



# AGENDA

LIBRARY BOARD  
JULY 20, 2021  
5:45 PM  
ATTEND VIRTUALLY

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## SPECIAL PROCEDURES FOR LIBRARY BOARD MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, and the need to incorporate technology and practices to re-institute in-person meetings consistent with the limitations established by the Order, the Library Board meeting will be conducted virtually.

Viewing: Members of the public may join the Zoom meeting by internet or phone, as follows:

Internet: To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenm-gov.zoom.us/j/98374839905?pwd=aUd5Q0Z3aW1XTUNCNmcY5jFaNzliQT09>.

**Passcode: 833903**

Attendees should use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

Phone: To join the Zoom meeting using a phone, use the following phone numbers and Webinar ID: **US: 1 (346) 248-7799 - Webinar ID: 983 7483 9905 - Passcode: 833903**

Phone attendees should press \*9 to use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
  - a. Approval of May 18 minutes



# AGENDA

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- b. Approval of June 15 minutes
- 5. **PUBLIC COMMENT**
- 6. **DIRECTOR'S REPORT**
- 7. **PRESIDENT'S REPORT**
- 8. **NEW BUSINESS**
  - a. Discussion Item – Friends updates
  - b. Discussion Item – Library Board Annual Objectives (Maria E. Tucker, Library Director [505-955-6788/metucker@santafenm.gov](mailto:505-955-6788/metucker@santafenm.gov))
- 9. **OLD BUSINESS**
- 10. **NEXT MEETING: Tuesday, August 17, 2021**
- 11. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**



# MINUTES

LIBRARY BOARD  
MAY 18, 2021  
5:45 PM  
VIRTUAL MEETING

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1. **CALL TO ORDER**
2. **ROLL CALL**

**Members Present:**

Member Elizabeth Alarid  
Member Sarah Jacobs  
Member Brecken Larson  
Member Rebecca Phillips  
Member Richard Ryan

**Members Excused:**

Member Marie Schow  
Member Carlo Brady

**Others Attending:**

Maria Tucker, Library Division Director  
Gail Vigil, Contracts Administrator

3. **APPROVAL OF AGENDA**

**MOTION:** Member Ryan moved, seconded by Member Alarid, to approve the as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Alarid, Member Jacobs, Member Larson, Member Phillips, Member Ryan

**Against:** None

**Abstain:** None

4. **APPROVAL OF MINUTES**

- a. Approval of March 16<sup>th</sup> Minutes

**MOTION:** Member Jacobs moved, seconded by Member Larson, to approve the as presented.



# MINUTES

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**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Alarid, Member Jacobs, Member Larson, Member Phillips, Member Ryan

**Against:** None

**Abstain:** None

5. **PUBLIC COMMENT**

6. **DIRECTOR'S REPORT**

The Library is working on procedures for a safe COVID opening with mask requirements, social distancing, time limits on public computers and outdoor programming for kids. Library staff has been organizing and preparing to welcome back our patrons to a healthy, safe environment.

The Library's Tech Connect program has been a success! This program connects our community with technology to help meet the personal and professional needs of our patrons. Patrons can check out laptops or hotspots for 2 weeks or the library also offers an express checkout which allows patrons a 1 hour check out within the library.

7. **PRESIDENT'S REPORT**

8. **NEW BUSINESS**

- a. Discussion Item - Big Read (Maria E. Tucker, Library Director: [metucker@santafenm.gov](mailto:metucker@santafenm.gov), 505-955-6788)

The Library is in process of finalizing the NEA Big Read program for 2021. This program helped us build relationships with new partners throughout New Mexico and helped our Library bring in new programs for all ages. The NEA Big Read was a great success and we look forward to Big Read in the fall of 2022!

- b. Discussion item – Friends updates (Jaap Vermeulen, Friends of the Library board member, [verjaap@gmail.com](mailto:verjaap@gmail.com))



# MINUTES

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- c. Discussion Item – Library Board Annual Objectives Maria E. Tucker, Library Director: [metucker@santafenm.gov](mailto:metucker@santafenm.gov), 505-955-6788

The Library would like to focus on how we can develop more relationships with Santa Fe County.

- Focus groups
- Funding sources.

The Library would like to look at a plan for the collection at Midtown Library and whether we are able to make access to the collection to serve the community in the near future.

- d. Discussion item – Strategic Plan Maria E. Tucker, Library Director; [metucker@santafenm.gov](mailto:metucker@santafenm.gov), (505) 955-6788

The Library's plan is to focus on hiring all open positions within the three Library locations. Once staff are hired, we will need to train and prepare to open the Libraries for the public with health guidelines in place.

## 9. OLD BUSINESS

Elizabeth Alarid – Congratulations to Maria Tucker & Library staff for a successful Big Read Program!

## 10. NEXT MEETING: June 15 2021

## 11. ADJOURN

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Liaison

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Chair



# MINUTES

LIBRARY BOARD  
JUNE 15, 2021  
5:45 PM  
VIRTUAL MEETING

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1. **CALL TO ORDER**
2. **ROLL CALL**

**Members Present:**

Member Marie Schow  
Member Elizabeth Alarid  
Member Carlo Brady  
Member Brecken Larson  
Member Rebecca Phillips  
Member Richard Ryan

**Members Excused:**

Member Sarah Jacobs

**Others Attending:**

Maria Tucker, Library Division Director

3. **APPROVAL OF AGENDA**

**MOTION:** Member Alarid moved, seconded by Member Larson, to approve the as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Schow, Member Alarid, Member Larson, Member Ryan

**Against:** None

**Abstain:** None

4. **APPROVAL OF MINUTES**

- a. Approval of May 18<sup>th</sup> Minutes

**MOTION:** moved, seconded by , to deny the presentation as presented.

**VOTE:** The motion was denied on the following Roll Call vote:



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**For:** None

**Against:** Member Schow, Member Alarid, Member Brady, Member Larson, Member Ryan

**Abstain:** None

5. **PUBLIC COMMENT**

6. **DIRECTOR'S REPORT**

a. Directors Report

7. **PRESIDENT'S REPORT**

8. **NEW BUSINESS**

- a. Discussion Item – Big Read (Maria E. Tucker, Library Director, [metucker@santafenm.gov](mailto:metucker@santafenm.gov), 505-955-6788)
- b. Discussion Item – Friends Updates (Jaap Vermeulen, Friends of the Library Board Member, [verjaap@gmail.com](mailto:verjaap@gmail.com))
- c. Discussion Item – Library Board Annual Objectives Maria E. Tucker, Library Director, [metucker@santafenm.gov](mailto:metucker@santafenm.gov), 505-955-6788

It was recommended to review the Godfrey's Planning study to identify items that the Santa Fe Public Library has accomplished and prioritize recommendations for what the Santa Fe Public Library would like to achieve this next year. The Santa Fe Public Library has served our community and accomplished several of Godfrey's recommendations in addition to other projects in the last year.

Carlo Brady has submitted his resignation as Library Board County member. We would like to thank him for serving on the Library Board and we wish him well.

9. **OLD BUSINESS**

10. **NEXT MEETING: July 20 2021**



# MINUTES

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VIRTUAL MEETING

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## 11. ADJOURN

**MOTION:** Member Alarid moved, seconded by Member Larson, to approve the as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Schow, Member Alarid, Member Brady, Member Larson, Member Ryan

**Against:** None

**Abstain:** None

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Liaison

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Chair