



AGENDA

REGULAR MEETING OF
THE VETERAN'S ADVISORY
BOARD
JULY 27, 2021 5:00 PM
ATTEND VIRTUALLY

SPECIAL PROCEDURES FOR VETERANS ADVISORY BOARD MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, and the need to incorporate technology and practices to re-institute in-person meetings consistent with the limitations established by the Order, the Veterans Advisory Board meeting will be conducted virtually.

Viewing: Members of the public may join the Zoom meeting by internet or phone, as follows:

Internet: To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenm-gov.zoom.us/j/93483057213?pwd=NHV0WlFpbjFHSgttK2tGVERTWWhGZz09>

Passcode: 141109

Attendees should use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

Phone: To join the Zoom meeting using a phone, use the following phone numbers and Webinar ID: **US: 1 (346) 248-7799 -**

Meeting ID: 934 8305 7213

Passcode: 582451

Phone attendees should press *9 to use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**



AGENDA

REGULAR MEETING OF
THE VETERAN'S ADVISORY
BOARD
JULY 27, 2021 5:00 PM
ATTEND VIRTUALLY

- a. Approval of April 29, 2021 Meeting Minutes
 - b. Approval of March 23, 2021 Meeting Minutes
 - c. Approval of June 16, 2021 Meeting Minutes
5. **PUBLIC COMMENT**
6. **NEW BUSINESS**
- a. Request approval of the City created Veteran's Advisory Board to enter into a formal partnership via an MOA with Santa Fe Community College Foundation to provide up to \$18,000 a year to support scholarships to enrolled full time and part time veterans and their family members (Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov, 505-955-6678)
 - b. Approval of FY22 Veterans Advisory Board Meeting Calendar
 - c. Discussion of FY22 Veterans Day Event
 - d. Discussion of a Contract Amendment No. 2 to Contract # 21-0215 to Increase funds to support Veteran Navigation within the City of Santa Fe
 - e. Recommendation for the appointment of Chair and process of election of the Vice Chair (per Resolution 2015-18)
7. **OLD BUSINESS**
8. **MATTERS FROM THE COMMITTEE**
9. **MATTERS FROM STAFF**
10. **NEXT MEETING: No Meeting Scheduled**
11. **ADJOURN**



City of Santa Fe

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Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.



MINUTES

REGULAR MEETING OF
THE VETERAN'S ADVISORY
BOARD
APRIL 29, 2021 5:00 PM
VIRTUAL MEETING

1. **CALL TO ORDER**

Meeting called to order at 5:11 pm

2. **ROLL CALL**

Members Present:

Chair Chris Calvert
Member Richard Christensen
Member Ken Dettelbach
Member Sigrid Mabel
Member Dorothy Seaton
Member Anna M. Vigil
Member James Williams

Members Excused:

Member Kenny Keelin
Member John Palomino

Others Attending:

Julie Sanchez, Attendee

Also attending Kelly Smith and Krystal Patton.

3. **APPROVAL OF AGENDA**

- a. Approve 4/29/2021 meeting agenda.

MOTION: Chair Calvert moved, seconded by Member Christensen, to approve the agenda as amended. Amend agenda to move item 7 to item 5, move 5(D) ahead of 5(A).

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Calvert, Member Christensen, Member Dettelbach, Member Mabel, Member Seaton, Member Williams

Against: None



MINUTES

REGULAR MEETING OF
THE VETERAN'S ADVISORY
BOARD
APRIL 29, 2021 5:00 PM
VIRTUAL MEETING

Abstain: None

MOTION: Chair Calvert moved, seconded by Member Christensen, to approve the as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Calvert, Member Christensen, Member Dettelbach, Member Mabel, Member Seaton, Member Vigil, Member Williams

Against: None

Abstain: None

4. APPROVAL OF MINUTES

Postpone approval of minutes to a later meeting.

5. NEW BUSINESS

- a. Discussion and Vote: Veterans Advisory Board Budget (Julie Sanchez, YFS Division Director, jjsanchez@santafenm.gov (505) 955-6678)

MOTION: Chair Calvert moved, seconded by Member Williams, to approve the allocation of \$72,000 for a 4 year period to Santa Fe Community College Foundation.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Calvert, Member Christensen, Member Dettelbach, Member Mabel, Member Seaton, Member Vigil, Member Williams

Against: None

Abstain: None



MINUTES

REGULAR MEETING OF
THE VETERAN'S ADVISORY
BOARD
APRIL 29, 2021 5:00 PM
VIRTUAL MEETING

b. Review: Board Term Limits (Julie Sanchez, YFS Division Director, jjsanchez@santafenm.gov (505) 955-6678)

c. Review: Veteran Support Fund Process and Subcommittee (Julie Sanchez, YFS Division Director, jjsanchez@santafenm.gov (505) 955-6678)

Subcommittee formed: Richard Christensen, Anna Vigil, James Williams with Dorothy Seaton as an alternate.

d. Request for Approval of Memorandum of Agreement for Scholarships to Veterans and their Dependents in the total amount of \$72,000.00; Santa Fe Community College Foundation (SFCCF) (Julie Sanchez, YFS Division Director, jjsanchez@santafenm.gov (505) 955-6678)

MOTION: Member Seaton moved, seconded by Member Vigil, to approve the memorandum of agreement (MOA) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Calvert, Member Christensen, Member Dettelbach, Member Mabel, Member Seaton, Member Vigil, Member Williams

Against: None

Abstain: None

6. OLD BUSINESS

7. PRESENTATIONS

a. Santa Fe Community College Foundation (Kelly Smith)

Ms. Smith and Ms. Patton reported on the Veteran's Scholarship Fund. Ken Dettelbach and James Williams will develop and execute a marketing plan and outreach efforts with the SFCC Foundation.

8. MATTERS FROM THE COMMITTEE



MINUTES

REGULAR MEETING OF
THE VETERAN'S ADVISORY
BOARD
APRIL 29, 2021 5:00 PM
VIRTUAL MEETING

May 4th second meeting of Veteran Court initiative. Dorothy Seaton is attending and will report to VAB.

9. **MATTERS FROM STAFF**

10. **NEXT MEETING: June 16 2021**

11. **ADJOURN**

Meeting adjourned at 7:04 PM

Liaison

Chair



MINUTES

REGULAR MEETING OF
THE VETERAN'S ADVISORY
BOARD
MARCH 23, 2021 5:00 PM
VIRTUAL MEETING

1. **CALL TO ORDER**

Meeting was called to order at 5:05PM

2. **ROLL CALL**

Members Present:

Chair Chris Calvert
Member Richard Christensen
Member Ken Dettelbach
Member Sigrid Mabel
Member John Palomino
Member Dorothy Seaton
Member James Williams

Members Excused:

Member Kenny Keelin
Member Anna M. Vigil

Others Attending:

Julie Sanchez, Clerk
Elizabeth Martin, Attendee

3. **APPROVAL OF AGENDA**

MOTION: Member Dettelbach moved, seconded by Member Mabel, to approved as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Calvert, Member Christensen, Member Dettelbach, Member Mabel, Member Palomino, Member Seaton, Member Williams

Against: None



MINUTES

REGULAR MEETING OF
THE VETERAN'S ADVISORY
BOARD
MARCH 23, 2021 5:00 PM
VIRTUAL MEETING

Abstain: None

4. APPROVAL OF MINUTES

a. February 19, 2020

MOTION: Member Seaton moved, seconded by Chair Calvert, to approve the as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Chair Calvert, Member Christensen, Member Dettelbach, Member Mabel, Member Palomino, Member Seaton, Member Williams

Against: None

Abstain: None

5. PUBLIC COMMENT

No public comment at this time.

6. NEW BUSINESS

a. Discussion and Vote: Direction of the Veterans Advisory Board

MOTION: moved, seconded by , to motion denied to dissolve the board as presented.

VOTE: The motion was denied on the following Roll Call vote:

For: Chair Calvert

Against: Member Christensen, Member Mabel, Member Palomino, Member Seaton, Member Williams

Abstain: Member Dettelbach



MINUTES

REGULAR MEETING OF
THE VETERAN'S ADVISORY
BOARD
MARCH 23, 2021 5:00 PM
VIRTUAL MEETING

- b. Discussion and Vote: Veterans Advisory Board Budget

MOTION: Member Mabel moved, seconded by Member Palomino, to approve the FY22 budget as presented.

VOTE: The motion was on the following Roll Call vote:

For: Chair Calvert, Member Christensen, Member Dettelbach, Member Mabel, Member Palomino, Member Seaton, Member Williams

Against: None

Abstain: None

- c. Request for Approval of a Contract Amendment for Extend Services for an additional two (2) years, in the total amount of \$60,000.00; Santa Fe Veterans Alliance (Julie Sanchez, YFS Division Director, jjsanchez@santafenm.gov)

MOTION: Member Mabel moved, seconded by Member Seaton, to approve the contract amendment as presented.

VOTE: The motion was on the following Roll Call vote:

For: Chair Calvert, Member Christensen, Member Dettelbach, Member Mabel, Member Palomino, Member Seaton, Member Williams

Against: None

Abstain: None

- d. Request for Approval of a Memorandum of Agreement for Scholarships to Veterans and their Dependents, in the total amount of \$72,000.00; Santa Fe Community College Foundation (SFCCF) (Julie Sanchez, YFS Division Director, jjsanchez@santafenm.gov)



MINUTES

REGULAR MEETING OF
THE VETERAN'S ADVISORY
BOARD
MARCH 23, 2021 5:00 PM
VIRTUAL MEETING

MOTION: moved, seconded by , to postpone the memorandum of understanding (MOU) until further review and presentation from SFFCF.

VOTE: The motion was on the following Roll Call vote:

For: Chair Calvert, Member Christensen, Member Dettelbach, Member Mabel, Member Palomino, Member Seaton, Member Williams

Against: None

Abstain: None

- e. Request for Approval of a Memorandum of Agreement for Fundraising and Veteran Support Services with the Santa Fe Veterans Alliance]; Santa Fe Veterans Alliance (Julie Sanchez, YFS Division Director, [jjsanchez@santafenm.gov](mailto:jsanchez@santafenm.gov))

MOTION: moved, seconded by , to approve the memorandum of understanding (MOU) as amended.

VOTE: The motion was on the following Roll Call vote:

For: Chair Calvert, Member Christensen, Member Dettelbach, Member Mabel, Member Palomino, Member Seaton, Member Williams

Against: None

Abstain: None

7. OLD BUSINESS

No old business was discussed.

8. PRESENTATIONS



MINUTES

REGULAR MEETING OF
THE VETERAN'S ADVISORY
BOARD
MARCH 23, 2021 5:00 PM
VIRTUAL MEETING

- a. Santa Fe Veterans Alliance (Elizabeth Martin, Veterans Navigator)

The Board members received a presentation from the Santa Fe Veterans Navigator on the services they are giving the community, issues they are seeing and collaborating with other organizations.

9. **MATTERS FROM THE COMMITTEE**

The board requests further discussion on supporting future events and other veteran recognition.

10. **MATTERS FROM STAFF**

Staff gave an update on the COVID-19 CARES Act funding and the City's response to the pandemic.

11. **NEXT MEETING: April 29 2021**

12. **ADJOURN**

Meeting adjourned at 7:37PM.

Liaison

Chair



MINUTES

REGULAR MEETING OF
THE VETERAN'S ADVISORY
BOARD
JUNE 16, 2021 5:00 PM
VIRTUAL MEETING

1. **CALL TO ORDER**

No quorum for 06/16 meeting – will reschedule to July.

2. **ROLL CALL**

Members Present:

Member Richard Christensen
Member Dorothy Seaton

Members Excused:

Chair Chris Calvert
Member Ken Dettelbach
Member Kenny Keelin
Member Sigrid Mabel
Member John Palomino
Member Anna M. Vigil
Member James Williams

Others Attending:

Julie Sanchez, Clerk

3. **APPROVAL OF AGENDA**

No quorum – agenda for discussion only.

4. **APPROVAL OF MINUTES**

- a. April 29, 2021 meeting minutes are pending

5. **PUBLIC COMMENT**

6. **NEW BUSINESS**

- a. Request approval of the City created Veteran's Advisory Board to enter into a formal partnership via an MOA with Santa Fe Community College Foundation to provide up to \$18,000 a year to support scholarships to enrolled full time and part time veterans and their family



MINUTES

REGULAR MEETING OF
THE VETERAN'S ADVISORY
BOARD
JUNE 16, 2021 5:00 PM
VIRTUAL MEETING

members (Julie Sanchez, Youth and Family Services Division Director, jjsanchez@santafenm.gov, 505-955-6678)

No quorum – no vote, will be moved to next meeting date.

- b. Approval of FY22 Veterans Advisory Board Meeting Calendar

No quorum – no vote, will be moved to next meeting date.

- c. Discussion of FY22 Veterans Day Event

No quorum – no vote, will be moved to next meeting date.

- d. Discussion of a Contract Amendment No. 2 to Contract # 21-0215 to Increase funds to support Veteran Navigation within the City of Santa Fe

No quorum – no vote, will be moved to next meeting date.

7. **OLD BUSINESS**

8. **MATTERS FROM THE COMMITTEE**

9. **MATTERS FROM STAFF**

10. **NEXT MEETING: No Meeting Scheduled**

11. **ADJOURN**

No Quorum – Meeting ended at 5:15pm

Liaison

Chair

MOU with SFCC Foundation
July 1, 2021 to June 30, 2025
4 years at up to \$18,000 per year, total up to \$72,000

THIS MEMORANDUM OF UNDERSTANDING is entered into on this 1st day of July, 2021, by and between Santa Fe Community College Foundation (SFCCF) and the CITY OF SANTA FE, a municipal corporation ("CITY").

RECITALS: On June 16, 2021, the City of Santa Fe Veterans Advisory Board (VAB) met and discussed redrafting the MOU with SFCC to clarify the agreement in effect since June 2016 to fund a 1:1 match between the SFCCF and the VAB in the amount of \$18,000 (\$10,000 for Veterans and \$8,000 for veterans' spouses, children and grandchildren). The VAB made a recommendation and unanimously voted to allocate \$18,000 per each fiscal year 2021 thru 2025, to be equally matched dollar for dollar through the SFCCF. In **XXXdate** of 2021, the City council unanimously voted to approve this transaction.

WITNESSETH:

The City and SFCCF desire to formalize

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES:

1. PURPOSE.

A. To provide scholarship money in the amount of eighteen thousand dollars (\$18,000) annually for veterans and their **spouses, children and grandchildren** to be administered through the SFCCF.

B. SFCCF shall be responsible for oversight and disbursement of funds. **Marketing, outreach, advertising, and communication with the veterans' community shall be the responsibility of SFCCF. Every effort will be made to utilize the full amount of scholarship money allocated. Members of the SFVAB may collaborate with the Foundation and assist in the marketing effort.**

C. Scholarship criteria for full time and part time students (*minimum of 12 credit hours qualifies for full-time scholarship award of \$2,000; minimum of 6 credit hours qualifies for part-time scholarship award of \$1,000*):

- a. Veteran or family member, to include spouse, child, grandchild
- b. New Mexico resident
- c. Continuing students - cumulative GPA of 2.50 or higher; new students – waived GPA criteria
- d. Declared an eligible major
- e. May not be receiving other Veteran's education benefits or education benefits for Veterans' dependents (VA education benefits)
- f. Applied for any applicable "Credit for Prior Learning" <https://www.sfcc.edu/get-started/apply-and-register/credit-prior-learning/> to include:
 - i. Transfer of Credit from Another Institution
 - ii. College Level Examination Program (CLEP) Test Credit
 - iii. DSST Exam Credit
 - iv. AP Test Credit
 - v. Military Training Credit

vi. Portfolios for Credit

- g. Submitted a Free Application for Federal Student Aid (FAFSA)**
- h. Submitted a current degree plan**
- i. Submitted a copy of the veteran's DD214**
- j. Submitted a 300-500 word essay describing academic goals and how the scholarship funds will be utilized.**

D. A new category of scholarship eligibility will be established in 2021 for student veterans enrolled in less than 6 credit hours per semester. This category is created for career enhancement or personal enrichment for veterans only (excluding spouses, children and grandchildren). The criteria for a current degree plan is waived and no eligible degree major need be declared or degree plan submitted. The amount of the scholarship award will be equal to ½ of the total cost of course tuition and fees. The following criteria apply:

- a. Veteran**
- b. New Mexico resident**
- c. Continuing students - cumulative GPA of 2.50 or higher; new students – waived GPA criteria**
- d. May not be receiving other Veteran's education benefits (VA education benefits)**
- e. Submitted a Free Application for Federal Student Aid (FAFSA)**
- f. Submitted a copy of the veteran's DD214**
- g. Submitted a 300-500 word essay describing academic goals and how the scholarship funds will be utilized.**

E. Full time and part time scholarship recipients must complete their program of study within a maximum number of 90 credit hours. Courses dropped during the drop/add period are excluded from calculations. Repeat courses, incompletes, audits and withdrawals, are included in the maximum number of attempted credit hours. Once a scholarship recipient reaches the maximum number of credit hours, they are no longer eligible for the VAB Scholarship. Scholarship recipients are no longer eligible once they reach the maximum number of attempted credit hours or they graduate from their program; whichever comes first.

F. Students who have unforeseen circumstances that could not reasonably have been planned for have a one-time opportunity to appeal the suspension of the VAB Scholarship. A written appeal must be submitted to the financial aid office stating the reasons for not maintaining eligibility. The appeal and all supporting documents will be reviewed by the Financial Aid Appeals Committee. The Committee will notify the student of its decision in writing. Students whose appeal is approved will have their scholarship reinstated for the upcoming term. This term will be called Probation as their continuing eligibility will be determined after their Probationary term is over.

G. Invoicing submitted by SFCCF will be tied to reporting and will be done once per semester. When SFCCF has awarded the scholarships for the semester, a Report will be prepared using the provided SFVAB reporting form and submitted to the City along with the invoice.

H. Upon submission of the SFCCF Invoice and Report, the SFVAB City staff will acknowledge receipt of the required documentation, request payment, and serve as the POC for the SFCCF.

I. SFCCF will make a presentation to the SFVAB each year during the April meeting to report on the scholarship partnership and discuss with the SFVAB any improvements needed to the process or

implementation of the SFVAB Scholarship program. The SFCC Veterans Resource Center director will also be invited to attend the April SFVAB meeting during the SFCCF presentation.

J. At the end of each fiscal year, June 30, any un-awarded and un-invoiced scholarship funds will be returned to the general funds of the SFVAB. The new allocation of \$18,000 scholarship funds will then become available for invoicing during the next fiscal year.

NOTE: Sections 2 thru 9 remain unchanged. Please refer to the 2016 MOU for that content, and please add it here, followed by applicable signature blocks.

View the SFCC website information on the VAB scholarship:

<https://www.sfcc.edu/paying-for-school/scholarships-grants/scholarships/>

ITEM # 18-0201

**CITY OF SANTA FE
AMENDMENT No. 1 TO
MEMORANDUM OF UNDERSTANDING**

AMENDMENT No. (the "Amendment") to the CITY OF SANTA FE MEMORANDUM OF UNDERSTAND, dated 25th day of May, 2016 (the "Agreement"), between the City of Santa Fe (the "City") and Santa Fe Community College Foundation (the "SFCCF"). The date of this Amendment shall be the date when it is executed by the City and the Contractor whichever occurs last.

RECITALS:

A. On August 2016, the City of Santa Fe Veterans Advisory Board (VAB) met and discussed gaps in services and potential opportunities to invest the Veterans Advisory Board Funding. It was through this discussion, the VAB found that there is a lack of funding being provided for veterans and their dependents for post-secondary education. The Vice-Chair of the VAB met with the Santa Fe Community College Foundation Director for the purpose of discussing the leveraging of funding 1:1 match between the Santa Fe Community College Foundation (SFCCF) and the VAB in the amount of \$18,000.00. The VAB make a recommendation and unanimously voted to allocate \$18,000.00 to be equally matched dollar for dollar through the Santa Fe Community Foundation. In December of 2015, the City Council unanimously voted to approve this transaction.

B. This Amendment will correct the language under Purpose, so that the amount of \$18,000 is paid annually.

C. Pursuant to Article 9 of the Agreement, and for good and valuable

consideration, the receipt and sufficiency of which are acknowledged by the parties, the City and the Contractor agree as follows:

1. PURPOSE

Article 1 of the Agreement is amended, so that Article 1 reads as follows:

A. To provide scholarship money in the amount of eighteen thousand dollars (\$18,000.00) annually for veterans and their dependents to be administered through the SFCCF.

2. AGREEMENT IN FULL FORCE.

Except as specifically provided in this Amendment, the Agreement remains and shall remain in full force and effect, in accordance with its terms.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 1 to the Memorandum of Understanding as of the dates set forth below.

CITY OF SANTA FE:

CONTRACTOR:

Santa Fe Community College
Foundation

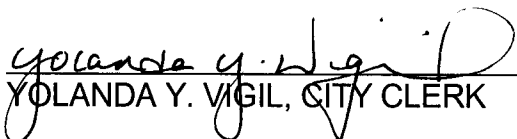

BRIAN K. SNYDER, CITY MANAGER


NAME & TITLE EXECUTIVE DIRECTOR

Date: 02/20/2018

Date: 3/2/18

ATTEST:


YOLANDA Y. VIGIL, CITY CLERK



APPROVED AS TO FORM:

MPM 2/14
KELLEY A. BRENNAN, CITY ATTORNEY

APPROVED:

Adam K. Johnson 2-23-18
ADAM K. JOHNSON, FINANCE DIRECTOR Au

22605.510400
Business Unit/Line Item

MOU with SFCC Foundation
July 1, 2021 to June 30, 2025
4 years at up to \$18,000 per year, total up to \$72,000

THIS MEMORANDUM OF UNDERSTANDING is entered into on this 1st day of July, 2021, by and between Santa Fe Community College Foundation (SFCCF) and the CITY OF SANTA FE, a municipal corporation ("CITY").

RECITALS: On June 16, 2021, the City of Santa Fe Veterans Advisory Board (VAB) met and discussed redrafting the MOU with SFCC to clarify the agreement in effect since June 2016 to fund a 1:1 match between the SFCCF and the VAB in the amount of \$18,000 (\$10,000 for Veterans and \$8,000 for veterans' spouses, children and grandchildren). The VAB made a recommendation and unanimously voted to allocate \$18,000 per each fiscal year 2021 thru 2025, to be equally matched dollar for dollar through the SFCCF. In **XXXdate** of 2021, the City council unanimously voted to approve this transaction.

WITNESSETH:

The City and SFCCF desire to formalize

NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES:

1. PURPOSE.

A. To provide scholarship money in the amount of eighteen thousand dollars (\$18,000) annually for veterans and their **spouses, children and grandchildren** to be administered through the SFCCF.

B. SFCCF shall be responsible for oversight and disbursement of funds. **Marketing, outreach, advertising, and communication with the veterans' community shall be the responsibility of SFCCF. Every effort will be made to utilize the full amount of scholarship money allocated. Members of the SFVAB may collaborate with the Foundation and assist in the marketing effort.**

C. Scholarship criteria for full time and part time students (*minimum of 12 credit hours qualifies for full-time scholarship award of \$2,000; minimum of 6 credit hours qualifies for part-time scholarship award of \$1,000*):

- a. Veteran or family member, to include spouse, child, grandchild
- b. New Mexico resident
- c. Continuing students - cumulative GPA of 2.50 or higher; new students – waived GPA criteria
- d. Declared an eligible major
- e. May not be receiving other Veteran's education benefits or education benefits for Veterans' dependents (VA education benefits)
- f. Applied for any applicable "Credit for Prior Learning" <https://www.sfcc.edu/get-started/apply-and-register/credit-prior-learning/> to include:
 - i. Transfer of Credit from Another Institution
 - ii. College Level Examination Program (CLEP) Test Credit
 - iii. DSST Exam Credit
 - iv. AP Test Credit
 - v. Military Training Credit

vi. Portfolios for Credit

- g. Submitted a Free Application for Federal Student Aid (FAFSA)**
- h. Submitted a current degree plan**
- i. Submitted a copy of the veteran's DD214**
- j. Submitted a 300-500 word essay describing academic goals and how the scholarship funds will be utilized.**

D. A new category of scholarship eligibility will be established in 2021 for student veterans enrolled in less than 6 credit hours per semester. This category is created for career enhancement or personal enrichment for veterans only (excluding spouses, children and grandchildren). The criteria for a current degree plan is waived and no eligible degree major need be declared or degree plan submitted. The amount of the scholarship award will be equal to ½ of the total cost of course tuition and fees. The following criteria apply:

- a. Veteran**
- b. New Mexico resident**
- c. Continuing students - cumulative GPA of 2.50 or higher; new students – waived GPA criteria**
- d. May not be receiving other Veteran's education benefits (VA education benefits)**
- e. Submitted a Free Application for Federal Student Aid (FAFSA)**
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- g. Submitted a 300-500 word essay describing academic goals and how the scholarship funds will be utilized.**

E. Full time and part time scholarship recipients must complete their program of study within a maximum number of 90 credit hours. Courses dropped during the drop/add period are excluded from calculations. Repeat courses, incompletes, audits and withdrawals, are included in the maximum number of attempted credit hours. Once a scholarship recipient reaches the maximum number of credit hours, they are no longer eligible for the VAB Scholarship. Scholarship recipients are no longer eligible once they reach the maximum number of attempted credit hours or they graduate from their program; whichever comes first.

F. Students who have unforeseen circumstances that could not reasonably have been planned for have a one-time opportunity to appeal the suspension of the VAB Scholarship. A written appeal must be submitted to the financial aid office stating the reasons for not maintaining eligibility. The appeal and all supporting documents will be reviewed by the Financial Aid Appeals Committee. The Committee will notify the student of its decision in writing. Students whose appeal is approved will have their scholarship reinstated for the upcoming term. This term will be called Probation as their continuing eligibility will be determined after their Probationary term is over.

G. Invoicing submitted by SFCCF will be tied to reporting and will be done once per semester. When SFCCF has awarded the scholarships for the semester, a Report will be prepared using the provided SFVAB reporting form and submitted to the City along with the invoice.

H. Upon submission of the SFCCF Invoice and Report, the SFVAB City staff will acknowledge receipt of the required documentation, request payment, and serve as the POC for the SFCCF.

I. SFCCF will make a presentation to the SFVAB each year during the April meeting to report on the scholarship partnership and discuss with the SFVAB any improvements needed to the process or

implementation of the SFVAB Scholarship program. The SFCC Veterans Resource Center director will also be invited to attend the April SFVAB meeting during the SFCCF presentation.

J. At the end of each fiscal year, June 30, any un-awarded and un-invoiced scholarship funds will be returned to the general funds of the SFVAB. The new allocation of \$18,000 scholarship funds will then become available for invoicing during the next fiscal year.

NOTE: Sections 2 thru 9 remain unchanged. Please refer to the 2016 MOU for that content, and please add it here, followed by applicable signature blocks.

View the SFCC website information on the VAB scholarship:

<https://www.sfcc.edu/paying-for-school/scholarships-grants/scholarships/>

**CITY OF SANTA FE
AMENDMENT No. 1 TO
PROFESSIONAL SERVICE AGREEMENT
ITEM#19-0761**

This AMENDMENT No. 1 (the "Amendment") amends the CITY OF SANTA FE PROFESSIONAL SERVICES AGREEMENT, dated September 17, 2019 (the "Agreement"), between the City of Santa Fe (the "City") and Santa Fe Veterans Alliance. (the "Contractor"). The date of this Amendment shall be the date when it is executed by the City and the Contractor whichever occurs last.

RECITALS:

A. Under the terms of the Agreement, Contractor has agreed to provide navigation services and outreach to assist homeless, at-risk, and precariously housed veterans. As well as to assist veterans with material goods and services like food and shelter, health, and related crisis services that are available to our residents.

B. Pursuant to Article 14 of the Agreement, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the City and the Contractor agree as follows:

1. COMPENSATION.

Article 3, paragraph A of the Agreement is amended to increase the amount of compensation by a total of \$30,000.00 for FY 22 and FY 23, so that Article 3, paragraph A reads in its entirety as follows:

A. The total amount payable to the Contractor under this Agreement, including gross receipts tax and expenses, shall not exceed sixty-thousand dollars (\$60,000).

3) The City shall pay to the Contractor in full payment for services

satisfactorily performed pursuant to the Scope of Work at the rate of three hundred dollars (\$300.00) per unduplicated veteran navigated under a category 2 services delivery model for up to 38 person in FY22, and a rate of twenty-five dollars (\$25.00) per unduplicated veteran navigated under a category 1 service delivery model for up to 144 persons up for a total of fifteen thousand (\$15,000.00). **The total amount payable to the Contractor under this Agreement, including gross receipts tax and expenses, shall not exceed (\$15,000.00) in FY22.**

4) The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work at the rate of three hundred dollars (\$300.00) per unduplicated veteran navigated under a category 2 services delivery model for up to 38 person in FY23, and a rate of twenty-five dollars (\$25.00) per unduplicated veteran navigated under a category 1 service delivery model for up to 144 persons up for a total of fifteen thousand (\$15,000.00). **The total amount payable to the Contractor under this Agreement, including gross receipts tax and expenses, shall not exceed (\$15,000.00) in FY23.**

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2. TERM:

This Agreement shall be effective when signed by the City and shall terminate on June 30th 2023

3. AGREEMENT IN FULL FORCE.

Except as specifically provided in this Amendment, the Agreement remains and shall remain in full force and effect, in accordance with its terms.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 1 to the Agreement as of the dates set forth below.

CITY OF SANTA FE:

Jarel LaPan Hill
Jarel LaPan Hill (May 18, 2021 14:22 MDT)

JAREL LAPAN HILL, CITY MANAGER

DATE: May 18, 2021

CONTRACTOR:

Santa Fe Veterans Alliance

[Signature]
NAME

Treasurer Mark French
TITLE

DATE: 4/16/21

CRS# EXEMPT

Registration # BUS-00233-2019

ATTEST:

[Signature]

KRISTINE BUSTONS-MIHELICIC, CITY CLERK
XIV

CITY ATTORNEY'S OFFICE:

Marcos Martinez
Marcos Martinez (Apr 1, 2021 13:04 MDT)

SENIOR ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

Alexis Lotero, Acting Finance Director
Alexis Lotero, Acting Finance Director (May 5, 2021 11:29 MDT)

MARY MCCOY, FINANCE DIRECTOR

22605.510310 AJH
AJH
Business Unit Line Item



City of Santa Fe
Treasury Department
200 Lincoln Ave.
Santa Fe, New Mexico 87504-0909
505-955-6551

BUSINESS REGISTRATION

Business Name: SANTA FE VETRANS ALLIANCE

Business Location: HIGHWAY 84/285 PD 1618
MENDENALES , NM 87548

Owner: SANTA FE VETRANS ALLIANCE

License Number: BUS-000233-2019

Issued Date: September 24, 2020

Expiration Date: September 24, 2021

License Type: Business License - Renewable

Classification: Out of Jurisdiction Business License

Fees Paid: \$10.00

SANTA FE VETRANS ALLIANCE
PO BOX 321
MENDENALES, NM 87548

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APPROPRIATE PERMITS MUST BE OBTAINED FROM THE CITY
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COMMENCEMENT OF ANY CONSTRUCTION OR THE
INSTALLATION OF ANY EXTERIOR SIGN.

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OTHER BUSINESSES OR PREMISES.

TO BE POSTED IN A CONSPICUOUS PLACE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/16/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NUTMEG INSURANCE AGENCY INC/PHS 02025657 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78251	CONTACT NAME: PHONE (866) 467-8730 FAX (888) 443-6112 (A/C, No, Ext): (A/C, No):	
	E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE NAIC#	
INSURED Elizabeth Martin DBA Elizabeth Martin and Associates PO BOX 321 MEDANALES NM 87548-0321	INSURER A: Twin City Fire Insurance Company 29459	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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A	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> General Liability			02 SBM AM4827	04/18/2021	04/18/2022	EACH OCCURRENCE	\$500,000
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Those usual to the Insured's Operations.

CERTIFICATE HOLDER Santa Fe Veterans Alliance 223 N GUADALUPE ST STE 707 SANTA FE NM 87501	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Susan S. Castaneda</i>
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**CITY OF SANTA FE
AMENDMENT No. 1 TO
PROFESSIONAL SERVICE AGREEMENT
ITEM#19-0761**

This AMENDMENT No. 1 (the "Amendment") amends the CITY OF SANTA FE PROFESSIONAL SERVICES AGREEMENT, dated September 17, 2019 (the "Agreement"), between the City of Santa Fe (the "City") and Santa Fe Veterans Alliance. (the "Contractor"). The date of this Amendment shall be the date when it is executed by the City and the Contractor whichever occurs last.

RECITALS:

A. Under the terms of the Agreement, Contractor has agreed to provide navigation services and outreach to assist homeless, at-risk, and precariously housed veterans. As well as to assist veterans with material goods and services like food and shelter, health, and related crisis services that are available to our residents.

B. Pursuant to Article 14 of the Agreement, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the City and the Contractor agree as follows:

1. COMPENSATION.

Article 3, paragraph A of the Agreement is amended to increase the amount of compensation by a total of \$30,000.00 for FY 22 and FY 23, so that Article 3, paragraph A reads in its entirety as follows:

A. The total amount payable to the Contractor under this Agreement, including gross receipts tax and expenses, shall not exceed sixty-thousand dollars (\$60,000).

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satisfactorily performed pursuant to the Scope of Work at the rate of three hundred dollars (\$300.00) per unduplicated veteran navigated under a category 2 services delivery model for up to 38 person in FY22, and a rate of twenty-five dollars (\$25.00) per unduplicated veteran navigated under a category 1 service delivery model for up to 144 persons up for a total of fifteen thousand (\$15,000.00). **The total amount payable to the Contractor under this Agreement, including gross receipts tax and expenses, shall not exceed (\$15,000.00) in FY22.**

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Jarel LaPan Hill (May 18, 2021 14:22 MDT)

JAREL LAPAN HILL, CITY MANAGER

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CONTRACTOR:

Santa Fe Veterans Alliance

[Signature]
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Treasurer Mark French
TITLE

DATE: 4/16/21

CRS# EXEMPT

Registration # BUS-00233-2019

ATTEST:

[Signature]

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Marcos Martinez (Apr 1, 2021 13:04 MDT)

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1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2015-18**

3 **INTRODUCED BY:**

4
5 Mayor Javier Gonzales

6 Councilor Patti Bushee

7
8
9
10 **A RESOLUTION**

11 **ESTABLISHING A CITY OF SANTA FE VETERANS' ADVISORY BOARD THAT WILL**
12 **ADDRESS MATTERS AFFECTING VETERANS, PROPOSE SOLUTIONS TO ADDRESS**
13 **THE NEEDS OF LOCAL VETERANS AND ADVISE THE GOVERNING BODY ON**
14 **STRATEGIES AND SOLUTIONS ON SUCH MATTERS.**

15
16 **WHEREAS**, the City of Santa Fe recognizes and appreciates the service of brave men and
17 woman in our community who have served our great Country; and

18 **WHEREAS**, our older veterans are faced with many of the problems and issues associated
19 with age; and

20 **WHEREAS**, our younger veterans are faced with problems and issues of unemployment and
21 underemployment; and

22 **WHEREAS**, there are varying levels of service made available to veterans at the federal, state
23 and local level, as well as services made available through local non-profits; and

24 **WHEREAS**, the mission of the United States Department of Veterans Affairs is to fulfill
25 President Lincoln's promise "To care for him who shall have borne the battle, and for his widow, and

1 his orphan" by serving and honoring the men and women who are America's veterans; and

2 **WHEREAS**, the mission of the New Mexico Department of Veterans' Services is to provide
3 assistance to veterans, their widows, and their children in establishing the privileges which they are
4 legally entitled, such as health care, educational benefits and the right to a proper burial; and

5 **WHEREAS**, the Governing Body has shown support for local veterans in our community
6 through the adoption of various pieces of legislation which include, but are not limited to the following:

- 7 • Designating funds received from the New Mexico Department of Veterans' Services,
8 pursuant to state law, solely for veteran programs;
- 9 • Implementing a City of Santa Fe Veterans' Hiring Initiative;
- 10 • Supporting the development of a veterans art therapy program in Santa Fe;
- 11 • Urging the City's Congressional Delegation to support efforts to build, preserve,
12 rehabilitate and operate rental housing that is affordable for low income veterans and
13 their families;
- 14 • Directing staff to explore the resources and programs provided by the federal government
15 that would help end veteran homelessness in our community by the end of 2015; and

16 **WHEREAS**, recently, the New Mexico Veterans Administration opened the Santa Fe
17 Community Based Outpatient Clinic which is designed to deliver primary care services to eligible
18 Veterans; and

19 **WHEREAS**, the Santa Fe Vet Center provides a broad range of counseling, outreach, and
20 referral services to combat Veterans and their families; and

21 **WHEREAS**, there is a need to continue to assist local veterans in Santa Fe, therefore, the
22 Governing Body desires to establish a Veterans' Advisory Board that would address matters affecting
23 veterans, propose solutions to alleviate or address the needs of local veterans and recognize the
24 contributions local veterans have made.

25 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**

1 CITY OF SANTA FE that the Governing Body hereby salutes the brave service of local men and
2 women in our community who have served our great Country.

3 **BE IT FURTHER RESOLVED** that the Governing Body hereby establishes a board to
4 address matters affecting local veterans.

5 **Section 1. NAME:** The board shall be called the Veterans' Advisory Board ("Board").

6 **Section 2. PURPOSE:** The purpose of the Board is to advise the Governing Body on
7 strategies and solutions to address the needs of local veterans which include, but are not limited to
8 medical needs, housing, employment and homelessness.

9 **Section 3. DUTIES AND RESPONSIBILITIES:**

10 A. Make recommendations for the use of funds received from the New Mexico
11 Department of Veterans' Services, in accordance with state law and the New Mexico Veterans'
12 National Cemetery Fund, for veteran programs, pursuant to City of Santa Fe Resolution No. 2013-2.

13 B. Make recommendations related to transition services for soon to be discharged
14 veterans who would meet with Workforce Development to assess if the person holds or because of
15 military experience could earn licensure that would be needed in a civilian job, job seeking skills,
16 registration with Workforce Development.

17 C. Compile and maintain a listing of physical and behavioral health services available
18 for veterans.

19 D. Compile and maintain a "how-to" for veterans to receive:

20 (1) Down-payment assistance for home ownership; or

21 (2) Rental assistance for first time renters; or

22 (3) Shelter plus care rental for those needing additional services to maintain
23 housing.

24 E. Review and make recommendations how to provide assistance to veterans for items
25 that cannot be paid for with federal funds, i.e., bus passes, Railrunner passes to go to the Albuquerque

1 VA Hospital and Veteran's Integration Center, a resource directory and access to a computer with fax
2 and printer for veterans.

3 F. Assist local nonprofits who work with individuals to access Social Security benefits;
4 investigate SOAR, a program to streamline application process to access Social Security benefits.

5 G. Work with local nonprofits to bring in more life skills and behavioral health capacity
6 services.

7 H. Work with State of NM Workforce Development to promote existing services.

8 I. Work with the Santa Fe Resource Opportunity Center to make outreach efforts to
9 veterans who are experiencing homelessness.

10 J. Recognize and honor the accomplishments of local veterans.

11 **Section 4. MEMBERSHIP; OFFICERS; TERM:**

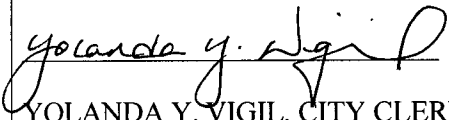
12 A. *Membership.* The City shall solicit the community for interested persons to serve on
13 the Board. The Board shall consist of nine members who shall be appointed by the Mayor and
14 approved by the Governing Body. Appointees of the Board shall be residents of the Santa Fe County.
15 At all times, a minimum of three members of the Board shall be veterans or immediate family
16 members of veterans. To the greatest extent possible, the Board shall include representation from:

- 17 • The business community
- 18 • A mental health provider
- 19 • A homeless service provider
- 20 • A local housing services provider
- 21 • A financial services provider
- 22 • A medical services provider
- 23 • An outdoor oriented non-profit
- 24 • Arts oriented non-profit
- 25 • Animal oriented non-profit

1 ATTEST:

2

3



4 YOLANDA Y. VIGIL, CITY CLERK

5

APPROVED AS TO FORM:

6

7


8 KELLEY A. BRENNAN, CITY ATTORNEY

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M/Legislation/Resolutions 2015/2015-18 Veterans Advisory Board