



AGENDA

LIBRARY BOARD
MAY 18, 2021
5:45 PM
ATTEND VIRTUALLY

SPECIAL PROCEDURES FOR LIBRARY BOARD MEETING

Attendance: In response to the State’s declaration of a Public Health Emergency, the Mayor’s Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, the Library Board meeting will be conducted virtually.

Viewing: Members of the public may join the Zoom meeting by internet or phone, as follows:

Internet: To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenm-gov.zoom.us/j/98374839905?pwd=aUd5Q0Z3aW1XTUNCNmcySjFaNzliQT09>

Meeting ID: 983 7483 9905

Passcode: 833903

Attendees should use the “Raise Hand” function to be recognized by the Chair to speak at the appropriate time.

Phone: To join the Zoom meeting using a phone, use the following phone numbers and Webinar ID: **US: 1 (346) 248-7799 - Webinar ID: 983 7483 9905 - Passcode: 833903**

Phone attendees should press *9 to use the “Raise Hand” function to be recognized by the Chair to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
 - a. Approval of March 16th Minutes



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5. **PUBLIC COMMENT**
6. **DIRECTOR'S REPORT**
7. **PRESIDENT'S REPORT**
8. **NEW BUSINESS**
 - a. Discussion Item - Big Read (Maria E. Tucker, Library Director: metucker@santafenm.gov, 505-955-6788)
 - b. Discussion item – Friends updates (Jaap Vermeulen, Friends of the Library board member, verjaap@gmail.com)
 - c. Discussion Item – Library Board Annual Objectives Maria E. Tucker, Library Director: metucker@santafenm.gov, 505-955-6788
 - d. Discussion item – Strategic Plan Maria E. Tucker, Library Director; metucker@santafenm.gov, (505) 955-6788
9. **OLD BUSINESS**
10. **NEXT MEETING: Tuesday, June 15, 2021**
11. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.



MINUTES

LIBRARY BOARD
MARCH 16, 2021
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VIRTUAL MEETING

1. **CALL TO ORDER**

2. **ROLL CALL**

Members Present:

Member Marie, Schow
Member Elizabeth, Alarid
Member Sarah, Jacobs
Member Brecken, Larson
Member Rebecca, Phillips

Members Excused:

Member Carlo Brady
Member Richard Ryan

Others Attending:

Maria Tucker, Library Division Director
Gail Vigil, Contracts Administrator

3. **APPROVAL OF AGENDA**

a. Agenda

MOTION: Member Jacobs moved, seconded by Member Phillips, to approve the meeting information as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Member Schow, Member Alarid, Member Jacobs, Member Larson, Member Phillips

Against: None

Abstain: None

4. **APPROVAL OF MINUTES**

- a. Approval of February 16th Minutes – signed

5. **PUBLIC COMMENT**

6. **DIRECTOR'S REPORT**

- a. Directors Report

7. **PRESIDENT'S REPORT**

8. **NEW BUSINESS**

- a. Discussion Item – Big Read
- b. Discussion Item – Friends of the Library Updates
- c. Discussion Item – Strategic Plan

Ben Thompson – guest – Library User-Pivotal consulting
Strategic plan advisor

Contacted Maria Tucker and requested the Library's strategic plan
a strategic plan should be a plan on 1 page, 10 year plan, goals etc.
make quarterly plans, what's most important and implement
Annual strategic plan, a 3 year and 10 year plan
bring in a team to help see this through!

Align the City, Friend of the Library, Advisory board & Staff

What is the purpose of the Library board, Friends of the Library & The City
of Santa Fe
to the Library.

9. **OLD BUSINESS**



MINUTES

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VIRTUAL MEETING

10. **NEXT MEETING:**

Discuss Time of Next Meeting

April

11. **ADJOURN**

Liaison

Chair