



# AGENDA

PUBLIC WORKS AND  
UTILITIES COMMITTEE  
MAY 11, 2021  
5:00 PM  
ATTEND VIRTUALLY

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## SPECIAL PROCEDURES FOR PUBLIC WORKS AND UTILITIES COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, the Public Works and Utilities Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

Internet: To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenm-gov.zoom.us/j/93065911249?pwd=dDZjeDRSd3k2Tit5M0VsVjcwMysxdz09>

**Passcode: 856766**

Attendees should use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

Phone: To join the Zoom meeting using a phone, use the following phone numbers and Webinar ID: **US: 1 669 900 6833 - Webinar ID: 930 6591 1249 - Passcode: 856766**

Phone attendees should press \*9 to use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

**Public Comment:** To provide live public comment during the *Public Comment* section, you must join the Zoom meeting by internet or phone, as follows:

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1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **APPROVAL OF MINUTES**
  - a. Approval of Minutes from the 4.26.2021 Public Works and Utilities Meeting.
6. **PUBLIC COMMENT**
  - a. To provide a live comment you must join the Zoom meeting by internet or phone, please e-mail or call Jamie-Rae Diaz, Administrative Manager, Public Utilities, [jldiaz@santafenm.gov](mailto:jldiaz@santafenm.gov), 955-4233 by 1:00 p.m. the day of the meeting for the meeting link and/or call in number.
7. **PRESENTATION/INFORMATIONAL ITEMS**
  - a. Public Works Quarterly Training Report. (Regina Wheeler, Public Works Department Director, [rawheeler@santafenm.gov](mailto:rawheeler@santafenm.gov), 955-6622)
8. **ACTION ITEMS: CONSENT**



# AGENDA

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- a. Request for approval of the Road Transfer Agreement between NMDOT and the City of Santa Fe that transfers road maintenance responsibilities for segments of Cerrillos Road, St. Michaels Drive and Old Pecos Trail to the City of Santa Fe. (Javier Rosado, PW Engineering Division Director, [jhrosado@santafenm.gov](mailto:jhrosado@santafenm.gov), 955-6638).
- b. Request for Approval of ITT Amendment #1 for MS Office 365 Vendor Name Change From Original Contract 18-1309 En Pointe Technologies to Insight Public Sector. Third Year of Three Year Term 11/26/2018 TO 11/26/2021. (Manuel Gonzales, Interim ITT Director, [mmgonzales@santafenm.gov](mailto:mmgonzales@santafenm.gov), 505-231-1749)

## **COMMITTEE REVIEW**

Finance Committee: 05/03/2021

Public Works Committee: 05/11/2021

Governing Body: 05/12/2021

- c. **Request to Publish Notice of Public Hearing on June 9, 2021.**  
CONSIDERATION OF BILL NO. 2021-13. An Ordinance Amending Subsection 14-3.7(F), Notes 15 and 16 of Table 14-7.2-1, and Subsection 14-9.6(B) to Allow the Minimum Lot Size to be 1.25 Acres for a Lot Created Through an Inheritance or Family Transfer Subdivision and that Results in Only One Additional Lot; Amending Subsection 14-7.2(B) to Require Rounding Down of the Calculation of Maximum Number of Dwelling Units for a Family Transfer Subdivision Where Neither Public Sewer nor Public Water are Available; and Amending Subsection 14-9.6(A) to Require Proof of Adequate Septic and Well Assurances Prior to the Approval of an Inheritance or Family Transfer Subdivision that Lacks Public Sewer and Water. (Councilor Abeyta and Councilor Lindell)(Eli Isaacson, Planning and Land Use Director: [esisaacson@santafenm.gov](mailto:esisaacson@santafenm.gov), 955-6830)

## **Committee Review:**

Introduced: 03/31/21

Planning Commission: 05/6/21

Public Works and Utilities Committee: 05/11/21

Governing Body (Request to Publish): 05/12/21

Governing Body (Public Hearing): 06/9/21

- d. CONSIDERATION OF RESOLUTION NO. 2021-\_\_\_\_. (Mayor Webber)



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A Resolution Relating to a Request for Approval of Third Quarter Budget Amendments for Fiscal Year 2020/2021. (Andy Hopkins, Budget Analyst, [ajhopkins@santafenm.gov](mailto:ajhopkins@santafenm.gov), 955-6177)

**Committee Review:**

Introduction: 04/28/21

Finance Committee: 05/3/21

Public Works and Utilities Committee: 05/11/21

Governing Body: 05/12/21

- e. Consideration of contract for the Santa Fe Business Incubator: A renewal contract for Small Business Development Services for the Economic Development Department. (Janice Krish, Economic Development Specialist: [jakrish@santafenm.gov](mailto:jakrish@santafenm.gov), 505-955-6915; Richard Brown, Director, Community & Economic Development: [rdbrown@santafenm.gov](mailto:rdbrown@santafenm.gov), 505-955-6625)

**COMMITTEE REVIEW:**

Public Works/Utilities Committee: 05/11/2021

Finance Committee: 05/17/2021

Governing Body: 05/26/2021

- f. CONSIDERATION OF RESOLUTION NO. 2021-\_\_\_\_. (Councilor Cassutt-Sanchez, Councilor Rivera)  
A Resolution Modifying the Frequency with which the City Manager Provides Written Updates to Every Other Regular Governing Body Meeting with Information Regarding the COVID-19 Response from the Police Department, Fire Department, Human Resources Department, and Office of Emergency Management and Safety when Santa Fe County is in the "Green" or "Turquoise" Level. (Jesse Guillen, Legislative Liaison, [jbg Guillen@santafenm.gov](mailto:jbg Guillen@santafenm.gov), 955-6518)

**Committee Review:**

Introduced: 04/14/21

Public Works and Utilities Committee: 05/11/21

Governing Body: 05/12/21

- g. Request for Approval of a Change Order # 1 to CIP #967 Aeration Project Bid number 1'20/17/B with RMCI Inc. for an increase of \$294,446.51.



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(Michael Dozier, Wastewater Management Division Director, [mldozier@santafenm.gov](mailto:mldozier@santafenm.gov), 955-4642)

**Committee Review:**

Public Works and Utilities Committee: 05/11/2021

Finance Committee: 05/17/2021

Governing Body: 05/26/2021

- h. Request for Approval of Amendment # 2 with Carollo Engineers, Inc. Professional Services Agreement 18-1065, to provide additional Construction Administration and Inspection Services to the Paseo Real Wastewater Treatment Plant Aeration System Improvements Project detailed in the attached agreement in the amount of \$126,353.00 exclusive of NMGRT. (Michael Dozier, Wastewater Management Division Director, [mldozier@santafenm.gov](mailto:mldozier@santafenm.gov), 955-4642)

**Committee Review:**

Public Works and Utilities Committee: 05/11/2021

Finance Committee: 05/17/2021

Governing Body: 05/26/2021

- i. Request for Approval of Exempt Procurement for contract amendment # 4 with Eric Blinman, Director of the NM Office of Archaeological Studies (OAS) to provide continued service to the Water Division Construction Projects in the amount of \$100,000 exclusive of NMGRT. (Brian Snyder, Water Division Engineering Manager, [bksnyder@santafenm.gov](mailto:bksnyder@santafenm.gov), 955-4277)

**Committee Review:**

Public Works and Utilities Committee: 05/11/2021

Finance Committee: 05/17/2021

Governing Body: 05/26/2021

- j. Request for Approval of ITT Contract for Motorola Solutions for Emergency Communications Repair in the Amount of \$273,676.60 for the Term of 05/12/2021 to 07/31/2021. (Manuel Gonzales, Interim ITT Director, [mmgonzales@santafenm.gov](mailto:mmgonzales@santafenm.gov), 505-231-1749)

**COMMITTEE REVIEW**

Finance Committee: 05/03/2021

Public Works Committee: 05/11/2021

Governing Body: 05/12/2021



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- k. Request for the Approval of Amendment #2 to Service Contract 20-0027 extending the term of the agreement by one year, from June 30, 2021 to June 20, 2022, and increasing compensation in the amount of \$500,000 to a total amount of \$1,250,000 plus NMGR for HVAC, Mechanical, Plumbing and Electrical Services with B&D Industries, Inc; (Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 505-955-5933)

**Committee Review:**

Public Works and Utilities Committee: 05/11/2021

Finance Committee: 05/17/2021

Governing Body: 05/26/2021

9. **MATTERS FROM STAFF**
10. **MATTERS FROM THE COMMITTEE**
11. **MATTERS FROM THE CHAIR**
12. **NEXT MEETING: Monday, May 24, 2021**
13. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting / date