



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
JUNE 07, 2021 AT 5:00 PM
VIRTUAL MEETING

1. **CALL TO ORDER**

meeting started at 5:01pm

2. **ROLL CALL**

Members Present:

Councilor Michael Garcia
Councilor Roman Abeyta
Councilor JoAnne Vigil Coppler

Members Excused:

Councilor Chris Rivera
Councilor Signe Lindell

Others Attending:

Jamie-Rae Diaz, Administrative Manager
Shannon Jones, Public Utilities Department Director
Jeff Norris, Legislative Liaison Assistant
Nancy Jimenez, Attendee
Christine Chavez, Attendee
Alexandra Ladd, Attendee
Melissa McDonald, Attendee
David Chapman, Attendee
Andrew Padilla, Attendee
Javier Rosado, Attendee
Sam Burnett, Attendee

Councilor Rivera is excused from the 6/7/2021 Public Works and Utilities Committee Meeting

Councilor Lindell is excused from the 6/7/2021 Public Works and Utilities Committee Meeting.

3. **APPROVAL OF AGENDA**

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to approve the agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
JUNE 07, 2021 AT 5:00 PM
VIRTUAL MEETING

For: Councilor Garcia, Councilor Abeyta, Councilor Vigil Coppler

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to approve the agenda as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Vigil Coppler

Against: None

Abstain: None

5. APPROVAL OF MINUTES

- a. Approval of Minutes from the May 24, 2021 Public Works and Utilities Committee.

MOTION: Councilor Garcia moved, seconded by Councilor Vigil Coppler, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Vigil Coppler

Against: None

Abstain: None

6. PUBLIC COMMENT



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
JUNE 07, 2021 AT 5:00 PM
VIRTUAL MEETING

- a. To provide a live comment you must join the Zoom meeting by internet or phone, please e-mail or call Jamie-Rae Diaz, Administrative Manager, Public Utilities, jldiaz@santafenm.gov, 955-4233 by 1 :00 p.m. the day of the meeting for the meeting link and/or call in number

7. PRESENTATION

8. ACTION ITEMS: CONSENT

- a. Request for the Approval of Amendment # 13 to Service Contract 18-0552 Increasing Compensation for the Upcoming Fiscal Year by \$1,570,498.68 to a New Total of \$4,460,466.74 Including NMGRT for Security Services throughout City Facilities; Universal Protection Services, LP dba Allied Universal Security. (Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 505-795-2491) **Committee Review:** Public Works Committee: 06/7/2021
Governing Body: 06/9/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to approve the contract amendment with reccomendation

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Vigil Coppler

Against: None

Abstain: None

Unanimously approved to forward to 6/9/2021 Governing Body with the reccomendation to seperate monies for the Airport security and revise the agreement to include money to Parks for security.

- b. Request for Approval of Award and Acceptance of Recurring Federal Planning Funding Section 112 (FHWA) and Section 5303 (FTA) Funds for: Santa Fe MPO Section 112 MOA between the NMDOT and the SFMPO Contract #3202718; Section 5303 Cooperative Agreement Between the NMDOT and the SFMPO Contract #3202718; Summary: Acceptance of Reoccurring Grant Awards to Support



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
JUNE 07, 2021 AT 5:00 PM
VIRTUAL MEETING

SFMPO Management. (Erick Aune, MPO Officer, ejaune@santafenm.gov
505-330-8483)

1) Request for Approval of Budget Amendment Resolution (BAR).

Committee Review:

Public Works Committee: 06/07/21

Governing Body: 06/09/21

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Vigil Coppler

Against: None

Abstain: None

Approved on consent agenda to forward to 6/9/2021 Governing Body.

- c. Request for Approval of a State Capital Outlay Grant Agreement for a Supportive Housing Facility Project 20-E2745 in the Amount of \$844,470 to Plan, Design, Construct and Renovate a Facility for Homeless and Below-Market Renters, Including Housing and Services in Santa Fe. (David A. Chapman, Grants Administrator, dachapman@santafenm.gov, 505-660-2619) 1) Request for Approval of a Budget Adjustment Resolution (BAR).

Committee Review:

Public Works and Utilities Committee: 06/7/2021

Governing Body: 06/9/2021

MOTION: Councilor Garcia moved, seconded by Councilor Vigil Coppler, to approve the grants with recommendation

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Vigil Coppler



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
JUNE 07, 2021 AT 5:00 PM
VIRTUAL MEETING

Against: None

Abstain: None

- d. Request for Approval of Amendment #3 to PSA #19-0234 with Carollo Engineers, Inc. to extend the term for one more year through June 30, 2022. (William Schneider, Water Resources Manager, whschneider@santafenm.gov, 955-4203)

Committee Review:

Public Works and Utilities Committee: 06/07/2021

Finance Committee: 06/21/2021

Governing Body: 06/30/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Vigil Coppler

Against: None

Abstain: None

Approved on consent agenda to forward to 6/21/2021 Finance Committee

- e. Request for Approval of County Partnership in the San Juan Chama Return Flow Project. (Jesse Roach, Water Division Director, jdroach@santafenm.gov, 955-4309; Marcos Martinez, Assistant City Attorney, mdmartinez@santafenm.gov, 955-6502)

Committee Review:

Public Works and Utilities Committee: 06/07/2021

Finance Committee: 06/21/2021

Governing Body: 06/30/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to approve the contract as presented.



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
JUNE 07, 2021 AT 5:00 PM
VIRTUAL MEETING

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Vigil Coppler

Against: None

Abstain: None

Approved on consent agenda to forward to 6/21/2021 Finance Committee

- f. Request for Approval of Sole Source procurement for Project Management, Application Support and Technical Support for 4 years with Mountain River Consulting Inc. in the total amount of \$1,422,000. (Nancy L Jimenez, Utility Billing Division Director, nljimenez@santafenm.gov, 505-955-4364)

Committee Review:

Public Works and Utilities Committee: 06/07/2021

Finance Committee: 06/21/2021

Governing Body: 06/30/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Vigil Coppler

Against: None

Abstain: None

Approved unanimously to forward to 6/21/2021 Finance Committee

- g. Submit for Review US Department of Justice, Office of Justice Programs, Certifications and Assurances by the Chief Executive of the Applicant Government. (Andrew Padilla, Chief of Police Department, aapadilla@santafenm.gov, 955-5102)

Committee Review:

Quality of Life Committee: 05/19/2021

Public Works and Utilities Committee: 06/07/2021



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
JUNE 07, 2021 AT 5:00 PM
VIRTUAL MEETING

Governing Body: 06/09/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to approve the grants as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Vigil Coppler

Against: None

Abstain: None

Approved on consent agenda to forward to 6/9/2021 Governing Body

- h. Request for Approval of the Modification to Grant #1 and #2 to Contract 17-0519 to Redistribute Funding Levels within the Previously Approved Cost Elements in the Financial Plan, and Extend the Expiration Date from June 15, 2021 to June 15, 2022. (Porfirio Chavarria, Wildland Urban Interface Specialist: pnchavarria@santafenm.gov, 995-3119)

Committee Review:

Quality of Life Committee: 06/02/2021

Public Works and Utilities Committee: 06/07/2021

Governing Body: 06/09/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Vigil Coppler

Against: None

Abstain: None

Approved on consent agenda to forward to 6/9/2021 Governing Body.



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
JUNE 07, 2021 AT 5:00 PM
VIRTUAL MEETING

- i. CONSIDERATION OF RESOLUTION NO. 2021-___. (Councilor Cassutt)
A Resolution Notifying the County Clerk of the County of Santa Fe That the Regular Local Election to be Held on November 2, 2021, Shall Include Elections for One City Councilor From Each Council District and the Mayor for the City of Santa Fe. (Kristine Bustos - Mihelcic, City Clerk: kmmihelcic@santafenm.gov, 955-6846)

Committee Review:

Introduced: 05/26/21

Quality of Life Committee: 06/02/21

Public Works and Utilities Committee: 06/07/2021

Governing Body: 06/09/21

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to approve the resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Vigil Coppler

Against: None

Abstain: None

Approved on consent agenda to forward to 6/9/2021 Governing Body

- j. Request for Approval of RFP #21/32/P the Total Amount of \$1,140,308 for utility bill prints, postage and insert information, for 4 years; Valli Information Systems Inc., DBA Postal Pros Southwest; (Nancy L Jimenez, Utility Billing Division Director, nljimenez@santafenm.gov, 505-955-4364)

Committee Review:

Public Works and Utilities Committee: 06/07/2021

Finance Committee: 06/21/2021

Governing Body: 06/30/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to approve the professional services agreement (PSA) as presented.



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
JUNE 07, 2021 AT 5:00 PM
VIRTUAL MEETING

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Vigil Coppler

Against: None

Abstain: None

Approved on consent agenda to forward to 6/21/2021 Finance Committee

- k. Request for the Approval of Amendment #3 to the PSA with Vladimir Jones in the total amount of \$1,450,000 for Advertising Agency services for Tourism Santa Fe for FY22. (Randy Randall, Tourism SF Director: rrandall@santafenm.gov, 505-966-6209)

Committee Review:

Public Works and Utilities Committee: 06/07/2021

Finance Committee: 06/21/2021

Governing Body: 06/30/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to postpone the contract amendment until June 28th Public Works and Utilities Committee

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Garcia, Councilor Abeyta, Councilor Vigil Coppler

Against: None

Abstain: None

Item is postponed until the June 28th Public Works and Utilities Committee due to Mr. Randall not being available for questions.

9. **ACTION ITEMS: DISCUSSION**

10. **EXECUTIVE SESSION**



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
JUNE 07, 2021 AT 5:00 PM
VIRTUAL MEETING

11. **MATTERS FROM STAFF**
12. **MATTERS FROM THE COMMITTEE**
13. **MATTERS FROM THE CHAIR**
14. **NEXT MEETING: June 28 2021**
15. **ADJOURN**

Liaison

Chair