



# MINUTES

REGULAR MEETING OF  
THE PUBLIC WORKS AND  
UTILITIES COMMITTEE  
MAY 11, 2021 AT 5:00 PM  
VIRTUAL MEETING

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1. **CALL TO ORDER**

meeting started at 5:02pm

2. **ROLL CALL**

**Members Present:**

Councilor Chris Rivera  
Councilor Michael Garcia  
Councilor Roman Abeyta  
Councilor Signe Lindell  
Councilor JoAnne Vigil Coppler

**Members Excused:**

**Others Attending:**

Jamie-Rae Diaz, Administrative Manager  
Regina Wheeler, Public Works Department Director  
Shannon Jones, Public Utilities Department Director  
Jeff Norris, Legislative Liaison Assistant  
Jamie Cassutt-Sanchez, Attendee  
Larry Worstell, Attendee  
Manuel Gonzales, Attendee  
Mike Dozier, Attendee  
Janice Krish, Attendee  
Noah Berke, Attendee  
Rich Brown, Attendee  
Andy Hopkins, Attendee

Facilitator Brian Snyder was in attendance.

3. **APPROVAL OF AGENDA**

**MOTION:** Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the agenda as presented.



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**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell,  
Councilor Vigil Coppler

**Against:** None

**Abstain:** None

#### 4. APPROVAL OF CONSENT AGENDA

**MOTION:** Councilor Lindell moved, seconded by Councilor Vigil Coppler, to approve the consent agenda as amended.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell,  
Councilor Vigil Coppler

**Against:** None

**Abstain:** None

Councilor Vigil Coppler pulled items 8a and 8c for discussion.

Councilor Lindell pulled items 8a for discussion.

Councilor Garcia pulled item 8c for discussion.

Councilor Rivera pulled item 8e for discussion.

#### 5. APPROVAL OF MINUTES

- a. Approval of Minutes from the 4.26.2021 Public Works and Utilities Meeting.

**MOTION:** Councilor Lindell moved, seconded by Councilor Garcia, to approve the minutes as presented.

**VOTE:** The motion was approved on the following Roll Call vote:



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**For:** Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell

**Against:** None

**Abstain:** Councilor Vigil Coppler

Councilor Vigil Coppler requested to abstain from the vote for the minutes

6. **PUBLIC COMMENT**

- a. To provide a live comment you must join the Zoom meeting by internet or phone, please e-mail or call Jamie-Rae Diaz, Administrative Manager, Public Utilities, [jldiaz@santafenm.gov](mailto:jldiaz@santafenm.gov), 955-4233 by 1:00 p.m. the day of the meeting for the meeting link and/or call in number.

7. **PRESENTATION**

- a. Public Works Quarterly Training Report. (Regina Wheeler, Public Works Department Director, [rawheeler@santafenm.gov](mailto:rawheeler@santafenm.gov), 955-6622)

8. **ACTION ITEMS: CONSENT**

- a. Request for approval of the Road Transfer Agreement between NMDOT and the City of Santa Fe that transfers road maintenance responsibilities for segments of Cerrillos Road, St. Michaels Drive and Old Pecos Trail to the City of Santa Fe. (Javier Rosado, PW Engineering Division Director, [jhrosado@santafenm.gov](mailto:jhrosado@santafenm.gov), 955-6638).

Committee Review:

Finance Committee: 05/03/2021

Public Works & Utilities Committee: 05/11/2021

Governing Body: 05/12/2021

**MOTION:** Councilor Lindell moved, seconded by Councilor Abeyta, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:



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**For:** Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

**Against:** None

**Abstain:** None

Pulled by Councilor Vigil Coppler and Councilor Lindell for discussion. Approved unanimously to forward to 5/12/2021 Governing Body.

- b. Request for Approval of ITT Amendment #1 for MS Office 365 Vendor Name Change From Original Contract 18-1309 En Pointe Technologies to Insight Public Sector. Third Year of Three Year Term 11/26/2018 TO 11/26/2021. (Manuel Gonzales, Interim ITT Director, mmgonzales@santafenm.gov, 505-231-1749)

## **COMMITTEE REVIEW**

Finance Committee: 05/03/2021

Public Works Committee: 05/11/2021

Governing Body: 05/12/2021

**MOTION:** Councilor Lindell moved, seconded by Councilor Vigil Coppler, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

**Against:** None

**Abstain:** None

Approved on Consent Agenda to forward to 5/12/2021 Governing Body

- c. **Request to Publish Notice of Public Hearing on June 9, 2021.**  
CONSIDERATION OF BILL NO. 2021-13. An Ordinance Amending Subsection 14-3.7(F), Notes 15 and 16 of Table 14-7.2-1, and Subsection 14-9.6(B) to Allow the Minimum Lot Size to be 1.25 Acres for a Lot Created Through an Inheritance or Family Transfer Subdivision and that Results in



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Only One Additional Lot; Amending Subsection 14-7.2(B) to Require Rounding Down of the Calculation of Maximum Number of Dwelling Units for a Family Transfer Subdivision Where Neither Public Sewer nor Public Water are Available; and Amending Subsection 14-9.6(A) to Require Proof of Adequate Septic and Well Assurances Prior to the Approval of an Inheritance or Family Transfer Subdivision that Lacks Public Sewer and Water. (Councilor Abeyta, Councilor Lindell, and Councilor Rivera)(Eli Isaacson, Planning and Land Use Director: esisaacson@santafenm.gov, 955-6830)

**Committee Review:**

Introduced: 03/31/21

Planning Commission: 05/6/21

Public Works and Utilities Committee: 05/11/21

Governing Body (Request to Publish): 05/12/21

Governing Body (Public Hearing): 06/9/21

**MOTION:** Councilor Lindell moved, seconded by Councilor Garcia, to approve the bill as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

**Against:** None

**Abstain:** None

Pulled by Councilor Vigil Coppler for discussion. Councilor Rivera requested to be a Co-Sponsor. Approved unanimously to forward to 5/12/2021 Governing Body.

- d. CONSIDERATION OF RESOLUTION NO. 2021-\_\_\_\_. (Mayor Webber)  
A Resolution Relating to a Request for Approval of Third Quarter Budget Amendments for Fiscal Year 2020/2021. (Andy Hopkins, Budget Analyst, ajhopkins@santafenm.gov, 955-6177)

**Committee Review:**



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Introduction: 04/28/21  
Finance Committee: 05/3/21  
Public Works and Utilities Committee: 05/11/21  
Governing Body: 05/12/21

**MOTION:** Councilor Lindell moved, seconded by Councilor Vigil Coppler, to approve the resolution as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

**Against:** None

**Abstain:** None

- Approved on Consent Agenda to forward to 5/12/2021 Governing Body.
- e. Request for Approval of contract for the Santa Fe Business Incubator: A renewal contract for Small Business Development Services for the Economic Development Department. (Janice Krish, Economic Development Specialist: [jakrish@santafenm.gov](mailto:jakrish@santafenm.gov), 505-955-6915; Richard Brown, Director, Community & Economic Development: [rdbrown@santafenm.gov](mailto:rdbrown@santafenm.gov), 505-955-6625)

**COMMITTEE REVIEW:**

Public Works/Utilities Committee: 05/11/2021  
Finance Committee: 05/17/2021  
Governing Body: 05/26/2021

**MOTION:** Councilor Vigil Coppler moved, seconded by Councilor Lindell, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler



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**Against:** None

**Abstain:** None

Pulled by Councilor Garica for discussion. Approved unanimously to forward to 5/17/2021 Finance Committee.

- f. CONSIDERATION OF RESOLUTION NO. 2021-\_\_\_\_. (Councilor Cassutt-Sanchez and Councilor Rivera)

A Resolution Modifying the Frequency with which the City Manager Provides Written Updates to Every Other Regular Governing Body Meeting with Information Regarding the COVID-19 Response from the Police Department, Fire Department, Human Resources Department, and Office of Emergency Management and Safety when Santa Fe County is in the “Green” or “Turquoise” Level. (Jesse Guillen, Legislative Liaison, jbg Guillen@santafenm.gov, 955-6518)

**Committee Review:**

Introduced: 04/14/21

Public Works and Utilities Committee: 05/11/21

Governing Body: 05/12/21

**MOTION:** Councilor Lindell moved, seconded by Councilor Vigil Coppler, to approve the resolution as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

**Against:** None

**Abstain:** None

- g. Approved on Consent Agenda to forward to 5/12/2021 Governing Body.  
Request for Approval of a Change Order # 1 to CIP #967 Aeration Project Bid number 1'20/17/B with RMCI Inc. for an increase of \$294,446.51.



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(Michael Dozier, Wastewater Management Division Director,  
[mldozier@santafenm.gov](mailto:mldozier@santafenm.gov), 955-4642)

1) Request for Approval of Budget Amendment Resolution

**Committee Review:**

Public Works and Utilities Committee: 05/11/2021

Finance Committee: 05/17/2021

Governing Body: 05/26/2021

**MOTION:** Councilor Lindell moved, seconded by Councilor Vigil Coppler,  
to approve the change order as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor  
Lindell, Councilor Vigil Coppler

**Against:** None

**Abstain:** None

- h. approved on Consent Agenda to forward to 5/17/2021 Finance Committee.  
Request for Approval of Amendment # 2 with Carollo Engineers, Inc.  
Professional Services Agreement 18-1065, to provide additional  
Construction Administration and Inspection Services to the Paseo Real  
Wastewater Treatment Plant Aeration System Improvements Project  
detailed in the attached agreement in the amount of \$126,353.00 exclusive  
of NMGRT. (Michael Dozier, Wastewater Management Division Director,  
[mldozier@santafenm.gov](mailto:mldozier@santafenm.gov), 955-4642)

**Committee Review:**

Public Works and Utilities Committee: 05/11/2021

Finance Committee: 05/17/2021

Governing Body: 05/26/2021

**MOTION:** Councilor Lindell moved, seconded by Councilor Vigil Coppler,  
to approve the contract amendment as presented.



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**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

**Against:** None

**Abstain:** None

- Approved on Consent Agenda to forward to 5/17/2021 Finance Committee.
- i. Request for Approval of Exempt Procurement for contract amendment # 4 with Eric Blinman, Director of the NM Office of Archaeological Studies (OAS) to provide continued service to the Water Division Construction Projects in the amount of \$100,000 exclusive of NMGRT. (Brian Snyder, Water Division Engineering Manager, [bksnyder@santafenm.gov](mailto:bksnyder@santafenm.gov), 955-4277)

**Committee Review:**

Public Works and Utilities Committee: 05/11/2021

Finance Committee: 05/17/2021

Governing Body: 05/26/2021

**MOTION:** Councilor Lindell moved, seconded by Councilor Vigil Coppler, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

**Against:** None

**Abstain:** None

- Approved on Consent Agenda to forward to 5/17/2021 Governing Body.
- j. Request for Approval of ITT Contract for Motorola Solutions for Emergency Communications Repair in the Amount of \$273,676.60 for the Term of 05/12/2021 to 07/31/2021. (Manuel Gonzales, Interim ITT Director, [mmgonzales@santafenm.gov](mailto:mmgonzales@santafenm.gov), 505-231-1749)



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## **COMMITTEE REVIEW**

Finance Committee: 05/03/2021

Public Works Committee: 05/11/2021

Governing Body: 05/12/2021

**MOTION:** Councilor Rivera moved, seconded by Councilor Vigil Coppler, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

**Against:** None

**Abstain:** None

Pulled by Councilor Rivera for discussion, Approved Unanimously to forward to 5/12/2021 Governing Body.

- k. Request for the Approval of Amendment #2 to Service Contract 20-0027 extending the term of the agreement by one year, from June 30, 2021 to June 20, 2022, and increasing compensation in the amount of \$500,000 to a total amount of \$1,250,000 plus NMGR for HVAC, Mechanical, Plumbing and Electrical Services with B&D Industries, Inc; (Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 505-955-5933)

## **Committee Review:**

Public Works and Utilities Committee: 05/11/2021

Finance Committee: 05/17/2021

Governing Body: 05/26/2021

**MOTION:** Councilor Lindell moved, seconded by Councilor Vigil Coppler, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:



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**For:** Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

**Against:** None

**Abstain:** None

Approved on Consent Agenda to forward to 5/17/2021 Finance Committee

9. **ACTION ITEMS: DISCUSSION**
10. **EXECUTIVE SESSION**
11. **MATTERS FROM STAFF**
12. **MATTERS FROM THE COMMITTEE**
13. **MATTERS FROM THE CHAIR**
14. **NEXT MEETING:**
15. **ADJOURN**

Meeting ended at 5:53pm

  
\_\_\_\_\_  
Liaison

  
[Chris Rivera \(May 26, 2021 16:01 MDT\)](#)  
\_\_\_\_\_  
Chair






# 5.11.21 Minutes

Final Audit Report

2021-05-26

Created:	2021-05-26
By:	Jamie-Rae Diaz (jldiaz@ci.santa-fe.nm.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA1TON46aqQCd01Yryrq8XiiMKmY2YHYvt

## "5.11.21 Minutes" History

-  Document created by Jamie-Rae Diaz (jldiaz@ci.santa-fe.nm.us)  
2021-05-26 - 8:34:23 PM GMT- IP address: 63.232.20.2
-  Document emailed to Chris Rivera (cmrivera@santafenm.gov) for signature  
2021-05-26 - 8:34:49 PM GMT
-  Email viewed by Chris Rivera (cmrivera@santafenm.gov)  
2021-05-26 - 10:00:49 PM GMT- IP address: 104.47.65.254
-  Document e-signed by Chris Rivera (cmrivera@santafenm.gov)  
Signature Date: 2021-05-26 - 10:01:56 PM GMT - Time Source: server- IP address: 73.26.158.117
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