



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
APRIL 19, 2021
5:00 PM

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at santafe.primegov.com/portal/search.

1. CALL TO ORDER

Meeting called to order 5:01pm.

2. ROLL CALL

Members Present:

Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt-Sanchez

Members Excused:

Councilor Roman Abeyta



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Others Attending:

Bradley Fluetsch, Cash and Investment Manager
Carolynn Roibal, Administrative Manager

Councilor Abeyta excused.

3. APPROVAL OF AGENDA

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the consent agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

5. APPROVAL OF MINUTES



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- a. Regular Finance Committee – April 5, 2021

MOTION: Councilor Villarreal moved, seconded by Councilor Cassutt-Sanchez, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

6. **ACTION ITEMS: CONSENT**

- a. Consideration of Memorandum of Agreement (MOA): A partnership between the Santa Fe Public Schools and the Economic Development Department to provide temporary staff. (Janice Krish, Economic Development Specialist: jakrish@santafenm.gov, 505-955-6915; Richard Brown, Director, Community & Economic Development: rdbrown@santafenm.gov, 505-955-6625)

Committee Review:

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 04/19/2021

Governing Body: 04/28//2021

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve items a-f as presented on the consent agenda.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez



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Against: None

Abstain: None

- b. Request for Approval of NMDOT Cooperative Agreement in the Amount of \$900,000 Terminating on October 30, 2022 to Construct S100660 Canada Rincon Trail from Calle Mejia to Camino Francisca / Avenida Rincon project. (Romella Glorioso-Moss, PW Project Administrator, rsglorioso-moss@santafenm.gov, 505-955-6632)
- 1) Request for Approval of BAR (Budget Adjustment Request) to Budget NMDOT Grant Funding in the Amount of \$768,960.00

Committee Schedule:

Finance Committee: 04/19/2021

Public Works & Utilities Committee: 04/26/2021

Governing Body: 04/28/2021

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve items a-f as presented on the consent agenda.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- c. Request for the Approval of Amendment No 1 to an Information Technology Agreement to extend the Term to August 31, 2022 and to proportionally increase the compensation from six hundred fifty four thousand dollars (\$654,000.00) for three (3) years to one million ninety thousand dollars (\$1,090,000.00) for five (5) years for Parking's Citation Administration and Revenue Reconciliation System; Conduent State and Local Services, Inc.



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(Conduent); Noel Correia, Parking Division Director,
npcorreia@santafenm.gov, (505) 955-6611

Committee Review:

Finance Committee: 04/19/2021

Public Works and Utilities Committee: 04/26/2021

Governing Body: 04/28/2021

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve items a-f as presented on the consent agenda.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- d. Request for Approval of a Professional Services Contract for PK Public Relations for the Water Conservation Public Relations and Public Outreach through FY 2024 in a total amount of \$254,791.27. (Andrew Erdmann, Water Conservation Specialist, paerdmann@santafenm.gov, 955-4223)

Committee Review:

Public Works and Utilities Committee: 04/12/2021

Water Conservation Committee: 04/13/2021

Finance Committee: 04/19/2021

Governing Body: 04/28/2021

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve items a-f as presented on the consent agenda.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- e. Request for the Approval of Amendment No. 5 to HDR Engineering, Inc. for the Wastewater Digester Project Engineering Construction and Design Contract for an extension of time and funding to complete the Digester Project for a period of time not to exceed the requisite time for the project completion and subsequent period in the total amount of \$190,579. (Mike Dozier, Wastewater Division Director, mldozier@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/12/2021

Finance Committee: 04/19/2021

Governing Body: 04/28/2021

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve items a-f as presented on the consent agenda.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- f. Request for Approval of a Budget Amendment Resolution (BAR) in the total amount of \$190,579 from Cash Balance to fund the HDR Contract Amendment No. 5. (Mike Dozier, Wastewater Division Director, mldozier@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/12/2021



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Finance Committee: 04/19/2021
Governing Body: 04/28/2021

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve items a-f as presented on the consent agenda.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

7. **MATTERS FROM STAFF**
8. **MATTERS FROM THE COMMITTEE**
9. **MATTERS FROM THE CHAIR**
10. **NEXT MEETING: Monday, May 3, 2021**
11. **ADJOURN**

Meeting adjourned 5:04pm.

Carolynn Roibal

Carolynn Roibal (May 4, 2021 10:07 MDT)

Liaison

Roman Tiger Abeyta

Roman Tiger Abeyta (May 10, 2021 12:55 MDT)

Chair