



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

1. **CALL TO ORDER**

meeting started at 5:01pm

2. **ROLL CALL**

Members Present:

Councilor Chris Rivera
Councilor Michael Garcia
Councilor Roman Abeyta
Councilor Signe Lindell
Councilor JoAnne Vigil Coppler

Members Excused:

Others Attending:

Jesse Guillen, Legislative Liaison
Jamie-Rae Diaz, Administrative Manager
Regina Wheeler, Public Works Department Director
Shannon Jones, Public Utilities Department Director
Jeff Norris, Legislative Liaison Assistant
Erin McSherry, Attendee
Janice Krish, Attendee
David Chapman, Attendee
Caryn Grosse, Attendee
Mike Dozier, Attendee
Carol Romero-Wirth, Attendee
Bill Schneider, Attendee
Alexandra Ladd, Attendee
Melissa McDonald, Attendee
Rich Brown, Attendee
Randy Randall, Attendee
Robert Jorgensen, Attendee
Renee Villarreal, Attendee
Jamie Cassutt-Sanchez, Attendee
Sam Burnett, Attendee



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

Mary McCoy, Attendee

3. APPROVAL OF AGENDA

MOTION: Councilor Garcia moved, seconded by Councilor Lindell, to approve the agenda as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

a motion was made by Chairmen Councilor Rivera to move item R to the top of the agenda.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the consent agenda as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

Councilor Vigil Coppler pulled items B, H, and J for discussion.

Councilor Lindell pulled items C, N, Q, and R for discussion.

Councilor Garcia pulled item P for discussion.

5. APPROVAL OF MINUTES



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

- a. Minutes from the March 8, 2021 Public Works and Utilities Committee

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

6. PUBLIC COMMENT

- a. To provide a live comment you must join the Zoom meeting by internet or phone, please e-mail or call Jamie-Rae Diaz, Administrative Manager, Public Utilities, jldiaz@santafenm.gov, 955-4233 by 1:00 p.m. the day of the meeting for the meeting link and/or call in number.

7. PRESENTATION

8. ACTION ITEMS: CONSENT

- a. Request for Approval of Amendment No. 3 to New Mexico Department of Transportation Funding Agreement, CN S100460 (Munis Contract No. 3200847) Extending Termination Date from April 30, 2021 to September 15, 2021 for CIP 801B Reconstruction of Guadalupe St. from Agua Fria to Paseo De Peralta. (Romella Glorioso-Moss, Public Works Project Administrator, rsglorioso-moss@santafenm.gov, 955-6623)

COMMITTEE REVIEW:

Finance Committee: 03/22/2021

Public Works & Utilities Committee: 03/29/2021

Governing Body: 03/31/2021



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the contract amendment as presented on consent agenda to forward to 3/31/2021 Governing Body

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- b. Request for Approval of Budget Adjustment Resolution (BAR) in the Amount of \$290,000 from General Fund Reserves to Parks Service Contracts. (Melissa McDonald, Acting Parks Division Director, mamcdonald@santafenm.gov, 955-6840)

COMMITTEE REVIEW:

Finance Committee: 03/22/2021

Public Works & Utilities Committee: 03/29/2021

Governing Body: 03/31/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the budget adjustment resolution (BAR) as presented to forward to 3/31/2021 Governing Body.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: Councilor Rivera

Pulled by Councilor Vigil Coppler for discussion.



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

- c. Request for the Approval of Amendment No.10 to the Santa Fe Railyard Community Corporation's Amended and Restated Lease and Management Agreement, which will increase the existing rent deferral for FY21 from \$100,000 to \$500,000, with deferred amounts to be repaid from FY22 to FY24.(Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 505-955-5933)

Committee Review:

Public Works and Utilities Committee: 3/29/2021

Finance Committee: 04/05/2021

Governing Body: 04/14/2021

MOTION: Councilor Lindell moved, seconded by Councilor Garcia, to approve the contract amendment as presented to forward to 4/5/2021 Finance Committee.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

Pulled by Councilor Lindell for discussion.

- d. Request for Approval of Contract Amendment No. 1 for Groundwater Monitoring, Soil Vapor Monitoring, and Other Environmental and Engineering Services for Landfill Sites for a Four Year Period with Intera, Inc for a Total Amount of \$156,875 (exclusive of NMGRT). (Shirlene Sitton, ESD Division Director, sesittion@santafenm.gov, 955-2209)

Committee Review:

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 04/05/2021

Governing Body: 04/14/2021



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the contract amendment as presented on consent agenda to forward to 4/5/2021 Finance Committee

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- e. Request Approval of Budget Amendment Resolution (BAR) to Correct FY21 Engineering Budget for Duplicate Payment to Louis Berger Group in the Amount of \$67,945.22 for the Arroyo Chamiso Crossing Project. (Regina Wheeler, Public Works Department Director, rawheeler@santafenm.gov, 955-6622)

COMMITTEE REVIEW:

Finance Committee: 03/22/2021

Public Works & Utilities Committee: 03/29/2021

Governing Body: 03/31/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the budget adjustment resolution (BAR) as presented on consent agenda to forward to 3/31/2021 Governing Body

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

- f. Request for Approval of Amendment No. 5 with John Shoemaker & Associates, Inc. (JSAI) for two (2) Capital Improvement Projects: Installation of an inclinometer sensor (SENSOR) and Development of a Conceptual Work Plan in the total amount of 88,536.57 (exclusive of NMGRT). (William Schneider, Water Resources Manager, whschneider@santafenm.gov, 955-4203)

Committee Review:

Public Works and Utilities Committee: 03/29/21

Finance Committee: 04/05/21

Governing Body: 04/14/21

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the contract amendment as presented on consent agenda to forward to 4/5/2021 Finance Committee

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- g. Request for Approval of a Budget Adjustment Resolution (BAR) to fund Amendment No. 5 with John Shoemaker & Associates, Inc. in the total amount of \$93,683. (William Schneider, Water Resources Manager, whschneider@santafenm.gov, 955-4203)

Committee Review:

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 04/05/2021

Governing Body: 04/14/2021



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the budget adjustment resolution (BAR) as presented on consent agenda to forward to 4/5/2021 Finance committee

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- h. Consideration of Memorandum of Agreement (MOA): A partnership between the Santa Fe Public Schools and the Economic Development Department to provide temporary staff. (Janice Krish, Economic Development Specialist: jakrish@santafenm.gov, 505-955-6915; Richard Brown, Director, Community & Economic Development: rdbrown@santafenm.gov, 505-955-6625)

Committee Review:

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 04/19/2021

Governing Body: 04/28//2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to approve the memorandum of agreement (MOA) as presented to forward to 3/31/2021 Governing Body.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

- Pulled by Councilor Vigil Coppler for discussion.
- i. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$1,800,000 for FY21 to Fund Current Year Allocations from the Affordable Housing Trust Fund to the Recommended Floor of \$3 Million Per Year. (Mary McCoy, Finance Director, mtmccoy@santafenm.gov, 955-6171 and Alexandra Ladd, Office of Affordable Housing Director, agladd@santafenm.gov, 955-6346)

COMMITTEE REVIEW:

Finance Committee: 03/22/2021

Public Works & Utilities Committee: 03/29/2021

Governing Body: 03/31/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the resolution as presented on consent agenda to forward to 3/31/2021 Governing Body

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- j. Request for Approval of Change Order No. 5 with Bradbury Stamm Construction, Inc. to increase the duration by adding 653 days, no additional funding is being requested. (Michael Dozier, Wastewater Division Director, mldozier@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 04/05/2021

Governing Body: 04/14/2021



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to approve the change order as presented to forward to 3/31/2021 Governing Body

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

Pulled by Councilor Vigil Coppler for an update on the Digester at the Wastewater Treatment Plant.

- k. Request for Approval of (3) State Capital Outlay Grant Agreements; (David Chapman, Grants Administrator, dachapman@santafenm.gov, 955-6824)
- 1) Project # 20-E2735 for Electric Vehicles & Charging Stations
 - 2) Project # 20-E2740 for Municipal Court HVAC & Roof Repairs
 - 3) Project # 20-E2744 for Construction of Southside Teen & Resource Center

Committee Review:

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 04/05/2021

Governing Body: 04/14/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the grants as presented on consent agenda to forward to 4/5/2021 Finance Committee

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

Abstain: None

- i. Request for Approval of a Budget Adjustment Resolution (BAR) for Municipal Court in the Amount of \$360,063. (David A. Chapman, Grants Administrator, dachapman@santafenm.gov, 955-6824)

Committee Review:

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 04/05/2021

Governing Body: 04/14/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the budget adjustment resolution (BAR) as presented on consent agenda to forward to 4/5/2021 Finance Committee

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- m. Request for Approval of a Budget Adjustment Resolution (BAR) for the Southside Teen & Resource Center in the amount of \$3,870,900 (David A. Chapman, Grants Administrator, dachapman@santafenm.gov, 955-6824)

Committee Review:

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 04/05/2021

Governing Body: 04/14/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the budget adjustment resolution (BAR) as presented on consent agenda to forward to 4/5/2021 Finance Committee.

VOTE: The motion was approved on the following Roll Call vote:



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- n. CONSIDERATION OF RESOLUTION NO. 2021-____. (Mayor Webber, Councilor Romero-Wirth, Councilor Abeyta, Councilor Garcia, Councilor Vigil Coppler, Councilor Lindell, and Councilor Cassutt-Sanchez)
A Resolution Establishing a Work Plan for Improving Access to Affordable Housing Opportunities for Residents of the City of Santa Fe. (Alexandra Ladd, Office of Affordable Housing Director, agladd@santafenm.gov, 955-6346)

COMMITTEE REVIEW:

Introduced: 3/31/21

Public Works and Utilities Committee: 03/29/21

Governing Body: 03/31/21

Finance Committee: 04/5/21

Quality of Life Committee: 04/7/21

Public Works and Utilities Committee: 4/12/21

Quality of Life Committee: 4/21/21

Governing Body: 4/28/21

MOTION: Councilor Garcia moved, seconded by Councilor Vigil Coppler, to postpone the resolution until the 4/12/2021 Public Works and Utilities Committee.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

- Pulled by Councilor Lindell for discussion.
- o. Request for Approval of a Budget Adjustment Resolution (BAR) for Electric Vehicles in the amount of \$750,000. (David A. Chapman, Grants Administrator, dachapman@santafenm.gov, 955-6824)

Committee Review:

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 04/05/2021

Governing Body: 04/14/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the budget adjustment resolution (BAR) as presented on consent agenda to forward to 4/5/2021 Finance Committee

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- p. CONSIDERATION OF BILL NO. 2021-9. An Ordinance Amending Section 11-14.5 SFCC 1987 to Dedicate Half the Sales From Any Sale or Lease of City-Owned Land and Buildings to the Affordable Housing Trust Fund; and Amending Section 26-3.6 to Add the Dedication to the Affordable Housing Trust Fund. (Councilor Lindell, Mayor Webber, and Councilor Abeyta, Councilor Romero-Wirth, Councilor Cassutt-Sanchez, and Councilor Villarreal) (Alexandra Ladd, Office of Affordable Housing Director, agladd@santafenm.gov, 955-6346 and Rich Brown, Community Development Director, rdbrown@santafenm.gov, 955-6625)

COMMITTEE REVIEW:

Introduced: 2/11/21

Public Works and Utilities Committee: 03/29/21

Governing Body (Request to Publish): 03/31/21

Finance Committee: 04/5/21



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

Quality of Life Committee: 04/7/21
Quality of Life Committee: 04/21/21
Governing Body (Public Hearing): 04/28/21

MOTION: Councilor Lindell moved, seconded by Councilor Garcia, to approve the bill as presented to forward to 3/31/2021 Governing Body

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- Pulled by Councilor Garcia for discussion.
- q. CONSIDERATION OF BILL NO. 2021-10. An Ordinance Amending Section 18-11.3 SFCC 1987 to Define “Taxable Premises” Consistently with State Statute and to Add a Definition for “Permanent Resident”; Amending Section 18-11.8 to Make it Consistent with State Statute; Amending Section 18-11.17 to Differentiate Between the Occupancy Tax and the Convention Center Fee, and to Dedicate the Occupancy Tax Collected on the Thirty-First Day and Subsequent Days to the Affordable Housing Trust Fund; Amending Section 26-3.6 to Add the Dedication to the Existing List of Dedications to the Affordable Housing Trust Fund; and Making Such Other Changes as are Necessary. (Mayor Webber) (Randy Randall, TOURISM Santa Fe Director: rrandall@santafenm.gov, 955-6209 and Brad Fluetsch, Planning and Investment Officer: bjfleutsch@santafenm.gov, 955-6885)

COMMITTEE REVIEW:

Introduced: 2/11/21
Public Works and Utilities Committee: 03/29/21
Governing Body (Request to Publish): 03/31/21
Finance Committee: 04/5/21
Quality of Life Committee: 04/7/21
Public Works and Utilities Committee: 04/12/21



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

Governing Body (Public Hearing): 04/28/21

MOTION: Councilor Garcia moved, seconded by Councilor Vigil Coppler, to postpone the bill until the 4/12/2021 Public Works and Utilities Committee

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

Pulled by Councilor Lindell for discussion.

- r. CONSIDERATION OF BILL NO. 2021-8: An Ordinance Regarding the Independent Salary Commission; Amending Section 6-19.1 SFCC 1987 to Make Clarifications; Amending Section 6-19.2 SFCC 1987 to Change the Effective Date of the Salary to Align with the Term for Mayor Set Forth in the Santa Fe Election Code, Section 9-1 SFCC 1987, Amending Section 6-19.3 SFCC 1987 to Establish an Application Process and Modify Length of the Commissioners' Terms; and Amending Section 6-19.4 SFCC 1987 to Set the Future Schedule for the Independent Salary Commission. (Councilor Rivera, Councilor Romero-Wirth, and Councilor Lindell) (Erin K. McSherry, City Attorney: ekmcsberry@santafenm.gov, 955-6961)

COMMITTEE REVIEW:

Introduced: 3/22/21 (Finance Committee)
Public Works and Utilities Committee: 3/29/21
Governing Body (request to publish): 3/31/21
Finance Committee: 4/5/21
Public Works and Utilities Committee: 4/12/21
Governing Body (public hearing): 4/28/21



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
MARCH 29, 2021 AT 5:00 PM
VIRTUAL MEETING

MOTION: Councilor Garcia moved, seconded by Councilor Vigil Coppler, to postpone the bill until 4/12/2021 Public Works and Utilities Committee

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

Pulled by Councilor Lindell for discussion.

9. **ACTION ITEMS: DISCUSSION**
10. **EXECUTIVE SESSION**
11. **MATTERS FROM STAFF**
12. **MATTERS FROM THE COMMITTEE**
13. **MATTERS FROM THE CHAIR**
14. **NEXT MEETING: April 12 2021**
15. **ADJOURN**

End time 6:48

Jamie-Rae Diaz
Liaison

Chair