintenance Video	Video Advanced	0.00%
157	Motorola	ASTRO_SYSTEMS_INFRA	677	D-Series Site Controller HW	D-Series Site Controller HW	0.00%
158	Motorola	XTS_XTL_OTHER	678	PT_LTS2000 TRUNKED	LTS2000 TRNK	0.00%
159	Motorola	ASTRO_SYSTEMS_INFRA	680	D-Series SW	D-Series SW	0.00%
160	Motorola	APX_MOBILE	681	APX8500	APX8500	27.00%
161	Motorola	ASTRO_SYSTEMS_INFRA	704	AME	AME	10.00%
162	Motorola	A&E_OTHER_ACCY	706	TWO WAY TRADITIONAL (Elgin DC)	MOBILE CONSOLE ACCESSORIES	20.00%
163	Motorola	ASTRO_SYSTEMS_DROPSHIP	708	Computers & Monitors	Computers & Monitors	10.00%
164	Motorola	ASTRO_SYSTEMS_INFRA	729	INFRASTRUCTURE UPGRADE	CONV FLASHPORT INFRA	20.00%

State of New Mexico
General Services Department
Purchasing Division

ITB Statewide Price Agreement #: 10-00000-20-00048

Vendor (AH)

Page-5
5.00%

165	Motorola	ASTRO_SYSTEMS_CONSOLES	735	Avtec Product	Avtec Product	5.00%
166	Motorola	ASTRO_SUA	738	Avtec Scoutcare	Avtec Scoutcare	0.00%
167	Motorola	ASTRO_SUA	739	Astro SW Maint	ASTRO SUA Completed Contract	0.00%
168	Motorola	ASTRO_SYSTEMS_CONSOLES	740	Outsourced Consoles	MIP 5000	10.00%
169	Motorola	ASTRO_SUA	741	Astro SW Maint	ASTRO SUA Upgrade Operations Completed Contract	0.00%
170	Motorola	A&E_OTHER_ACCY	742	TWO WAY TRADITIONAL (Elgin DC)	PORTABLE AUDIO ACCESSORIES	20.00%
171	Motorola	ASTRO_SYSTEMS_INFRA	743	QUANTAR_QUANTRO DIG	ASTRO RECEIVERS	15.00%
172	Motorola	HW_MAINTENANCE	744	REPLACEMENT PARTS 2-WAY	MISC SUBSCRIBER INFRASTRUCTURE	0.00%
173	Motorola	ASTRO_SUA	745	Astro SW Maint	ASTRO SUA Field Services Completed Contract	0.00%
174	Motorola	HW_MAINTENANCE	746	Services (Non-SI) Training	SUA TRAINING Completed Contract	0.00%
175	Motorola	HW_MAINTENANCE	753	Devices Tech Support	Devices Tech Support	0.00%
176	Motorola	ASTRO_SYSTEMS_CONSOLES	754	Outsourced Consoles	Console Peripherals	10.00%
177	Motorola	APX_PORTABLE	755	APX6000 Basic	APX6000 BASIC	27.00%
178	Motorola	APX_PORTABLE	756	APX6000XE	APX6000XE	27.00%
179	Motorola	APX_MOBILE	757	APX4500 Li	APX4500 Li	27.00%
180	Motorola	APX_MOBILE	761	APX7500	APX 7500 CONSOLETTTE	27.00%
181	Motorola	HW_MAINTENANCE	769	Field Services	Preventive Maintenance	0.00%
182	Motorola	ASTRO_SUA	771	Devices and Accessories SMA	Devices and Accessories SMA	0.00%
183	Motorola	HW_MAINTENANCE	772	Infrastructure Tech Support	Astro Infrastructure Tech Support	0.00%
184	Motorola	XTS_XTL_OTHER	775	MANTARAY EXPRESS LOW TIER MOBILE	XTL1500 7 800	0.00%
185	Motorola	A&E_OTHER_ACCY	785	TWO WAY TRADITIONAL (Elgin DC)	CHARGERS RECONDITIONERS	20.00%
186	Motorola	ASTRO_SYSTEMS_INFRA	786	D - Infrastructure	AIR TIME ACCUMULATOR	0.00%
187	Motorola	A&E_OTHER_ACCY	795	TWO WAY TRADITIONAL (Elgin DC)	GP P110 ACCESSORIES	20.00%
188	Motorola	A&E_OTHER_ACCY	796	TWO WAY TRADITIONAL	VISAR ACCESSORIES MT PL	0.00%
189	Motorola	A&E_BATTERIES	798	REPL BATTERIES	ABC BATTERY PROGRAM	0.00%
190	Motorola	ASTRO_SYSTEMS_DROPSHIP	800	Cambium Backhaul Equipment	WIRELESS VALLEY MAINTENANCE	10.00%
191	Motorola	HW_MAINTENANCE	813	Devices Essential	Accessories SFS Comprehensive	0.00%
192	Motorola	HW_MAINTENANCE	814	Security Services	Astro CyberSecurity	0.00%
193	Motorola	HW_MAINTENANCE	816	Devices Essential	Accessories Essential	0.00%
194	Motorola	ASTRO_SUA	823	Astro SW Maint	Astro SUA & SMA	0.00%
195	Motorola	ASTRO_SYSTEMS_INFRA	824	SUA POC	SUA POC	0.00%
196	Motorola	ASTRO_POC	833	G&PS Astro SI POC OLD	SI SITE CONSTRUCTION	0.00%
197	Motorola	APX_PORTABLE	837	APX1000	APX1000	27.00%
198	Motorola	ASTRO_SYSTEMS_DROPSHIP	856	Buildings & Sites on Wheels	MOTOROLA ALTERNATIVE BUILDING	10.00%
199	Motorola	EMERGING_SOLUTIONS	870	PD_IRRIGATION	IRRIGATION PRODUCTS	10.00%
200	Motorola	ASTRO_SI	872	SI ET&S Vendors	SI ET&S VENDORS	0.00%
201	Motorola	ASTRO_SI	874	SI Third Party Vendors	SI THIRD PARTY VENDORS	0.00%
202	Motorola	ASTRO_SYSTEMS_INFRA	877	Master Site Astro SW	MASTER SITE ASTRO SW	18.50%
203	Motorola	ASTRO_SYSTEMS_DROPSHIP	881	Cambium Backhaul Equipment	POWERLINE LV	10.00%
204	Motorola	HW_MAINTENANCE	882	Field Services	On-site Field Services	0.00%

State of New Mexico
General Services Department
Purchasing Division

Vendor (AH)

ITB Statewide Price Agreement #: 10-00000-20-00048

						Page-6
205	Motorola	HW_MAINTENANCE	900	Infrastructure Repair Services	T&M System Repair	0.00%
206	Motorola	A&E_OTHER_ACCY	903	BUSINESS LIGHT ACCY	RBR ACCY	0.00%
207	Motorola	ASTRO_SYSTEMS_DROPSHIP	904	Cambium Backhaul Equipment	Point to Multipoint	10.00%
208	Motorola	ASTRO_SYSTEMS_DROPSHIP	906	MW Backhaul & Channel Banks & Freq Std	Time and Frequency Systems	10.00%
209	Motorola	ASTRO_SYSTEMS_DROPSHIP	908	Cambium Backhaul Equipment	DROPSHIP LICENSE POINT TO POIN	10.00%
210	Motorola	HW_MAINTENANCE	929	Infrastructure Repair Services	ASTRO Repair	0.00%
211	Motorola	HW_MAINTENANCE	943	Services (Non-SI) Training	Training	0.00%
212	Motorola	ASTRO_SYSTEMS_DROPSHIP	947	Cambium Backhaul Equipment	RAD	10.00%
213	Motorola	HW_MAINTENANCE	948	Infrastructure Repair Services	Local System Repair	0.00%
214	Motorola	ASTRO_SYSTEMS_DROPSHIP	963	Cambium Backhaul Equipment	TUT	10.00%
215	Motorola	HW_MAINTENANCE	964	PCR System Essential & Advanced	PCR System Essential	0.00%
216	Motorola	ASTRO_SYSTEMS_INFRA	967	D - Infrastructure	PRIV SYS INTLNOC RELEASE	0.00%
217	Motorola	HW_MAINTENANCE	969	Security Services	Astro SUS Patching	0.00%
218	Motorola	HW_MAINTENANCE	972	PERFORMANCE SERVICES	ASTRO Network Performance	0.00%
219	Motorola	HW_MAINTENANCE	978	Demand and Local Device Repair	T&M Device Repair	0.00%
220	Motorola	ASTRO_SYSTEMS_DROPSHIP	980	Computers & Monitors	Third Party Astro Data Applications	0.00%
221	Motorola	HW_MAINTENANCE	984	Infrastructure Tech Support	Software Installs	0.00%
222	Motorola	HW_MAINTENANCE	986	REPLACEMENT PARTS 2-WAY	LEGACY SUBSCRIBER	0.00%
223	Motorola	HW_MAINTENANCE	988	Infrastructure Repair Services	Non-MSI Serviceable Item	0.00%

Vendor (AH)

State of New Mexico
General Services Department
Purchasing Division
ITB Statewide Price Agreement #: 10-00000-20-00048

Page-1

BID PRICING RESPONSE FORM**I. Minimum Percentage Discount (%) off Manufacturer's Retail Price (MSRP)**

**Additional rows and /or pages may be added to accommodate the Bidder's list of bidding information; please number pages and rows accordingly.*

No.	Manufacturer	Product Category	APC	Item	Short Description	MSRP % Discount
1.	Motorola	Radio	007	EVX-S24	EVX-S24	25%-30%
2.	Motorola	TRBO	018	CP Portfolio	CP Portfolio	25%-30%
3.	Motorola	TRBO	019	PM/CM Portfolio	PM/CM Portfolio	25%-30%
4.	Motorola	Portable Radios	037	TRBO Radio Portfolio	TRBO Radio Portfolio	25%-30%
5.	Motorola	Mobile Stations	038	MotoTRBO	MotoTRBO	25%-30%
6.	Motorola	LTE Systems Dropship	055	LTE Switch Routers	LTE Switch Routers	10%
7.	Motorola	Portable Radios	087	TRBO Radio Portables	TRBO Radio Portables	25%-30%
8.	Motorola	Pagers/Receivers	136	Minitor Products	Minitor Products	15%
9.	Motorola	Portable Radios TRBO	158	TRBO Radio CP Portfolio	TRBO Radio CP Portfolio	25%-30%
10.	Motorola	Portable Radios APX Accessories	187	APX Portable Accessories	APX Portable Accessories	27%
11.	Motorola	Mobiles	189	Mobile Accessories	Mobile Accessories	20%
12.	Motorola	MotoTRBO	421	Application Partner Programs	Application Partner Programs	0%
13.	Motorola	MotoTRBO	422	Infrastructure	Infrastructure	10%-15%
14.	Motorola	MotoTRBO	433	MotoTRBO High Tier Repeater	MotoTRBO High Tier Repeater	15%-30%
15.	Motorola	Professional Commercial Radio	435	Capacity Max Hardware	Capacity Max Hardware	20%
16.	Motorola	Professional Commercial Radio	449	Capacity Max Software License	Capacity Max Software License	20%
17.	Motorola	Pagers/Receivers	452	Pagers	Pagers	15%
18.	Motorola	Dispatch	454	Audio Accessories	Audio Accessories	15%
19.	Motorola	Fixed Station	457	Infrastructure Antennas	Infrastructure Antennas	20%
20.	Motorola	Professional Commercial Radio	475	MotoTRBO Trunking Mobile	MotoTRBO Trunking Mobile	25%-30%
21.	Motorola	MotoTRBO	478	MotoTRBo Mid Tier Repeater	MotoTRBo Mid Tier Repeater	15%-30%
22.	Motorola	Mobiles	484	MotoTRBO	MotoTRBO	25%-30%
23.	Motorola	Dispatch	520	Wave Technology	Wave Technology	0%
24.	Motorola	MotoTRBO	521	MotoTRBO Low Tier Repeater	MotoTRBO Low Tier Repeater	15%-30%
25.	Motorola	Accessories	271	Carry Cases	Carry Cases	15%
26.	Motorola	Fixed Station	273	Analog Comparator	Analog Comparator	10%

Vendor (AH)

State of New Mexico
General Services Department
Purchasing Division

ITB Statewide Price Agreement #: 10-00000-20-00048

Page-2

27.	Motorola	Accessories	291	Mobile Dropship	Mobile Dropship	10%
28.	Motorola	Vertex	301	Vertex Parts	Vertex Parts	10%
29.	Motorola	Wave PTT	336	Wave on Cloud 3 rd Party Services - Recurring	Wave on Cloud 3 rd Party Services - Recurring	0%
30.	Motorola	Professional Commercial Radio	345	Low Tier Business Radio	Low Tier Business Radio	25%-30%
31.	Motorola	MotoTRBO	356	MotorTRBO Anywhere Gateway	MotorTRBO Anywhere Gateway	10%
32.	Motorola	MotoTRBO	346	MotorTRBO Anywhere License	MotorTRBO Anywhere License	10%
33.	Motorola	Pagers/Receivers	361	Paging	Paging	15%
34.	Motorola	Accessories	372	Speaker Microphones	Speaker Microphones	27%
35.	Motorola	Professional Commercial Radios	401	Digital Portable	Digital Portable	25%-30%
36.	Motorola	Wave PTT Wave on Cloud Product	583	Wave on Cloud 3 rd Party Hardware and Software	Wave on Cloud 3 rd Party Hardware and Software	0%
37.	Motorola	Portable Radios	626	TRBO Radio PR Portfolio	TRBO Radio PR Portfolio	25%-30%
38.	Motorola	Wave PTT	642	Wave on Cloud MSI Hardware	Wave on Cloud MSI Hardware	10%
39.	Motorola	MotoTRBO Radios	777	Portables	Portables	25%-30%
40.	Motorola	Portable Radios – Misc Accessories	785	APX Accessories	APX Accessories	27%
41.	Motorola	LTE	790	LTE LEX 11	LTE LEX 11	0%
42.	Motorola	Professional Commercial Radio	794	Professional Fixed Equipment	Professional Fixed Equipment	15%
43.	Motorola	Portable Radios	795	Misc APX Accessories	Misc APX Accessories	27%
44.	Motorola	Portable Radios	798	Misc APX Accessories	Misc APX Accessories	27%
45.	Motorola	Professional Commercial radio	807	Subscribers	Subscribers	25%-30%
46.	Motorola	Professional Commercial radio	819	VX-261	VX-261	25%-30%
47.	Motorola	Professional Commercial radio	821	Limited Display Keypad Subscriber	Limited Display Keypad Subscriber	25%-30%
48.	Motorola	Portable Radios	837	Misc APX Accessories	Misc APX Accessories	27%
49.	Motorola	Accessories	849	Other Consumer Accessories	Other Consumer Accessories	15%-27%
50.	Motorola	Professional Commercial radio	871	Full Display Keypad Subscriber	Full Display Keypad Subscriber	25%-30%
51.	Motorola	Dispatch	892	Wave Technology	Wave Technology	0%

Vendor (AH)

State of New Mexico
General Services Department
Purchasing Division
ITB Statewide Price Agreement #: 10-00000-20-00048

Page-3

52.	Motorola	Mobiles	922		CM200/300	25%-30%

ACTION SHEET
/ITEM FROM FINANCE COMMITTEE MEETING OF 08/02/21
FOR CITY COUNCIL MEETING OF 08/11/21

Request for Approval of FY22 Police Vehicle Purchase Request in the Total Amount of \$1,155,371.32 for the vehicles, equipment, and labor costs associated with each vehicle. (Ben Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov, 505-955-5040)

Committee	Review:
Finance Committee:	8/02/2021
Quality of Life Committee:	8/04/2021
Governing Body Committee: 8/11/2021	

FINANCE COMMITTEE ACTION:

Approved on Consent

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR ABEYTA	X		
COUNCILOR CASSUTT	X		
COUNCILOR LINDELL	X		
COUNCILOR ROMERO-WIRTH	X		
CHAIRPERSON VILLARREAL	X		

01/13/21



City of Santa Fe New Mexico

Memorandum



Date: July 29, 2021

To: Quality of Life Committee, and Governing Body

From: Geronimo Griego, Acting Fire Marshal GGG
GGG

Via: Brian Moya, Assistant Fire Chief Bjm
Bjm
Nathan Miller, Wildland Superintendent Nfm
Nfm

RE: Fire Restrictions 5

EXECUTIVE SUMMARY:

The proposed Resolution requests the Governing Body extend certain fire restrictions throughout the City of Santa Fe based on data supplied by the U.S. Forest Service and published by the National Weather Service. The fire restrictions would be in place from August 11, 2021 to September 7, 2021.

BACKGROUND:

NMSA 1978, Section 60-2C-8.1 authorizes the governing body of a municipality to restrict the sale or use of fireworks within the boundaries of the municipality if severe or extreme drought conditions exist. Despite the recent monsoon rains, as of July 20, 2021 nearly all of Santa Fe County was in exceptional drought, the highest classified level (see Exhibit A). Longer term drought outlooks show most of Northern New Mexico in a persistent drought (see Exhibits B and C). Pursuant to Section 60-2C-8.1. Each Resolution has a maximum effective time period of thirty days, requiring the adoption of subsequent Resolutions if drought conditions persist. With that in mind, staff are proposing another Resolution to impose fire restrictions from August 11, 2021 to September 7, 2021.

ACTION REQUESTED:

Adopt the Resolution as presented.

ATTACHMENTS:

Resolution
Exhibit A – Drought Monitor Report
Exhibit B – Monthly Drought Outlook
Exhibit C – Seasonal Drought Outlook
Fiscal Impact Report

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2021-__

INTRODUCED BY:

Councilor Chris Rivera

Councilor JoAnne Vigil Coppler

Councilor Carol Romero-Wirth

A RESOLUTION

PROCLAIMING SEVERE OR EXTREME DROUGHT CONDITIONS EXIST IN THE CITY OF SANTA FE; IMPOSING FIRE RESTRICTIONS FROM AUGUST 11, 2021 TO SEPTEMBER 9, 2021; RESTRICTING THE SALE OR USE OF FIREWORKS WITHIN THE CITY OF SANTA FE AND PROHIBITING OTHER FIRE HAZARD ACTIVITIES.

WHEREAS, the danger of range fires, grass fires, forest fires and structure fires is very high or extremely high in and around the city of Santa Fe; and

WHEREAS, the weather in Santa Fe has been dry and windy, contributing to the present very high or extremely high fire risk, and it is predicted that the windy and dry weather will continue into the coming weeks, causing progressively worsening fire conditions; and

WHEREAS, due to abnormally low winter precipitation, United States forest service data indicates very high or extreme fire danger presently exists; and

WHEREAS, it is anticipated that drought conditions will be present for the foreseeable future; and

WHEREAS, the probability of ignition of materials likely to serve as fuel for fire is

1 presently extremely high in the city of Santa Fe; and

2 **WHEREAS**, if the city experiences a fire that burns out of control in the watershed, 40%
3 of the city’s water resources are at serious risk of complete loss or substantially reduced capacity;
4 and

5 **WHEREAS**, if the city experiences a fire that burns out of control in populated areas, it
6 may be necessary to evacuate and relocate affected residents; and

7 **WHEREAS**, the SARS-CoV-2 (COVID-19) 2020-21 Pandemic is complicating
8 suppression operations on wildland fires in New Mexico; and

9 **WHEREAS**, pursuant to NMSA 1978, Section 60-2C-8.1, the governing body of a
10 municipality is authorized to restrict the sale or use of fireworks within the boundaries of the
11 municipality if severe or extreme drought conditions exist; and

12 **WHEREAS**, on April 14, 2021 the Governing Body adopted Resolution No. 2021-22
13 which imposed fire restrictions for a period of 29 days, from April 14, 2021 to May 11, 2021; and

14 **WHEREAS**, on May 12, 2021 the Governing Body adopted Resolution No. 2021-29
15 which imposed fire restrictions for a period of 28 days, from May 12, 2021 to June 9, 2021; and

16 **WHEREAS**, on June 9, 2021 the Governing Body adopted Resolution No. 2021-34 which
17 imposed fire restrictions for a period of 30 days, from June 10, 2021 to July 10, 2021; and

18 **WHEREAS**, on June 9, 2021 the Governing Body adopted Resolution No. 2021-35 which
19 imposed fire restrictions for a period of 30 days, from July 11, 2021 to August 10, 2021.

20 **NOW, THEREFORE, BE IT PROCLAIMED BY THE GOVERNING BODY OF**
21 **THE CITY OF SANTA FE:**

22 **Section 1.** This resolution shall be deemed a proclamation within the meaning of
23 NMSA 1978, Section 60-2C-8.1 and Section 12-3.9 SFCC 1987.

24 **Section 2.** As per NMSA 1978, Section 60-2C-8.1, the Governing Body anticipates
25 severe or extreme drought conditions exist or may exist within the boundaries of the city of Santa

1 Fe based upon current drought indices published by the national weather service and other relevant
2 information supplied by the United States forest service.

3 **Section 3.** The Governing Body restricts the sale or use of fireworks from August 11,
4 2021 to September 9, 2021 to the maximum extent possible permitted in NMSA 1978, Section 60-
5 2C-8.1.

6 A. The sale or use of the following fireworks is specifically prohibited within
7 the city limits:

8 (1) aerial devices:

9 (a) aerial spinners;

10 (b) helicopters;

11 (c) mines;

12 (d) missile-type rockets;

13 (e) roman candles;

14 (f) shells; and

15 (g) stick-type rockets;

16 (2) ground audible devices:

17 (a) chasers; and

18 (b) firecrackers.

19 B. All fireworks within any lands covered wholly or in part by timber, brush,
20 or native grass are prohibited.

21 **Section 4.** An exception to the above restrictions is public displays of fireworks in
22 strict conformance with the requirements and conditions set forth in Section 12-3.3 SFCC 1987 and
23 as approved by the City of Santa Fe fire chief.

24 **Section 5.** Pursuant to Section 12-3.9 SFCC 1987,

25 A. Any individual, firm, partnership, or other entity found in violation of the

1 above restrictions shall be deemed guilty of a misdemeanor and shall be punished by
2 imprisonment for up to ninety (90) days or a fine not to exceed five hundred dollars (\$500),
3 or both.

4 B. Each and every occasion on which this section is violated shall be
5 considered a separate offense.

6 **BE IT FURTHER RESOLVED** that

7 **Section 1.** Due to severe or extreme drought conditions and wildland fire conditions,
8 the Governing Body hereby prohibits the following activities, in accordance with the International
9 Fire Code® as adopted by Section 12-2.1 SFCC 1987:

- 10 A. Open burning, including campfires, bonfires, pit barbecues;
- 11 B. Burning of weeds, trash, or other vegetation;
- 12 C. Using charcoal barbecue grills in public parks and recreation areas;
- 13 D. Smoking in public parks, recreation areas, or on any public trail; and
- 14 E. Using any motorized all-terrain vehicle or motorcycles on city owned open
15 space, parks, trails, or other recreational areas, except for the Motocross
16 Track located off of the 599 Relief Route.

17 Charcoal barbecuing at a residential structure is permitted if the fire is closely monitored
18 and fire-extinguishing equipment, such as a garden hose or fire extinguisher, is readily available.

19 **Section 2.** Pursuant to Section 1-3.1 SFCC 1987:

20 A. Any individual, firm, partnership or other entity found in violation of the
21 above restrictions shall be deemed guilty of a misdemeanor and shall be punished by
22 imprisonment for up to ninety (90) days or a fine not to exceed five hundred dollars (\$500),
23 or both.

24 B. Each and every occasion on which this section is violated shall be
25 considered a separate offense.

1 **BE IT FURTHER RESOLVED** that the Governing Body recognizes that NMSA 1978,
2 Section 60-2C-8.1 only allows municipalities to adopt fire restrictions for 30 days at a time and no
3 less than 20 days prior to a holiday for which fireworks may be sold. Therefore, to ensure that there
4 will be no lapse in the fire restrictions imposed by this resolution, the Governing Body may impose
5 these fire restrictions at any subsequent meeting date hereafter to ensure that such fire restrictions
6 are in place during extreme or severe drought conditions and wildland fire conditions.


7 PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2021.

8
9
10 _____
11 ALAN WEBBER, MAYOR

12 ATTEST:

13
14 _____
15 KRISTINE MIHELICIC, CITY CLERK

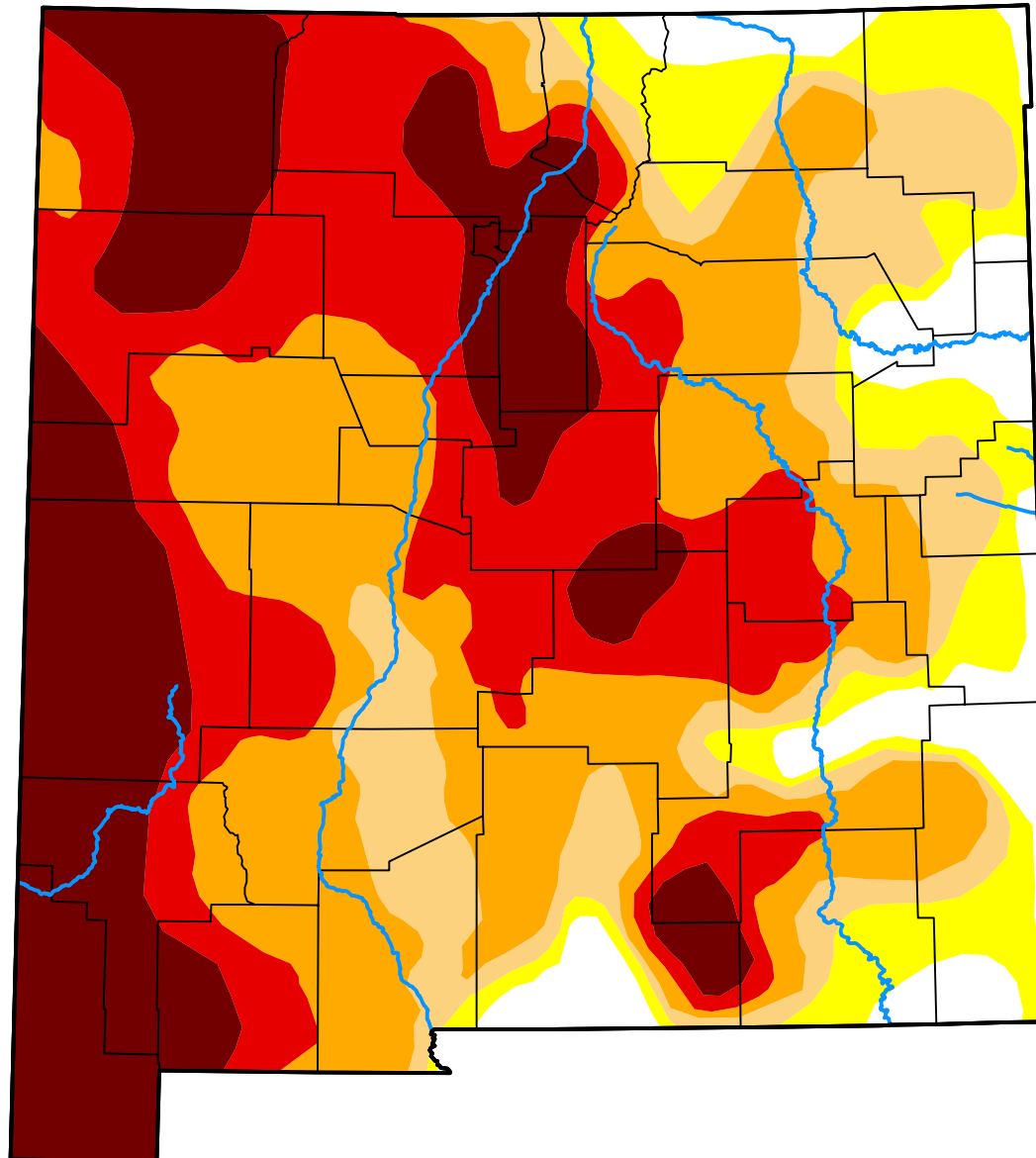
16 APPROVED AS TO FORM:

17
18 
19 ERIN MCSHERRY, CITY ATTORNEY







20
21
22
23
24
25 *Legislation/Resolutions 2021/Fire Restrictions 5*

U.S. Drought Monitor New Mexico

July 20, 2021
(Released Thursday, Jul. 22, 2021)
Valid 8 a.m. EDT



Intensity:

-  None
-  D0 Abnormally Dry
-  D1 Moderate Drought
-  D2 Severe Drought
-  D3 Extreme Drought
-  D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

Brad Rippey
U.S. Department of Agriculture

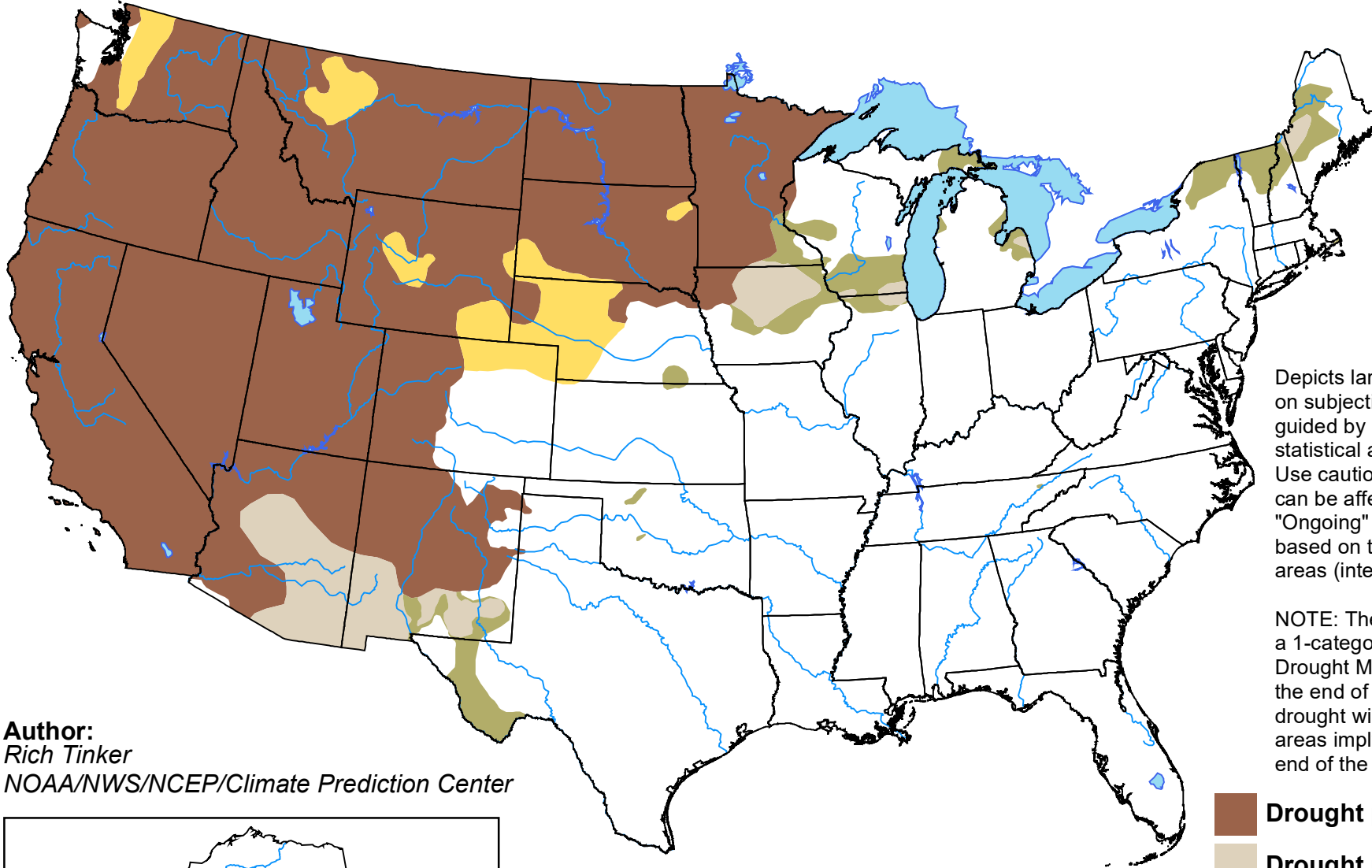


droughtmonitor.unl.edu

U.S. Seasonal Drought Outlook

Drought Tendency During the Valid Period





Valid for July 15 - October 31, 2021
Released July 15

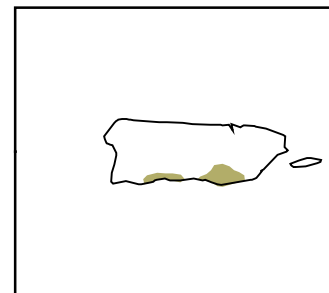
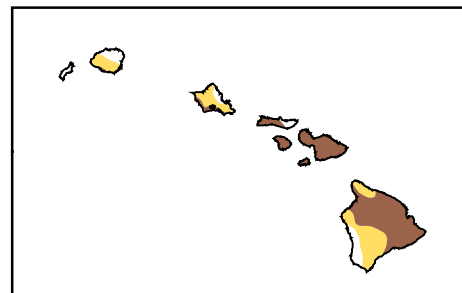
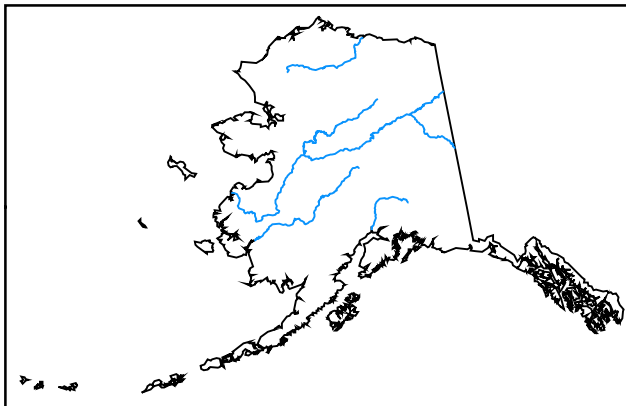


Depicts large-scale trends based on subjectively derived probabilities guided by short- and long-range statistical and dynamical forecasts. Use caution for applications that can be affected by short lived events. "Ongoing" drought areas are based on the U.S. Drought Monitor areas (intensities of D1 to D4).

NOTE: The tan areas imply at least a 1-category improvement in the Drought Monitor intensity levels by the end of the period, although drought will remain. The green areas imply drought removal by the end of the period (D0 or none).

Author:
Rich Tinker
NOAA/NWS/NCEP/Climate Prediction Center

-  Drought persists
-  Drought remains but improves
-  Drought removal likely
-  Drought development likely

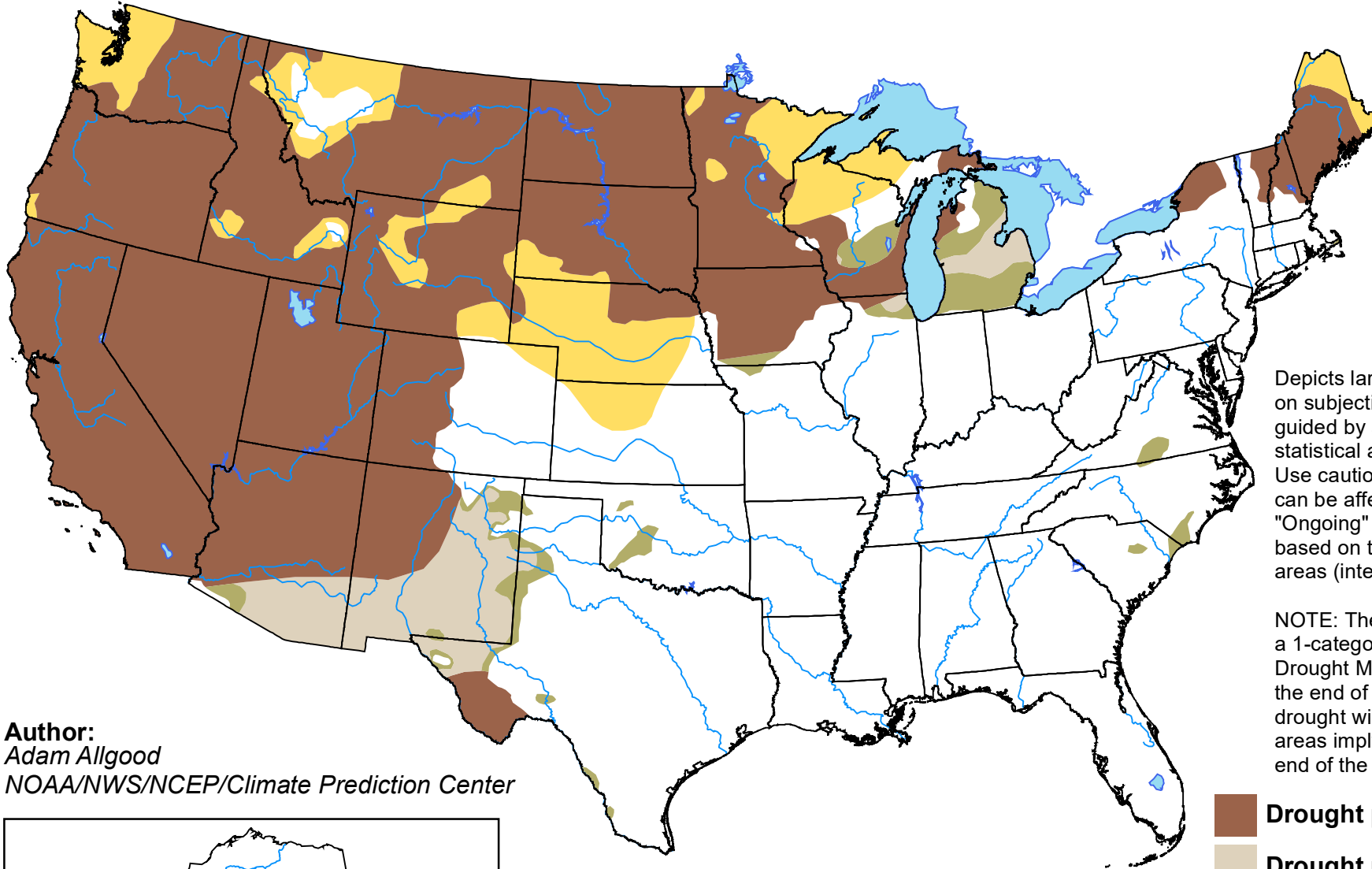


<http://go.usa.gov/3eZ73>

U.S. Monthly Drought Outlook

Drought Tendency During the Valid Period





Valid for July 2021
Released June 30, 2021

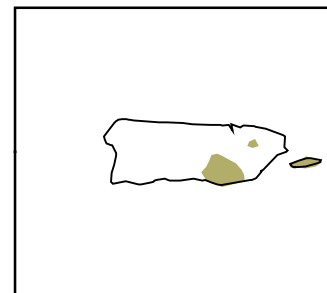
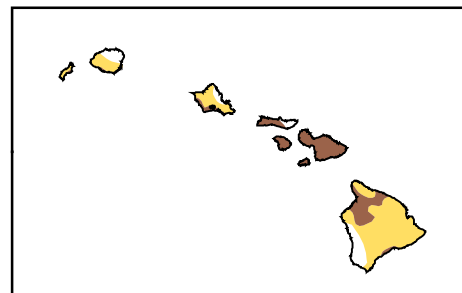
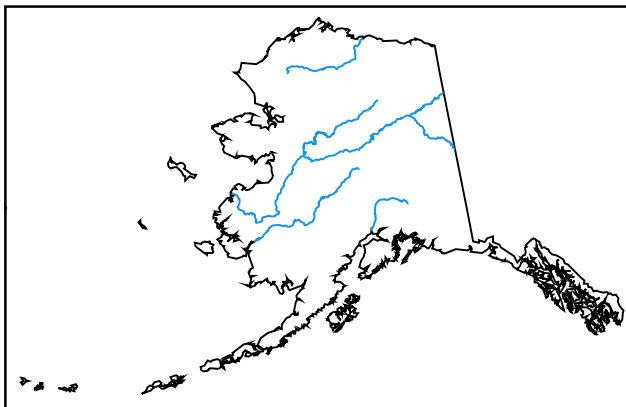


Depicts large-scale trends based on subjectively derived probabilities guided by short- and long-range statistical and dynamical forecasts. Use caution for applications that can be affected by short lived events. "Ongoing" drought areas are based on the U.S. Drought Monitor areas (intensities of D1 to D4).

NOTE: The tan areas imply at least a 1-category improvement in the Drought Monitor intensity levels by the end of the period, although drought will remain. The green areas imply drought removal by the end of the period (D0 or none).

Author:
Adam Allgood
NOAA/NWS/NCEP/Climate Prediction Center

-  Drought persists
-  Drought remains but improves
-  Drought removal likely
-  Drought development likely



<http://go.usa.gov/3eZGd>

FISCAL IMPACT REPORT

General Information:

(Check) Bill: _____ Resolution: X

Short Title(s): Fire Restrictions 5

Sponsor(s): Councilors Rivera and Vigil Coppler

Reviewing Department(s): Fire Department

Staff Completing FIR: Geronimo Griego Date: 7/27/21 Phone: 955-3317

Reviewed by City Attorney:  Date: Jul 29, 2021

Reviewed by Finance Director:  Date: Aug 2, 2021
Alexis Lofero, Assistant Finance Director (Aug 2, 2021 08:35 MDT)

Summary:

The proposed Resolution extends restrictions for the sale and use of fireworks within City limits and prohibits other activities that may pose a fire risk due to severe to exceptional drought. The extension is from August 11, 2021 to September 9, 2021.

Departments Affected:

Fire Department and Police Department.

Consequences of Not Enacting Legislation:

The City will not have the authority to restrict the use of fireworks in the City limits or prohibit certain activities that pose a risk of starting a fire due to severe to exceptional drought.

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

The Resolution is consistent with NMSA 1978, Section 60-2C-8.1 and SFCC 1987, Chapter 12, Fire Protection and Prevention. The proposed Resolution is an extension of the restrictions imposed by Resolution Nos. 2021-22 , 2021-29, 2021-34, and 2021-35.

Performance and Administrative Implications:

Enforcement of the proclamation and sections identified in this Resolution regarding the sale and use of fireworks, open burning, charcoal grills, smoking, and motorized vehicles on City-owned recreational areas.

Fiscal Implications:

None identified.

Fiscal Impact

 X Check here if no fiscal impact

Expenditures

Expenditure Type	FYE __	FYE __	FYE __	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
<u>Personnel and</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Benefits*</u>							
<u>Capital Outlay</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Contractual/</u>	\$ _____	\$ _____	\$ _____		_____	_____	
<u>Professional Services</u>							
<u>Operating</u>	\$ _____	\$ _____	\$ _____		_____	_____	\$ _____
<u>Total:</u>	\$ _____	\$ _____	\$ _____				\$ _____

* This includes all staff time associated with executing the job functions of the proposed legislation.

Expenditure Narrative:

Revenue

Revenue Type	FYE __	FYE __	FYE __	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other	\$ _____	\$ _____	\$ _____	_____	_____
Total	\$ _____	\$ _____	\$ _____		

Revenue Narrative:

Signature: GERONIMO GRIEGO
GERONIMO GRIEGO (Jul 30, 2021 16:01 MDT)

Email: gggriego@santafenm.gov

Signature: 
Brian J Moya (Jul 30, 2021 07:43 MDT)

Email: bjmoya@santafenm.gov

Signature:

Email: nfmiller@santafenm.gov



City of Santa Fe New Mexico

Memorandum



Date: July 29, 2021

To: Quality of Life Committee, Finance Committee, and Governing Body

From: Jesse Guillen, Legislative Liaison *JG*

Via: Erin McSherry, City Attorney *EM*

RE: Banners in Support of the Neighbor to Neighbor Fund Drive

EXECUTIVE SUMMARY:

The proposed Resolution would authorize the placement of eight banners at various facilities around the City that raise awareness of the Neighbor to Neighbor Fund Drive that benefits The Food Depot. The banners would be authorized to be displayed from August 12-September 20, 2021, two days after the Neighbor to Neighbor Fund Drive.

BACKGROUND:

The Neighbor to Neighbor Drive, the organizing group that works with and supports The Food Depot has requested this Resolution in order to hang banners that raise awareness of the tenth annual Neighbor to Neighbor Fund Drive. Section 14-8.10(A)(2)(b) governs the placement of banners and allows banners to be displayed on certain areas of City property if they meet certain criteria. The proposed locations for the banners are:

1. Fort Marcy Recreation Center
2. Salvador Perez Recreation Center
3. Genoveva Chavez Recreation Center
4. Downtown Library (inside)
5. Southside Library
6. Alto Park
7. Ragel Park
8. Frank Ortiz Dog Park

ACTION REQUESTED:

Staff recommends approval of the Resolution as presented.

ATTACHMENTS:

Resolution
Exhibit A – Banner Design
Exhibit B – Banner Design Approval Form
Fiscal Impact Report

CITY OF SANTA FE, NEW MEXICO
PROPOSED AMENDMENT(S) TO RESOLUTION NO. 2021-__
Fund Drive Banners

Mayor and Members of the City Council:

I propose the following amendment(s) to Resolution No. 2021-__ :

1. On page 2, line 16 *strike* “along”
2. On page 3, line 9 *strike* “Food Depot” and *insert* in lieu thereof “Neighbor to Neighbor Drive”
3. On page 3, line 12 *strike* “Food Depot” and *insert* in lieu thereof “Neighbor to Neighbor Drive”

Respectfully submitted,

Jamie Cassutt, Councilor

Approved as to Form:

Erin K. McSherry, City Attorney

ADOPTED: _____

NOT ADOPTED: _____

DATE: _____

Kristine Mihelcic, City Clerk

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2021-__

INTRODUCED BY:

Councilor Jamie Cassutt

Councilor Signe I. Lindell

A RESOLUTION

**APPROVING THE DESIGN AND INSTALLATION PLAN FOR BANNERS
SUPPORTING THE FOOD DEPOT’S TENTH ANNUAL “NEIGHBOR TO NEIGHBOR
FUND DRIVE”.**

WHEREAS, Santa Fe City Code Section 14-8.10 allows for the installation of banners erected by the City of Santa Fe (“City”) or its permittee if approved by the Governing Body via Resolution; and

WHEREAS, the Resolution regarding installation of banners must specify dates of display, location, number, design approval process, installation, maintenance, and cost allocation; and

WHEREAS, the Neighbor to Neighbor Drive, a group that supports The Food Depot, created the Food Drive, and subsequently the Fund Drive, to benefit the work of The Food Depot; and

WHEREAS, the Neighbor to Neighbor Drive wishes to promote the Tenth Annual Fund Drive that raises necessary funding to The Food Depot that is used to provide direct food aid to

1 families in need throughout northern New Mexico; and

2 **WHEREAS**, in 2020, The Food Depot provided 804,577 meals per month to families; and

3 **WHEREAS**, in 2020, The Food Depot's fund drive raised \$170,979 from 128
4 neighborhoods, enough to provide 712,412 meals; and

5 **WHEREAS**, The Food Depot's goal in 2021 is to raise \$185,000 and involve 150
6 neighborhoods throughout Santa Fe and the surrounding areas; and

7 **WHEREAS**, the Neighbor to Neighbor Drive seeks to raise awareness of, and participation
8 in, The Food Depot's Tenth Annual Neighbor to Neighbor Fund Drive by erecting temporary
9 banners in various locations on City property promoting the event to the public.

10 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
11 **CITY OF SANTA FE** that the design and installation plan for banners promoting The Food
12 Depot's Tenth Annual Fund Drive is hereby approved pursuant to the following:

13 Dates: The banners may be displayed from August 12, 2021 to
14 September 20, 2021.

15 Location: The banners may be displayed on sign support structures
16 installed along at the following locations:

- 17 1. Fort Marcy Recreation Center
- 18 2. Salvador Perez Recreation Center
- 19 3. Genoveva Chavez Recreation Center
- 20 4. Downtown Library (inside)
- 21 5. Southside Library
- 22 6. Ragel Park
- 23 7. Frank Ortiz Dog Park
- 24 8. Alto Park

25 Number: Eight total banners may be displayed, not to exceed 18

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

square feet each.

Design Approval Process: The design of the banner has been approved by the Land Use Director, the City Attorney, and the Public Works Director as conforming to all applicable requirements and restrictions.

Installation: City staff will hang the banners at the desired locations.

Maintenance: Banners that become damaged, defaced, or are in any form of disrepair shall be replaced immediately at the expense of the Food Depot. The City reserves the right to remove any banners the City deems in disrepair prior to their scheduled removal date.

Cost Allocation: The Food Depot shall be responsible for all costs associated with purchasing the banners.

PASSED, APPROVED, and ADOPTED this ____ day of _____, 2021.

ATTEST:

ALAN WEBBER, MAYOR

KRISTINE MIHELICIC, CITY CLERK

APPROVED AS TO FORM:



ERIN K. McSHERRY, CITY ATTORNEY

Legislation/2021/Resolutions/Fund Drive Banners

**NEIGHBOR to
NEIGHBOR**
Fund Drive

2011 - 2021

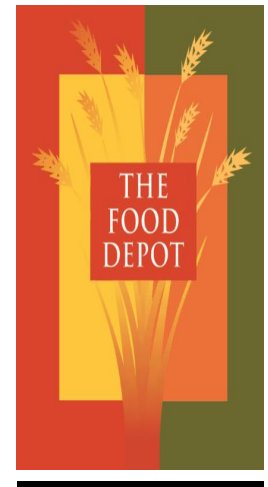
*“Celebrating 10 Years Together
- Happy Anniversary!”*

Donate at www.TheFoodDepot.org/n2n

September 18th Deadline



SANTA FE  NEW MEXICAN



All proceeds benefit The Food Depot



City Banner Approval Form - Public Document

Attach proposed resolution and banner design.

Prior to Governing Body approval, the Land Use Director and City Attorney must review the proposed banner pursuant to Section 14-8.10(A)(2)(b), attesting to its compliance with the City's laws, and the Public Works Director must review the proposed manner and location of installation of the banner.

Description of banner request/short title: Neighbor to Neighbor Fund Drive Banners

Requesting Party's Contact Name: Linda Wilder Flatt Phone Number: 505-474-8028

The Land Use Director approves that the banner design complies with the exception to Section 14-8.10 including the requirement to include the words "City of Santa Fe" or the official city seal. The banner design has been reviewed by the Historic District Review Board, if applicable.

Director: Jason M. Kluck Date: Jul 22, 2021
Jason M. Kluck (Jul 22, 2021 08:10 MDT)

The City Attorney approves that the banner design complies with the exception to Section 14-8.10 including the requirement to include the words "City of Santa Fe" or the official city seal.

City Attorney: Eri McJury Date: Jul 23, 2021

The Public Works Department Director approves the proposed manner and location of installation of the banners specified in the associated Resolution.

Director: Regina Wheeler Date: Jul 21, 2021
Regina Wheeler (Jul 21, 2021 22:03 MDT)

FISCAL IMPACT REPORT

General Information:

(Check) Bill: _____ Resolution: X

Short Title(s): Fund Drive Banners

Sponsor(s): Councilors Cassutt and Lindell

Reviewing Department(s): City Attorney's Office/Legislative Liaison

Staff Completing FIR: Jesse Guillen Date: 7/20/21 Phone: 955-6518

Reviewed by City Attorney:  Date: Jul 29, 2021

Reviewed by Finance Director:  Date: Aug 2, 2021
Alexis Lotero, Assistant Finance Director
Alexis Lotero, Assistant Finance Director (Aug 2, 2021 09:04 MDT)

Summary:

The proposed Resolution authorizes the placement of eight temporary banners on City property supporting the Tenth Annual Neighbor to Neighbor Fund Drive. The Resolution is pursuant to the provisions of Section 14-8.10(A)(2)(b) which relate to the installation and display of banners on City property. If approved by the Governing Body, the banners would be displayed from August 12 to September 20, 2021. The design of the banner has been administratively approved by the Planning and Land Use Director, the City Attorney, and the Public Works Director.

Departments Affected:

Parks Division, Library Division, and Recreation Division.

Consequences of Not Enacting Legislation:

No banners would be permitted to be displayed pursuant to 14-8.10(A)(2)(b).

Conflict, Duplication, Companionship, or Relationship to Other Legislation:

Relates to Resolution 2021-36 that expressed the Governing Body's support for the 10th Annual Neighbor to Neighbor Fund Drive and Section 14-8.10(A)(2)(b) that governs the installation and display of banners.

Performance and Administrative Implications:

The relevant Division Directors have agreed to hang the banners at the selected facilities.

Fiscal Implications:

Staff time associated with hanging the banners will be minimal.

Fiscal Impact

 X Check here if no fiscal impact

Expenditures

Expenditure Type	FYE __	FYE __	FYE __	Require BAR (Y/N)	Recurring (R) or Non-recurring (NR)	Fund	3-Year Total Cost
<u>Personnel and</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Benefits*</u>							
<u>Capital Outlay</u>	\$ _____	\$ _____	\$ _____	_____	_____	_____	
<u>Contractual/</u>	\$ _____	\$ _____	\$ _____		_____	_____	
<u>Professional Services</u>							
<u>Operating</u>	\$ _____	\$ _____	\$ _____		_____	_____	\$ _____
<u>Total:</u>	\$ _____	\$ _____	\$ _____				\$ _____

* This includes all staff time associated with executing the job functions of the proposed legislation.

Expenditure Narrative:

Revenue

Revenue Type	FYE __	FYE __	FYE __	Recurring (R) or Non-recurring (NR)	Fund
General Fund	\$ _____	\$ _____	\$ _____	_____	_____
Special Revenue	\$ _____	\$ _____	\$ _____	_____	_____
CIP	\$ _____	\$ _____	\$ _____	_____	_____
Enterprise	\$ _____	\$ _____	\$ _____	_____	_____
Internal Service	\$ _____	\$ _____	\$ _____	_____	_____
Trust and Agency	\$ _____	\$ _____	\$ _____	_____	_____
Federal	\$ _____	\$ _____	\$ _____	_____	_____
Other	\$ _____	\$ _____	\$ _____	_____	_____
Total	\$ _____	\$ _____	\$ _____		

Revenue Narrative:

Signature: 

Email: jbg Guillen@ci.santa-fe.nm.us



City of Santa Fe New Mexico

Finance Department




Memorandum



Date: July 30, 2021

To: Finance Committee
Quality of Life Committee
Governing Body

From:Carolynn Roibal

Via: Mary McCoy, Finance Director 
Alexis Lotero, Assistant Finance Director 
Fran Dunaway, Chief Procurement Officer 

Background:

In 2019, the City issued and advertised Request for Proposal (RFP0 #20/04/p – “Internal Audit Services” and awarded the contract to REDW, LLC for FY20. Amendment # 1 was approved for \$97,000 for FY 21 Audit Services provided by REDW, LLC. The Finance Department request the approval of Amendment #2 in the amount \$150,000 for FY22 to continue to perform Internal Audit Service.

Action Requested:

The Finance Department requests the Approval of Amendment # 2 in the amount of \$150,000 to the contract for REDW, LLC as the Internal Audit Service provider for FY22. A copy of the Professional Services Agreement and Amendments are attached.

This service shall be paid from 1002650.510330. Munis Contract # 3201160.

Signature: Mary McCoy

Email: mtmccoy@santafenm.gov

Signature: Fran Dunaway
Fran Dunaway (Jul 30, 2021 10:52 MDT)

Email: fadunaway@santafenm.gov

Signature: Alexis Lotero
Alexis Lotero (Jul 30, 2021 10:48 MDT)

Email: aclotero@santafenm.gov











Memo- Amendment #2-REDW LLC_GB ***time sensitive***

Final Audit Report

2021-07-30

Created:	2021-07-30
By:	Carolynn Roibal (cloibal@ci.santa-fe.nm.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAyhez_ekfBY-JQcKRk1oC7CFjyxJFKRIY

"Memo- Amendment #2-REDW LLC_GB ***time sensitive***" History

-  Document created by Carolynn Roibal (cloibal@ci.santa-fe.nm.us)
2021-07-30 - 4:44:21 PM GMT- IP address: 63.232.20.2
-  Document emailed to Mary McCoy (mtmccoy@santafenm.gov) for signature
2021-07-30 - 4:45:39 PM GMT
-  Email viewed by Mary McCoy (mtmccoy@santafenm.gov)
2021-07-30 - 4:46:29 PM GMT- IP address: 104.47.64.254
-  Document e-signed by Mary McCoy (mtmccoy@santafenm.gov)
Signature Date: 2021-07-30 - 4:47:24 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Document emailed to Alexis Lotero (aclotero@santafenm.gov) for signature
2021-07-30 - 4:47:26 PM GMT
-  Email viewed by Alexis Lotero (aclotero@santafenm.gov)
2021-07-30 - 4:48:02 PM GMT- IP address: 104.47.64.254
-  Document e-signed by Alexis Lotero (aclotero@santafenm.gov)
Signature Date: 2021-07-30 - 4:48:45 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Document emailed to Fran Dunaway (fadunaway@santafenm.gov) for signature
2021-07-30 - 4:48:46 PM GMT
-  Email viewed by Fran Dunaway (fadunaway@santafenm.gov)
2021-07-30 - 4:51:24 PM GMT- IP address: 104.47.65.254
-  Document e-signed by Fran Dunaway (fadunaway@santafenm.gov)
Signature Date: 2021-07-30 - 4:52:05 PM GMT - Time Source: server- IP address: 63.232.20.2

✔ Agreement completed.

2021-07-30 - 4:52:05 PM GMT



MEMORANDUM

TO: Jarel LaPan Hill, City Manager
Alexis Lotero, Acting Assistant Finance Director
Fran Dunaway, Chief Procurement Officer

FROM: Mary McCoy, Finance Director

RE: REDW LLC Amendment #1, FY21 Internal Audit

DATE: September 30, 2020

Background

In 2019, the City issued and advertised Request for Proposal (RFP) #20/04/P -“Internal Audit Services” and awarded the contract to REDW, LLC for FY20. The Finance Department requests the approval of Amendment #1 in the amount of \$97,000 to the contract for REDW, LLC to perform the Internal Audit Service in FY21. This project is important to the City because an audit program to address key areas identified in recent risk assessments. The most recent Risk Assessment performed for the City of Santa Fe in 2018 led to the development of an audit plan that included reviews of the areas listed below. Additionally, the most recent Fraud Risk Assessment, performed for the City of Santa Fe, provided suggestions for internal audits. Finally, the FY19 CAFR had multiple repeat findings that provide opportunities for internal audit review.

Action Requested

The Finance Department requests the approval of Amendment #1 in the amount of \$97,000 to the contract for REDW, LLC as the Internal Audit Service provider for FY21. A copy of the Professional Services Agreement is attached.

The Department will budget funding for this service from 1002650.510330. Munis Contract Number: 3201160



CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: REDW LLC
Procurement Title: INTERNAL AUDIT/Provide Services to Examine Internal Controls

Procurement Method: State Price Agreement Cooperative Sole Source Other

Exempt Request For Proposal (RFP) Invitation To Bid (ITB) Contract under 60K Contract over 60K

Department Requesting Finance Staff Name Alexis Lotero/Mary McCoy

Procurement Requirements:

A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees. .

REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING*

YES	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved Procurement Checklist (by Purchasing)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Memo addressed to City Manager (under 60K) Committees/City Council (over 60K)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	State Price Agreement
<input checked="" type="checkbox"/>	<input type="checkbox"/>	RFP
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Evaluation Committee Report
<input type="checkbox"/>	<input checked="" type="checkbox"/>	ITB
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bib Tab
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Quotes (3 valid current quotes)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cooperative Agreement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sole Source Request and Determination Form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Contractors Exempt Letter
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Purchasing Officers approval for exempt procurement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	BAR
<input type="checkbox"/>	<input checked="" type="checkbox"/>	FIR
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Executed Contract, Agreement or Amendment
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Current Business Registration and CRS numbers on contract or agreement
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Summary of Contracts and Agreements form
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certificate of Insurance
<input type="checkbox"/>	<input checked="" type="checkbox"/>	All documentation presented to Committees
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other: _____

Alexis Lotero _____

Department Rep Printed Name (attesting that all information included)	Title	Date
<u>Alexis Lotero</u>	<u>Chief Procurement Officer</u>	<u>7/30/21</u>
Purchasing Officer (attesting that all information is reviewed)	Title	Date

Include all other substantive documents and records of communication that pertain to the procurement and any resulting contract.



City of Santa Fe

Real Estate Summary of Contracts, Agreements, Amendments & Leases

Section to be completed by department

1. Munis Contract # 3201160

Contractor: REDW

Description: Internal Audit/Provide Services to Examine Internal Controls

Contract Agreement Lease / Rent Amendment

Term Start Date: 11/19/2019 Term End Date: 6/30/2023

Approved by Council Date: _____

Contract / Lease: Professional Service Agreement

Amendment # 2 (two) to the Original Contract / Lease # 3211060

Increase/(Decrease) Amount \$ \$150,000 FY 22 7/1/21 - 6/30/2023

Extend Termination Date to: N/A

Approved by Council Date: _____

Amendment is for: Amendment #2 to increase for \$150,000 for FY22 services

2. **HISTORY of Contract, Amendments & Lease / Rent - Please Elaborate** (option: attach spreadsheet if multiple amendments)
Original Contract awarded through RFP #20/04/P \$112,232.81
Amendment #1 increase for \$97,000 & extend term thru June 30, 2023

3. **Procurement History: Amendment #2 increase for \$150,000 2nd term total \$350,000/RFP #20/04/P**

Jean Danaway, CPO Purchasing Officer Review: 7/30/21 Date:

Comment & Exceptions: _____

4. **Funding Source: Internal Audit Budget** Org / Object: 1002650.510330

Budget Officer Approval: _____ Date: _____

Comment & Exceptions: _____

Staff Contact who completed this form: Alexis Lotero Phone # 505-955-6531

Email: aclotero@santafenm.gov

To be recorded by City Clerk:

Clerk # _____

Date of Execution: _____

**CITY OF SANTA FE
AMENDMENT No. 2 (two) TO
PROFESSIONAL SERVICES AGREEMENT
ITEM#19-0890**

This AMENDMENT No. 2 (two) (the "Amendment") amends the CITY OF SANTA FE PROFESSIONAL SERVICES AGREEMENT, dated November 19, 2019 (the "Agreement"), between the City of Santa Fe (the "City") and REDW LLC. (the "Contractor"). The date of this Amendment shall be the date when it is executed by the City and the Contractor whichever occurs last.

RECITALS:

A. Under the terms of the Agreement, Contractor has agreed to provide services to examine internal controls under Institute of Internal Auditors (IIA) Standards for the City of Santa Fe.

B. Pursuant to Article 13 of the Agreement, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the City and the Contractor agree as follows:

1. COMPENSATION.

Article 2, paragraph A of the Agreement is amended to increase the amount of compensation by a total of one hundred fifty thousand dollars and zero cents (\$150,000.00), including applicable gross receipts taxes for fiscal year twenty-two (FY 22) July 1, 2021 thru June 30, 2022, so that Article 2, paragraph A reads in its entirety as follows:

A. The total amount payable to the Contractor under this Agreement, including gross receipts tax and expenses, shall not exceed three hundred fifty thousand dollars and zero cents (\$350,000.00). This amount is a maximum and not a guarantee that the work assigned to be performed by Contractor under this Agreement shall equal the amount stated herein. The parties do not intend for the Contractor to continue to provide services without compensation when the total compensation amount is reached. Contractor is responsible for notifying the City when the services provided under this Agreement reach the total compensation amount. In no event will the Contractor be paid for services provided in excess of the total compensation amount without this Agreement being amended in writing prior to those services in excess of the total compensation amount being provided.

2. AGREEMENT IN FULL FORCE.

Except as specifically provided in this Amendment, the Agreement remains and shall remain in full force and effect, in accordance with its terms.

This Space left blank intentionally.

IN WITNESS WHEREOF, the parties have executed this Amendment no. 2 to the Agreement as of the dates set forth below.

CITY OF SANTA FE:

CONTRACTOR:
REDW LLC

ALAN WEBBER, MAYOR

Jessica Bundy, Principal

DATE: _____

DATE: _____
CRS# _____

ATTEST:

Registration # **19-00128440**

KRISTINE BUSTOS- MIHELICIC, CITY CLERK

CITY ATTORNEY'S OFFICE:

Marcos Martinez
Marcos Martinez (Jun 3, 2021 09:07 MDT)

SENIOR ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

MARY MCCOY, FINANCE DIRECTOR or DESIGNEE
1002650.510330
Org. Name/Org. #

**CITY OF SANTA FE
AMENDMENT No. 1 (one) TO
PROFESSIONAL SERVICES AGREEMENT
ITEM# 19-0890**

This AMENDMENT No. 1 (ONE) (the "Amendment") amends the CITY OF SANTA FE PROFESSIONAL SERVICE AGREEMENT, dated November 19, 2019 (the "Agreement"), between the City of Santa Fe (the "City") and REDW LLC. (the "Contractor"). The date of this Amendment shall be the date when it is executed by the City and the Contractor whichever occurs last.

RECITALS:

1) A. Under the terms of the Agreement, Contractor has agreed to provide services to examine internal controls under Institute of Internal Auditors (IIA) Standards for the City of Santa Fe.

2) B. Pursuant to Article 13. of the Agreement, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the City and the Contractor agree as follows:

1. SCOPE OF SERVICES

Article 1 A., paragraph d. of the Agreement is amended, so that Article 1 A., paragraph d. reads as follows:

A. The Contractor shall perform the following work:

1. Examine internal controls under Institute of Internal Auditors (IIA) Standards for the following areas:
 - d. Other Internal Audits to be performed in FY 21 as deemed necessary.

All other Scope of Work within the Contract remains the same.

2. COMPENSATION.

Article 2, paragraph A. of the Agreement is amended to increase the amount of compensation by ninety-seven thousand dollars (\$97,000), so that Article 2, paragraph A reads in its entirety as follows:

A. The City shall pay to the Contractor in full payment for services satisfactorily performed at the rates listed below, and compensation not to exceed two hundred thousand dollars (\$200,000), inclusive of gross receipt tax.

- 1) Leases for the City, either as Lessor or Lessee (250 hours at \$150 per hour for a total of \$37,500).
- 2) Contract and Vendor Management (160 hours at \$150 per hour for a total of \$24,000).
- 3) Human Resources (160 hours at \$150 per hour for a total of \$24,000).
- 4) Any expanded testing procedures based on initial observations and specific risk identification during internal audits. (40 hours @\$150 per hour totals \$6,000 per audit).

The total amount payable to the Contractor under this Agreement, including gross receipts tax and expenses, shall not exceed two hundred thousand dollars (\$200,000).

This amount is a maximum and not a guarantee that the work assigned to be performed by Contractor under this Agreement shall equal the amount stated herein. The parties do not intend for the Contractor to continue to provide services without compensation when the total compensation amount is reached. Contractor is responsible for notifying the City when the services provided under this Agreement reach the total compensation amount. In no event will the Contractor be paid for services provided in excess of the total compensation amount without this Agreement being amended in writing prior to those services in excess of the total compensation amount being provided.

3. TERM:

Article 3 of the Agreement is hereby deleted in its entirety and substitute the following Article 3 in its place:

This Agreement shall be effective July 1, 2020 and shall terminate on June 30, 2023 unless terminated pursuant to paragraph 4 (Termination), or paragraph 5 (Appropriations). In accordance with Section 13-1-150 NMSA 1978, no contract term for a professional services contract, including extensions and renewals, shall exceed four years, except as set forth in Section 13-1-150 NMSA 1978.

AGREEMENT IN FULL FORCE.

Except as specifically provided in this Amendment, the Agreement remains and shall remain in full force and effect, in accordance with its terms.

This space left blank intentionally.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 1 (ONE) to the Agreement as of the date set forth above.

CITY OF SANTA FE:

Jarel LaPan Hill

Jarel LaPan Hill (Nov 10, 2020 16:41 MST)

JAREL LAPAN HILL, CITY MANAGER

DATE: Nov 10, 2020

CONTRACTOR: REDW LLC

Jessica Bundy

Contractor Signature

Jessica Bundy

Principal

PRINT NAME and TITLE

DATE: Oct 1, 2020

CRS# _____

Registration # **19-00128440**

ATTEST:

Yolanda Y. Vigil

YOLANDA Y. VIGIL, CITY CLERK

XIV
XIV

CITY ATTORNEY'S OFFICE:

Marcos Martinez

Marcos Martinez (Sep 30, 2020 13:02 MDT)

SENIOR ASSISTANT CITY ATTORNEY

APPROVED:

Mary McCoy

MARY MCCOY, FINANCE DIRECTOR

Org. Name/Org.# _____

CITY OF SANTA FE

PROFESSIONAL SERVICES CONTRACT

THIS AGREEMENT is made and entered into by and between the City of Santa Fe, New Mexico, hereinafter referred to as the "City," and REDW LLC, hereinafter referred to as the "Contractor," and is effective as of the date set forth below upon which it is executed by the Parties.

IT IS AGREED BETWEEN THE PARTIES:

1. Scope of Work.

A. The Contractor shall perform the following work:

1) Examine internal controls under Institute of Internal Auditors (IIA) Standards for the following areas:

a. Leases for the City of Santa Fe, either as a Lessor or Lessee. Test for existence, valuation, compliance, accuracy and completeness, internal controls overseeing Leases, who created the lease, who is collecting the rent, who is submitting expenses for reimbursement, who is using the leased property, who is responsible for improvements and repairs and maintenance, are these being performed, who is performing the work, who is paying for the work performed, is the lease being performed and complied to as written.

b. Contract and Vendor Management. Test contracts and vendors for existence, valuation, accuracy, compliance and completeness, internal controls overseeing contract and vendor management, contract terms, services rendered, payments made in relation to services provided, who create a contract and their relation to the contractor. Review a sample of high-risk contracts citywide to determine if contract work is performed according to contract terms. For examples, test work may focus on reviewing to see if work is verified complete before invoices are paid.

c. Human Resources— Review of HR controls, focusing on the City's hiring and onboarding policies and practices.

d. Other Internal Audits to be performed in FY20 as deemed necessary.

2) The internal auditor will adhere to the Institute of Internal Auditors' guidance including the International Standards for the Professional Practice of Internal Auditing and Code of Ethics. The Institute of Internal Auditors' Practice Advisories, Practice Guides, and Position Papers will also be adhered to as guidance, as well as, City of Santa Fe relevant policies. The Internal Audit product shall adhere to IIA's five audit scope standards listed below which outline the internal auditor's responsibilities.

- 3) Review the reliability and integrity of operating and financial information and how it is identified, measured, classified and reported.
- 4) Determine if the systems designed to comply with these policies, plans, procedures, taxes and regulations are being followed.
- 5) Review how assets are safeguarded and verify their existence.
- 6) Examine City resources to determine how effectively and efficiently they are used.
- 7) Review operations and programs to determine if they are being carried out as planned and if they are meeting their objectives.
- 8) The Contractor will provide in-person reports and information directly to the Audit Committee on a quarterly basis. Such information and reports will include, but are not limited to, the following:

- a. Progress reports of Internal Audits completed and in progress, as compared to the plan (including budgeted hours).

- b. At the completion of any Internal Audit, a written report, reflecting all results of agreed-upon procedures. The report should include an overall summary with a background and scope statement, and the results of the Internal Audit, reflecting each detailed observation or finding and recommendations. The contractor will meet with the City to review its findings, conclusions and recommendations. The City will provide written responses which the contractor shall incorporate into the final Internal Audit report. Each Internal Audit report shall include all instances of non-compliance with policies, procedures, contract terms, etc. Report preparation, editing and printing shall be the responsibility of the contractor.

- c. The Contractor will be required to bring to the attention of the City, immediately upon discovery, any instances of material misstatement, internal control weaknesses or suspected fraud, irregularities, illegal acts, collusion, manipulation or kickbacks.

2. Compensation.

A. The City shall pay to the Contractor in full payment for services satisfactorily performed at the rates listed below, and compensation not to exceed one hundred and three thousand dollars (\$103,000), excluding gross receipts tax:

- 1) Leases for the City, either as Lessor or Lessee (250 hours at \$150 per hour for a total of \$37,500).
- 2) Contract and Vendor Management (160 hours at \$150 per hour for a total of \$24,000).
- 3) Human Resources (160 hours at \$150 per hour for a total of \$24,000).
- 4) Any expanded testing procedures based on initial observations and specific risk identification during internal audits. (40 hours @\$150 per hour totals \$6,000 per audit).

The New Mexico gross receipts tax levied on the amounts payable under this Agreement shall not exceed (\$8,732.81) shall be paid by the City to the Contractor. The total amount payable to the Contractor under this Agreement, including gross receipts tax and expenses, shall not exceed (\$112,232.81).

This amount is a maximum and not a guarantee that the work assigned to be performed by Contractor under this Agreement shall equal the amount stated herein. The parties do not intend for the Contractor to continue to provide services without compensation when the total compensation amount is reached. Contractor is responsible for notifying the City when the services provided under this Agreement reach the total compensation amount. In no event will the Contractor be paid for services provided in excess of the total compensation amount without this Agreement being amended in writing prior to those services in excess of the total compensation amount being provided.

B. Payment is subject to availability of funds pursuant to the Appropriations Paragraph set forth below and to any negotiations between the parties from year to year pursuant to Paragraph 1, Scope of Work, and to approval by the City. All invoices MUST BE received by the City no later than thirty (30) days after the termination of the Fiscal Year in which the services were delivered. Invoices received after such date WILL NOT BE PAID.

C. Contractor must submit a detailed statement accounting for all services performed and expenses incurred. If the City finds that the services are not acceptable, within thirty days after the date of receipt of written notice from the Contractor that payment is requested, it shall provide the Contractor a letter of exception explaining the defect or objection to the services, and outlining steps the Contractor may take to provide remedial action. Upon certification by the City that the services have been received and accepted, payment shall be tendered to the Contractor within thirty days after the date of acceptance. If payment is made by mail, the payment shall be deemed tendered on the date it is postmarked. However, the City shall not incur late charges, interest, or penalties for failure to make payment within the time specified herein.

3. **Term.**

THIS AGREEMENT SHALL NOT BECOME EFFECTIVE UNTIL APPROVED BY THE DFA. This Agreement shall terminate on June 30, 2020 unless terminated pursuant to paragraph 4 (Termination), or paragraph 5 (Appropriations). In accordance with Section 13-1-150 NMSA 1978, no contract term for a professional services contract, including extensions and renewals, shall exceed four years, except as set forth in Section 13-1-150 NMSA 1978.

4. **Termination.**

A. **Termination.** This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination. Except as otherwise allowed or provided under this Agreement, the City's sole liability upon such termination shall be to pay for acceptable work performed prior to the Contractor's receipt of the notice of termination, if the City is the terminating party, or the Contractor's sending of the notice of termination, if the Contractor is the terminating party; **provided, however,** that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Contractor shall

submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Contractor if the Contractor becomes unable to perform the services contracted for, as determined by the City or if, during the term of this Agreement, the Contractor or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of state funds or due to the Appropriations paragraph herein. **THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE City's OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE CONTRACTOR'S DEFAULT/BREACH OF THIS AGREEMENT.**

B Termination Management. Immediately upon receipt by either the City or the Contractor of notice of termination of this Agreement, the Contractor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the City; 2) comply with all directives issued by the City in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the City shall direct for the protection, preservation, retention or transfer of all property titled to the City and records generated under this Agreement. Any non-expendable personal property or equipment provided to or purchased by the Contractor with contract funds shall become property of the City upon termination and shall be submitted to the City as soon as practicable.

5. Appropriations.

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, this Agreement shall terminate immediately upon written notice being given by the City to the Contractor. The City's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. If the City proposes an amendment to the Agreement to unilaterally reduce funding, the Contractor shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

6. Status of Contractor.

The Contractor and its agents and employees are independent contractors performing professional services for the City and are not employees of the State of New Mexico. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of state vehicles, or any other benefits afforded to employees of the State of New Mexico as a result of this Agreement. The Contractor acknowledges that all sums received hereunder are reportable by the Contractor for tax purposes, including without limitation, self-employment and business income tax. The Contractor agrees not to purport to bind the State of New Mexico unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

7. Assignment.

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the City.

8. Subcontracting.

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the City. No such subcontract shall relieve

the primary Contractor from its obligations and liabilities under this Agreement, nor shall any subcontract obligate direct payment from the City.

9. **Release.**

Final payment of the amounts due under this Agreement shall operate as a release of the City, its officers and employees, and the State of New Mexico from all liabilities, claims and obligations whatsoever arising from or under this Agreement.

10. **Confidentiality.**

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the City.

11. **Product of Service – Copyright.**

All materials developed or acquired by the Contractor under this Agreement shall become the property of the City and shall be delivered to the City no later than the termination date of this Agreement. Nothing developed or produced, in whole or in part, by the Contractor under this Agreement shall be the subject of an application for copyright or other claim of ownership by or on behalf of the Contractor.

12. **Conflict of Interest; Governmental Conduct Act.**

A. The Contractor represents and warrants that it presently has no interest and, during the term of this Agreement, shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement.

B. The Contractor further represents and warrants that it has complied with, and, during the term of this Agreement, will continue to comply with, and that this Agreement complies with all applicable provisions of the Governmental Conduct Act, Chapter 10, Article 16 NMSA 1978.

C. Contractor's representations and warranties in Paragraphs A and B of this Article 12 are material representations of fact upon which the City relied when this Agreement was entered into by the parties. Contractor shall provide immediate written notice to the City if, at any time during the term of this Agreement, Contractor learns that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances. If it is later determined that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances, in addition to other remedies available to the City and notwithstanding anything in the Agreement to the contrary, the City may immediately terminate the Agreement.

D. All terms defined in the Governmental Conduct Act have the same meaning in this section.

13. **Amendment.**

A. This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto and all other required signatories.

B. If the City proposes an amendment to the Agreement to unilaterally reduce funding due to budget or other considerations, the Contractor shall, within thirty (30) days of receipt of the proposed Amendment, have the option to terminate the Agreement, pursuant to the termination provisions as set forth in Article 4 herein, or to agree to the reduced funding.

14. **Merger.**

This Agreement incorporates all the Agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, Agreements and understandings have been merged into this written Agreement. No prior Agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

15. **Penalties for violation of law.**

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

16. **Equal Opportunity Compliance.**

The Contractor agrees to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Contractor assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

17. **Applicable Law.**

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with Section 38-3-1 (G) NMSA 1978. By execution of this Agreement, Contractor acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement.

18. **Workers Compensation.**

The Contractor agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the Contractor fails to comply with the Workers Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the City.

19. **Professional Liability Insurance.** Contractor shall maintain professional liability insurance throughout the term of this Agreement providing a minimum coverage in the amount required under the New Mexico Tort Claims Act. The Contractor shall furnish the City with proof of insurance of Contractor's compliance with the provisions of this section as a condition prior to performing services under this Agreement.

20. **Records and Financial Audit.**

The Contractor shall maintain detailed time and expenditure records that indicate the date; time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by the City. The City shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the City to recover excessive or illegal payments

21. **Indemnification.**

The Contractor shall defend, indemnify and hold harmless the City and the State of New Mexico from all actions, proceeding, claims, demands, costs, damages, attorneys' fees and all other liabilities and expenses of any kind from any source which may arise out of the performance of this Agreement, caused by the negligent act or failure to act of the Contractor, its officers, employees, servants, subcontractors or agents, or if caused by the actions of any client of the Contractor resulting in injury or damage to persons or property during the time when the Contractor or any officer, agent, employee, servant or subcontractor thereof has or is performing services pursuant to this Agreement. In the event that any action, suit or proceeding related to the services performed by the Contractor or any officer, agent, employee, servant or subcontractor under this Agreement is brought against the Contractor, the Contractor shall, as soon as practicable but no later than two (2) days after it receives notice thereof, notify the legal counsel of the City and the Risk Management Division of the New Mexico General Services Department by certified mail.

22. **New Mexico Tort Claims Act**

Any liability incurred by the City of Santa Fe in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act.

23. **Invalid Term or Condition.**

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

24. **Enforcement of Agreement.**

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless

express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

25. Notices.

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To the City:

City Attorney, City of Santa Fe, PO Box 909, Santa Fe, NM 87504-0909

To the Contractor:

Jessica Bundy, REDW, INC., 7425 Jefferson St NE, Albuquerque, NM 87109

26. Authority.

If Contractor is other than a natural person, the individual(s) signing this Agreement on behalf of Contractor represents and warrants that he or she has the power and authority to bind Contractor, and that no further action, resolution, or approval from Contractor is necessary to enter into a binding contract.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date of the signature by the required approval authorities below.

CITY OF SANTA FE:


ALAN WEBBER, MAYOR

DATE: 11/19/2019

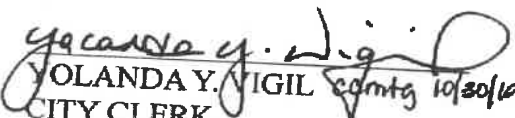
CONTRACTOR:
REDW, INC.

 Principal
NAME AND TITLE

DATE: 11/19/19
CRS# _____

Registration # 19-00128440

ATTEST:


YOLANDA Y. VIGIL
CITY CLERK

APPROVED AS TO FORM:

 9/13/19
ERIN K. McSHERRY, CITY ATTORNEY

APPROVED:

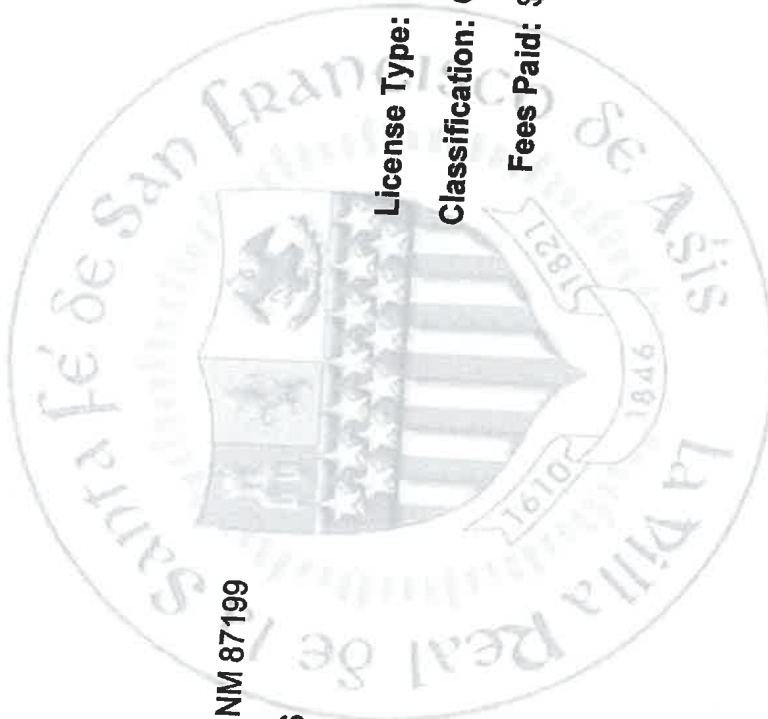

MARY McCOY, FINANCE DIRECTOR

1002650.510330
Business Unit Line Item



City of Santa Fe
Treasury Department
200 Lincoln Ave.
Santa Fe, New Mexico 87504-0909
505-955-6551

BUSINESS REGISTRATION



Business Name: REDW LLC
DBA: REDW LLC

Business Location: PO BOX 93656
ALBUQUERQUE, NM 87199

Owner: SANDRA ABALOS

License Number: 227248

Issued Date: October 06, 2020

Expiration Date: October 06, 2021

License Type: Business License - Renewable

Classification: Out of Jurisdiction Business License

Fees Paid: \$10.00

REDW LLC
PO BOX 93656
ALBUQUERQUE, NM 87199

THIS IS NOT A CONSTRUCTION PERMIT OR SIGN PERMIT.
APPROPRIATE PERMITS MUST BE OBTAINED FROM THE CITY
OF SANTA FE BUILDING PERMIT DIVISION PRIOR TO
COMMENCEMENT OF ANY CONSTRUCTION OR THE
INSTALLATION OF ANY EXTERIOR SIGN.

THIS REGISTRATION/LICENSE IS NOT TRANSFERABLE TO
OTHER BUSINESSES OR PREMISES.

TO BE POSTED IN A CONSPICUOUS PLACE












CM FINANCE AMENDMENT 1 TO REDW

Final Audit Report

2020-11-11

Created:	2020-11-10
By:	YODEL CATANACH (yocatanach@ci.santa-fe.nm.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAggQC2EZva05kSxQYwFhE0E8hZ_cas9Q-

"CM FINANCE AMENDMENT 1 TO REDW" History

-  Document created by YODEL CATANACH (yocatanach@ci.santa-fe.nm.us)
2020-11-10 - 4:18:52 PM GMT- IP address: 63.232.20.2
-  Document emailed to Alexis Lotero (aclotero@santafenm.gov) for signature
2020-11-10 - 4:25:42 PM GMT
-  Email viewed by Alexis Lotero (aclotero@santafenm.gov)
2020-11-10 - 10:20:19 PM GMT- IP address: 104.47.65.254
-  Document e-signed by Alexis Lotero (aclotero@santafenm.gov)
Signature Date: 2020-11-10 - 10:21:32 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Document emailed to Fran Dunaway (fadunaway@santafenm.gov) for signature
2020-11-10 - 10:21:36 PM GMT
-  Email viewed by Fran Dunaway (fadunaway@santafenm.gov)
2020-11-10 - 11:02:33 PM GMT- IP address: 104.47.64.254
-  Document e-signed by Fran Dunaway (fadunaway@santafenm.gov)
Signature Date: 2020-11-10 - 11:05:35 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Document emailed to Mary McCoy (mtmccoy@santafenm.gov) for signature
2020-11-10 - 11:05:38 PM GMT
-  Email viewed by Mary McCoy (mtmccoy@santafenm.gov)
2020-11-10 - 11:05:53 PM GMT- IP address: 104.47.64.254
-  Document e-signed by Mary McCoy (mtmccoy@santafenm.gov)
Signature Date: 2020-11-10 - 11:06:19 PM GMT - Time Source: server- IP address: 63.232.20.2
-  Document emailed to Xavier Vigil (xivigil@santafenm.gov) for signature
2020-11-10 - 11:06:22 PM GMT



POWERED BY
Adobe Sign

 Email viewed by Xavier Vigil (xivigil@santafenm.gov)

2020-11-10 - 11:06:42 PM GMT- IP address: 104.47.64.254

 Document e-signed by Xavier Vigil (xivigil@santafenm.gov)

Signature Date: 2020-11-10 - 11:10:59 PM GMT - Time Source: server- IP address: 63.232.20.2

 Document emailed to Jarel LaPan Hill (jlapanhill@santafenm.gov) for signature

2020-11-10 - 11:11:03 PM GMT

 Email viewed by Jarel LaPan Hill (jlapanhill@santafenm.gov)

2020-11-10 - 11:41:39 PM GMT- IP address: 104.47.65.254

 Document e-signed by Jarel LaPan Hill (jlapanhill@santafenm.gov)

Signature Date: 2020-11-10 - 11:41:56 PM GMT - Time Source: server- IP address: 63.232.20.2

 Document emailed to Yolanda Vigil (yyvigil@santafenm.gov) for signature

2020-11-10 - 11:41:59 PM GMT

 Email viewed by Yolanda Vigil (yyvigil@santafenm.gov)

2020-11-11 - 2:52:59 AM GMT- IP address: 104.47.65.254

 Document e-signed by Yolanda Vigil (yyvigil@santafenm.gov)

Signature Date: 2020-11-11 - 2:54:19 AM GMT - Time Source: server- IP address: 63.232.20.2

 Agreement completed.

2020-11-11 - 2:54:19 AM GMT



POWERED BY
Adobe Sign

Signature: Xavier Vigil
Xavier Vigil (Nov 16, 2020 16:10 MST)

Email: xivigil@santafenm.gov



City of Santa Fe

Real Estate Summary of Contracts, Agreements, Amendments & Leases

Section to be completed by department

1. Munis Contract # 3201160

Contractor: REDW LLC

Description: REDW will perform Internal Audit Services for the City of Santa Fe in FY21.

Contract Agreement Lease / Rent Amendment

Term Start Date: _____ Term End Date: _____

Approved by Council Date: _____

Contract / Lease:

Amendment # 1 to the Original Contract / Lease # 3201160

Increase/(Decrease) Amount \$ _____

Extend Termination Date to: _____

Approved by Council Date: _____

Amendment is for:

2. **HISTORY of Contract, Amendments & Lease / Rent - Please Elaborate** (option: attach spreadsheet if multiple amendments)

3. Procurement History: RFP #20/04/P- Internal Audit Services

Frank D'Amico (Nov 11, 2020 16:05 MST)

Purchasing Officer Review:

Nov 10, 2020

Date:

Comment & Exceptions: Amendment

4. Funding Source: Internal Audit Budget

Alexis Lotero (Nov 15, 2020 14:21 MST)

Budget Officer Approval:

Org / Object: 1002650.510330

Nov 10, 2020

Date:

Comment & Exceptions: _____

Staff Contact who completed this form: Carolynn Roibal Phone # 505-955-6531

Email: clroibal@santafenm.gov

To be recorded by City Clerk:

Clerk # _____

Date of Execution: _____



CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: REDW LLC

Procurement Title: RFP #20/04/P- Internal Audit Services

Procurement Method: State Price Agreement Cooperative Sole Source Other

Exempt Request For Proposal (RFP) Invitation To Bid (ITB) Contract under 60K Contract over 60K

Department Requesting Finance Department Staff Name Mary McCoy

Procurement Requirements:

A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees.

REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING*

YES N/A

- Approved Procurement Checklist (by Purchasing)
- Memo addressed to City Manager (under 60K) Committees/City Council (over 60K)
- State Price Agreement
- RFP
- Evaluation Committee Report
- ITB
- Bib Tab
- Quotes (3 valid current quotes)
- Cooperative Agreement
- Sole Source Request and Determination Form
- Contractors Exempt Letter
- Purchasing Officers approval for exempt procurement
- BAR
- FIR
- Executed Contract, Agreement or Amendment
- Current Business Registration and CRS numbers on contract or agreement
- Summary of Contracts and Agreements form
- Certificate of Insurance
- All documentation presented to Committees
- Other:

Carolynn Roibal Administrative Manager 09/30/20
Department Rep Printed Name (attesting that all information included) Title Date

Jean Dimery 11/12
File Path: \\cityofsf\proc\2020\1505\MAT1
Purchasing Officer (attesting that all information is reviewed) Title Date

Include all other substantive documents and records of communication that pertain to the procurement and contract.

ACTION SHEET
/ITEM FROM FINANCE COMMITTEE MEETING OF 08/02/21
FOR CITY COUNCIL MEETING OF 08/11/21

Request for Approval of Amendment No. 2 to Professional Services Agreement in the Amount of \$150,000.00 to Provide Services to Examine Internal Controls; REDW LLC.; (Alexis Lotero, Assistant Finance Director, aclotero@santafenm.gov, 955.6137)

Committee	Review:
Finance Committee:	8/2/2021
Quality of Life Committee:	8/4/2021
Governing Body: 8/11/2021	

FINANCE COMMITTEE ACTION:

Approved on Consent

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR ABEYTA	X		
COUNCILOR CASSUTT	X		
COUNCILOR LINDELL	X		
COUNCILOR ROMERO-WIRTH	X		
CHAIRPERSON VILLARREAL	X		

01/13/21